

New Milford Board of Education
Policy Sub-Committee Special Meeting Minutes
May 7, 2024
Sarah Noble Intermediate School Library Media Center

RECEIVED
TOWN CLERK
2024 MAY -9 P 2:43
NEW MILFORD, CT

Present:	Mrs. Leslie Sarich, Chairperson Mrs. Tammy McInerney Mr. Dean Barile
Absent:	

Also Present:	Dr. Janet Parlato, Superintendent of Schools Ms. Holly Hollander, Assistant Superintendent Dr. JeanAnn Paddyfote, Project-Based Employee on Google Meet
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1.	Call to Order The New Milford Board of Education Policy Sub-Committee was called to order at 6:45 pm by Mrs. Leslie Sarich, Chairperson.	Call to Order
2.	Public Comment None	Public Comment None
3.	Discussion and Possible Action A. Bylaws Recommended for Initial Review <ol style="list-style-type: none"> 1. 9000 Role of Board and Members 2. 9001 Officers 3. 9002 Official Duties—Chairperson 4. 9003 Official Duties—Vice Chairperson 5. 9004 Official Duties—Secretary 6. 9006 Removal of Board Officers 7. 9007 Code of Conduct for Board Members 8. 9008 Reimbursement of Board Members' Expenses 9. 9009 Oath of Office 10. 9010 Formulation, Adoption, Amendment or Deletion of Bylaws 11. 9011 Formulation, Adoption, Amendment or Deletion of Policies 12. 9012 Formulation, Adoption, Amendment or Deletion of Administrative Regulations 	Discussion and Possible Action A. Bylaws Recommended for Initial Review <ol style="list-style-type: none"> 1. 9000 Role of Board and Members 2. 9001 Officers 3. 9002 Official Duties—Chairperson 4. 9003 Official Duties—Vice Chairperson 5. 9004 Official Duties—Secretary 6. 9006 Removal of Board Officers 7. 9007 Code of Conduct for Board Members 8. 9008 Reimbursement of Board Members' Expenses 9. 9009 Oath of Office

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	<p style="text-align: center;">13. 9013 Suspension of Policies, Bylaws or Administrative Regulations</p> <p style="text-align: center;">14. 9014 Board Committees</p> <p>9000: Mrs. Sarich asked if this replaces 9000 B and C. Dr. Paddyfote stated yes.</p> <p>Mrs. McInerney asked if the board elects or hires the Superintendent. Dr. Parlato stated they elect the Superintendent.</p> <p>9001: Mrs. McInerney asked about the time frame from when a board member is sworn in and when the officers are elected. Mrs Sarich stated the elections are in November. New members are sworn in on the first Tuesday in December, and officers are elected the 3rd week of the month. Dr. Paddyfote stated it is when your term begins, usually December 1st. Mrs. McInerney stated she wanted to make sure it is clear because once sworn in there is only one month to elect new officers.</p> <p>9002 and 9003: No discussion</p> <p>9004: Mrs. McInerney stated she would like language included regarding the Assistant Secretary. The board has one, but it is not required. She asked for it to read that the Assistant Secretary takes on the role of Secretary when the Secretary is absent.</p> <p>9006: Mrs. McInerney asked Dr. Paddyfote if it used to be a 2/3 vote and is now a majority vote. Dr. Paddyfote stated it is changing to a majority vote, if not a state mandate, it is considered best practice. Mrs. McInerney stated she wants the</p>	<p>10. 9010 Formulation, Adoption, Amendment or Deletion of Bylaws</p> <p>11. 9011 Formulation, Adoption, Amendment or Deletion of Policies</p> <p>12. 9012 Formulation, Adoption, Amendment or Deletion of Administrative Regulations</p> <p>13. 9013 Suspension of Policies, Bylaws or Administrative Regulations</p> <p>14. 9014 Board Committees</p>
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	<p>board to know of the change when it is reviewed in May and voted on in June.</p> <p>9007, 9008, 9009: No discussion</p> <p>9010: Mrs. McInerney noted that the board had to see something 3 times before voting on it, but now it is only 2 times. Mrs. Sarich stated she would make the board aware of the change.</p> <p>9011, 9012: No discussion</p> <p>9013: Mrs. McInerney asked for an example of when a policy or a bylaw would be suspended. Dr. Paddyfote stated it was done during the pandemic. The board had to adopt new policies during the pandemic because there was no language regarding remote meetings, etc.</p> <p>9014: Mrs. Sarich asked if 9130 was being deleted. Dr. Paddyfote explained the June meeting will have another list of policies. 9130 is being retained but will be under a different number.</p> <p><i>Mrs. McInerney moved to bring the policies listed in 3.A to the full board for initial review in June. Seconded by Mr. Barile.</i></p> <p>B. Bylaws Not Required, but the Board May Wish to Retain Them after Review for Compliance</p> <ol style="list-style-type: none"> 1. 9005 Role of the Board and Its Members (Integrity) 2. 9115 Annual Organizational Meeting of the Board 3. 9125 Attorney 4. 9132 Standing Committees 5. 9150 Board Consultants 	<p>Motion made and passed unanimously to bring the policies listed in 3.A to the full board for initial review in June.</p> <p>B. Bylaws Not Required, but the Board May Wish to Retain Them after Review for Compliance</p> <ol style="list-style-type: none"> 1. 9005 Role of the Board and Its Members (Integrity) 2. 9115 Annual Organizational Meeting of the Board 3. 9125 Attorney
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	<p>6. 9160 Student Involvement in Decision Making</p> <p>7. 9230 Orientation of New Board Members</p> <p>8. 9240 Board Member Development</p> <p>9. 9271 Code of Ethics</p> <p>10. 9325.2 Order of Business</p> <p>11. 9400 Monitoring Products and Processes (Self-Evaluation)</p> <p>12. 9410 Public Announcements and Accomplishments</p> <p>13. 9420 Recognition of Accomplishments by Citizens, Students, Staff Members or the Board</p> <p>9005: No discussion</p> <p>9115: Dr. Parlato stated this is a practice. Mrs. McInerney suggested moving it to a regulation.</p> <p>9125: Dr. Parlato recommended keeping. Dr. Paddyfote suggested changing the title to "Selection and Appointment of Board Council."</p> <p>9132: Mrs. Sarich asked if this is the same as 9014. Dr. Paddyfote stated 9014 and 9132 are slightly different and 9132 will need modification if it is kept. Mrs. McInerney suggested making it a regulation.</p> <p>9150: Mrs. Barile asked how a consultant would be utilized by the board. Dr. Parlato stated it could be used in a situation of the Chairperson organizing a retreat. Mrs. Sarich suggested it be removed.</p> <p>9160, 9230, 9240: Mrs. McInerney stated these should be regulation.</p>	<p>4. 9132 Standing Committees</p> <p>5. 9150 Board Consultants</p> <p>6. 9160 Student Involvement in Decision Making</p> <p>7. 9230 Orientation of New Board Members</p> <p>8. 9240 Board Member Development</p> <p>9. 9271 Code of Ethics</p> <p>10. 9325.2 Order of Business</p> <p>11. 9400 Monitoring Products and Processes (Self-Evaluation)</p> <p>12. 9410 Public Announcements and Accomplishments</p> <p>13. 9420 Recognition of Accomplishments by Citizens, Students, Staff Members or the Board</p>
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	<p>9271: Mrs. McInerney stated this gives board members the ability to understand their role.</p> <p>9325.2 Dr. Paddyfote stated when the board votes in June there will be a Bylaw she will embed this into.</p> <p>9400: Mrs. Barile stated it would be good to have someone, not on the board, but always in attendance do the review. Mrs. McInerney stated this should be a practice.</p> <p>9410, 9420: Mrs. Sarich stated these should be regulation.</p> <p><i>Mr. Barile moved to bring the following policies to the full board for initial review in June:</i> <i>9005 with recommendation to keep</i> <i>9115 with recommendation to move to regulation</i> <i>9125 with recommendation to keep but change the title</i> <i>9132 with recommendation to move to regulation</i> <i>9150 with the recommendation to remove</i> <i>9160 with recommendation to move to regulation</i> <i>9230 with recommendation to move to regulation</i> <i>9240 with recommendation to move to regulation</i> <i>9271 with recommendation to keep</i> <i>9325.2 with recommendation to keep but embed with new policy</i> <i>9400 with recommendation to move to regulation</i> <i>9410 with recommendation to move to regulation</i> <i>9420 with recommendation to move to regulation</i> <i>Seconded by Mrs. McInerney.</i></p>	<p>Motion made and passed unanimously to bring the following policies to the full board for initial review in June: 9005 with recommendation to keep 9115 with recommendation to move to regulation 9125 with recommendation to keep but change the title 9132 with recommendation to move to regulation 9150 with the recommendation to remove 9160 with recommendation to move to regulation 9230 with recommendation to move to regulation 9240 with recommendation to move to regulation 9271 with recommendation to keep 9325.2 with recommendation to keep but embed with new policy 9400 with recommendation to move to regulation 9410 with recommendation to move to regulation 9420 with recommendation to move to regulation</p>
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	<p>C. Bylaws Recommended for Deletion Upon Approval of Bylaws in Item A.</p> <ol style="list-style-type: none"> 1. 9000 Role of the Board and Member (Powers, Purposes, Duties) 2. 9010 Limits of Authority 3. 9012 Legal Responsibilities of Boards of Education 4. 9020 Public Statements 5. 9030 Commitment to Democratic Principles in Relation to Community, Staff, Students 6. 9040 Board-Related Responsibilities 7. 9110 Number of Members Terms of Office, Oath of Office 8. 9120 Term of Office for Board Officers 9. 9121 Role of the Chairperson 10. 9122 Office of the Vice Chairperson 11. 9123 Role of the Secretary 12. 9131 Committee of the Whole 13. 9140 Board Representatives 14. 9221 Filling Vacancies on the Board 15. 9222 Resignation/Removal from Office/Censure 16. 9250 Remuneration and Reimbursement 17. 9260 Board Member Protection 18. 9311 Policies 19. 9313 Formulation/Adoption/Amendment of Administrative Regulations 20. 9314 Suspension of Policies, Bylaws, and Regulations <p>Mrs. McInerney noted that these have all been embedded somewhere else.</p>	<p>C. Bylaws Recommended for Deletion Upon Approval of Bylaws in Item A.</p> <ol style="list-style-type: none"> 1. 9000 Role of the Board and Member (Powers, Purposes, Duties) 2. 9010 Limits of Authority 3. 9012 Legal Responsibilities of Boards of Education 4. 9020 Public Statements 5. 9030 Commitment to Democratic Principles in Relation to Community, Staff, Students 6. 9040 Board-Related Responsibilities 7. 9110 Number of Members Terms of Office, Oath of Office 8. 9120 Term of Office for Board Officers 9. 9121 Role of the Chairperson 10. 9122 Office of the Vice Chairperson 11. 9123 Role of the Secretary 12. 9131 Committee of the Whole 13. 9140 Board Representatives 14. 9221 Filling Vacancies on the Board 15. 9222 Resignation/Removal from Office/Censure 16. 9250 Remuneration and Reimbursement
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			<p>17. 9260 Board Member Protection</p> <p>18. 9311 Policies</p> <p>19. 9313 Formulation/ Adoption/ Amendment of Administrative Regulations</p> <p>20. 9314 Suspension of Policies, Bylaws, and Regulations</p>
		<p><i>Mrs. McInerney moved to delete the Bylaws Recommended for Deletion listed in 3.C to be deleted upon the approval of Bylaws in item A. Seconded by Mr. Barile.</i></p>	<p>Motion made and passed unanimously to delete the Bylaws Recommended for Deletion listed in 3.C to be deleted upon the approval of Bylaws in item A.</p>

4.		<p>Public Comment None</p>	<p>Public Comment</p>
5.		<p>Adjourn <i>Mr. Barile moved to adjourn the meeting at 7:19 pm, seconded by Mrs. McInerney and passed unanimously.</i></p>	<p>Adjourn Motion made and passed unanimously to adjourn the meeting at 7:19 pm.</p>

Respectfully Submitted,



Mrs. Leslie Sarich, Chairperson