



**TOWN OF ROCKY HILL
BOARD OF EDUCATION FACILITIES COMMITTEE
MEETING MINUTES/MOTIONS**

In order to comply with Connecticut General Statutes regarding minutes of meetings, the following will be used to record information during all public meetings that take place. An original must be submitted to the Town Clerk of Rocky Hill within 48 hours of the meeting being adjourned. Motions should be complete, showing the maker and second of the motion as well as how each member voted. Unanimous votes may be listed as unanimous.

NAME OF PUBLIC BOARD OR COMMISSION	Board of Education Facilities Committee
DATE MEETING AGENDA POSTED	October 11, 2024
LOCATION	Moser School Media Center
DATE OF MEETING	October 15, 2024
TIME MEETING STARTED	7:24 p.m.
PERSON PREPARING MEETING MINUTES	Christine B. Flynn, Secretary to the Superintendent of Schools
VERBATIM NOTES TAKEN	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
AUDIO, VIDEO OR LIVE TRANSMISSION OF MEETING	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

MEMBERS PRESENT AT MEETING:

Sean Gavin (Committee Chair)	Jay Chhabra (Committee Member)
Thomas Cosker (Committee Member)	
Also present: Brian Clemens, Steven Slattery, Mark Zito, Superintendent, Charles Zettergren, Asst. Superintendent for Finance & Operations, Ron Lamontagne, Director of Facilities	

NUMBER REQUIRED FOR QUORUM 2 QUORUM PRESENT Yes No

TEXT MOTIONS AND RESULTS VOTES

DISCUSSION

No motions were made at this meeting. Mr. Zettergren reviewed the 2024-2025 Capital Improvement Program (CIP). Mr. Lamontagne gave an update on the planning/design for the Griswold Middle School Media Center, the West Hill School roof project, and the Stevens School HVAC system, and discussed the following completed projects: the Griswold Middle School security entrance and grade 6 Science classrooms. The committee discussed work needed on the Rocky Hill High School tennis courts and the pool boiler system.

Time Meeting Adjourned: 8:04 p.m. Time Delivered to Town Clerk: _____

Date of BOE Approval: _____ Signature of BOE Secretary: _____