

**Grand Canyon Unified School**  
**Executive Sessions and Regular Board meeting**  
**January 12, 2016**  
**MINUTES**

**Members Present:** Kevin Hartigan, President; Brian Donehoo, Clerk/Vice President; SuZan Pearce, Member; Jennifer Allen, Member; Mr. Shearer was not able to attend due to family commitments

**Call to order**

Mr. Hartigan called the meeting to order at 5:40 PM. Ms. Allen seconded the motion. The motion carried 4-0

**Discussion regarding Board authority and options in handling employment issues. The Board may vote to enter into executive session pursuant to ARS 38-431.03(A)(3) for legal advice.**

Mr. Hartigan moved to go into executive session at 5:40 PM. Ms. Pearce seconded the motion. The motion carried 4-0.

Open meeting resumed.

**Discussion and possible action regarding employment status of Javier Abrego. The Board may vote to enter into executive session pursuant to ARS 38-431.03(A)(1) and (A)(3) regarding employment matters and legal advice.**

Mr. Hartigan moved to go into executive session at 6:15 PM. Ms. Allen seconded the motion. The motion carried 4-0.

Open meeting resumed.

Mr. Hartigan moved to grant a Leave Of Absence (LOA) for Mr. Javier Abrego for the 3<sup>rd</sup> quarter of the fiscal school year with Health insurance being paid by the district. Ms. Pearce seconded the motion. The motion carried 4-0.

**Discussion and possible action regarding employment status and job duties of Tom Rowland. The Board may vote to enter into executive session pursuant to ARS 38-431.03(A)(1) and (A)(3) regarding employment matters and legal advice.**

Mr. Hartigan moved to go into executive session at 6:36 PM with Tom Rowland. Mr. Donehoo seconded the motion. The motion carried 4-0.

Open meeting resumed.

Mr. Hartigan motioned to increase the salary of Mr. Tom Rowland in the amount of \$21, 410.00 for the increased duties in moving from Assistant Principal to Principal for the remainder of the year. Ms. Pearce seconded the motion. The motion carried 4-0.

## **REGULAR BOARD MEETING**

### **CALL TO ORDER**

Mr. Hartigan moved to call the Regular Meeting to order at 6:50 PM. Mr. Donehoo seconded the motion. The motion carried 4-0.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited

### **APPROVAL OF THE AGENDA**

Mr. Hartigan moved to approve the agenda with moving the Mid-State and Tusayan Site topics in the Superintendents report and moving those to follow correspondence. Mr. Donehoo seconded the motion. The motion carried 4-0.

### **ORGANIZATION OF THE BOARD**

#### Election of Board President for 2016

Ms. Pearce nominated Mr. Hartigan to be the Board President, Mr. Donehoo also nominated Mr. Hartigan to be the Board President. Mr. Hartigan accepted the nomination.

#### Roll Call Vote

Mr. Donehoo – Yes / Ms. Pearce – Yes / Ms. Allen – Yes / Mr. Hartigan abstained  
Mr. Hartigan was voted in as Board President unanimously.

#### Election of Clerk/Vice President for 2016

Mr. Hartigan nominate Mr. Donehoo for Board Clerk/Vice President. Mr. Donehoo accepted the nomination.

#### Roll Call Vote

Mr. Hartigan – Yes / Ms. Allen – Yes / Ms. Pearce – Yes / Mr. Donehoo abstained.  
Mr. Donehoo was voted in a Clerk/Vice President unanimously

#### Conflict of Interest Letter

- a. Policy (BCB-E) was reviewed and Board members were asked to sign the conflict of interest letter.

### **CALL TO THE COMMUNITY**

There was no response to the call to the community

### **CORRESPONDENCE**

Laura Worcester along with her husband Craig have two children in Grand Canyon school currently in 5<sup>th</sup> & 6<sup>th</sup> Grades. Ms. Worcester in her first visit to Grand Canyon School was very pleased to see the display of foreign flags in the Mulit-Purpose Room. This display spoke to her that the school was welcoming of diversity and willing to accept different cultures. Ms.

Worcester noticed that there was room for another flag and wished to present to the Board a Flag of her country Argentina and encourage other parents to share with pride their origins as well. Ms. Worcester shared a story of how a diverse culture in public schools can not only teach education but can teach the children to be color blind and have a rainbow of friends from all walks of life. She then presented to the Board a flag of Argentina. Board President, Kevin Hartigan graciously accepted the Flag on behalf of the Board and Grand Canyon Unified School District.

Ms. Beckerleg was presented a plaque from the Arizona School Board Association for her diligence in her attendance of Boardmanship trainings while serving on the Grand Canyon School Board. The Board again thanked her for her service as a Board member.

### **Mid-State**

Mr. Brandon Kavanagh shared that he has been looking through the Mid-State documentation and found the formation documentation. Some questions that are still being worked on; Annual reports, have these been received or not since 2011. He is also looking for results, questions, comments, concerns. It is understood that there has been one annual report issued and was not received..

Dr. Bria shared another perspective is clarity of what was received and what the district did not receive of monetary benefits.

### **Tusayan School Site**

Mr. Kavanagh shared a flyer that have been mailed out to the community, it noted a survey that Stilo and the town are distributing regarding the Kotzin Ranch.

Mr. Hartigan shared that he believes the town is primarily focusing on softball and soccer. Mr. Hartigan commented that he shared with the town that the school would probably want a full size track as well to be able to host track and field events as the current track is not serviceable for such events.

## **REPORTS**

### Business Manager Report - Brenda Martinez

The Board reviewed The Business Manager's Financial Reports. It was commented how it is appreciated the detail the Ms. Martinez provides in guiding the Board through her report.

### Principal Report - Tom Rowland

- ASBA Annual Conference - Phoenix, AZ.
- Implementation of MS/HS "Reteach & Acceleration" for grades 6-12 2nd Semester Schedule
- Administrative Meetings - Leadership recommendation to increase substitute rate
- Recruiting
- Rescheduling of Professional Development (B.T. & March Dates-Shakespeare)
- Inclement Weather
- AzMerit
- Discipline

Maintenance/Transportation Report - Ivan Landry

- Transportation
- Facilities
- Housing
- Trail Update

IT Report - Charles Ramirez

- Technology Update
- Accomplishments
- Future Projects
- Blackboard

**CONSENT AGENDA**

Approval of Governing Board Meeting Minutes: (BEDG, BEDG-R)

December 1st Regular Meeting Minutes and December 14th Special Meeting Minutes  
Vouchers

Payroll	#16 \$ 107,706.12	#17 \$ 139,950.17	#18 \$ 102,675.53
Expense Vouchers	#8015 \$ 24,269.71	#8016 \$ 81,467.50	#8017 \$ 115,303.24

Approval of Travel and Fundraising Events

Board Members; Dr. Bria & Mr. Rowland to ASBA Conference- Phoenix

Ivan Landry Irrigation Training - Tempe

Rosa Velazquez ASCUS Mtg (Athletics) - Phoenix

MS Dance 12-9-15 - by MS Stdnt Cnsl

Hat Day 12-9-15 - by Class of 2019

Taco Dinner 1-24-16 - by Class of 2017

Approval of New Hire Eden Stine - Special Education Aide

Approval of Resignation of Kelsey Evenson

Approval of Substitute Teacher - Robert E. Bunyard

Approval of \$20 Compensation to regular teachers for loss of Preparation time to cover a classroom.

Approval of substitute teacher daily rate increase to \$120 (Flat rate)

Approval of Long term sub daily rate to \$140 (Flat rate)

Mr. Hartigan asked for more information on the Taco Dinner fundraiser.

There was much gratitude expressed for Ms. Kelsey Evenson (Crosby) for her service to the District.

Mr. Hartigan moved to approve the consent agenda. Ms. Allen seconded the motion. The motion carried 4-0.

**OLD BUSINESS**

There was no old business at this time

## **NEW BUSINESS**

Discussion of and First Reading of all new IT Policy, Regulations & Exhibits: Liability agreements, User Agreements, District-owned Device Agreements, Policy Regulations and Student / Parent Handbook, ( Policy Approval January 23rd 2016)

Mr. Hartigan moved to recognize the IT policies for first reading. Mr. Donehoo seconded the motion. The motion carried 4-0.

Approval of Authorized signers for the fiduciary accounts: Brenda Martinez and Shonny Bria to remain authorized signers with the addition of Tom Rowland and Karen Lehman as additional authorized signers and to REMOVE Javier Abrego as an authorized signer

Mr. Hartigan moved to approve Brenda Martinez and Shonny Bria to remain authorized signers with the addition of Tom Rowland and Karen Lehman as additional authorized signers and to remove Javier Abrego as an authorized signer. Ms. Pearce seconded the motion. The motion carried 4-0.

Governing board has approved the following policies for first read

### **1.EEB, Business and Personnel Transportation Services**

Under Use of School Vehicles (6 lines down) insert "or board member's" to the last sentence. The sentence should read: A school vehicle shall not be taken to an employee's *or board member's* home at night unless the employee has permission from the Superintendent.

### **2.BEC, Executive Sessions/Open Meeting**

This change clarifies that an Executive Session may be held without entering into open session if the meeting has been properly voted on, noticed and the applicable statutes have been identified in a public meeting prior to the session.

### **3.BEDBA, Agenda Preparation and Dissemination**

The purpose of this change is to allow a limitation in policy, if adopted by the Governing Board, in which the Superintendent may place items on the agenda, with the approval of the Governing Board President, on behalf of the Governing Board as a whole.

### **4.GDF, Support Staff Hiring and GDF, Support Staff Qualifications and Requirements**

Senate Bill 1391, Fifty-First Legislature, Second Regular Session, included a number of provisions related to fingerprint checks and fingerprint clearance cards.

### **5.BCB, Board Member Conflict of Interest**

This policy has been revised to clarify that the exception for Board member Purchases applies only to equipment, materials, and supplies, and NOT services.

Mr. Hartigan moved to recognize policies **EEB, BEC, BEDBA, GDF, GDF, GDF and BCB** for first reading. Mr. Donehoo seconded the motion. The motion carried 4-0.

## **SUPERINTENDENT REPORT**

- OM Stipends

**CONSIDERATION OF ITEMS FOR NEXT REGULAR BOARD MEETING – Feb 9th**

Testing

Discipline

Outdoor Education

Solar

**ADJOURNMENT**

Mr. Hartigan moved to adjourn the meeting at 9:33 PM. Mr. Donehoo seconded the motion.  
The motion carried 4-0

Respectfully submitted by \_\_\_\_\_ Date \_\_\_\_\_  
Barb Shields, Board Secretary

\_\_\_\_\_  
Kevin Hartigan, Board President

\_\_\_\_\_  
Brian Donehoo, Clerk/Vice President

\_\_\_\_\_  
SuZan Pearce, Member

\_\_\_\_\_  
Jennifer Allen, Member

\_\_\_\_\_  
Pete Shearer, Member