

DRAFT – Unofficial Until Approved
Meeting Minutes 12/6/2012

The Governing Board of the Tanque Verde Unified School District #13, Pima County, Tucson, Arizona held a Special Session on December 6, 2012 in the Board Room, at the Tanque Verde Unified School District Administrative Office, 2300 N. Tanque Verde Loop Rd., Bldg #1, and Tucson, Arizona 85749. The meeting was called to order at 7:00 p.m.

1. ROLL CALL

Board Members present:

Mr. Jeffrey Neff, President

Mrs. Claire Place, Clerk

Mr. Steven Auslander, Board Member

Mr. Peter Livingston, Board Member

Dr. Wayne Peate, Board Member

Rachel Dick, Student Board Member

Administrative Staff:

Dr. Doug Price, Superintendent

Mr. Marty O’Shea, Business Manager

2. APPROVAL OF AGENDA

MOTION: Dr. Peate a motion to approve the Agenda. Mr. Livingston seconded; the motion carried unanimously.

3. REPORTS

- Student Board Member report –Miss Rachel Dick presented her student board member report.

PAST:

- TVHS held Career Day in November. We heard from pilots, engineers, a sheriff, and many others

- TVHS held an Anti-Bullying assembly at EGJH last week and answered questions about the high school

- Last weekend, TVHS held their Winter Formal, which was a big success for the Student Council

CURRENT:

- TVHS is beginning to send tutors to TVES

- Today, several students from the TVHS Student Council attended a President’s luncheon in Phoenix

- Tanque Verde has started their sports season with the basketball team starting off with a win

Dr. Price mentioned there may be more tutoring opportunities here within the community.

- **Superintendent’s Report –**

- a. Board Recognition Dr. Price read the poem, *To Be of Use*, by Marge Piercy. He presented Board Members with a copy of the poem. Dr. Price acknowledged, thanked and recognized Mr. Jeff Neff for all his efforts these past two years as Board President; he presented him with a framed picture of district student artwork through Artsonia. Dr. Price thanked Dr. Wayne Peate for his years of service as a board member; Dr. Peate is leaving the Tanque Verde Unified School District Board and will begin serving as a JTED Board

Member starting in January. Dr. Price presented Dr. Peate with a framed picture of student artwork by a district elementary student through Artsonia.

As a welcoming, Dr. Price presented soon-to-be Board Member Mr. Carlos Ruiz with his name plate.

Refreshments were served.

- **Enrollment update** – Mr. O’Shea advised the Board that our current enrollment is at 1908 students.
- **District Report Card** – Mr. O’Shea reported to Board Members that the District’s Operational budget is trending as planned.
- **Legislative update** – Mr. Neff shared with Board Members that Senator Rich Crandall is off the Education Committee.
- **Facilities report** – Mr. O’Shea reported the Solar projects are progressing and we have Representatives from Solon and Resolute here tonight who will provide a report to Board Members.
- **Board comments** – None

4. CALL TO THE PUBLIC

There were no comments from the public.

5. CONSENT AGENDA (*see attached*)

MOTION: Mr. Auslander made a motion to approve the Consent Agenda. Mrs. Place seconded; the motion carried unanimously.

6. INFORMATION ITEMS

A. Solon: Mr. Tom Collins from Solon updated Board Members on the progress; Mr. Collins thanked Dr. Price, Mr. O’Shea and all the building principals and staff for their support and flexibility. Three of the campuses, EGJH, ACES and TVES will be substantially done (operational) by the end of December. We recently learned changes to the plan/equipment at TVHS are required which will push the completion date into January at this site.

Resolute: Mr. Joe Lisiewski from Resolute was unable to attend the meeting tonight; however, Malcolm Persen, President of Resolute addressed the board. He introduced Robert Olson, Director of Business Development; Jonathan Stringer, Project Manager and Quentin Martin the Safety Manager. Mr. Persen discussed the recent gas leaks at the district office and high school locations. Mr. Person talked about safety precautions, and daily briefing of crews regarding safety. The line that was hit at the district office location was unmarked; Southwest Gas was unaware of the line as well. At the high school the meter was accidentally hit.

Mr. Persen talked about the ceremony of signing of the beam at ACES and showed pictures, the students and staff had a good time.

B. Community Adult Programs Coordinator: Mrs. Karen Reifschneider: Monarch Waystation certificate presentation. Mrs. Reifschneider talked to Board Members about the monarch butterflies they began to see by the classrooms. As she researched monarch butterflies she learned all the milkweed plants in the area are the draw for the butterflies. There are four stages in the Monarch butterfly life cycle; they start as an egg, then hatch into larvae (a caterpillar), and then wrap up in the cocoon and then they go through metamorphosis into a butterfly while they are in the cocoon. At the caterpillar stage, all they can eat is milkweed. We offer milkweeds, nectar plants and shelter for monarchs throughout their annual cycle of reproduction and migration. As luck would have it, we have ideal conditions, and therefore qualify as a Monarch Waystation. Mrs. Reifschneider presented Mr. Neff the official certificate.

Pottery Instructor, Ms. Linda Baker presented all Board Members, the Business Manager, Board Secretary and Superintendent Price with mugs from the first firing of the kiln. Ms. Baker and Mrs. Reifschneider both expressed their thanks and appreciation to the Board and the District for all the support.

C. First Reading: Policy G-3450, GCF Professional Staff Hiring
Policy G-7650, GDF Support Staff Hiring

Mr. Auslander spoke to Board Members regarding these policies, indicating he supports and recommends the changes.

D. Tax Credit Donation Signage – Letter from a Community Member, K. Harman

Dr. Price provided copies to Board Members of a letter from a community resident, K. Harman. The letter expresses concern regarding Tax Credit Donation sign placement, and length of time they are left up. Dr. Price recommended we establish guidelines and procedures that clearly define where the signs can be placed to ensure compliance with county regulations. He also recommends establishing timelines; when the signs can go up and when they should be taken down. He added, by establishing guidelines/timelines and procedures this will help keep the district in good standing with its neighbors; Board Members agreed. Mr. Livingston offered to research the county ordinance relating to sign placement and length of time signs can be posted.

7. EXECUTIVE SESSION

MOTION: Mr. Livingston made a motion to adjourn to Executive session with exception; he requested that Action items B, C and D be addressed prior to adjourning to Executive Session. Mr. Auslander seconded; the motion carried unanimously.

8. ACTION ITEM

B. Approval of the FY 2012-13 Budget Revision #1

MOTION: Mr. Auslander made a motion to approve the FY 2012-13 Budget Revision # 1. Mr. Livingston seconded; the motion carried unanimously.

C. Community Linkage Meetings

Dr. Price recommended the 1-24-13, 2-28-13, 4-25-13 and perhaps even 5-21-2013 as dates to consider for the Community Linkage Meetings.

MOTION: Mr. Auslander made a motion to set the Community Linkage meetings for January 24, 2013, February 28, 2013 and April 25, 2013 and May 21, 2013 if needed. Mr. Livingston seconded; the motion carried unanimously.

D. Teacher / Principal Evaluation Tool

MOTION: Mr. Auslander made a motion to approve the proposed Teacher/Principal Evaluation Tool. Mr. Livingston seconded; the motion carried unanimously.

9. EXECUTIVE SESSION

Mr. Livingston made a motion to adjourn to executive session pursuant to:

A.R.S. 38-431.03 A. (1) Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee, or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.

A. Superintendent's Evaluation

Policy C-0600, CBI and C-0631, CBI-E – Evaluation of Superintendent
Mr. Auslander seconded; the motion carried unanimously.

Board Members adjourned at 8:23 p.m. to Executive Session.

Board Members reconvened at 9:28 p.m. from Executive Session.

A. Superintendent's Evaluation

MOTION: Mr. Livingston made a motion to accept the Superintendent's Evaluation as presented at the last Board meeting. Dr. Peate seconded; the motion carried unanimously.

10. ANNOUNCEMENTS – None

11. FUTURE BOARD AGENDA ITEMS – None

12. ADJOURNMENT

Mr. Auslander made a motion to adjourn. Mr. Livingston seconded; the motion carried unanimously. The meeting adjourned at 9:30 p.m.

Respectfully submitted by,
Judy Bower, Board Secretary

Jeffrey Neff, Board President

Peter Livingston, Board Member

Claire Place, Board Clerk

Dr. Wayne Peate, Board Member

Steven Auslander, Board Member

Personnel Items - Board Meeting - December 6, 2012

Administrator Contracts	Position	Reason	Site	FTE	Salary	Date
Certified Contracts	Position	Reason (Replace / New)	Site	FTE	Salary	Date
Cindy Hodgeson	Teacher	Return from ESI Appointment	TVES/EGJH	1.00	\$17,852.60	1/1/2013
Administrator Resignations	Position	Reason	Site	FTE	Salary	Date
Certified Resignations	Position	Reason	Site	FTE	Salary	Date
Classified Agreements	Position	Reason (Replace/New)	Site	FTE	Wage	Date
Michelle Wallace	Paraprofessional III	New position	ACES	0.70	\$10.00	11/19/2012
Elena Marshall	Paraprofessional	Replace Laura Thompson	ACES	0.70	\$9.21	11/19/2012
Tina Shoemaker	Paraprofessional	Replace Maureen Gwilliam, TVUSD transfer	ACES	0.38	\$9.56	12/4/2012
Classified Resignations	Position	Reason	Site	FTE	Wage	Date
Laura Thompson	Paraprofessional	Moving out of the country	ACES	0.70	\$9.39	11/21/2012
OTHER						
Martha Jones	Certified Substitute	New	varies	varies	sub pay	SY 12/13
John Puiia	Certified Substitute	New	varies	varies	sub pay	SY 12/13
Joan Higgason	Bus Driver	Transfer - Replace Marcia Koehler	Transpntn	1.00	\$11.11	SY 12/13