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**Minor Office Incident Referral (MIR)**

**Student Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_ Grade:\_\_\_\_\_\_\_\_\_\_\_\_**

**Location of the Incident:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Teacher: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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|  | **Level 2** |  |  |
|  | Talking out without permission (Chronic) | Using inappropriate language or gestures |  |
|  | Getting out of seat without permission (Chronic) | Inappropriate behavior  |  |
|  | Refusal to do classwork/participate (Chronic) | Disrespect to staff member |  |
|  | Playing with toys, supplies | Aggressive or rough play |  |
|  | Not keeping hands, feet and object to self | Throwing objects |  |
|  | Name calling | Cheating on school work or test |  |
|  | Class disruption (Chronic) | Other:  |  |

**Teacher Comments:**

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| **1st MIR** |  |
|  | Teacher confers with student about expected behavior |
|  | Student receives think time sheet and reflective points |
|  | Teacher uploads Minor Referral into Dojo  |
|  | Consequences at home |

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| **2nd MIR** |  |
|  | Teacher confers with student about expected behavior |
|  | Student receives think time sheet and reflective points |
|  | Teacher uploads Minor Referral into Dojo **AND Conferences with parent via phone** |
|  | Student walks half of break to reflect on expected behavior |

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| **3rd MIR** |  |
|  | Teacher confers with student about expected behavior |
|  | Student receives think time sheet and reflective points |
|  | Teacher uploads Minor Referral into Dojo **AND Conferences with parent via zoom or in person** |
|  | Student walks all of break to reflect on expected behavior |

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| **4th MIR** |  |
|  | Teacher confers with student about expected behavior |
|  | Student receives think time sheet and reflective points |
|  | Teacher uploads Minor Referral into Dojo **AND Conferences with Teacher and Principal or Assistant Principal**  |
|  | Student receives a Major Office referral, walks all of break to reflect on expected behavior and is placed on a Behavior tier |

Number of MIRs\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Month\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please return PFI by (Date): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Teacher Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_