

**New Milford Board of Education  
 Facilities Sub-Committee Minutes  
 March 8, 2022  
 Sarah Noble Intermediate School Library Media Center**

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NEW MILFORD, CT

Present:	Mr. Brian McCauley, Chairperson Mr. Eric Hansell Mr. Pete Helmus Mr. Tom O'Brien
Also Present:	Ms. Alisha DiCorpo, Superintendent Mr. Matthew Cunningham, Facilities Director Mr. Anthony Giovannone, Director of Operations and Fiscal Services Ms. Holly Hollander, Assistant Superintendent Mr. Jeffrey Turner, Technology Director

1.	<p><b>Call to Order</b></p> <p>The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:45 p.m. by Mr. McCauley.</p>	<p><b>Call to Order</b></p>
2.	<p><b>Public Comment</b></p> <ul style="list-style-type: none"> <li>There was none.</li> </ul>	<p><b>Public Comment</b></p>
3.	<p><b>Items for Information and Discussion</b></p> <p><b>A. NMHS Roof Project Update</b></p> <ul style="list-style-type: none"> <li>Mr. Cunningham said safety plans have been reviewed by both the Facilities Department and the Municipal Building Committee. There will be weekly updates about how interior work will be conducted, and daily contact with the Facilities Department to ensure that work is being conducted in areas not directly impacting staff and students. The work schedule is to fully complete Phase 1 which is the standing seam roof at the north end of the building, predominately the theater. They then anticipate working above unoccupied gyms later this</li> </ul>	<p><b>Items for Information and Discussion</b></p> <p><b>A. NMHS Roof Project Update</b></p>

	<p>spring when students would be conducting PE classes outside.</p> <ul style="list-style-type: none"><li>● Mr. McCauley asked if the overall project was still on schedule. Mr. Cunningham said it is; contingencies for delays had been built into the project.</li><li>● Mr. Hansell asked for confirmation that Phase 2 is scheduled to begin April 1st. Mr. Cunningham said that is correct; that will be on the gyms and rear canopy.</li><li>● Mr. O'Brien asked when final completion is scheduled. Mr. Cunningham said Fall 2022.</li></ul> <p><b>B. Woodshop HVAC Update</b></p> <ul style="list-style-type: none"><li>● Mr. Cunningham said a request to transfer funds is being presented to the Operations sub-committee. This would be to allocate money for Silver Petrucelli &amp; Associates to conduct data gathering for the woodshop. This data gathering phase will consist of an in-depth code review and projected costs for HVAC renovations.</li><li>● Mr. Helmus said they had previously requested to see a comparison with the original design and code requirements.</li><li>● Mr. Cunningham said the requested \$14,860 data gathering phase will speak to that. The full quote for \$50,000 includes preparing construction and bidding documents. This first phase will determine if the Board wants to go ahead with that.</li><li>● Mr. Helmus noted that these costs don't even include the actual cost of the project itself which he has heard is estimated at over \$150,000.</li><li>● Mr. Cunningham said that is correct, and that figure is speculative at this point while the data gathering is done.</li><li>● Mr. O'Brien asked how it was determined that this work is needed. Mr. Cunningham said it is an offshoot of the roof fire. While not part of the fire itself, and therefore not covered by</li></ul>	<p><b>B. Woodshop HVAC Update</b></p>
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	<p>insurance, the Town noted concerns with code in the wood shop area when the ceiling was opened up for remediation from the fire.</p> <p><b>C. School Based Health Centers Update</b></p> <ul style="list-style-type: none"><li>• Mr. Cunningham said rooms have been prepared at Schaghticoke and the High School for operating the behavioral health element of the school based health centers. Staff from the Connecticut Institute for Communities dropped off some furniture for these spaces on March 2nd. Additionally, a purchase order is being processed in order to retain the services of the architectural firm Silver Petrucelli &amp; Associates who will guide the renovations at Northville and Schaghticoke for their respective school based health center medical clinics. We hope to bid this spring for construction over the summer.</li><li>• Mr. Helmus asked if there is a date for the opening of the behavioral health piece.</li><li>• Ms. DiCorpo said they are two weeks out. The clinician is meeting with staff this week, and the district is planning a parent information evening.</li><li>• Mr. Helmus asked that invitations be sent to the Town Council as well. Ms. DiCorpo said she would, and to the Board of Finance too.</li><li>• Mr. McCauley asked if the clinician is a LCSW and Ms. DiCorpo said she is.</li></ul> <p><b>D. SNIS Oil Tank Update</b></p> <ul style="list-style-type: none"><li>• Mr. Cunningham said the State Office of School Construction Grants &amp; Review asked for some additional documentation to verify the local funding source and if the money allocated for this project is still accounted for in the Town Capital. In addition, they have requested a cost estimation from the Town for this project. Due to the time that had elapsed</li></ul>	<p><b>C. School Based Health Centers Update</b></p> <p><b>D. SNIS Oil Tank Update</b></p>
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	<p>since first applying, he and Ms. DiCorpo had to resubmit the grant application paperwork via the state portal last Friday.</p> <p><b>E. NV5/ESG Update</b></p> <ul style="list-style-type: none"><li>• Mr. Cunningham said ESG has completed a little over half the exterior parking lot lights at the High School. They are looking to complete this when there is no school. Site visits are being conducted at Sarah Noble and the High School for boiler replacement. Lighting is currently being upgraded at the Central Office. Attached in the Facilities packet is a layout showing the proposed roof penetrations at NMHS for the new condensing boilers. This work will be done with United who is already contracted to do roof work at the school.</li></ul> <p><b>F. NMHS Scoreboard Update</b></p> <ul style="list-style-type: none"><li>• Mr. Cunningham said replacement of the scoreboard at NMHS was completed last week. They are still waiting for an electrician to power up the scoreboard and officially sign off on the project, but that will be done prior to spring sports starting.</li></ul> <p><b>G. Turf Field Committee (TFC) Update</b></p> <ul style="list-style-type: none"><li>• Mr. Cunningham said the TFC met on March 2nd to discuss fundraising. Athletic Director Keith Lipinsky has done a tremendous amount of leg work to present the committee with information on a fundraising brick campaign. This would consist of selling personalized bricks that will eventually be arranged in an outdoor display, most likely at the north end of the turf field at New Milford High School. The money raised will ultimately go to the eventual replacement of the turf field in the future. They</li></ul>	<p><b>E. NV5/ESG Update</b></p> <p><b>F. NMHS Scoreboard Update</b></p> <p><b>G. Turf Field Committee Update</b></p>
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	<p>are hoping to roll out the campaign at the end of this month.</p> <ul style="list-style-type: none"> <li>● Ms. DiCorpo said she has approved the fundraiser and it will show up on the March report to the Board.</li> <li>● Mr. Giovannone said they are working with the company to coordinate acceptance of funds. A mechanism is already in place internally to transfer accepted funds into the turf field account.</li> <li>● Mr. McCauley said it will make a nice gift for a student athlete who is graduating.</li> <li>● Mr. Helmus said the student representatives on the TFC are excited about the project.</li> <li>● Mr. O'Brien asked what the lifespan is of the turf field.</li> <li>● Mr. Cunningham said it is estimated for the end of the decade. They have actually held up well so far, better than expected.</li> <li>● Mr. Helmus said that is kudos to the Facilities maintainers.</li> </ul>	
<p><b>4.</b></p>	<p><b>Public Comment</b></p> <ul style="list-style-type: none"> <li>● There was none.</li> </ul>	<p><b>Public Comment</b></p>
<p><b>5.</b></p>	<p><b>Adjourn</b></p> <p>Mr. Helmus moved to adjourn the meeting at 7:10 p.m., seconded by Mr. Hansell, and passed unanimously.</p>	<p><b>Adjourn</b></p> <p><b>Motion made and passed unanimously to adjourn the meeting at 7:10 p.m.</b></p>

Respectfully submitted:



Brian McCauley, Chairperson  
Facilities Sub-Committee