

The regular monthly meeting of the Minerva Central School Board of Education held on Thursday, May 12, 2026 was called to order by President Nellie R. Halloran at 6:08 pm.

Present: Ms. Nellie R. Halloran, Mrs. Jessica West, Mrs. Nichole Griffen, Mrs. Hayley Killon, Mrs. Candice Husson, Mrs. Cortney McCauliffe, Mr. Eric McCauliffe, and Mrs. Lynn Green.

Absent - Mr. Ron Sanalidro

7 Faculty

7 community Members

Pledge of Allegiance

Budget was presented by Cortney McCauliffe and Mrs. Husson

Motion by Mrs. Griffen seconded by Mrs. West to adjourn Budget Hearing at 6:25 pm. Carried 4-0

The Regular monthly meeting of the Minerva Central School Board was called to order by President Nellie R. Halloran at 6:26 pm.

Special Presentation - Senior Class Trip to Punta Cana Presentation- Killian Vanderwarker, Teyah Graves, Xavier Cole, Macaylin Taylor, Clayton Griffen, Kaitlyn Jenks, and Danielle Vanderwarker-Advisor.

Absent - Claire Fish and Ashley Christian.

Motion by Mrs. Killon seconded by Mrs. West to enter into Executive Session at 6:26 for the purpose of CSE/CPSE/504 Recommendations/a particular matter of personnel/CSE items.

Carried 4-0

Motion by Mrs. West seconded by Mrs. Griffen to exit Executive Session at 6:40 pm. Carried 4-0

Public Comment: None

Mrs. Husson gave Superintendent Report including: Elementary, math, Spanish teacher positions filled, still looking for 9-12 science teacher and guidance counselor, bus drivers helping out when needed for absences of other drivers, softball fields and porta potty, Capital project, fixed front landing, working on bell system, some landscaping was done, student activities, student of the month and quarter, honor roll, Envirothon win and going to Cortland to compete, end of year calendar, teacher appreciation week, budget vote, concert and art show.

Mrs. Ashley Ordway gave Curriculum and Instruction Report including: curriculum 5-12 financial literacy standards, benchmark assessments, summer success, IReady winners duck taping her to the wall and ice cream party, summer work packets for students, Wonders Program, summer teacher hours, online training, thanked Admin and PTO for appreciation week, special person's week with activity and breakfast, Kids on the Block and end of the year activities.

Miss Michelle Ordway gave Student BOE Member Report including: baseball/softball, STEAM Bus from BOCES event, regents testing is close and concert next week.

Motion by Mrs. Griffen seconded by Mrs. West to approve the Regular Meeting minutes of April 16, 2026. Carried 4-0

Motion by Mrs. West seconded by Mrs. Killon to approve the Special Meeting Minutes of April 21, 2026.  
Carried 4-0

Motion by Mrs. Griffen seconded by Mrs. Killon to approve the Special Meeting Minutes of April 30, 2026.  
Carried 4-0

Motion by Mrs. West seconded by Mrs. Killon to approve the Financial Reports/Treasurer's Items including: Treasurer's Report, Warrant # 22 for \$113,950.04, Budget Status – General Fund as available, Revenue Status – General Fund as available and Extra Classroom Report \$27,722.76. Carried 4-0

#### Committee Reports-

- a. School Board Policy- 1st Read
  - I. Policy 1620: Annual Organizational Meeting
  - II. Policy 1640: Absentee, Military, and Early Mail Ballots
  - III. Policy 5413: Procurement: Uniform Grant Guidance for Federal Awards
  - IV. Policy 5674: Data Networks and Security Access
  - V. Policy 5850: Data Networks and Security Access
  - VI. Policy 5851: Cybersecurity Incident Response

#### Correspondence

- a. FMLA Request Letter- D. Taylor
- b. FMLA Request Letter- C. Bromley
- c. Non-Resident Enrollment Request- J. Secor
- d. Letter of Resignation- B. Viele
- e. Letter of Resignation (Class Advisor)-E. Bosan

Motion by Mrs. Killon seconded by Mrs. West to approve New Business items a-l:

- a. Action to approve annual fees for international students at the rate of \$4,500 for school tuition and \$4,500 for the host family stipend. Authorize the Superintendent to negotiate tuition rate, if needed on a case by case basis.
- b. Action to approve the Standard Work Day and Reporting for Elected and Appointed Officials.
- c. Action to establish a maximum allowable enrollment of international students for the 2026-2027 school year. (6)
- d. Action to approve the updated Substitute list.
- e. Action to amend the start date for Bryan Harris 10-Month Cleaner, from May 4th, 2026 to May 11th, 2026.
- f. Action to appoint Colleen Fuller Summer Enrichment Teacher, per contract salary, effective July 7th, 2026- August 6th, 2026(if numbers deem position needed)
- g. Action to appoint Matt Brown Summer Enrichment Teacher, per contract salary, effective July 7th, 2026- August 6th, 2026 (if numbers deem position needed)
- h. Action to appoint Amy Gosselin Summer Enrichment Teacher, per contract salary, effective July 7th, 2026- August 6th, 2026 (if numbers deem position needed)
- i. Action to approve the Memorandum of Agreement between Minerva Central School and the Minerva Teacher's Association regarding the full-time appointment of a Spanish Teacher.

- j. Action to approve the request for Non-Resident Student Enrollment for the 2026-2027 school year:
  - i. Liakai Secor
- k. Action to accept the letter of resignation as 7-12 Science Teacher from Bethanie Viele effective June 30, 2026.
- l. Action to accept the letter of resignation as Class of 2028 Advisor from Ellen Bosan, effective June 30, 2026.

Carried 4-0

Motion by Mrs. West seconded by Mrs. Griffen to approve New Business item m:

**BE IT RESOLVED** that the Board of Education of the Minerva Central School District, upon the recommendation of the Superintendent of Schools, hereby appoints Lizbeth Ordway to the tenure position of Elementary Teacher, effective September 1st, 2026. Carried 4-0

Motion by Mrs. Killon seconded by Mrs. West to approve New Business item n:

**BE IT RESOLVED** that the Board of Education of the Minerva Central School District, upon the recommendation of the Superintendent of Schools, hereby appoints Amy Gosselin to the tenure position of Elementary Teacher, effective September 1st, 2026. Carried 4-0

Motion by Mrs. Griffen seconded by Mrs. West to approve New Business item o:

**BE IT RESOLVED** that the Board of Education of the Minerva Central School District, upon the recommendation of the Superintendent of Schools, hereby appoints Elizabeth Alexander to the tenure position of Special Education Teacher, effective September 1st, 2026. Carried 4-0

Motion by Mrs. West seconded by Mrs. Killon to approve New Business item p:

**BE IT RESOLVED** that the Board of Education of the Minerva Central School District, upon the recommendation of the Superintendent of Schools, hereby appoints Kathleen Arnold to the tenure position of Teacher Assistant, effective September 1st, 2026. Carried 4-0

Motion by Mrs. Griffen seconded by Mrs. Killon to approve New Business item q:

**BE IT RESOLVED** that the Board of Education of the Minerva Central School District, upon the recommendation of the Superintendent of Schools, hereby appoints Ashley Christian to the tenure position of Teacher Assistant, effective September 1st, 2026. Carried 4-0

Motion by Mrs. West seconded by Mrs. Killon to approve New Business item r:

**BE IT RESOLVED** that the Board of Education of the Minerva Central School District, upon the recommendation of the Superintendent of Schools, hereby appoints Claire Bromley to the tenure position of Social Worker, effective September 1st, 2026. Carried 4-0

Motion by Mrs. West seconded by Mrs. Griffen to approve New Business item s:

**BE IT RESOLVED** that the Board of Education of the Minerva Central School District, upon the recommendation of the Superintendent, hereby appoints Kris Nusskern to a four (4) year probationary appointment in the Elementary Teacher tenure area (Master's Step 5), effective September 1, 2026. Carried 4-0

Motion by Mrs. Killon seconded by Mrs. West to approve New Business item t:

**BE IT RESOLVED** that the Board of Education of the Minerva Central School District, upon the recommendation of the Superintendent, hereby appoints David Pede to a four (4) year

probationary appointment in the 9-12 Math/Science Teacher tenure area (Master's Step 10),  
effective September 1, 2026. Carried 4-0

Motion by Mrs. West seconded by Mrs. Griffen to approve New Business item u:

**BE IT RESOLVED**, that the Board of Education of the Minerva Central School District, hereby  
accepts the recommendation of the Superintendent to appoint Kevin Stockman as full time  
Spanish Teacher for the 2026-2027 school year per the Employment Agreement setting forth  
the terms and conditions of such appointment and employment effective September 1, 2026.

Carried 4-0

Motion by Mrs. West seconded by Mrs. Killon to approve Action item 6: Recommendations from the  
Committee on Special Education. Carried 4-0

Open Session – Public Comment – None

A reception for tenure and new hires was held.

Motion by Mrs. West seconded by Mrs. Killon to enter into Executive Session at 7:48 pm.

Carried 4-0

Motion by Mrs. Griffen seconded by Mrs. West to Exit Executive Session at 8:01 pm.

Carried 4-0

Motion by Mrs. West seconded by Mrs. Griffen to adjourn meeting at 8:02 pm.

Carried 4-0

Lynn Green  
District Clerk  
5-18-2026