



LWCS MTSS ACADEMIC *checklist*

TIER 2 (30 MINUTES DAILY 3-5 STUDENTS)

- PARENT NOTIFICATION TO START MTSS
- PARENT MEETING NOTICE (10 DAYS)
- HOLD PROBLEM SOLVING TEAM MTG.
- SET UP ACADEMIC DATA FORM
- COLLECT 4-6 WK. OF TIER 2 DATA
- DO MTG. NOTICE FOR TIER 2 REVIEW

QUESTIONS FOR PST ARE BELOW:

- DO WE KEEP OR MODIFY INTERVENTIONS BASED ON DATA? USE TIER 2 REVIEW WORKSHEET & ACADEMIC PROGRESS MONITORING INTERVENTION PLAN
- STUDENT STAYS IN TIER 2
- STUDENT MOVES TO TIER 3
- FOCUS UPLOADS/GREEN FOLDER

TIER 3 (30-45 MINUTES DAILY 1-3 STUDENTS)

- START TIER 3 INTERVENTIONS
- BEGIN TIER 3 INTERVENTIONS 4-6 WK
- PARENT MTG. NOTICE (10 DAYS)
- HOLD PST TEAM MEETING
- DO MTSS TIER 3 REVIEW WORKSHEET & ACADEMIC INTERVENTION PLAN
- COMPLETE PERMISSION TO SCREEN

PST DETERMINES THE NEXT STEPS:

- DO WE KEEP OR MODIFY INTERVENTIONS BASED ON DATA? USE TIER 3 WORKSHEET POSITIVE RESPONSE (CIRCLE RESPONSE) QUESTIONABLE, OR POOR RESPONSE
- STAY T. 3, BACK TO 2 OR T. 1, OR EVALUATE? (SELECT ONE)
- FOCUS UPLOADS/GREEN FOLDER

MOVING TO EVALUATION & ESE ELIGIBILITY

- PARENT MTG. NOTICE (10 DAYS)
- HOLD PST MEETING W/ EVALUATORS
- SIGN A CONSENT TO EVALUATE
- INITIATE INITIAL REFERRAL UNDER THE STUDENT SERVICES TAB

- COMPLETE THE SET TRACKING 60 DAY TIMELINE TO EVALUATE HAS STARTED. ONCE YOU RECEIVE THE SIGNED CONSENT DOCUMENT ON THE STUDENT SERVICES TAB, THE ESE COORDINATOR WILL MONITOR AND SCHEDULE THE ELIGIBILITY MEETING.

MTSS WITH AN ESE STUDENT

- CONTINUE TIER 2
- CONTINUE TIER 3
- MONITOR PRESENT LEVELS AND RESPONSE TO INTERVENTIONS AND ADJUST AS NEED.

- THE IEP IS IN ADDITION TO THE TIERED INTERVENTIONS BUT MEETINGS & FORMS ARE NOT REQUIRED.