

Minerva Central School District  
Board of Education  
Regular Monthly Meeting Agenda - June 13, 2024

*To prepare students to succeed as responsible citizens in an ever-changing world, Minerva Central School, in partnership with the community, will provide an individualized, well-rounded education in order to build a strong foundation for personal growth and life-long learning.*

***Date: Thursday June 13, 6:30PM***

**Call to Order and Pledge of Allegiance**

**Request to Enter Executive Session**

- *CSE/CPSE/504 Recommendations*
- *Contract Negotiations*

**Open Session - Public Comment**

**Reports**

1. Superintendent/Principal
2. Curriculum & Instruction

**Regular Session - Agenda**

1. **Reading and Approval of Minutes**
  - a. Budget Hearing -May 14, 2024
  - b. Regular Meeting- May 14, 2024
  - c. Special Board Meeting- May 21, 2024
2. **Financial Reports / Treasurer's Items**
  - a. Treasurer's Report
  - b. Warrant #24
  - c. Budget and Revenue Status
  - d. Extra Classroom Report
3. **Correspondence**
  - a. Letter of request for Non-Resident Student Enrollment- J. Secor
  - b. Letter of request for Non-Resident Student Enrollment- E. Corcoran
  - c. Letter of request for Non-Resident Student Enrollment-M. Johnson
4. **New Business**
  - a. Permission to perform end-of-year budget transfers, as needed.
  - b. Permission to use the Employee Benefit Accrued Liability Reserve account for the current liability.

- c. Permission to use the Employee Benefit Accrued Liability Reserve account for the maximum liability.
- d. Permission to fund Capital Reserve for Bus Purchases in the amount of \$100,000
- e. Permission to fund Employee Retirement System Reserve in the amount of \$30,000
- f. Permission to fund the Teachers Retirement Reserve in the amount of \$33,618.57
- g. Action to close the student activities account for the Class of 2024 and to donate the balance of funds to the Class of 2025.
- h. Action to appoint Matthew Brown as the Elementary Cross Country Coach(Kids on the Run) for the Spring 2024 Season.
- i. BE IT RESOLVED that the Board of Education of the Minerva Central School District, upon the recommendation of the Superintendent of Schools, hereby appoints Jody Hyatt to the tenure position of Coordinator of Student Services and Instructional Support, effective July 1st, 2024.
- j. BE IT RESOLVED that the Board of Education of the Minerva Central School District hereby accepts the recommendation of the Superintendent to appoint Lisa Fabin to a term position as a Reading Teacher (Step 20 Masters plus any previous inservice credit \$675) Mrs. Fabin's appointment will be effective September 1, 2024, and will continue until January 31, 2025 unless sooner terminated by the Board.
- k. BE IT RESOLVED that the Board of Education of the Minerva Central School District hereby accepts the recommendation of the Superintendent to appoint Edward Corcoran to a term position as a Technology Teacher (Masters Step 11) Mr. Corcoran's appointment will be effective September 1, 2024, and will continue for the 2024-2025 school year unless sooner terminated by the Board.
- l. BE IT RESOLVED, that the Board of Education of the Minerva Central School District, does hereby appoint Robin Green as a Cook-Manager, 10 month, 52-week probationary appointment effective July 1, 2024. Pay and benefits shall be as set forth in the CSEA collective bargaining agreement.
- m. BE IT RESOLVED, that the Board of Education of the Minerva Central School District, does hereby appoint Amber Mulligan as a Assistant Cook-Manger/Food Service Helper 10 month and Cleaner 2 months (July/August), 52-week probationary appointment effective July 1, 2024. Pay and benefits shall be as set forth in the CSEA collective bargaining agreement.

- n. BE IT RESOLVED, that the Board of Education of the Minerva Central School District does hereby appoint Nicole Owens as a Custodian/Bus driver as per CSEA contract (Step 4/CDL). In accordance with Civil Service Rules, such an appointment is a probationary appointment in effect for 52 weeks, effective September 1, 2024. Pay and benefits shall be as set forth in the CSEA collective bargaining agreement.
- o. BE IT RESOLVED, that the Board of Education hereby amends the action taken at the September 14, 2023 Board of Education meeting and approves Ashley Christian as Advisor for the Class of 2026 and Danielle Vanderwarker as Volunteer Advisor for the Class of 2026. This resolution shall supersede all prior resolutions regarding this matter.
- p. Action to appoint Colleen Fuller Summer Enrichment Teacher, per contract salary, effective July 8th, 2024- August 8, 2024 (if numbers deem position needed)
- q. Action to appoint Matt Brown Summer Enrichment Teaching Assistant, per contract salary, effective July 8th, 2024- August 8, 2024 (if numbers deem position needed)
- r. Action to appoint April Williams Summer Enrichment Teacher Aide, per contract salary, effective July 8th-August 8th, 2024(if numbers deem position needed)
- s. Action to appoint Amy Scott Summer Enrichment Teacher, per contract salary, effective July 8th, 2024- August 8, 2024 (if numbers deem position needed)
- t. Action to accept the amended contract of Cortney McCauliffee Business Manager, Dated July 1, 2021 - June 30, 2025 (amended May 22, 2024).
- u. Action to accept the amended contract of Jody Hyatt Coordinator of Student Services and Instructional Support,originally dated July 9, 2020, amended May 22nd, for the 2024-2026 school years 2024 school years.
- v. Action to approve the request for Non-Resident Student Enrollment for the 2024-2025 school year:
  - i. Liakai Secor
  - ii. Wyatt Jarvis
  - iii. Penelope Kushi
- w. District Wide Safety Plan to be posted on the website with a 30 day public comment period.

## 6. CPSE/ CSE / 504

Committee	Type of Meeting	Date of Meeting	Student ID
CPSE	Initial Eligibility	5/1/2024	7742
CSE	Annual Review	5/8/2024	7713
CSE	Annual Review	5/9/2024	7496
CSE	Annual Review	5/9/2024	7732
CSE	Annual Review	5/9/2021	7479
CSE	Reevaluation/Annual Review	5/15/2024	7565
CSE	Annual Review	5/15/2024	7549
CSE	Annual Review	5/15/2024	7533
CSE	Reevaluation/Annual Review	5/15/2024	7666
CSE	Annual Review	5/22/2024	7682
CSE	Annual Review	5/23/2024	7697
CSE	Annual Review	5/29/2023	7648
CSE	Annual Review	5/29/2024	7463
CSE	Reevaluation/Annual Review	5/29/2023	7494
CSE	Reevaluation/Annual Review	5/30/2024	7686
CSE	Annual Review	5/30/2024	7497
CSE	Annual Review	6/5/2024	7574

### Open Session - Public Comment

### Request to Enter Executive Session

- *Contract Negotiations*

### Adjournment