

DEMAREST BOARD OF EDUCATION

COW and REGULAR MEETING AGENDA

County Road School – Media Center

January 21, 2024

7:00 P.M.

I. OPENING

- A. Meeting called to order.
- B. Roll Call

II. ADJOURN TO EXECUTIVE SESSION

- A. The Board has determined it will enter into executive session for the following reasons:

- 1. Student Discipline
- 2. Legal Matter

- B. Move to approve the following resolution to enter the executive Session:

WHEREAS, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

WHEREAS, the length of the closed executive session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

NOW THEREFORE BE IT RESOLVED, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

- C. Move to enter executive session

III. REOPEN PUBLIC MEETING

- A. Move to reopen the Regular Meeting to the public.
- B. Board President's Announcement

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

IV. FLAG SALUTE

V. ROLL CALL

VI. APPROVAL OF MINUTES OF THE MEETINGS

- December 17, 2024 COW and Regular Meeting Minutes
- December 17, 2024 Executive Session Meeting Minutes
- January 7, 2025 Reorganization Meeting Minutes

VII. REVIEW OF CORRESPONDENCE

VIII. BOARD PRESIDENT'S REPORT

IX. SUPERINTENDENT'S REPORT

X. COMMITTEE REPORTS

XI. OTHER REPORTS/PRESENTATIONS

- Principal Reports

XII. REVIEW OF AGENDA

- Board members review the items.

XIII. PUBLIC COMMENT (AGENDA ITEMS ONLY)

- A. Move to open the meeting to public comment limited to agenda items.
- B. Public comment.
- C. Move to close the meeting to public comment.

XIV. ACTIONS

A. Instruction – Staffing

1. Move to approve the provisional employment of the following substitute teacher(s) for the remainder of the 2024/2025 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c. 116 (revised 6/30/98) and N.J.S.A. 19A:6-7.7.

- Haley Larsen

2. Move to accept the resignation for the purpose of retirement of Maureen Betz, Demarest Middle School Art teacher, effective June 30, 2025, as recommended by the Chief School Administrator.
3. Move to modify December 17, 2025 resolution A.5. approving the request of Staff ID No.:10312797 for paid sick leave from January 10, 2025, through March 21, 2025, unpaid FMLA from March 24, 2025, through June 20, 2025, returning to work on the first day of the 2025/2026 school year as recommended by the Chief School Administrator.

B. Instruction – Pupils/Programs

1. Move to approve the following field trip(s), as recommended by the Chief School Administrator:

Location	Month/Year	Grade/Group
Bricks 4 Kidz Closter	January 2025	DMS ERI/LLD program
Bricks 4 Kidz Closter	January 2025	LLE ERI/LLD program
Stop & Shop Closter	January 2025	DMS LLD program
JCC Tenaflly	February 2025	LLE ERI/ LLD program
JCC Tenaflly	February 2025	DMS ERI program
Stop & Shop Closter	April & May 2025	DMS LLD program
Bergen PAC Englewood	March & April 2025	DMS LLD program
Target Closter	February 2025	DMS LLD program
Closter Nature Center Closter	May 2025	First grade
The Valley Program Norwood	March 2025	DMS ERI program
Abmas Farm Wyckoff	April 2025	DMS ERI program
Dwight-Englewood School Englewood	February 2025	DMS Math team

C. Support Services – Staffing

1. Move to approve the provisional employment of the following paraprofessional not to exceed 29 hours per week, according to the paraprofessional hourly guide, for the 2024/2025 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 19A:6-7.7

School/Position	Staff Name	Step
CRS/paraprofessional PK classroom aide	Eunhwa Choi	1

D. Support Services – Board of Education

1. Move to approve the following, as recommended by the Chief School Administrator:

WHEREAS, The New Jersey School Boards Association has declared January 2025 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The Demarest Board of Education is one of 581 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The Demarest Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, That the Demarest Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2025 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Demarest Board of Education urges all New Jersey citizens to work with their local boards of education and public school staff toward the advancement of our children's education.

2. Move to approve the following request for facilities use on the following dates, in accordance with policy 7510, as recommended by the Chief School Administrator:

Event	Date(s) and time	Location
Demarest Scout Troops 163/63	2/13/25, 3/13/25, 4/10/25 7:00 PM - 8:30 PM	County Road School All Purpose Room
DAA Food trucks	1/4/25-3/31/25 (Saturdays) 8:30 AM - 5:30 PM 1/3/25-3/31/25 (Fridays) 4:30 PM - 9:00 PM	LLE upper parking lot and lobby*

*modified from 12/17/24 D. 1

3. Move to approve the attendance of the following workshops, with all hotel, meals and travel reimbursed at the statutory rates per NJ OMB guidelines, as recommended by the Chief School Administrator:

Name/Title	Event	Registration Fee
Resat Cazimoski/ Facility Manager	NJSBGA Conference Atlantic City 3/23/25-3/26/25	\$350.00
Franklin Reynoso Information Technology Coordinator	Techspo Conference Atlantic City 1/29/2025 - 1/31/2025	\$590.00

4. Move to approve the second reading and adoption of the following policies and regulations, as recommended by the Chief School Administrator:

0141 - Board Member Number and Term - Policy
2200 - Curriculum Content - Policy (M)
3160 - Physical Examination - Policy & Regulation (M)
4160 - Physical Examination - Policy & Regulation (M)
5200 - Attendance - Regulation (M)
5337 - Service Animals - Policy (M)
5350 - Student Suicide Prevention Policy (M)

8420 - Emergency and Crisis Situations Policy (M)
8467 - Firearms and Weapons Policy & Regulation (M)
5751 - Sexual Harassment of Students - Policy (M)
5751 – Sexual Harassment of Students – Regulation (M)
2365 - Acceptable Use of Generative Artificial Intelligence (AI)
*Abolishments are finalized in one reading.

5. Move to approve the 2025/2026 school year calendar, [as attached](#), as recommended by the Chief School Administrator.
6. Move to approve and submit the bi-annual Statement of Assurance (SOA) for paraprofessional staff for the 2024/2025 school year, as recommended by the Chief School Administrator.
7. Move to approve a sidebar agreement between the Demarest Board of Education and the Demarest Education Association for the Demarest Middle School Secondary Supervisor of DMS School Play stipend in the amount of \$1,500 for the 2024/2025 school year, as recommended by the Chief School Administrator.
8. Move to approve the job description for Secondary Supervisor of DMS School Play stipend, as recommended by the Chief School Administrator.
9. Move to approve Antoinette Kelly as ESEA Coordinator for the remainder of the 2024/2025 school year, as recommended by the Chief School Administrator.
10. Move to appoint Sherri Rinckhoff as McKinney – Vento Homeless Education Liaison for the remainder of the 2024/2025 school year, as recommended by the Chief School Administrator.
11. Move to accept the resignation for the purpose of retirement of Michael Fox, Superintendent, effective August 1, 2025, as recommended by the Chief School Administrator.

E. Support Services—Fiscal Management

1. Move to confirm the December payrolls as follows, as recommended by the Chief School Administrator:

December 13	\$ 566,034.28
December 23	\$ 560,634.38

2. Move to approve January 21, 2025 bill list as follows, as recommended by the Chief School Administrator:

3.		
	<u>Subtotal Per Fund</u>	<u>Amount</u>
	11 General Current Expense	\$ 596,617.91
	12 Capital Outlay	\$2,450,000.01
	20 Special Revenue Fund	\$ 116,827.07
	21 Student Activity Fund	\$ 3,898.48
	22 Athletic Fund	\$ 1,395.00
	30 Capital Projects Fund	\$1,084,353.83
	60 Cafeteria Fund	<u>\$ 19,753.44</u>
	Total Bills:	\$4,272,845.74

4. Move to approve the following resolution, as recommended by the Chief School Administrator:
Receipt of Certification from Board Secretary
 Pursuant to N.J.A.C. 6:20-2.13 (d), I, Antoinette Kelly, certify that as of December 31, 2024, no budgetary line item account has obligations or payments (contractual orders) that, in total, exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

5. Move to approve the following resolution, as recommended by the Chief School Administrator:
Certification of Board of Education
 Pursuant to N.J.A.C. 6:20-2.13 (e), we certify that as of December 31, 2024 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Move to acknowledge receipt of the December 2024 Report of the Board Secretary, A148 and the Report of the Treasurer, A-149, as recommended by the Chief School Administrator.

7. Move to confirm the following budget transfer for December 2024, as recommended by the Chief School Administrator:

To:

Account Number	Description	Amount
11-000-211-300	Attendance and Social Work-Contracted Services	\$2,200.00
11-000-219-610	Child Study Team-General Supplies	368.07
11-000-261-330	Required Maintenance-Professional Services	1,782.50
11-401-100-890	School Sponsored Co-Curricular Activities-Misc.Expend	400.00
12-120-100-730	Equipment-Regular Programs Grades 1-5	2,778.00
Total Transfers In		\$7,528.57

From:

Account Number	Description	Amount
11-000-213-110	Health Services-Substitute Salaries	\$2,200.00
11-000-219-890	Child Study Team-Miscellaneous Expenditures	368.07
11-000-261-610	Required Maintenance-General Supplies	1,782.50
11-401-100-610	School Sponsored Co-Curricular Activities-Gen Supplies	400.00
11-190-100-610	Regular Programs Instruction-General Supplies	2,778.00
Total Transfers Out		\$7,528.57

8. Move to approve change order #5 with Daskal, LLC., for the Demarest Middle School Gymnasium, NJDOE Project # 1070-040-23-1000, as recommended by the Chief School Administrator:

This change order is the result of block base, exhaust fans, sheathing infill and enlargement of firewall opening

Original contract contingency sum	\$250,000.00
Net change of previously authorized change orders	\$47,506.52
Contract contingency sum will be decreased by this change order in the amount of	\$35,755.94
New remaining contingency sum including this change order will be	\$166,737.54

Original contract sum was	\$7,161,000.00
Net change by previously authorized change orders	0.00
Contract sum prior to this change order	\$7,161,000.00
contract sum will be increased by this change order in the amount of	0.00
New contract sum including this change order will be	\$7,161,000.00

9. Move to approve payment application #10, in the amount of \$449,795.92 to Daskal LLC for the Demarest Middle School Gymnasium addition, NJDOE Project # 1070-040-23-1000, as recommended by the Chief School Administrator.
10. Move to approve agreement with Open Systems Integrators, Inc. for burglar alarm system replacement at Demarest Middle School, at a cost of \$39,949.10, through #65-MCESCCPS, Bid# ESCNJ 23/24-32 cooperative, as recommended by the Chief School Administrator.
11. Move to approve agreement with Open Systems Integrators, Inc. for fire alarm system replacement at Demarest Middle School including the new addition, at a cost of \$424,692.38, through #65-MCESCCPS, Bid# ESCNJ 21/22-41 cooperative, for the 2025/2026 school year, as recommended by the Chief School Administrator.
12. Move to approve agreement with Eastern Datacomm for district-wide security cameras, at a cost of \$56,238.10, through PEPPM #533902-155 cooperative, as recommended by the Chief School Administrator.
13. Move to approve agreement with Eastern Datacomm for wiring, public announcement system and LENS system installation at the new Demarest Middle School gymnasium, at a cost of \$40,078.00, Through PEPPM #533902-155 cooperative, as recommended by the Chief School Administrator.
14. Move to approve agreement with Eastern Datacomm for district- wide access control installation, at a cost of \$60,668.26, PEPPM #533902-155 cooperative, as recommended by the Chief School Administrator.

XV. PUBLIC COMMENT

- A. Move to open the meeting to public comment.
- B. Move to close the meeting to public comment.

XVI. NEW BUSINESS

XVII. EXECUTIVE SESSION (if necessary)

- A. Move to enter the executive session to discuss personnel/legal matters/negotiations.
- B. Move to close the executive session and reenter the public session.

XVIII. ADJOURNMENT

- A. Move to adjourn.