



**JEFFERSON DAVIS PARISH SCHOOL BOARD AGENDA
LAKE ARTHUR HIGH SCHOOL
4374 TIGER LANE
LAKE ARTHUR, LA 70549
(337) 824-1834**

AGENDA MEETING

THURSDAY, DECEMBER 16, 2021 at 10:00 a.m.

LIVE REMOTE ACCESS (COVID19 PANDEMIC)

FILE: BCB - SCHOOL BOARD MEETING RULES OF PROCEDURE
An individual speaker who appears at a School Board meeting to speak on an agenda item must register prior to the meeting, and will be allotted three (3) minutes to speak on the agenda item prior to School Board discussion on the agenda item.

I. CALL TO ORDER

II. INVOCATION AND PLEDGE OF ALLEGIANCE.

III. ROLL CALL FOR DETERMINATION OF A QUORUM.

ARC	BORD	BOUL	BRUC	CAP	DEES	DOB	DOISE	LEGER	PERRY	SEG	SING	TRAHAN
-----	------	------	------	-----	------	-----	-------	-------	-------	-----	------	--------

IV. APPROVAL OF THE SCHOOL BOARD MINUTES OF THE REGULAR MEETING ON NOVEMBER 18, 2021.

V. VOTE TO CHANGE THE ORDER OF TOPICS TO BE ADDRESSED AND TO ADD NEW ITEMS NOT ON THE ORIGINAL AGENDA.

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
------------	--------------	----------------	------------	------

VI. RECOGNITION OR PRESENTATIONS:

1. Welcome by Lake Arthur High School Principal, Amanda Fontenot.
2. Students and faculty presentation.

VII. ELECTION OF 2022 SCHOOL BOARD PRESIDENT AND VICE-PRESIDENT.

- A. Superintendent Credeur, School Board Secretary, calls for nominations for office of School Board President.
- B. School Board President, calls for nominations for office of School Board Vice-President.

VIII. BOARD COMMITTEE REPORTS:

- A. Finance Committee - James Segura, Chairman
- B. Insurance - David Doise, Chairman
- C. Building & Grounds - Terry Leger, Chairman
- D. Policy- Phillip Arceneaux, Chairman
- E. Transportation Committee - Greg Bordelon, Chairman

- F. 16th Section-Charles Bruchhaus, Chairman
- G. Ward II (Ad Hoc) - Donald Dees, Chairman
- H. Legislative Liaison - Donald Dees, Chairman
- I. Food Service Committee - Malon Dobson, Chairman

IX. SALES TAX REPORT - by Amber Hymel, Tax Collector.

X. NEW BUSINESS:

1. Grant authorization from board to use current signature plates as the signing authority on all checks and accounts until new plates are issued following the new board election of officers.

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
------------	--------------	----------------	------------	------

2. Approve the following new Job Description for Coordinator of Federal Programs:

TITLE: Coordinator of Federal Programs

QUALIFICATIONS: Louisiana Teaching Certificate, Masters Degree, Ten (10) years teaching or equivalent experience and Certification in Administration and Supervision

REPORTS TO: Director/Supervisor of Federal Programs
Assistant Superintendent

PERSONNEL
EVALUATION

RESPONSIBILITY: Title I CAI Lab Managers, Paras, and Teachers
Title I Pre-K Teachers

JOB GOAL: To assist in the supervision and evaluation of Title I programs and personnel

PERFORMANCE RESPONSIBILITIES:

I. PLANNING, COORDINATING, IMPLEMENTING AND EVALUATING PROGRAMS:

1. Participates in Central Office and staff meetings
2. Assists in evaluation of Title I programs and materials
3. Assists in preparing the Consolidated Application for Federal Funds
4. Coordinates professional development activities that support school improvement
5. Provides technical assistance to schools in the development and implementation of School Improvement Plans
6. Completes special assignments given by the Superintendent, Assistant Superintendent or Director/Supervisor of Title I, [including assisting Federal Programs Supervisor with management of ESSER budgets and additional workload brought about by the COVID 19 pandemic.](#)
7. Make recommendations for improvement

II. SUPERVISION AND EVALUATION OF PERSONNEL

1. Supervises Title I personnel

III. SCHOOL AND COMMUNITY RELATIONS

1. Assists in family involvement activities
2. Attends Title I Open House or other similar activities

IV. IN-SERVICE

1. Assist the Supervisor with inservice training activities

V. RESEARCH

1. Assists in research projects from individual schools or school systems
2. Assists in ESEA Title I data from various school programs

VI. INSTRUCTIONAL SUPPORT SERVICES

1. Purchase materials, supplies and equipment for Title I instructional purposes
2. Monitor instructional activities, and assists in school and program improvement activities
3. Assists in financial reports and budget revisions
4. Assists in needs assessment activities and data analysis

VII. PROFESSIONAL GROWTH

1. Participates in local, state and national conferences and workshops pertaining to ESEA, Title I.
2. Membership in professional organizations, read professional publications, etc.
3. Prepares a long term (1-2 year) Professional Growth Plan

VIII. PUPIL CONTACT

1. Visit parish schools and become involved in individual school activities

IX. SELF EVALUATION

1. Annually prepares a self-evaluation report which will be submitted as part of the overall evaluation process

TERMS OF EMPLOYMENT: Twelve (12) months per year
Salary established by the School Board

EVALUATION: Performance will be evaluated in accordance with provisions of the Board's policy on Evaluation of Professional Personnel.

Approved by: _____ Date: _____

Reviewed and agreed to by: _____ Date: _____

Approved by: _____ Date: _____

Reviewed and agreed to by: _____ Date: _____

Approved by: _____ Date: _____

Reviewed and agreed to by: _____ Date: _____

Approved by: _____ Date: _____

Reviewed and agreed to by: _____ Date: _____

Approved by: _____ Date: _____

Reviewed and agreed to by: _____ Date: _____

Approved by: _____ Date: _____

Reviewed and agreed to by: _____ Date: _____

Approved by: _____ Date: _____

Reviewed and agreed to by: _____ Date: _____

Approved by: _____ Date: _____

Reviewed and agreed to by: _____ Date: _____

Approved by: _____ Date: _____

Reviewed and agreed to by: _____ Date: _____

Approved by: _____ Date: _____

Reviewed and agreed to by: _____ Date: _____

Approved by: _____ Date: _____

Reviewed and agreed to by: _____ Date: _____

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
------------	--------------	----------------	------------	------

3. Approve the following non-faculty coaches for the 2020-21 school year upon completion of LHSAA coaching course certification and Board policy requirements:

1. Chris Poullard, EHS Basketball
2. Joey Thibodeaux, LAHS Baseball
3. Taylor McFarlin, LAHS Baseball
4. Lexi Hagen, LAHS Softball
5. Christopher Monceaux, LAHS Softball
6. Curtis "Red" Dickens, LAHS Basketball

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
------------	--------------	----------------	------------	------

4. Approve the following out-of-state travel request:

1. JHS 12th grade Environmental Science class to travel to Houston Museum of Natural Science in Houston, TX on 01/12/22. At no expense to the Board.

2. WHS English II Class to travel to the Lutchter Theater in Orange, TX for a Shakespearian play on 02/17/22. At no expense to the Board.
3. Dr. Cassidy Juneau, HHS Principal to travel to Washington, DC from 02/27/22 to 03/02/22 to attend the NAESP National Leaders Conference. At no expense to the Board. Dr. Juneau, LAP Vice-President, is representing the Louisiana Association of Principals at the National Conference.

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
------------	--------------	----------------	------------	------

5. Declare the Old concession stand at EHS as junk and dispose of same.

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
------------	--------------	----------------	------------	------

XI. INFORMATION

1. Condolences are extended to the families of:
 1. Harold Stewart, Sr., Warehouse Tech, who retired in June, 1991, with 16 years of service.
 2. Bobbie Bridwell, EHS Cafeteria Tech, who retired in 1994 with 19 years of service.
2. Must be read aloud:

Announcement of Public Meeting

Notice is hereby given that at its meeting to be held on Thursday, December 16, 2021 at 10:00 a.m. at Lake Arthur High School, 4374 Tiger Lane, Lake Arthur, Louisiana, the Parish School Board of the Parish of Jefferson Davis, State of Louisiana, plans to consider adopting a resolution ordering and calling elections to be held in (i) School District No. 1 of the Parish of Jefferson Davis, State of Louisiana, (ii) School District No. 2 of the Parish of Jefferson Davis, State of Louisiana, (iii) School District No. 5 of the Parish of Jefferson Davis, State of Louisiana, (iv) School District No. 8 of the Parish of Jefferson Davis, State of Louisiana, (v) School District No. 22 of the Parishes of Jefferson Davis and Allen, State of Louisiana and (vi) Welsh-Roanoke Consolidated School District No. One (1) of the Parish of Jefferson Davis, State of Louisiana to authorize the renewal/continuation of ad valorem taxes therein and (vii) School District No. 5 of the Parish of Jefferson Davis, State of Louisiana to authorize the issuance of general obligation bonds.

3. The LSBA 2022 annual convention will be held at the Crowne Plaza in Baton Rouge on March 6-8, 2022. Please let Mrs. Debbie know if you would like to register to attend.

XII. PERSONNEL CHANGES

XIII. SUPERINTENDENT'S COMMENTS NOT REQUIRING BOARD ACTION

XIV. EXECUTIVE SESSION

A. Motion to enter into Executive session.

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
------------	--------------	----------------	------------	------

B. Motion to resume in regular session.

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
------------	--------------	----------------	------------	------

XV. ADJOURN

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
------------	--------------	----------------	------------	------

IN COMPLIANCE WITH STATE LAW, A COPY OF THIS AGENDA WAS POSTED IN A CONSPICUOUS PLACE AT THE MEETING PLACE OF SAID BOARD FRIDAY, DECEMBER 10, 2021 BY 4:00 P.M.

IN ACCORDANCE WITH THE AMERICAN WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE, PLEASE CONTACT DEBBIE AT 337-824-1834 DESCRIBING THE ASSISTANCE THAT IS NECESSARY.