Tawas Area High School



2026-2027 Course Description

(Rev. 1/26/2026)

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FOREWORD

The purpose of this booklet is to help in planning your program of studies during your four years at Tawas Area High School. Graduation requirements, course descriptions, course prerequisites and courses recommended for college-bound students will assist you in planning your program.

We encourage you to think in terms of a four-year plan. Space is provided at the back of this booklet to write out your tentative plan. Planning for four years will help you see the relationship between classes and will help you plan a balanced schedule. It is helpful to think about your own interests, abilities and plans for the future when working on your schedule.

Your counseling office is available to meet with you to review your plans, make recommendations and offer assistance. You are the reason we are here, and we welcome your questions.

ALL SECTIONS CONTAINED WITHIN ARE SUBJECT TO CHANGE AND MODIFICATION BY THE ADMINISTRATION DUE TO UNFORESEEN CONFLICTS IN SCHEDULING, AVAILABILITY OR CERTIFIED INSTRUCTION, LOW CLASS SIZES, LIMITATIONS IN THE FACILITIES, OR OTHER COMPLICATIONS. THE BUILDING PRINCIPAL MAKES ALL FINAL DECISIONS AS TO WHETHER CERTAIN COURSES WILL BE OFFERED, DURING WHAT HOUR THEY WILL BE OFFERED, AND WHO WILL BE THE CERTIFIED TEACHER PROVIDING THE INSTRUCTION.

THE BOARD OF EDUCATION'S EXISTING POLICY WILL BE THE PREVAILING AND GOVERNING POLICY. ALSO, IT IS TO BE UNDERSTOOD THAT AT ANY TIME THE BOARD CAN AMEND AND CREATE NEW POLICIES AND RULES AND REGULATIONS. THESE ALSO WILL PREVAIL AND BECOME THE GOVERNING POLICIES AND RULES AND REGULATIONS.

PROGRAM SUGGESTIONS

Programs will be designed based on individual abilities, interests, and future plans. The courses listed below are the recommendations. To be competitive in the world of work and/or higher education, the following is a program *recommended* to students who wish to be successful upon graduation from high school:

1. Four (4) years of English
2. One (1) year of Speech
3. Four (4) years of Mathematics
4. Four (4) years of Science
5. Four (4) years of Social Studies
6. Two (2) or three (3) years of World Language
7. One (1) year of Computers/Business
8. Electives

Students who do not plan on attending a traditional college are encouraged to select a career that will enable them to continue post-secondary schooling and to obtain employability skills necessary for success after high school. Students need to take into account their interests, abilities, and plans when considering these courses. Consultation with parents, teachers and counselors is suggested in order to develop an individualized program. All students need to prepare for some form of post-secondary schooling.

REGISTRATION FOR CLASSES

The registration process for the following school year starts in February when the course catalogs are updated. The school counselors will visit the classrooms and review the catalog with the students. Students then are expected to use the online version of this course description catalog discuss their high school career with their parents. Rather than filling out only next year's requests, it is suggested to completely fill out the course selection form (last page) to help ensure your goals. After selection of classes and parents' signed approval, students will enter their selections into the computer and courses/schedules will be determined. It is essential for students to track their personal graduation progress. Use the online course catalog to help follow the high school requirements.

CHANGING CLASS SCHEDULES

It is customary during the first week of a semester to make schedule changes for students involved in Co-op jobs or other vocational work experience. Other requests during this period of time will be considered based on the merits of each individual student's circumstances.

Classes may be added during the first week of a semester only if class size permits. As for withdrawals, the Counseling Department will handle withdrawals that concern academic difficulty or improper placement and will confer with parents and teachers on the change. Regarding some schedule changes, a conference with the principal may be recommended by the counselor. The assistant principal will handle withdrawals that concern disciplinary or attendance problems and will confer with parents, teachers and counselors. All drops and adds are subject to the approval of the building principal.

FINAL GRADE CALCULATION

Each semester is comprised of two nine-week marking periods, each equal to 40% of the final grade, and one semester exam, equal to 20% of the final grade. To receive credit for the semester, the student must receive a semester percentage of at least 59.5%.

The teacher determines the letter grade earned for each marking period, but once the letter grade is determined it is final (unless an error has been made). If a calculation error has been made in the averaging of the final marking period grades and the final examination, this can be corrected in the office; however, only the teacher can determine and change a letter grade for the marking periods and the final examination.

The following percentages are used in all classes to determine quarter, exam, and semester grades. A 1.1 (**approximation**) Grade Point Multiplier will be calculated for advanced coursework taken. These courses include Advanced Placement (AP) Courses, Dual Enrollment Courses, and Early Middle College Courses (**with the exception of the course title, "The First Year Experience" and the like**).

Grade	Minimum Percentage	Grade Point	1.1 Multiplier (Some Courses)
A	92.5%	4.000	4.4000
A-	89.5%	3.667	4.0337
B+	86.5%	3.333	3.6663
B	82.5%	3.000	3.3000
B-	79.5%	2.667	2.9337
C+	76.5%	2.333	2.5663
C	72.5%	2.000	2.2000
C-	69.5%	1.667	1.8337
D+	66.5%	1.333	1.4663
D	62.5%	1.000	1.1000
D-	59.5%	0.667	0.7337
F	0%	0.000	0.0000

Each student's report card will indicate a letter grade for each quarter and exam. Tawas Area High School uses the 4-point grading system for cumulative grade averages. A cumulative grade point average for each student is computed only at the end of each semester, and an overall grade point average is accumulated beginning freshman year. Final grades for each semester will not exceed a 4.0 unless a student qualifies for the multiplier scale (which will not exceed a 4.4). Each quarter percentage grade will count as 40% of the semester grade calculation while the exam percentage will count as 20% of the semester grade calculation. The quarter and exam percentages are converted to a letter grade and a number on the 4.0 or 4.4 scale at the end of the semester. To receive credit, a student must have a semester percentage of at least 59.5%. A 1.1 (**approximation**) Grade Point Multiplier will be calculated for advanced coursework taken. These courses are designated in the Course Description Booklet.

GRADUATION REQUIREMENTS

1. In order to graduate, all students must earn at least 26 credits.
2. Students entering high school, including transfer students, shall have no established grade point average (GPA) Students who have failed a required course must repeat and pass the course for credit, or test out.
3. Students are offered seven (7) classes per semester.
4. The district extends the State's mandated option for "Dual Enrollment" with regard to taking college coursework as a high school student.

5. It is recommended that students planning to attend college take as much English, mathematics, science, world language, business, and speech as possible.
6. Schedule is determined based on student requests and availability.

To graduate with a <u>High School Diploma</u>, a student must obtain the following credits:

1. Four (4) credits in English with online State requirement articulated through the course.
2. Four (4) credits in mathematics to include:
   A. Algebra I
   B. Geometry
   C. Algebra II
   D. Mathematics during the 12th grade year
3. Three (3) credits in science to include:
   A. Biology in the 9th grade – one (1) credit
   B. General Physics in the 10th grade – one (1) credit
   C. Third year elective in science
4. Three (3) credits in social studies to include:
   A. U.S. History in 9th grade – one (1) credit
   B. World History in 10th grade – one (1) credit
   C. U.S. Government & Economics in 11th grade – one (1) credit
5. One-half (1/2) credit in physical education <u>and</u> one-half (1/2) credit in health
6. One (1) credit in visual, performing or applied arts.
7. Must have taken all portions of the Michigan Merit Exam (MME), including the SAT, WINN and M-STEP (Michigan Student Test of Education Progress).
8. Two (2) credits of world language; OR one (1) world language credit and one (1) department approved formal career & technical education program or additional advanced level visual, performing or applied arts credit.
9. Graduation and graduation exercises: Before a diploma will be presented, the student must meet all of the Board's graduation requirements. EXCEPTION: Early Middle College students in good standing.
10. For a student to qualify to participate in graduation exercises he/she must be enrolled in the high school for at least one (1) full semester. A full semester shall count only if the student is enrolled on or before the official State count day.
11. Inclusion of the student in graduation honors such as valedictorian shall occur if the student has been enrolled at least five (5) consecutive semesters at Tawas Area High School, has taken the entire State core curriculum, and completed the MME (Exception: Early Middle College in good standing).

To graduate with a <u>Certificate of Completion</u>, a student must obtain the following credits:

1. Four (4) credits in English or related to include:
   A. English I*
   B. English II* **with online State requirement*
   C. English III* *articulated through the course*
   D. English IV*
2. Four (4) credits in mathematics or related course (mathematics, articulated course with the Tech Center, and must have related course during the 12th grade year).
3. Two (2) credits in science or related course:
   A. Biology
   B. One (1) elective science course or articulated course with the Tech Center
4. Three (3) credits in social studies or related course:
   A. U.S. History
   B. World History or articulated/related course
   C. U.S. Government & Economics
5. One-half (1/2) credit in physical education and one-half (1/2) credit in health
6. One (1) credit in visual, performing, applied arts, or related course.
7. Must have taken all portions of the Michigan Merit Exam (MME), including the SAT, WINN and M-STEP (Michigan Student Test of Education Progress).
8. Two (2) credits of world language; OR one (1) world language credit and one (1) department approved formal career & technical education program or additional advanced level visual, performing or applied arts credit.
9. Graduation and graduation exercises: Before a certificate will be presented, the student must meet all of the Board's graduation requirements. EXCEPTION: Early Middle College students in good standing.
10. For a student to qualify to participate in the graduation exercises, he/she must be enrolled in the high school for at least one (1) full semester. A full semester shall count only if the student is enrolled on or before the official State count day.
11. Inclusion of the student in graduation honors, such as valedictorian, shall occur if the student has been enrolled at least five (5) consecutive semesters at Tawas Area High School, has taken the entire State core curriculum, and completed the MME (Exception: Early Middle College in good standing).

HONOR ROLL

An Honor Roll is posted at the end of each marking period and each semester. The following requirements must be met: 1. A marking period GPA of 3.0 average or better. 2. Grades of A(s) and B(s).

NOTICE OF PROGRESS AND UNSATISFACTORY PROGRESS (NOUP Letters)

On occasion, teachers will find it necessary to send a report home to parents concerning unsatisfactory work or poor conduct exhibited by their son or daughter in school. These reports are often used as a warning that failure is likely unless improvement is made. Every 1/3 of the marking period (in alignment with eligibility and attendance letters), a progress report will be sent by electronic means (email/Skyward) or by postal mail (by parental request). In the middle of each quarter, a NOUP's report (notice of unsatisfactory progress) will be sent to the parents or guardians of a student performing at the level less than a D+ in any class.

TESTING PROGRAM

The testing program at Tawas Area High School includes the following:

Required: 11th Grade – MME, the SAT, WINN, and M-STEP
10th Grade – PSAT (Preliminary Scholastic Aptitude Test)
9th Grade – PSAT (Preliminary Scholastic Aptitude Test)

Optional: For the purposes of college admission and career planning, the following optional tests are administered:

11th Grade - PSAT (Preliminary Scholastic Aptitude Test)
11th & 12th Grade - *WINN (Work Readiness Assessment)

Information on all tests is available in the Counseling Office.

*Fee

ELIGIBILITY STANDARDS TO COMPETE IN COLLEGE ATHLETICS

NCAA - FRESHMAN ELIGIBILITY STANDARDS: All Student-Athletes must register with the NCAA Initial-Eligibility Clearinghouse. Students must register after their Junior year (11th grade) of high school.

QUALIFIER: Can practice, compete, and receive athletics scholarship as a freshman.

*CORE REQUIREMENTS:

DIVISION I
16 CORE-COURSE RULE

16 Core Courses:

- Complete the 16 core course requirement in eight semesters:
- 4 years of English
- 3 years of math (Algebra 1 or higher)
- 2 years of natural or physical science (including one year of lab science if offered by the high school)
- 1 extra year of English, math or natural or physical science
- 2 years of social science
- 4 years of extra core courses (from any category above, or foreign language, non-doctrinal religion or philosophy)
- Earn a minimum required grade point average in core courses
- Earn an SAT combined score or WINN sum score matching your core-course GPA on the Division I sliding scale. (For example, a 3.000 core-course grade point average needs at least a 620 SAT).

Student athletes enrolling in college in August 2016 and later must meet all of the above requirements to receive aid in the first year and practice in the first term. In order to compete in the first year, prospects must meet all of the above and:

- Earn at least a 2.3 GPA in core courses
- Meet an increased sliding scale standard
- Complete 10 core courses prior to the start of the seventh semester, at least seven in English, math and science.

DIVISION II

16 Core Courses:

- 3 years of English
- 2 years of mathematics (Algebra I or higher)
- 2 years of natural/physical science (1 year of lab if offered by high school)
- 3 years of additional English, mathematics or natural/physical science
- 2 years of social science
- 4 years of additional courses (from any area above, foreign language or non-doctrinal religion/philosophy)
- Earn at least a 2.2 GPA in core courses
- Earn an SAT combined score or WINN sum score matching your core-course GPA on the Division II sliding scale.

PLEASE NOTE: Computer-science courses may only be used for initial-eligibility purposes if the course receives graduation credit in mathematics or natural/physical science and is listed as such on the high school's list of NCAA-approved core courses.

*PLATO Classes offered do not qualify for or meet the eligibility requirements.

*Accounting, Science Olympics, and Contemporary English do not count toward the math, science, or English athletic eligibility requirements.

*For additional NCAA requirements, see your counselor or visit the NCAA website at www.ncaaclearinghouse.net.

HIGH SCHOOL PLAN

FOUR YEAR CALENDAR: Laying the foundation for your high school career. This is a time to establish your academic and extracurricular credentials. You should also begin to explore options for your career or further education beyond high school.

Freshman Year:

- Make the grade: Get a good start with your grades because they will impact your GPA and class rank.
- Maintain college preparatory schedule (Math, Science, English, Social Studies and World Language) and good grades. Plan coursework to include rigorous courses.
- Visit college campuses if opportunity presents itself and visit college fairs.
- Get involved in extracurricular activities like sports, student government, music groups, and volunteerism.
- Build your credentials. (Extracurricular activities can help you discover your interests, develop leadership skills, demonstrate time-management, and show a commitment that colleges and employers look for in an application.) i.e. clubs, sports, fine arts, leadership, activities, etc. Get involved with community-based and leadership-oriented activities.
- Consider a college savings plan: Determine your Expected Family Contribution (https://bigfuture.collegeboard.org/pay-for-college/paying-your-share/expected-family-contribution-calculator), actual cost of college and sources for financial aid.
- Explore and identify career fields of interest through online research, attending career fairs and other events. Match your goals, interests, and skills. Think broadly.
- Keep a running list of accomplishments, awards, and recognitions to use in preparing a resume and college applications.
- Keep in mind that many of these freshman-year activities *should continue through all four years of high school.* Career planning, in particular, will merit careful, ongoing research; students may need to refine goals as they learn new information.
- Participate in career related learning experiences to explore different career areas.
- Research TRiO program and application.
- Make summer plans to work or participate in a variety of college and career related experiences, such as volunteerism, college visits, job-shadows, and internships. Take the time to speak with people in your daily life who are in careers that may be of interest to you.

Sophomore Year:

- Maintain college preparatory schedule and good grades.
- Continue to take advantage of opportunities to volunteer.
- Stay involved in school extra-curricular activities.
- Check your school e-mail regularly for college-related updates.
- Students planning to play college athletics must become eligible through the NCAA.
- Continue to research and visit colleges as time permits.
- Attend college and career information events.
- Research funding for college including scholarships, grants, loans, etc.

- If interested in Dual Enrollment or EMC take the ACCUPLACER.
- Reach out to mentors in the fields of interest and continue exploring college and career options.
- Get a summer job: Finding steady summer work will look good to prospective colleges and employers. Putting money you earn away for college will also help you get a head start on a personal savings plan.
- Make summer plans to work or participate in a variety of college and career related experiences, such as volunteerism, college visits, job-shadows, and internships. Take the time to speak with people in your daily life who are in careers that may be of interest to you.

Junior Year:

- This is a key year in the college planning process because you'll be taking standardized tests, narrowing down your college list, and learning more about financial aid. In addition, you'll need to stay involved in your high school courses and activities.
- Maintain college preparatory schedule and good grades.
- Attend meetings with college representatives who visit Tawas High School.
- Take the PSAT in October (National Merit Scholarship Qualifying Test).
- Register for Saturday WINN and/or SAT to be taken in the winter or spring.
- Take the Michigan Testing in the spring (includes SAT).
- Re-take the WINN/SAT if better score is desired.
- Continue research of career/college options and/or attend in-person or online college fairs and college-prep presentations. Visit college campuses during summer.
- Continue to look for ways to be involved and be a leader.
- Create a resume/list of activities.
- Check your school e-mail regularly for college-related updates.
- Students planning to play college athletics must become eligible through the NCAA.
- Explore careers and their earning potentials.
- Research ways to pay for college.
- Identify scholarship opportunities to pursue; note deadlines on calendar.
- Contact colleges to request information and applications.
- Check on your class rank and your GPA. Even if your grades haven't been that good so far, it's never too late to improve. Colleges like to see an upward trend.
- Evaluate your education options: Now is the time to follow a more specific path. Decide whether you want to pursue full-time employment, further education or training (such as a vocational-technical school, career college, or two-year or four-year college), or a military career. If you're interested in attending a military academy, talk to the counseling office about starting the application process now.
- Make a college list:
- Your list of colleges should include schools that meet your most important criteria (for example, size, location, cost, academic majors, or special programs). Weigh each of the factors according to their importance to you and develop a preliminary ranking of the schools on your list.

Summer Before Senior Year:

- Start college visits- keep a notebook and write notes of + and –'s of each. Or keep a separate folder for each college's correspondence.
- Narrow down the colleges being considered.
- Make decisions regarding early decision or early action programs.
- Enter and/or update information in the FAFSA4caster.
- Create a calendar for due dates
- Take senior pictures
- Your senior year is the time to apply to college and career opportunities. Take time to understand and organize the various deadlines and applications you may need to complete. Be sure to take advantage of resources at your school to help guide you through the process

Senior Year:

Fall:

- Check your school e-mail regularly for college-related updates.
- Review Senior Newsletter for updates relating to college admissions. Keep updated with the school's bulletin, monitors, and college and career center.
- Register for and take the fall WINN or SAT if unsatisfied with previous score.
- Attend meetings with college representatives who visit Tawas High School or schedule visits to colleges; many colleges have special fall visiting days for high school students.
- Apply online to the college of your choice or sign up for on-site admissions.
- Research scholarship opportunities; apply before deadlines.
- Ask teachers for letters of recommendation if college applications require them.
- Students planning to play college athletics must become eligible through the NCAA.
- Attend financial aid night at Tawas High School.
- FASFA available online starting October. Avoid mistakes: http://blog.ed.gov/2016/09/12-common-fafsa-mistakes/
- Register for a Federal Student Aid PIN.
- Complete and submit college applications AND Scholarship applications PRIOR to deadlines.
- Meet with a counselor to verify that graduation requirements will be met on schedule.
- Complete applications.
- Continue your scholarship search.
- Act on the results of early decision applications.
- Follow up on your applications.
- Submit financial aid forms.
- Complete TIP program paperwork (if eligible).

Winter

- Apply for local scholarships in December; forms available online. Research scholarships…they are out there, go get them.
- Submit completed financial aid forms to the appropriate colleges/agencies by February 15.
- Continue to research scholarship opportunities and apply before deadlines.
- Inform counselor if college has requested your seventh semester grades.
- Double check your FAFSA account at www.fafsa.gov.edu.
- Review and make any necessary changes/corrections to the Student Aid Report.
- Finish submitting scholarship applications.
- College admissions will expect to see that aspiring college students continue to work hard to keep grades up and their involvement in school and community activities. Likewise, still enjoy life and time with friends while remaining focused on larger goals.

Spring

- Decide which college to attend; pay deposit if you have not already done so.
- Notify any colleges you do not plan to attend.
- Notify the Counseling Office of your decision by May 15, and your senior transcript will be sent automatically.
- Consider college acceptances; compare financial aid packages offered.
- Call college financial aid representatives with questions.
- Decide on the college to attend and contact its offices.
- Make informed decisions about student loans:
- Watch your mail for notification from colleges.
- Check out your options if you're put on a waitlist.
- Compare financial aid packages.
- Prepare for any last standardized tests.
- Make your final college decision.
- Notify all schools of your intent by May 1. If you're not sure which offer to accept, make one more campus visit to the schools you're considering. Make sure to send your deposit to your chosen school and ask your guidance counselor to send your final transcript to the college in June.
- Follow up on financial aid information.
- Make sure you have received a FAFSA acknowledgement. If you applied for a Pell Grant, you will receive a Student Aid Report statement. Review this notice, make a copy for your records, and send the original to the college you plan to attend. If necessary, apply for loans.
- Complete enrollment paperwork for the college you will attend.
- Once you accept an offer, you should receive information from the college about course scheduling, orientation sessions, housing arrangements, and other necessary forms. Be sure to complete all required paperwork by the appropriate deadlines.

Congratulations! You've finished high school and are about to embark on an exciting new phase of life. Good luck!

FINE ARTS

~ PERFORMING ARTS ~

Band • Choir • Theatre

Band is organized on a four-year instructional basis and is designed to lead the musically talented student to those skills and knowledge required in performing the finest pieces of music literature. The student performs music of many great composers representing periods of music from the pre-classical period to that of the contemporary period.

The courses offered are designed as a yearlong course split up into different ensembles to best accommodate the differing interests and abilities of the students. Director approval is required to qualify for membership in all band classes.

CONCERT BAND	Grade Level: 9, 10, 11, 12

(MU101) This band will act as a performing ensemble for all Fine Arts Performances including a Christmas program, a spring program, the Fine Arts Festival, as well as competing at MSBOA events such as District and State Band Festivals and Solo & Ensemble. This ensemble is also required to attend a mandatory summer band program (which will carry a fee that varies from year to year) that prepares musicians for the fall marching band season (which is also mandatory) that includes performing at home football games and a marching invitational. This group may also perform as a pep band for some home basketball games during the winter semester.

There are fees for this course which include uniform dry cleaning/care, reeds, valve oil, and other supplies needed on an individual basis by the student.

Prerequisite: Previous experience in the 6th, 7th & 8th grade bands and/or teacher approval

MUSIC THEORY & EXPLORATION	Grade Level: 9, 10, 11, 12

(MU004) This is a music exploration course with a variety of topics that would be relevant to anyone interested in pursuing a career in music. Units of study will include music theory, music history, percussion ensemble, pop song cover projects, and composition projects. Students who take this class will also be required to take Concert Band unless approved by the director. Each month (approximately) there will be a primary focus (Monday/Wednesday/Friday) and a secondary focus (Tuesday/Thursday). District Solo & Ensemble (held in late January or early February) and State Solo & Ensemble (March) are required performances for this class. **Attendance at all performances scheduled throughout the year is required.**

INSTRUMENTAL MUSIC METHODS	Grade Level: 11, 12

(MU201) This course is offered in conjunction with the 6th, 7th or 8th grade band class at the Middle School. The course class is open to the junior and senior band members who want to pursue instrumental music education once they enter college. The focus will be on learning how to play as well as how to begin a student on an instrument, common mistakes the 6th, 7th and 8th band students make and

how to correct those, as well as rehearsal techniques for working with the beginning ensembles. Students in this course are required to attend all of the performances of the band that they study with (6th, 7th or 8th grade) as well as to conduct one piece at the Christmas and spring performances. For students planning to pursue music education in college, this is a great class to start building a musical portfolio!

Prerequisite: Must be enrolled in the high school band program and director approval.

*Maximum enrollment of two (2) students

JAZZ BAND	Grade Level: 9, 10, 11, 12

(MU301) Jazz Band emphasizes instruction in advanced techniques of jazz instrument playing. These include skills in tone, intonation, rhythm, tempo, dynamics, articulation, harmony, phrasing, style, and improvisation. Students will also experience a variety of music activities through participation, performance, creation, interpretation, and evaluation. In addition, the course will explore jazz literature and performance practices from various historical/cultural sources as well as provide many opportunities for music appreciation and knowledge of college/career opportunities.

CHOIR	Grade Level: 9, 10, 11, 12

(MU013) Have you ever dreamed of being on American Idol, America's Got Talent, The Voice or any of those other singing shows? Here is your chance to take that first step. LEARN HOW TO SING! Students will be taught how to properly produce pitch, breath support and management, correct posture, and how to read music. Students will also learn how to sing in multiple parts.

The choir will rehearse and perform a variety of choral music in a number of styles. Performances are mandatory and proper attire is required. All mandatory performances will be announced at least one month in advance so that schedules can be accommodated.

There is a mandatory fee for a choir t-shirt and other optional fees throughout the school year. Students who have an issue with meeting this requirement will be handled on a per student basis.

THEATRE I	Grade Level: 9, 10, 11, 12

(PA101) "And the Oscar goes to…" If you like to have fun and be creative, then you should consider Theatre I. This course is designed as an introduction to theatre. It mostly focuses on basic acting skills such as concentration, characterization, and creativity through the use of improvisation, pantomime, monologues, and group performances. There will be some study of technical theatre aspects like set design, costumes, lights, and makeup. If you enjoy musicals, then you will love the unit study where we focus on popular musicals. Various theatre texts will be used throughout the course such as plays, monologues, and musical scripts. Learn how to think outside of the box and think on your feet, while at the same time build your communication skills.

THEATRE II	Grade Level: 10, 11, 12

(PA201) Ready to dive deeper in the world of Theatre? Then look no further than Theatre II. This course is designed as an extension to the skills and concepts learned in Theatre I. Theatre II students will continue to explore and experiment with varied theatre texts and advanced acting techniques, theatre appreciation and evaluation, as well as directing and production elements. Students will also be required

to participate in a Drama Club production through either an acting role or technical aspect.

Prerequisite: Theatre I and permission from the Instructor

~ VISUAL ARTS ~

***Attendance and the development of a display of artwork at our annual Fine Arts Festival in the spring is a required part of all visual arts students' final exam grade.**

FUNDAMENTALS OF ART	Grade Level: 9, 10, 11, 12

(AR500) This course may be taken for a full year or a semester. Have you ever wanted to learn how to draw a face or make something out of clay? If so, this is the class for you. It's not only fun, you will also learn all the basics to move on to other art classes or just use your new knowledge to appreciate the world of art around you. Don't forget, one Fine Arts credit is required for graduation and most colleges expect a student to have some visual arts experience.

CERAMICS (POTTERY) I	Grade Level: 9, 10, 11, 12

(AR510) Do you like to be creative, build things, and maybe get a bit messy? If so, this a class for you! This course provides a comprehensive study in methods of sculpture using clay. Hand-build clay construction as well as basic wheel throwing techniques and explored. Students create both useful and sculptural forms. Creativity and craftsmanship are emphasized.

CERAMICS (POTTERY) II	Grade Level 10, 11, 12

(AR102) This course continues to develop skills introduced in Ceramics I. Students will work developing independent skills on the wheel, as well as increasing their craftsmanship in hand building.

Prerequisite: Ceramics (Pottery) I with a grade of B of better

COMPUTER GRAPHICS I	Grade Level: 9, 10, 11, 12

(AR326) If you are interested in learning how to create original graphics, this is the class for you! This course will introduce students to creating art, graphic design and original graphics using computer software and technological equipment. Students will gain skills using state-of-the-art Adobe Creative Cloud. You will learn to design posters, photo-real images as well as model 3D environments.

COMPUTER GRAPHICS II	Grade Level: 10, 11, 12

(AR226) This course is a continuation of Computer Graphics I. Students must earn a C or better in Computer Graphics I to take this course. In this course, you will take your graphic design skills to new levels using Adobe Creative Cloud as well as learn to create original motion graphics.

Prerequisite: Computer Graphics I with a grade of C or better

COURSE DESCRIPTIONS

DRAWING & PAINTING I	Grade Level: 9, 10, 11, 12

(AR520) Whether you already draw well or if you can't draw a stick person, this is a great class for anyone who wants to improve their drawing and painting skills. Anyone can be taught to draw or paint ell. In this class you will learn the rules and get a chance to use fun materials like pastels, charcoal, sidewalk chalk, and more. The basic elements of art design, and color theory will be emphasized and lead you into painting. Paintings will be completed in watercolor and acrylic. We will paint on paper, canvas, and other material. This is a wonderful course that will help you develop your artistic vision and release your creative potential.

DRAWING & PAINTING II	Grade Level: 10, 11, 12

(AR530) This course is designed to give you a chance to really hone your drawing and painting skills. Emphasis is placed on gaining skills, rendering, and composition design skills using a variety of media as well as developing a style all your own. Any student considering a career in visual arts or design should take this course.

Prerequisite: Drawing & Painting I with a grade of C or better

DIGITAL PHOTOGRAPHY I	Grade Level: 9, 10, 11, 12

(AR150) Everyone knows how to take a picture with a digital camera, but have you ever wanted to take a really good photo that stands out from the rest? Taking this class will make your photography skills will shine. You will learn tricks to get your little digital camera to take outstanding shots as well as some fun editing techniques. We will cover basic camera operation, composition, theory and editing. You will need your own digital camera for this class.

DIGITAL PHOTOGRAPHY II	Grade Level: 10, 11, 12

(AR151) Now that you know how to compose a good photo, you can really get creative! In this course you will take your skills to the next level as you learn advanced camera and editing skills using Adobe Creative Cloud.

Prerequisite: Digital Photography I with a grade of B or better

SCULPTURE	Grade Level: 9, 10, 11, 12

(AR101) If you like using a wide variety of materials and building on a large scale, THIS IS THE CLASS FOR YOU. We will be making masks, mosaics, mobiles, plaster casts of body parts, building a full-size human figure, animal figures, and more. We will be working with wire, chicken wire, wood, plaster, paper mache, styrofoam, glass, tiles, plastic, lights, and more. This course develops a student's ability to work safely in a sculpture studio. Students will learn to use hand tools, both electric and non-electric. All conceived works are produced with the help of sketches and maquettes.

ADVANCED ART STUDIO	Grade Level: 11, 12

(AR400) This course is for the advanced art student who is interested in continuing in art or a related field of study post-high school. Through guided projects, the student will create a body of work that may be used for a pre-professional or college entrance portfolio.

Prerequisite: At least two (2) years of art with at least a B average and permission from the instructor

AP DRAWING	Grade Level: 11, 12

(AR501) AP Drawing is a college-level art course focused on developing advanced drawing skills and a strong personal artistic voice. Students will work with a variety of materials such as graphite, charcoal, ink, and mixed media to explore mark-making, observational drawing, and effective composition. The course emphasizes creative process: generating ideas, experimenting with materials, refining work, and reflecting on artistic choices. Students will produce both selected works and a sustained investigation for their AP portfolio, demonstrating technical skill, thoughtful design, and clear visual intent. By the end of the year, students will have a cohesive, college-ready portfolio and a deeper understanding of drawing as a means of visual communication.

Prerequisite: Drawing and Painting I

BUSINESS EDUCATION SERVICES TECHNOLOGY

The curriculum at Tawas Area Schools is designed to recognize the need to promote and recruit students into non-traditional jobs.

PERSONAL FINANCE	SEMESTER/YEAR	Grade Level: 9, 10, 11, 12

(BS104) NOT SURE HOW TO MANAGE YOUR PERSONAL FINANCES? What about budgeting for an expensive item? What about your credit score? Do you know how to apply for a loan? What about purchasing a car…New or used? Buy or lease? Plan to move out on your own? Will you buy a house, rent an apartment? How do you start looking for insurance coverage for those items? This course focuses on personal financial well-being beyond high school. It is designed to teach students how to set goals, manage risks, how to earn, spend, save, invest, and give money. Units will cover various financial topics such as managing bank accounts, taxes, credit and borrowing, making major purchases, insurance coverage, and loans. If time allows, investing and retirement, student loans, and estate planning will also be covered. Guest speakers specializing in several of the mentioned topics will also present their expertise to the students.

INTRO. TO BUSINESS MANAGEMENT	SEMESTER/YEAR	Grade Level: 10, 11, 12

(BS108) This full year course is designed for students who have developed the proper touch method of typing and need to continuously improve keyboarding skills. Students will be using their Chromebooks or a computer with Microsoft Office (if available). The use of Google, Office 365, and various web-based software will be utilized. This class is meant to prepare students for a vocation in the business field with an emphasis on workplace safety, marketing, human resources, business math, employment,

management, and business and personal finance. Students will also be taught how to prepare for an interview, write a cover letter, and build a resume. Progress towards a Microsoft certification will be included in the course.

This class is a prerequisite for any student who is thinking of entering the work placement program primarily in a business-related field during the junior or senior year.

CAREER & PERSONAL LIFE PREPARATION (Elective)	Grade Level: 9, 10, 11, 12

(BS110) Personal power! This is a course focused to help you take charge of your personal power, to be in control of your life after graduation. Learn skills and pre-plan as you look forward to your future. Explore choices, discover opportunities and delve into areas to help you after graduation. Get a step up as you prepare for life after high school.

MICROSOFT OFFICE CERTIFICATION	SEMESTER COURSE	Grade Level: 10, 11, 12

(BS120) A one semester course. Learn the Microsoft Office suite (Word, Excel, Access, PowerPoint, Outlook) using Microsoft 2016 in a lab setting. Upon completion of the course, students will be able to be certified (MOS) in one or more applications. Students will follow the course using Microsoft Imagine Academy and will complete a certifications test using Certiport.

ACCOUNTING AND FINANCE I	Grade Level: 10, 11, 12

(BS241) Students will learn the basic knowledge of beginning accounting. Students will plan, keep, analyze, and interpret accounting records for a sole proprietorship and a corporation. Students can expect daily homework assignments that must be done for success in the course. Reinforcement activities are used throughout the course to strengthen the learned accounting skills. Since accounting is a course that is required for many business majors and minors in college, this course is recommended for any student who is considering a career in any business field. It is also an excellent course for students who may be working in an office setting or has a desire to own a business.

This class may be used as a related class for any student who is thinking of entering the work placement program primarily in a business-related field during the junior or senior year.

ACCOUNTING AND FINANCE II	Grade Level: 11, 12

(BS242) Students will acquire basic knowledge of advanced accounting concepts, such as: departmentalized, management, and cost accounting. Problems and practice sets will be completed manually or with online resources. Students can expect daily homework assignments that must be done for success in the course. The course is mainly done independently. Assignments need to be completed independently with minimal teacher instruction.

Prerequisite: Accounting and Finance I with a C+ grade or better

MARKETING I – BUSINESS/MARKETING	Grade Level 10, 11, 12

(BS301) Students will study the world of marketing and how it relates to consumers. Topics will include marketing products to society, how those products are sold, promoted, priced, and distributed. Other

essential marketing skills such as math, communication, technology, and economics will be infused into the curriculum. Students will also learn about sports and fashion marketing, as well as hospitality and tourism.

COMPUTER SCIENCE PRINCIPLES	SEMESTER COURSE	Grade Level: 10, 11, 12

(BS450) This semester course introduces students to the foundational concepts of computer science and challenges them to explore how computing and technology can impact the world. The course covers a broad range of foundational topics such as programming, algorithms, the Internet, big data, digital privacy and security, building applications, and the societal impacts of computing. Students will be going through an express coding course and expanding to working with drones.

Prerequisite: Algebra I

~ WORK PLACEMENT PROGRAMS ~

The curriculum at Tawas Area Schools is designed to recognize the need to promote and recruit students into non-traditional jobs.

- **GOOD ATTENDANCE IS MANDATORY FOR ANY OF THE FOLLOWING PROGRAMS**
- TRANSPORTATION IS THE RESPONSIBILITY OF THE INDIVIDUAL STUDENT
- STUDENTS WILL BE REQUIRED TO FILL OUT WEEKLY WORK LOGS AND SIGN IN DAILY

WORK BASED LEARNING (Out of District)	Grade Level: 11, 12

(VT342/VT343) Available to juniors or seniors who wish to gain work experience (paid or unpaid) that s related to their career pathway as evidenced by the student's Educational Development Plan (EDP). Students will need to have completed 50% of a related class or be concurrently enrolled in a related class. Students must have obtained a C or higher in the related class and are not allowed to fail any class in order to stay in the program. Students will be released from school early to go to their work site and will receive two or three credits for their placement, providing all hours are met and have received a passing grade. Students must work an average of 10 hours per week in order to meet the programs guidelines. All placement students are supervised by the program supervisor prior to and during the placement assignment.

CAREER & TECHNICAL EDUCATION CENTER (IOSCO R.E.S.A.)

The curriculum at Tawas Area Schools is designed to recognize the need to promote and recruit students into non-traditional jobs. If you are interested in any of these programs, contact your high school counselor for the following information:

- Program Application Process
- Program Time Schedule
- Program Location
- Program Contact Person

**If Iosco R.E.S.A. CTE Center offers a "nested" Dual Enrollment course within their tech program, the grade does NOT get calculated as a multiplier grade for Tawas Area High School GPA credit.*

AUTOMOTIVE TECHNOLOGY LEVEL 1	Grade Level: 11, 12

Technical knowledge and skills in: automotive safety, general maintenance, tires, lubrication and cooling systems, automotive brake systems. Fundamental and diagnostic skills are incorporated through hands-on experience using real vehicles and most modern equipment. ASE approved curriculum leading to ASE national certification in maintenance/light repair, and student certifications in all 8 ASE categories. Students use hands-on skills and develop troubleshooting skills using specialized equipment and scan tools. Field trips are college and career oriented and introduce students to opportunities available to them after graduation. Students use hands-on skills and develop troubleshooting skills using specialized equipment and scan tools. Equipment in shop is state of the art and is similar to what students would use in a real world job. Students learn work ethic skills, build a resume, earn certifications and learn technical skills vital to obtaining a job after graduation. Suited to all students.

AUTOMOTIVE TECHNOLOGY 2	Grade Level: 12

Technical knowledge and skills in: automotive electrical systems including circuit repair, ignition systems, starting and charging systems. Fundamental and diagnostic skills are incorporated through hands-on experience using real vehicles and most modern equipment. ASE approved curriculum leading to ASE national certification in maintenance/light repair, and student certifications in all 8 ASE categories. Students use hands-on skills and develop troubleshooting skills using specialized equipment and scan tools. This is a two-year program that also incorporates extensive electrical and hybrid diagnostic skills related to the current model year cars and light trucks. Equipment in shop is state of the art and is similar to what students would use in a real world job. Students learn work ethic skills, build a resume, earn certifications and learn technical skills vital to obtaining a job after graduation. Work site programs in place for second year students to do job shadowing in a real workplace environment. Suited to all students.

BUILDING TRADES 1 & 2	Grade Level: 11, 12

Building Trades I and II is offered to eleventh and twelfth grade students interested in a career within the construction industry. Students will reflect upon construction as a profession, experience the realities of the trade, and develop an image of themselves as tradesmen, business people, or apprentices. Adhering to College and Career Readiness Standards, students will engage in industry related mathematics, technical written and verbal communication skills, problem solving and teamwork skills. Students will receive on the job training through participating in all phases of constructing a new custom-built residential home over a two-year period. Building Trades will offer students an opportunity to acquire general trades knowledge of proper and safe use of hand and power tools, construction materials specs and selection, basic surveying and site preparation, concrete and masonry skills, knowledge of blueprint reading, rough carpentry skills, finish carpentry skills, basic electrical wiring,

plumbing, and HVAC skills, insulation, and drywall skills. Students will become familiar with national and local building codes, energy code requirements and calculations, OSHA training, green building and alternate energy sources. Program will conclude with employment skills assistance and collaboration with postsecondary and industry partners. Suited to all students.

BUSINESS MANAGEMENT 1 & 2	Grade Level: 11, 12

Students will have the opportunity to explore various career fields relating to business, such as entrepreneurship, marketing, management, recruitment, project management, human resources, sales, finance, and supply chain, as well as putting these skills into action by running their own class store. In the career planning unit students will research and report on specific career goals and develop and update their Educational Development Plan. In addition, students will develop a resume and cover letter and learn how to complete job applications and practice interview skills. Students will have the opportunity to gain experience and become certified in Microsoft Word, Microsoft Excel, and Microsoft PowerPoint. Students will have the opportunity to earn college credits for the business courses and certifications they receive.

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CULINARY ARTS & RESTAURANT MANAGEMENT LEVEL 1	Grade Level: 11, 12

Students will develop a thorough understanding of workplace safety; food safety and sanitation; foodservice equipment; application of business math and costing in the foodservice industry; converting recipes, soups, sauces; food preparation skills including proper knife skills, and various cooking methods. Students will have an opportunity to build communications skills, learn the importance of teamwork, employability skills, receive their CPR/First Aid Certifications and test for their SERV Safe® Food Handler Certification, ProStart Foundations Level One Restaurant Management & Culinary Arts Certification and begin mentored work experience. Students will have the opportunity to prepare food in a fully equipped commercial kitchen and practice these skills by planning special events. Suited to all students.

CULINARY ARTS & RESTAURANT MANAGEMENT LEVEL 2	Grade Level: 12

Students will explore the history of foodservice; the art of service; marketing; entrepreneurship, purchasing and inventory control; accounting; expansion on food preparation skills including global cuisines; nutrition; garnishing, breakfast foods, sandwiches, piping techniques and baked goods, meats and poultry. Students will learn proper operations of a facility, safety and health regulations, budgeting accounting, marketing, management, hiring and promotion of staff and receive their CPR/First Aid Certifications. They will continue their career preparation with internships working at career related work sites with a strong focus on placement into post-secondary programs. Students will have the opportunity to test for their ProStart Level 2 Management Certification and SERV Safe Management Certification. Suited to all students.

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GENERAL DRONE AVIATION / DRONES LEVEL 1	Grade Level: 11

This comprehensive course is designed for students seeking a strong foundation in aviation, aerodynamics, and FAA regulations, with the added benefit of hands-on technical training. Students will explore the fundamental principles of flight—lift, weight, thrust, and drag—while gaining an understanding of how aerodynamics shapes both manned and unmanned aircraft performance. The course provides in-depth coverage of FAA airport rules, airspace classifications, safety standards, and operational requirements essential for all pilots.

A major focus of this class is preparing students to successfully pass the FAA Part 107 Remote Pilot Certification Exam. Through guided instruction, practice questions, and scenario-based learning, students will develop the knowledge and confidence to meet FAA standards for remote drone operations in the National Airspace System.

COURSE DESCRIPTIONS

Beyond regulations, students will also gain valuable technical skills in composite repair, learning industry-standard techniques for inspecting, maintaining, and repairing composite structures commonly found in modern aircraft. In addition, the course introduces students to the functions and systems of aircraft engines, providing an overview of propulsion principles, powerplant components, and routine engine care. The skills learned and certifications gained in this course will give students what they need to achieve a lasting successful career in the aviation industry. Suited for all students.

GENERAL DRONE AVIATION / DRONES LEVEL 2	Grade Level: 11, 12

Building on the foundational knowledge of aerodynamics, FAA regulations, and aircraft systems, this advanced course takes students deeper into the practical applications of aviation and drone technology. Students will move beyond theory into hands-on projects, applying their understanding of flight principles, composite repair, and engine functions to the construction, modification, and repair of drones. Through guided labs, students will assemble and troubleshoot UAV systems, gaining real-world skills directly transferable to aviation and aerospace industries.

In addition to technical proficiency, this course emphasizes career readiness and entrepreneurial development. Students will explore the growing role of drones in fields such as agriculture, surveying, emergency response, and aerial photography. Using their knowledge of FAA regulations and drone operations, students will transform raw classroom products into industry ready solutions meant to prepare them for successful aviation careers, preparing them for both workforce entry and entrepreneurial ventures in aviation. Suited for all students.

HEALTH SCIENCE 1	Grade Level: 11, 12

The Health Science I program exposes students to the healthcare industry. Students will gain the knowledge and skills in therapeutic and diagnostic services, health informatics, basic anatomy and physiology, medical terminology, and legal and ethical concerns of the industry. Students will also learn the successful strategies in a healthcare delivery system including skills in; employability, resume and portfolio creation, communications, HIPAA, OSHA, bloodborne pathogens, and infection control. During this course of study, students will explore various professions within the medical field.

Students are given the opportunity to participate at the regional and state Health Occupations Students of America (HOSA) competition. Students are assisted with college exploration and scholarship applications. Upon successful completion of training, students may earn certification in CPR/first aid/AED, bloodborne pathogens, stop the bleed and HIPAA. Students who successfully complete their curriculum may gain additional training through on-site work experience with local professionals in their chosen field. Students will also have the opportunity to earn additional certifications in; medical assisting (CCMA), electrocardiogram (EKG) technician, and phlebotomy technician (CPT). These certifications can earn the student direct employment upon graduation.

Each student has the potential of receiving college credits through this program from various colleges through coursework within the program as well as taking college courses offered within the Health Science Program.

HEALTH SCIENCE 2	Grade Level: 12

Health Science II students will participate in many hands-on experiences, field trips, speakers, and projects. Students will learn advanced anatomy, medical terminology, medical math/dosage calculations and medical law and ethics. Students are able to gain “direct credit,” articulation credit, and dual enrollment credit. These credits will go towards their college transcript. Students are able to choose an area to specialize/study and attend a worksite within the community. Students will be paired up with members in the community to learn knowledge and tasks of their career. Many certifications/credentials are available; basic life support, OSHA10, HIPAA, bloodborne pathogens, medical assisting, phlebotomy technician, and electrocardiograph technician.

COURSE DESCRIPTIONS

TEACHER PREPARATION ACADEMY 1 & 2	Grade Level: 11, 12

The Teacher Prep Academy offers an in depth, immersive opportunity to explore careers in education. Teacher Cadets are placed in up to four Host Classrooms, where they learn about positive classroom community, lesson planning, learning interventions, and classroom management, and play an active role working with K-8th students one on one and in small groups. Teacher Cadets create learning games and centers, and eventually teach full-class lessons. An expansive, rigorous, hands-on curriculum provides weekly lessons which are held in person. Throughout the year, Professional Learning sessions take place, where Cadets learn from experts in the field on topics such as Professionalism, Interview Techniques, Special Education, and Reading Interventions. College field trips to Saginaw Valley State University's LIFT Conference and Central Michigan University's College of Education give students a look at college life and help solidify their college pathways. Teacher Cadets have an opportunity to earn High School Credits, State Credentials, and College/University Credits. (This IRESA course is held at the local high school campus, not at IRESA. Prerequisites: A clean discipline record and great attendance.)

WELDING & FABRICATION 1	Grade Level: 11, 12

Welding & Fabrication students will be introduced to the welding processes of Gas Metal Arc Welding, Flux Core Arc Welding, and Oxy-Acetylene Welding. Students will practice welding joints in the flat and horizontal positions. As students are learning to weld, they will fabricate and weld various projects to use their skills to produce quality products. Students will also learn about metallurgy as it applies to welding and fabricating in order to select and prepare the materials to be welded. Students will have a chance to enter their metal projects into the MITES competition to be judged. Formal instruction will include how to read welding blueprints, and students will create projects that are based on their ability to read and follow the blueprints. Students will also have the opportunity to earn an American Welding Society credential for demonstrating both their knowledge and skills in welding. Students will automatically be enrolled into the American Welding Society' Sense Program for submitting their welds and academic knowledge. Students will learn related mathematics and science, technical communication skills, problem-solving, occupational safety, teamwork and entrepreneurship. Students will develop leadership skills and responsibilities of citizenship, as well as the technical information needed for entry into the occupational area of business and industry. The Welding and Fabrication program is suited to all students.

WELDING & FABRICATION 2	Grade Level: 12

Goals from the first year program will be expanded for the second year student. Students will learn the welding processes of Shielded Metal Arc Welding, Gas Tungsten Arc Welding and Oxy-Acetylene brazing and cutting. Students will practice welding in the flat, horizontal, and vertical positions. Strength tests will also be performed on the students' welds to determine their readiness for competitions. Students may also enter their projects into the MITES competition to be judged. In-depth areas of competency will be determined by the second-year students since a program will provide for the varied interests and abilities of each student as well as the local industry and technical needs of the community. Each student will continue to be enrolled into the American Welding Society's Sense program for submitting their welds and academic work for acquiring industry credentials. Teamwork and Leadership skills will be gained by leading first year students in safety procedures and project coordinators. The Welding and Fabrication program is suited to all students.

We will provide accommodations as needed for students with special needs. For example: Braille or large print textbooks, interpreters, wheelchair accessible desks, etc.

The Iosco Regional Educational Service Agency does not discriminate on the basis of race, color, national origin, sex (including sexual orientation and transgender identity), disability, age, religion, height, weight, marital or family status, military status, ancestry, genetic information or any other legally protected category, (collectively, "Protected Classes"), in its programs and activities, including employment opportunities. Title IX and 504 coordinators: Hannah Wanks, 27 N. Rempert Road, Tawas City, MI, 989-362-3006 x112

COURSE DESCRIPTIONS

ENGLISH & WORLD LANGUAGE

~ ENGLISH ~

GUIDELINES FOR TAKING ENGLISH CLASSES (Read Carefully):

Must complete FOUR (4) years of English:
*Teacher recommendation for placement is encouraged for junior and senior English

The following classes are required and may not be substituted with electives:
- Literature and Composition 9
- Literature and Composition 10
- Literature and Composition 11 *OR**
- Literary Analysis and Composition 11*

SINCE YOU ARE REQUIRED TO COMPLETE 4 YEARS OF ENGLISH, YOU MUST ALSO TAKE 1 YEAR OF AN ENGLISH ELECTIVE AS A SENIOR.

Students may take one of the following classes to fulfill this requirement:
- 12th grade Advanced Placement English OR*
- 12th grade Contemporary English Applications*
- One year of Speech I or Speech II as a Senior

STUDENTS WHO NEED TO REPEAT A SEMESTER OR YEAR OF A REQUIRED ENGLISH CLASS MAY BE ENROLLED IN THAT CLASS AS WELL AS ENROLLED IN THEIR CURRENT YEAR OF REQUIRED ENGLISH.

STUDENTS MAY NOT TAKE A 12TH GRADE CLASS AS A SUBSTITUTE FOR A 9TH, 10TH, or 11TH GRADE REQUIRED COURSE (UNLESS STATED IN AN IEP OR A 504 PLAN).

LITERATURE & COMPOSITION 9 *(Required)*	Grade Level: 9

(EN138) This course explores literature by examining various forms and writing styles of selected authors. Students will work on critical reading skills and respond to literature by writing expository compositions. Writing workshops will focus around on-demand essays, persuasive, literature analysis, and composition units. Daily studies will include the use of technology in and out of the classroom.

LITERATURE & COMPOSITION 10 *(Required)*	Grade Level: 10

(EN215) Through the course students will analyze the development of a literary hero through literature and writings from various authors past and present. Students will continue to develop analytical skills to help improve their reading comprehension and understanding of texts. Through this development student will strengthen their understanding and application of the writing process while continuing to master essay, grammar, and vocabulary strategies. Research skills are taught in the course.

COURSE DESCRIPTIONS

LITERATURE & COMPOSITION 11 (one option for 11th grade requirement)	Grade Level: 11

(EN315) This is a course designed for students to further their comprehension and writing skills. Students will strengthen their understanding of authors' choices by analyzing literature. Throughout the course, students will be asked to determine author's craft in order to help showcase the authors' purpose of writing. In conjunction with this analysis, student will continue to master the writing process.

LITERARY ANALYSIS & COMPOSITION 11 (one option for 11th grade requirement)	Grade Level: 11

(EN300) A traditional course designed for college-bound juniors who have mastered the writing skills and grammar at grade level. Great emphasis is placed upon composition, vocabulary, interpretation, and analysis of literature. Research skills and MLA documentation are taught. Students will also prepare for the SAT test.

Prerequisite: 10th Grade Literature & Composition with a grade of B or better or teacher approval

CONTEMPORARY ENGLISH APPLICATIONS 12 (one option for 12th grade requirement) **Does not count as English requirement for Division I Athletics*	Grade Level: 12

(EN421) This class is the capstone course for seniors who are about to enter the post-high school world. Topics will include research for college, trade school, military, and other post-graduate options. Writing, reading, application skills, and goal-setting will be utilized via technology for both practical and presentational purposes. Application of literary devices and appreciation to the visual and performing arts will be explored. Course material will be geared for developing these skills in order to apply them toward a career in any field.

ADVANCED PLACEMENT ENGLISH 12 (one option for 12th grade requirement)	Grade Level: 12

(EN422) This is an Advanced Placement or honors class that prepares students to take the AP English Literature and Composition test in the spring. Students who enroll in this class should expect a rigorous reading schedule and frequent analytical papers. Students who enroll in this class are in the pursuit of college credit via the AP exam and are therefore expected to take the exam. The College Board's AP English exam is administered in May.

Prerequisite: Literary Analysis & Composition with a grade of B or better, teacher recommendation, and a commitment to summer reading

COURSE DESCRIPTIONS

SPEECH I *(Elective)*	Grade Level: 9, 10, 11, 12

(EN231) Conquer your fear of public speaking! Everyone gets nervous when it comes to public speaking, but the only way to tame your nerves is to practice the skills to overcome stage fright. This course is an introduction to the basics of public speaking and communication. Speech skills will be practiced through impromptu speaking and prepared speeches such as informative, persuasive, demonstrative, descriptive, special occasion, interviews, and oral interpretation. Students will also study the basics of debate through impromptu debates, parliamentary, and policy debates. Communication skills will be explored through the fundamentals of communication, nonverbal communication, group communication, language, listening, and mass media.

*This course can count as a senior English credit or elective credit.

SPEECH II *(Elective)*	Grade Level: 10, 11, 12

(EN232) This course further explores a wide variety and range of public speaking skills. Students will also explore Speech and Debate (Forensic) topics such as: extemporaneous speaking, impromptu speaking, original oratory, oral interpretation, and storytelling. Students will analyze pieces of literature, create and deliver orations, write arguments, and evaluate performances. Additionally, students are will study a range of debate disciplines including: congressional debate, public forum debate, and the basics of philosophy for Lincoln-Douglas debate. Students continue to refine diction, articulation, enunciation and projection skills while applying more advanced techniques of public speaking. Students exhibit personal responsibility through independent learning as they specialize in at least one area of focus (event). Additionally, students exhibit team/collaborative responsibility and develop skills of evaluation and analysis of performances and presentations.

Prerequisite: Speech I

CREATIVE WRITING *(Elective)*	FULL-YEAR COURSE	Grade Level: 11, 12

(EN222) Creative Writing is designed for students to become more familiar with the elements of writing. Students will be expected to explore literary elements through their own writings. As a part of this course, students will explore various techniques authors choose when crafting certain genres. Through their writing, students will become more aware of written expression outside the boundaries of normal classroom literature. At times, students will be expected to explore writing elements through published pieces created by authors in order to gain a better perspective of how these elements can be incorporated in their own writing. Can be taken more than once.

Prerequisite: Teacher approval

COURSE DESCRIPTIONS

YEARBOOK/JOURNALISM *(Elective)*	FULL-YEAR COURSE	Grade Level: 10, 11, 12

(EN150) This course is designed to help students combine their knowledge of English language arts and business. Students will be expected to learn various journalistic writing techniques to better assist them in crafting a published yearbook. Along with advancing their writing skills, students will learn the components of running certain aspects of a business including marketing, advertising, and budgeting.

Other skills utilized in this class (from other content areas) could include art, photography, graphic design, and computer graphics. Students must be a sophomore, junior, or senior with a C or better in their previous English course to be eligible for this class or recommendation by the instructor. An interview process may need to be used for course enrollment. Can be taken more than once.

Prerequisite: A grade of B grade or better in previous English course or recommendation of instructor

~ WORLD LANGUAGE ~

SPANISH I	Grade Level: 9, 10, 11, 12

(SP105) Spanish I is the beginning study of the Spanish language. This Course is a focus on reading, writing, listening and speaking countries and their histories and practices. Students will reach a Novice-Mid level of proficiency according to ACTFL standards.

SPANISH II	Grade Level: 9,10, 11, 12

(SP205) A continuation of Spanish I, the course will be taught in Spanish with a focus on all four language skills in the present, past preterit and past imperfect tenses. Students will also primarily communicate in Spanish in class and will reach an Intermediate-Low proficiency level according to ACTFL standards.

Prerequisite: Spanish I

SPANISH III	Grade Level: 10,11, 12

(SP305) A continuation of Spanish I and II, with students and teacher alike primarily in Spanish. Curriculum is based on short novels with present, past, future, pluperfect tenses. Students will reach an Intermediate-High proficiency level according to ACFTL standards.

Prerequisite: Spanish I & II and permission from the instructor

SPANISH IV	Grade Level: 11,12

(SP405) A continuation of Spanish III, with almost no English by teacher or students, Curriculum is based on novels and current tv programs with present, past, future, pluperfect, conditional and subjunctive tenses. Students will reach an Intermediate-High proficiency level according to ACFTLE standards.

Prerequisite: Spanish I, II & III and permission from the instructor

SPANISH CONVERSATION AND CURRENT EVENTS	1ST SEMESTER	Grade Level: 10, 11, 12

(SP210) This course will be taught primarily in Spanish. The student will learn to be conversational in the target language. The primary focus is on the student's ability to speak and listen. There will also be a focus on current events. This will be the main focus for the area of conversation. The class will begin with the use of pre-written dramas and will end with a class drama and a presentation to all the Spanish classes.

Prerequisite: Spanish II with a C average or better *or* Spanish I with an A average and/or permission of the instructor after passing an oral test

SPANISH CONVERSATION/ CULTURE & LITERATURE	2ND SEMESTER	Grade Level: 10, 11, 12

(SP215) The student will be exposed to a variety of Hispanic cultures through literature, conversation, special speakers, food and exploration. This class will be taught primarily in Spanish. It will begin with simple readings and develop the conversation around these readings. As countries are introduced, culture will be explored through food, special speakers, and research using the Internet and other sources.

Prerequisite: Spanish II with a C average or better *or* Spanish I with an A average and/or permission of the instructor after passing an oral test

AP SPANISH LANGUAGE & CULTURE	Grade Level: 11, 12

(SP501) AP Spanish Language and Culture is equivalent to an intermediate level college course in Spanish. Students cultivate their understanding of Spanish language and culture by applying all modes of communication in real-life situations as they explore concepts related to family and communities, personal and public identities, beauty and aesthetics, science and technology, contemporary life, and global challenges. This class is conducted in Spanish with student participation in Spanish as well. College Board testing for university credit will occur in the spring.

Prerequisite: Spanish IV and/or instructor approval, along with summer reading

HEALTH & PHYSICAL EDUCATION

PHYSICAL EDUCATION	SEMESTER	Grade Level: 9, 10, 11, 12

(HPE51) This required semester course is designed for the freshman level student. The course will emphasize a fitness theme. Students will learn the ten components of a healthy fitness routine that can be implemented throughout their lifetime. Grades are based on personal growth, sportsmanship, participating, and a positive attitude. Proper athletic attire is required.

HEALTH EDUCATION	SEMESTER	Grade Level: 9, 10, 11, 12

(HPE52) This required semester course is conducted in association with basic physical education. Topics focus on improving the health of youth, enabling young people to avoid risks, and make positive life choices. Subjects include violence prevention, tobacco and substance abuse prevention, nutrition, physical activity, sexuality education, and mental health issues.

ADVANCED PHYSICAL EDUCATION	SEMESTER/YEAR	Grade Level: 10, 11, 12

(HPE53) The emphasis of Advanced Physical Education is that of strength, speed and endurance. These three components of a healthy physiology, along with the appropriate nutrition, will give students the opportunity to explore their own body's potential. Through weight training, plyometrics, agility, speed, and cardiovascular workouts students will optimize their physique. A daily workout log will be kept and article summaries will be assigned twice a month. An observation of student's nutritional habits will help students identify unhealthy habits, and reinforce good ones. Students will be graded on individual improvement, attendance, participation and attitude.

Prerequisite: Physical Education or teacher recommendation

MATHEMATICS

GUIDELINES FOR TAKING MATH CLASSES:

Students are required to take 4 years of high school mathematics before graduation. Students considering acceptance at selective/competitive colleges should follow the traditional format of Algebra I, Geometry, Algebra II, and Pre-Calculus. Advanced math students who have successfully completed Algebra I in the 8th grade will follow the sequence of Geometry, Algebra II, Pre-Calculus, and Calculus for their 4 years of required math credits. Students who struggle with mathematics may consider the series of Algebra I, Fundamental Geometry, Fundamental Algebra II, and Algebra II.

PRE-ALGEBRA	Grade Level: 9

(MT210) This course will prepare the student for Algebra I. Material will be covered in depth with focus on theoretical applications. Correlation between algebra and geometry will be stressed. Topics included are: real numbers, solving equations and inequalities, graphing equations, review/drill on arithmetic, probability and statistics, and geometry essentials. Students taking this course will be expected to follow the sequence of Pre-Algebra (9th grade), Algebra I (10th grade), Fundamental Geometry (11th Grade) **AND** Fundamental Algebra II (12th grade). **Enrollment in this course will be limited.**

Prerequisite: Teacher recommendation

COURSE DESCRIPTIONS

ALGEBRA I	Grade Level: 9

(MT362) This course gives a comprehensive introduction to the basic language of algebra. Topics include real numbers, signed numbers, equations, inequalities, systems of equations and inequalities, verbal problems, factoring, graphing, functions, quadratic equations, and trigonometric ratios.

GEOMETRY	Grade Level: 9, 10

(MT371) This course introduces the student to the terms and concepts of Euclidean geometry and provides an in-depth exploration of the content expectations of the Michigan Merit Curriculum. Topics include angles, concepts of parallelism, congruency, similarity, coordinate geometry, area, volume, transformations, logic, matrices, and trigonometric functions. Various forms of proofs are used throughout the course.

Prerequisite: Recommendation of teacher with completion of Algebra I

FUNDAMENTAL GEOMETRY	Grade Level: 10, 11

(MT370) The content of this geometry course meets the requirements of the Michigan Merit Curriculum. However, the pacing of the course will allow for repeated practice and application of the concepts.

Prerequisite: Approval by the math department and administration

ALGEBRA II	Grade Level: 10, 11, 12

(MT365) This course is an extension of Algebra I and exceeds the content expectations required by the Michigan Merit Curriculum. Emphasis is placed on preparing the student for future advanced math courses. Topics include problem solving, solving equations and inequalities, sequences and series, linear and quadratic systems, polynomials, irrational numbers, complex numbers, conic sections, logarithms, and circular trigonometry.

Prerequisite: Recommendation of teacher with completion of Geometry

FUNDAMENTAL ALGEBRA II	Grade Level: 11, 12

(MT360) The content of this Algebra II course meets the requirements of the Michigan Merit Curriculum. However, students enrolled in this course are provided the opportunity for extra practice in the content area.

Prerequisite: Approval by the math department and administration

PRE-CALCULUS/ TRIGONOMETRY	Grade Level: 11, 12

(MT392) This course is designed to prepare the student for calculus. Topics include algebra review, basic analytic geometry, circular functions, trigonometry, limits, matrix review and elements of differential calculus.

Prerequisite: Recommendation of teacher with completion of Algebra II (Not Fundamental Algebra II)
**Algebra II grade should be no lower than 76%*

COURSE DESCRIPTIONS

ADVANCED PLACEMENT CALCULUS	Grade Level: 12

(MT393) This is the highest level mathematics course and is designed for students who want to pursue post-secondary careers in engineering, medicine, mathematics, science, or those who plan on taking Calculus in college. Students will be given the opportunity to take the Advanced Placement exam in May whereby they have the potential to earn college credit with a qualifying score. The topics covered in calculus include analytic geometry, simple and transcendental functions, limits, differentiation and its applications, integration and its applications, and vector analysis.

Prerequisite: Recommendation of teacher with completion of Pre-Calculus/Trigonometry

ACCOUNTING AND FINANCE I	Grade Level: 12

(BS241) *This class meets the 4th year of math requirement* ***only when taken as a senior.*** Students will learn the basic knowledge of beginning accounting. Students will plan, keep, analyze, and interpret accounting records for a sole proprietorship and a corporation. Students can expect daily homework assignments that must be done for success in the course. Reinforcement activities are used throughout the course to strengthen the learned accounting skills. Since accounting is a course that is required for many business majors and minors in college, this course is recommended for any student who is considering a career in any business field. It is also an excellent course for students who may be working in an office setting or has a desire to own a business.

This class may be used as a related class for any student who is thinking of entering the work placement program primarily in a business-related field during the junior or senior year.

ACCOUNTING AND FINANCE II	Grade Level: 12

(BS242) *If a student has already completed Account & Finance I prior to their senior year, this class meets the 4th year of math requirement* ***only when taken as a senior.*** Students will acquire basic knowledge of advanced accounting concepts, such as: departmentalized, management, and cost accounting. Problems and practice sets will be completed manually or with online resources. Students

can expect daily homework assignments that must be done for success in the course. The course is mainly done independently. Assignments need to be completed independently with minimal teacher instruction.

Prerequisite: Accounting and Finance I with a C+ grade or better

COURSE DESCRIPTIONS

SCIENCE

GUIDELINES FOR TAKING SCIENCE CLASSES:

- College bound students need four (4) years of science
  - College bound students should take Chemistry I

BIOLOGY	Grade Level: 9

(SC100) This course will cover cell biology, genetics, microbiology, taxonomy and ecology. Basic laboratory technology including microscopy will be stressed.

GENERAL PHYSICS	Grade Level: 10

(SC200) This class will be divided into 2 basic areas of study: Physics and chemistry. Physics will include motion, conservation of energy, electricity, electromagnetic waves, and sound. Chemistry will include atomic structure, elements and compounds, the periodic table, bond formation and chemical reactions and equations. Students taking the class will be exposed to many hands-on laboratory situations from which they will describe natural happenings. Students will be expected to follow both oral and written directions.

Prerequisite: Passing grade in both semesters of Biology; Algebra I also recommended

SCIENCE OLYMPICS *(Elective)*	Grade Level: 10, 11, 12

(SC325) Science Olympics is a class which prepares students for the competitive state science tournament. There are 23 events (which change each year). Each event has an emphasis on problem solving and hands-on, minds-on constructivist learning practices. This goal is accomplished through in-depth core curriculum training. You must be in the class first semester to participate in the competition. Though all learners will have an opportunity to prepare for the events, only a select 15 member team (5 seniors) will be chosen to participate in the sanctioned competition(s).

Prerequisite: A grade of B or better in both Biology and General Physics or instructor's recommendation

PHYSIOLOGY	Grade Level: 10, 11, 12

(SC212) This class will concentrate on human anatomy and physiology. Dissection and examination of various animal organs will be required. Self-directed research projects will be assigned for each body system.

Prerequisite: Biology

COURSE DESCRIPTIONS

AP CHEMISTRY	Grade Level: 11, 12

(SC402) A student who intends to earn a college degree in any science or who plans to work in any technical field such as health care, veterinary medicine, pharmacology, engineering, biology, earth science or criminal law should take AP Chemistry. The curriculum will follow guidelines set by the College Board that will include a minimum of 16 lab investigations throughout the year. The class will include using science practices while studying atomic structure and properties, molecular and ionic compound structure and properties, intermolecular force and properties, chemical reactions, kinetics, thermodynamics, equilibrium, acids and bases, and applications of thermodynamics. Mathematics through Algebra II will be used so completion of Algebra II is highly recommended.

Students will be able to earn college credit by passing the AP Exam in May.

Prerequisite: Students must have completed Biology and General Physics Also students must have completion of Algebra II or currently taking Algebra II or instructor's recommendation.

ENVIRONMENTAL SCIENCE	Grade Level: 11, 12

(SC311) Topics to be covered will include, but not be limited to, air quality, ecosystems & biodiversity, energy resources & renewable energy, land use, water quality, and human impact on the environment.

Prerequisite: MUST have passed Biology & General Physics

ADVANCED PLACEMENT PHYSICS I	Grade Level: 11, 12

(SC401) A student who intends to earn a college degree in any science or work in technical fields such as robotics, computers, piloting, or criminal law should take AP Physics I. The curriculum will follow the guidelines set by The College Board. The class will include using science practices while studying motion, collisions, gravity, energy, momentum, simple harmonic motion, rotational motion, and fluid dynamics. Mathematics through Algebra II will be used so completion of Algebra II is recommended. Students will be able to earn college credit by passing the AP Exam in May

Prerequisite: Completion of Algebra II or instructor's recommendation.

*ADVANCED PLACEMENT BIOLOGY	Grade Level: 11, 12

(SC501) Topics will be covered under the themes of: science as a process; evolution; energy transfer; continuity & change; relationship of structure to function; regulation; interdependence in nature; and science, technology, & society. The course will follow the guidelines set out by The College Board to guide students to successful completion of the College Board AP Biology Test. Students will be able to earn college credit by passing the AP Exam in May.

Prerequisite: MUST have completed Biology & General Physics with a "B" grade or better.

Recommended: Physiology and/or Chemistry (may take concurrently)

SOCIAL STUDIES

SOCIAL STUDIES GUIDELINES: All college bound students should take Psychology & Sociology.

U.S. HISTORY	Grade Level: 9

(SO403) A full-year course beginning with a review of the Reconstruction period following the Civil War and continuing with a focus on the Development of the Industrial United States, the Emergence of Modern America, the Great Depression, World War II, Post War United States, and Contemporary United States. Strong emphasis will be placed on the Core Democratic Values and principles of the Constitution.

WORLD HISTORY	Grade Level: 10

(SO120) A full-year course covering contemporary history of different world regions. This course will also have a strong emphasis on geography.

AMERICAN GOVERNMENT	SEMESTER	Grade Level: 11, 12

(SO420) A one semester course which focuses on the structure and operation of American government at the state and federal levels. Citizenship responsibilities will be analyzed as well as political thought. Exposure to local government will be strongly encouraged. In depth discussion of the core democratic values will be included.

ECONOMICS	SEMESTER	Grade Level: 11, 12

(SO423) A one semester course which will contain units on Personal Finance—what some people refer to as "Economic Literacy," the Market Economy (Microeconomics), the National Economy (Macroeconomics), and the Global Economy. Students will also complete various individual and group projects that may include the Stock Market Game, "Banzai" Personal Finance, The FED Challenge, etc.

PSYCHOLOGY	SEMESTER	Grade Level: 11, 12

(SO425) A one semester course designed to acquaint students with the study of human behavior. Students will learn about the cognitive processes, memory, altered states of consciousness, environment, motivation, and basic concepts of investigation. Students are expected to research outside related information and write a research paper.

SOCIOLOGY	SEMESTER	Grade Level: 11, 12

(SO426) A one semester course that will provide students with an introduction to the analytical study of humans and their society. Content will include culture, power structures, cross-cultural comparisons, family, crime, and social changes. Students will be required to research outside related information and write a research paper.

CURRENT ISSUES	SEMESTER/YEAR	Grade Level: 11, 12

(SO431) Current Issues is a semester course that deals with issues that will have an impact upon our daily lives. This class will explore these issues through the use of print and television media including the Internet. Additional or supplemental material will be gathered through the use of movies, documentaries and other types of video.

Prerequisite: Successful completion of two (2) Social Studies course offerings.

ADVANCED PLACEMENT U.S. HISTORY	Grade Level: 1 0 , 11, 12

(SO428) The Advanced Placement U.S. History course is designed to provide students with the analytic skills and factual knowledge necessary to deal critically with the problems and materials in U.S. History. The program prepares students for intermediate and advanced college courses by making demands upon them equivalent to those made by full-year introductory college courses. Students should learn to assess historical materials—their relevance to a given interpretive problem, reliability, and importance—and to weight the evidence and interpretations presented in historical scholarship. An AP U.S. History course should thus develop the skills necessary to arrive at conclusions on the basis of an informed judgment and to present reasons and evidence clearly and persuasively in essay format. Students Will be given the opportunity to take the Advanced Placement exam in May whereby they have potential to earn college credit with a qualifying score.

Prerequisite: U.S. History

VOCATIONAL & TECHNICAL EDUCATION

The curriculum at Tawas Area Schools is designed to provide all students with equitable opportunities to explore careers in drafting and home design, architecture, and related technical fields. Students are encouraged to explore their interests, develop technical skills, and consider a wide range of career and postsecondary opportunities.

As students progress through the Drafting & Arch. Design program at Tawas Schools, they develop skills in technical drawing, architectural design, computer-aided drafting 3D modeling software, and technical communication in architecture. Students completing the appropriate level of coursework may have the opportunity to take a state-approved assessment aligned with architectural drafting standards. Students who successfully complete the assessment may earn a recognized credential and/or articulated credit at a post secondary institution. These courses also qualify as Applied Arts and may fulfill the Arts graduation requirement at Tawas Area Schools, subject to district graduation requirements.

DRAFTING & ARCH. DESIGN FOUNTATIION (YEAR 1)	Grade Level: 9, 10, 11, 12

(VT301) This course introduces students to fundamental drafting and home design procedures, technical drawing, measurement, visualization, and graphic communication. Students develop skills used to create and interpret basic architectural and technical drawings, including introductory home design and floor plan concepts on ta manual drafting board.

Prerequisite: Successful completion of 8th grade mathematics.

CAD ARCHITECTURAL DRAFTING (YEAR 2)	Grade Level: 10, 11, 12

(VT315) This course will introduce students to computer-aided drafting and architectural design. Students use CAD software to develop residential floor plans, elevations, and other drawings related to residential construction and design.

Prerequisite: Drafting & Arch. Design Foundations or permission from instructor

3D ARCHITECTURAL MODELING & DESIGN (YEAR 3)	Grade Level: 11, 12

(VT316) This course introduces students to computer-aided drafting and architectural design. Students use CAD software to develop basic residential floor plans, elevations, and other drawings related to residential construction and design.

Prerequisite: Drafting & Arch. Design Foundations or permission from instructor.

ADVANCED ARCHITECTURAL & TECHNICAL DESIGN (YEAR 4)	Grade Level: 11, 12

(VT317) Students apply advanced CAD and design skills to develop residential and technical design projects. Projects may include custom home plans, sustainable design concepts, foundations, site considerations, and real physical three-dimensional models that they will build in class.

Prerequisite: Drafting & Arch. Design Foundations, CAD Architectural Drafting and 3D Architectural Modeling & Design

OTHER

ACADEMIC SEMINAR (STUDY SKILLS)	Grade Level: 9, 10, 11, 12

(AS501) This is a supervised class designed for students who need additional time to prepare for their academic subjects. Students are encouraged to use this time wisely. Credit is given for Study Skills. Organized work will be given throughout the course. Learning/study skills will be taught with emphasis placed on helping the student learn how to prepare effectively for classes.

Directed Study	Grade Level: 9, 10, 11, 12

(SSDRS) The Directed Studies class supports students with IEP accommodations in the completion of academic tasks assigned in their general education classes. In addition, organized work will be given throughout the course with specific focus on S.M.A.R.T goals, time management, and relationships with the goal of improving the quality of life within a dynamic global community. Homework is periodically assigned to reinforce the development of skills or

strategies necessary for academic success. Students will use these skills to complete academic assignments. Credit is given for Study and Life Skills.

ONLINE VIRTUAL LEARNING	Grade Level: 9, 10, 11, 12

(MV/PL) Michigan Virtual/PLATO courses are offered as enrichment courses for multiple world languages. However, space is limited. There are some circumstances where other MV/PLATO courses may be offered as well. Any student who desires to participate in online courses should examine their personal skills and aptitude for taking a MV/PLATO class. The following attributes are necessary for a student's success: self-motivation, independent learner, technologically literate, time management skills, and personal commitment.

*DUAL ENROLLMENT	Grade Level: 9, 10, 11, 12

(DE) Dual Enrollment may be an option for some students. Eligibility for dual enrollment is determined by test scores earned on the ACCUPLACER or PLAN, PSAT, M-STEP, SAT or WINN exams according to Public Act 160 and standards set forth by the district. Students will be required to enroll in at least one high school course and must be considered full-time students. The following attributes are necessary for a student's success: self-motivation, independent learner, technologically literate, time management skills, and personal commitment.

*EARLY MIDDLE COLLEGE	Grade Level: 11, 12

(EM) The IRESA/Tawas Area Early Middle College is a program that allows students to extend high school by one year in order to earn both their high school diploma and potentially earn an Associate Degree from an area community college, having the tuition paid for by Tawas Area Schools. Students receive college instruction from the college faculty. Students currently in the 10th grade may apply to start the EMC program as a junior. Eligibility for EMC is determined by test scores earned on the ACCUPLACER or PLAN, PSAT, M-STEP, SAT or WINN exams according to Public Act 160 and standards set forth by the district. Students interested in applying should speak with a high school counselor. The following attributes are necessary for a student's success: self-motivation, independent learner, technologically literate, time management skills, and personal commitment.

**All Dual Enrollment and EMC credits will be honored as Tawas Area High School electives only.*

LEADERSHIP	Grade Level: 10, 11, 12

(LR100) This course is designed for students who want to take an active role in improving the culture and climate of TAHS while gaining lifelong leadership skills. Students will learn various leadership styles, organizational skills, goal setting, project planning, time management, effective communication, and self-evaluation. Students will work on various projects within the school district and community. Students will need to complete some projects/tasks outside of the class in order to meet course requirements.

Requirements/Prerequisites: Permission from Student Council Advisors with a minimum of 1 year as an active member in Student Council

GRIEVANCE PROCEDURES

FOR TITLE VI OF THE CIVIL RIGHTS ACT OF 1964,
TITLE IX OF THE EDUCATION AMENDMENT ACT OF 1972,
SECTION 504 OF THE REHABILITATION ACT OF 1973,
AGE DISCRIMINATION ACT OF 1975, &
TITLE II OF THE AMERICANS WITH DISABILITIES ACT OF 1990

SECTION I

Any person who believes that they have been discriminated against or denied equal opportunity or that the Tawas Area School District or any part of the school organization has inadequately applied the principles and/or regulations of (1) Title VI of the Civil Rights Act of 1964, (2) Title IX of the Education Amendment Act of 1972, (3) Section 504 of the Rehabilitation Act of 1973, (4) the Age Discrimination Act of 1975, and (5) Title II of the Americans with Disability Act of 1990 may bring forward a complaint, which shall be referred to as a grievance to:

Amanda Lizotte
Civil Rights Coordinator
c/o Tawas Area Middle School
255 W M-55
Tawas City, MI 48763
989-984-2305
alizotte@tawas.net

SECTION II

The person who believes a valid basis for grievance exists shall discuss the grievance informally and on a verbal basis with the Civil Rights Coordinator, who shall in turn investigate the complaint and reply with an answer within (5) business days.

If the complainant feels the grievance is not satisfactorily resolved, they may initiate formal procedures according to the following steps:

Step 1: A written statement of the grievance signed by the complainant shall be submitted to the local Civil Rights Coordinator within five (5) business days of receipt of answers to the informal complaint. The coordinator shall further investigate the matters of grievance and reply in writing to the complainant within (5) business days.

Step 2: If the complainant wishes to appeal the decision of the local Civil Rights Coordinator, s/he may submit a signed statement of appeal to the Superintendent of Schools within (5) business days after receipt of the Coordinator's response. The Superintendent shall meet with all parties involved, formulate a conclusion, and respond in writing to the complainant within (10) business days.

Step 3: If the complainant remains unsatisfied, s/he may appeal through a signed, written statement to the Board of Education within (5) business days of receiving the Superintendent's response in Step 2. In an attempt to resolve the grievance, the Board of Education shall meet with the concerned parties and their representative within forty (40) days of the receipt of such an appeal. A copy of the Board's disposition of the appeal shall be sent to each concerned party within (10) days of this meeting.

Anyone at any time may contact the U.S. Department of Education/Office for Civil Rights for information and/or assistance at 216/522-4970. If the grievance has not been satisfactorily settled, further appeal may be made to the Regional U.S. Department of Education, Office for Civil Rights, 600 Superior Avenue East, Bank One Center, Suite 750, Cleveland, OH 44114-2611

Inquiries concerning the nondiscriminatory policy may be directed to Director, Office for Civil Rights, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, D.C. 20202.

The local Coordinator, on request, will provide the complainant with a copy of the district's grievance procedure and investigate all complaints in accordance with this procedure.

A copy of each of the Acts and the regulations on which this notice is based may be found in the Civil Rights Coordinator's Office.