



Board of Trustees Meeting  
October 20, 2022  
Meeting Location  
AHEAD Conference Room  
APPROVED

**Present**

Melanie Robbins, Board Member  
Georgia Caron, Vice Chair  
Rebecca Metcalf, Board Member  
Lisa Lavoie, Superintendent  
Jean Adie, Data Clerk

Judith McGann, Chairperson  
Jay Dugan-Henriksen, Sec/Treas  
Troy Merner, Board Member  
Marcella Shamberger, Business Manager

**Via Zoom**

Marion Anastasia, Board Member

**Absent**

Naomi Smith, Parent Member

**NCCA Board of Trustees Meeting**

Judith McGann called the meeting to order at 8:01 am. Introductions were made of all present. Jean Adie, Data Clerk introduced herself to the board.

**Financials**

Lisa presented the 2023-2024 Proposed Tuition Rates at a 5% increase

Committed Slot:     \$6,628.13  
Additional Slot:     \$7,911.33  
Vermont/:            \$16,979.55  
(Non-Committed)

Marion Anastasi made a motion to approve the rates at a 5% increase, Troy Merner seconded the motion. **Board unanimously approved.**

Lisa gave a brief history of NCCA's slot commitments. Lisa would like to modify the definition of the additional slot. In order to get an additional slot at a rate of \$7,911.33, or buy/sell committed slots for the FY24, you must first commit to at least 1 slot for the year. If you do not commit to at least 1 slot for the year, and end up needing one, regardless of your district, the school would need to buy a slot at the same rate as the Vermont(Non-Committed) rate of \$16,979.55. Georgia Caron made a motion to accept this agreement and Jay Dugan-Henriksen seconded. **Board unanimously approved.**

Lisa reviewed the FY23 Budget and mentioned some notables so far this year, such as slot revenue up so far by about \$46,000, (\$31,000 already received and \$15,000 unbilled at time of

meeting), NHUC rates down 0.5% and looking into FY24, NHRS rates will decrease 1.38%, Health Trust GMR 17.9% increase.

Fund balances were reviewed and NCCA's investment account will be reviewed in January with our Raymond James Investment Advisor, Thomas Brussard.

### **Non-Public Session RSA 91-A311: (A)**

A motion was made by Georgia Caron and seconded by Jay Dugan-Henriksen to go into nonpublic session at 8:30 am.

A verbal roll call was conducted by Judith and a yes was given by all in attendance;

Melanie Robbins	Marion Anastasia via Zoom
Georgia Caron	Jay Dugan-Henriksen
Rebecca Metcalf	Troy Merner
Judith McGann	

A motion was made by Judith McGann to come out of nonpublic session **at 9:40am**, Georgia Caron seconded the motion.

Georgia Caron made a motion with modifications to Proposal #1, Melanie Robbins seconded the motion. **Proposal 1 passed with Board modifications, all voted unanimously.**

Troy Merner made a motion to pass Proposal #2. Jay Dugan-Henriksen seconded the motion as is. **Board unanimously approved.**

Jay Dugan-Henriksen made a motion to approve Part 1 of Proposal #3, Troy Merner seconded the motion, with proposed amendment from Georgia Caron. **Board unanimously approved.** Georgia Caron made a motion to accept with modifications Part 2 of Proposal #3. Melanie Robbins seconded her motion. **Board unanimously approved.**

Georgia Caron made a motion to approve Proposal #4, Rebecca Metcalf seconded the motion. **Board unanimously approved.**

Jay Dugan-Henriksen made a motion to table Proposal #5 until November board meeting, Troy Merner seconded. **Board unanimously approved.**

### **Superintendent's Report**

- Lisa sent out a letter to all parents to garner up interest for our parent board member openings and if interested to let her know by November 1<sup>st</sup>.
- Lisa reviewed current enrollments, 17 Littleton, 29 Lancaster. 4 dismissals so far this year, 2 for threatening behavior and 2 volunteered to withdraw to homeschool.
- AT&T awarded us a \$10,000 grant. It will be used for a video project with the students.
- Looking ahead to a 20<sup>th</sup> Anniversary celebration in the fall of 2023. Potential to rebrand and redesign our school and its logo.

- Lisa applied for and was awarded a \$20,000 grant from the Neil & Louise Tillotson Foundation.
- NCCA did a field trip to Casella Waste Management. Rebecca commented that it went well and the kids got to see how many potential careers there were in the industry.

Melanie Robbins made a motion to adjourn, Georgia Caron seconded.

**Meeting was adjourned 9:49AM**