

DRAFT – Unofficial Until Approved
Meeting Minutes 1/8/2015

The Governing Board of the Tanque Verde Unified School District #13, Pima County, Tucson Arizona held a Regular Session Board Meeting on January 8, 2015 at the District Office Administrative Offices in the board room, 2300 N Tanque Verde Loop Rd., Tucson, Arizona 85749. The meeting was called to order at 7:00 p.m.

1. ROLL CALL

Board Members present:

Mrs. Claire Place, President

Dr. Peter Livingston, Board Member

Mr. Carlos Ruiz, Clerk

Mr. Jeffrey Neff, Board Member (arrive at 7.01)

Mr. Steven Auslander, Board Member

Administrative Staff:

Dr. Doug Price, Superintendent

Mr. Adam Hamm, Business Manager

Boys Scouts from troop #771 lead the Board in the Pledge of Allegiance. The Scouts attended the meeting to satisfy a requirement for their Citizenship badge.

2. APPROVAL OF AGENDA

MOTION: Mr. Ruiz made a motion to approve the Agenda. Mr. Neff seconded; the motion carried unanimously.

3. REPORTS

- Student Board Member report – Ms. Madisyn Clausen

Past- Emily Gray hosted a Veteran’s assembly on November 10th. The eighth grade Catalina Island trip was November 11th-15th, and the students had a wonderful time. the TVHS theatre troupe earned the 2nd highest score at the State Thespian Festival in late November.

Present- Ms. Stevenson, (the librarian at the high school and the librarian and volleyball coach at EGJHS), has been putting together a “Favorite Book” wall at the Emily Gray and allowing high school students to contribute as well. Emily Gray has begun tryouts for third quarter sports which will be starting up soon.

Future- Incoming Hawks Night at the high school is January 29th. The Ben’s Bells Mural, organized by Jodi Roberts, is going to be assembled at TVHS on January 29th-30th. The Tech Trek will be January 24th at ACES. The high school theatre troupe is preparing for TVHS’s first musical, *Bye Bye, Birdy*, which will be performed on April 1, 2 and 3 Taste of Tanque Verde will be April 25th at 49ers Country Club. Board members are all invited to attend.

Dr. Price asked Ms. Clausen to talk about how it was at the elementary schools when the chemistry class visited and conducted chemistry experiments – introducing elementary

students to chemistry. Ms. Clausen said “The students had great time learning from the high school students about chemistry. ”

- Superintendent’s report - Dr. Doug Price

Projected Budget - Dr. Price said Mr. Hamm will go over this in detail later. The Tanque Verde Elementary school charter projected funding for 2 years was \$1000 per student totaling about \$660,000. With Tanque Verde Elementary converting back to a traditional school, due to the state ruling regarding district chartered schools, we will now receive \$400 per student, resulting in a \$440,000 loss. Because the M & O override passed, we will have some funding available to make up the difference. Because of a recent ruling, Arizona schools are anticipating a 1.6% inflation factor increase on the base support, which is \$120,000 for TVUSD.

Mr. Hamm addressed the Board, regarding the current budget. The district has \$382,677 carryforward, and Mr. Hamm noted that an error was found in District Additional Assist Fund Budg – 75, which amounted to \$41,000 loss of revenue. Arizona Department of Education has since corrected the error, realizing they’d made this error with other school districts as well. Board members thanked Mr. Hamm for his diligence in budget review matters.

Mr. Hamm continued reporting, the 40th day ADM count is 2001.188 students. The base support per student is yet to be determined by the legislature for SY 2015-16..

Dr. Price talked about projected enrollment capacity, stating he is working with the principals to determine 2015-16 SY capacity. He added he does not anticipate any sudden growth; however, there may be minor growth from here forward.

Projected Facility needs – Dr. Price explained that building repairs for summer projects will be funded from our M & O budget. Solar has generated a savings of approximately \$195,000 in the past 15 months and these funds will be used to cover some of the repair work to be completed on all campuses.

Recently the Maintenance Department staff replaced the roof drain scuppers on the TVES MPR building. The district is evaluating the timeline and the extent of repairs on another 1800 square feet of roofing that affects the music room, art room and Adaptive P.E.

At ACES some mechanical AC/heating units will need to be replaced this summer. We’ve piloted use of the mini-split systems at ACES and found they are a good fit for that campus. The administration building and computer lab roofs will need to be repaired this summer on the ACES campus. We’re estimating \$10,000 as the cost for repairs.

At TVHS the 100 building needs gutter and eve repairs. We’re estimating \$10,000 worth of repairs. Ultimately, roofs will need to be replaced.

The JTED programs continue to grow. We’ve negotiated an agreement with JTED regarding the building usage on the high school campus. The Precision Manufacturing program has grown from 7 to 75 students in the last year. Discussions are underway regarding the Agri-Science / Vet Science programs. We’ve learned there are possible JTED

greenhouses available located here in Tucson. Dr. Price said he would check into these and see if they are viable to relocate to our district.

We continue to look at the preschool facility and how the district can best help these students academically and socially transition to Kindergarten.

Community Involvement: For Make a Difference Day we had approximately 200-250 volunteers working on 20 different projects.

Tanque Verde On Target (TOT) committee made a considerable contribution advising the Governing Board to pursue an override.

At this year's Career Day, we had a variety of community members present their career stories with our students. This is important to have such involvement since 7 out of 10 homes in our district do not have school-age children.

Our schools and students are looking at how to best serve the community. The strength of our schools is rooted in the connection and relationships we establish in our community.

Board Retreat: Dr. Price reminded Board member we have a Board retreat scheduled for March 22, and he suggested we may need one sooner. Possible Februarys date were mentioned; Board members will let the Board Secretary know of their availability.

- **Enrollment Report:** Mr. Hamm updated Board members on the enrollment. ACES is down five (5) students from last month. Reasons provide: families relocated out of district. Mr. Hamm was asked if these were district residents, or open enrollment families. He said he would find out and report at a subsequent meeting.
- **District Report Card:** Mr. Hamm said the report reflects we are on target for spending.
- **Legislative Updated:** Mr. Neff said we can't predict what will happen with the Legislature. Dr. Price announced he has been invited to speak at the Republican Precinct Committee members meeting on January 21. He was asked to provide them with a school district update.
- **Facilities Report:** Dr. Price said he will have a comprehensive report for the retreat that will include facility requests, FTE requests, program priorities and new assets.
- **Board Comments:** Mrs. Place updated Board members about the DragonFly Village meeting that she attended with Dr. Price and DragonFly Village representatives. At the meeting, we discussed the impact of possible student enrollment from DragonFly Village on the schools and how the school can best support the students coming from DragonFly village.

Hawks Night at Tanque Verde High School is January 29.

4. **CONSENT AGENDA** (*see attached*)

Due to the Winter Break, there will be no Student Activities Financial report.

MOTION: Mr. Auslander made a motion to approve the Consent Agenda. Mr. Neff seconded; the motion carried unanimously.

4. **INFORMATION AND DISCUSSION ITEMS**

A. ASBA Conference report – Board members

Dr. Livingston spoke briefly about the ASBA conference. He mentioned the sessions he attended were very meaningful. He is interested in attending ASBO annual meetings; other Board Members indicated they would be interested in attending too.

Mrs. Place attended the Community Involvement session at the ASBA Conference. She said she came away with some good information.

Mr. Ruiz talked about the meeting he and Dr. Price had with Mr. Glenn Hamer the President of the Arizona Chamber of Commerce. They had discussions regarding "schools of choice" and they were able to share information on rural districts. Mr. Ruiz appreciates the attention the district has given to open enrollment and finding a good balance of open enrollment and district resident students.

B. Allegion Security Assessment – Dr. Price

Dr. Price asked Board members if they had any questions regarding the Executive Summary they received in the Board packet. If so, he would be happy to answer their questions.

C. AZMerit Update – Ms. Sally Glennon presented a PowerPoint presentation, *see attached*.

Emily Gray Junior High teacher, Ms. Stetson shared some of her experiences with the Board regarding practice tests she has recently administered to EGJH student. Her students practiced using the tools they need during the test such as, copy and paste, drag and drop, and podcasts. She heard from students that there is a lot of reading. These practice tests help relieve student anxiety, and helps students build their confidence. The schedule is still uncertain, and once we know, the information needs to be communicated to parents.

5. **ACTION ITEM**

A. Governing Board Organization 2015

Mrs. Place stated she appreciates Board member confidence.

MOTION: Mr. Neff made a motion nominating Mrs. Claire Place as the Governing Board President. Dr. Livingston seconded; the motion carried unanimously. Mr. Auslander made a motion nominating Dr. Peter Livingston as the Governing Board Clerk. Mr. Neff seconded; the motion carried unanimously.

6. **EXECUTIVE SESSION**

MOTION: Mr. Neff made a motion to table the executive session. Dr. Livingston seconded; the motion carried unanimously. Mr. Neff made a motion to schedule a Special Board meeting on Monday, January 12 at 5:00 p.m. Dr. Livingston seconded; the motion carried unanimously

Executive session pursuant to:

A.R.S. 38-431.03 A. (1) Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or

consideration occurs at a public meeting. The public body shall provide the officer, appointee, or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.

A. Superintendent's Evaluation

7. ANNOUNCEMENTS

Mrs. Sharp announced the business office is working toward paper free direct deposit. This will be a huge cost savings for the district. This all happened under Business Manager, Adam Hamm's leadership.

8. FUTURE BOARD AGENDA ITEMS

Special Education Update – Marilyn Huestis
Writing Audit

9. ADJOURNMENT

Board President Mrs. Place adjourned the meeting at 9:24 p.m.

Respectfully submitted by,
Judy Bower, School Board Secretary

Claire Place, Board President

Steven Auslander, Board Member

Carlos Ruiz, Board Clerk

Peter Livingston, Board Member

Jeffrey Neff, Board Member

Personnel Items - Board Meeting - January 8, 2015

Administrator Contracts	Position	Reason	Site	FTE	Salary	Date
Certified Contracts	Position	Reason (Replace / New)	Site	FTE	Salary	Date
Certified Resignations						
Classified Agreements	Position	Reason (Replace/New)	Site	FTE	Wage	Date
Jennett Swan	Registrar	Patrice McIntyre (took a new position)	EGJH	1.00	\$11.11	1/5/2015
Other Continuations	Position	Reason (Replace/New)	Site	FTE	Wage	Date
Classified Resignations	Position	Reason	Site	FTE	Wage	Date
Other Discontinuations	Position	Reason	Site	FTE	Wage	Date
William Sprague	Substitute Bus Driver	Spend time with family	Trnsptn	varies	\$10.50	12/5/2014
Sara Kroll-Franks	Substitute Teacher	Additional duties - currently a Parapro	varies	varies	Sub Wage	12/15/2014
Jordan Merchant	Asst. Football Coach	None provided.	TVHS	varies	\$2,008.00	12/12/2014
OTHER New Hires	Position	Reason	Site	FTE	Wage	Date
Lori Justen	Substitute Teacher	new	varies	varies	Sub Wage	12/22/2014
Lori Justen	Classified Sub	new	varies	varies	Classified Sub	12/22/2014
Miranda Soeder	Classified Sub	new	varies	varies	Classified Sub	12/9/2014
Matt Panipinto	Boys Soccer Coach	Replace Lindsay Ventola	EGJH	varies	\$1,434.00	1/5/2015
Helena Bish	Asst. Girls Basketball Coach	Replace Lisney Quick	EGJH	varies	\$717.00	1/5/2015
Emily Bowen	Substitute Teacher	new	varies	varies	Sub Wage	1/9/2015
Michele L. Lewis	Substitute Teacher	new	varies	varies	Sub Wage	1/9/2015