

DRAFT – Unofficial Until Approved

Meeting Minutes 9/11/2014

The Governing Board of the Tanque Verde Unified School District #13, Pima County, Tucson, Arizona held a Regular Session on September 11, 2014 in the Board Room, at the Tanque Verde Unified School District Administrative Office, 2300 N. Tanque Verde Loop Rd., Bldg. #1, and Tucson, Arizona 85749. The meeting was called to order at 7:04 p.m.

1. ROLL CALL

Board Members present:

Mrs. Claire Place, President

Mr. Carlos Ruiz, Board Clerk

Mr. Steven Auslander, Board Member

Dr. Peter Livingston, Board Member (arrived @ 7:21)

Mr. Jeffrey Neff, Board Member (absent)

Madisyn Clausen, Student Board Member (absent)

Administrative Staff:

Dr. Doug Price, Superintendent

Mr. Adam Hamm, Business Manager

2. APPROVAL OF AGENDA

MOTION: Mr. Ruiz made a motion to approve the Agenda. Mrs. Place seconded; the motion carried unanimously.

3. REPORTS

- **Student Board Report** – Ms. Madisyn Clausen submitted a written report:

Past

TVHS hosted their first Back-to-School dance and it was very fun. Boys cross country got 2nd place against Tucson High and Pueblo High on Sept. 4th. Girls got first overall. Swim team had their first meet on Thursday Sept. 4th. A blood drive was hosted on Sept. 5th. Many of the students and school staff participated. EGJHS student council held elections last week (9/2-9/5) and has elected all new officers, including Mason Yin as president. Flag football, volleyball, and cross country won their contests against Sierra Middle School on Sept. 2nd. ACES was visited by a nurse, an engineer, firefighters, and an entrepreneur during Career Day last week (9/2- 9/5).

Present

All of the fall sports at both the high school and the middle school have had their first games and are starting to get into their seasons.

Future

ACES is working toward starting their greenhouse and some other gardening projects with grants they have received. Their back to school BBQ is on Sept. 19th. TVHS will be celebrating National School Spirit Day on Sept. 12. Homecoming plans are currently being finalized. It is set to take place during the week of October 20th. The seventh grade Catalina Island trip at EGJHS has added more spots this year so a larger number of students will be able to go on the trip!

- **Superintendent's Report –**

Career Day – Dr. Price reported that the Career Day feedback has been positive from the presenters, the students, the teachers and the administrators. This event was successful because the school staffs were very flexible in the scheduling and the presenters were comfortable in sharing with the students. The school district is looking to make this an annual event. Mr. Rocky Ferrell put forth a great deal of effort in soliciting community members to share their career stories with our students.

Community Make a Difference Day – Make a Difference Day (MADD) is on October 25 2014. We will be working with Eller College, the LDS Church and other local churches. Next week we will be finalizing the details. The site principals are working on their project lists, and Mr. Barrios is helping coordinate the activities for that day.

McDonalds Volunteer Day – September 15 we will have between 6 McDonald's employees/volunteers working on the EGJHS/Baptist Church Park, doing some clean up and planting.

Mr. Auslander suggested two MADD project for the high school: 1) Repainting the Hawk Logo that has faded at the outside, main entrance to the HS MPR; and 2) re-do the post on the southeast side of 100 Building that is weathered and has deteriorated Mr. Ruiz asked if anyone has a digital logo of the TV Hawk. He suggested the students create a template and come to his metal shop where they could cut out a metal version of the logo using his plasma metal cutter. Dr. Price will speak with Mr. Davis and/or Mr. Lantz about this possibility.

Annual Audit Update – Dr. Price asked Mr. Hamm to report on the auditors findings. Mr. Hamm indicated the auditor had some minor findings during this year's annual audit. Mr. Hamm noted that one finding had to do with language that was not present in our current IT policy regulation. The language is specific to IT emergency and disaster recovery planning. Mr. Hamm will bring an updated regulation to the Board for their consideration at the next Board meeting. Dr. Price assured the board that our current policy is appropriate but that the language in a regulation is what the auditor is looking for. Our policy has been submitted for E-Rate compliance and has been approved. The emergency and disaster recovery language will be added in a second regulation to our current IT policy. Mr. Hamm continued by saying the auditors will return in December at which time they will be reviewing our Capital Assets.

Mrs. Place added she was interviewed by auditor Mr. Neil Galassi. She noted that she had never been subject to an auditor's interview noting this to Mr. Galassi. He indicated this is normal/standard procedure in public school audits, but not a mandatory one. Dr. Price added he, too, was interviewed by the auditor. Dr. Price explained that in past audits, Mr. O'Shea, former Business Manager, would fulfill the role of addressing the auditor's questions at the exit interview. Mrs. Place stated Mr. Galassi offered to have the auditors come to a

Board meeting and present their findings – something Board members will consider. In closing, Mrs. Place shared that Mr. Galassi was very complimentary of Mr. Hamm and the TVUSD Business Office staff in making all requested documentation available at this week's audit.

Fall Preschool Screening is Wednesday, Sept. 24, 2014 from 8:30 to 11:30 at the district office.

- **Enrollment update** – Mr. Hamm reported the current enrollment is 2080, an overall decrease of nine (9) students from last month. The decrease in students was primarily at the high school, specifically the 9th grade, which is to be expected within first month of school. He noted that enrollment should level off now that all schools are in session and parents and students have made their selections for the school(s) the students will attend.
- **District Report Card** – Mr. Hamm reported we are on target, we're at about the same place we were last year. We are still waiting for funding to come through; it's still early in the year.
- **Legislative update** – In Mr. Neff's absence, Dr. Price reported he will be attending an EFRG meeting tomorrow. At the meeting they will be setting priorities; he asked Board members what priorities they'd like to see:

The future of District Sponsored Charter Schools
Special Education Funding
Maintaining Tax Credit Donation Eligibility

Whoever is in power after the election will have an impact on state education priorities.

- **Facilities report** – Dr. Price said bi-weekly maintenance and building principal meetings are ongoing. Discussions regarding safety and security plans continue to be refined. New studies indicate fencing (8ft) is more of a deterrent than surveillance cameras, in most cases. Fencing with chain link, with only 1 inch holes prevents someone from gaining a foothold to climb. Also, a new product is on the market, window film, that prevents window tampering, and can withstand up to 3 to 4 bullets, allowing enough time for people to seek safety. Studies also revealed perpetrators typically only penetrate the first 70 feet of their intended target. We are researching new locks for doors and gates, as these safety and security measures are the most economical.

Dr. Price indicated that some older AC units recently failed at ACES. He noted that older mechanical equipment needs to be replaced as is the case at ACES. He added that one AC unit at EGJH needed to be replaced and that unit was under limited warranty.

- **Board comments** – Mrs. Place thanked the community members who participated in Career Day. The immediate feedback she heard was positive. She added, “We are so grateful to Mr. Rocky Ferrell for all his support and efforts toward the school district. “

4. CALL TO THE PUBLIC

There were no comments from the public.

5. CONSENT AGENDA

MOTION: Mr. Auslander made a motion to approve the consent agenda. Dr. Livingston seconded; the motion carried unanimously.

6. INFORMATION AND DISCUSSION ITEMS

A. First Reading policy:

GCCB G – 2600 Professional / Support Staff Personal / Emergency /Religious Leave

Mrs. Sharp addressed the Board explaining, the policy language appearing in this policy is the language we had prior to the policy manual adoption earlier this year. The language appearing in this policy is our recommendation.

B. Costa Rica Eco-Adventure Summer Trip –

Dr. Price said he met with TVHS teacher Amanda Barth regarding this trip. He wanted Board members to know Ms. Barth is considering asking Board members to approve the Costa Rica Eco-Adventure Summer Trip eligible for Tax Credit donations. Dr. Price is still vetting this proposal, and is not ready to make a recommendation. Adding, he contacted The Trust to gain a better understanding of our liability, if any, for school sponsored out of the country travel, during summer break. As he learns more and talks with Ms. Barth and Principal Davis, this may be brought back for Board consideration.

7. ACTION ITEM

A. Consideration for Governing Board Resolution in support of Legendary Teacher Day, Thursday, Sept. 25, 2014

Dr. Price explained this resolution is in support of Mr. Nic Clement who is now the Ernest W. McFarland Citizen’s Chair in Education at NAU. In Dr. Clement’s new role at NAU he has been given the charge of advocating for education throughout the state; to that end, he is

proposing designating September 25, 2014 as Legendary Teacher Day – “A day we encourage members of our community to contact their own “Legendary Teacher” and let them know how they made a difference in their lives.”

MOTION: Mr. Ruiz made a motion to approve the Governing Board Resolution, Whereas, the Governing Board of Tanque Verde Unified School District believes we have all had special teachers that made a significant difference in our lives; and Whereas, the Tanque Verde Unified School District Governing Board recognizes that those teachers demonstrated unique skills allowing them to transform their deep content knowledge into life changing student learning; and Whereas, the Tanque Verde Unified School District Governing Board highly values the caring family culture created by those teachers; and Whereas, the Tanque Verde Unified School District understands that we often do not fully understand and recognize the profound influence teachers have on our future until we have lived our future; and Whereas, the Tanque Verde Unified School District Governing Board realizes the importance of taking time to fully recognize the legendary teachers in our lives; Therefore, Be it resolved that the Tanque Verde Unified School District Governing Board does hereby affirm its support for September 25, 2014 as Legendary Teacher Day. We encourage our entire community to take time on this day and contact the Legendary Teacher in your life and express your gratitude for the difference they made in your life. Mr. Auslander seconded; the motion carried unanimously.

B. Consider Suspension of Policy BGB – Policy Adoption and Policy BGF Suspension/Repeal of Policy temporarily allowing a first and second reading of a policy or policies at a single meeting; specifically, policy GCCB G- 2600 Professional / Support staff Personal / Emergency / Religious Leave.

MOTION: Mr. Auslander made a motion to suspend policy BGB Policy Adoption and Policy BGF Suspension/Repeal of Policy temporarily allowing a first and second reading of a policy or policies at a single meeting; specifically, policy GCCB G – 2600 Professional / Support staff Personal / Emergency/ Religious Leave. Dr. Livingston seconded; the motion carried unanimously.

C. Second Read Policy: GCCB G – 2600 Professional / Support Staff personal / Emergency / Religious Leave

MOTION: Mr. Auslander made a motion to adopt policy GCCB G – 2600 Professional / Support Staff personal / Emergency / Religious Leave. Dr. Livingston seconded; the motion carried unanimously.

D. Second Reading:

Policy Advisory No. 504 – 518 - Volume 26, Number 3 – August 2014:

No. 504 - BCB – Board Member Conflict of Interest

No. 505 - BDB - Board Officers

No. 506 - BEC – Executive Sessions/Open Meetings

No. 507 - BEDBA – Agenda Preparation and Dissemination

No. 508 - ECB – Building and Grounds Maintenance

- No. 509 - GDF – Support Staff Hiring
- No. 510 - GDFA – Support Staff Qualifications and Requirements
- No. 511 - GDQA – Support Staff Reduction in Force
- No. 512 - IKE, IKE-RB – Promotion and Retention of Students
- No. 513 - IKF – Graduation Requirements
- No. 514 - JFAB – Tuition/Admission of Non-resident Students
- No. 515 - JLCB-E Immunization of Students
- No. 516 - JQ-Student Fees, Fines and Charges
- No. 517 - KDB-R Public’s Right to Know/Freedom of Information
- No. 518 - KF, KF-EA – Community Use of School Facilities

MOTION: Mrs. Place made a motion to adopt the above policies as submitted. Mr. Auslander seconded; the motion carried unanimously.

E. Second Reading policy:

- JJJ – J-4550 Extracurricular Activity Eligibility

MOTION: Mr. Auslander made a motion to adopt policy JJJ – J- 4550 Extracurricular Activity Eligibility. Dr. Livingston seconded; the motion carried unanimously.

F. Second Reading: ASBA Recommended and Required Actions for August:

- JK-R and JK-ED – Student Discipline
- JIFCA - Hazing
- JII, JII-R, JII-EB – Student Concerns, Complaints, and Grievances
- JICL, JICL-R Dating Abuse
- JICK, JICK-EB – Student Violence/Harassment/Intimidation/Bullying
- GCO-RA – Evaluation of Professional Staff Members
- GCH – Professional/Support Staff Orientation and Training
- JB-R – Equal Educational Opportunities
- JR, JR-R – Student Records
- DBC-R Budget Planning, Preparation, and Schedules

MOTION: Mr. Ruiz made a motion to adopt the above policies as submitted. Dr. Livingston seconded; the motion carried unanimously.

G. Consider EGJH Out of State Travel Request – Annual CIMI Trip

MOTION: Mr. Auslander made a motion to approve the EGJH annual CIMI trip. Dr. Livingston seconded; the motion carried unanimously.

H. Consider EGJH Out of State Travel Request – Choir Trip

MOTION: Dr. Livingston made a motion to approve the EGJH Choir trip. Mrs. Place seconded; the motion carried unanimously.

8. ANNOUNCEMENTS

Mr. Ruiz announced the Tucson Hispanic Chamber of Commerce is hosting three events on

Thursday, September 18:

Hispanic Heritage Celebration & Business Expo - 10:00 am – 12:00

Datos Tucson 2014 - 11:30 am to 1:30 pm

Gubernatorial Debate 7:00 pm to 9:00 pm

9. FUTURE BOARD AGENDA ITEMS

Consider asking Auditors to present Audit Findings

PAFR Consideration

10. ADJOURNMENT

Board President, Mrs. Place adjourned the meeting at 8:30 p.m.

Respectfully submitted by,
Judy Bower, Board Secretary

Claire Place, Board President

Steven Auslander, Board Member

Carlos Ruiz, Board Clerk

Peter Livingston, Board Member

ABSENT

Jeffrey Neff, Board Member

