

1 **OFFICIAL MINUTES**

2  
3 of the **REGULAR MEETING** of the Greenwich Township Board of Education held  
4 **Tuesday, June 13, 2023** in the Nehaunsey Middle School library.

5  
6 The meeting was called to order by President Susan Vernacchio at 6:30 p.m.

7  
8 **Roll Call**

|  |  |
|--|--|
| <input checked="" type="checkbox"/> Mrs. Susan Vernacchio  | <b>CHAIRPERSON: Negotiations Committee</b><br>Budget & Finance<br>Public Relations<br>Health & Safety<br>Gloucester County/State Board Association - Alternate |
| <input checked="" type="checkbox"/> Mrs. Erin Herzberg     | <b>CHAIRPERSON: Policy &amp; Regulations Committee</b><br>Curriculum & Technology<br>Negotiations<br>Strategic Planning  |
| <input checked="" type="checkbox"/> Mr. Andrew Chapkowski  | <b>CHAIRPERSON: Budget &amp; Finance Committee</b><br>Buildings & Grounds<br>Policy & Regulations  |
| <input checked="" type="checkbox"/> Mr. John Goetaski      | <b>CHAIRPERSON: Strategic Planning Committee</b><br>Budget & Finance<br>Buildings & Grounds  |
| <input checked="" type="checkbox"/> Mrs. Roseanne Lombardo | Gloucester County/State Board Association Representative<br>Paulsboro Board of Education Representative<br>Curriculum & Technology<br>Policy & Regulations     |
| <input checked="" type="checkbox"/> Mrs. Meghann Myers     | <b>CHAIRPERSON: Buildings &amp; Grounds Committee</b><br><b>CHAIRPERSON: Public Relations Committee</b><br>Health & Safety                                     |
| <input checked="" type="checkbox"/> Mrs. Fiona Paterna     | <b>CHAIRPERSON: Curriculum &amp; Technology Committee</b><br>Public Relations<br>Health & Safety<br>Strategic Planning   |

9  
10 Quorum Yes

11  
12 Also present were Dr. Jennifer Foley-Hindman, Chief School Administrator and  
13 Mr. Scott Campbell, School Business Administrator/Board Secretary.

14  
15 As required under the guidelines of the Open Public Meeting Law, notice of this  
16 meeting was sent to the **Courier Post** and the **Township Clerk**. It was also  
17 posted in the Greenwich Township School Buildings. (Audiotaping Regulations -  
18 "The proceedings of this meeting are being audiotaped and anyone wishing to  
19 discuss an individual child should so note.")

20  
21 **FLAG SALUTE**

1 **1. MINUTES**

2  
3 Motion: (Chapkowski/Myers) to approve the following minutes:

- 4  
5 May 9, 2023 - Regular Meeting  
6 May 9, 2023 - Executive Session  
7

8 Motion carried by unanimous voice vote with Erin Herzberg and John Goetaski  
9 abstaining.

10  
11 **2. ADMINISTRATIVE/PRINCIPAL REPORTS**

12  
13 Motion: (Chapkowski/Lombardo) to approve the following as one, A-C:

14  
15 A. School Health Services Monthly Reports

- 16  
17 1. The School Health Services Monthly Report as of **May 31, 2023**  
18 for Broad Street School. (Attachment)  
19  
20 2. The School Health Services Monthly Report as of **May 31, 2023**  
21 for Nehaunsey Middle School.  
22

23 B. Monthly Attendance, Enrollment, Drills and Monthly Overview  
24

| <b>MONTHLY ATTENDANCE - MAY 2023</b> |       |
|--------------------------------------|-------|
| Broad Street                         | 94.75 |
| Nehaunsey                            | 94.28 |

25

| <b>BROAD STREET SCHOOL ENROLLMENT - MAY 2023</b> |           |
|--|-----------|
| Grade Pre-K                                      | Total: 41 |
| Grade K  | Total: 39 |
| Grade 1  | Total: 42 |
| Grade 2  | Total: 32 |
| Grade 3  | Total: 39 |
| Grade 4  | Total: 41 |
| Grade 5  | Total: 44 |
| <b>TOTAL ENROLLMENT: 278</b>                     |           |

| <b>NEHAUNSEY MIDDLE SCHOOL ENROLLMENT - MAY 2023</b> |           |
|--|-----------|
| Grade 6  | Total: 49 |
| Grade 7  | Total: 44 |
| Grade 8  | Total: 52 |
| <b>TOTAL ENROLLMENT: 145</b>                         |           |

| Date                         | Time/Location  | Duration                 | Action/Drill   | Weather Conditions |
|------------------------------|----------------|--------------------------|--|--------------------|
| 5/10/23                      | 10:32 a.m./NMS | 2 minutes                | Routine Fire Drill   | Warm, Sunny        |
| 5/11/23                      | 10:45 a.m./BSS | 2 minutes                | Routine Fire Drill   | Sunny              |
| 5/24/23                      | 11:35 a.m./BSS | 2 minutes                | Security Drill   | Sunny              |
| 5/31/23                      | 10:35 a.m./NMS | 5 minutes                | Non-Fire Evacuation Table Top Drill - Procedures reviewed in the classroom | Warm, Sunny        |
| *NMS/Nehaunsey Middle School |                | *BSS/Broad Street School |  |                    |

1

| MONTHLY EVENT OVERVIEW - MAY 2023 |  |      |
|-----------------------------------|--|------|
| 5/1/23                            | PTO Book Fair  | BSS  |
| 5/12/23                           | Bridgeton Zoo Assembly<br>Pre-K-Grade 2  | BSS  |
| 5/12/23                           | NMS production of The Little Mermaid   | Both |
| 5/12/23-5/19/23                   | NJSLA Assessment   | Both |
| 5/18/23                           | NJHS Induction Ceremony  | NMS  |
| 5/23/23                           | Spring Concert/Art Show  | Both |
| 5/24/23                           | Battleship NJ Field Trip<br>Grades 3-5   | BSS  |
| 5/26/23                           | Memorial Day Assemblies  | Both |
| On-Going                          | Afterschool Band, Gifted & Talented, Chorus, Pep Club, Rec Club, Makers Club, Drama Club, Italian Club, Fun & Games Club | NMS  |

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3  
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6  
7

C. Student Discipline, Violence/Vandalism, HIB as of **May 2023**:

1. Student Discipline, Violence & Vandalism and HIB as of **May 2023**.

| Infraction/Referrals/Reports         | Number of Incidents this Month |     | 2022-2023 Total-To-Date |     |
|--------------------------------------|--------------------------------|-----|-------------------------|-----|
|                                      | BSS                            | NMS | BSS                     | NMS |
| Dating Violence                      | 0                              | 0   | 0                       | 0   |
| Detention After School               | 0                              | 0   | 0                       | 0   |
| Harassment, Intimidation or Bullying | 1                              | 2   | 10                      | 12  |
| Lunch Detention                      | 6                              | 4   | 118                     | 57  |
| Out-of-School Suspensions (OSS)      | 0                              | 1   | 18                      | 10  |
| Restricted Study                     | 3                              | 6   | 29                      | 27  |
| Violence, Vandalism, Substance Abuse | 0                              | 0   | 0                       | 0   |

8  
9  
10  
11

1 2. Complete Investigation Reports as of **May 2023**:

2

| Case Number  | Date of Initial Report | Date Reported to Superintendent | Result of Investigation |
|--------------|------------------------|---------------------------------|-------------------------|
| NMS 22/23-11 | 5/5/23                 | 5/5/23                          | Confirmed               |
| NMS 22/23-12 | 5/26/23                | 5/26/23                         | Not Confirmed           |
| BSS 22/23-10 | On-going               | 5/9/23                          | Not Confirmed           |

3  
4 Motion carried by unanimous voice vote.

5  
6 **3. SUPERINTENDENT RECOMMENDATIONS**

7  
8 Motion: (Chapkowski/Goetaski) to approve the following:

- 9  
10 A. The approval of renewal of Natalie Fergone, Child Study Team Secretary,  
11 from part-time to full-time, effective July 1, 2023 until June 30, 2024, at a  
12 salary of \$50,400.00, Step 6.

13  
14 Motion carried by unanimous roll call vote.

15  
16 Motion: (Herzberg/Myers) to approve the following:

- 17  
18 B. The approval of Kiley Barker as Kindergarten Chairperson and Tina  
19 Sayers as Grade 4 Chairperson for the 2023-2024 school year, at a  
20 stipend of \$300.00 each.

21  
22 Motion carried by unanimous roll call vote.

23  
24 Motion: (Myers/Goetaski) to approve the following:

- 25  
26 C. The approval of salary adjustments for Sean Keane, BA + 15 to BA + 30,  
27 effective May 16, 2023, salary for the remainder of the school year 2022-  
28 2023 to be \$57,826.00, prorated. (Attachment)

29  
30 Motion carried by unanimous roll call vote.

31  
32 Motion: (Herzberg/Vernacchio) to approve the following:

- 33  
34 D. The acceptance, with gratitude, of resignation from Kara Clark, teacher at  
35 Broad Street School, effective June 30, 2023. (Attachment)

36  
37 ***John Goetaski*** asked if we have been doing exit interviews? ***Scott Campbell***  
38 ***replied that he has sent them emails but they haven't responded.***

1 Motion carried by unanimous roll call vote.

2  
3 Motion: (Goetaski/Vernacchio) to approve the following:

- 4  
5 E. The acceptance, with gratitude, of resignation from Matthew Pluta,  
6 Guidance Counselor at Broad Street School, effective June 30, 2023.  
7 (Attachment)

8  
9 Motion carried by unanimous roll call vote.

10  
11 Motion: (Paterna/Goetaski) to approve the following:

- 12  
13 F. The approval of transfer of Melissa Saggese and Theodore Garretson, Jr.,  
14 from Nehaunsey Middle School to Broad Street School for  
15 Cafeteria/Playground Aides, effective for the 2023-2024 school year.

16  
17 Motion carried by unanimous roll call vote.

18  
19 Motion: (Herzberg/Vernacchio) to approve the following:

- 20  
21 G. The approval to hire as Summer Custodian, Dillon Ireland, effective June  
22 19, 2023 until August 25, 2023, eight (8) hours per day, five (5) days per  
23 week, at a rate of \$15.00 per hour. This will be pending all required new  
24 hire documents.

25  
26 Motion carried by unanimous roll call vote.

27  
28 Motion: (Lombardo/Chapkowski) to approve the following:

- 29  
30 H. The approval to hire Keri DeLorenzo, as Broad Street School Elementary  
31 Teacher, Step A, MA, at a salary of \$55,556.00, effective September 1,  
32 2023, for the 2023-2024 school year, pending all required new hire  
33 documents, as per the G.T.E.A. and Greenwich Township School District  
34 policies and regulations.

35  
36 Motion carried by unanimous roll call vote.

37  
38 Motion: (Chapkowski/Herzberg) to approve the following:

- 39  
40 I. The approval to hire Kimberly Orsini, Special Education Teacher, Step C,  
41 BA, at a salary of \$54,306.00, effective September 1, 2023, for the 2023-  
42 2024 school year, pending all required new hire documents, as per the  
43 G.T.E.A. and Greenwich Township School District policies and  
44 regulations.

1 Motion carried by unanimous roll call vote.

2  
3 Motion: (Chapkowski/Lombardo) to approve the following:

4  
5 J. The approval of Liva Savaiinaea as Substitute Teacher for the ESY  
6 (extended school year) program, at a rate of \$35.00 per hour, as needed,  
7 and substitute Aide for the ESY summer program, at a rate of \$17.50 per  
8 hour, effective July 5, 2023 until July 28, 2023.

9  
10 Motion carried by unanimous roll call vote.

11  
12 Motion: (Chapkowski/Herzberg) to approve the following:

13  
14 K. The approval of Stephen Cross as Substitute Teacher for the ESY  
15 (extended school year) program, at a rate of \$35.00 per hour, as needed,  
16 and substitute Aide for the ESY program, at a rate of \$17.50 per hour,  
17 effective July 5, 2023 until July 28, 2023 pending new hire documents.

18  
19 Motion carried by unanimous roll call vote.

20  
21 Motion: (Vernacchio/Goetaski) to approve the following:

22  
23 L. The approval to renew the following substitutes at the respective rate  
24 listed below for the 2023-2024 school year:

| Substitute       | Position            | Rate             |
|------------------|---------------------|------------------|
| Thomas Donovan   | Custodian           | \$16.00 per hour |
| Jessica Folker   | Principal Secretary | \$17.00 per hour |
| Mary Ford        | Principal Secretary | \$17.00 per hour |
| Briana Gentile   | School Nurse        | \$225.00 per day |
| Meghan Salvatore | School Nurse        | \$225.00 per day |
| Liva Savaiinaea  | Aide                | \$15.00 per hour |
| Cathy Tortella   | School Nurse        | \$225.00 per day |

25  
26  
27 Motion carried by unanimous roll call vote with Fiona Paterna abstaining on Mary  
28 Ford.

29  
30 Motion: (Chapkowski/Herzberg) to approve the following as one, M-S:

31  
32 M. The *retroactive* approval of request for emergent Use of Personal Day,  
33 above three in a year, from Michael Beukers; a full day taken on  
34 Wednesday April 26, 2023. (Attachment)

- 1 N. The *retroactive* approval of request for emergency Use of Personal Day, above three in a year, from Alicia Umbra; a full day taken on Tuesday, June 6, 2023. (Attachment)
- 2
- 3
- 4
- 5 O. The *retroactive* approval of request for emergent Use of Personal Day, above three in a year, from Stephanie Beckett; a half-day taken on Friday, June 9, 2023. (Attachment)
- 6
- 7
- 8
- 9 P. The *retroactive* approval of request for emergent Use of Personal Day, above three in a year, from Andrew Mettler; a half-day taken on Thursday, June 8, 2023. (Attachment)
- 10
- 11
- 12
- 13 Q. The approval for request for Use of Personal Day, above three in a year, from Annelise Walker; a full day to be taken Thursday, June 15, 2023. (Attachment)
- 14
- 15
- 16
- 17 R. The approval of request for F.M.L.A. from Janet Jachimowicz-Geary, for medical reasons, effective September 1, 2023 until December 29, 2023, in accordance with F.M.L.A., G.T.E.A., and G.T.S.D. policies and regulations. (Attachment)
- 18
- 19
- 20
- 21
- 22 S. The approval of the following staff members to perform Child Study Team evaluations, at \$300.00 per case, and/or attend I.E.P. meetings, at \$35.00 per hour, between July 1, 2023 and August 31, 2023, as needed and approved, as per the CBA with the G.T.E.A.:
- 23
- 24
- 25
- 26

Diane Dresh - School Social Worker  
 Colleen Moran - School Psychologist  
 Jacob Lightman - Speech Language Specialist

Motion carried by unanimous roll call vote.

**4. POLICY & REGULATIONS**

Motion: (Lombardo/Goetaski) to approve the following:

- A. The approval of the following Policies and/or Regulations on first reading:

| Number                        | Type | Section | Title          | 1st Reading | 2nd Reading |
|-------------------------------|------|---------|----------------|-------------|-------------|
| R2624                         | R    | Program | Grading System | X           |             |
| M=Mandatory; N=New; R=Revised |      |         |                |             |             |

40

1 Motion carried by unanimous voice vote.  
2

3 **5. CURRICULUM & INSTRUCTION**  
4

5 Motion: (Chapkowski/Vernacchio) to approve the following:  
6

- 7 A. The approval for the following individual(s) to attend Out-of-District  
8 workshops:  
9

| <b>Name/Position</b>                                  | <b>Workshop/Location/Time</b>   | <b>Date</b> | <b>Cost</b>            |
|---|---|-------------|------------------------|
| Gerardo Batista,<br>Buildings & Grounds<br>Supervisor | <b>MOLD, Environment &amp; IAQ<br/>Best Practices Seminar</b><br>SPELL - JIF                  | 7/12/23     | \$0.00<br>Plus Mileage |
| Michael Grelli, IT                                    | <b>Managing Virtual Safety &amp;<br/>Security Risks in a Digital<br/>World</b><br>SPELL - JIF | 7/19/23     | \$0.00<br>Plus Mileage |

10 Motion carried by unanimous voice vote.  
11

12 **6. BUDGET & FINANCE**  
13

14 Motion: (Herzberg/Vernacchio) to approve the following as one, A-Z:  
15

- 16  
17 A. The approval of contract between Gloucester County Special Services  
18 School District, CRESS and Greenwich Township School District for  
19 Professional Services for the 2023-2024 school year, effective July 1,  
20 2023 until June 30, 2024. (Attachment)  
21  
22 B. The approval of contract between Pineland Learning Center and  
23 Greenwich Township Board of Education for student# 9855001988, for the  
24 2023-2024 school year, beginning with the Extended School Year, July 5,  
25 2023, in the amount of \$68,577.60, and transportation cost, existing route,  
26 per day of \$132.66.  
27  
28 C. The approval of the Joint Transportation Agreement for the 2023-2024,  
29 Extended School Year (ESY), with Gateway Regional School District and  
30 Greenwich Township School District, at the cost of \$7,070.00, effective  
31 July 5, 2023 until July 28, 2023. (Attachment)  
32  
33 D. The approval of the contract with Paul's Commodity Hauling, Inc., for the  
34 2023-2024 fiscal year, effective July 1, 2023 until June 30, 2024, as per  
35 the attached fee schedule. (Attachment)  
36



- 1 E. The approval of the contract between Vicki Walters of Victory Physical  
2 Therapy and Greenwich Township Board of Education for purposes of  
3 providing IEP driven physical therapy services, for the rate of \$78.00 per  
4 hour for the 2023-2024 school year. (This reflects a \$1.00 increase per  
5 hour from 2022-2023 school year.)  
6
- 7 F. The approval of the contract with GHR (General Healthcare Resources)  
8 and Greenwich Township School District, to provide Occupational Therapy  
9 Services at the continued rate of \$75.95 per hour, for the 2023-2024  
10 school year. (No increase in rate from 2022-2023 school year.)  
11
- 12 G. The approval of the contract with GHR (General Healthcare Resources)  
13 and Greenwich Township School District, to provide 1:1 paraprofessional  
14 support for student# 7571319900 at the continued rate of \$35.00 per hour  
15 for the 2023-2024 school year. (No increase in rate from the 2022-2023  
16 school year.)  
17
- 18 H. The approval of Burlington County Special Services School District to  
19 provide a substitute 1:1 paraprofessional to support student# 7571319900  
20 for the extended school year at the per diem rate of \$259.30.  
21
- 22 I. The approval of Burlington County Special Services School District to  
23 provide an extended school year program for student# 7571319900 at the  
24 tuition rate of \$4,263.00.  
25
- 26 J. The approval of Gloucester County Special Services School District to  
27 provide an extended school year program for student# 3723865801 at the  
28 tuition rate of \$4,680.00.  
29
- 30 K. The approval of Gloucester County Special Services School District to  
31 provide 1:1 paraprofessional to support student# 3723865801 at the rate  
32 of \$3,830.00, for the extended year program.  
33
- 34 L. The approval of Gloucester County Special Services School District to  
35 provide an extended school year program for student# 6736602241 at the  
36 tuition rate of \$4,680.00.  
37
- 38 M. The approval of Gloucester County Special Services School District to  
39 provide 1:1 paraprofessional to support student# 6736602241 at the rate  
40 of \$3,830.00 for the extended school year.  
41
- 42 N. The approval of Gloucester County Special Services School District to  
43 provide an extended school year program for student# 4264064031 at the  
44 tuition rate of \$4,680.00.  
45

- 1 O. The approval of Gloucester County Special Services School District to  
2 provide 1:1 paraprofessional to support student# 4264064031 at the rate  
3 of \$3,830.00 for the extended school year.  
4
- 5 P. The approval of Gloucester County Special Services School District to  
6 provide an extended school year program for student# 5627683822 at the  
7 tuition rate of \$4,680.00.  
8
- 9 Q. The approval of Gloucester County Special Services School District to  
10 provide 1:1 paraprofessional to support student# 5627683822 at the rate  
11 of \$3,830.00 for the extended school year.  
12
- 13 R. The approval of Gloucester County Special Services School District to  
14 provide an extended school year program for student# 4712839826 at the  
15 tuition rate of \$4,680.00.  
16
- 17 S. The approval of Gloucester County Special Services School District to  
18 provide 1:1 paraprofessional to support student# 4712839826 at the rate  
19 of \$3,830.00 for the extended school year.  
20
- 21 T. The approval of Starlight Nursing Services, at the rate of \$60.00 per hour  
22 for RN services and \$48.00 for LPN services for student# 4712839826, for  
23 the 2023-2024 school year. (This includes services during the ESY  
24 Program.)  
25
- 26 U. The approval of Para-Plus Translations Language Services pricing  
27 agreement for the 2023-2024 school year.  
28
- 29 V. The approval of Burlington County Special Services School District  
30 Professional Services Agreement for the 2023-2024 school year.  
31
- 32 W. The approval of Gloucester County Special Services School District  
33 Professional Services Agreement for the 2023-2024 school year.  
34
- 35 X. The approval of Norton Education Group Professional Services  
36 Agreement for the 2023-2024 school year.  
37
- 38 Y. The approval of the New Jersey State Approved list of Clinics/Agencies  
39 regulated by *NJ Administrative Code 6A:14-5.1 through 5.2* for the 2023-  
40 2024 school year. In accordance with *N.J.A.C. 6A:14-3.4*, upon the need  
41 for a specialized evaluation and/or a request for an independent  
42 evaluation, the clinics and agencies in this directory are approved to  
43 contract with public school districts. Prior to signing a contract for  
44 services, each approved Clinic Agency must provide the school district  
45 current copy of professional certification and/or occupational license as

1 well as approval from the NJ Department of Education, Office of Criminal  
2 History, to ensure the provider is properly credentialed.

- 3  
4 Z. The approval of the contract between Frontline Education, IEP-Direct and  
5 Greenwich Township School District for the 2023-2024 school year at an  
6 annual cost of \$9,985.86, effective July 1, 2023 through June 30, 2024.

7  
8 Motion carried by unanimous roll call vote.

9  
10 **7. REPORT OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

11 Motion: (Chapkowski/Myers) to approve the following as one, A-G:

12  
13 A. Bills List

- 14  
15 1. The bills as presented by the Business Administrator in the  
16 following amounts are ordered paid. (Attachment)

17  
18

| Number                      | Amount       |
|-----------------------------|--------------|
| 73-2023                     | \$18,764.47  |
| 74-2023                     | \$140,483.30 |
| 75-2023                     | \$541,203.10 |
| 76-2023                     | \$19,059.65  |
| 77-2023                     | \$50,226.81  |
| 78-2023                     | \$717,327.93 |
| 79-2023                     | \$152.70     |
| Payroll #138-2023           | \$258,937.71 |
| <b>TOTAL \$1,746,155.67</b> |              |

19  
20 B. Student Activities Account

- 21  
22 1. The approval of the Student Activities Account Monthly Bank  
23 Reconciliation for the month of **April 2023**. (Attachment)

24  
25 C. Board Secretary's Report

- 26  
27 1. The acceptance of the Board Secretary's Report for the month of  
28 **April 2023**. The Board Secretary certifies that no line item account  
29 has been over expended in violation of *N.J.A.C. 6A:23A-16.10(c)3*  
30 and that sufficient funds are available to meet the district's financial  
31 obligations for the remainder of the fiscal year. (Attachment)

1 D. Treasurer's Report

- 2  
3 1. The approval of the Treasurer's Report in accordance with 18A:17-  
4 36 and 18A:17-9 for the month of **April 2023**. The Treasurer's  
5 Report and the Secretary's Report are in agreement for the month  
6 of **April 2023**. (Attachment)  
7

8 E. Revenue Certification

- 9  
10 1. The Board Secretary in accordance with *N.J.A.C. 6A:23A-16.10(c)*2  
11 certifies that there are no changes in anticipated revenue amounts  
12 or revenue sources.  
13

14 F. Board of Education Certification

- 15  
16 1. The approval of the Board of Education certification for the month  
17 of **April 2023**, that after review of the Secretary's monthly financial  
18 reports and upon consultation with the appropriate district officials,  
19 that to the best of its knowledge no major accounts for funds have  
20 been over expended in violation of *N.J.A.C. 6A:23A-16.10(c)4* and  
21 that sufficient funds are available to meet the district's financial  
22 obligations for the remainder of the year.  
23

24 G. Transfer List

- 25  
26 1. The ratification of transfers, authorized by the Superintendent, for  
27 the month of **April 2023**, to give balances to new accounts and to  
28 balance existing accounts. (Attachment)  
29

30 Motion carried by unanimous voice vote.  
31

32 **8. BUILDINGS & GROUNDS**

33  
34 Motion: (Paterna/Goetaski) to approve the following as one, A & B:  
35

- 36 A. The approval of Use of Facilities request from Gibbstown  
37 Recreation/Gibbstown Basketball, to use either the Broad Street School or  
38 Nehaunsey Middle School gymnasiums, (whichever is available) every  
39 day the week of 8/7/23 - 8/11/23 from 9:00 a.m. to 2:30 p.m.  
40  
41 B. The approval of Use of Facilities request from Paulsboro High School to  
42 use the Nehaunsey Middle School gymnasium for basketball practice,  
43 June 19, 21, 26, 28 and July 5, 10, 12, 17, 19, 24, 2023 from 12:00 noon  
44 to 2:00 p.m. This will be subject to updated insurance certificate effective  
45 July 1, 2023 for the July schedule.

1 Motion carried by unanimous voice vote.  
2

3 **9. OLD BUSINESS**  
4

5 A. There was a discussion on the 2022-2023 tuition payment for Paulsboro  
6 Public School in the amount of \$1,075,029.00. **Susan Vernacchio** asked  
7 if we received any response for the tuition payment? **Scott Campbell**  
8 said they came to an agreement that was beneficial to us. He said we've  
9 made one payment so far and we have another payment, the final  
10 payment, in the bills list that will be approved tonight.  
11

12 B. There was a follow up to the mouse traps and water fountains that  
13 were initially discussed at the May 9, 2023, Board of Education meeting.  
14 **Susan Vernacchio** said we seem to be doing everything we can in  
15 regards to the water fountains. As far as the mouse traps, **Dr. Jennifer**  
16 **Foley** said to her knowledge, the traps were placed by the  
17 custodial/maintenance staff so that they would not be seen but apparently  
18 some were moved. She spoke with **Mr. Batista** who has spoken to his  
19 staff that they need to be placed in an area where students cannot see  
20 them and they need to be removed as soon as "they are successful".  
21 **John Goetaski** said we also need the teachers to be vigilant to inform the  
22 custodial/maintenance staff to remove it when it needs to be.  
23

24 C. A correction was made to the stipend for the following clubs for the 2023-  
25 2024 school year: Academic Club - stipend in \$750.00 each. Fun &  
26 Games Club - \$750.00. This correction is based on the completion of  
27 negotiations.  
28

29 **10. NEW BUSINESS**  
30

31 A. A request was received by **Mayor Vince Giovannitti** on behalf of the  
32 Historical Society asking for more space in the Broad Street School.  
33 (Attachment). **Meghann Myers** asked if it is just for storage or is it for  
34 members of the community to want to come into the school? She knows  
35 it's been an issue in the past because the school is not as open as maybe  
36 the library would be. **Dr. Foley** said she is under the assumption that it is  
37 only for storage. **Mrs. Vernacchio** feels the Buildings & Grounds should  
38 meet with the township to further discuss this.  
39

40 B. Pre-School Enrollment Increase - **Dr. Foley** said that Pre-School is a  
41 wonderful program and our staff do a wonderful job. A challenge to our  
42 Pre-School enrollment is we are mandated for Pre-School Disabled  
43 (PSD). We must maintain seats for any student who will qualify for PSD,  
44 which we do. We also must maintain seats for students identified in early  
45 intervention. Data we get from the state says we need to maintain 14

1 seats right now. Between that and the PSD, our number of currently  
2 enrolled students is 16 seats we need to maintain. We currently have  
3 staffing for 45 seats. Our stated practice is that we reserve seats for four-  
4 year olds who were coming from the three-year old class. If we take just  
5 new four-year olds, that will be all of the seats and there will be no seats  
6 available for the General Education three-year olds. **Mrs. Vernacchio**  
7 said that's a tough situation. For the kids that are early intervention, how  
8 does that work? Do we reach out ahead of time to the parents? **Dr.**  
9 **Foley** said once the parents go through the process of early intervention,  
10 we will get notification from the state. **Mrs. Vernacchio** said every  
11 student that is early intervention may not want to come to school. **Dr.**  
12 **Foley** said they have reviewed all 14 of the early intervention students and  
13 all 14 will be coming to school. **Andrew Chapkowski** asked if **Dr. Foley**  
14 would speak about the Pre-School program. **Dr. Foley** said we had two  
15 (2) Guidance Counselors at Broad Street School; one has since resigned  
16 to take a position in a high school setting. The Board can advertise  
17 another Pre-School teacher and we can add another section that wouldn't  
18 include all three-year olds but it would accommodate about 15 seats.  
19 Another suggestion from an employee at Broad Street School was to bring  
20 in a Basic Skills instructor instead of another Guidance Counselor. A new  
21 Special Education position has not been hired because we are waiting for  
22 I.E.P.'s to be completed but that could be another position to utilize for the  
23 Pre-School position instead of another Guidance Counselor. We would be  
24 just over the national guideline for guidance counselors at 250:1. Both  
25 Guidance counselors and Basic Skills are needs of the district following  
26 the pandemic. It is a complex issue for the Board to weigh in on. **Mr.**  
27 **Chapkowski** asked how many three-year olds are currently waiting to get  
28 into the program? **Dr. Foley** responded that there are 18 that have filled  
29 out the paperwork and are waiting to come in. **Erin Herzberg** feels that it  
30 serves the community and really prepares the students. **John Goetaski**  
31 said the numbers speak for themselves. **Dr. Foley** said it is a wonderful  
32 benefit that the Board is giving to the community but it is not mandated.  
33 She then asked if any of the staff present at the meeting wanted to speak  
34 in regards to the Pre-School program? **Stephanie Beckett** (Pre-School  
35 Teacher) said her initial response would be to have another special  
36 education certified Pre-School teacher take over another class. **Mrs.**  
37 **Herzberg** said it's exciting but also nerve-wracking to how we can meet  
38 the needs quickly; possibly for next school year. **Mrs. Vernacchio** said  
39 we also have to do what's right for the taxpayers; that's the bottom line.  
40 **Mr. Campbell** said you don't get any money from the state for the Pre-  
41 School program. It's all from taxpayers money. **Dr. Foley** said to be  
42 clear, we don't get money from the state because the strings that come  
43 with the Pre-School program do not equal out what we would have to pay  
44 out of pocket; we would be in the hole if we take that money from the  
45 state. **Mrs. Vernacchio** wants to make sure that we are doing what we

1 should be doing with the money that the townspeople pay us. **Mr.**  
2 **Goetaski** feels that anyone would understand that if you increase  
3 education, you increase the value of your home and by us putting this  
4 money up front for the Pre-School, they will reap those benefits in the  
5 upcoming years. **Mrs. Herzberg** said the community is "speaking"; they  
6 are trying to enroll their child. **Dr. Foley** said she doesn't want the Board  
7 to vote on anything tonight but she needs a good sense of what it is that  
8 they want her to do. It seems the Board would like to explore the idea in  
9 trying to get a teacher and she is recommending sending the letters to the  
10 mandated seats and the four-year olds first and maybe to the three-year  
11 old parents so that they can make a decision on other options if they need  
12 to. We are trying to make this work. **Mrs. Vernacchio** said the only thing  
13 she can do is ask the public to speak to everyone and explain the  
14 importance and what our thinking was as a group. When we come to the  
15 public portion of the meeting, they can voice their opinion.  
16

17 C. **Roseanne Lombardo** would like to request from the Paulsboro Board of  
18 Education that they give an attendance record at every meeting of our  
19 Gibbstown kids that go to Paulsboro High School. **Dr. Foley** said we do  
20 request that every month as well as G.C.I.T. We do receive them from  
21 G.C.I.T. but not from Paulsboro.  
22

23 **11. CORRESPONDENCE**

24  
25 A. A thank you letter to the Board of Education and the Superintendent was  
26 received from Diane Shirley. (Attachment)  
27

28 **12. PUBLIC - AGENDA/NON-AGENDA ITEMS**

29  
30 This is the time when anyone from the public who wishes to speak to the Board  
31 may do so. Please state your name, address and phone number. The Board will  
32 hear your concerns. The Board may or may not take action this evening.  
33

34 The Board of Education recognizes the value of public comment on educational  
35 issues and the importance of allowing members of the public to express  
36 themselves on school matters of community interest. The Board will closely  
37 follow policy #0167, "Public Participation in Board Meetings". In order to permit  
38 the fair and orderly expression of such comment, the Board shall set aside a  
39 portion of every Board meeting, the length of the portion to be determined by the  
40 Board, for public comment on any school or school district issue that a member  
41 of the public feels may be of concern to the residents of the school district.  
42

43 **Jill Garren**, 219 North Ulmer Avenue, Gibbstown, NJ asked if the Pre-School  
44 teacher the board was considering hiring, would that be in place of a Guidance  
45 Counselor? **Dr. Foley** said either that or the Special Education position. We

1 cannot get all three positions. We would have to forfeit the Guidance Counselor  
2 position and go with one Guidance Counselor if we hire an additional Pre-School  
3 teacher and a Special Education Teacher. It was the previous Guidance  
4 Counselor that recommended utilizing the money for another Pre-School or  
5 Special Education teacher in place of hiring another Guidance Counselor.  
6 **Mrs. Garren** then wanted to talk about having Paulsboro representatives come  
7 and speak to the 8th graders about Paulsboro High School. A lengthy discussion  
8 occurred where it was decided to have information sent home in the Thursday  
9 folders. Also it was discussed to prepare for this during the 3rd marking period to  
10 come in sometime during the 4th marking period.

11  
12 **Lani Cole-Mitchell**, 506 West Broad Street, Gibbstown, NJ read a letter about  
13 issues she is seeing in the district. (A copy of her letter is attached.)  
14

15 **Jessica Folker DeTufo**, 907 Mullin Avenue, Gibbstown, NJ said she would  
16 like to see a reading specialist instead of another Pre-School teacher as her  
17 daughter did very well with a reading specialist.  
18

19 **Ashley Rastelli**, 142 Giammarino Avenue, Gibbstown, NJ wants to give kudos to  
20 **Dr. Wehrle** at Broad Street School for his help during their Field Day. She then  
21 went on to say that the PTO funded for a moon bounce house for Field Day but it  
22 was shut down before it was even used and she would like to know why? **Susan**  
23 **Vernacchio** said it was an insurance issue. **Scott Campbell** said the  
24 administration knew nothing about the moon bounce and the problem with this  
25 ride is it is considered an amusement ride as per the State of New Jersey. They  
26 have to be run by a certified individual. If the company doesn't provide that  
27 individual, he doesn't feel there is one staff member that would be comfortable  
28 staffing that ride and take the liability on their shoulders. The insurance company  
29 had already told the district that they will not cover any injuries occurring on that  
30 moon bounce. **John Goetaski** said he is in agreement with the decision the  
31 Board made on this, but he is wondering how the PTO got this moon bounce on  
32 our property without us knowing about it. He feels there is a miscommunication  
33 with that. **Mr. Campbell** said the district is not saying you can't have that ride,  
34 you just have to make sure the company provides someone certified to run it as  
35 our staff will not be doing that.  
36

37 **Bryan Nastase**, 45 East Vine Street, Gibbstown, NJ wanted to give a shout out  
38 to **Kate Caruso** who helped his son go from a first grade reading level to a fourth  
39 grade reading level. He then spoke about the Historical Society. He said there  
40 was a lot of stuff that was donated such as cabinets. He said the township is  
41 looking for a place to house these items from the Historical Society but he  
42 doesn't know how long that will take; possibly a year. **Mr. Nastase** then talked  
43 about the Pre-School and he doesn't want us to lose a Reading Specialist to fund  
44 another Pre-School class. He said we should focus on the kids that we are  
45 preparing for the next level.



1 **Jessica Folker DeITufo** spoke about retaliation on teachers who ask for support  
2 or resources. **Meghann Myers, Susan Vernacchio** and **Erin Herzberg** asked  
3 her to elaborate on what she means by retaliation. Is the teacher getting a bad  
4 review, evaluation or are they getting docked? The Board would like to know.  
5 **Mrs. Folker-DeITufo** said basically when a teacher asks for help, they are  
6 being told they are not doing a good job. When another teacher left for another  
7 job, she was being told that if she talked about why she was leaving, she would  
8 be labeled as a problem teacher. **Scott Campbell** said he has been listening to  
9 this for the last few months about how everyone is leaving this district. He sits  
10 with other administrators from surrounding districts, most recently at the  
11 convention and we aren't the only district that have teachers that have left.  
12 It is "free-agency" right now. This is the best teachers have had it for movement  
13 to other districts. If they are experienced teachers, they have a good bargaining  
14 chip. We recently lost a teacher back in the winter where the teacher moved to  
15 another district making \$20,000.00 more; we can't compete with that. **Mr.**  
16 **Campbell** said he even encouraged the person to go. He knows a person in one  
17 district in Camden County where the salaries are much higher. He was told they  
18 have openings for 11 vacancies and only five people showed up for the job fair  
19 to fill the vacancies. People don't want to be teachers anymore. It could be  
20 because #1, they don't feel supported by the Administration, #2, they don't  
21 get any support from the parents, #3, the kids are a mess. That is his take  
22 on it. There are a lot of retired teachers that if you asked them if they would get  
23 back into the field and he would bet a high majority of them would not teach  
24 again. A lot of districts are experiencing shortages and are just trying to fill seats.  
25 **Mr. Campbell** said it is frustrating to hear that we are the only district this is  
26 happening to. Every district, Paulsboro, Logan Township, East Greenwich, a lot  
27 of districts, are having their own special problems. But to hear people come to  
28 the Board meeting month after month and say we are the only district this is  
29 happening in is very unfair.

30  
31 **Lani Cole-Mitchell** said she knows the Board is doing the best job that they  
32 possibly can. She transferred her daughter from a private school setting and she  
33 is doing much better at Broad Street School. But her concern is for her  
34 daughter's future. She is going off of what **Mr. Nastase** said; what can we do as  
35 parents to help? She said the PTO did an outstanding job raising funds and  
36 trying to organize dances and trying to have extra-curricular activities that go  
37 along with the academic portion. **Mr. Campbell** said he wanted to speak on her  
38 previous issue about field trips being cut; he said field trips were never cut. In  
39 regard to a Kindergarten graduation, in all of my 24 years here as Business  
40 Administrator, we have never, ever had a Kindergarten graduation. It was "out  
41 there" that the Administration said you couldn't have graduation. He went on to  
42 say that a requisition or a use of facilities from the PTO for a Pre-School or  
43 Kindergarten graduation never came across his desk in the Business Office. **Ms.**  
44 **Cole-Mitchell** then said with field trips, her daughter didn't go anywhere. The  
45 field trip came to the school. She understands buses are expensive but she

1 remembers as a kid, her parents would pay for the field trips. **Dr. Foley** said that  
2 the district has to pick up the cost for the free/reduced lunch students who  
3 couldn't afford to pay for the trip. That cost comes back to the district. **Ms. Cole-**  
4 **Mitchell** said she would be willing to help out a student with that. So again, she  
5 is saying, what can we, as parents, work with the Board to make sure these  
6 things happen? **Mrs. Herzberg** said it is on our radar and we are already talking  
7 about field trip policies and planning and how it is going to look going forward.  
8 She thinks it is phenomenal to see what the PTO has done to help the school  
9 district and the kids because that is the bottom line. **Ms. Cole-Mitchell** said she  
10 is grateful and doesn't want to come off as anything but grateful. **Mr. Campbell**  
11 said he doesn't take anything personal and doesn't take it as an attack but it is  
12 just an explanation of the facts and he wants that on record.

13  
14 **Andrew Chapkowski** said that parents should set a goal, figure out what the  
15 cost for administration and work towards that goal. He said he will be there to  
16 help them out.

17  
18 **Susan Vernacchio** said the district will start a "Strategic Plan" in September. A  
19 Strategic Plan basically is "what can we do next"? "What is our vision"? It is run  
20 by our association who will work with us to help guide us with different ideas. We  
21 start with small groups and then eventually those groups come together as one  
22 group. **John Goetaski** said it is "aligning what the community wants to see and  
23 what the Board and the Administration is going to do". We need the community  
24 to help.

25  
26 **Joann Parker**, 110 Mellon Avenue, Gibbstown, NJ said the exodus of people  
27 and the allure of more money is not what is motivating these teachers to leave.  
28 There should be informal board meetings with representatives from the G.T.E.A.  
29 where the teachers would be able to express their concerns without fear of  
30 retaliation. **Susan Vernacchio** and **Erin Herzberg** said they would love to be a  
31 part of that and asked **Patty New** (President of the G.T.E.A.) to set it up.

32  
33 **Irma Stevenson**, Paulsboro, NJ said we need communication between  
34 Gibbstown and Paulsboro. She knows kids can go wherever they want for high  
35 school but she would like to keep as many Gibbstown kids as possible to get  
36 them to go to Paulsboro High School. **Dr. Foley** asked her if she would like to be  
37 the liaison between Gibbstown and Paulsboro to which **Mrs. Stevenson** was  
38 delighted.

39  
40 **13. EXECUTIVE SESSION**

41  
42 Pursuant to certain requirements of the *Open Public Meetings Act, N.J.A.C. 10:4-*  
43 *6, et seq.*, which provides that an Executive Session, not open to the public, may  
44 be held for certain specified purposes when authorized by Resolution. The  
45 Board of Education for Greenwich Township, assembled in public session on

1 **June 13, 2023**, hereby resolves that an Executive Session closed to the public  
2 shall be held on **June 13, 2023** at **8:07 p.m.** in the Nehaunsey Middle  
3 School library, located at 415 Swedesboro Road, Gibbstown, New Jersey, for  
4 discussion of certain matters which relate to items authorized by *Open Public*  
5 *Meetings Act, (N.J.A.C. 10:4-12b)* to be discussed in closed session.  
6

7 Motion: (Chapkowski/Herzberg) to enter into Executive Session at 8:07  
8 p.m. to discuss the following:  
9

|                                     |   |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:  |
| <input type="checkbox"/>            | Matters in which the release of information would impair the right to receive government funds, and specifically:   |
| <input type="checkbox"/>            | Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:   |
| <input type="checkbox"/>            | Matters concerning negotiations, and specifically:  |
| <input type="checkbox"/>            | Matters involving the purchase of real property and/or the investment of public funds, and specifically:  |
| <input type="checkbox"/>            | Matters involving the real tactics and techniques utilized in protecting the safety and property of the public; and specifically:   |
| <input type="checkbox"/>            | Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:  |
| <input type="checkbox"/>            | Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: |
| <input type="checkbox"/>            | Matters involving quasi-judicial deliberations, and specifically:   |

10  
11 It is anticipated that such matters may be disclosed to the public upon the  
12 determination of the Board that the applicable exception no longer applies and  
13 the public interest will no longer be served by such confidentiality.  
14

15 Motion carried by unanimous voice vote.

16  
17 Motion: (Lombardo/Myers) to adjourn the Executive Session and  
18 return to the Regular meeting at 9:10 p.m.

19  
20 Motion carried by unanimous voice vote.

21  
22 **14. PROFESSIONAL SERVICES RESOLUTION**

23  
24 Motion: (Chapkowski/Lombardo) to approve the following:

1  
2 A. The approval of the following professional services contract until June 30,  
3 2024:  
4

|  |                     |
|--|---------------------|
| Architect of Record - Garrison Architects            |                     |
| Auditor - Bowman & Company, LLP                      | \$31,000.00         |
| Health Benefits Broker - Hardenbergh Insurance Group |                     |
| Insurance Agent - Hardenbergh Insurance Group        |                     |
| Solicitor - Weiner Law Group                         | \$165.00 per hour   |
| School Physician - David Koerner, D.O.               | \$4,800.00 annually |
| Engineering Services - Colliers Engineer & Design    |                     |

5  
6 1. **Resolution - Contract Execution**

7  
8 **WHEREAS**, funds are available for this purpose; and

9  
10 **WHEREAS**, the Local Public Contracts Law, (*N.J.S.A.*  
11 *18A:18-5 et. seq*) no longer requires that the resolution authorizing the  
12 award of contracts for "Professional Services" be bid competitively.

13  
14 **NOW, THEREFORE, BE IT RESOLVED**, by the Board of  
15 Education of Greenwich, County of Gloucester and State of New Jersey,  
16 as follows:

- 17  
18 a. The President and Secretary are hereby authorized and  
19 directed to execute contracts until June 30, 2024:  
20
- 21 • Bowman & Company, LLP for auditing and accounting
  - 22 services
  - 23 • Weiner Law Group for legal representation
  - 24 • Hardenbergh Insurance Group for Health Benefits
  - 25 • Hardenbergh Insurance Group for insurance agent
  - 26 • Garrison Architects for Architect of Record
  - 27 • Dr. David Koerner, D.O. for School Health Physician
  - 28 • Collier Engineering & Design
- 29

30 The above contracts are awarded without competitive bidding as a  
31 "Professional Service" under provisions of the Local Public Contracts Law  
32 because the above persons or firms named are licensed to practice a  
33 recognized profession in the State of New Jersey, as above states, and  
34 further such services to be performed cannot be bid competitively because  
35 it is impossible to prepare specifications for same in accordance with the  
36 above-captioned statutes.

1  
2 Motion carried by unanimous roll call vote.

3  
4 Motion: (Vernacchio/Herzberg) to approve the following:

5  
6 **2. Transfer of Current Year Surplus to Maintenance Reserve**

7  
8 **WHEREAS**, *N.J.S.A. 18A:21-2* and *N.J.S.A.*  
9 *18A:7G-13* permit a Board of Education to establish and deposit  
10 into certain reserve accounts at year end, and

11  
12 **WHEREAS**, the aforementioned statutes authorize  
13 procedures, under the authority of the Commissioner of Education, which  
14 permits a Board of Education to transfer anticipated excess current  
15 revenue or unexpended appropriations into reserve accounts during the  
16 month of June by board resolution, and

17  
18 **WHEREAS**, the Greenwich Township Board of  
19 Education wishes to deposit anticipated current year surplus into a  
20 Maintenance Reserve account at year end, and

21  
22 **WHEREAS**, the Greenwich Township Board of  
23 Education has determined that up to \$150,000.00 is available for such  
24 purpose of transfer;

25  
26 **NOW, THEREFORE, BE IT RESOLVED**, by the  
27 Greenwich Township Board of Education that it hereby authorizes the  
28 district's Business Administrator to make this transfer consistent with all  
29 applicable laws and regulations.

30  
31 **3. Transfer of Current Year Surplus to Capital Reserve**

32  
33 **WHEREAS**, *N.J.S.A. 18A:21-2* and *N.J.S.A.*  
34 *18A:7G-13* permit a Board of Education to establish and deposit into  
35 certain reserve accounts at year end, and

36  
37 **WHEREAS**, the aforementioned statutes authorize  
38 procedures, under the authority of the Commissioner of Education, which  
39 permits a Board of Education to transfer anticipated excess current  
40 revenue or unexpended appropriations into reserve accounts during the  
41 month of June by board resolutions, and

42  
43 **WHEREAS**, the Greenwich Township Board of  
44 Education wishes to deposit anticipated current year surplus into a Capital  
45 Reserve account at year end, and

1  
2                                     **WHEREAS**, the Greenwich Township Board of  
3 Education has determined that up to \$150,000.00 is available for such  
4 purpose of transfer;  
5

6                                     **NOW, THEREFORE, BE IT RESOLVED**, by the  
7 Greenwich Township Board of Education that it hereby authorizes the  
8 district’s Business Administrator to make this transfer consistent with all  
9 applicable laws and regulations.

10  
11                     Motion carried by unanimous roll call vote.

12  
13 **15. ADJOURNMENT**

14  
15                     Motion:             (Chapkowski/Goetaski) to adjourn the meeting at 9:12 p.m.

16  
17                     Motion carried by unanimous voice vote.

18  
19  
20   Respectfully submitted,

21  
22  
23  
24  
25   \_\_\_\_\_  
26   Scott A. Campbell, Board Secretary

27  
28  
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41  
42             The next Board of Education Regular Meeting is scheduled for Tuesday, August 8, 2023  
43 at 6:30 p.m.

44  
45 **THERE IS NO JULY MEETING.**

1  
2  
3  
4