

**SPARENTS RIGHT-TO-KNOW 2023-2024**

**ESSA, Section 1112 (c)(6)**

**(6) PARENTS RIGHT-TO-KNOW-**

**(A)QUALIFICATIONS-** At the beginning of each school year, a local educational agency that receives funds under this part shall notify the parents of each student attending any school receiving funds under this part that the parents may request, and the agency will provide the parents on request (and in a timely manner), information regarding the professional qualifications of the student's classroom teachers, including, at a minimum, the following:

(i) Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.

(ii) Whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived.

(iii) The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree.

(iv) Whether the child is provided services by paraprofessionals and, if so, their qualifications.

**(B)ADDITIONAL INFORMATION-** In addition to the information that parents may request under subparagraph (A), a school that receives funds under this part shall provide to each individual parent—

(i) information on the level of achievement and academic growth of the student, if applicable and available, on each of the State academic assessments required under this part; and

(ii)timely notice that the student has been assigned, or has been taught for 4 or more consecutive weeks by, a teacher who does not meet applicable State certification or licensure requirements at the grade level and subject area in which the teacher has been assigned.

**(C)FORMAT-** The notice and information provided to parents under this paragraph shall be in an understandable and uniform format and, to the extent practicable, provided in a language that the parents can understand.

**BOARD OF SCHOOL COMMISSIONERS**

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**This Parent and Family Engagement Policy has been developed jointly with, and agreed on with, parents of children participating in the Title I, Part A program at O'Rourke as evidenced by an agenda and sign in sheets. The school will distribute this policy to all parents.**

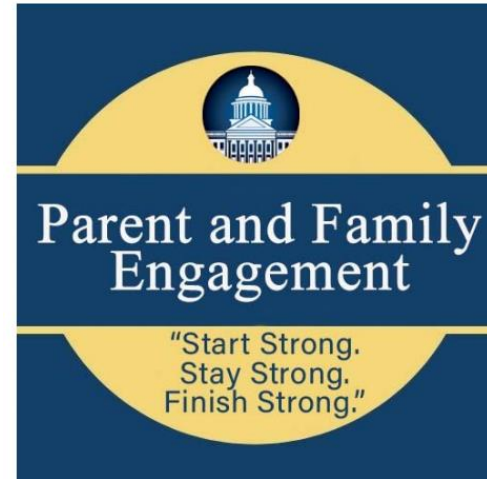
**MOBILE COUNTY PUBLIC SCHOOLS**

Federal and Special Programs

Executive Director, Jacinda Hollins

Please call 251-221-1585 if you have any questions, comments, or concerns regarding O'Rourke Elementary School's 2023—2024 Parent and Family Engagement Policy.

**Parent and Family Engagement Policy  
2023—2024 Parent Notifications**



*O'Rourke*

*1975 Leroy Stevens Road,*

*Mobile, Alabama 36695*

*251-221-1585*



**O'Rourke Elementary Parent and Family Engagement Policy  
FY 2023 – 2024**

The leadership and staff of O'Rourke Elementary School have a strong belief in the importance of parental involvement and, therefore, have put measures in place to offer parent meetings on a flexible schedule. Our annual meeting for parents will be offered two times during the school year - once during the school day and once in the evening.

1. The leadership and staff of O'Rourke Elementary School have a strong belief in the importance of parental involvement and, therefore, have put measures in place to offer parent meetings on a flexible schedule. Our annual meeting for parents will be offered two times during the school year - once during the school day and once in the evening.

2. O'Rourke Elementary School believes in involving parents in all aspects of its Title I Program. Our process for how all parents have the opportunity for involvement in decision-making is as follows: Our Title I Parent Advisory Committee (PAC) serves as representatives on decision-making processes and as contact persons for parents to answer questions about parental involvement and parents' rights. They keep parents informed of various committee works and receive input from parents for committee decisions. They assist in evaluating the Parental Involvement Plan and in training other parents to be leaders. Parents are informed through parent bulletins, Facebook, and the school's website of parent involvement activities going on throughout the year.

3. O'Rourke will use the parental involvement funds (\$3,466.14) to provide materials and resources so support communication and the curriculum. At parent meetings throughout the year, O'Rourke Elementary School presents information about its Title I programs, the curriculum, and forms of academic assessments used. They also learn how to schedule parent teacher conferences and are reminded about how they can participate in decisions related to the education of their child. We have over 90 EL students and an interpreter is available, upon request, at all meetings to communicate with these parents. In addition, documents are translated, to the extent possible, in the various languages our parents can understand.

4. O'Rourke Elementary revised its School-Parent Compact in May, 2023. The new Compact was developed through a collaborative effort of the Leadership Team, which includes school staff members, parents, and a community stakeholder. The Compacts are sent home, and the contents of the documents are reviewed with parents during Open House. Parents are asked to sign the Compacts signifying their commitment to work in partnership with the school to ensure their child's success. The Compacts are discussed with teachers during faculty meetings. Each teacher is given the responsibility to explain the Compact to the students and obtain the students' signature. Teachers house copies of the Compacts in their classrooms for use during parent-teacher and/or parent-student-teacher conferences.

5. In May and August of each school year, O'Rourke Elementary School's Steering Committee reviews, evaluates, and revises its plan. There are three parents on the committee who represent parents of the school. During the review process, parents are notified of meetings by phone. Parents are made aware the plan is under review and that a copy of the plan is available for review in the Parent Resource Center located in the library. During the review, parents have the right to give input regarding the revision of the plan.

6. O'Rourke accomplishes this through two annual Title I Parent Meetings, which are held first and second quarter. Parents learn about their role in helping their children to be successful and the best ways to work in partnership with their child's teachers. O'Rourke's ACIP Committee works diligently to ensure all parent materials and training are closely aligned with our school's identified goals. O'Rourke has a Parent Resource Center located in the school's library. The Center is open every school day from 8:15 to 2:30. The Center houses materials available for check out to assist parents in helping their children become successful learners.

7. O'Rourke will continue to work with our teachers through in-services, faculty meetings, and grade level meetings to ensure all stakeholders understand the importance of parental involvement and that parents are our partners. This year our Leadership Team placed special emphasis on the need to foster a closer connection between our school's identified goals and our parent involvement activities. Our Leadership Team will continue

to work closely with their constituents to ensure that meetings include a parental involvement focus. The principal will set the expectation that teachers work closely with our Title I Facilitator in planning parent involvement activities and materials that best meet our school's identified goals.

8. Currently 92 EL students are served including our monitored students. We have a total of eighty-one LEP I and/or LEP 2 students. An interpreter is available, upon request, at all meetings to communicate with these parents. We also have the Transact Database that is available for instant translation of field trip forms, medical forms, behavior forms, and much more.

9. O'Rourke makes every effort to work with parents in meeting their requests as related to their involvement in their children's education. Parent surveys are conducted in the spring of each year. Suggestions from these surveys are taken into consideration and implemented when possible. An interpreter is available, upon request, at all meetings to communicate with parents who have limited English proficiency. In addition, documents are translated, to the extent possible, in the various languages our parents can understand. Every effort is made to accommodate parents with disabilities. O'Rourke Elementary is a handicapped-accessible building. At this time, O'Rourke has two migrant students.