

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES
November 16, 2021
7:00 p.m. Library**

***I. CALL TO ORDER – OPENING STATEMENT**

This meeting is called to order at 7:01 p.m. with the following opening statement read by Mr. Keiser:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided to Hunterdon County Democrat and Hunterdon Review. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School and on the district’s website.

***II. THE PLEDGE OF ALLEGIANCE**

All who were in attendance pledged the flag.

III. ROLL CALL

Mr. Christopher Keiser - President	Present
Mr. Michael Reaves - Vice President	Absent
Ms. Rebecca Kipp-Newbold	Present
Ms. Rita Lemley	Present
Mr. Netz Sacro	Present

Also present

Dr. Michele Cone, Superintendent	Present
Ms. Cheryl Zarra, Board Secretary	Present

***IV. PUBLIC COMMENT**

AT THIS TIME, COMMENT IS INVITED ON RESOLUTIONS ON TONIGHT’S AGENDA ONLY. PLEASE RESPECT THE 3 MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 AND BOARD MEETING PUBLIC COMMENT GUIDELINES POSTED ON THE SCHOOL WEBSITE SO THAT BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

None

***V. APPROVAL OF MINUTES**

1. Motion by Mr. Keiser, Seconded by Ms. Kipp-Newbold to approve the October 20, 2021 regular session minutes.

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES
November 16, 2021
7:00 p.m. Library**

Motion approved on roll call vote as follows: 3 ayes, 0 nays, 1 abstain.

***VI. WRITTEN COMMUNICATIONS**

- Tanya Schineller - Califon School Aftercare

***VII. SUPERINTENDENT'S REPORT**

Dr. Cone shared the following:

- Enrollment 84
- HIB Report-0
- HIB Self Assessment
 - A review of the previous year yielded a score of 72 out of a possible 78. In one area, Califon met all requirements and in two others, Califon exceeded the requirements. A climate survey will be conducted this year as it was not completed last year.
- A Veterans Day Assembly took place on November 15, 2021.
- The Great Swamp Science Day presentation will take place on November 17, 2021.
- Musical Performances are being considered for an outdoor caroling event.

***VIII. BOARD COMMITTEE REPORTS**

Curriculum & Instruction Committee: Met and discussed agenda items as well as ESSER Grants and Smartboards.

Policy & Legislation Committee: Met and discussed policies on the agenda including policies to be abolished.

Finance, Facilities, & Transportation Committee: Met and discussed agenda items including potential aftercare.

Personnel Committee: met and discussed agenda items.

Negotiations Committee: Met and noted that negotiations have begun and are hopeful for a swift process.

Long Range Planning, Shared Services: Did not meet.

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES
November 16, 2021
7:00 p.m. Library**

***IX. CONSENT AGENDA**

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Ms. Zarra announced a correction on Finance Motion #4 to reflect the Class of 2021 as the donor of funds for the Class of 2022.

Mr. Keiser explained the process of the Consent Agenda to the audience.

Motion made by Mr. Keiser and seconded by Ms. Lemley to discuss the Consent Agenda.

Motion approved on unanimous roll call vote.

- Mr. Keiser questioned the donated books in Finance motion #5.
 - Dr. Cone noted that the donated books were previewed for appropriateness.
- Ms. Kipp-Newbold asked for clarification on Finance motions #5 and 6.
 - Dr. Cone explained that we will still have Dr. Fredericks as the consultant however, it is through SBI as opposed to Centenary University.
- Ms. Kipp-Newbold noted that she is happy that Basketball back

Motion made by Ms. Lemley and Seconded by Ms. Kipp-Newbold to approve the consent agenda.

Motion approved on unanimous roll call vote.

Finance/Facilities/Transportation/Personnel/Curriculum Instruction/Policy

Finance:

1. Motion to approve the bills list dated October 21, 2021 through November 16, 2021 in the amount of \$208,746.42.
2. Motion to accept, certify and file the Treasurer's and Board Secretary report for October 2021 and note that sufficient funds are available to meet the district's financial obligation and that no major account has been over-expended in accordance with N.J.A.C 6A:23A:16.20.

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES
November 16, 2021
7:00 p.m. Library**

3. Motion to approve the transfers for October 2021.
4. Motion to accept \$708.93 from the Class of 2021 to be deposited into the Student Activities Account for the Class of 2022.
5. Motion to accept, with gratitude, the donation of books by Patrick Whelan, worth an approximate value of \$100.00, for the Califon School library.
6. Motion to rescind Finance Motion #4 from the October 20, 2021 meeting approving Centenary University as consultant for the Media Specialist position for the 2021-2022 school year.
7. Motion to approve a contract with SB Educational Consulting, LLC to serve as a consultant for the Media Specialist position the 2021-2022 school year.

Transportation:

Facilities:

1. Motion to approve documentation of mandated Security/Fire/Emergency and Evacuation Drills

Date of Drill	Type of Drill
10/20/2021	Lockout Security Drill
10/28/2021	Fire Drill
11/11/2021	Fire Drill

2. Motion to approve the Statement of Assurance for the Califon School Safety and Security Plan.
3. Motion to approve the use of Califon School Facilities:

Sponsor of Event	Event
Lebanon Twp Athletic Association*	Basketball

*adhering to COVID related restrictions

Personnel:

1. Motion to approve the following stipend positions for the 2021-2022 school year:

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES
November 16, 2021
7:00 p.m. Library**

Name	Position Club/Activity	Compensation
Linda Patterson Lori Montesion	Califon Kids Care Club Coordinator	\$375.00 each *
Michael Bruton	Boys Basketball Coach	\$2,300.00 *
Alison DeMarco	Girls Basketball Coach	\$2,300.00 *

* stipend will be prorated in the event of cancelation due to COVID related matters

2. Motion to approve a Family Medical Leave extension for Isabel Maginnis through January 3, 2022 with the use of 13 additional sick days.
3. Motion to approve the following stipend position or the 2021-2022 school year.

Position Club/Activity	Compensation
Drama Club Advisor	\$1000.00

Curriculum and Instruction

1. Motion to accept the Health Report for October 2021.
2. Motion to approve the following travel expenditures for staff members or their designated alternate to attend professional development conferences / workshops. This travel is deemed educationally necessary and fiscally prudent. All travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

Name	Date	Workshop/Conference	Fee/Mileage
Cheryl Zarra	3/1/2022	NJASBO -Payroll Workshop	\$50 + mileage

3. Motion to approve for submission the NJDOE School Self Assessment for Determining Grades under the *Anti-Bullying Bill of Rights Act.*:
 - Califon School: Score of 72 out of 78

Policy

1. Motion to approve Califon Public School District first reading for the following policies:
 - P & R 5751 Sexual Harassment of Students (M) *Revised*

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES
November 16, 2021
7:00 p.m. Library**

2. Motion to approve Califon Public School District second reading for the following policies:
 - P 1648.13 School Employee Vaccination Requirement (M) *New*
 - P 2425 Emergency Virtual or Remote Instruction Program (M) *New*

3. Move that the Board of Education suspend Bylaw 0131 that requires two readings to adopt a Bylaw or Policy and abolish the following policies with one reading to be in compliance with state regulations.
 - P 1648 Restart and Recovery Plan
 - P 1648.02 Remote Learning Options for Families
 - P 1648.03 Restart and Recovery Plan-Full Time Remote Instruction

***X. OLD BUSINESS**

None

***XI. NEW BUSINESS**

None

***XII. PUBLIC COMMENT**

(all school-related topics; time limits: 30 min. total; 3 min. /person)

AT THIS TIME, COMMENT IS INVITED ON ANY MATTER RELATING TO THE SCHOOL DISTRICT. PLEASE RESPECT THE 3 MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 AND BOARD MEETING PUBLIC COMMENT GUIDELINES POSTED ON THE SCHOOL WEBSITE SO THAT BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

- Cathy Smith asked for clarification on the Veterans Day visitors, The Science Day presentation and LTAA facility use.
 - Dr. Cone noted that Chapter 700 Military Order of the Purple Heart visited for the Veterans Day assembly, The Great Swamp will present for Science Day and LTAA will use the facilities two evening per week and half day on Saturday and will follow COVID protocols.
- Charlie Meisner asked about the afterschool program.
 - Dr. Cone did not have many details to offer as everything is preliminary. She noted that it will be for K-8 and will hopefully start in January. She further explained that we are working with a vendor to be approved by the state to work with Califon. When approved, the vendor will reach out to parents and take care of notifications, payments and additional information.

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES
November 16, 2021
7:00 p.m. Library**

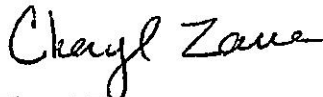
- Mr. Keiser and Ms. Kipp-Newbold offered an explanation of how the previous program worked.

XIII. EXECUTIVE SESSION None

XIV. ADJOURNMENT

Motion made by Mr. Keiser, seconded by Ms. Kipp-Newbold to adjourn the meeting at 7:28 pm with full board consent via roll call vote.

Respectfully submitted



Cheryl Zarra
Board Secretary