

AGENDA

SPECIAL SCHOOL BOARD MEETING

GADSDEN COUNTY SCHOOL BOARD
MAX D. WALKER ADMINISTRATION BUILDING
35 MARTIN LUTHER KING, JR. BLVD.
QUINCY, FLORIDA

September 24, 2020

6:00 P.M.

THIS MEETING IS OPEN TO THE PUBLIC

1. CALL TO ORDER
2. AGREEMENT/CONTRACT/PROJECT APPLICATIONS
 - a. Florida School Boards Insurance Trust - **SEE PAGE #2**
Fund Source: General Fund and applicable funds per payroll for Workers Compensation
Amount: For Period October 1, 2020 to June 30, 2021: \$897,109.00
ACTION REQUESTED: The Superintendent recommends approval.
 - b. eWalk, Harris School Solutions – **SEE PAGE #4**
Fund Source: Title V, Part B
Amount: \$21,200.00
ACTION REQUESTED: The Superintendent recommends approval.
 - c. Beacon Educator Partnership – **SEE PAGE #9**
Fund Source: Title V, Part B
Amount: \$25,000.00
ACTION REQUESTED: The Superintendent recommends approval.
3. EDUCATIONAL ITEMS BY THE SUPERINTENDENT
4. SCHOOL BOARD REQUESTS AND CONCERNS
5. ADJOURNMENT

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 2a

DATE OF SPECIAL SCHOOL BOARD MEETING: September 24, 2020

TITLE OF AGENDA ITEMS: Florida School Boards Insurance Trust

DIVISION: Finance Department

PURPOSE AND SUMMARY OF ITEMS: Board approval is requested for the comprehensive insurance for the following lines of coverage:

| | <u>Pro-Rated Oct. 2020 to June, 2021</u> |
|---|--|
| • Property | \$284,400.00 |
| • Crime | 1,212.00 |
| • General Liability | 56,262.00 |
| • School Board Legal Liability | 33,233.00 |
| • Auto Liability | 71,032.00 |
| • Workers' Compensation | 277,171.00 |
| • FSBIT Fees | 115,940.00 |
| • Fdn. Risk dba Pat Thomas & Asso. Comm | 48,310.00 |
| • Cyber | 1,741.00 |
| • Pollution | 6,308.00 |
| • Special Contingency Risk | <u>1,500.00</u> |
| Total | \$897,109.00 |

FUND SOURCE: General Fund and applicable funds per payroll for Workers Compensation

AMOUNT: For period October 1, 2020 to June 30, 2021: \$897,109.00

PREPARED BY: Bonnie Wood

POSITION: Finance Director

FSBIT Summary of Pricing

October 1, 2020 to May 1, 2021 Property, Equipment Breakdown, Terrorism

October 1, 2020 to July 1, 2021 All Other Coverage

All premiums quoted are annual. FSBIT Property, Equipment Breakdown and Terrorism are effective May 1st. All other coverages are effective July 1st. Premiums will be pro-rated based on the effective date requested by the prospective member.

Gadsden County School District Proposal

FSBIT Pricing - 80% Loss Fund

| Line of Coverage | Annual Premium | Pro-Rated Premiums |
|---|--------------------|--------------------|
| Property including APD, Equipment Breakdown, Property Loss Fund and Terrorism | \$489,645 | \$284,400 |
| Crime | \$1,620 | \$1,212 |
| General Liability | \$75,216 | \$56,262 |
| School Board Legal Liability | \$44,429 | \$33,233 |
| Auto Liability | \$94,962 | \$71,032 |
| Workers' Compensation | \$370,550 | \$277,171 |
| Total Fees (FSBIT and Willis Re Pooling) | \$155,000 | \$115,940 |
| Foundation Risk Partners, Corp dba Pat Thomas & Associates Commission | \$64,585 | \$48,310 |
| Total | \$1,296,008 | \$887,560 |

Additional Coverages

| | | |
|--|--------------------|------------------|
| Cyber | \$2,328 | \$1,741 |
| Pollution | \$8,433 | \$6,308 |
| Special Contingency Risk | \$2,006 | \$1,500 |
| Total with Additional Coverages | \$1,308,775 | \$897,109 |

Exposures

| | |
|---|---------------|
| Property Statement of Values (APD values) | \$187,438,965 |
| Payroll | \$31,818,835 |
| ADA Students | 4,302 |
| Autos | 116 |

FSBIT Summary of Pricing

FSBIT advances the May 1 effective date for all member property contributions and Avoiding budget year problems.

FSBIT has a six month installment plan as follows:

| Installment Due Date | Contribution Amount Due |
|----------------------|-------------------------|
| July 1st | 10% |
| August 1st | 10% |
| September 1st | 10% |
| October 1st | 10% |
| November 1st | 10% |
| December 1st | 50% |

SUMMARY SHEET
RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 2b

DATE OF SCHOOL BOARD MEETING: September 24, 2020

TITLE OF AGENDA ITEM: eWalk, Harris School Solutions

DIVISION: Professional Learning

 X This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM:

The eWalk observation system was piloted at 5 District schools during the 2019-2020 school year to determine its feasibility for addressing the monitoring of PL activities, as well as conducting classroom observations and teacher evaluations. Five assistant principals participated in the eWalk observation system training and subsequent development of a District observational protocol for PL and school-based use. As a result of feedback, the eWalk observation system will be used at 12 District schools for increasing collaboration and gathering PL feedback and assessing needs around improving teacher practices.

The eWalk observation system provides PL the opportunity to assist Administrators with the ability to provide instant feedback to teachers after classroom walkthroughs, electronic teacher evaluations feedback on the use of professional learning activities, as well as address the recommendations of the 2019 Title V: Teacher and Principal Training Fund Project Evaluation, which states, “develop and implement a written process to determine the extent to which knowledge and skills acquired through professional learning is being transferred back to the classroom.” The eWalk observation system addresses this recommendation and extends the services to schools for greater alignment around school and district level PL needs through observational data.

FUND SOURCE: Title V, Part B

AMOUNT: \$21,200

PREPARED BY: Ella-Mae Daniel

POSITION: Director, Professional Learning

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

 Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT’S SIGNATURE: page(s) numbered

CHAIRMAN’S SIGNATURE: page(s) numbered

REVIEWED BY:



PROPOSAL FOR Gadsden County Public Schools

Created Date: Apr 28, 2020
Expiration Date: Jun 30, 2020

Education Solutions





Corporate Address: N. Harris Computer Corporation
(a.d.b.a Harris School Solutions)
62133 Collections Center Drive
Chicago, IL 60693-0623

Prepared By: Lisa Redman
Email: lredman@harriscomputer.com
Phone: (727) 459-9085

Bill To: Gadsden County Public Schools
35 MARTIN LUTHER KING JR BLVD
QUINCY, FL

Apr 28, 2020

Harris School Solutions appreciates your interest in our observation system, eWalk. The first iteration of eWalk was created in 2007 with a vision toward increasing collaboration, improving teaching practices and simply, making it easier for schools to understand what was happening in their classrooms. The program has grown exponentially since then with continual upgrades and is currently used by over 3000 schools in over 36 states.

We pride ourselves on our dedicated customer care including system training, implementation, professional development, and ongoing customer support.

We appreciated the opportunity to learn more about your priorities and thank you for considering our solution. We always strive to deliver an individual and affordable proposal. Please feel free to contact me with any questions.

Set-up and implementation will begin upon the receipt of the signed agreement and includes (6) 1 Hour Webinar Sessions and 10 Custom Templates.

Sincerely,
Lisa Redman





Upon the conclusion of the initial 4 year term, the Agreement shall be automatically renewed for all active Gadsden County Public Schools licenses for successive one (1) year periods (each a "Renewal Term"), subject to Harris' then-current price structure. Gadsden County Public Schools must provide written notice to Harris of its intention not to renew within ninety (90) days of the end of the current term.

Full payment is due within thirty (30) days of account activation. If payment is not received within sixty (60) days of account activation, Harris reserves the right to deactivate accounts until payment is received in full. Further, upon written notice to Gadsden County Public Schools, Harris may immediately terminate this agreement in the event that Gadsden County Public Schools fail to pay any License Fees when due.

TO THE GREATEST EXTENT PERMITTED BY APPLICABLE LAW, HARRIS, ITS AFFILIATES, AND EACH OF THEIR RESPECTIVE DIRECTORS, OFFICERS, EMPLOYEES AND SHAREHOLDERS' ENTIRE LIABILITY AND CUSTOMER'S EXCLUSIVE REMEDY WITH RESPECT TO THE SOFTWARE, THE PROFESSIONAL SERVICES, THE MAINTENANCE AND SUPPORT SERVICES AND ANY OTHER PRODUCTS, MATERIALS OR SERVICES SUPPLIED BY HARRIS IN CONNECTION WITH THIS AGREEMENT FOR DAMAGES FOR ANY CAUSE AND REGARDLESS OF THE CAUSE OF ACTION, WHETHER IN CONTRACT OR IN TORT, INCLUDING FUNDAMENTAL BREACH, NEGLIGENCE, STRICT LIABILITY OR OTHERWISE, SHALL NOT EXCEED IN THE AGGREGATE AN AMOUNT THAT IS EQUAL TO THE SUM OF: THE LICENSE FEES PAID TO HARRIS BY ASCS UNDER THIS AGREEMENT IN THE TWELVE MONTH PERIOD PRECEDING THE DATE OF TERMINATION. IN ADDITION TO THE FOREGOING, TO THE GREATEST EXTENT PERMITTED BY APPLICABLE LAW, IN NO EVENT SHALL HARRIS, ITS AFFILIATES AND EACH OF THEIR RESPECTIVE DIRECTORS, OFFICERS, EMPLOYEES AND SHAREHOLDERS, BE LIABLE FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, PUNITIVE, OR SPECIAL DAMAGES WHATSOEVER, INCLUDING BUT NOT LIMITED TO FOR LOST REVENUE OR LOSS OF PROFITS, LOSS OF BUSINESS, LOSS OF DATA, FAILURE TO REALIZE EXPECTED SAVINGS, OR COST OF SUBSTITUTE GOODS OR SERVICES ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT, EVEN IF IT HAS BEEN ADVISED OF THE LIKELIHOOD OF THE OCCURRENCE OF SUCH LOSS OR DAMAGE OR SUCH LOSS OR DAMAGE IS FORSEEABLE AND NOTWITHSTANDING ANY FAILURE OF ESSENTIAL PURPOSE OF ANY LIMITED REMEDY.

The parties acknowledge that it may receive Confidential Information from the other party or otherwise in connection with this Agreement. Each of the parties agree:

- (a) to maintain the Confidential Information of the other party in confidence and to take all reasonable steps, which shall be no less than those steps it takes to protect its own confidential and proprietary information, to protect the Confidential Information of the other party from unauthorized use, disclosure, copying or publication;
- (b) not to use the Confidential Information of the other party other than in the course of exercising its rights or performing its obligations under this Agreement;
- (c) not to disclose or release such Confidential Information except to the extent required by applicable law or during the course of or in connection with any litigation, arbitration or other proceeding based upon or in connection with the subject matter of this Agreement, provided that the



receiving party shall first give reasonable notice to the disclosing party prior to such disclosure so that the disclosing party may obtain a protective order or equivalent and provided that the receiving party shall comply with any such protective order or equivalent;

(d) not to disclose or release such Confidential Information to any third person without the prior written consent of the disclosing party, except for authorized employees or agents of the receiving party who have a need to know such information for the purpose of performance under this Agreement and exercising its rights under this Agreement, and who are bound by confidentiality obligations at least as protective of the disclosing party's Confidential Information as this Agreement; and

(e) to take such actions as may be reasonably necessary to enforce its agreements with its employees and agents, including commencing legal proceedings.

2020-2021

| Item Name | Type | Users | Hours | Days | Net price/Unit | Net Price |
|--------------------------------|-----------------------|-------|-------|------|----------------|--------------------|
| eWalk | eWalk Site License(s) | 12 | - | - | \$1850.00 | \$22,200.00 |
| Professional Development | On-Site Training | - | - | 1 | \$2500.00 | \$2,500.00 |
| Setup and Implementation Fixed | | 1 | - | - | \$3500.00 | \$3,500.00 |
| Total List Price | | | | | | \$28,200.00 |
| Discount | | | | | | (\$7,000) |
| Total Net Price | | | | | | \$21,200.00 |

IN WITNESS WHEREOF, Harris and Gadsden County Public Schools have duly executed this Agreement to be effective on the Effective Date first written above.

Date of Signature: Apr 28, 2020 1:07:57 PM UTC-0400

Seller

Seller Name: Michael Torrenti

Seller Title: VP of Sales

Seller Signature:



Buyer

Buyer Name: Ella-Mae Petersen-Daniel

Buyer Title: Director, Professional Learning

Buyer Signature:



SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 2c

DATE OF SCHOOL BOARD MEETING: September 24, 2020

TITLE OF AGENDA ITEM: Beacon Educator Partnership

DIVISION: Professional Learning

This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM:

The Beacon Educator (BE) Proposal of Subscription Service is an online curriculum service delivered through the Beacon Course System. Through this system, Professional Learning (PL) will provide 5,000 hours of online professional development activities consisting of content delivery, evaluation, and follow-up on the following facilitated course topics: ESOL practices, reading practices, and educational practices for teachers enrolled in the District's Professional Development Certification Program (PDCP).

This request is an increase from previous years in order to provide additional Reading endorsement services to teachers for compliance by December 31, 2020, as well address the increased educational practices needs of temporary certificate holder's completion of the required PDCP courses. Professional Learning services will identify district participants to participate in specified Beacon courses and grant approval, giving priority to temporary certificate holders.

FUND SOURCE: Title V, Part B

AMOUNT: \$25,000

PREPARED BY: Ella-Mae Daniel

POSITION: Director, Professional Learning

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

 Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered _____

CHAIRMAN'S SIGNATURE: page(s) numbered _____

REVIEWED BY: _____



**Proposal of Subscription Service
Gadsden County
By Beacon Educator**

Vendor Information

Beacon Educator is a project of Bay District Schools. Beacon provides online staff development and curriculum resources through their Website at <http://www.BeaconEducator.com>.

Office Address:

Beacon Educator
Bay District Schools
1311 Balboa Avenue
Panama City, FL 32401

Contact Information: Cathy A. Starling
Office: 800-311-6437
Fax: 850-767-4152 (new)
Email: starlca@bay.k12.fl.us

Beacon's staff includes a team of Florida certified teachers with K-Adult experience.

Services Provided

Beacon Educator will provide a subscription service of 5,000 hours of online professional development facilitated by Beacon Educator staff, including content delivery, evaluation, and follow-up.

Course topics may include research-based reading practices, ESOL practices, gifted practices, and new teacher educational practices. The course participants can print the entire course content. The syllabus and complete course description for each course can be downloaded from the Beacon Courses Website at <http://www.BeaconEducator.com>.

Deliverables

Course participants can print a transcript showing all their courses completed from the Website. A report of the course participants and their completion status will be available to the district after the course end date.

Goals and objectives for each course are provided within the course syllabus.

Content Delivery

The Gadsden County will identify administrators and teachers to participate in specified Beacon courses. Gadsden County staff will transmit information to Beacon's staff for the acquisition of a Beacon account and registration for each approved course.

The subscription service for Beacon facilitated courses will be delivered through the Beacon Course System. Through this system, participants will have access to online content including instructional content, relevant Web links, interactive formative assessments, and summative assessments. A course facilitator will evaluate all summative assessments. All submissions and facilitator feedback will be conducted within the course system.

All participants will have access to the content immediately upon enrollment in the course. Access to the course will be removed **ONE** week after the course end date.

Timeline

Beacon facilitated courses are scheduled in coordination with Gadsden County staff. Teachers may be enrolled in any course scheduled. Scheduled requests should be made at least 7 days before the section is to begin.

This subscription service covered by this document will end 12 months after date of signature on this Proposal of Subscription Service.

Course Enrollment and Usage

Contract hours for this subscription are calculated as used hours for each participant registered at midnight of the last day of the course. Course participants may be withdrawn from the course through the last day of the course. Participants who have submitted a Course Log exercise may not withdraw.

Delivery mechanism

All training will occur via the Internet, using the Beacon Courses Website.

FEE STRUCTURE

Gadsden County agrees to pay **Bay District Schools for Beacon Educator** for the subscription services outlined in this proposal. This subscription fee is based on
5,000 hours @ \$5 per hour = \$ 25,000.

Beacon will send an invoice to Gadsden County for the subscription services within 15 days of this agreement. Payment is due within 45 days of receipt of the invoice.

To complete the process:

1. Send signed Proposal of Subscription Service to Beacon Educator, Attention – Jan Mills, 1311 Balboa Ave., Panama City, FL 32401 and fax to 850-767-4152.
2. To initiate payment call Jan Mills, 1-800-311-6437 OR send Purchase Order to Beacon Educator, Attention – Jan Mills, 1311 Balboa Ave., Panama City, FL 32401 or fax to 850-767-4152.
3. Create participant accounts and register participants in course(s).

Beacon Educator Representative

Gadsden County Representative



Signature

Signature

Name: Cathy A. Starling

Name: _____

Title: Project Director

Title: _____

Date: 7/15/2020

Date: _____

State Board of Education Rule 6A1.012 (7) states:

The requirement for requested bids from three (3) or more sources is hereby waived as authorized by Section 237.02, Florida Statutes, for the purchase of professional or educational services, educational tests, textbooks, printed instructional materials, computer software, films, filmstrips, videotapes, disc or tape recordings, or similar audio-visual materials, and for library and reference books, and printed library cards where such materials are purchased directly from the producer or publisher, the owner of the copyright, an exclusive agent within the state, a governmental agency or a recognized educational institution.