

# AGENDA

## VERNONIA SCHOOL DISTRICT BOARD of DIRECTORS

### Public Meeting

Thursday, October 13 2022 – 6:00 p.m.

Mist Grade School, 69163 Hwy. 47, Mist, OR 97016

**Public participation** on agenda items occurs at the discretion of the chair. Please indicate your interest by completing a "Public Comment Card" provided at the agenda table and give it to the Board Secretary or if attending virtually, email your interest to [bcarr@vernoniak12.org](mailto:bcarr@vernoniak12.org) 24 hours before the meeting.

**Individual comments are limited to 3 minutes. Group comments are limited to 5 minutes.**

At 8:00 p.m., the Board may take a five-minute recess, and the chair will review the agenda for possible rescheduling of agenda items. For special accommodations call 429-5891 at least 48 hours prior to the meeting.

### REGULAR SESSION

**1.0 CALL TO ORDER** .....Chair

**1.1** Flag Salute

**2.0 AGENDA REVIEW** .....Chair

**2.1** Action to Approve the Agenda

**3.0 PUBLIC COMMENT ON AGENDA & NON-AGENDA ITEMS**

This is a time for public comment. Normally the Board will not take any immediate action, but will refer concerns to the Superintendent and ask him to report to the Board. We would appreciate you keeping comments to 3 minutes per individual or 5 minutes if you are representing a group of patrons. Please note: Under Oregon Revised Statutes, we cannot discuss personnel concerns in a public meeting. If you have any concerns with school district personnel, please schedule a meeting with the Superintendent.

**4.0 SHOWCASING OF SCHOOLS**

**4.1** Administrator Reports .....Administration

**5.0 BUSINESS REPORTS**

**5.1** Superintendent .....Jim Helmen

**5.2** Financial .....Marie Knight

**5.3** Maintenance .....Mark Brown

**6.0 BOARD REPORTS / BOARD DEVELOPMENT** .....Chair

**6.1** Committee Reports

**6.2** 2022-23 School Board Goals Discussion

**6.3** Board / Superintendent Operating Agreement

**7.0 OTHER INFORMATION and DISCUSSION**

**7.1** New Hires .....Jim Helmen/Administration

**7.2** Staff Resignation .....Jim Helmen

**7.3** Dress Code Policy JFCA .....Jim Helmen/Board

**8.0 ACTION ITEMS**

**8.1 New Hires:**

*I move to approve the Superintendent's recommendation to hire Charise Ash, Kindergarten and Alexis Scott, High School Math.*

**8.2 Staff Resignation**

*I move to accept the resignation of and Erinne Coit, effective October 19, 2022.*

**8.3 Board / Superintendent Operating Agreement**

*I move to approve the 2022-23 Board / Superintendent Operating Agreement as presented.*

**9.0 MONITORING BOARD PERFORMANCE .....Chair**

**10.0 CONSENT AGENDA .....Chair**

The Board, on an individual basis prior to the meeting, has reviewed all material. All financial reports are available for review by the public in the business office. All items listed are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion of these items at the time the board votes on the motion unless members of the Board request specific items to be discussed and/or removed from the Consent Agenda.

**10.1 Minutes of the 09/08/22 Regular Meeting and 09/29/22 Workshop**

*I move to approve the consent agenda as presented.*

**11.0 OTHER ISSUES ..... Chair**

**12.0 ADJOURN .....Chair**

**UPCOMING DATES**

*(Dates and times are subject to change. Please check the district web site at [www.vernoniak12.org](http://www.vernoniak12.org) for the most up-to-date information)*

November 10, 2022

Board Meeting at 6:00 p.m.

# VERNONIA AND MIST ELEMENTARY BOARD REPORT

October 13, 2022



"Building Bridges, Clearing Paths"

## New Staff

Welcome to our newest staff! Cherise Ash (Kindergarten) will be filling the position vacated by Melissa Reynolds. Congratulations Charise!

## VSD Inservice

On Wednesday, September 28th, our licensed staff participated in a full day of professional development training. Staff engaged in STAR assessment training, IXL training, Oregon Data Suite and DESSA. It was a very productive day learning about the systems we have in place to support student growth and learning.

## Coaches Corner

I am pleased to announce another option available to support all of our licensed staff throughout the school year. Every first and third Wednesday of each month, Kendra Schlegel will provide an opportunity for teachers to learn new strategies that will positively impact their instructional practices and student outcomes.

Our first coaching session on assessment and grading was attended by 6 elementary teachers. We look forward to learning alongside our teachers and providing them with the support needed to continue to refine their craft of teaching.

## Acadience Reading Assessments



We completed our Acadience Reading Assessment and held our CORE review meetings to analyze the data this month. The K-2 and 3-5 teachers set phonics instruction goals and made agreements about instructional practices that they would implement consistently. Mrs. Schlegel will have a report to share with you regarding the data.

### STAR Assessment

Elementary staff administered the Reading and Math Star Assessment to determine the strengths and areas of growth for all students in these content areas. The data will be used to help teachers plan instruction to close the learning gaps for students in whole group and small group instruction.

### Student of the Month Assemblies

This year Student of the Month Assemblies will be held on the second Friday of each month at 8:05 am for both VES & Mist Elementary. VES will hold its assembly in the small gym and Mist will hold its assembly on the front porch. We look forward to celebrating our students' accomplishments with our families.

### Salmon Watch

On Wednesday, October 12th, Mist K-5 elementary students, VES kindergarteners and fourth graders and the high school forestry students attended our annual Salmon Watch on Steve Thomas' property on Keasey. Students learned about the salmon life cycle, caught water bugs, learned about tree identification and observed the salmon in their natural habitat. It was a fun-filled morning! Thank you to Steve Thomas, ODFW, Stub Stewart Parks & the Nehalem Watershed for sharing their knowledge about our natural environment with our students!

### City Hall/Police Station/City Library/Justice Court Field Trip

On Thursday, October 29, our VES 3rd grade classes took a field trip to City Hall, the Police Station, City Library and the Justice Court to learn about how these systems work in our community. Our students



have spent the last 2 weeks learning about what makes a good citizen, what attributes do citizens have that contribute to a successful community and the importance of volunteering. The students had a successful learning opportunity that connected with their reading and social studies learning.

### VES Committees

Our Community Engagement Committee will be meeting the 3rd Wednesday of each month from 3:00-3:45 pm. We hope a few board members may be able to join us.

Our Math Committee will meet on the 2nd Wednesday of each month from 3:00-3:45 pm to begin the math adoption process for the 2023-2024 school year.





**October 2022  
VHS/VMS  
Board Report**

**Greetings Board!**

**October's Board Report** is primarily focused on what has transpired since last meeting:

- Professional Development/Wednesday September 28, 2022
  - **Oregon Data Suite**-All staff were introduced to the Oregon Data Suite. This system syncs with Synergy and is updated every night. This will allow VHS/VMS Data Teams to access current and relevant student data, including attendance, grades, and behavior
  - **STAR 360**-This system is designed to provide comprehensive student data in English and Language Arts, Mathematics, and Science. Grades 6-10 will be assessed soon in ELA and Math. This data will then be used to inform **SLGs** (Student Learning Goals) and implement some interventions for those students in need.
  - **DESSA**-Evidence based **SEL** (Social and Emotional Learning) Assessments to Support Student Growth.
  - Vernonia Wellness-Interested staff participated in a **Walker Tracker Challenge**, designed to promote self care and exercise. The challenge was to track a minimum of **10,000** steps on said day. Staff participate in similar activities throughout the year and is a fun way to promote exercise, self care, and mostly



friendly **Logger Staff** competition.

- The **Wellness Committee** will also host the 2022 Homecoming Tailgate on October 7, 2022



## Hiring:

Please welcome our new Instructional Assistants to VHS/VHS and the district. We are happy to welcome them to

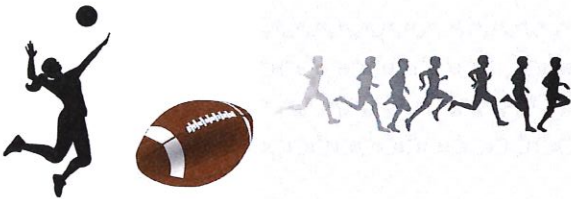
## Logger Nation:

- **Kait Eyrrick**
- **Jenn Schram**
- **Misty Clark**
- **Hillary Wall**



The school and district is still in need of qualified Instructional Assistants. Postings are on the district website. Additionally, we are always in need of classified and certified substitute teachers. Please help us spread the word!

## Athletics



**Logger Nation** is showing lots of competitive spirit and good sportsmanship. Come out and cheer on your Loggers. Upcoming events:

- October 13-Vernonia Cross Country Invitational
- October 13-HS Volleyball vs Nestucca
- October 14-HS Football @ Gaston
- October 17-MS Volleyball @ Warrenton
- October 18 HS Volleyball League Playoffs begin
- October 18-MS Football @ Neah-Kah-Nie
- October 19-MS Volleyball vs Jewell
- October 19-NWL Cross Country Championship
- October 20-MS Football vs Jewell
- October 21-HS Football vs Clatskanie
- October 22-MS Volleyball @ St. Helens Tournament
- October 22-District Tournament Volleyball
- October 25-MS Football vs Knappa

- October 27 or 28-District Cross Country
- October 28 HS Football vs Faith Bible
- October 29 HS Volleyball First Round State
- Nov 4th and 5th-HS Football First Round State Playoffs
- Nov 4th and 5th-HS Volleyball State Tournament
- November 5-State Cross Country

## Student News

Ms. Roberts' **third grade** class and Ms. Safier's **Senior** English class participated in a **Pen Pal** writing assignment. The third graders all wrote a letter, including pictures, to a Senior, who then in turn responded with a note and picture themselves.



General vibe and feedback at the HS/MS is positive, with students (and staff) noticeably more socially adjusted than last year. Classroom environments are largely focused and on task. **Metalworks** has been a big hit!

**Theatre Arts** students attended an **Instafest** on October 8th. Instafest is a day long **improv** tournament through the Oregon Thespians, held at the Arts and Communication School in Beaverton

The new **sawmill/forestry** building is very near completion and should be up and running in a couple of weeks!

### Homecoming 2022 Court

- |                         |                              |
|-------------------------|------------------------------|
| ● <b>Jayda Rancourt</b> | <b>Remington Winningstad</b> |
| ● <b>Kortni Adams</b>   | <b>Garrett Jones</b>         |
| ● <b>Tory Tolonen</b>   | <b>Seth Scheuerman</b>       |

Coronation is Wednesday after the completion of Air Jams

Logger Olympic activities are on-site Thursday AM

Homecoming Game vs Knappa is Friday October 7, with the Dance to follow. **Go Loggers!**

Sophomores won **Volleybuff**, but in a not so surprising upset, lost to the staff in a game to 5!!

### Dress Up Days

Monday-**Tropical, Camouflage**

Tuesday-**50s, Soccer Mom. BBQ Dad**

Wednesday-**Class Color**

Thursday-**Adam Sandler**





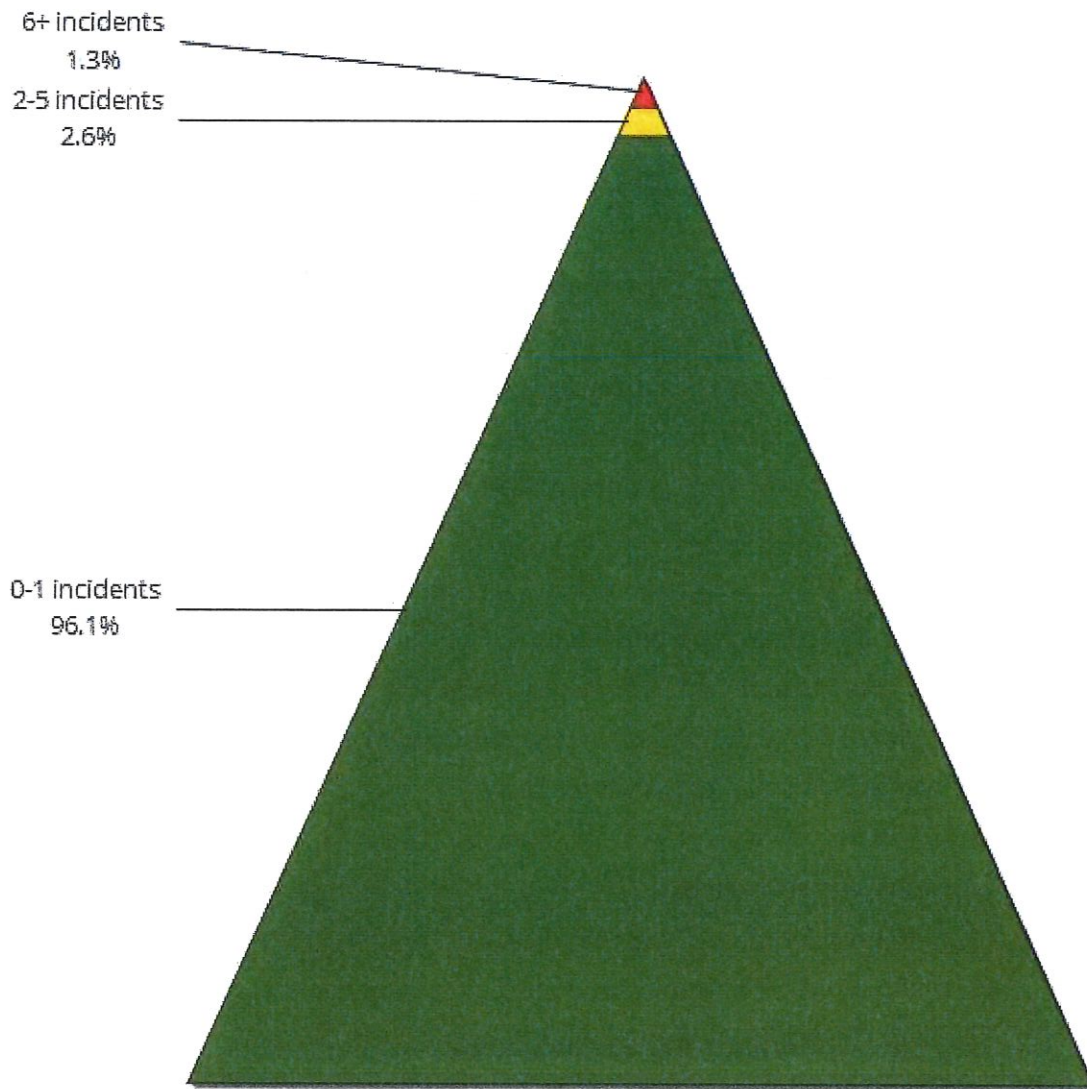
**Vernonia Schools Board Report**  
**Rachel Wilson - Vice-principal**  
**October 2022**

**OVERVIEW:** Vice-principal's role is to support students, staff, and families to address student choices that may conflict with Culture of Vernonia Schools.

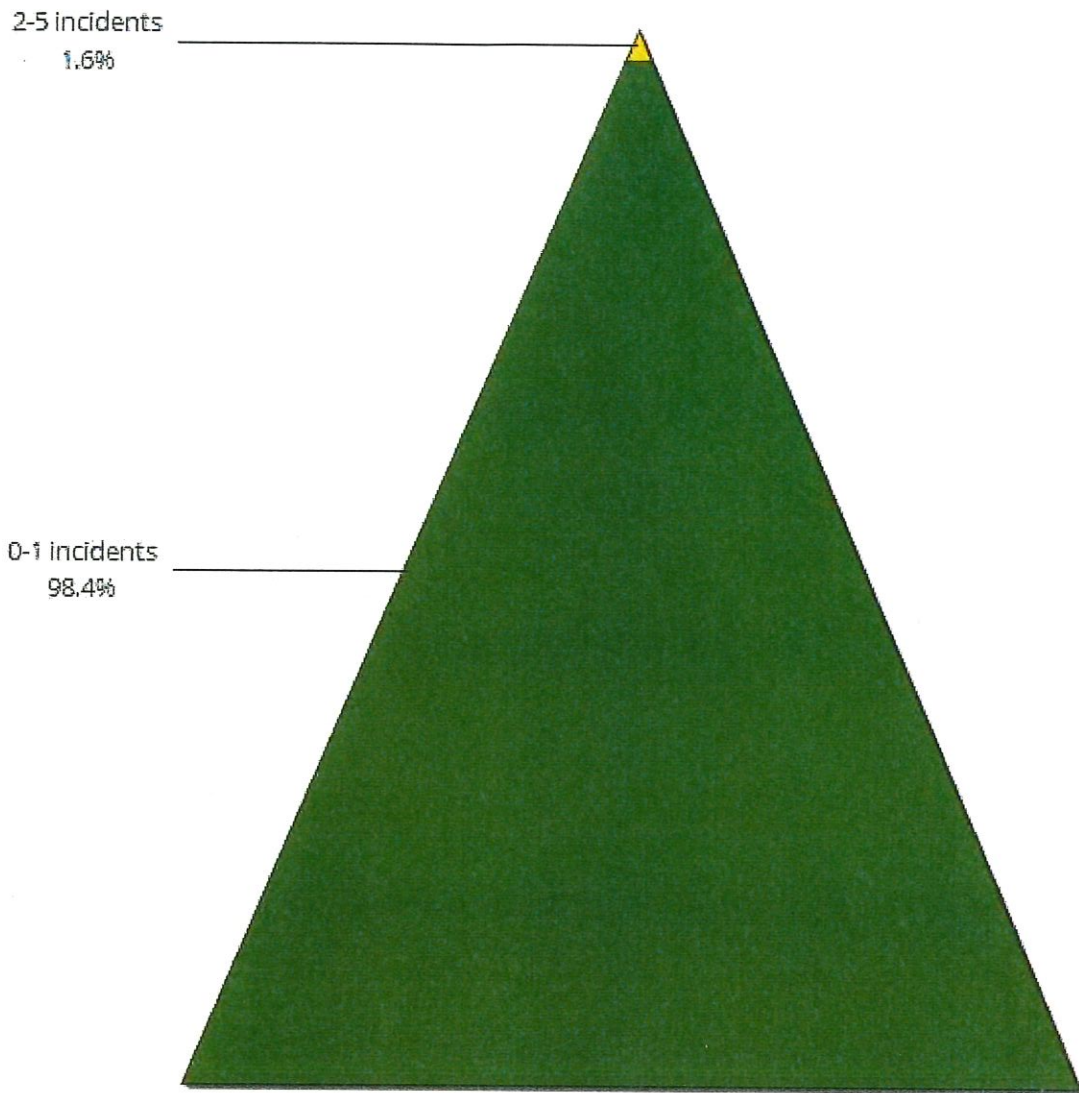
**UPDATES:**

1. **Data:** See attached PBIS Triangles (Year to date for each school)
2. **Office changes:**
  - a. VP location is working out well for visibility, accessibility, and rapid response.
3. **Attendance:**
  - a. Karen Roberts(attendance receptionist) has incorporated phone calls home for all unexcused students and is reporting success.
    - i. This is now standard procedure and we will look for interventions for students that are not responding.
  - b. Tardies are to be entered as a referral for tracking and consequence; through classroom teachers. New procedure.
  - c. NOTE: Unable to invest fully due to campus obligations to the kickoff event on September 15th with NWRES D (virtual). Jamie Hamsa attended.
4. **Positive Referral System/ Recognition: TBD**
  - a. NO update at this time (Consider: Synergy data as all goes through Synergy).
5. **Safety Committee involvement:**
  - a. October drill will be a SHELTER drill, then building EVACUATION October, 20 @ 10:20. It will be an earthquake practice in conjunction with the Great Oregon Shakeout: <https://www.shakeout.org/oregon/>
  - b. Last month's drill was a fire drill on 9/16/22. We cleared the building, accounted for students, and were back inside within 19 minutes. Mist reported that they completed their drill on the same day.
6. **Student Handbook update:**
  - a. Needs edits but is available on website. Let me know if you want a printed copy.
7. **School Culture and Climate: Developing**
  - a. Participating in NWRES D School Culture and Climate Network with team. NWRSED is revamping their offerings due to lack of participation by other districts.
8. Q & A

# Elementary: Year to date 2022-23

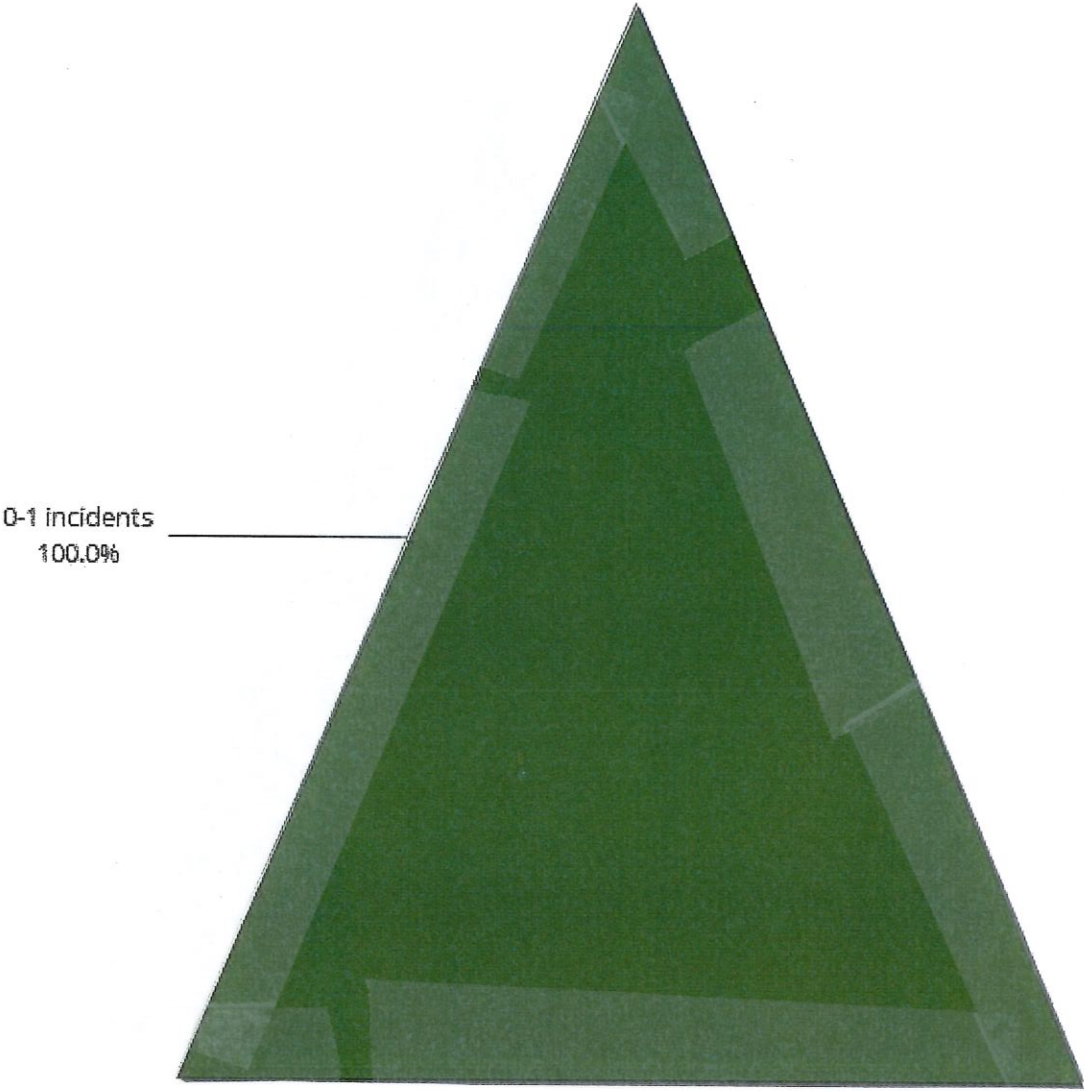


# Middle School: Year to date 2022-23

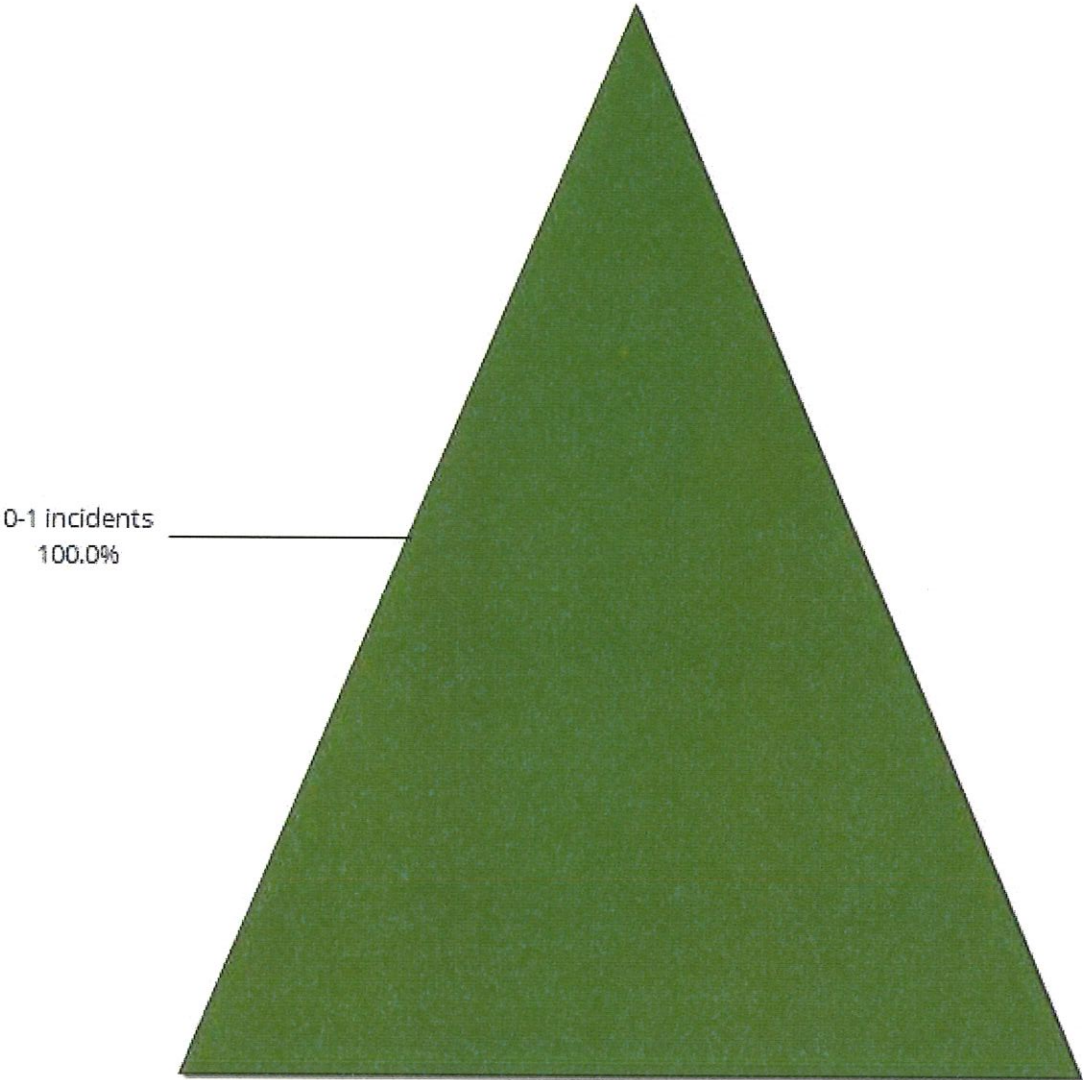




**High School: Year to date 2022-23**



**Mist: Year to date 2022-23**





VSD Special Education Report  
Oct. 2022

*Student updates*

Students have started STAR assessments, and now also have access to the IXL and Read Naturally programs. Granted, teachers may be more excited about these tools than students. However teachers report that they are seeing positive engagement when students use these programs, including improved motivation. IXL provides students with immediate feedback on their learning through digital awards and badges they earn as they progress through each academic skill. Furthermore, special education teachers report they are able to tailor instruction to each student's individual needs, monitoring student progress and making appropriate adjustments in real time. Finally, these tools allow special education teachers to write robust, data driven IEPs for our students.

*Staff updates*

We have hired several new staff members in recent weeks, bringing IA support to our Structured Learning Classroom and VMS staff. We're happy to welcome Misty Clark, Kate Eyrrick, Katelyn Hawley, Kara Maslen, Jennifer Schram and Hillary Wall to our team. We're also happy to have Kim Hathcoat on board as our Special Education Compliance Officer, and Brandi Abney as our new Youth Transition Program Specialist. We are excited to move closer toward a full special education staff, which ultimately allows us to more fully meet the needs of our students and to better support each other.

Several special education staff have begun or recently completed training to support them in their roles. Two of our classified staff attended training at Northwest Regional ESD to learn research based strategies to support our students who are on the Autism Spectrum. Our YTP transition specialist is participating in regional trainings and connecting with regional agencies to build connections in the YTP community. Our special education compliance officer attended training to learn our ODE data collections procedures. Finally, our new special education teachers have been paired with a mentor teacher, and are part of a regional professional learning community (PLC) focused on postsecondary transition.









Gr. 5 Risk Level	Fall (DORF ) (Acc.)	Winter (DORF) (Acc.)	Spring (DORF) (Acc.)	Change %	Change %	Change %	Winter Goal (Acc.)	Spring Goal ( )
% High Risk	55% 21/38 <b>32%</b> <b>12/38</b>						<b>3/38 8%</b>	
% Some Risk	8% 3/38 <b>24%</b> <b>9/38</b>						<b>9/38 24%</b>	
% Low Risk	37% 14/38 <b>45%</b> <b>17/38</b>						<b>26/38 68%</b>	
Phon.Screen 100% mastery	42% 11/26							
Engagement percentage of students engaged?								

Remember you can also review movement of students between risk – status levels to help set goals (Summary of Effectiveness- we did this last spring )

### **Step 1b: Plan Implementation & Evaluation (Did it Work?)**

*(Completed at winter and spring benchmarking)*

- a) Does our current benchmarking data meet or exceed our agreed upon goal from the previous benchmarking period *(or make significant progress towards our goal)*?
- If **YES**, what did we do that worked? New Journeys curriculum is working
  - If **NO**:
    - a) Did we implement the strategies we agreed to?

**A. Instruction:**

**B. Curriculum:**

**C. Engagement:**

D. Did we implement the core program with fidelity?

- b) Proceed to Step 1 (Problem Identification) for new benchmarking period and analyze data to develop a new plan.

**Step 2: Problem Analysis (Why is it happening?)**

- a) Determine the common priority skill: Use data to prioritize which big idea of reading is currently the most important **common instructional need** for most students (circle one):

Skill	Phonological Awareness		Phonics	Oral Reading Fluency	Vocabulary	Reading Comprehension
DIBELS Next edition	FSF	PSF	NWF-CLS NWF-WRC DORF Accuracy	DORF Words Read Correct	N/A	DAZE
% Above Benchmark (3rd)			<u>Fall</u> : 17% 6/35 <u>Winter</u> :	<u>Fall</u> : 23% 8/35 <u>Winter</u> :		
% Above Benchmark (4th)			<u>Fall</u> : 17% 7/41 <u>Winter</u> :	<u>Fall</u> : 24% 10/38 <u>Winter</u> :		
% Above Benchmark (5th)			<u>Fall</u> : 37% 14/38 <u>Winter</u> :	<u>Fall</u> : 45% 17/38 <u>Winter</u> :		

- b) Determine how much we need to enhance the curriculum/instruction of the **priority skill**.

	Previous % At/Above Benchmark	Current % At/Above Benchmark
Priority Skill: (3rd grade)	phonics- 17%	
Priority Skill: (4th grade)	phonics - 17%	
Priority Skill: (5th grade)	phonics - 37%	

**Step 3: Plan Identification (What is the plan?)**

What instructional adjustments are needed to strengthen the priority skill in order to improve the health of the core?

- Which **priority skill(s)** have you identified to target instruction? (PA, Phonics, Fluency, Vocabulary, Comprehension)
- **Priority Skill Focus**

**Curriculum**

What core materials (sound-spelling cards, word work, decodables, etc) can you use to increase the time spent teaching the priority skill (Will this be addressed in whole group, small group, and/or independent?)

**Fall:** ECRI- specifically spelling review, affixes, multisyllabic; phonics review in Journeys; games w/ phonics sounds i.e. chutes and ladders

**Curriculum:**

**Common Instructional Strategies:** Instructor models instructional tasks when appropriate & Instructor provides corrective feedback after initial student responses

**Winter Reflection:**

**Curriculum:**

**Common Instructional Strategies:**



What component(s) of the core can be used for this?

FALL:

WINTER:

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**Common Active Engagement Strategies**

Fall:

Winter:

**Environment**

What **behavior management strategies** can be enhanced to increase instructional time?

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Fall Reflection:

Winter Reflection:

**Step 4: Plan Implementation & Evaluation (Did it Work?)**

What do we need to help implement our plan well?

<b><u>Professional Development</u></b>
What support (professional development or coaching) do you need to implement these common agreements?
<b>Fall Reflection:</b>
<b>Winter Reflection:</b>
<b><u>Other Implementation Supports</u></b>
What other strategies will we use to help implement our agreements/plans?
<ul style="list-style-type: none"> <li>•</li> <li>• Other (Describe: _____)</li> </ul>

**MATH:**

Gr. Risk Level	Fall	Winter	Spring	Change %			Winter Goal	Spring Goal
				Fall to Winter	Winter To Spring	Fall to Spring		
% High Risk								
% Some Risk								
% Low Risk								

Gr. Risk Level	Fall	Winter	Spring	Change %	Change %	Change %	Winter Goal	Spring Goal
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				Fall to Winter	Winter To Spring	Fall to Spring		
% High Risk								
% Some Risk								
% Low Risk								

Gr. Risk Level	Fall(26 )	Winter	Spring	Change %	Change %	Change %	Winter Goal	Spring Goal
				Fall to Winter	Winter To Spring	Fall to Spring		
% High Risk								
% Some Risk								
% Low Risk								

**Step 1a: Problem Identification (What is the problem?)**

**Based on screening data, is our core program sufficient for most students at our grade level (80% or more benchmarks)?**

(Using the High Leverage Strategies as a resource what strategies can your team agree upon to move students in math? )

**Curriculum**

Are we following Engage with fidelity?

How can we build reteach time?

Where is the performance assessment practice?

**Environment**

**Fall:**

**Winter:**

**Instructional Strategies:**







Priority Skill	Kindergarten	1st Grade	2nd Grade	3rd Grade	4th Grade	5th Grade
Instructional Strategy	Phonics	Phonics	Phonics	Phonics	Phonics	Phonics
	ECRI Routines Phonics Based Academic Centers	ECRI Routines Phonics Based Academic Centers	ECRI Routines Phonics Based Academic Centers	ECRI Routines- specificall affixes and multi-syllabic words	ECRI Routines- specificall affixes and multi-syllabic words	ECRI Routines- specificall affixes and multi-syllabic words
	I Do	I Do	I Do	I Do	I Do	I Do
	Use clear, concise & consistent language	Use clear, concise & consistent language	Use clear, concise & consistent language	Instructor models task when appropriate	Instructor models task when appropriate	Instructor models task when appropriate
	We Do	We Do	We Do	We Do	We Do	We Do
	You Do	You Do	You Do	You Do	You Do	You Do
	Provide multiple opportunities for students to practice instructional tasks	Provide multiple opportunities for students to practice instructional tasks	Provide multiple opportunities for students to practice instructional tasks	Provide multiple opportunities for students to practice instructional tasks	Provide multiple opportunities for students to practice instructional tasks	Provide multiple opportunities for students to practice instructional tasks
	Instructor provides immediate feedback on task	Instructor provides immediate feedback on task	Instructor provides immediate feedback on task	Instructor provides immediate feedback on task	Instructor provides immediate feedback on task	Instructor provides immediate feedback on task
Engagement Strategy	Oral responses- choral and individual	Oral responses- choral and individual	Oral responses- choral and individual			
Professional Development	ECRI coaching, time with Journeys materials for planning routines	ECRI coaching, time with Journeys materials for planning routines	ECRI coaching, time with Journeys materials for planning routines	ECRI coaching, time with Journeys materials for planning routines	ECRI coaching, time with Journeys materials for planning routines	ECRI coaching, time with Journeys materials for planning routines

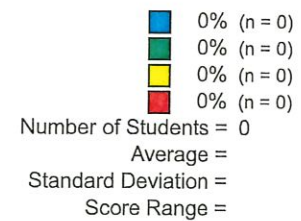
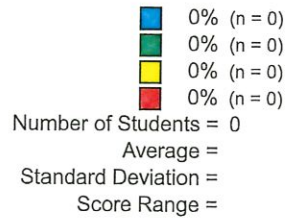
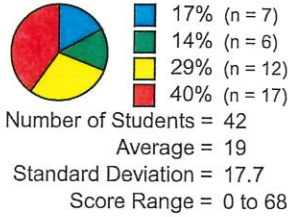


**Beginning of Year**

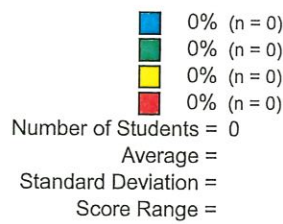
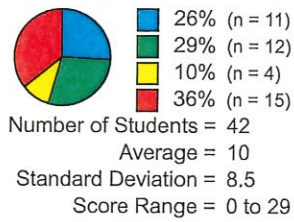
**Middle of Year**

**End of Year**

**Reading Composite Score**



**First Sound Fluency**



**Letter Naming Fluency**

Number of Students = 42  
 Average = 9.1  
 Standard Deviation = 10.6  
 Score Range = 0 to 39

Number of Students = 0  
 Average =  
 Standard Deviation =  
 Score Range =

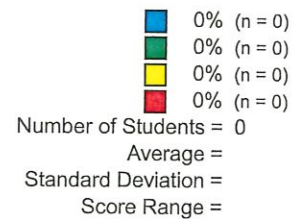
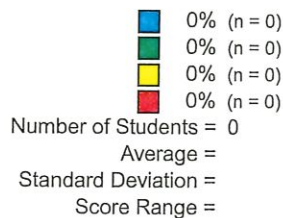
Number of Students = 0  
 Average =  
 Standard Deviation =  
 Score Range =

**NWF Whole Words Read**

Number of Students = 0  
 Average =  
 Standard Deviation =  
 Score Range =

Number of Students = 0  
 Average =  
 Standard Deviation =  
 Score Range =

**NWF Correct Letter Sounds**



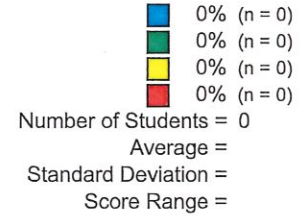
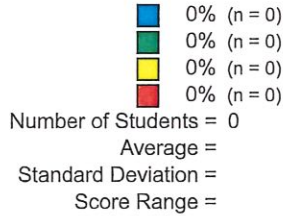
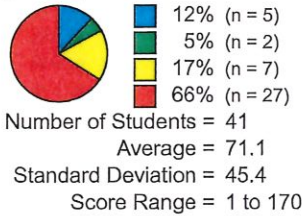
Status	Score Level	Likely Need For Support
	Above Benchmark	Likely to Need Core Support
	At Benchmark	Likely to Need Core Support
	Below Benchmark	Likely to Need Strategic Support
	Well Below Benchmark	Likely to Need Intensive Support

**Beginning of Year**

**Middle of Year**

**End of Year**

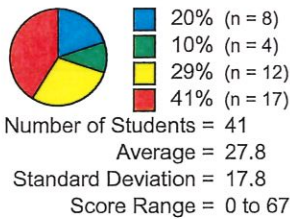
**Reading Composite Score**



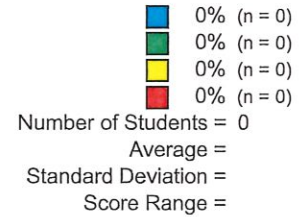
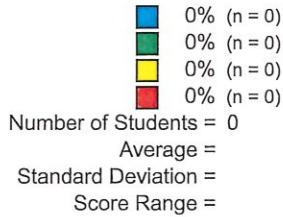
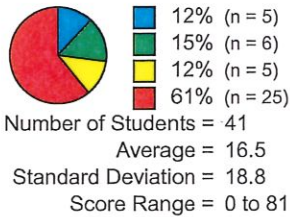
**Letter Naming Fluency**

Number of Students = 41  
 Average = 26.8  
 Standard Deviation = 15.9  
 Score Range = 1 to 63

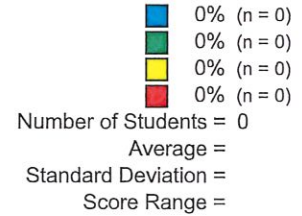
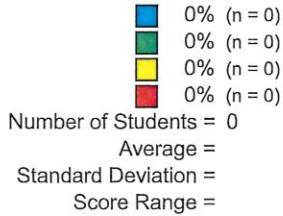
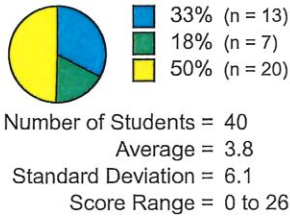
**Phoneme Segmentation Fluency**



**NWF Correct Letter Sounds**



**NWF Whole Words Read**



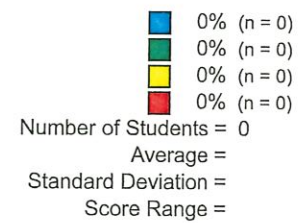
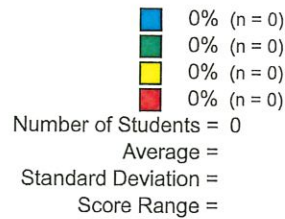
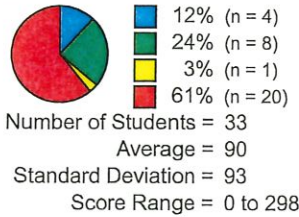
Status	Score Level	Likely Need For Support
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Yellow	Below Benchmark	Likely to Need Strategic Support
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**Beginning of Year**

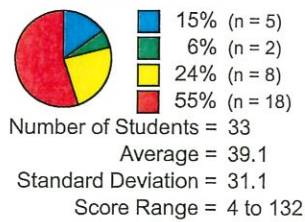
**Middle of Year**

**End of Year**

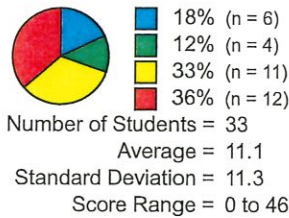
**Reading Composite Score**



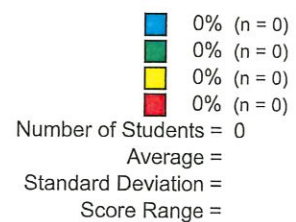
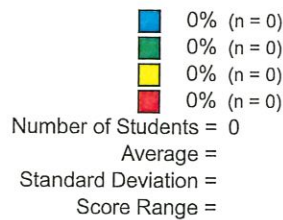
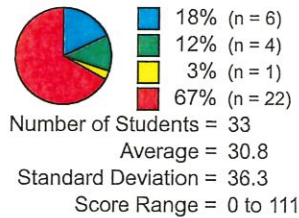
**NWF Correct Letter Sounds**



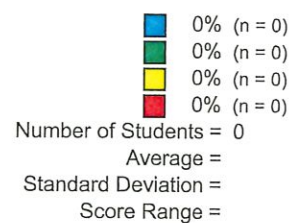
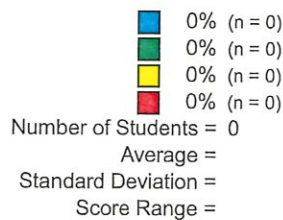
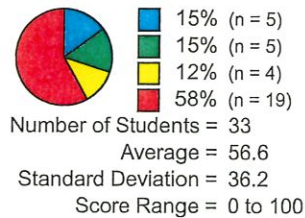
**NWF Whole Words Read**



**ORF Words Correct**



**ORF Accuracy**



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	Above Benchmark	Likely to Need Core Support
	At Benchmark	Likely to Need Core Support
	Below Benchmark	Likely to Need Strategic Support
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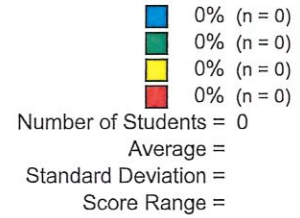
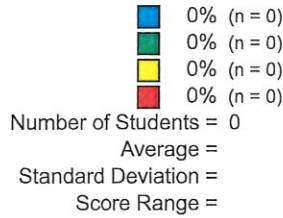
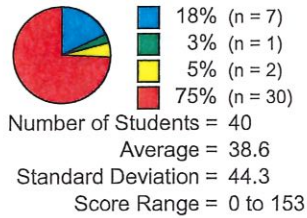


**Beginning of Year**

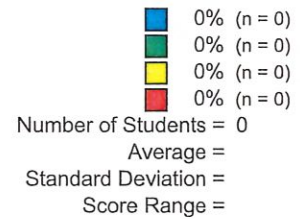
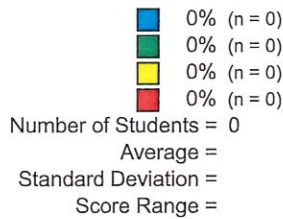
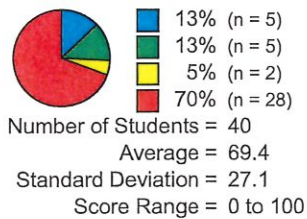
**Middle of Year**

**End of Year**

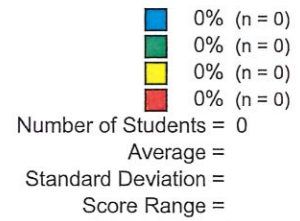
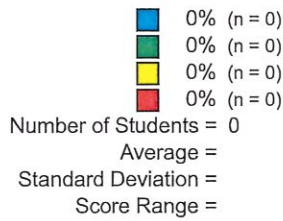
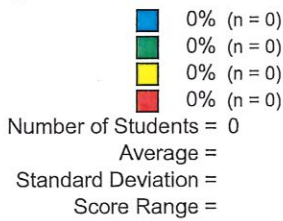
**ORF Words Correct**



**ORF Accuracy**



**Maze Adjusted Score**



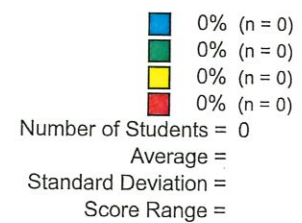
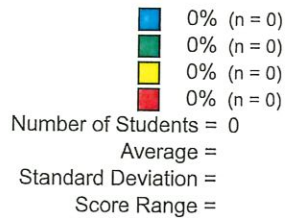
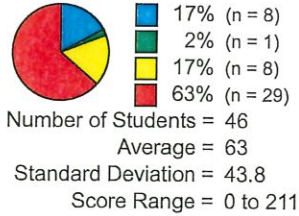
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**Beginning of Year**

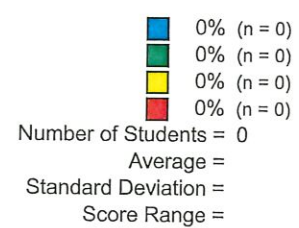
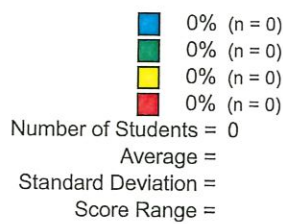
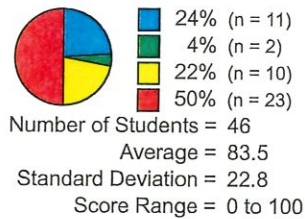
**Middle of Year**

**End of Year**

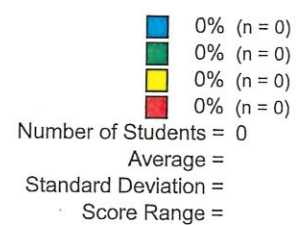
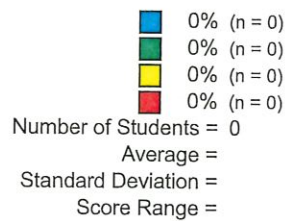
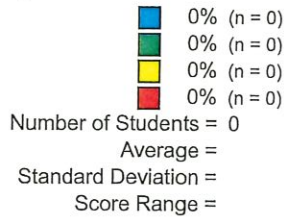
**ORF Words Correct**



**ORF Accuracy**



**Maze Adjusted Score**



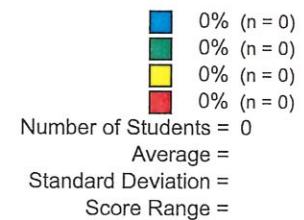
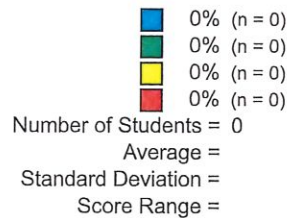
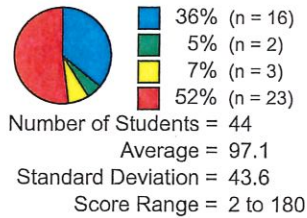
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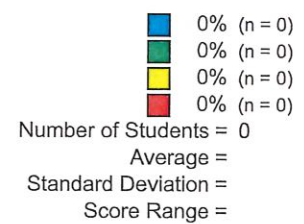
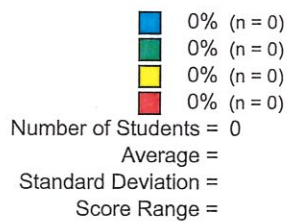
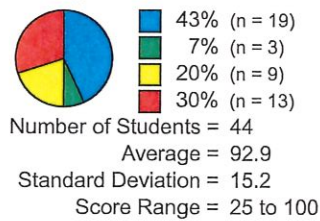
**Middle of Year**

**End of Year**

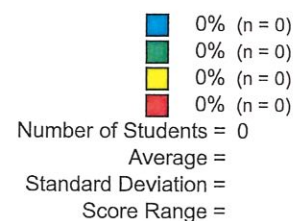
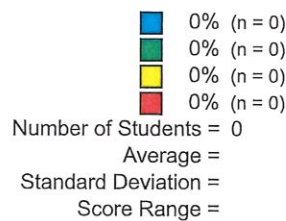
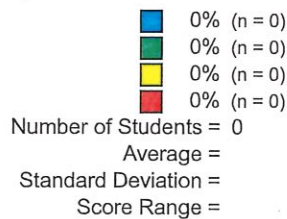
**ORF Words Correct**



**ORF Accuracy**



**Maze Adjusted Score**



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# VERNONIA SCHOOL DISTRICT 47J



Jim Helmen-Superintendent

Board Report

October, 2022

- i. Feedback from students is positive.
- ii. Teacher feedback is positive, but materials are needed for the welding program.
  1. The welding budget ( \$5,000) has been mainly exhausted due to start-up materials costs.
  2. The teacher is using a personal welding machine to conduct lessons and is requesting donations from the community ( Which he is receiving)
  3. We need a forklift to unload and move materials safely.
  4. We have met with PCC looking for materials and equipment support through OMIC. Promises have been made to provide additional materials ( CNC machine, welder, and curriculum, but the timeframe and certainty of delivery have yet to be established.)

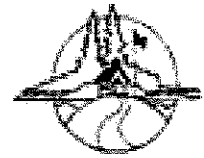
#### **4. Implement structures to help hire and retain quality personnel in all positions:**

- a. We have started a new teacher mentor program for our new teacher. Our principals are facilitating the program with teacher mentors.
  - i. We are using ODE New Teacher Mentor program resources and developing some program options with our mentors.
  - ii. Mentors work with their mentees on an as-needed basis throughout the work week. The following steps are to schedule after-school meetings to begin teaching instructional and classroom management strategies.

#### **5. Increase the Social-Emotional, Mental, and Behavioral health support for students:**

- a. All staff have been DESSA trained ( 10/28/22) and will be completing the DESSA assessment.
  - i. Teacher assessment dates will be in October and will be scheduled by admin.
- b. All staff has been trained using Positive Action and Character Strong Social Emotional Learning curriculum K-12.
  - i. The Character strong curriculum is provided during MS/HS advisory and PAC the first 15 min. of each school day.
    1. Research shows that SEL not only improves achievement by an average of 11 percentile points, but it also increases prosocial behaviors (such as kindness, sharing, and empathy), improves student attitudes toward school, and reduces depression and stress among students (Durlak et al., 2011).
- c. 123 Magic ( behavior intervention) has been implemented in the K-5 schools.
  - i. Teachers are using the system with fidelity and are seeing positive results in 95.2% of the K-5 student population, which averages 0-1 incidences.
  - ii. 1.3% of the K-5 population has 6+ incidences
  - iii. 3.5% have 2-5 incidences.

# VERNONIA SCHOOL DISTRICT 47J



Jim Helmen-Superintendent  
Board Report  
October, 2022

## 1. District Attendance as of 10/6/22

- VES- 90.14%
- Mist- 87.54 %
- VMS- 90.70%
- VHS- 90.69%

\*\*We have had many students missing due to illness.

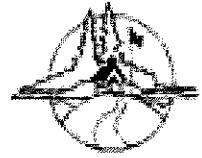
## 2. Operate the school district in a fiscally prudent manner while balancing educational needs and opportunities;

- a. We are currently evaluating our Measure 98 plan, focusing on reallocating grant funds to buy needed materials for Forestry, Carpentry, and Metals program.
- b. Current M98 grant allocations toward materials needed to run an effective program must be increased.
- c. Vernonia School district received a 3-year ESSA Instructional improvement grant in 2020. The grant focused on instructional training and materials to improve academic success in SBAC Reading and Math.
  - i. Grant purchase included STAR- Reniasaunce assessment.
  - ii. IXL Reading, Math, for grades K-12, and Science 3rd-5th & 8th grade.
  - iii. Step-up to writing curriculum K-12
  - iv. Read Naturally supplemental curriculum K-8
  - v. ECRI phonics training for staff and materials.
- d. We have also worked to provide 1:1 Chromebook access to K -12 students by purchasing 150 Chromebooks ( each classroom will have a set of 24 ), purchased with ESSA and ESSR grant funds.

## 3. Increase student achievement and other indicators of success:

- a. In the week of October 3rd, we implemented the STAR ( Reniasaunce) assessment system in Reading and Math in grades K-5 in all of our schools.
  - i. K-5 STAR testing will be completed by Monday, October 10th.
  - ii. In the next four weeks, data will be evaluated by grade level and school-wide data teams; staff will work with the administration to recalibrate their scope and sequence, and staff will begin incorporating differentiation/ small group practice/ and enrichment opportunities through the use of IXL, ECRI, Read Naturally and Journies curriculum.
- b. Administrators have received training on grades 3-11, Reading and Math common core Oregon priority standards, and 3-year SBAC student outcomes in each CCSS strand. Administrators are working with staff on standards alignments to curriculum, scope, and sequence.
- c. A manufacturing and welding program for grades 8-12 have been developed.

# VERNONIA SCHOOL DISTRICT 47J



Jim Helmen-Superintendent  
Board Report  
October, 2022

- d. We had a special-needs kindergarten student require two rooms clear this past week.
  - 1. In response to developing a support system for this student, we began the development of a special education middle-level classroom.
  - 2. The ML classroom will mirror a general education classroom with increased academic, adaptive, and behavioral support.
  - 3. The program still needs to be fully developed- there will need to be significant staff training.
- 6. **Safety:**
  - a. I spoke with Columbia County Sheriff Brian Pixly regarding school shooter training for our staff. He shared he and his department are going through comprehensive School Shooter Training this month and agreed to perform the training for our district ASAP. I will nail down a date during a PD staff day and will notify the board when the training is scheduled.





# memo

## **Vernonia School District 47J**

To: Vernonia School District Board of Directors, Superintendent Jim Helmen  
From: Marie Knight  
Date: 10/13/2022  
Re: September 2022 financial information

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Comments: The Business Office has continued to work with hiring staff throughout the month of September. Additionally, beginning of the year purchasing is still in process. We have had many staff members stopping by our new offices with their questions.

Work is continuing work on the audit of 2021-2022; we have additional time with the auditors scheduled for the beginning of November.

The financial report included in your packet has been updated to reflect estimated salary and benefits for this school year. I have updated the state school fund estimate to reflect our current enrollment numbers. By December we will likely see an adjusted state school fund payment amount based on 9/30/22 enrollment numbers.

As always, please contact me if you have any questions.

Thanks!

-Marie Knight

Business Manager, Vernonia School District 47J

VERNONIA SCHOOL DISTRICT 47J  
FUND 100 (GENERAL FUND) 2022-2023

	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	TOTAL	BUDGET	OVER (UNDER)
	ACTUALS	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE	ACTUAL/EST.
<b>REVENUES</b>															
1111 Current Year Taxes	-	-	-	-	2,700,000	50,000	30,000	10,000	10,000	10,000	15,000	5,000	2,825,000	2,825,000	-
1190 Prior Year Taxes	-	12,152	12	12	20,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	77,152	75,000	2,152
1500 Penalties&Interest Income	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1710 Revenue - Admissions	305	2,148	1,000	1,000	1,000	1,000	695	500	500	500	500	500	8,648	8,000	648
1740 Revenue - Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1910 Rentals	-	-	-	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	10,000	10,000	-
1920 Donations	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1960 Prior Year Refunds	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1961 Current Year Refunds	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1980 Fees Charged to Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1990 Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1994 Medicaid Admin Claim	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1995 E-Rate	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2101 County School Fund	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2102 General Ed. Service Dist	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2105 Natural Gas and Minerals	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2201 NW ESD Credits	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3101 State School Fund Grant	682,598	341,230	341,094	341,094	341,094	325,000	325,000	325,000	325,000	325,000	325,000	-	3,997,110	4,169,238	(172,128)
3103 Common School Fund	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3104 State Timber Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3199 Other Un-Restricted Grants-in-aid	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3299 Other Restricted Grants-in-aid	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5200 Transfer of Funds	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5400 Beginning Fund Balance	-	-	-	600,000	-	-	-	-	-	-	-	-	600,000	600,000	-
<b>TOTAL REVENUE</b>	<b>682,903</b>	<b>341,230</b>	<b>355,405</b>	<b>953,094</b>	<b>3,063,094</b>	<b>382,000</b>	<b>361,695</b>	<b>341,500</b>	<b>341,500</b>	<b>341,500</b>	<b>346,500</b>	<b>1,198,725</b>	<b>8,709,146</b>	<b>8,901,719</b>	<b>(170,317)</b>
<b>EXPENDITURES</b>															
100-Salaries	45,726	86,748	301,542	320,000	320,000	320,000	320,000	320,000	320,000	320,000	320,000	820,000	3,814,016	3,902,227	88,211
200-Payroll Costs	22,609	45,361	171,187	190,000	190,000	190,000	190,000	190,000	190,000	190,000	190,000	300,000	2,059,157	2,179,038	119,881
300-Contracted Services	47,438	73,080	99,028	175,000	175,000	175,000	175,000	175,000	175,000	175,000	175,000	175,575	1,795,121	1,856,013	62,892
400-Supplies	8,069	49,505	25,237	25,000	25,000	25,000	25,000	25,000	20,000	15,000	15,000	10,000	267,812	200,409	(67,403)
500-Equipment	-	201	2,072	-	-	-	-	-	-	-	-	-	-	-	-
600-Other (ins., fees)	112,845	8,071	2,189	1,000	1,000	1,000	1,000	6,000	1,000	1,000	1,000	1,000	137,105	159,600	22,495
700-Transfers	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
contingency/unappropriated	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>236,687</b>	<b>262,966</b>	<b>601,255</b>	<b>711,000</b>	<b>711,000</b>	<b>711,000</b>	<b>711,000</b>	<b>716,000</b>	<b>706,000</b>	<b>701,000</b>	<b>701,000</b>	<b>1,449,008</b>	<b>8,217,916</b>	<b>8,901,719</b>	<b>(683,803)</b>
<b>PROFIT/LOSS</b>	<b>446,216</b>	<b>78,264</b>	<b>(245,850)</b>	<b>242,094</b>	<b>2,352,094</b>	<b>(329,000)</b>	<b>(349,305)</b>	<b>(374,500)</b>	<b>(364,500)</b>	<b>(359,500)</b>	<b>(354,500)</b>	<b>(250,283)</b>	<b>491,230</b>	<b>491,230</b>	<b>-</b>
<b>RUNNING TOTAL</b>	<b>524,480</b>	<b>278,630</b>	<b>520,724</b>	<b>520,724</b>	<b>2,872,818</b>	<b>2,543,818</b>	<b>2,194,513</b>	<b>1,820,013</b>	<b>1,455,513</b>	<b>1,096,013</b>	<b>741,513</b>	<b>491,230</b>	<b>491,230</b>	<b>491,230</b>	<b>-</b>

projected ending fund balance



	EST	ACTUAL	% of BUDGET	MORE(LESS)
ADM/r	578.24	568	98%	-10.24
ADM/w	780.22	712.84	91%	-67.38

## September 2022 Maintenance Report

### Alarm Related Calls:

6

### Facility Use:

Fall sports, homecoming week

### Projects/Work for the Month

- \*Mist monthly maintenance:
- \* Kitchen warmer was not holding temps, (work is completed).
- \*Softball field update: We are moving ahead with ground work on the infield. It is a modified version of what was suggested and should help drainage and playability. I will keep you posted.
- Tap Grant: Meeting: Went well with Marie and Paul. We will move forward with this company to do the work.
- \*Board report.
- \*Broken windows: Glass has been replaced in both locations. Art room and small window in elementary emergency exit door on the west side.
- \*Looking at changing monitoring/security companies. Still getting bids.
- \*Shop Air filtration system: Filters and replacement units came in this week. I will install it next week.
- \* Working with contractors to get needed work done for new District offices on needed construction. Waiting on a scheduled date.
- \*Programming and key setup for current batch of new hires
- \*Change out keyways for Mist to match Vernonia. Completed.
- \*Installed camera and speaker in a metal shop.
- \* Installed new WIFI on the ceiling of the commons and big gym.
- \*Replace rope on one of the flagpoles that broke.
- \*Replaced old basketball nets on covered play area.
- \*Located drop for fax line for new D.O.
- \*Adjusted desks in two classrooms.
- \*Assemble new teachers desks
- \*Replace grease zerks and grease AHU2
- \*Bark chips to Mist and Vernonia play areas
- \*Set up rm 141 for Jamie H and staff
- \*Repair key core for Main office, Metal shop and rm 146
- \*Empty old SLC office,
- \*Replace light cover removed by students, fix emergency light both in the basement.
- \*Set up for home football games/check for clean up on Monday after
- \*Exterior water bib leaking, parts ordered.
- \*Meet with security companies for fire and burg protection in shops. Waiting on one more bid.
- \*Repair retaining wall at house.
- \*Repaired line striping machine for Gordon
- \*AHU5 roof unit is over showing current. Having a motor tested will update when I know more.

- \*Replace one of the air filtration units in the wood shop, change out filters on other three units.
- \* Scoreboard speaker working. Thank you Gordon for the help.
- \*Assembled bookshelf for staff.
- \*Go over prints for VRFD to establish correct FDH (fire department hookup) Not hydrants, if needed on the exterior of the facility.

### **Weekly/Monthly**

- \*Equipment repair: regular maintenance weekly
- \*AED inspections and testing
- \*Generator quarterly maintenance and testing.
- \*The lighting and security schedule changed about once a month as times change
- \*Shop work
- \*Custodial meetings
- \*IPM inspections
- \*Inspect roof units (weekly)
- \*Fire extinguisher inspection (Monthly)
- \*Generator testing (monthly)
- \*Playground inspections (Monthly)
- \*Paperwork (weekly)

### **Miscellaneous:**

I check facilities/systems, check emails and handle miscellaneous or minor repairs. The remainder of the day I try to get caught up on any maintenance/grounds items and or assist staff, students and admin with day to day needs that arise. Along with ordering, reports and follow ups with customers and suppliers. Weekly/monthly /facility inspections.

### **Vandalism:**

Damaged bottle filling station in basement. student desks damaged (2)

Thank you

Mark Brown

Facility/Maintenance/Grounds Supervisor/IPM Coordinator

Vernonia School District

971-297-6403



Vernonia School District 47J  
**Board of Director Goals**  
2021-22

**1. The Vernonia School Board will continue to hold the school district accountable for meeting student learning expectations.**

- a. Calendar and execute a regular schedule to collaboratively review the district's strategic plan during a minimum of 3 board meetings by July 1<sup>st</sup>, 2022
- b. Calendar and execute at least 2 monitoring sessions to collaboratively review student achievement data related to the district's priorities with the superintendent and key staff by July 1<sup>st</sup>, 2022.
- c. Calendar and execute at least 2 superintendent evaluation check ins prior to April 1<sup>st</sup>, 2022
- d. Complete the superintendent's evaluation no later than June 1<sup>st</sup>, 2022

**2. The Vernonia School Board will develop a superintendent and board operating agreement by July 1<sup>st</sup>, 2022**

**3. The Vernonia School Board will develop and execute a district leadership transition plan by July 1<sup>st</sup>, 2022.**

Adopted: January 13, 2022





# VERNONIA SCHOOL DISTRICT

## BOARD – SUPERINTENDENT OPERATING AGREEMENT

### **PURPOSE:**

The Board of Directors is the educational policymaking body for the Vernonia School District. To effectively meet the systems challenges the School Board and Superintendent must function together as a leadership team. To ensure unity among team members, effective group agreements must be in place. The following are the group agreements for the Board and Superintendent.

**We will work collectively for the benefit of students in the district and agree to keep children at the focus of our work and decisions.**

### **COLLABORATIVE GOVERNANCE:**

1. Place the district's mission, vision, and goals above personal interests.
2. Respect the board's responsibility to establish policy and the superintendent's responsibility to manage the district.
3. Maintain appropriate confidentiality with district information.
4. Members of the Board and the Superintendent shall work together as a team; modeling lifelong learning and collaboration.
5. Board members shall recognize and respect the Superintendent's responsibility to manage the school district and to direct employees in district and school matters.
6. Board members shall give careful consideration, listening to all perspectives, to all issues brought to the board by individuals and district leadership.
7. The Board shall make decisions only at properly called meetings. Board members recognize that individual members have no authority to take action on behalf of the board.

### **COMMUNICATION AGREEMENTS:**

1. Board members shall follow the chain-of-command and communicate directly with the Superintendent when a question arises, or a concern or complaint is voiced by a staff member, student, parent or community member.
2. Board members shall communicate directly with the Superintendent or Board Chair prior to meetings of the board to address questions and/or concerns about agenda items.
3. Board members and the Superintendent shall communicate one-on-one, when an individual concern arises, with any member of the board-superintendent team as appropriate.
4. In order to avoid surprises, board members will communicate directly with the superintendent whenever possible:
  - When a question, concern or complaint is voiced by a staff member, student, parent, community member or by an individual board member.
  - When a board member has a concern about the superintendent.
  - Prior to meetings of the board to address questions or concerns about agenda items, and when possible at least one business day prior to the meeting.
  - When an individual board member request district information and documents outside the meeting
5. The superintendent will communicate directly with the board:
  - In a regularly established scheduled communication process for information sharing.
  - When an individual board member requests information, it shall be disseminated to all members of the board.
  - In anticipation of an adverse event or adverse media coverage.



- When a serious incident involving staff, students, parents or community members occurs.
- When the superintendent has concern about an individual board member.
- When requested to do so buy a majority of the board.

Individual board members make statements as individuals. If a statement is made on behalf of the board, the designation of a spokesperson shall follow policy BCB. If an individual response to constituents is made, the board member has the responsibility to make it clear that they are speaking as an individual and not on behalf of the board.

The following expectations are to be a priority for the school year 2022-23.

BOARD EXPECTATIONS OF THE SUPERINTENDENT	SUPERINTENDENT EXPECTATIONS OF THE BOARD
<ul style="list-style-type: none"> <li>• Create and/or sustain a district-wide climate of respect and inclusivity among students, staff, parents, and community members.</li> <li>• Provide the board with the information analysis, and sound professional advice it needs in formulating policy and monitoring district operations/student achievement.</li> <li>• Provide visionary leadership enabling the district to continually improve the educational experiences of students and achieving the goals which have been established.</li> </ul>	<ul style="list-style-type: none"> <li>• Integrity in the highest order</li> <li>• Willingness to acknowledge and follow the chain of command of the school district</li> <li>• Practice of avoiding surprise items at board meetings</li> </ul>

**DISTRICT PRIORITIES:**

1. Improve Academic Proficiency Levels for All Students
2. Innovative Career Pathways
3. Inclusive / Equitable Programs and Opportunities

**GUIDING PRINCIPLES:**

We believe in providing a safe caring environment which celebrates and honors differences.  
 We believe in preparing students to become confident, productive citizens in the global community.  
 We believe our school inspire our students to become life-long learners through quality instruction based on meaningful, challenging, and exciting experiences.  
 We believe in building a collaborative relationship with our community based on respect, trust, honest and open communication.

Adopted this 13<sup>th</sup> day of October, 2022

\_\_\_\_\_  
 Stacey Pelster, Chair

\_\_\_\_\_  
 Jim Helmen, Superintendent

\_\_\_\_\_  
 Susan Wagner, Vice Chair

\_\_\_\_\_  
 Greg Kintz

\_\_\_\_\_  
 Joan Jones

\_\_\_\_\_  
 Amy Cieloha

\_\_\_\_\_  
 Scott Rickard

\_\_\_\_\_  
 Javoss McGuire

9-30-2022

Vernonia School District

Through this letter, I announce my resignation as teacher from Vernonia School District. My last day will be on or before October 19, at the school's discretion. Thank you for giving me this opportunity, and I will do all I can to ease the transition.

A handwritten signature in blue ink, appearing to read "Erinne Coit", followed by a circular stamp or mark.

Erinne Coit



# Vernonia School District 47J

Code: JFCA  
Adopted: 2/10/00  
Orig. Code(s): JFCA

## Student Dress and Grooming\*\*

Responsibility for dress and grooming rests primarily with students and their parents; however, the district expects student dress and grooming to meet standards which ensure that the following conditions do not exist:

1. Disruption or interference with the classroom learning environment;
2. Threat to the health and/or safety of the student concerned or of other students.

Students who represent the school in a voluntary activity may be required to conform to dress and grooming standards approved by the superintendent and may be denied the opportunity to participate if those standards are not met.

END OF POLICY

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### Legal Reference(s):

[ORS 339.240](#)

[ORS 339.250](#)

[OAR 581-021-0050](#) to -0075



# MEETING MINUTES

## VERNONIA SCHOOL DISTRICT BOARD of DIRECTORS Regular Meeting – September 8, 2022 Vernonia Schools Library, 1000 Missouri Avenue, Vernonia

- 1.0 CALL TO ORDER:** A Regular Meeting of the Directors of Administrative School District 47J, Columbia County, Oregon was called to order at 6:01 p.m. by Stacey Pelster MEETING CALLED TO ORDER
- Board Present:** Stacey Pelster, Susan Wagner, Scott Rickard, Amy Cieloha, Greg Kintz, Javoss McGuire, and Joanie Jones. BOARD PRESENT
- Board Absent:** None BOARD ABSENT
- Staff Present:** Jim Helmen, Superintendent; Nate Underwood, MS/HS Principal; Michelle Eagleson, Elementary Principal; Rachel Wilson, K-12 Vice Principal; Susanne Myers, Special Education Director; Kendra Schlegel, Rachel Brown, Juliet Safier, Sena Wilmoth, Terri Ann Stavens and Brittanie Roberts, Licensed Staff; and Tabetha Groshong, Classified Staff. STAFF PRESENT
- Visitors Present:** Scott Laird and Julie Ramsey VISITORS PRESENT
- 1.1** The Pledge of Allegiance was recited. PLEDGE OF ALLEGIANCE
- 2.0 AGENDA REVIEW:** Susan Wagner moved to approve the agenda as presented. Amy Cieloha seconded the motion. Motion passed unanimously. AGENDA REVIEW
- 3.0 PUBLIC COMMENT ON AGENDA and NON-AGENDA ITEMS:** PUBLIC COMMENT  
Juliet Safier, VEA President, introduced herself.
- 4.0 SHOWCASING OF SCHOOLS**
- 4.1** Susan Wagner thanked the Administration for their great reports. ADMINISTRATOR REPORTS
- Nate Underwood introduced Trinity Weber, Leadership student. Trinity provided a brief report on upcoming happenings at VHS.
- Welcome back dance next week
  - Homecoming Oct. 3-10
- Michelle Eagleson shared that starting on Monday, lunch will be offered to students at Mist. The custodial staff will shuttle the food out to them.
- 5.0 BUSINESS REPORTS:**
- 5.1 Superintendent Report:** Jim Helmen’s Superintendent Report was reviewed by the Board. SUPERINTENDENT REPORT
- Scott Rickard asked for clarification on the Strategic Plan, specifically if this will be the framework that the Board needs to develop? Mr Helmen shared that the Improvement Plan is based on data and areas of improvement. The Board and Administration will take a deeper look and dive into the data.
- Community engagement is a big part of what we are doing as a team. Meet the Family night was a huge success. Administration did a great job with their staff. Feedback was that people felt part of the school and felt connection to teachers and families.
- Susan Wagner commented that parents and staff were happy and engaged. Overall, a feeling of positivity which has been absent.
- Joanie Jones went to Meet the Family night at Mist. It was also very positive.
- 5.1.1 Superintendent Annual Goals:** Jim Helmen shared a copy of his goals for the 2022-23 year. As discussed previously, it was noted that the addition of increasing dual credit options had not been added but will be added to the second section. He also noted as previously discussed, that he has paired each goal with the Superintendent evaluation standards. SUPERINTENDENT ANNUAL GOALS SHARED WITH BOARD



<p><b>6.3 Board Workshop Topics:</b> Discussion was held on what topics the Board wanted to discuss at the upcoming Board Workshop on September 29<sup>th</sup>. The following items were noted:</p> <ul style="list-style-type: none"> <li>• Superintendent/Board Operating Agreement. The Board would like to have samples ahead of time.</li> <li>• Scheduling a fall and spring monitoring session.</li> </ul>	<p>BOARD WORKSHOP TOPICS DETERMINED</p>
<p><b>7.0 OTHER INFORMATION and DISCUSSION</b></p>	
<p><b>7.1 New Hires:</b> Jim Helmen shared that the District has four new hires: Erinne Coit 2<sup>nd</sup> grade, Alexia Hamilton HS Math, Jessica Kintz MS/HS Art, and Brittanie Roberts, 3<sup>rd</sup> grade.</p>	<p>NEW HIRES</p>
<p><b>7.2 Speech &amp; Language Services Contract:</b> Jim Helmen shared that this is not something that needs to come before the Board as this person is not a District employee but to remain consistent he is sharing the personal and professional services contract the District has entered into with a Speech and Language person. This contract saves the District funding in lieu of going through the ESD for these services.</p>	<p>SLP CONTRACT</p>
<p><b>7.3 Staff Resignation:</b> Melissa Reynolds, VES Kindergarten teacher has resigned effective September 30. Amy Cieloha asked how many students are in Kindergarten. There are currently 5 at Mist and 36 in Vernonia.</p>	<p>STAFF RESIGNATION</p>
<p><b>8.0 ACTION ITEMS</b></p>	
<p><b>8.1 Superintendent Annual Goals:</b> Susan Wagner moved to approve the annual goals for Superintendent Jim Helmen for 2022-23 as presented. Greg Kintz seconded the motion. Susan Wagner amended her motion to include the focus on dual credit under goal #2 as discussed. Greg Kintz seconded the amended motion. Motion passed unanimously.</p>	<p>SUPT ANNUAL GOALS APPROVED</p>
<p><b>8.2 Superintendent Evaluation Standards &amp; Timeline:</b> Scott Rickard moved to approve the Superintendent Evaluation Standards and Timeline as discussed. Javoss McGuire seconded the motion. Motion passed unanimously.</p>	<p>SUPT EVALUATION STANDARDS &amp; TIMELINE APPROVED</p>
<p><b>8.3 New Hires:</b> Amy Cieloha moved to approve the Superintendent's recommendation to hire Erinne Coit 2<sup>nd</sup> Grade, Alexia Hamilton HS Math, Jessica Kintz MS/HS Art, and Brittanie Roberts 3<sup>rd</sup> Grade. Joanie Jones seconded the motion. Greg Kintz abstained from voting due to a conflict of interest. Motion passed unanimously with the remaining six board members.</p>	<p>COIT, HAMILTON, KINTZ and ROBERTS HIRED</p>
<p><b>8.4 Professional/Personal Services Contract:</b> Susan Wagner moved to approve the professional/personal services contract for Linsey Zeller Antone, to perform speech and language services for the 2022-23 year. Javoss McGuire seconded the motion. Motion passed unanimously.</p>	<p>SEL SERVICED CONTRACT APPROVED</p>
<p><b>8.5 Staff Resignation:</b> Javoss McGuire moved to accept the resignation of Melissa Reynolds effective September 30, 2022. Scott Rickard seconded the motion. Susan Wagner thanked her for staying through the end of the month. Motion passed unanimously.</p>	<p>REYNOLDS RESIGNS</p>
<p><b>9.0 MONITORING BOARD PERFORMANCE:</b> None.</p>	<p>MONITORING BOARD PERFORMANCE</p>
<p><b>10.0 CONSENT AGENDA:</b></p>	
<p><b>10.1</b> Minutes of 08/11/22 Regular Meeting and the 08/27/22 Workshop.</p>	<p>MINUTES</p>
<p>Greg Kintz moved to approve the consent agenda as presented. Javoss McGuire seconded the motion. Motion passed unanimously.</p>	<p>CONSENT AGENDA APPROVED</p>
<p><b>11.0 OTHER ISSUES:</b> Agenda setting meeting in October will be Stacey Pelster and Amy Cieloha.</p>	<p>OTHER ISSUES</p>
<p>Jim Helmen was asked to discuss HB 3294 which requires Districts to provide access to menstruation products. Mr. Helmen shared that Ashley Ward is working with administration on what we are providing. Mr. Helmen reminded all that as a District we are required to uphold the laws of our State and it is not our job to express our personal beliefs. He shared a sample that will go in all bathrooms. The small Tupperware container provides requirements for the dignity act and gives</p>	<p>HB 3294 EXPLAINED</p>

Amy Cieloha shared that she was hoping for more CTE reference in the goals. Mr. Helmen stated that as this is his first year, he didn't want to over promise and under perform.

Jim Helmen and Nate Underwood gave a quick update on CTE:

- Students are connecting with Mr. Costanzo, the new welding teacher.
- Sawmill building is almost done – Justin Benassi is doing great things.
- Brett Costley doing great things with engineering.
- PCC will come in and bring a mentor. The District is going to get a new C & C machine, training and then the next step will be CAD.

Stacey Pelster suggested the Superintendent goals be published.

**5.1.2 Smarter Balance Assessment Scores / Attendance / Behavior Report:**

Handouts of smarter balance assessment scores were shared. Data in mathematics, English language arts and science were reviewed. District scores were compared to the State averages.

SMARTER BALANCE  
ASSESSMENT SCORES /  
ATTENDANCE /  
BEHAVIOR DATA  
SHARED

The professional view is judged by outcomes. This is a singular assessment that provides a look into what we are doing. Mr. Helmen stated that he believes smarter balance is a good test and opting out should not be promoted. There is value in the testing and the current scores are a baseline going forward.

Behavior data was also shared. Currently data is being entered into the SWIS program as well as Synergy. Going forward teachers will be entering any behavior referral data into Synergy which will eliminate a great amount of paper based behavior referrals. The behavior matrix and intervention system has been revamped and 123 Magic, a new behavior program, is being used. Since school has started 4 behavior referrals have been received.

Amy Cieloha stated that she has brought this up before but does not like the number of referrals written and the feeling of doom this causes the students and the parents. Rachel Wilson shared that staff have had great conversations and open communication with students and parents and stands by the process of how they received and handled behavior referrals. They helped to identify the needs a student may have and helps the District with placement. Staff reteach and reinforce expectations.

Mr. Helmen reinforced that data is being shared as baseline data and will grow from there going forward. The data is purely for the Board to review and absorb.

Attendance data was shared. Mr. Helmen expressed concern that if we maintain the same trajectory by the year 2026-27 our attendance rate will be 65.8 percent. Stacey Pelster asked what the state average is and how does it compare to us? In 2018-19, 88% of Vernonia students K-12 attended 90% of the time. The state average for the same year was 83%.

**5.2 Financial Report:** Marie Knight shared that she is working with the auditors this week to finish up the 2021-22 year. Her report reflects business as usual. There were no questions from the Board.

FINANCIAL REPORT

**5.3 Maintenance Report:** Mark Brown's report was reviewed. It was noted that an entry regarding damage to the water bottle filling station appears to be carried forward from last month.

MAINTENANCE REPORT

**6.0 BOARD REPORTS/ BOARD DEVELOPMENT:**

BOARD REPORTS

**6.1 Committee Reports:** Susan Wagner shared that the safety committee will hold their next meeting virtually on the 13<sup>th</sup>.

**6.2 Superintendent Evaluation Standards & Timeline:** The standards for evaluation as well as the timeline for conducting the Superintendent evaluation were discussed and developed at the last Board workshop. It is being presented for formal adoption at this meeting.

SUPERINTENDENT  
EVALUATION &  
TIMELINE DISCUSSE

access to menstruation products to all students along with disposal information and information on video access or literature. If students need further products can access by reaching out to Ashley or our school nurse. The containers will be placed in all bathrooms, grades K-12. The intent behind the legislation is to provide resources to students that may not have access to them.

Mr. Helmen shared a circle chain link graphic titled “Elements of a Good Decision” which he uses every time a decision is made.

**12.0 MEETING ADJOURNED** at 7:38 p.m.

ADJOURNED

Submitted by Barb Carr,  
Administrative Assistant to the Superintendent and Board of Directors

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Board Chair

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District Clerk

# MEETING MINUTES

## VERNONIA SCHOOL DISTRICT BOARD of DIRECTORS Workshop Meeting – September 29, 2022 Vernonia Schools, 1000 Missouri Avenue, Vernonia

- 1. CALL TO ORDER:** A Workshop of the Board of Directors of Vernonia School District 47J, Columbia County, Oregon was called to order at 5:01 p.m. by Stacey Pelster. MEETING CALLED TO ORDER
- Board Present:** Greg Kintz, Javoss McGuire, Amy Cieloha, Scott Rickard, Stacey Pelster, Susan Wagner arrived at 5:22 p.m. Joanie Jones arrived at 5:42 p.m. BOARD PRESENT
- Board Absent:** None BOARD ABSENT
- Staff Present:** Jim Helmen, Superintendent and Barb Carr, Administrative Assistant STAFF PRESENT
- Visitors Present:** None VISITORS PRESENT
- 2. Board/Superintendent Operating Agreement:** Three samples were provided to the Board for review. Discussion was held on the pros and cons of each sample. Communication that occurs openly and freely was a highlight of the discussion. The statement that referenced speaking as an individual vs speaking on behalf of the Board included in the sample was reviewed. Boards members shared incidences of when community members contact them directly about an issue. Comments from the Board included: BOARD / SUPERINTENDENT OPERATING AGREEMENT DISCUSSION
- Community members reach out simply to gain information.
  - Stating personal opinions on something is fine as long as it is noted that the decision of the board will be supported, even if not a member's personal option
  - Stating personal opinions should not be discussed
  - Engaging in conversation, beyond offering who they should contact at the District with their concerns, is not recommended
- Mr. Helmen shared his hope that the Board will work as a team. When community members seek out board members they see the board member as someone with power and someone that they voted for that represents their beliefs. He stated he needs a unified team to run this District.
- After discussion it was the consensus of the Board to support the statement as written. It was also agreed upon to add to the back of the sample option the District Priorities and District Guiding Principles. The statement at the top of sample option #3 was also asked to be included.
- Schedule Final Training with Steve Kelley, OSBA.** After discussion the Board agreed on Thursday, Nov. 3 as their first choice and Wednesday, Nov. 2 as their second choice for the final 3 hours of Superintendent Onboarding training. Barb Carr will communicate this information to Steve Kelley and send an invite out to the Board when confirmed.
- 3 Schedule Fall / Spring Data Monitoring Meetings:** Discussion was held on scheduling this meeting. Discussing this information at a board meeting would not allow enough time. It was noted the current Star Assessments will be wrapped up at the end of October. The Board decided that the date for this meeting will be Thursday, Dec. 1<sup>st</sup> at 5:30 p.m.
- Jim Helmen, in order to prepare his administrative team for the meeting, asked each board member what data they would like to see.
- Scott Rickard: Are there middle school to high school trends? Outliers? Why is this grade different? What's going on behind the scenes?
- Amy Cieloha: Wants to know how data is helping with student achievement? What's going to come out of it?
- Javoss McGuire: Wants to see that we are trending up and how do we utilize data to move us forward.
- Joanie Jones: How are we aligning K-12 to get to the scores we want.

Stacey Pelster: What are teachers doing in the classroom? Are we teaching to the assessment and what is the assessment focusing on? Are teachers adjusting lessons for effectiveness?

Greg Kintz: Are there strategies for going forward? Is the curriculum working or do we need different curriculum? Are more instructional assistants needed?

Susan Wagner: It's important to see the data but she doesn't believe it is important to drill down and ask how come and where we go from there. Is there something missing that we are offering?

Mr. Helmen shared that there is a lot more than just academics, and other important data to consider, such as empathy, activities, what does Social Emotional Learning (SEL) look like now. There is value with empathy interviews and SEL. He will visit with his administration and have them come prepared to answer questions. He does not want them caught off guard with unintentional directed questions and asks the board to be very intentional on what data they want to see.

Discussion was held on the style of presentation. One option is small groups that Board members rotate through or one presentation to the entire group. Board members found value in hearing other questions asked and preferred to have one presentation to the entire group.

**Other Issues:**

Jim Helmen shared that he would love to do presentation on things he and the administrative team are doing to engage students and teachers. There are clear goals to monitor when doing evaluations.

Scott Rickard inquired about a career day for the younger middle school students.

The Board will review and discuss their Board goals at the October Board meeting.

**ADJOURNED:** Workshop adjourned at 6:58p.m.

ADJOURNED

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Board Chair

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District Clerk