



PEMBROKE ELEMENTARY SCHOOL
PEMBROKE, KENTUCKY

MINUTES OF SBDM COUNCIL MEETING
Monday, January 22, 2024

The Pembroke Elementary School Council met at Pembroke Elementary at 4:00p.m. The meeting was called to order by Chairman, Jason Russell .

COUNCIL MEMBERS PRESENT

Jason Russell , Chairman
Jami Gagnon
Jaclyn Guier
Cody Stewart
Veronica Russell

COUNCIL MEMBERS ABSENT

Andrew Stahl

OTHERS PRESENT

1. Opening Business

- a. Call meeting to order- Mr. Russell called the meeting to order.
- b. Approval of agenda - The agenda was approved by Mrs. Guier and second by Mrs. Russell
- c. Approval of
 - i. November Minutes - The minutes were approved by Mrs. Gagnon and second by Mrs. Russell.
- d. Public Comments - No public comments at this time.
- e. Good News Report-
 - i. Christmas program- The fourth grade Christmas program went well.
 - ii. Kentucky Teacher of the Year- Maria Dietzel - She was recognized as teacher of the year.

2. Achievement Data

- a. MAP Data - Reading MAP data stayed the same as the fall MAP data. We did not achieve the percentage of novice, the goal was 15%, we were at 22.8%, reading that was 60% or above, the goal was 50% and we were 37.6%. The math MAP goal for 20% or below was 15% and we were at 20.8%. The math MAP data scoring at 60% of the above goal was 50%, we were at 36.1%.
- b. Mastery Connect Data - All grade levels increased on Mastery Connect in reading. The math Mastery connect data for math showed third and fourth grades increased their data. Fifth grade did go down some and sixth grade stayed the same. Fourth grade science mastery

connect data went from 25.7 to 40.3. Social studies mastery connect data showed that we went from 30.2 to 17.6.

c. Surveys

- i. Employee – This will be shown to staff in a faculty meeting to receive their feedback. Our overall score was 3.95 which dropped from 4.19. Areas that we did well in included having a clear understanding of expectations as an employee, having a clear understanding of the mission and goals, believing that work positively impacts those we serve and feeling a sense of pride when I tell people where I work. Areas that need to improve are having an opportunity to provide input on decisions that affect my job and feeling supported in balancing my work responsibilities.
- ii. Student – This survey will be shown to the student advisory team. The overall score was a 4.08 which was down from 4.35 in the spring. The successes for the student survey are they believe their learning is important and they think they have opportunities to be successful. Areas that we need to grow in are
- iii. Parent – The survey overall score was a 3.8, the goal is for the score to be a 4 or higher. The parents will give feedback during lunch and learns. The success is the parents believe the parents are providing a safe environment, our school is clean and they believe their children have the classroom supplies they need to learn. Areas of growth include regularly receiving feedback from the school staff on how well their child is learning, receiving positive phone calls, emails, or notes about my child and believing my child has every opportunity to be successful at this school.

3. Policies

- a. Writing Policy – We reviewed the writing policy. There was a question about section III where it discusses the annual program review of school assurances and if this was still relevant. The motion was made to accept the writing policy as it is Mrs. Russell made the motion and the second by Mr. Stewart.

4. Principal Report

- a. CSIP Goals – The SBDM council reviewed the CSIP. Mr. Russell reviewed the CSIP and highlighted some areas that we are working on.

A motion was made to go into close session with a motion made by Ms. Russell and second by Mr. Stewart.

b. Personnel Update

- i. Special Ed –
- ii. Special Ed. Aide

A motion was made to exit close session by Mr. Stewart and second by Ms. Gagnon.

5. Next Regular Meeting, Monday, Feb. 26th @ 4:00.

Adjournment

There being no further business, the meeting was adjourned at 4:58 p.m. upon a motion by Mrs. Guier with a second by Mrs. Russell . The motion was approved by consensus.

Jason Russell, Chairman

Jaclyn Guier, secretary