



OWOSSO PUBLIC SCHOOLS
Ready for the World

Board of Education Agenda
May 23, 2022
5:30 pm

Washington Campus
645 Alger Street
Owosso, Michigan 48867

1. Call to Order

2. Pledge of Allegiance

3. Building Reports
Recognition of Retirees

4. Board Correspondence:
Superintendent's Report
Curriculum Director's Report

5. Public Participation

6. For Action

Consent Agenda:		
April 25, 2022, Board of Education Regular Meeting Minutes-----	Report 21-137	Page 1
Current Bills-----	Report 21-138	Page 7
Financials-----	Report 21-139	Page 17
June Board Meeting Date Change-----	Report 21-140	Page 21
Sinking Fund Recommendation-----	Report 21-141	Page 23
ESS Midwest (Education Solutions Services), formerly PCMI/willSub, Contract Renewal-----	Report 21-142	Page 25
Obsolete Material-----	Report 21-143	Page 27
Purchase and Lease of Buses-----	Report 21-144	Page 29
SRES General Fund Budget 2022-2023-----	Report 21-145	Page 32
Personnel New Hire Administrator-----	Report 21-146	Page 52
Personnel New Hire Teacher-----	Report 21-147	Page 54
Personnel New Hire Food Service Director-----	Report 21-148	Page 56
Spicer Contract Approval-----	Report 21-149	Page 58
Water Street Facility-----	Discussion	Discussion

7. For Future Action

Final Budget Revisions for 2021-2022-----	Report 21-150	Page 70
Original Budget for 2022-2023-----	Report 21-151	Page 72
State Aid Borrowing Note-----	Report 21-152	Page 74
Handbook Revisions 2022-2023-----	Report 21-153	At Place
Board Meeting Dates 2022-2023-----	Report 21-154	Page 78
Michigan Works Contract Renewal 2022-2023-----	Report 21-155	Page 80
Online Learning 2022-2023-----	Discussion	Discussion

8. For Information

Personnel Update-----	Report 21-156	Page 83
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9. Public Participation

10. Closed Session: Negotiations

11. Board Reports: Board Member Comments/Updates

12. Upcoming Board Meeting Dates:

June 27: Board of Education Regular Meeting, 5:30pm, Washington Campus Gymnasium

Important Upcoming Dates:

- May 24:** OMS Spring Choir Concert, 7:00pm, PAC
- May 27:** Bryant Kindergarten Graduation, 10:00am, Bryant Gym
- May 27:** Central Kindergarten Celebration, 9:00am, TBD
- May 27:** Last day of school for all students
- June 2:** OHS TMB Curwood Opening Ceremonies, All Day Event

June 3: OHS 9th Grade Band – Curwood Kids Parade, All Day Event
June 4: OHS TMB Curwood Heritage Parade, All Day Event

13. Adjournment

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting. Board Policy 0166

BOARD GUARANTEE (Adopted May 2006)

We have been elected by the members of our community and choose to serve our fellow citizens to deliver the best possible programs and services to our children.

Therefore, we guarantee that:

We will serve with pride. We have been given the opportunity to make a difference in the lives of children and the quality of life in our community, and we are proud to accept that challenge.

We will treat students, parents, citizens, staff and fellow board members with dignity and respect.

We will be informed, knowledgeable and prepared before making decisions that affect the education of students. We will stay up-to-date so that our decisions will be based on the most recent information. We will model our belief that learning is a lifelong process.

We will do our part to work as a team with administrators, teachers, support staff, parents, students and citizens so that the entire learning atmosphere of our school will be one of warmth and caring. We will do this by becoming a part of district committees such as cross-functional, professional governance council (PGC) and many more.

We will maintain the policy making role of the Board and represent this to the constituents of the district by informal communications and referral to the proper channels for consideration of concerns and suggestions.

We will be enthusiastic and energetic in our support of the work in our schools by students, staff and volunteers. We will model this behavior by attending school sponsored events and working toward board certification through class work.

We will represent and reflect all segments of the community and base our decisions on sound policy and ethical principle that is in the best interest of all students. We will do this by basing our decisions on data and survey work on an annual basis. We will also take the time to have formal and informal conversations with our community.

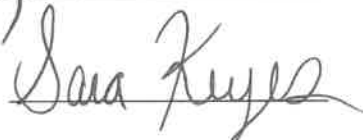
Rick Mowen
President



Shelly Ochodnicky
Vice President



Sara Keyes
Treasurer



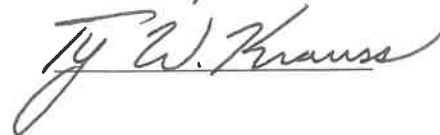
Marlene Webster
Secretary



Adam Easlick
Trustee



Ty Krauss
Trustee



Olga Quick
Trustee



Board Guarantee check points will run in conjunction with the Superintendent dialogue sessions.



OWOSSO PUBLIC SCHOOLS

Ready for the World

BOARD OF EDUCATION NORMS

- Open, Honest, and Timely Communication
- Prepared
- Committed
- Unified
- Disagree Without Conflict
- Punctual (notify if absent)
- Responsive (48 hour rule)
- Students First
- No Surprises



OWOSSO PUBLIC SCHOOLS

Ready for the World

Public Participation at Board Meetings Statement

The Board of Education is a public body and recognizes the value of public comment on educational issues. Time has been included in the meeting's agenda for public participation. Members of the audience are reminded that they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

For Action

April 25, 2022 Regular Board Meeting Minutes

OWOSSO PUBLIC SCHOOLS
Board of Education Minutes
Regular Meeting
April 25, 2022
Report 21-137

Present: Adam Easlick, Sarah Keyes, Ty Krauss, Rick Mowen, Shelly Ochodnick, Olga Quick, Marlene Webster

Absent:

President Rick Mowen called the Board of Education Meeting to order at 5:30 p.m. The meeting was held at the Washington Campus Gymnasium, 645 Alger Street, Owosso MI 48867.

Pledge of Allegiance

Building Reports

Student Representative Madalyn Hasyn reported that the seniors had a wonderful time at prom, located at the Z Hall in Owosso. The DJ, the food, and the dancing were all excellent and a fun ending to a busy year. Madalyn said the seniors are preparing for their final exams and graduation on May 19 at Willman Field.

Dr. Tuttle introduced Bryant Elementary 5th grade teacher Mrs. Marsha Ladd to showcase the 5th grade Exhibition. Mrs. Ladd explained the purpose of the Exhibition is for students to work in teams to research a global issue and present potential solutions to that issue. The Exhibition spans across all IB curriculum subjects and teaches students valuable skills they will need in their future careers. Mrs. Ladd said that although the pandemic prevented a large audience at the Exhibition, next year the teachers and students are hopeful they will be able to invite the community to see the student's projects in person. Two short videos from Bryant Elementary and Emerson Elementary were shown that included interviews of students and explanations of the projects they presented.

Board Correspondence

Dr. Tuttle reported she attended the elementary ukulele concert and applauded the students for their performance. She noted that prom was a hit among students and staff, she thanked everyone involved for putting together a great experience and lasting memory for the kids. Dr. Tuttle also thanked everyone who attended and participated in the Blue and Gold Banquet. The Banquet is held to recognize academic excellence and students who earned a 4.0 or above presented their starfish awards to staff members who had a notable impact on them. A banquet was also held by the SRESB for the Top 10 graduating seniors, a nice event to recognize the top students of the senior class and celebrate their academic achievements. Dr. Tuttle reported that the 5th grade students went to Hartley Outdoor Education Center for an overnight trip. Hartley provides students an opportunity to explore nature, wildlife, natural resources, and history while enjoying

fun and unforgettable experiences. Dr. Tuttle finished her report by thanking local businesses for their support of the school, noting Cargill donated 1000 large saplings to the students.

Public Participation

President Mowen stated that the Board of Education is a public body and recognizes the value of public comment on education issues. Time has been included in the meeting's agenda for public participation. Members of the audience were reminded they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

The following individuals addressed the Board:

- Jessica S.

For Action

- Moved by Webster, supported by Easlick to approve the March 14, 2022, Board of Education Meeting Minutes, the April 11, 2022, Board of Education Committee of the Whole Meeting Minutes, Current Bills, and Financials as presented. Motion carried unanimously.
- Moved by Krauss, supported by Keyes to authorize the Superintendent to contract with R.C. Hendrick in an amount not to exceed \$440,000 from Sinking funds to promote safety and security. Motion carried unanimously.
- Moved by Krauss, supported by Quick to adopt the Budget Revision #1 resolutions for the 2021-22 appropriations for the General, School Service and Sinking funds as presented. Motion carried unanimously.
- Moved by Quick, supported by Easlick to authorize the district to accept the bid from Great Lakes Air Mechanical Services out of Bay City, Michigan to supply and install 8 new Carrier to replace the existing roof top air conditioning units at cost not to exceed \$41,141.80 inclusive of demolition and disposal of the old units and approve the bid of \$26,457.49 from Presidio to install cameras at the Bentley campus to promote safety and security (bid based on REMC pricing). Motion carried unanimously.
- Moved by Quick, supported by Keyes to approve the agreement with Paradise for Facility/Therapy Training to be funded out of ESSER funds for training of staff for six therapy dogs at a cost of \$11,000 overall staff training for each dog. Motion carried unanimously.
- Moved by Keyes, supported by Ochodnický to approve the out-of-state travel for Owosso High School Business student and parent chaperone on a trip to Dallas, TX, May 4-8, 2022.
- Moved by Keyes, supported by Ochodnický to approve the out-of-state travel for Owosso High School Engineering students and teacher Carrie Warning on a trip to Atlanta, GA, June 17-25, 2022.

- Moved by Easlick, supported by Quick to approve the hiring of Taylor Sergent as the Bryant Elementary Principal. Motion carried unanimously.
- Moved by Quick, supported by Keyes to approve the hiring of Carrie Rugenstein as the Lincoln Alternative Education High School Principal.
- Moved by Keyes, supported by Easlick to approve the hiring of Alexandria Brown as a Central/Bryant Special Education Teacher.

For Future Action

- The Board will be asked to authorize the Superintendent to award the contract for sinking fund work for the summer of 2022.
- The Board will be asked to authorize the Superintendent to sign the proposed contract with ESS Midwest (formerly PCMI/Willsub) for the contract for the 2022-23 fiscal year.
- The Board will be asked to authorize Bentley Bright Beginnings, Owosso Public School’s Operation and Athletic departments to dispose of items that they have identified as no longer considered of use to the staff or students of the district.
- The Board will be asked to authorize the district to purchase 7 used 77 passenger buses and lease 2 additional buses.

For Information

Dr. Tuttle announced the following personnel changes:

Accepted Positions

- Valentina Mariutza has accepted the Custodian II position at Owosso High School.
- Cletus Tithof has accepted the Custodian II position at Owosso Middle School.
- Maria Luisa Petroff has accepted the GSRP Associate Teacher position at Bentley Bright Beginnings.
- Racheal Metzger has accepted the Bus Monitor position.

Resignations

- Katelyn Horgan, Teacher at Owosso High School has submitted her letter of resignation effective at the conclusion of the 2021-2022 school year.

Public Participation

The following individuals address the Board:

No individuals addressed the Board.

Board Reports

Trustee Easlick commended the fifth graders for their Exhibition. He said his senior daughter had a great time at prom and thanked administration for providing a safe and fun experience for the kids. He ended his comments by congratulating Mrs. Rugenstein and Mr. Sergent for their new positions.

Trustee Quick said the 5th grade Exhibition was very enjoyable and she was impressed by all the students and their projects. She attended the Blue and Gold Banquet and is proud of the students and the relationships they have built over the years. She commended the staff for providing a safe space for students to learn and grow.

Secretary Webster said she had a great time at the Blue and Gold Banquet. She gave kudos to the administrators for a smooth, well-organized event. Secretary Webster also commented that she has heard throughout the community how well behaved and respectful the students were at prom and how impressed and proud she is to hear those comments.

Vice President Ochodnický welcomed Mr. Sergent and Mrs. Rugenstein to their new positions, she knows they will bring great things to the district. She also thanked CFO Omer for her hard work on the budget and she appreciates her willingness to provide thorough explanations and answer questions for the Board.

Treasurer Keyes commented this is a fun part of the year for students and it is fun for the community to celebrate those who are graduating and moving on. She is looking forward to all the upcoming events. She thanked all the administrators and teachers for their hard work.

Trustee Krauss welcomed Mr. Sergent, Mrs. Rugenstein, and Mrs. Brown to their new positions. He is also looking forward to the end of the year events for students.

President Mowen said he had the opportunity to attend the culinary contest at the high school. He said the dishes were unique and delicious, and he commended the students for their creativity. He also enjoyed the elementary concerts and applauded the students for their commitment to learning their instruments.

Upcoming Dates

- May 6,7,8: OHS Spring Play, Friday and Saturday 7:00pm, Sunday 2:00pm, PAC
- May 13, 14, 15: OHS Cabaret, Friday and Saturday 7:00pm, Sunday 2:00pm, PAC
- May 16: OHS Athletic Awards, 7:00pm, PAC
- May 17: OHS Honor Convocation, 7:00pm, PAC
- May 18: LHS Graduation, 6:00pm, PAC
- May 19: OHS Commencement, 7:00pm, Willman Field
- May 21: OMS 8th Grade Awards, 6:00pm, PAC
- May 21: OMS Spring Fling, 7:00pm, OMS Gym
- May 27: Last Day of School
- June 1: OPS Job Fair, 4:00pm, PAC

Adjournment

Moved by Quick, supported by Keyes to adjourn at 6:45 p.m. Motion carried unanimously.

Minutes recorded by Brooke Barber.

Respectfully submitted,

Marlene Webster, Secretary

Current Bills

OWOSSO PUBLIC SCHOOLS
EXPENDITURE REPORT
4/18-5/15/2022
REPORT 21-138

CHECK RUN ACTIVITY BY FUND

GENERAL FUND	\$1,169,344.78
SERVICE FUND	\$136,426.25
SINKING FUND	\$45,096.30
CAPITAL PROJECTS - BOND FUND	\$6,707.00
CAPITAL PROJECTS - COOK FAMILY FOUND	\$0.00
CHECK RUN TOTAL	<u>\$1,357,574.33</u>

DRAW FROM ACCOUNT

GORDON FOOD SERVICE PAYMENT (4/21/2022)	\$ 4,117.19
GORDON FOOD SERVICE PAYMENT (5/06/2022)	\$ 3,252.91
GORDON FOOD SERVICE PAYMENT (5/12/2022)	\$ 4,696.35
	<u>\$ 12,066.45</u>

CREDIT CARD ACTIVITY BY FUND (4/05/22-5/04/22)

GENERAL FUND	\$ 36,829.32
SERVICE FUND	\$ 930.71
ORGANIZATIONAL FUND	\$ 456.38

CREDIT CARD TOTAL \$ 38,216.41

PAYROLL (#22) 4/29/22	\$ 846,147.74
PAYROLL (#23) 5/13/22	\$ 850,673.83
STABILIZATION PAYMENT - (4/25/2022 - APRIL)	\$ 260,145.28
	<u>\$ 1,956,966.85</u>

GRAND TOTAL
\$ 3,364,824.04

Detailed payment information can be obtained from the Chief Financial Officer, Julie Omer, by calling (989) 723-8131 or by mailing a written request to Owosso Public Schools, P.O. Box 340, 645 Alger Street, Owosso, MI 48867

Check # / Date	Run	Status	Vendor	Invoice Description	Amount
105071 04/21/2022	2	Clr 05/06/2022	YOUNG CHEVROLET	OPER/KLAPKO/DUMP TRUCK	56,335.00
105072 04/21/2022	1	Clr 05/06/2022	B & H PHOTO VIDEO	OHS/PARSONS/CAMCORDER	77.70
105073 04/21/2022	1	Opn	BATES, CHRISTOPHER	OHS/PARSONS/STARFISH RECIPIENT GIFTS	550.00
105074 04/21/2022	1	Clr 05/06/2022	BIO CORPORATION	OMS/MURRAY/SUPPLIES	1,558.25
105075 04/21/2022	1	Clr 05/06/2022	BP CANADA ENERGY MARKETING GR	OPER/MARCH 22 NATURAL GAS	23,061.83
105076 04/21/2022	1	Clr 05/06/2022	BYRD TOOL CORP	HS/KRANTZ/SUPPLIES	1,440.40
105077 04/21/2022	1	Opn	CARSTEN, BARBARA	EM/CARSTEN/BOOKS	65.00
105078 04/21/2022	1	Clr 05/06/2022	CATHY NORTH	ATH/SMITH/LEAGUE ADMINISTRATOR	800.00
105079 04/21/2022	1	Clr 05/06/2022	CINTAS CORPORATION # 308	OPER/KLAPKO/UNIFORMS	119.18
105080 04/21/2022	1	Clr 05/06/2022	COMMUNITY PRODUCTS LLC	BE/ROWELL/EQUIPMENT	2,649.00
105081 04/21/2022	1	Vod 05/06/2022	CRYSTAL MOUNTAIN RESORT	ADM/RUGENSTEIN/MAEO SPRING CONF	218.00
105082 04/21/2022	1	Clr 05/06/2022	DAYSTARR COMMUNICATIONS	UTIL/PHONE BILL	1,127.48
105083 04/21/2022	1	Clr 05/06/2022	DE LAGE LANDEN FINANCIAL SERV, I	TRANS/PMT NOT BILLED FIRST YR OF CONTR	15,448.78
105084 04/21/2022	1	Clr 05/06/2022	DELUX TROPHIES	OHS/PARSONS/GPA PLAQUES	915.00
105085 04/21/2022	1	Clr 05/06/2022	DISCOUNT SCHOOL SUPPLY	BB/HURLEY/KITCHEN	801.63
105086 04/21/2022	1	Clr 05/06/2022	EDWARDS SIGN & SCREEN PRINTING	ATH/SMITH/STATE CHAMP FLAGS	442.00
105087 04/21/2022	1	Clr 05/06/2022	EPS SECURITY	OPER/KLAPKO/TEST FIRE SYSTEM	1,468.96
105088 04/21/2022	1	Vod 04/21/2022	ESS MIDWEST INC	BB/ROWELL/STAFF PMT	11,401.27
105089 04/21/2022	1	Clr 05/06/2022	FRIEND, MATT	OMS/FRIEND/GIMKIT PRO MATH SUPPLIES	59.88
105090 04/21/2022	1	Clr 05/06/2022	GENESEE INTER.SCHOOL DISTRICT	OHS/GENNET ONLINE COURSE FEES	805.00
105091 04/21/2022	1	Clr 05/06/2022	GILBERT'S DO IT BEST HARDWARE	OPER/KLAPKO/MAR SUPPLIES	1,015.52
105092 04/21/2022	1	Clr 05/06/2022	HEINEMANN	CE/BINGER/TAKE HOME BAGS	231.00
105093 04/21/2022	1	Clr 05/06/2022	INSECT LORE	BRY/VOORHIES/CATERPILLARS	64.93
105094 04/21/2022	1	Clr 05/06/2022	J & H OIL CO.	TRANS/SECOR/DIESEL	10,918.82
105095 04/21/2022	1	Clr 05/06/2022	JOSTENS	AE/KLAPKO/CAPS & GOWNS	739.58
105096 04/21/2022	1	Clr 05/06/2022	LAKESHORE LEARNING MATERIALS	BB/HURLEY/GSRPGRANT	12,517.06
105097 04/21/2022	1	Opn	LINTNER, DALLAS	ATH/SMITH/LEAGUE ASSISTANT	25.00
105098 04/21/2022	1	Clr 05/06/2022	MANTIS PEST MANAGEMENT SVC LL	OPER/KLAPKO/PEST MGMT APRIL 22	390.00
105099 04/21/2022	1	Clr 05/06/2022	MEMORIAL HEALTHCARE CENTER	ADM/TUTTLE/SCHOOL NURSE AGREEMENT 2	27,290.00
105100 04/21/2022	1	Clr 05/06/2022	MESSA	MAY 2022 BILL/TEACHERS	238,661.02
105101 04/21/2022	1	Clr 05/06/2022	MESSA	MAY 2022 BILL/ADMIN STAF	23,551.74
105102 04/21/2022	1	Clr 05/06/2022	MESSA	MAY 2022 BILL/OESPA STAFF	47,655.26
105103 04/21/2022	1	Clr 05/06/2022	MESSA	MAY 2022 BILL/NON-UNION	13,879.98
105104 04/21/2022	1	Clr 05/06/2022	MICHALANGELO ENTERPRISES LLC	CURR/BROOKS/PD 4/11-4/12	900.00
105105 04/21/2022	1	Clr 05/06/2022	MICHIGAN ALT. EDUCATION ASSOC.	AE/RUGENSTEIN/MAEO SPRING CONF	335.00
105106 04/21/2022	1	Clr 05/06/2022	MICHIGAN CHAMBER SERVICES, INC.	HR/WHITE/ANNUAL LABOR LAW POSTERS	315.00
105107 04/21/2022	1	Opn	MID MICHIGAN TURF CARE INC.	OHS/MALLORY/WASHED LIMESTONE	475.00
105108 04/21/2022	1	Clr 05/06/2022	O'REILLY AUTOMOTIVE INC	OPER/KLAPKO/CARB CLEANER & HITCH	62.78
105109 04/21/2022	1	Clr 05/17/2022	OWOSSO CANDLE COMPANY	COMM/THOMPSON/CANDLES UPCOMING EV	2,675.00
105110 04/21/2022	1	Clr 05/06/2022	PIONEER VALLEY BOOKS	CE/BINGER/SUPPLIES	66.00
105111 04/21/2022	1	Opn	QUILL CORPORATION	BB/HURLEY/NCRPAPER	424.71
105112 04/21/2022	1	Clr 05/06/2022	REALLY GOOD STUFF LLC	CE/BINGER/GAMES & STICKERS	233.92
105113 04/21/2022	1	Opn	RISE DISPLAY	OHS/WARNING/LED TICKER DISPLAY	7,419.05
105114 04/21/2022	1	Clr 05/06/2022	SCHOLASTIC INC.	EM/LINDSEY/MAGIC KIT	114.44
105115 04/21/2022	1	Clr 05/06/2022	SCHOOL NURSE SUPPLY INC	EM/NIDEFSKI/WASHCLOTHS	143.00
105116 04/21/2022	1	Clr 05/06/2022	SCHOOL SPECIALTY LLC.	OMS/BICKELY/ELA	1,087.83
105117 04/21/2022	1	Opn	SCHUTT PHOTOGRAPHY	OPS FOUND/HEATSHOTS FOR TOLRUD & CA	108.00
105118 04/21/2022	1	Clr 05/06/2022	SEHI COMPUTER PRODUCTS	EM/NIDEFSKI/PRINTER	351.76
105119 04/21/2022	1	Clr 05/06/2022	SET-SEG	MAY 2022 BILL/GF STAFF	3,866.92
105120 04/21/2022	1	Clr 05/06/2022	SET-SEG	MAY 2022 BILL/ADMIN STAF	490.34

Check # / Date	Run	Status	Vendor	Invoice Description	Amount
105121 04/21/2022	1	Clr 05/06/2022	SHIAWASSEE RESD	EDUSTAFF BILL 3/6-3/19/22	14,197.55
105122 04/21/2022	1	Clr 05/06/2022	SONITROL GREAT LAKES - MI	ADM/WATSON/CARD READERS	4,778.08
105123 04/21/2022	1	Clr 05/06/2022	ST. JOHNS HIGH SCHOOL	ATH/SMITH/GOLF ENTRY 5/13	215.00
105124 04/21/2022	1	Opn	STATE OF MICHIGAN	OPER/KLAPKO/ELEVATOR RENEWAL	180.00
105125 04/21/2022	1	Clr 05/06/2022	STEVE WEISS MUSIC	OHS/STERK/DARK BOX SET	894.95
105126 04/21/2022	1	Clr 05/06/2022	SUPERIOR ELECTRIC OF LANSING IN	OPER/KLAPKO/TRANSFORMER - OHS	8,475.00
105127 04/21/2022	1	Clr 05/06/2022	THRUN LAW FIRM, P.C.	ADM/BARBER/PROFESSIONAL SERVICES	1,422.50
105128 04/21/2022	1	Clr 05/06/2022	TOWN & COUNTRY POOLS	OPER/KLAPKO/POOL CHEMICALS	862.00
105129 04/21/2022	1	Clr 05/06/2022	ULINE	OPER/KLAPKO/TRASH CANS	83.74
105130 04/21/2022	1	Clr 05/06/2022	UNUM LIFE INSURANCE	MAY 2022 BILL/GF STAFF	1,366.93
105131 04/21/2022	1	Clr 05/06/2022	UNUM LIFE INSURANCE	MAY 2022 BILL/ADMIN	836.29
105132 04/21/2022	1	Clr 05/06/2022	VSC, INC.	OMS/LITTLE/TESTING	175.00
105133 04/21/2022	1	Clr 05/06/2022	WINDMILL PRO-PAINT	TRANS/SECOR/REPAIR	632.50
105134 04/21/2022	1	Clr 05/06/2022	ESS MIDWEST INC	BB/ROWELL/STAFF PMT	11,401.27
105135 04/27/2022	1	Opn	BAKER COLLEGE OWOSSO	AE/EXPENSES FEB-MAR 2022	30,629.70
105136 04/27/2022	1	Opn	KRISTEEN GROSS	COMM/THOMPSON/INSTRUCTOR OF DOG OB	1,350.00
105137 04/27/2022	1	Opn	LANSING LUGNUTS	AE/SERGEANT/TICKETS & FOOD STUDENTS	350.00
105138 04/27/2022	1	Opn	OWOSSO PUB. SCH. ATHLETIC FUND	ATH/SMITH/OFFICIALS	5,000.00
105139 04/27/2022	1	Opn	POSTMASTER	OHS/PARSONS/BULK MAIL	51.72
105140 04/27/2022	1	Opn	POSTMASTER	COMM/THOMPSON/POSTAGE - TODAYS TROJ	1,070.00
105141 04/27/2022	1	Opn	STATE OF MICHIGAN	TRANS/SECOR/LICENSE PLATES	78.00
105142 04/27/2022	1	Opn	WAKELAND OIL	OPER/KLAPKO/GAS	1,562.28
105143 05/05/2022	1	Opn	AMERICAN SPEEDY PRINTING CENTE	OHS/PARSONS/BLUE & GOLD PROGRAMS	265.00
105144 05/05/2022	1	Opn	BASGALL, JAKE	TECH/ APRIL 22 MILEAGE	96.90
105145 05/05/2022	1	Opn	BLICK ART SUPPLY	OHS/GOBEL/SUPPLIES	9.63
105146 05/05/2022	1	Opn	CATHOLIC DIOCESE OF LANSING	PNP/BROOKS/PD ST.PAULS	997.50
105147 05/05/2022	1	Opn	CINTAS CORPORATION # 308	OPER/KLAPKO/UNIFORMS	119.18
105148 05/05/2022	1	Opn	CITY OF OWOSSO	SS/TUTTLE/LIASON OFFICIERS 1/1-3/31/22	14,306.87
105149 05/05/2022	1	Opn	CULLIGAN OF OWOSSO	ADM/HAHN/WATER	58.50
105150 05/05/2022	1	Opn	D & D TRUCK - TRAILER PARTS	OPER/KLAPKO/SUPPLIES	64.85
105151 05/05/2022	1	Opn	DEMCO INC.	BRY/RICHMOND/TAPE	87.19
105152 05/05/2022	1	Opn	DISCOUNT SCHOOL SUPPLY	BB/HURLEY/CCCARPET	784.94
105153 05/05/2022	1	Opn	EDWARDS SIGN & SCREEN PRINTING	OPER/KLAPKO/MAPS FOR SCHOOLS	425.00
105154 05/05/2022	1	Opn	EPS SECURITY	OPER/KLAPKO/ALARM SYSTEM MONITORING	1,407.12
105155 05/05/2022	1	Opn	ERIC ARMIN INC	EM/MEIHLS/SUPPLIES	340.50
105156 05/05/2022	1	Opn	ESS MIDWEST INC	BB/ROWELL/STAFF PMT	14,140.14
105157 05/05/2022	1	Opn	FLINN SCIENTIFIC INC.	AE/STAUFFER/SUPPLIES	751.50
105158 05/05/2022	1	Opn	H. K. ALLEN PAPER COMPANY	OPER/KLAPKO/APRIL SUPPLIES	2,376.05
105159 05/05/2022	1	Opn	HILLARD, ZEPHIE	CE/MILEAGE	27.56
105160 05/05/2022	1	Opn	HUBER, CRYSTAL	BBB/APRIL 22 MILEAGE	33.81
105161 05/05/2022	1	Opn	HUDL	ATH/SMITH/FILMING FOR ATHLETIC TEAMS	13,000.00
105162 05/05/2022	1	Opn	HUTSON INC	OPER/KLAPKO/BLADE	215.07
105163 05/05/2022	1	Opn	J & H OIL CO.	TRANS/SECOR/OIL	2,949.75
105164 05/05/2022	1	Opn	J. W. PEPPER & SON INC.	MS/TOLRUD/MUSIC	615.05
105165 05/05/2022	1	Opn	JOSTENS INC	AE/KLAPKO/DIPLOMAS	308.72
105166 05/05/2022	1	Opn	KEARSLEY GOLF	ATH/SMITH/GOLF ENTRY 5/13	140.00
105167 05/05/2022	1	Opn	KINECT ENERGY INC.	OPER/KLAPKO/MAY 22 ENERGY MGMT	315.00
105168 05/05/2022	1	Opn	KONICA MINOLTA BUSINESS SOLUTI	LEASE PMT 35/60- 4/21/2022-5/20/2022	3,067.59
105169 05/05/2022	1	Opn	LAKESHORE LEARNING MATERIALS	BB/HURLEY/3YGRANT	5,834.95
105170 05/05/2022	1	Opn	LANSING SANITARY SUPPLY INC.	OPER/KLAPKO/APRIL SUPPLIES	4,352.79

Check # / Date	Run	Status	Vendor	Invoice Description	Amount
105171 05/05/2022	1	Opn	LEPLEY, CORY	OPER/MILEAGE	38.98
105172 05/05/2022	1	Opn	MARSHALL MUSIC COMPANY INC.	MS/TOLRUD/REEDS	1,888.14
105173 05/05/2022	1	Opn	MARY RUTH BOOKS, INC.	EM/CICALO/READER SETS	452.10
105174 05/05/2022	1	Opn	MASB	ADM/BARBER/BOARD WORKSHIP - MOWEN	90.00
105175 05/05/2022	1	Opn	MJB CONCEPTS INC	OHS/WARNING/GSB STATE PLAQUES - SKILL	38.00
105176 05/05/2022	1	Opn	MOMAR, INCORPORATED	OPER/KLAPKO/SUPPLY AGREEMENT	345.00
105177 05/05/2022	1	Opn	NIDEFSKI, RICHIE	EM/NIDEFSKI/REIM GAS CARDS	219.00
105178 05/05/2022	1	Opn	ONE POINT PARTITIONS	BE/ROWELL/PARTITIONS	8,723.00
105179 05/05/2022	1	Opn	OREILLY AUTOMOTIVE INC	OPER/KLAPKO/OIL & SUPPLIES	153.88
105180 05/05/2022	1	Opn	OWOSSO PUBLIC SCHOOLS	AE/KLAPKO/STUDENT SUPPLIES	84.00
105181 05/05/2022	1	Opn	PIONEER VALLEY BOOKS	CE/BINGER/LFP	4,410.00
105182 05/05/2022	1	Opn	POMP'S TIRE SERVICE	CREDIT - CASING	806.34
105183 05/05/2022	1	Opn	QUILL CORPORATION	EM/TEICHMAN/INK	114.69
105184 05/05/2022	1	Opn	ROTARY CLUB OF OWOSSO	ADM/ANDREA TUTTLE MAY DUES	56.00
105185 05/05/2022	1	Opn	SCHOOL SPECIALTY LLC.	BRY/VOORHIES/GENSUPPLIES	1,578.29
105186 05/05/2022	1	Opn	SHIAWASSEE RESD	EDUSTAFF BILL 3/20-4/2/22	21,494.64
105187 05/05/2022	1	Opn	STINSON, GUNNAR	TECH/APRIL 22 MILEAGE	208.89
105188 05/05/2022	1	Opn	TASC-CLIENT INVOICES	ADMIN FEES 6/1-6/30/2022	292.50
105189 05/05/2022	1	Opn	THRUN LAW FIRM, P.C.	ADM/PROF SERVICES THRU 4/28	1,253.00
105190 05/05/2022	1	Opn	TIRE FACTORY	OPER/KLAPKO/TIRES & VALVE STEMS	585.88
105191 05/05/2022	1	Opn	US OMNI & TSACG COMPLIANCE SER	PLAN ADMIN FEE MAR 2022	135.78
105192 05/05/2022	1	Opn	VALLEY LUMBER COMPANY	OPER/KLAPKO/WOOD	48.54
105193 05/05/2022	1	Opn	WATSON, JOE	TECH/APRIL 22 MILEAGE	201.28
105194 05/05/2022	1	Opn	WING'S SUNNYSIDE FLORIST, INC.	OHS/PARSONS/BLUE & GOLD BANQ	120.00
105195 05/12/2022	1	Opn	B & H PHOTO VIDEO	ADM/STINSON/TAPE DISPENSER	219.00
105196 05/12/2022	1	Opn	BEN GRAHAM GROUP	COMM/THOMPSON/TODAYS TROJANS	4,109.40
105197 05/12/2022	1	Opn	BENDLE PUBLIC SCHOOLS	MV/YOHO/GAS CARDS - SAFE CENTER	145.00
105198 05/12/2022	1	Opn	CHERYL LYNN BARTON	COMM/THOMPSON/DOG OBED INSTRUCTOR	390.00
105199 05/12/2022	1	Opn	CONSUMERS ENERGY	UTIL/GAS & ELEC/APRIL 2022	45,284.99
105200 05/12/2022	1	Opn	DALTON ELEVATOR	OPER/KLAPKO/WELDING SUPPLIES	50.00
105201 05/12/2022	1	Opn	DELUX TROPHIES	OHS/PARSONS/WALL OF FAME NAME PLATE	374.50
105202 05/12/2022	1	Opn	GILBERT'S DO IT BEST HARDWARE	OPER/KLAPKO/APRIL SUPPLIES	1,628.63
105203 05/12/2022	1	Opn	GILLIAM, EMMA	COMM/THOMPSON/LIFEGUARD	30.00
105204 05/12/2022	1	Opn	GOLDBERG, DIANE	OPER/APRIL 22 MILEAGE	62.24
105205 05/12/2022	1	Opn	GOPHER SPORTS	OHS/PARSONS/GYM SUPPLIES	1,759.13
105206 05/12/2022	1	Opn	GREAT LAKES AIR MECHANICAL	BB/ROWELL/AC UNITS	41,141.80
105207 05/12/2022	1	Opn	H. K. ALLEN PAPER COMPANY	OPER/KLAPKO/MAR SUPPLIES	89.85
105208 05/12/2022	1	Opn	HARRIS ELECTRIC	BB/ROWELL/ELECTRICAL FOR WASHER/DRY	1,449.03
105209 05/12/2022	1	Opn	HILDEBRANT, ERIC	ROBOTICS/REIM SEASON ENTRY & SUPPLIES	7,563.88
105210 05/12/2022	1	Opn	HOLLAND BUS COMPANY	TRANS/SECOR/TRANSMISSION FOR BUS #8	6,294.00
105211 05/12/2022	1	Opn	HUNTINGTON NATIONAL BANK PUB C	MAY STATE AID NOTE - 5TH PMT	315,079.92
105212 05/12/2022	1	Opn	HURLEY, BILLIE	BB/ROWELL/STAFF MTG	56.11
105213 05/12/2022	1	Opn	INDEPENDENT NEWSPAPERS/I60 ME	ADM/HAHN/ENVELOPES	308.00
105214 05/12/2022	1	Opn	KLAPKO, JOHN	OPER/APRIL 22 MILEAGE	123.38
105215 05/12/2022	1	Opn	LANSING SANITARY SUPPLY INC.	BE/ROWELL/MAT	3,806.69
105216 05/12/2022	1	Opn	LEPLEY, CORY	OPER/MILEAGE	52.94
105217 05/12/2022	1	Opn	LIVINGSTON, EVAN	COMM/THOMPSON/LIFEGUARD	100.00
105218 05/12/2022	1	Opn	MACY IRELAN	COMM/THOMPSON/LIFEGUARD	200.00
105219 05/12/2022	1	Opn	NICHOLS PAINTING	BB/ROWELL/INTERIOR PAINTING	16,925.00
105220 05/12/2022	1	Opn	ODP BUSINESS SOLUTIONS LLC	EM/NIDEFSKI/ADDING MACHINE	79.79

Check # / Date	Run	Status	Vendor	Invoice Description	Amount
105221 05/12/2022	1	Opn	OVID ELEVATOR	OPER/KLAPKO/MARKING LIME	392.00
105222 05/12/2022	1	Opn	OWOSSO PUBLIC SCHOOLS	OHS/PARSONS/WATER - BLUE&GOLD BANQ	88.90
105223 05/12/2022	1	Opn	R & D SEPTIC TANK CLEANING	ATH/SMITH/PORTA JOHN RENTALS	505.00
105224 05/12/2022	1	Opn	REPUBLIC SERVICES # 237	OPER/TRAH SRVCS APRIL 2022	5,947.04
105225 05/12/2022	1	Opn	ROWELL, SCOTT	BB/ROWELL/WASHER & DRYER PLUMBING	3,600.00
105226 05/12/2022	1	Opn	SCHOOL SPECIALTY LLC.	BB/HURLEY/GRANTITEMS	1,937.81
105227 05/12/2022	1	Opn	SEG WORKERS COMPENSATION FUN	WC/OMER/2021-22 4TH QUARTER INVOICE	4,878.00
105228 05/12/2022	1	Opn	SKILLS USA MICHIGAN	OHS/WARNING/NATIONAL CONF REGISTRATI	1,434.49
105229 05/12/2022	1	Opn	SONITROL GREAT LAKES - MICHIGAN	ADM/WATSON/ACCESS CONTROL	2,036.06
105230 05/12/2022	1	Opn	TASC-CLIENT INVOICES	ADMIN FEES 5/1-5/31/2022	347.10
105231 05/12/2022	1	Opn	TUTTLE, ANDREA	ADM/TUTTLE/MILEAGE TO REGION IV MTG	18.08
105232 05/12/2022	1	Opn	UNIVERSITY OF MICHIGAN - FLINT	DUAL ENROLLMENT WINTER 2022 - MARCOT	621.43
105233 05/12/2022	1	Opn	VERIZON NORTH	ADM/TUTTLE/JETPACKS FOR STUDENTS	178.86
105234 05/12/2022	1	Opn	YOHO, CARRIE	ADM/REIM MPAA CONF EXPENSES	261.38
Total of All Checks					1,180,964.05
Less Voids					11,619.27
Grand Total					1,169,344.78

Check Summary

Check Status	Count	Amount
Open	108	629,336.98
Cleared	54	540,007.80
Void	2	11,619.27
Total	164	1,180,964.05

Check # / Date	Run	Status	Vendor	Invoice Description	Amount	
008105 04/21/2022	1	Clr	05/16/2022	BANANA BROTHERS PRODUCE	FS/PRINCE/FOOD PURCHASE	7,244.00
008106 04/21/2022	1	Clr	05/16/2022	HALL, GREG	FS/PRINCE/REFUND ACCT BALANCE	68.25
008107 04/21/2022	1	Clr	05/16/2022	PRAIRIE FARMS DAIRY	FS/PRINCE/FOOD PURCHASE	4,400.95
008108 04/21/2022	1	Clr	05/16/2022	SET-SEG	MAY 2022 BILLING/FS STAFF	165.81
008109 04/21/2022	1	Clr	05/16/2022	UNUM LIFE INSURANCE	MAY 2022 BILL/FS STAFF	16.78
008110 04/21/2022	1	Clr	05/16/2022	VAN EERDEN FOOD SERVICE COMPA	FS/PRINCE/FOOD PURCHASE	16,683.21
008111 04/21/2022	1	Opn		WAKELAND OIL	FS/PRINCE/GAS	385.53
008112 04/27/2022	1	Opn		BANANA BROTHERS PRODUCE	FS/PRINCE/FOOD PURCHASE	5,558.70
008113 04/27/2022	1	Opn		VAN EERDEN FOOD SERVICE COMPA	CREDIT - PAPER	32,459.18
008114 05/05/2022	1	Opn		AUNT MILLIE'S BAKERY	FS/PRINCE/FOOD PURCHASE	129.75
008115 05/05/2022	1	Opn		BANANA BROTHERS PRODUCE	FS/PRINCE/FOOD PURCHASE	7,709.65
008116 05/05/2022	1	Opn		CRANMER, MARY	FS/MILEAGE	99.01
008117 05/05/2022	1	Opn		GREAT LAKES COCA-COLA DISTRIBU	FS/PRINCE/FOOD PURCHASE	488.95
008118 05/05/2022	1	Opn		PRAIRIE FARMS DAIRY	FS/PRINCE/FOOD PURCHASE	6,903.95
008119 05/12/2022	1	Opn		AUNT MILLIE'S BAKERY	FS/PRINCE/FOOD PURCHASE	203.25
008120 05/12/2022	1	Opn		BANANA BROTHERS PRODUCE	FS/PRINCE/FOOD PURCHASE	11,686.35
008121 05/12/2022	1	Opn		GREAT LAKES COCA-COLA DISTRIBU	FS/PRINCE/FOOD PURCHASE	1,049.30
008122 05/12/2022	1	Opn		KLAPKO, JOHN	FS/APRIL 22 MILEAGE	123.38
008123 05/12/2022	1	Opn		PITT, JANICE	FS/APRIL 22 MILEAGE	19.07
008124 05/12/2022	1	Opn		PRAIRIE FARMS DAIRY	FS/PRINCE/FOOD PURCHASE	9,555.58
008125 05/12/2022	1	Opn		RYAN'S REFRIGERATION LLC	FS/PRINCE/REPAIR	445.80
008126 05/12/2022	1	Opn		VAN EERDEN FOOD SERVICE COMPA	CREDIT - PAPER	31,029.80
Total of All Checks						136,426.25
Less Voids						0.00
Grand Total						136,426.25

Check Summary

Check Status	Count	Amount
Open	16	107,847.25
Cleared	6	28,579.00
Void	0	0.00
Total	22	136,426.25

Check # / Date	Run	Status	Vendor	Invoice Description	Amount
600984 04/21/2022	1	Clr 05/17/2022	SPICER GROUP INC.	SF/OMER/PROF SERVICES THRU 3/26	45,096.30
Total of All Checks					45,096.30
Less Voids					0.00
Grand Total					45,096.30

Check Summary

Check Status	Count	Amount
Open	0	0.00
Cleared	1	45,096.30
Void	0	0.00
Total	1	45,096.30

Check # / Date	Run	Status	Vendor	Invoice Description	Amount
900627 04/21/2022	1	Clr 05/17/2022	SONITROL GREAT LAKES	BOND/OMER/SECURITY SYS THRU 3/28	2,147.00
900628 05/05/2022	1	Opn	R. C. HENDRICK & SONS., INC.	BOND/PAC HARDWARE REVISIONS	4,560.00
Total of All Checks					6,707.00
Less Voids					0.00
Grand Total					6,707.00

Check Summary

Check Status	Count	Amount
Open	1	4,560.00
Cleared	1	2,147.00
Void	0	0.00
Total	2	6,707.00

ACCOUNT SUMMARY

OWOSSO PUBLIC SCHOOLS • JULIE OMER • 645 ALGER ST - PO BOX 340 • OWOSSO, MI48867-4601

* Indicates required field

SEARCH CRITERIA Advanced Search

Reporting Cycle: Select ▼

Date Range: From: 04/05/2022

To: 05/04/2022

Date Type: Posting Date ▼

Data available starting 05/17/2019 Search

SEARCH RESULTS

(8,486.60)

Account Name	Account Number	Transaction Amount	Adjustment Amount	Total Transaction Amount
EMERSON ELEMENTARY	[REDACTED]	840.26	0.00	840.26
MIKE GRAHAM	[REDACTED]	2,347.52	0.00	2,347.52
FRED LAB	[REDACTED]	49.16	0.00	49.16
LINCOLN HIGH SCHOOL	[REDACTED]	865.31	0.00	865.31
BRIGHT BEGINNINGS OFFICE	[REDACTED]	1,970.73	0.00	1,970.73
OWOSSO SCHOOLS	[REDACTED]	930.71	0.00	930.71
CTE CULINARY ARTS	[REDACTED]	81.18	0.00	81.18
JOE HICKEY	[REDACTED]	254.88	0.00	254.88
OWOSSO PUBLIC SCHOOLS	[REDACTED]	0.00	(46,703.01)	(46,703.01)
DAN CLARK	[REDACTED]	706.69	0.00	706.69
BEN COBB	[REDACTED]	255.66	0.00	255.66
OWOSSO HIGH SCHOOL	[REDACTED]	2,499.47	0.00	2,499.47
TECHNOLOGY DEPT	[REDACTED]	261.07	0.00	261.07
JOHN QUICK	[REDACTED]	1,519.60	0.00	1,519.60
OWOSSO MIDDLE SCHOOL	[REDACTED]	1,112.74	0.00	1,112.74
CENTRAL ELEMENTARY	[REDACTED]	751.27	0.00	751.27
OPERATIONS DEPT	[REDACTED]	608.88	0.00	608.88
CENTRAL OFFICE	[REDACTED]	15,642.73	0.00	15,642.73
OWOSSO HIGH SCHOOL 2	[REDACTED]	456.38	0.00	456.38
DISTRICT TRAVEL	[REDACTED]	2,366.02	0.00	2,366.02
BRYANT ELEMENTARY	[REDACTED]	818.03	0.00	818.03
BRIGHT BEGINNINGS	[REDACTED]	3,878.12	0.00	3,878.12

38216.41

(8,486.60)

Financials

OWOSSO PUBLIC SCHOOLS
BOARD OF EDUCATION
May 23, 2022
Report 21-139

Statement of Deposits and Investments
As of 4/30/2022
Unaudited

	<u>General Fund</u>	<u>School Service</u>	<u>Building & Site</u>	<u>Capital Projects Bond Fund</u>	<u>Debt Service Fund</u>	<u>Total</u>
Summary of Deposits and Investments						
Cash on hand	\$ 473,425	\$ (3,300)	\$ 407,863	\$ 959	\$ 420,671	\$ 1,299,618
Investments	<u>5,631,276</u>		<u>\$ 3,612,436</u>	<u>433,019</u>	<u>655,427</u>	<u>\$ 10,332,158</u>
Total Deposits and Investments	<u>\$ 6,104,701</u>	<u>\$ (3,300)</u>	<u>\$ 4,020,299</u>	<u>\$ 433,978</u>	<u>\$ 1,076,098</u>	<u>\$ 11,631,776</u>
 Detail of Deposits and Investments						
Cash on hand	\$ 473,425	\$ (3,804)	\$ 407,863	\$ 959	\$ 420,671	\$ 1,299,114
Petty Cash on hand	-	504	-	-	-	
Total Cash on hand	<u>\$ 473,425</u>	<u>\$ (3,300)</u>	<u>\$ 407,863</u>	<u>\$ 959</u>	<u>\$ 420,671</u>	<u>\$ 877,988</u>
Chemical Bank Savings Account	\$ 5,973	\$ -	\$ 97			\$ 6,070
Mich Class Investment	5,625,303	-	3,612,339	433,019	655,427	\$ 10,326,088
Total Investments	<u>\$ 5,631,276</u>	<u>\$ -</u>	<u>\$ 3,612,436</u>	<u>\$ 433,019</u>	<u>\$ 655,427</u>	<u>\$ 10,332,158</u>
Total Deposits and Investments	<u>\$ 6,104,701</u>	<u>\$ (3,300)</u>	<u>\$ 4,020,299</u>	<u>\$ 433,978</u>	<u>\$ 1,076,098</u>	<u>\$ 11,631,776</u>

OWOSSO PUBLIC SCHOOLS
BOARD OF EDUCATION
 May 23, 2022
 Report 21-139

Combined Statement of Revenue, Expenditures, and Fund Balance
General, School Service, and Capital Project Funds
 As of 4/30/2022
 Unaudited

	General Fund				School Service Fund				Capital Projects Fund- Sinking Fund and Cook Family Foundation			
	BUDGET REVISION #1	YTD Actual	Over (Under) Budget	Rec'd/Used %	BUDGET REVISION #1	YTD Actual	Over (Under) Budget	Rec'd/Used %	BUDGET REVISION #1	YTD Actual	Over (Under) Budget	Rec'd/Used %
REVENUE												
Local sources	3,832,082	4,628,994	796,912	121%	76,743	59,433	(17,310)	77%	1,193,306	1,065,162	(128,144)	89%
State sources	27,470,743	17,406,851	(10,063,892)	63%	73,054	48,901	(24,153)	67%	43,577	43,577	-	100%
Federal sources	4,246,975	152,641	(4,094,334)	4%	1,894,653	1,535,872	(448,781)	77%	-	-	-	-
Interdistrict sources-RESD	789,932	49,432	(740,500)	6%	-	-	-	-	-	-	-	-
Interdistrict sources-transfers in and other sources	-	4,715	4,715	-	-	-	-	-	-	-	-	-
Total revenue and other sources	\$ 36,339,732	\$ 22,242,633	\$ (14,097,099)	61%	\$ 2,134,450	\$ 1,644,206	\$ (490,244)	77%	\$ 1,236,883	\$ 1,108,739	\$ (128,144)	90%
EXPENDITURES												
INSTRUCTION												
BASIC PROGRAMS:												
ELEMENTARY	\$ 7,878,037	\$ 5,392,607	(2,485,430)	68%								
MIDDLE SCHOOL	3,676,932	2,652,409	(1,124,523)	69%								
HIGH SCHOOL	4,517,214	2,816,524	(1,598,690)	65%								
ALTERNATIVE EDUCATION	476,153	322,328	(153,825)	68%								
PRESCHOOL	186,688	104,140	(82,548)	56%								
PRESCHOOL (MICHIGAN READINESS) GRANT	319,488	188,453	(131,035)	59%								
TOTAL BASIC PROGRAMS	\$ 17,054,512	\$ 11,476,461	\$ (5,578,051)	67%								
ADDED NEEDS:												
SPECIAL EDUCATION	\$ 3,666,843	\$ 2,412,759	(1,254,084)	66%								
CHILDCARE PROGRAM	308,944	171,297	(137,647)	55%								
TITLE I GRANT	854,053	490,936	(363,117)	57%								
ESSER GRANTS (ESSER III(FORMULA, 23B FUNDS))	2,741,791	858,315	(1,883,476)	31%								
GEERS FUND (EQUITY) AND CHILDCARE GRANTS	348,694	78,503	(270,191)	23%								
VOCATIONAL EDUCATION	718,039	531,544	(186,495)	74%								
AT RISK GRANT	1,356,600	652,794	(703,806)	48%								
ROBOTICS AND PBT	20,460	-	(20,460)	0%								
EARLY LITERACY GRANT/LITERACY COACH GRANT.	222,972	89,161	(133,811)	40%								
INNOV PROGRAMS	\$ 10,238,396	\$ 5,283,309	(4,955,087)	52%								
TOTAL ADDED NEEDS	\$ 27,634,834	\$ 17,014,428	(10,620,406)	62%								
CONTINUING EDUCATION:												
ADULT EDUCATION	\$ 183,098	\$ 118,684	(64,414)	65%								
COMMUNITY EDUCATION	\$ 158,828	\$ 133,974	(24,854)	84%								
TOTAL CONTINUING EDUCATION	\$ 341,926	\$ 252,658	(89,268)	74%								
TOTAL INSTRUCTION	\$ 27,634,834	\$ 17,014,428	(10,620,406)	62%								
SUPPORTING SERVICES												
PUPIL SERVICES:												
GUIDANCE SERVICES	\$ 383,004	\$ 213,724	(169,280)	56%								
TOTAL PUPIL SERVICES	\$ 383,004	\$ 213,724	(169,280)	56%								
INSTRUCTIONAL STAFF:												
TITLE II, PART A/RURAL EDUCATION GRANT/TITLE IV	\$ 263,016	\$ 99,695	(163,321)	38%								
IMPROVEMENT OF INSTRUCTION	344,964	222,560	(122,024)	65%								
MEDIA SERVICES	185,878	133,699	(52,179)	71%								
TOTAL INSTRUCTIONAL STAFF	\$ 793,658	\$ 455,954	(337,704)	57%								
GENERAL ADMINISTRATION:												
BOARD OF EDUCATION	\$ 135,940	\$ 93,458	(42,482)	69%								
EXECUTIVE ADMINISTRATION	428,098	338,762	(89,336)	79%								
HUMAN RESOURCES	252,453	173,693	(78,760)	69%								
TOTAL GENERAL ADMINISTRATION	\$ 816,491	\$ 606,103	(210,388)	74%								

OWOSSO PUBLIC SCHOOLS
BOARD OF EDUCATION
 May 23, 2022
 Report 21-139

Combined Statement of Revenue, Expenditures, and Fund Balance
General, School Service, and Capital Project Funds
 As of 4/30/2022
 Unaudited

	General Fund				School Service Fund				Capital Projects Fund-Sinking Fund and Cook Family Foundation			
	BUDGET REVISION #1	YTD Actual	Over (Under) Budget	% Rec'd/Used	BUDGET REVISION #1	YTD Actual	Over (Under) Budget	% Rec'd/Used	BUDGET REVISION #1	YTD Actual	Over (Under) Budget	% Rec'd/Used
SCHOOL ADMINISTRATION:												
SCHOOL ADMINISTRATION	\$ 2,794,094	\$ 2,260,978	\$ (533,116)	81%								
TOTAL SCHOOL ADMINISTRATION	\$ 2,794,094	\$ 2,260,978	\$ (533,116)	81%								
BUSINESS SERVICES:												
FISCAL SERVICES	\$ 391,195	\$ 305,647	\$ (85,548)	78%								
TECHNOLOGY MANAGEMENT	\$ 543,080	\$ 298,630	\$ (244,450)	55%								
TOTAL BUSINESS SERVICES	\$ 934,275	\$ 604,277	\$ (329,998)	65%								
OPERATIONS AND MAINTENANCE:												
OPERATIONS AND MAINTENANCE	\$ 3,355,595	\$ 2,715,247	\$ (640,348)	81%								
TOTAL OPERATIONS AND MAINTENANCE	\$ 3,355,595	\$ 2,715,247	\$ (640,348)	81%								
PUPIL TRANSPORTATION SERVICES:												
PUPIL TRANSPORTATION SERVICES	\$ 1,089,402	\$ 832,370	\$ (257,032)	76%								
TOTAL PUPIL TRANSPORTATION	\$ 1,089,402	\$ 832,370	\$ (257,032)	76%								
OTHER SERVICES:												
COMMUNICATION SERVICES	\$ 55,117	\$ 30,130	\$ (24,987)	55%								
ATHLETICS	\$ 541,479	\$ 358,031	\$ (183,448)	66%								
PRINTING AND OTHER SUPPORT SERVICES	\$ 51,502	\$ 36,195	\$ (15,307)	70%								
TOTAL OTHER SERVICES	\$ 648,098	\$ 424,356	\$ (223,742)	65%								
TOTAL SUPPORTING SERVICES	\$ 10,818,437	\$ 8,113,009	\$ (2,705,428)	75%								
OUTGOING TRANSFERS/FUND MODIFICATIONS:												
OTHER	\$ 45,000	\$ 30,112	\$ (14,888)	67%								
TOTAL OUTGOING TRANSFERS/FUND MODIFICATIONS	\$ 45,000	\$ 30,112	\$ (14,888)	67%								
FOOD SERVICE EXPENDITURES												
CAPITAL PROJECT EXPENDITURES												
TOTAL EXPENDITURES	\$ 38,498,271	\$ 25,157,549	\$ (13,340,722)	65%	\$ 2,103,851	\$ 1,607,239	\$ (496,612)	76%	\$ 2,283,801	\$ 1,858,534	\$ (425,267)	81%
REVENUE OVER or (UNDER) EXPENDITURES	\$ (2,158,539)	\$ (2,914,916)	\$ (756,377)		\$ 30,699	\$ 36,967	\$ 6,368		\$ (1,046,918)	\$ (747,795)	\$ 299,123	
AUDITED FUND BALANCE, JULY 1, 2021	\$ 5,750,851	\$ 5,750,851	\$ -		\$ 2	\$ 2	\$ -		\$ 4,768,094	\$ 4,768,094	\$ -	
PROJECTED FUND BALANCES - June 30, 2022	\$ 3,592,312	\$ 3,592,312	\$ -		\$ 30,601	\$ 30,601	\$ -		\$ 3,721,176	\$ 3,721,176	\$ -	

June Board Meeting Date Change

**OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
May 23, 2022
Report 21-140**

FOR ACTION

Subject:

June Board Meeting Date Change

Recommendation:

Resolve that the Board of Education authorize the change of the June 2022 Board meeting from Monday, June 27, 2022, to Monday, June 20, 2022, as both the Superintendent and Curriculum Director will be out of the District.

Motion

Seconded

Vote – Ayes

Nays

Motion

Sinking Fund Recommendation

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
May 23, 2022
Report 21-141
(At Place)

FOR ACTION

Subject:

Awarding of the contracts for sinking fund work for the summer of 2022

Recommendation:

Recommend that the Board authorize the Superintendent to award contracts in amounts not to exceed **\$693,600 to Roofing Innovations out of DeWitt, MI** for renovation to the Bryant elementary roofing, **\$79,803.20 to Mike & Son Asphalt out of Laingsburg, MI** for renovation of pavement (site improvements) at Emerson Elementary, and **Owosso Carpet out of Owosso, MI** for floor renovations at Bryant elementary (removal of carpeting in rooms with carpeting and replacing with flooring with less maintenance/better air quality). These contracts, combined with the approved door renovation contract (April 25, 2022 board approval), brings the total proposed sinking fund contracts for the Summer of 2022 to approximately \$1.3 million.

Statement of Purpose/Issue:

To award the contract for the above referenced projects based on bids that were submitted on April 22nd and April 28th

Facts/Statistics:

The district, in conjunction with Spicer Engineering, takes a comprehensive review of the buildings and grounds of the district to determine what capital renovation projects are needed to keep the district in good condition with safety and security being the top priority along with preserving the assets of the district to be good stewards. An estimated cost for the projects is also provided at the time of the review. Once this process is completed and discussion has taken place, projects are selected to go out for bid not only based on a prioritization of need but also what financially and time wise is feasible to be accomplished, primarily, in the summertime. The above referenced projects are considered to meet the criteria for the summer of 2022.

Typically, the process for awarding bids would be for the board to review the bids in a “For Future Action” report, however, the Board was asked to move a “blank” recommendation at the meeting on April 25th. This was because, in order to proceed with the projects on a timely basis, to wait until the June meeting for awarding the contracts (the second board meeting after the bids come in during April) would not allow for materials to be ordered, delivered and for the work to be completed during the summer of 2022. **The recommendation was inadvertently left blank in the regular board packet sent to the Board on May 19th thereby requiring the full recommendation to be presented At Place at this meeting (May 23, 2022).**

If approved by the Board, sinking funds will be utilized to fund this project with work to be completed in the Summer of 2022.

Motion

Seconded

Vote – Ayes

Nays

Motion

**AWARDING OF CONTRACT
FOR BRYANT ELEMENTARY ROOF RENOVATION
SINKING FUND
BIDS RECEIVED ON 4/28/2022**

CONTRACTOR	BASE BID w/o Area H (Inclusive of \$50,000 in contingency)	Area H – Gym (Recommendation is for this work NOT to be done based on the roof in this area to be in “good” condition and not necessary at this time)	TOTAL BID	AWARDED BID
Roofing Innovations, DeWitt, MI	\$693,600.00	\$81,380.00	\$774,980.00	\$693,600.00
Bloom Roofing Systems, Brighton, MI	\$970,000.00 (includes Area H)	Not segregated out in contractor’s bid	\$970,000.00	N/A

**AWARDING OF CONTRACT
FOR EMERSON SITE IMPROVEMENTS (PAVEMENT RENOVATIONS)
SINKING FUND
BIDS RECEIVED ON 4/22/2022**

CONTRACTOR	Tennis Courts (Crack Seal & Seal Coat)	Basketball Courts – Remove and Replace (Including Hoop Refurbishment)	Owner’s Discretionary	AWARDED BID
Mike & Son Asphalt, Laingsburg, M	\$10,763.20	\$59,040.00	\$10,000	\$79,803.20

**AWARDING OF CONTRACT
FOR BRYANT ELEMENTARY FLOOR IMPROVEMENTS
SINKING FUND
BIDS RECEIVED ON 4/22/2022**

CONTRACTOR	Floor Removal and replacement	Contingency	TOTAL BID
Owosso Carpet, Owosso, MI	\$56,155.00	\$10,000.00	\$66,155.00
Superior Carpet, Corunna, MI	\$67,000.00	\$10,000.00	\$77,000.00
Lansing Tile & Mosaic, Inc., Lansing, MI	\$82,831.00	\$10,000.00	\$92,831.00

ESS Midwest Contract Renewal

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
May 23, 2022
Report 21-142

FOR ACTION

Subject:

Agreement for the continued use of ESS Midwest (formerly PCMI/Willsub) to provide contracted services for the Athletic department for non-employee coaches, Bentley Bright Beginnings non-certified/non-Administrative staff and for special circumstances in which specialized non-union staff are needed

Recommendation:

Resolve that the Board of Education authorize the Superintendent to sign the proposed contract with ESS Midwest (formerly PCMI/Willsub) for the contract for the 2022-23 fiscal year.

Facts /Statistics:

The original goals of the District have continued to be met with this ongoing relationship which were primarily as follows:

- Provide a mechanism to reduce the costs associated with providing Childcare and preschool services while trying to preserve the programming
- Reduce the costs for coaches in the Athletic area while trying to preserve the programming
- Contract for non-primary educational services in order to satisfy the push from the State to contract for services
- Fees will remain unchanged from the previous year.

The contracted relationship between ESS Midwest (formerly PCMI/Willsub) for these services has been ongoing since 2011. The services have been deemed to be satisfactory during this time period and beneficial to the District in meeting the goals outlined above. Other opportunities have been reviewed since 2011 and ESS Midwest (formerly PCMI/Willsub) has continued to be determined to be the best fit for the District's needs. All terms remain of the agreement remain unchanged including rates. The Administrative fee has remained steady over the last several years and ESS has provided assurances that they have attempted to keep the increase to a minimum. Given the uncertainty of the current employment environment, it is considered prudent for the District to continue its relationship with ESS that is known and reliable partner through the last 11 years.

Motion

Seconded

Vote – Ayes

Nays

Motion

Obsolete Material

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
May 23, 2022
Report 21-143

FOR ACTION

Subject:

Declaration of Obsolete Material – Bentley Bright Beginnings, Operations and Athletics

Recommendation

Resolve that the Board of Education authorize Bentley Bright Beginning, Owosso Public School’s Operation and Athletic departments to dispose of items that they have identified as no longer considered of use to the staff or students of the district.

Facts/Statistics:

Pursuant to Board Policy #7300, “the Board shall direct the periodic review of all District property and authorize the disposition by sale, donation, trade, or discard of any property not required for school purposes”.

Bentley Bright Beginnings was afforded an opportunity to utilize grant funding to update some existing equipment and supplies thereby rendering some gently used items of the same nature as obsolete. The Operations department has also identified two infield tarps inclusive of rollers that have been utilized for the athletic fields but have subsequently been replaced. In addition, the athletic department has identified two golf carts that are over 20 years old that were generously donated by Youngs five plus years ago that would require investment in maintenance due to the batteries that are utilized to keep them operational. The cost exceeds any useful value to the department therefore they will not be replaced and therefore they are requesting to declare the existing ones obsolete. The items identified are as follows:

- Bentley classroom furniture
- Shelving
- Bentley Appliances
- Gently used toys
- 170’x170’ 5 mil thick infield tarp with polyethylene tube roller (quantity – 1)
- 140’x140’ 5 mil thick infield tarp with tube roller (quantity – 1)

The items will be put up for sale utilizing methods that are consistent with the market for such items, made available to the public through that means and if not sold, be disposed of in a manner that is appropriate for the nature of the item(s) and the condition. Proceeds from the sale of the golf carts will be returned to the athletic department, per the wishes of the donor of the carts. All other proceeds will be shown in the general fund without restriction.

Motion

Seconded

Vote – Ayes

Nays

Motion

Purchase and Lease of Buses

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
May 23, 2022
Report 21-144

FOR ACTION

Subject:

Purchase of 77 passenger buses – 7 used (5 currently in the fleet and coming off lease in October 2022 and 2 currently in the fleet and coming off lease in February 2023) and lease 2 additional new 77 passenger stock gas buses in August of 2022 that will replace outdated buses in the fleet to provide for a fleet that allows for more spacing between students and safety. The seven used buses, pending approval, will be purchased using ESSER funds. The lease of the 2 additional bus, if approved, will be funded out of general funds. It should be noted that due to very limited availability of buses due to supply chain issues, if the district does not commit to purchasing the leased buses, the ability to obtain replacements could result in not enough buses to maintain the routes at their current number thereby resulting in overcrowding on the buses.

Recommendation

Resolve that the Board of Education authorize the district to purchase 7 used 77 passenger buses and lease 2 additional buses.

Facts/Statistics:

The District is in need of making sure that the current fleet of buses accommodates 77 students in order to facilitate adequate spacing of students, especially given the increase in the number of students on each route with the creation of the secondary 6-12 campus and to assure that the buses in the fleet are up to date for safety. To maintain the status of the current fleet at an economical cost, the following is being recommended:

- Purchase of 5 - 77 passenger gas buses that are currently being leased (end of a three year lease term) by the district at a cost of \$269,000 (\$53,800/bus). These buses were ordered to specifications in 2019 and have performed well. Purchase of 2 - 77 passenger gas buses that are currently being leased (end of a three year lease term) by the district at a cost of \$99,068 (\$49,534/bus). These buses were ordered to specifications in 2020 and have performed well. It is deemed prudent to purchase these buses particularly considering the escalation in costs of buses and the lack of availability. The purchase of these buses would be out of ESSER funds, pending approval.
- Lease of 2 stock 77 passenger gas bus at a cost of \$19,328.18/year/bus using Holland bus company as the supplier of the buses and KS Statebank as the leasing agent for 3 years commencing in August of 2022. The cost to purchase these two buses would be \$101,500/bus (up from \$87,546.00 in June of 2021 – up 16%). Although the district did not go out to formal bid on the buses, it is felt, unfortunately, that this is the market rate for the buses at this time. This is based on the following factors, the MSBO bus program that just closed for the year showed costs of \$101,263 (Hoekstra), \$99,198.00 (Holland) and \$100,084.00 (Midwest). These bids are no longer being honored because recent reports from Holland indicate that any new buses being ordered would be delivered, at the earliest in December of 2022 and that we would be putting in for two of the last stock buses they have available by committing at this time. The supply chain disruption has hit the bus industry very hard. In order to obtain two buses that are needed to replace two buses that are not expected to pass inspection in the Fall, it is deemed prudent to commit to leasing them now. The leasing option will allow for the district to keep the fleet current while maintaining operation costs to an appropriate level and allow the district to determine if the buses are worthy of purchasing at the end of the lease term for a cost of \$57,000 if deemed the appropriate thing to do at that time. Holland and KS Statebank have found to be reliable partners in past dealings.

If approved, all financial transaction would take place after July 1, 2022 but in order to secure the pricing, action is needed in this fiscal year.

Motion

Seconded

Vote – Ayes

Nays

Motion

# OF BUSES	COST/BUS – 77 PASSENGER	LEASE/BUY RECOMMENDATION	POTENTIAL FUNDING SOURCE	TOTAL COST
5	\$53,800/BUS	BUY	ESSER FUNDS	\$269,000
2	\$49,534	BUY	ESSER FUNDS	\$99,068
2	\$101,500	LEASE	GENERAL FUNDS	\$19,328.28/YEAR/BUS – LEASE TERM THREE YEARS 15,000 MILES/ YEAR – BUYOUT AT END OF LEASE \$57,000/BUS

SRESD General Fund Budget 2022-23

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
May 23, 2022
Report 21-145

FOR ACTION

Subject:

SRESB Budget Resolution Approval

Recommendation:

Resolve that the Board of Education support/disapprove the Shiawassee Regional Education School District 2022-23 budget as presented, and authorize the superintendent to forward the resolution to the SRESB board on or before June 1, 2022.

Rationale:

Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget not later than May 1 of each year to the board of each constituent district for review. The local school district's board of education must do the following on or before June 1 of each year:

1. review the proposed intermediate school district budget;
2. adopt a resolution expressing the board's support for or disapproval of the proposed intermediate school district budget; and
3. if the board disapproves of the budget, submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

Facts/Statistics:

The intermediate school district reform legislation is part of Act 234, Public Acts of Michigan, 2004. A draft of each resolution (to support or disapprove) is attached to this report. The actual budget will be presented to Rick Mowen, Board of Education Trustee on May 4, 2020 at a budget proposal meeting held at the SRESB for which the minutes of the meeting will be included in the package for review and consideration. The SRESB budget appropriations have been included as part of the Board package.

Motion

Seconded

Vote – Ayes

Nays

Motion

**SHIAWASSEE REGIONAL EDUCATION SERVICE DISTRICT
GENERAL FUND BUDGET
2022-23 PROJECTED BUDGET**

REVENUE	2022-2023 PROJECTED BUDGET
100 Local Revenue	1,212,755
300 State revenue	7,720,879
400 Federal Revenue	483,928
500 Local Incoming Transfers	3,252,469
600 Incoming Transfers/Other	1,544,483
TOTAL REVENUE	14,214,514
EXPENSES	
110 Early Childhood	9,520
120 Career and Tech Ed	734,653
210 Pupil Support Svcs	2,337,367
220 Staff Support Svcs	3,417,283
230 General Administration	564,730
250 Business Services	937,385
260 Operation/Maintenance	298,329
270 Transportation	3,238
280 Central Support Services	1,699,826
300 Community Services	1,451,548
400 Outgoing Transfers	2,935,716
600 Internal Transfers	20,419
TOTAL EXPENSES	14,410,014
BALANCE	-195,500

NOTE: General Fund Millage Rate= .2404 mills

It is the recommendation of the Superintendent that the following Resolution be adopted.

Resolved that this resolution shall be the General Fund Budget of the Shiawassee Regional Education Service District for the fiscal year 2022-2023. A resolution to make appropriations; to provide the expenditure of the appropriation and to provide for the disposition of all income received by the Shiawassee Regional Education Service District; that the General Education Fund Tax Levy for fiscal year 2022-2023 based on the maximum allowable amount as approved by the taxpayers in Shiawassee County. Be it further resolved that the Board of Education hereby commits this fund's fund balance.

SHIAWASSEE REGIONAL EDUCATION SERVICE DISTRICT

2022-2023 General Fund Budget Presentation

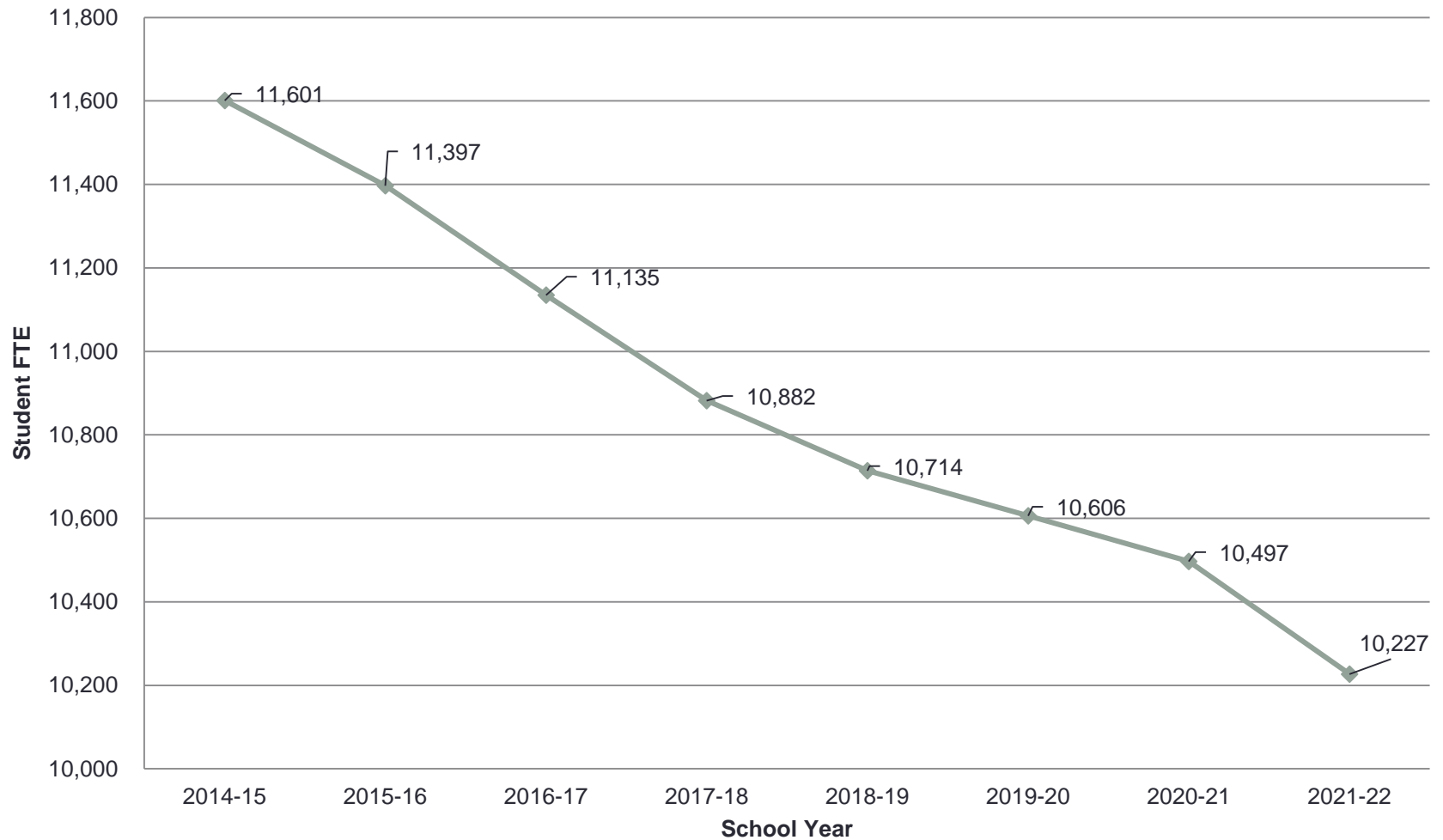
Services & Support Provided to Local School Districts

- Administrative Services
- Assessment Assistance & Support
- Assistance with Federal/State Compliance
- Business Services (Payroll, A/P, A/R, H/R)
- Career and Technical Education
- Classroom Speaker Directory
- Employability Skills Support, Training, Student Industry Certificate Programs, School to Work Programs, Workforce Investment Act
- Communication and Data Services
- Inter-District Cooperative Programs
- Curriculum Development Support
- Parent Advisory Committee
- Curriculum Development Support
- Curriculum Mapping & Alignment
- Course Management System (Moodle)
- Survey Creation and Support
- SRESA and LEA Integration
- Data Collection and reporting support
- Pupil Accounting Services
- Data Warehouse Implementation & training
- Internet and Technology Support Services
- Math & Science Coordination
- Fiber Optic Network
- General Education Service Agreement with CCRESA
- Medicaid Outreach & School Based Services
- Early Literacy Coaches
- CPI Training
- Financial and Student Software Applications
- Registration Event System, REP Reporting
- Instructional Technology & Media Services
- Group Purchasing cost reductions
- Network Design and Management
- Distance Learning through SITES
- Energy Supply Reduction
- Hardware, Software & Instructional Technology Support
- School Improvement & Accreditation Assistance
- Professional Development & Consultation
- Truancy Services
- Early Childhood Programs, Services & Trainings
- Courier Services between SRESA & LEA's
- Homeland Security Training
- Countywide CTE Programs: Automotive Services, Computer Networking, Electrical & Robotics Technology, Graphic & Web Design and Health Careers
- Physical & Occupational Therapy
- Programs for Students with Developmental Disabilities
- Deaf & Hard of Hearing programs
- School Psychologists & Social Workers
- Speech Therapy
- Special Education Student Support Services
- Transportation Services
- SRP Catering Program
- Teacher Consultants for AI, EI, HI, VI
- ASD Consultation Services
- Behavior Specialist Services

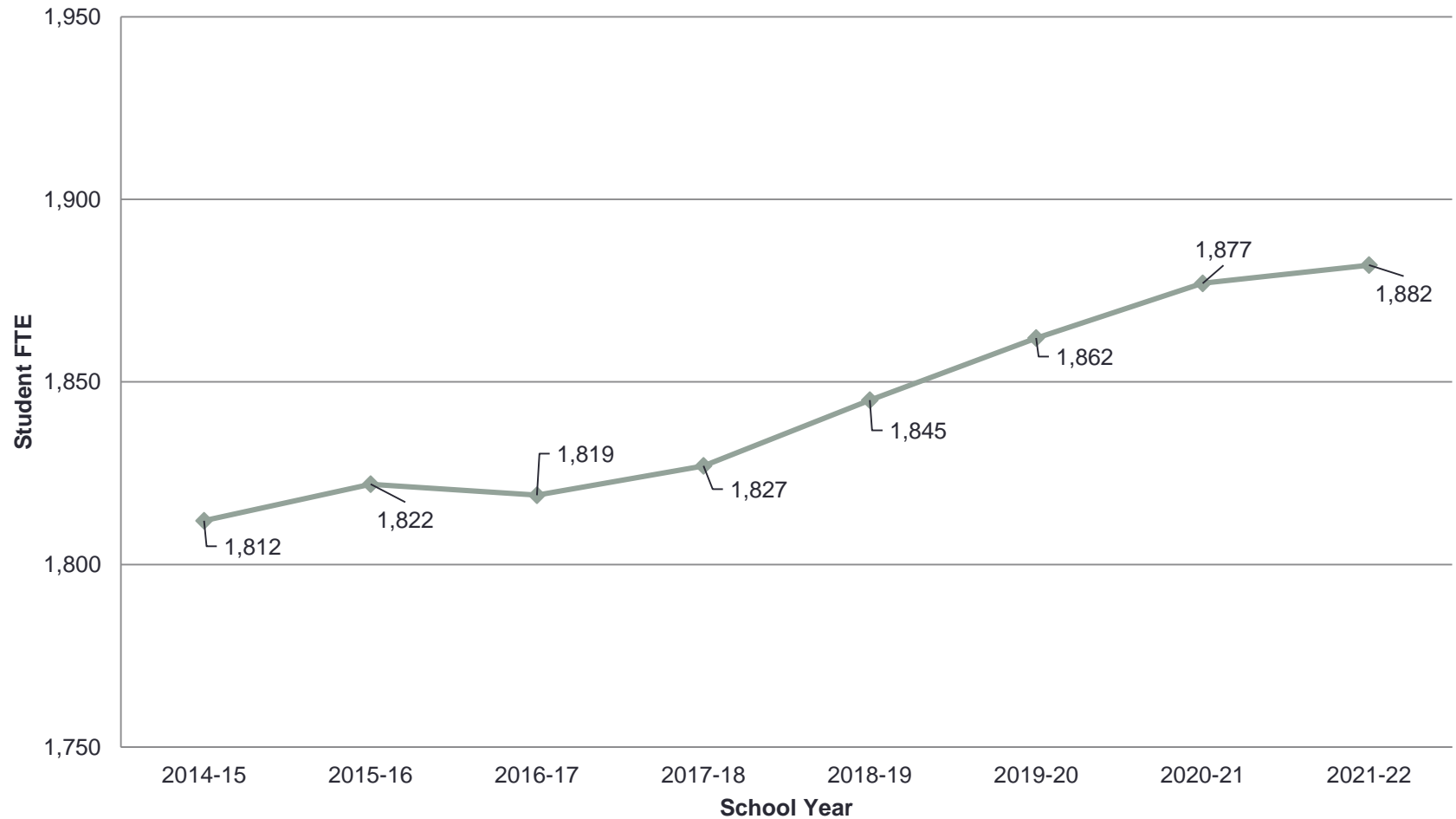
SRES D Partnerships

- Michigan Department of Education
- Michigan Career and Technical Education
- Association of Educational Service Agencies
- Michigan Association of Intermediate School Administrator
- Michigan Mathematics and Science Center Network
- Michigan Regional Educational Media Center Association
- Michigan Staff Development Council
- Genesee-Shiawassee Workforce Development Board
- Michigan Assoc. for Community College Education Prep.
- School Improvement Facilitator's Network
- Shiawassee Career Preparation System
- Baker College of Owosso
- Delta College
- Lansing Community College
- Mott Community College
- Saginaw Valley State University
- University of Michigan-Flint
- Michigan State University
- Northern Michigan University
- Memorial Healthcare of Owosso
- REMC
- Michigan College Access Foundation
- Shiawassee Community Foundation
- Shiawassee Vocational Rehabilitation Corporation
- Michigan Schools Energy Cooperative
- Shiawassee County Family Court
- Shiawassee Health and Wellness
- Shiawassee Dept. of Health and Human Services
- Michigan State University Extension
- North Central Regional Educational Laboratory
- MACUL
- Kiwanis Club
- Macomb Intermediate School District
- Shiawassee Area Transportation Authority
- United Way of Genesee County
- Consortium with CCRESA, EISD, IISD, GISD
- Cook Family Foundation
- Capital Area Community Services
- Michigan Rehabilitation Services
- Michigan School Business Officials
- Michigan Association of Pupil Transportation
- Michigan Nonprofit Association
- Early Childhood Services with; Bright Beginnings, Learning Link, My Great Beginnings, Noah's Ark, CACS, Elite Learning Center
- Michigan Early Middle College Association
- Shiawassee County Government
- Shiawassee County Health Department
- MAASE
- Shiawassee Economic Development Partnership

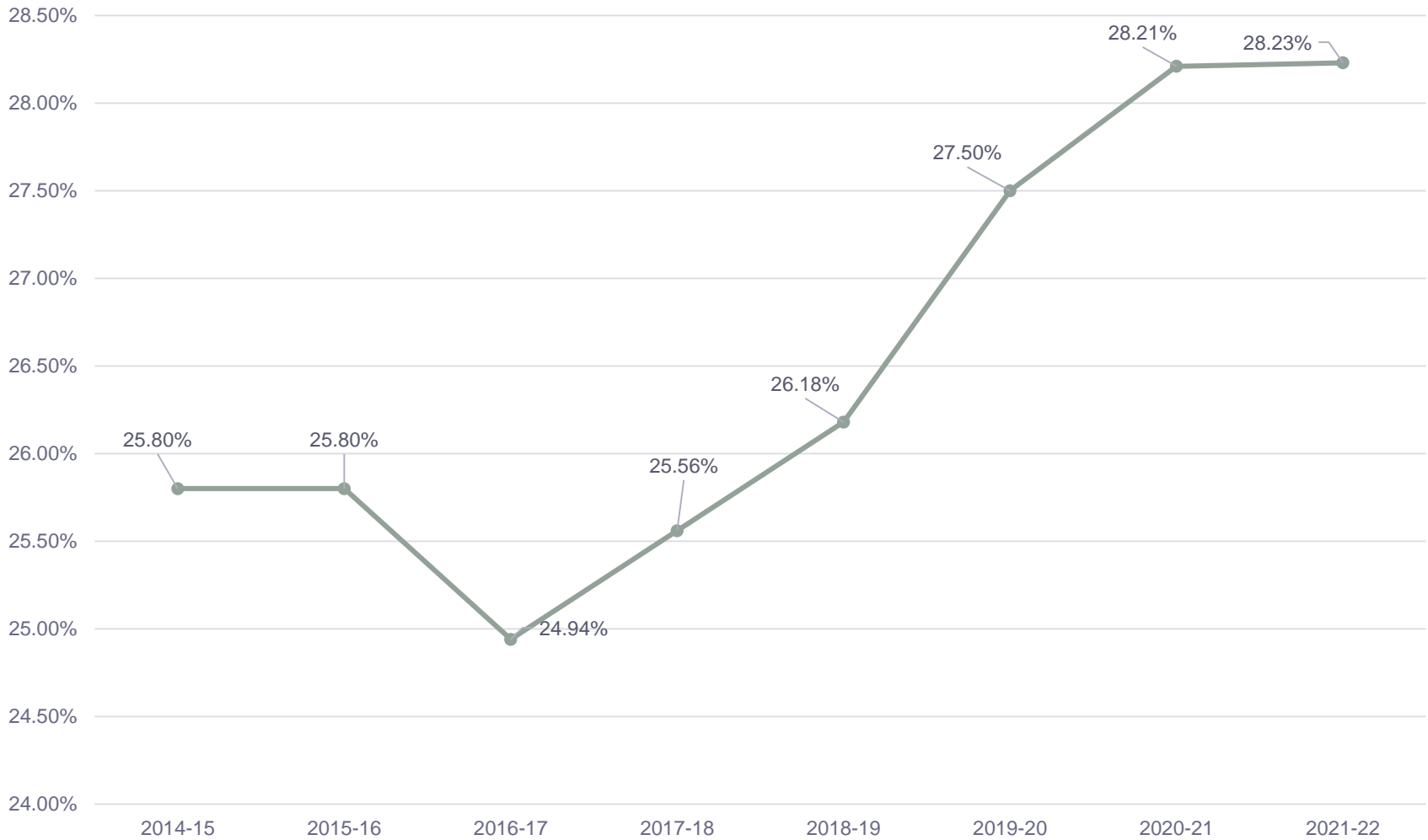
SRESD Countywide Student Count



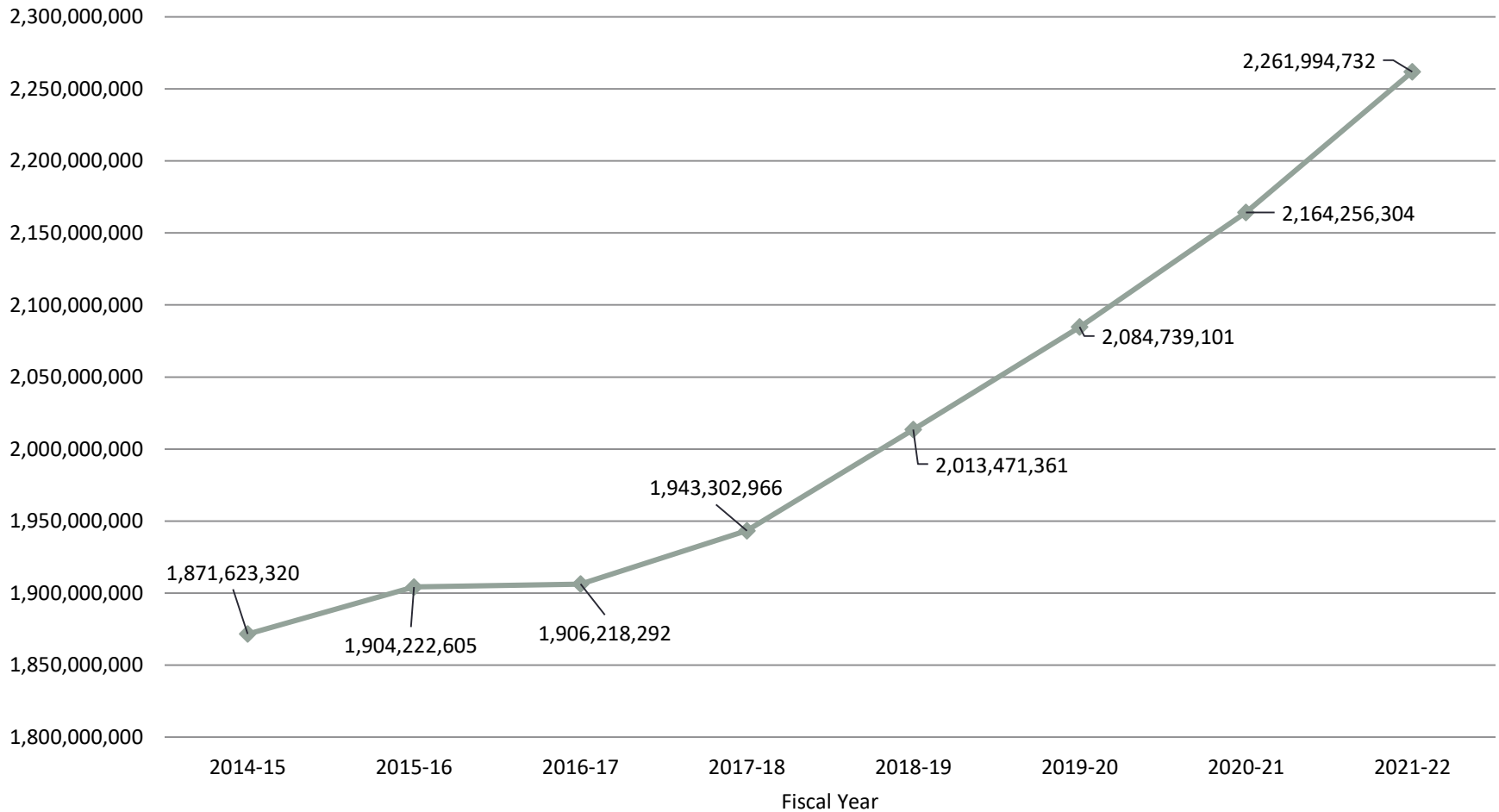
SRESD Special Education Count



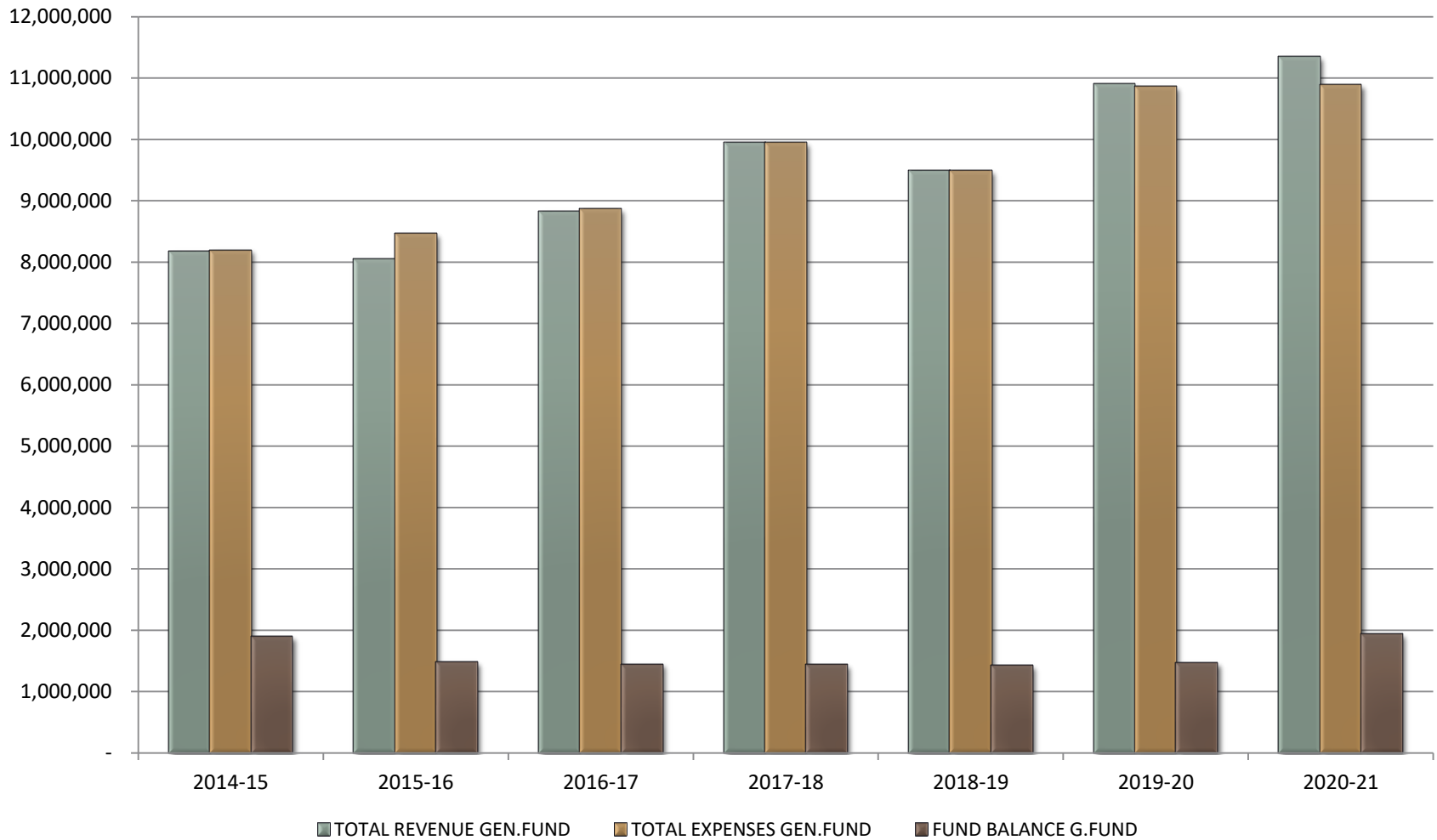
Maximum DB Retirement Rate



Historical State Equalized Valuation



Historical Fund Balance General Fund



SRESD General Fund Projected 2022-2023 Budget

Revenue \$14,214,514

- Revenue remained flat going from FY21-22 into FY22-23
- Grant awards in FY21-22 remained the same in FY22-23
- No Federal CARES/COVID funding provided to ISD's.

Local Revenue \$1,212,755

State Revenue \$7,720,879

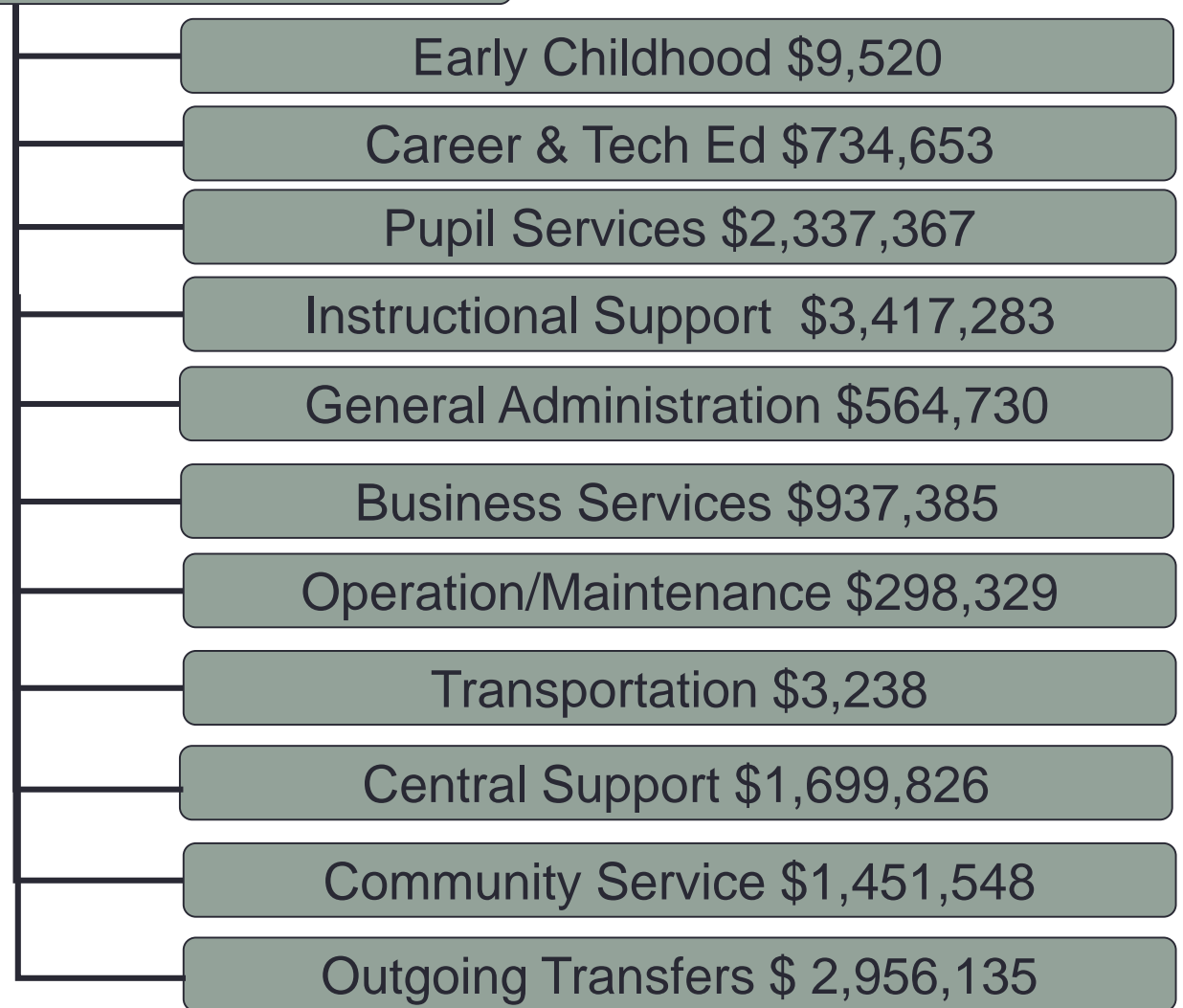
Federal Revenue \$483,928

Incoming Transfers \$4,796,952

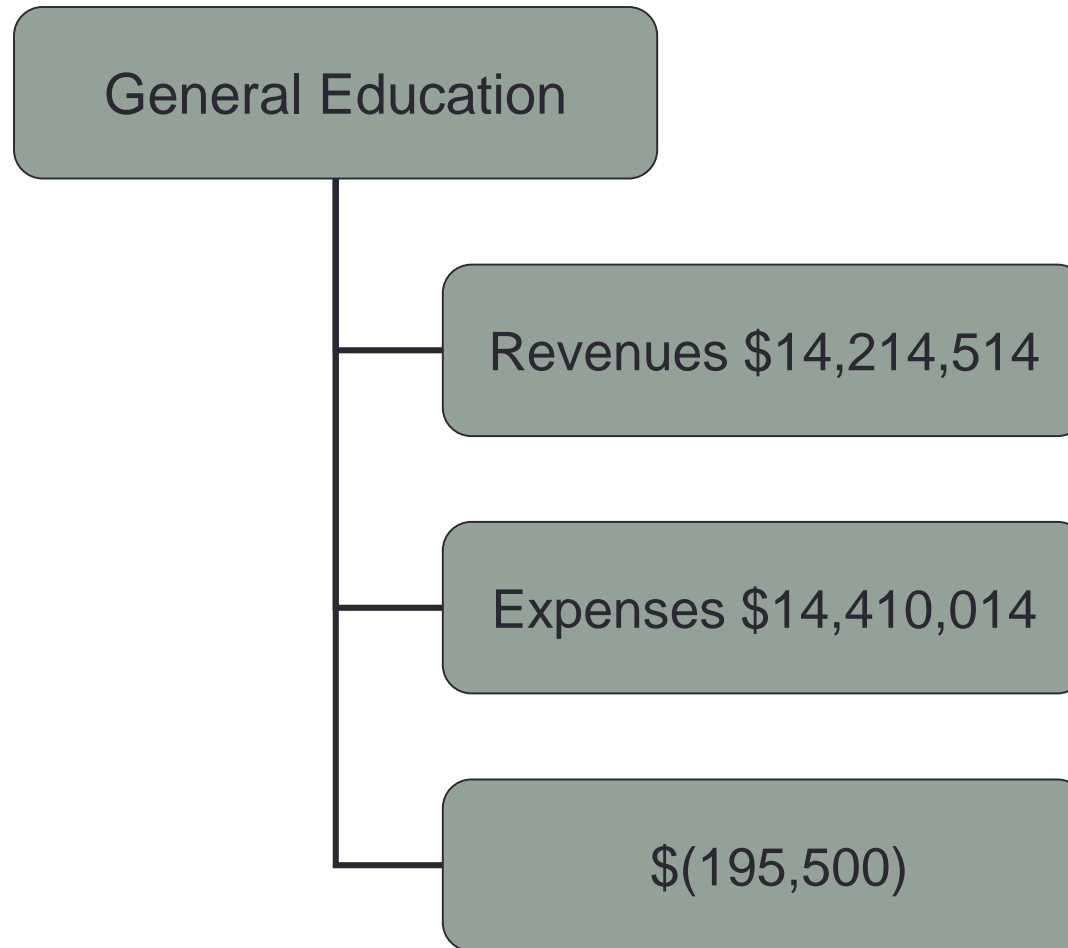
SRESD General Fund Projected 2022-2023 Budget

Expenditures \$14,410,014

- Increase in salary by 1%
- Increase in Retirement rate by 0.65%
- Increase in Health Benefits by 2%



SRESD General Fund Projected 2022-2023 Budget



- **Shiawassee Regional Education Service District (RESD)**
- **General Fund Operating Budget**
- **RESOLUTION**

Support for

- _____, Michigan (the "District")
- A _____ meeting of the Board of Education of the District was held in the _____
- _____ in the District, on the _____ day of _____, 2022, at _____ o'clock in the _____.
- The meeting was called to order by _____, President
- Present: Members
- Absent: Members
- The following preamble and resolution were offered by Member _____ and supported by Member _____.

WHEREAS:

- 1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget not later than May 1 of each year to the board of each constituent district for review; and
- 2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

NOW, THEREFORE, BE IT RESOLVED THAT:

- 1. The board of education has received and reviewed the proposed intermediate school district budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed intermediate school district budget.
- 2. The secretary of the board of education or his/her designee shall forward a copy of this resolution to the intermediate school board or its superintendent no later than June 1, 2022.
- 3. All resolutions insofar as they conflict with this resolution be and the same are hereby rescinded.

- Ayes: Members
- Nays: Members
- Resolution declared adopted.

 Secretary, Board of Education

• The undersigned duly qualified and acting Secretary of the Board of Education of _____, Michigan hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a _____ meeting held on _____, 2022, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

**Shiawassee Regional Education Service District (RESD)
General Fund Operating Budget
RESOLUTION**

Disapproval of Budget

• _____, Michigan (the "District")
• A _____ meeting of the Board of Education of the District was held in the _____ in the District, on the _____ day of _____, 2022, at _____ o'clock in the _____.

• The meeting was called to order by _____, President
• Present: Members
• Absent: Members

• The following preamble and resolution were offered by Member _____ and supported by Member _____.

WHEREAS:

- 1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget not later than May 1 of each year to the board of each constituent district for review; and
- 2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

NOW, THEREFORE, BE IT RESOLVED THAT:

- 1. The board of education has received and reviewed the proposed intermediate school district budget and has determined that it disapproves of certain portions of the proposed intermediate school district budget which objections, along with proposed changes, if any, are set forth on Exhibit A attached hereto and incorporated herein by reference.
- 2. The superintendent is hereby directed to submit a certified copy of this resolution to the intermediate school board and/or to the intermediate school district superintendent with the specific objections and proposed changes that this board has to the budget.
- 3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

• Ayes: Members
• Nays: Members
• Resolution declared adopted.

Secretary, Board of Education

• The undersigned duly qualified and acting Secretary of the Board of Education of _____, Michigan hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a meeting held on _____, 2022, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

**Shiawassee Regional Education Service District (RES D)
General Fund Operating Budget
RESOLUTION**

_____, Michigan (the "District")

A _____ meeting of the Board of Education of the District was held in the _____
_____ in the District, on the ____ day of _____, 2022 at _____ o'clock in the
_____.

The meeting was called to order by _____, President

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and
supported by Member _____.

WHEREAS:

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget not later than May 1 of each year to the board of each constituent district for review; and

2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The board of education has received and reviewed the proposed intermediate school district budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed intermediate school district budget.

2. The secretary of the board of education or his/her designee shall forward a copy of this resolution to the intermediate school board or its superintendent no later than June 1, 2022.

3. All resolutions insofar as they conflict with this resolution will be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of _____, Michigan hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a _____ meeting held on _____, 2022, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

**Shiawassee Regional Education Service District (RES D)
General Fund Operating Budget
RESOLUTION**

_____, Michigan (the "District")

A _____ meeting of the Board of Education of the District was held in the _____
_____ in the District, on the ____ day of _____, 2022, at _____ o'clock in the
_____.

The meeting was called to order by _____, President

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and
supported by Member _____.

WHEREAS:

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget not later than May 1 of each year to the board of each constituent district for review; and

2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The board of education has received and reviewed the proposed intermediate school district budget and has determined that it disapproves of certain portions of the proposed intermediate school district budget which objections, along with proposed changes, if any, are set forth on Exhibit A attached hereto and incorporated herein by reference.

2. The superintendent is hereby directed to submit a certified copy of this resolution to the intermediate school board and/or to the intermediate school district superintendent with the specific objections and proposed changes that this board has to the budget no later than June 1, 2021.

3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution will be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of _____, Michigan hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a _____ meeting held on _____, 2021, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

Personnel New Administrator Hire

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
May 23, 2022
Report 21-146

FOR ACTION

Subject:

New Administrator Hire

Recommendation:

Resolve that the Board of Education approve the hiring of the following professional staff:

Name	Building/Grade	Recommending Administrator	Salary Schedule Step
Dr. Dallas Linter	Owosso High School Principal	Superintendent Dr. Tuttle	Step 10 of 10 Salary \$117,481

Please note, the Step rate is based upon the 2021-2022 salary schedule of the Administrator Agreement and is subject to negotiations for the 2022-2023 school year.

District Goal Addressed:

Routine Business

Motion

Seconded

Vote – Ayes

Nays

Motion

Personnel New Teacher Hire

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
May 23, 2022
Report 21-147

FOR ACTION

Subject:

New Teacher Hire

Recommendation:

Resolve that the Board of Education approve the hiring of the following certified staff:

Name	Building/Grade	Recommending Administrator	Salary Schedule Step
Tara Shorey	Emerson Elementary Second Grade	Superintendent Dr. Tuttle	BA Step 3 Salary \$44,007

The above salary is based upon the 2021-2022 OEA Master Agreement and is subject to change based upon negotiations of the 2022-2023 OEA Master Agreement.

District Goal Addressed:

Routine Business

Motion

Seconded

Vote – Ayes

Nays

Motion

Personnel New Food Service Director Hire

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
May 23, 2022
Report 21-148

FOR ACTION

Subject:

New Food Service Director Hire

Recommendation:

Resolve that the Board of Education approve the hiring of the following staff:

Name	Building/Grade	Recommending Administrator	Salary Schedule Step
Joy Hartman	Owosso High School Food Service Director	Superintendent Dr. Tuttle	Step 10 of 10 Salary \$60,060 Prorated \$5,166

The salary shall be prorated for the 2021-2022 school year based upon a June 1, 2022, start date.

District Goal Addressed:

Routine Business

Motion

Seconded

Vote – Ayes

Nays

Motion

Spicer Contract Approval

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
May 23, 2022
Report 21-149

FOR ACTION

Subject:

Sinking Fund Project Administration for Summer 2022 sinking fund projects and elementary door replacement

Recommendation:

Resolve that the Board of Education approve the contract with Spicer Group, as presented, for retention of their services for the design, bidding and fieldwork for the projects identified for summer work

Rationale:

The district has been satisfied with the service provided by Spicer for assisting with the administration and architectural services for the sinking fund over the years as well as their services as a subcontractor for the bond project.

Facts/Statistics:

The district has identified the Bryant roof work, Emerson pavement work, window work at all three elementary schools and door replacement work at all three elementary schools as requiring Spicer services. It is necessary to obtain complete bids prior to making a final recommendation which would come before the board. This makes it necessary to retain the services of Spicer for the following reasons:

- The project requires a complex knowledge of the design and construction of all projects
- These projects are time consuming in nature to manage, which would draw District personnel away from other important operational areas.
- The bidding process requires a full knowledge of the players involved including the integrity of the bidders. A project manager would be held accountable for this process as well as the outcome thereby minimizing the risk to the district associated with these projects and the related contracted service.
- Communication is key in carrying out these projects. A project manager will be responsible for communicating to District personnel regarding the progress on these projects as well as meeting budgetary guidelines.
- The purpose of the contract administration will be to monitor progress during the course of construction activities to ensure systems are in compliance with the construction documents. This will provide protection for the district that the projects involved are being done correctly and that the District is acting as a good steward of the taxpayers' funds.
- The total estimated fee for this project is \$157,000 Fees will be paid for out of sinking fund proceeds.

District Goal Addressed:

Facilities

Motion

Seconded

Vote – Ayes

Nays

Motion

March 9, 2022

Dr. Andrea Tuttle, Superintendent
Owosso Public Schools
645 Alger Street
Owosso, Michigan 48867

RE: 2022 Sinking Fund and ESSR Improvements
Owosso Public Schools, Owosso, Michigan

Dr. Tuttle:

This document contains Spicer Group's proposal to you to act as the Owner's Representative and provide Professional Design Services for the Owosso Public School's Facilities Improvement Sinking Fund.

BACKGROUND:

The voters of Owosso Public Schools have entrusted a millage-financed sinking fund in the Board of Education to provide miscellaneous capital improvements at facilities owned by the Owosso Public Schools. Improvements are needed in order to provide the staff and students with a positive physical environment conducive to learning. To attain the most value from these improvements, professional administration of the sinking fund is warranted. Spicer Group has been involved in the 2002 through 2021 sinking fund improvements and we believe this relationship to be of great benefit to both parties. We feel that it is imperative to start the design and permitting of the 2022 improvements as soon as possible to allow the work to be completed over the summer, if the lead time of ordered materials will allow it.

SCOPE OF PROFESSIONAL SERVICES:

Spicer's proposed services follow. They are phased as annual segments to reflect the orderly and reasonable progress of the project and, unless directed by you, we will only proceed from one year to the next with your concurrence and approval. This proposal will remain valid for sixty days. In the following narrative, "you" or "your" means Owosso Public Schools and "we" or "our" means Spicer Group, Inc.

1.01 SINKING FUND ADMINISTRATION

- 1.01.1 Meet with you to walk through the facilities. Based upon input from you, we shall coordinate, plan, develop, and detail the master schedule of identified improvements, including confirmation that the projects or portions of a project qualifies for payment out of the sinking fund per State of Michigan guidelines. This schedule, including appropriate cost estimates, will be revised from time-to-time on a semi-annual basis and will be reflective of the perspectives of the school district at large, the subject facility, construction "window" time periods, and budget. We will help you identify projects that will be done in house by the Operations Staff.
- 1.01.2 Update you periodically on the status and progress of each activity related to the sinking fund. This may include verbal reports at your meetings, memos, or information you may want to use for public or press release purposes. The frequency of these updates will be determined by you.
- 1.01.3 Advise and recommend to you any alternatives that may be more cost-efficient, that will achieve the same purpose, and that will add value to the project(s).

2.01 PROCUREMENT SERVICES

- 2.01.1 Upon your approval for construction, assist you in the bidding process for construction services. This will include advertising for bids in appropriate publications, hosting any necessary pre-bid meetings and walk through, coordinating any necessary addenda and assisting you when bids are opened. We will evaluate the low bids with emphasis on the bidder's ability to satisfactorily complete the project within the specified time and the bidder's ability to adequately staff, insure, bond, equip, and finance its efforts. In concert with the architect of record, if applicable, we will prepare letters of recommendation for you regarding approval of the award of the construction contract.
- 2.01.2 It is NOT the intent of the Procurement Services scope to develop and implement more than one (1) set of bidding and or procurement documents to support the 2022 Sinking Fund.

3.01 PROJECT ADMINISTRATION

- 3.01.1 During each design or construction phase, we will provide general administrative oversight to assure adherence to the contract's scope, budget, and schedule. This will include attendance at necessary pre-design, and post-bid conferences meetings and project team progress meetings at a frequency determined by you.
- 3.01.2 Provide general construction observation oversight, review and recommend any changes to the work; review and recommend approval of progress payments and change orders and provide periodic reports on the financial status of the project budget.
- 3.01.3 Inform and update you as to the progress of the particular project with memos and attendance at your meetings. This will include a weekly project meeting with you during the construction season.

4.01 FIELD SERVICES

- 4.01.1 As needed, if needed, and as approved by you and upon our recommendation we will provide specialized on site construction inspection and material testing services during certain identified segments of the construction project to assure a value and quality construction product and conformance to the approved bidding documents.

5.01 PROFESSIONAL DESIGN SERVICES

- 5.01.1 During the design phase of the project we will meet with School district personnel for input prior to beginning the design.
- 5.01.2 Provide field investigation to verify existing conditions in as much as feasible.
- 5.01.3 Prepare plans and specifications for permitting and construction for door replacements:
- Replacement of 50 interior doors at Bryant Elementary
 - Replacement of 40 interior doors at Central Elementary
 - Replacement of 50 interior doors at Emerson Elementary.
 - Replacement of 20 interior doors at Bentley Bright Beginnings.
 - Replacement of 40 interior doors at Washington.

- Based upon our field investigation and coordination with Owosso Public School Staff arrange for the replacement of door frames, door hardware and cores as identified (assumed to be 30% of frames and 70% of cores).
- 5.01.4 Prepare plans and specifications for roof replacement at Bryant Elementary.
 - 5.01.5 Prepare plans and specifications for paving improvements at Emerson Elementary.
 - 5.01.6 Prepare plans and specifications for window refurbishment in elementary Schools.
 - 5.01.7 Meet with School District personnel to review project documents and incorporate input from review.
 - 5.01.8 Submit bidding documents to the State of Michigan for project approval, if required.
 - 5.01.9 Review shop drawings submitted by the contractor.
 - 5.01.10 At the end of construction provide the School District with record documents of the completed work.
 - 5.01.11 Design Professionals responsible for the design will be involved with the construction process as needed to address design related issues.

SERVICES NOT INCLUDED:

We will not be providing any construction services. Professional Environmental Services will need to be obtained once the exact scope of potential abatement is understood.

ADDITIONAL SERVICES:

Additional services related to this project will be furnished by us after you review the scope and authorize the work. Our fee for the additional services will be determined at the time they are agreed to and rendered.

FEE SCHEDULE:

Our proposed fee schedule follows. We will submit monthly invoices to you for our basic professional services, any additional authorized services, and any reimbursable expenses. For each annual segment, our total proposed fee will be an amount equal to the schedule as follows:

- A. Administration – NOT USED
- B. Procurement – hourly rates not to exceed \$7,500.00
- C. Field Services– hourly rates not to exceed \$42,00.00.
- D. Professional Design Services – 6.9% of the construction costs (estimated at \$1,560,000) - \$107,500 to be billed at our standard hourly rates.
- E. Our total estimate fee for basic services for 2022 Sinking Fund - \$157,000

Upon each annual amendment of this Agreement for subsequent segments, the fee will be negotiated and proposed in a similar fashion reflective of the services you request.

As the fee is hourly, not to exceed, our invoice will be based upon our actual effort and our standard hourly rates.

We have calculated these fees based on our understanding of what you want us to do and what you have told us. Should we approach the amount of the fee for any reason before we are finished with the work, if the scope changes or our understanding was incorrect, we will notify you and discuss with you the option of adjusting the amount of the fee or adjusting the scope of services.

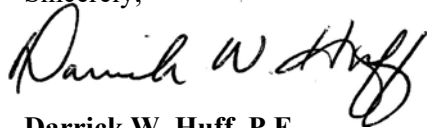
2022 Sinking Fund
March 9, 2022
Page 4 of 4

In addition, attached to this letter is a copy of our general conditions for our services which are part of this agreement. Any changes to this agreement must be agreed to by both of us.

If this proposal meets with your approval, please acknowledge this approval with an authorized signature below and return the enclosed copy to us. Upon receipt, we will start our services promptly.

We deeply appreciate your confidence in Spicer Group. We look forward to working with you and for you on this exciting endeavor.

Sincerely,



Darrick W. Huff, P.E.
Project Manager

SPICER GROUP, INC
230 S. Washington Avenue
Saginaw, MI 48607
Phone: (989) 754-4717
Cell: (734) 787-0339
mailto: darrickh@spicergroup.com

Above proposal accepted and approved
by Owner.

OWOSSO PUBLIC SCHOOLS

By: _____
Dr. Andrea Tuttle
Superintendent

Date: _____

cc: SGI File 132057SG2022
John Klapko, Owosso Public Schools
Julie Omer, Owosso Public Schools
KAJ/ACCTG

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GENERAL CONDITIONS ATTACHED TO LETTER AGREEMENT

SECTION 1

1.1 **Preamble.** This agreement is based upon a mutual obligation of good faith and fair dealing between the parties in its performance and enforcement. Accordingly, the OWNER and the PROFESSIONAL, with a positive commitment to honesty and integrity, agree to the following:

That each will function within the laws and statutes that apply to its duties and responsibilities; that each will assist in the other's performance; that each will avoid hindering the other's performance; that each will work diligently to fulfill its obligations; and that each will cooperate in the common endeavor of the contract.

1.2 **Ownership of Instruments of Service.** All reports, plans, specifications, computer files, field data, notes and other documents and instruments prepared by the PROFESSIONAL as instruments of service shall remain the property of the PROFESSIONAL. The PROFESSIONAL shall retain all common law, statutory and other reserved rights, including the copyright thereto.

1.3 **Covenant not to Hire.** OWNER agrees that during the term of this agreement and for a period of one (1) year thereafter that it will not hire for its own employment any person employed by the PROFESSIONAL in the performance of this agreement.

1.4 **Standard of Care.** Service performed by PROFESSIONAL under this AGREEMENT will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation, express or implied, and no warranty or guarantee is included or intended in this AGREEMENT, or in any report, opinion, document or otherwise.

1.5 **Defects in Service.** OWNER and OWNER's personnel, contractors and subcontractors shall upon discovery promptly report to PROFESSIONAL any defects or suspected defects in PROFESSIONAL's work, in order that PROFESSIONAL may take prompt, effective measures which in PROFESSIONAL's opinion will minimize the consequences of a defect in service. PROFESSIONAL shall not be responsible for additional costs due to any tardiness in reporting defects in service.

1.6 **Reimbursable Expenses** mean the actual expenses incurred by PROFESSIONAL or PROFESSIONAL's independent professional associates or consultants, directly or indirectly in connection with the Project, such as expenses for; transportation and subsistence incidental thereto; obtaining bids or proposals from Contractor(s); providing and maintaining field office facilities including furnishings and utilities; subsistence and transportation of Resident Project Representatives and their assistants; toll telephone calls and courier services; reproduction of reports, drawings, specifications, bidding documents, and similar project-related items; and, if authorized in advance by OWNER, overtime work requiring higher than regular rates.

1.7 **Standard Hourly Rates** used as a basis for payment mean those rates in effect at the time that the work is performed, for all PROFESSIONAL's personnel engaged directly on the Project, including, but not limited to, architects, engineers, surveyors, designers, planners, drafters, specification writers, estimators, other technical and business personnel. The Standard Hourly Rates include salaries and wages, direct and indirect payroll costs and fringe benefits. The Standard Hourly Rates of personnel of PROFESSIONAL will be adjusted periodically to reflect changes in personnel and in PROFESSIONAL's overall compensation procedures and practices.

1.8 **Limitation of Liability.** To the fullest extent permitted by law, and notwithstanding any other provision of this Agreement, the total liability, in the aggregate, of the PROFESSIONAL and the PROFESSIONAL's officers, directors, partners, employees and subconsultants, and any of them, to the OWNER and anyone claiming by or through the OWNER, for any and all claims, losses, costs or damages, including attorneys' fees and costs and expert-witness fees and costs of any nature whatsoever or claims expenses resulting from or in any way related to the Project or the Agreement from any cause or causes shall not exceed the total compensation received by the PROFESSIONAL under this Agreement, or the total amount of \$100,000.00, whichever is greater. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

1.9 **Indemnification.** The PROFESSIONAL agrees, to the fullest extent permitted by law, to indemnify and hold harmless the OWNER, its officers, directors and employees (collectively, Owner) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the PROFESSIONAL's negligent performance of professional services under this Agreement.

The OWNER agrees, to the fullest extent permitted by law, to indemnify and hold harmless the PROFESSIONAL, its officers, directors, employees and subconsultants (collectively, Professional) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the OWNER's negligent acts in connection with the Project and the acts of its contractors, subcontractors or PROFESSIONAL or anyone for whom the OWNER is legally liable.

Neither the OWNER nor the PROFESSIONAL shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence.

1.10 **Severability.** Any term or provision of this Agreement found to be invalid under any applicable statute or rule of law shall be deemed omitted and the remainder of this Agreement shall remain in full force and effect.

1.11 **Survival.** Notwithstanding completion or termination of this Agreement for any reason, all rights, duties and obligations of the parties to this Agreement shall survive such completion or termination and remain in full force and effect until fulfilled.

1.12 **Betterment.** If, due to the PROFESSIONAL's negligence, a required item or component of the Project is omitted from the PROFESSIONAL's construction documents, the PROFESSIONAL shall not be responsible for paying the cost required to add such item or component to the extent that such item or component would have been required and included in the original construction documents. In no event will the PROFESSIONAL be responsible for any cost or expense that provides betterment or upgrades or enhances the value of the Project.

1.13 **Mediation.** In an effort to resolve any conflicts that arise during the design and construction of the Project or following the completion of the Project, the OWNER and the PROFESSIONAL agree that all disputes between them arising out of or relating to the Agreement or the Project shall be submitted to nonbinding mediation unless the parties mutually agree otherwise.

The OWNER and the PROFESSIONAL further agree to include a similar mediation provision in all agreements with independent contractors and consultants also to include a similar mediation provision in all agreements with their subcontractors, subconsultants, suppliers and fabricators, thereby providing for mediation as the primary method for dispute resolution between the parties to all those agreements.

1.14 **Changed Conditions.** If, during the term of this Agreement, circumstances or conditions that were not originally contemplated by or known to the PROFESSIONAL are revealed, to the extent that they affect the scope of services, compensation, schedule, allocation of risks or other material terms of this Agreement, the PROFESSIONAL may call for renegotiation of appropriate portions of this Agreement. The PROFESSIONAL shall notify the OWNER of the changed conditions necessitating renegotiation, and the PROFESSIONAL and the OWNER shall promptly and in good faith enter into renegotiation of this Agreement to address the changed conditions.

1.15 **Hazardous Materials.** Both parties acknowledge that the PROFESSIONAL's scope of services does not include any services related to the presence of any hazardous or toxic materials. In the event the PROFESSIONAL or any other party encounters any hazardous or toxic materials, or should it become known to the PROFESSIONAL that such materials may be present on or about the job site or any adjacent areas that may affect the performance of the PROFESSIONAL's services, the PROFESSIONAL may, at its option and without liability for consequential or any other damages, suspend performance of its services under this Agreement until the OWNER retains appropriate PROFESSIONAL's or contractors to identify and abate or remove the hazardous or toxic materials and warrants that the job site is in full compliance with all applicable laws and regulations.

SECTION 2

2.1 **Assignment.** Neither party to this Agreement shall transfer, sublet or assign any rights under or interest in this Agreement (including but not limited to monies that are due or monies that may be due) without the prior written consent of the other party. Subcontracting to subconsultants normally contemplated by the PROFESSIONAL shall not be considered an assignment for purposes of this Agreement.

2.2 **Governing Law & Jurisdiction.** The OWNER and the PROFESSIONAL agree that this Agreement and any legal actions concerning its validity, interpretation and performance shall be governed by the laws of the State of Michigan.

2.3 **Billing and Payment Terms.** *Payment Due:* invoices shall be submitted by the PROFESSIONAL (2nd) are due upon presentation and shall be considered past due if not paid within thirty (30) calendar days of the due date. *Interest:* If payment in full is not received by the PROFESSIONAL within thirty (30) calendar days of the due date, invoices shall bear interest at one-and-one-half (1.5) percent of the PAST DUE amount per month, which shall be calculated from the invoice due date. Payment thereafter shall first be applied to accrued interest and then to the unpaid principal.

2.4 **Suspension of Services.** If the OWNER fails to make payments when due or otherwise is in breach of this Agreement, the PROFESSIONAL may suspend performance of service upon ten (10) calendar days' notice to the OWNER. The PROFESSIONAL shall have no liability whatsoever to the OWNER for any costs or damages as a result of such suspension caused by any breach of this Agreement by the OWNER. Upon payment in full by the OWNER the PROFESSIONAL shall resume services under this Agreement, and the time scheduled and compensation shall be equitably adjusted to compensate for the period of suspension plus any other reasonable time and expenses necessary for the PROFESSIONAL to resume performance. *Termination of Services:* If the OWNER fails to make payment to the PROFESSIONAL in accordance with the payment terms herein, this shall constitute a material breach of this Agreement and shall be cause for termination of this Agreement by the PROFESSIONAL. *Set-off, Backcharges, Discounts:* Payment of invoices shall not be subject to any discounts or set-off's by the OWNER unless agreed to in writing by the PROFESSIONAL. Payment to the PROFESSIONAL for services rendered and expenses incurred shall be due and payable regardless of any subsequent suspension or termination of this Agreement by either party.

2.5 **Collection of Costs.** In the event legal action is necessary to enforce the payment terms of this Agreement, the PROFESSIONAL shall be entitled to collect from the OWNER any judgement or settlement sums due, plus reasonable attorneys' fees, court costs and other expenses incurred by the PROFESSIONAL in connection therewith and, in addition, the reasonable value of the PROFESSIONAL's time and expenses spent in connection with such collection action, computed according to the PROFESSIONAL's prevailing fee schedule and expense policies.

2.6 **Delays.** The OWNER agrees that the PROFESSIONAL is not responsible for damages arising directly or indirectly from any delays for causes beyond the PROFESSIONAL's control. For purposes of this Agreement, such causes include, but are not limited to, strikes or other labor disputes; severe weather disruptions or other natural disasters; fires, riots, war or other emergencies or acts of God; failure of any government agency to act in timely manner; failure of performance by the OWNER or the OWNER's contractors or consultants; or discovery of any hazardous substances or differing site conditions.

In addition, if the delays resulting from any such causes increase the cost or time required by the PROFESSIONAL to perform its services in an orderly and efficient manner, the PROFESSIONAL shall be entitled to an equitable adjustment in schedule and/or compensation.

2.7 Delivery and Use of Electronic Files. In accepting and utilizing any drawings, reports and data on any form of electronic media generated and furnished by the PROFESSIONAL, the OWNER agrees that all such electronic files are instruments of service of the PROFESSIONAL, who shall be deemed the author, and shall retain all common law, statutory law and other rights, including copyrights.

The OWNER agrees not to reuse these electronic files, in whole or in part, for any purpose other than for the Project. The OWNER agrees not to transfer these electronic files to others without the prior written consent of the PROFESSIONAL. The OWNER further agrees to waive all claims against the PROFESSIONAL resulting in any way from any unauthorized changes to or reuse of the electronic files for any other project by anyone other than the PROFESSIONAL.

The OWNER and the PROFESSIONAL agree that any electronic files furnished by either party shall conform to the original specifications. Any changes to the original electronic specifications by either the OWNER or the PROFESSIONAL are subject to review and acceptance by the other party. Additional services by the PROFESSIONAL made necessary by changes to the electronic file specifications shall be compensated for as Additional Services.

Electronic files furnished by either party shall be subject to an acceptance period of fourteen (14) days during which the receiving party agrees to perform appropriate acceptance tests. The party furnishing the electronic file shall correct any discrepancies or errors detected and reported within the acceptance period. After the acceptance period, the electronic files shall be deemed to be accepted and neither party shall have any obligation to correct errors or maintain electronic files.

The OWNER is aware that differences may exist between the electronic files delivered and the printed hard-copy construction documents. In the event of a conflict between the signed construction documents prepared by the PROFESSIONAL and electronic files, the signed or sealed hard-copy construction documents shall govern.

In addition, the OWNER agrees, to the fullest extent permitted by law, to indemnify and hold harmless the PROFESSIONAL, its officers, directors, employees and subconsultants (collectively, Professional) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising from any changes made by anyone other than the PROFESSIONAL or from any reuse of the electronic files without the prior written consent of the PROFESSIONAL.

Under no circumstances shall delivery of electronic files for use by the OWNER be deemed a sale by the PROFESSIONAL, and the PROFESSIONAL makes no warranties, either expressed or implied, or merchantability and fitness for any particular purpose. In no event shall the PROFESSIONAL be liable for indirect or consequential damages as a result of the OWNER's use or reuse of the electronic files.

2.8 Opinions of Probable Construction Costs. In providing opinions of probable construction cost, the OWNER understands that the PROFESSIONAL has no control over the cost or availability of labor, equipment or materials, or over market conditions or the Contractor's method of pricing, and that the PROFESSIONAL's opinions of probable construction costs are

made on the basis of the PROFESSIONAL's judgement and experience. The PROFESSIONAL makes no warranty, express or implied that the bids or the negotiated cost of the Work will not vary from the PROFESSIONAL's opinion of probable construction costs.

SECTION 3

3.1 Design Without Construction Administration. Unless Authorized, it is understood and agreed that the PROFESSIONAL's Basic Services under this Agreement do not include project observation or review of the Contractor's performance or any other construction phase services, and that such services will be provided for by the OWNER. The OWNER assumes all responsibility for interpretation of the Contract Documents and for construction observation and the OWNER waives any claims against the PROFESSIONAL that may be in any way connected thereto.

3.2 Verification of Existing Conditions. Inasmuch as the remodeling and/or rehabilitation of the existing structures requires that certain assumptions be made by the PROFESSIONAL regarding existing conditions, and because some of these assumptions may not be verifiable without the OWNER's expending substantial sums of money or destroying otherwise adequate or serviceable portions of the structure, the OWNER agrees to bear all costs, losses and expenses, including the cost of the PROFESSIONAL's Additional Services, arising from the discovery of concealed or unknown conditions in the existing structure.

3.3 Jobsite Safety. Neither the professional activities of the PROFESSIONAL, nor the presence of the PROFESSIONAL or its employees and subconsultants at a construction/project site, shall relieve the General Contractor of its obligations, duties and responsibilities including, but not limited to, construction means, methods sequence, techniques or procedures necessary for performing, superintending and coordinating the Work in accordance with the contract documents and any health or safety precautions required by any regulatory agencies, the PROFESSIONAL and its personnel have no authority to exercise any control over any construction contractor or its employees in connection with their work or any health or safety programs or procedures. The OWNER agrees that the General Contractor shall be solely responsible for jobsite safety, and warrants that this intent shall be carried out in the OWNER's contract with the General Contractor. The OWNER also agrees that the OWNER, the PROFESSIONAL and the PROFESSIONAL's subconsultants shall be indemnified by the General Contractor and shall be made additional insureds under the General Contractor's policies of general liability insurance.

3.4 Construction Observation. The PROFESSIONAL shall visit the site if authorized at intervals appropriate to the stage of construction, or as otherwise agreed to in writing by the OWNER and the PROFESSIONAL, in order to observe the progress and quality of the Work completed by the Contractor. Such visits and observation are not intended to be an exhaustive check or a detailed inspection of the Contractor's work but rather are to allow the PROFESSIONAL, as an experienced professional, to become generally familiar with the Work in progress and to determine, in general, if the Work is proceeding in accordance with the Contract Documents.

Based on this general observation, the PROFESSIONAL shall keep the OWNER informed about the progress of the Work and shall endeavor to guard the OWNER against deficiencies in the work.

If the OWNER desires more extensive project observation or full-time project representation, the OWNER shall request that such services be provided by the PROFESSIONAL as Additional Services in accordance with the terms of this Agreement. The PROFESSIONAL shall not supervise, direct or have control over the Contractor's work nor have any responsibility for the construction means, methods, techniques, sequences or procedures selected by the Contractor nor for the Contractor's safety precautions or programs in connection with the Work. These rights and responsibilities are solely those of the contractor in accordance with the Contract Documents.

The PROFESSIONAL shall not be responsible for any acts or omissions of the contractor, subcontractor, any entity performing any portions of the Work, or any agents or employees of any of them. The PROFESSIONAL does not guarantee the performance of the Contractor and shall not be responsible for the Contractor's failure to perform its Work in accordance with the Contract Documents or any applicable laws, codes, rules or regulations.

3.5 Pre-Engineered Buildings. The OWNER acknowledges that it has requested the PROFESSIONAL to specify a pre-engineered building. The OWNER further acknowledges that the PROFESSIONAL will not engineer, design, manufacture, assemble or erect said building and is not responsible in any way for defects or deficiencies in the building. Therefore, the OWNER waives all claims against the PROFESSIONAL arising in any way from the specification of the building or for any defects, deficiencies, errors or omissions in the design, fabrication or erection of the building.

3.6 Client Requested Substitutions. Upon request by the OWNER, the PROFESSIONAL shall evaluate and make recommendations regarding substitutions of materials, products or equipment proposed by the OWNER's consultants or contractors. The PROFESSIONAL shall be compensated for these services, as well as any services required to modify and coordinate the construction documents prepared by the PROFESSIONAL with those of the PROFESSIONAL's subconsultants and the OWNER's consultants, as Additional Services. The PROFESSIONAL also shall be entitled to an adjustment in schedule caused by this additional effort.

3.7 Record Drawings. If authorized by the Agreement, upon completion of the Work, the PROFESSIONAL shall compile for and deliver to the OWNER a reproducible set of Record Documents based upon the marked-up record drawings, addenda, change orders and other data furnished by the Contractor. These Record documents will show significant changes made during construction. Because these Record Documents are based on unverified information provided by other parties, which the PROFESSIONAL shall assume will be reliable, the PROFESSIONAL cannot and does not warrant their accuracy.

These General Conditions shall be attached to and made part of the Agreement between Spicer Group, Inc. (PROFESSIONAL) and the Owner.

3.8 Certifications, Guarantees and Warranties. The PROFESSIONAL shall not be required to sign any documents, no matter by whom requested, that would result in the PROFESSIONAL's having to certify, guarantee or warrant the existence of conditions whose existence the PROFESSIONAL cannot ascertain. The OWNER also agrees not to make resolution of any dispute with the PROFESSIONAL or payment of any amount due to the PROFESSIONAL in any way contingent upon the PROFESSIONAL's signing any such certification.

3.9 Contingency Fund. The OWNER and the PROFESSIONAL agree that certain increased cost and changes may be required because of possible omissions, ambiguities or inconsistencies in the drawings and specifications prepared by the PROFESSIONAL and, therefore, that the final construction cost of the Project may exceed the estimated construction cost. The OWNER agrees to set aside a reserve in the amount of 10 percent of the Project construction costs as a contingency to be used, as required, to pay for any such increased costs and changes. The OWNER further agrees to make no claim by way of direct or third-party action against the PROFESSIONAL or its subconsultants with respect to any increased costs within the contingency because of such changes or because of any claims made by the Contractor relating to such changes.

3.10 Code Compliance. The PROFESSIONAL shall put forth reasonable professional effort to comply with applicable laws, codes and regulations in effect as of the date of (*submission to building authorities*). Design changes made necessary by newly enacted laws, codes and regulations after this date shall entitle the PROFESSIONAL to a reasonable adjustment in the schedule and additional compensation in accordance with the Additional Services provisions of this Agreement.

3.11 Permits and Approvals. The PROFESSIONAL shall assist the OWNER in applying for those permits and approvals normally required by law for projects similar to the one for which the PROFESSIONAL's services are being engaged. This assistance shall consist of completing and submitting forms to the appropriate regulatory agencies having jurisdiction over the construction documents, and other services normally provided by the PROFESSIONAL and included in the scope of Basic Services of this Agreement.

3.12 Right of Entry. OWNER shall provide for PROFESSIONAL's right to enter from time to time property owned by OWNER and/or other(s) in order for PROFESSIONAL to fulfill the scope of services indicated hereunder. OWNER understands that use of testing or other equipment may unavoidably cause some damage, the correction of which is not part of this AGREEMENT.

Water Street Facility (Discussion)

For Future Action

Final Budget Revisions for 2021-2022

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
May 23, 2022
Report 21-150

FOR FUTURE ACTION

Subject:

2021-22 Final Budget Revisions

Recommendations:

Resolve that the Board adopt the resolutions that revise the appropriations for the General, School Service and Building and Site Funds for the 2021-22 fiscal year to be presented to the Board for adoption at the June 20, 2022 regularly re-scheduled Board meeting. It should be noted that by allowing for the formal budget to be presented on June 20th it will provide for the most current information to be incorporated into the proposed Revision.

Rationale:

Adjust the budget for current information and reduce budget variances.

Statement of Purpose/Issue:

Amend the budget to incorporate actual revenues and expenditures to comply with statutory requirements.

Facts/Statistics:

- Figures for the 2021-22 school year can be better estimated at the end of the school year.
- Revising the budgets that were adopted at the April 25, 2022 meeting to more closely mirror the reality of the fiscal 2021-22 school year minimizes the likelihood that the auditors will have any comments regarding budget deviations.
- Revisions help to provide better explanations of changes in assumptions that take place due to better information at the end of the year prior to the final audit.
- Finally, the revised budget assists in projecting the cash flow borrowing amount needed for the 2022-23 school year more accurately by representing the projected beginning cash available more closely.
- It should be noted that, in spite of the best efforts to incorporate better information into the final budget figures, the environment of uncertainty at the State level and with the close of the school year can result in changes that cannot be anticipated.

Motion

Seconded

Vote – Ayes

Nays

Motion

Original Budget for 2022-2023

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
May 23, 2022
Report 21-151

FOR FUTURE ACTION

Subject:

2022-23 Original budget adoption

Recommendation:

The Board will be asked to adopt the resolutions to be presented for the 2022-23 fiscal year budget package for the General, School Service, Fiduciary and Sinking funds at the June 20th board meeting

Rationale:

The rationale is to assure fiscal planning is in accordance with Board direction and legal timelines.

Statement of Purpose/Issue:

The purpose is to create a budget that satisfies the state guidelines, meets the requirements of the Board of Education adopted policy for Fiscal Management, and to meet the needs of the community.

Facts/Statistics:

- ◆ The proposed budget will be based on the best information available prior to development and presentation at the June 20th board meeting. At this juncture, there are three proposals that have been presented by each of the branches of State government with very little agreement. It is hoped that in the intervening time between this board meeting and the presentation at the June 20th meeting that better information will be available.
- ◆ Fiscal integrity will be paramount in development of the assumptions and proposed underlying detail although it is recognized that with the uncertainty surrounding the State's budget process that there is a **high** probability that revisions will be made to the budget as well as the constant need to re-visit expenditures for amount and necessity as the year progresses.
- ◆ By law, the Board of Education must approve a budget for the 2022-23 school year prior to July 1, 2022 in spite of the State's budgeting year being October 1 through September 30th.
- ◆ A budget hearing will be required to precede the adoption of the budgets at the June 20th board meeting in order to provide notice of the millage of the millage that supports the proposed budget. This budget hearing is required by law. A "For Information" report will be presented reflecting the proposed operational millage rate that supports the local taxes to be collected to support the budget presented.

Motion

Seconded

Vote – Ayes

Nays

Motion

State Aid Borrowing Note

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
May 23, 2022
Report 21-152

FOR FUTURE ACTION

Subject:

Cash Flow Borrowing

Recommendation

Resolve that the Board of Education authorize the borrowing of \$_____ inclusive of \$_____ of "set-aside" notes and \$_____ in "no set-asides" for operating purposes to eliminate cash flow challenges that result from timing issues related to State Aid payments for the 2022-23 school year.

NOTE: The actual borrowing resolution(s) that is (are) necessary for the Board to pass will be provided on June 20th which will include the attorney approved amount. There will be two resolutions allowing for participation in the traditional School Bond Loan fund and one allowing for competitive rates to be obtained from other qualified financial institutions.

Facts/Statistics:

- Because the incoming flow of State funds does not match the outflow of expenditures, the District annually borrows funds in anticipation of State Aid payments.
- During the 2020-21 school year, the District borrowed \$3.7 million through Huntington Bank as part of the competitive bidding process. \$2.2 million of this amount has been repaid through set-asides from the State Aid and the remaining \$1.5 million will be repaid in August of 2022.
- It is estimated that the District will need to borrow \$_____ in anticipation of the challenges associated with the timing of State Aid payments for the 2022-23 school year and projected cash outflows.
- The District will file an application for borrowing through the Michigan Municipal Bond Authority in order to achieve economies of scale in costs associated with this borrowing as well as to achieve a competitive interest rate. The District will also review the option for competitive rates through other financial institutions to assure that the rate and costs associated with the borrowing is minimized.
- In order to allow for adequate time to be part of this pool, it is required that the Board adopt an authorizing resolution prior to the deadline outlined in the process. The due date for participation in the pool July 1st which passage of the resolution(s) will allow for adequate time to meet the requisite deadline
- The exact amount of the cash flow borrowing will be reviewed by the attorney for propriety.
- The cash flow will be based on the proposed 2022-23 budget and the final 2021-22 budget which will be presented for approval at the June 20th meeting. Any changes in the assumptions that are the basis for the budget will necessitate a review of the cash flow needs of the district in order to assure compatibility.

Motion

Seconded

Vote – Ayes

Nays

Motion

Handbook Revisions 2022-2023

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
May 23, 2022
Report 21-153

FOR FUTURE ACTION

Subject:

Student Handbook Updates

Recommendation

Resolve that the Board of Education approve the 2022-2023 student handbooks for Bentley Bright Beginnings, elementary, middle, and high schools as presented.

Facts/Statistics:

1998 was the first year the Board had an opportunity to review student handbooks. Board approval to formally approve the handbooks occurs annually. Memos indicating all proposed changes to the 2022-2023 student handbooks are included in this Board packet for review and consideration.

Motion		
Seconded		
Vote – Ayes	Nays	Motion

MEMO

TO: Andrea Tuttle, School Board

DATE: 5-23-22

FROM: Amanda Rowell

REGARDING: 2022-2023 Handbook changes

Formatting adjustments.

Page 30: Updated compliance officers.

Thanks,

Amanda Rowell
Bentley Bright Beginnings
989-725-5770
Rowell@owosso.k12.mi.us

To: Andrea Tuttle, Owosso Public Schools Board of Education

From: Elementary Principals via Bridgit Spielman

Re: 2022-2023 Elementary Handbook Changes

Date: May 20, 2022

- All dates 2021-22 changed to 2022-2023

Questions regarding this memo can be directed to Bridgit Spielman, Central Elementary School Principal. She can be reached at spielman@owosso.k12.mi.us or (989)729-5786.

MEMO

TO: Andrea Tuttle, School Board**DATE:** 5-17-22**FROM:** Rich Collins**REGARDING:** 2022-2023 Handbook changes

Page 1: Date changes

Reviewed dress code in our handbook and found nothing needed to be added to address current trends.

Page 9: N. **ENTERING AND EXITING THE BUILDING**

Students may enter the building beginning at 7:00 AM through the doors located at the north of the building or OMS main entrance. During school hours, entrance can be made only through the main doors, all other doors are locked. Students need to be under direct supervision of an administrator, staff member or coach when in the building before or after school. Students are not to be in the building without permission after 3:00 PM.

Page 16 & 23 Address Change to 765 E North St. for Dr. Cathy Dwyer Title IX Coordinator and District Compliance Officer. Updated compliance officers.

Thanks,

Richard A. Collins

OMS Principal

989-729-5710

collinsr@owosso.k12.mi.us

To: Andrea Tuttle, Owosso Public Schools Board of Education
From: Carrie Rugenstein, LHS Principal
Re: 2022-2023 LHS Handbook Changes
Date: May 20, 2022

Proposed Changes:

- Inside Cover: position name changes (Sandy Klapko and Carrie Rugenstein)
- Page 1: Update compliance officer and contact information for notification of nondiscrimination Statement and Compliance officers.
- Pages 5-6: Delete all language about off campus lunch due to no longer offering this option.
- Page 6: Change language in Tardy Policy and possible consequences for continued truancy
- Page 7: Include vapes in language about prohibited items on Bus Transportation
- Page 7-8: Change hours to proposed schedule times.
- Page 8: correct grammar and delete Character Counts language from Graduation Requirements
- Page 9: Update hall pass requirements to 3 passes per week.
- Page 12: Update language on lockers to reflect the backpack policy
- Page 13: Correct hours of lunch to reflect proposed schedule for next year
- Page 14: Change language in Alcohol, Tobacco and Other Unapproved Substances to include vapes and update consequences to reflect current practices.
- Page 16: Remove “closed campus” and “electronic devices” from infraction list as they are covered elsewhere.
- Page 17: Remove all language about “open campus” and update times to reflect bell schedule for 2022-2023.
- Page 24: Remove language involving open campus which is no longer an option.
- Page 30: include examples of suggestive pictures or slogans to include: “confederate flag, middle finger, depictions of innuendos, etc.”
- Page 31: Remove language in dress code that is no longer enforced (i.e. “There are to be no hoods worn in class.”)

TO: Dr. Andrea Tuttle, Owosso Public Schools Board of Education
 FROM: High School Principal and Assistant Principals
 RE: 2022-2023 OHS Handbook Changes
 DATE: May 20, 2022

Page 3 - PRIMARY OFFICES

- Information Needs Updating (names, etc.)

Page 4 - STUDENT-PARENT HANDBOOK

- REMOVE: Paragraph 4
- ADD: "The Owosso High School Student-Parent Handbook is available online at ohs.owosso.k12.mi.us/forms. Students must sign a handbook acknowledgement form upon enrollment.

Page 9 - D. SIDE PACK/FANNY PACK AND AND BACKPACK USAGE

- ADD: "Lockers designated for athletic use are for that purpose only. Students may not use athletics/gym lockers to store academic materials or any other items."

Page 9 - VERIFIED ABSENCES

- CHANGE: "Acknowledging the automated attendance call does not excuse the student."

Page 10 - F. CAFETERIA OPERATIONS

- REVISE: "Lunch is served daily during two **thirty minute** lunch periods."

Page 10 - H. FOOD AND DRINK IN BUILDING

- ADD: "Students may not order food from outside establishments to be delivered during school hours."
- REMOVE: reference reference to vending machines

Page 11 - J. GRADUATION REQUIREMENTS

- REWORD: "A student with credit deficiencies could be referred to Lincoln High School to regain credits."

Page 13 - P. PARENT-TEACHER CONFERENCES

- REMOVE: "his or her"
- ADD: student

Page 15 - C. LOCKERS

- REMOVE: "and a lock"
- REMOVE: "Students' lockers with no lock will be assessed at \$10 lock fee."
- ADD: "Students will be assessed a fee for any damage to their assigned locker."
- ADD: "Gym/athletic lockers will not be accessible during the school day, except during a scheduled gym class."

Page 15 - E. SCHOOL CLOSINGS

- REMOVE: "Students and parents can contact 855-955-9500 to find out if school is canceled or delayed due to inclement weather."

Page 16 - STUDENT CLUBS AND ORGANIZATIONS

- Add to list: E-Sports

Page 17 - TELEPHONE PRIVILEGES

- REMOVE: "attending"

Page 17 - L. TIME BETWEEN CLASSES

- CHANGE TO: "Classes begin and end by a tone sounding over the public address system. Students are allowed 5 minutes passing time between classes. Large clocks in the hallways provide a visual countdown timer to assist students with time management."

Page 20 - C. DISCIPLINE INFRACTIONS / TERMS AND PROCEDURES

- The infractions and consequences will remain the same but the page will be reformatted for easier reference.
- ADD: Inappropriate use of a recording device (ex. recording a fight or recording in restricted area)
- ADD: "Inappropriate dress" too list of infractions

Page 21 - INAPPROPRIATE DRESS

- ADD: All students must wear clothing that fully covers their torso.

Page 24 - ENTERING AND EXITING THE BUILDING

- ADD: Students may enter Owosso High School at the following locations:
 - 7:00 - 7:30am - Gym Entrance
(students arriving during this time must enter the cafeteria)
 - 7:30 - 7:45am - Main Entrance
 - After 7:45am - Students must check in at the main office to receive a pass

Page 30 - B. PARKING REGULATIONS

- REMOVE: Student Services Office
- ADD: Main Office

Page 41 - XI. CAREER AND TECHNICAL EDUCATION OFFICE

- REMOVE: Family and Consumer Sciences
- CHANGE: Mr. Krueger to Mrs. Warning
- CHANGE: Items 11 and 12 to bullets

Board Meeting Dates 2022-2023

**OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
May 23, 2022
Report 21-154**

FOR FUTURE ACTION

Subject:

Regular Board Meetings and Start Time

Recommendation:

Resolve by the Board of Education that the regular meetings of the Owosso Public Schools Board of Education will be held each month beginning at 5:30 pm in July 2022 through June 2023 on the dates tentatively listed below in a location that is to be determined.

Board Meeting Dates	
2022	2023
July 27	January 25
August 24	February 22
September 28	March 22
October 26	April 26
November 16	May 24
December 14	June 28

Motion

Seconded

Vote – Ayes

Nays

Motion

Michigan Works Contract Renewals

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
May 23, 2022
Report 21-155

FOR FUTURE ACTION

Subject:

Michigan Works Contract Renewals

Recommendation

Resolve that the Board of Education authorize the Superintendent to renew the contracts with GST (Genesee Shiawassee Thumb) Michigan Works from July 1, 2022, through June 30, 2023.

Facts/Statistics:

At place are the new contracts between Michigan Works and the District (contract #: 2022/2023 GSTMIWorks-Shiawassee-01) and (contract #: 2022/2023 GSTMIWorks-Shiawassee-02) to provide On-The-Job Training (OJT) for eligible employees whereby the GST Michigan Works would reimburse the District training costs associated with “onboarding” new support staff as outlined in the agreement. The first contract is for non-union staff, and the second contract is for the OESPA bargaining unit. Copies of the proposed agreements have been provided to accompany this report.

These agreements are felt to be a “win-win” for the District as it has become increasingly difficult to recruit and retain support staff. The contracts allow for reimbursement of training time and training costs for employees being brought on in a support staff capacity and potentially for utilizing funds to train new bus drivers. Regardless of the areas for which the training funds would be used, the district is not obligated to retain employees that do not meet training standards established by the district at the end of the training period. In addition, these funds can be used to fill existing positions if they are vacated without any obligation to add additional positions to the current employee structure. This has been a great success.

All aspects of the contract are felt to be reasonable, fair and within the scope of the normal hiring practices of the district and will only allow for additional resources in the recruiting/hiring/training process. Thus, it is being recommended that the Board of Education approve the accompanying contracts for signature by the Superintendent.

Motion

Seconded

Vote – Ayes

Nays

Motion

ON-THE-JOB TRAINING MASTER AGREEMENT

CONTRACT#: 2022/2023 GSTMIWORKS-SHIAWASSEE-02

Service Provider	Employer
Name: GST Michigan Works!	Name: Owosso Public Schools
Address: 1975 W Main St.	Address: 645 Alger
City, State, Zip: Owosso, MI 48867	City State Zip: Owosso, MI 48867
Phone: 989-729-9599	Phone: 989-723-8131
Fax:	Contact: Bev White
Contact: Christian Schueler	Current Number of Employees: <u>375</u>
	Employer ID #: 38-6003809
Workers Comp Carrier and Policy # SET-SEG 88110	

This Agreement is entered into by GST Michigan Works! and the above-named Employer to provide On-the-Job Training (hereinafter referred to as OJT) for Workforce Innovation Opportunity Act (WIOA) or Partnership, Accountability, Training & Hope (PATH) participants.

I. THE EMPLOYER AGREES:

- A. That it possesses the legal authority to execute this contract. Further that its governing body has authorized the signatory official to enter into this Agreement and bind the Employer to the terms of this Agreement and any subsequent modifications hereto.
- B. To conduct any and all activities under this Agreement in accordance with the Workforce Innovation Opportunity Act (WIOA) hereafter referred to as the Act and to such Act and Regulations and any and all applicable Federal, State, Local statutes, rules, regulations, directives, issuances and ordinances in effect or promulgated during the term of this Agreement.
- C. To provide extraordinary training to the participant to attain the knowledge and skills essential to the full and adequate performance of the job outlined in the participant's training plan.
- D. To hire the participant at the start of this Agreement for not less than 32 hours per week as specified in the participant's training plan; also, to hire the participant as a member of the regular work force and to retain the participant as a regular employee at the conclusion of this Agreement provided the participant has attained the knowledge and skills necessary to adequately perform the job.
- E. To provide the necessary instruction, supervision and equipment needed to train the participant and shall not subcontract this On-The-Job Training agreement. Employer reimbursement is for straight time worked and must not include overtime pay, holiday, sick pay or commissions. Training time reimbursement shall be for hours worked in the pay period. If the participant works over 40 hours, reimbursement shall be given above the 40 hours but only at the straight time rate.

- F. To ensure that: The participant receives the same benefits (Including wages, working conditions, insurance coverage, pay and fringe benefits) as other employees performing similar work; is paid the wage indicated on the attached Training Plan and is provided with adequate FICA benefits. The employer agrees to provide proof of worker's compensation coverage for the period of this agreement. Failure to provide satisfactory proof of coverage prior to the start of training nullifies this agreement.
- G. To maintain time cards and a record of the participant's employment and progress in training, or other sufficient records to support the payments made to the employer for training costs. These records shall be retained for a period of five (5) years from the date of termination of this Agreement. If prior to the expiration of the five (5) year retention period any litigation or audit is begun the records must be maintained until the litigation, audit or other claim is resolved. The Employer further agrees to allow the Workforce Development Agency, the MWA, the Service Provider, or its representative access to said records during regular business hours.
- H. To submit time/attendance/payroll records. Participate in monitoring during OJT period. Skill evaluations shall be submitted at the end of training.
- I. To submit all documents pertaining to training and job retention completed satisfactory and received no later than 30 days after the 30-day retention period following completion of training. Failure to comply may result in a request for corrective action by the Employer, up to and including forfeiture of training payments.
- J. To give the U.S. Department of Labor, State of Michigan/Workforce Development Agency, and GST Michigan Works through any authorized representative, access to and the right to examine all records and documents related to this Agreement for monitoring and audit purposes, and to conduct Employer and participant interviews. The Employer will maintain said records and documents for a period of five (5) years from the date of termination of this Agreement.
- K. To have the following records, at a minimum available for review during scheduled monitoring visits:
 - 1. Time and attendance records for the training and retention periods;
 - 2. Certified payroll records for the training and retention periods; and
 - 3. Participant's employment (training) start date.
- L. The Employer agrees to follow GST Michigan Works! Grievance and Complaint procedures for participants. The employer has been advised of the MWA's Grievance and Complaint policy and is aware that the complete policy can be found at gstmiworks.org. By signing this contract, the employer acknowledges that they have received information regarding the content of the local policy, how to access the entire policy and agrees to follow the policy.

II. GST MICHIGAN WORKS! AGREES:

- A. It has determined that the occupation(s) in which training is proposed is a demand occupation in the local labor market.
- B. To refer eligible participants to the Employer.
- C. To develop with the employer's assistance, all Individual Employment Development Plan (IEP) or Individual Service Strategy (ISS) for each participant.
- D. To provide payment of extraordinary training costs on the basis outlined in the Training Plan. Payment shall be made according to the provisions of Section IV Payment Schedule. This amount shall not exceed 50/75% of the regular wages, not exceeding the wage cap paid during the training period, as supported by the employer's monthly time and attendance records and payroll records.
- E. To provide the Employer seven (7) days written notice of pending monitoring visits by GST Michigan Works! staff.

III. ASSURANCES AND PROVISIONS

- A. The employer assures that it will comply with the terms and provision of this Agreement incorporating all specified Attachments. The Employer further assures compliance with all applicable federal, state, and local laws and regulations, including those dealing with employment, safety and health and the Fair Labor Standards Act as amended.
- B. The Employer assures that they will comply with 29 CFR Part 38 – Implementation of the Nondiscrimination and Equal Opportunity provisions of the Workforce Innovation and Opportunity Act, and other federal and/or state statutes prohibiting discrimination in programs, services and activities.
- C. OJT Agreements are prohibited with Employers who have exhibited a “pattern of failure” with five (5) or more previous contracts by failing to provide participants continued long- term employment as a regular employee with wages and working conditions at the same level and to the same extent as similarly situated employees. Exceptions include voluntary resignation and termination with cause.
- D. The Employer certifies that a legitimate need for training exists and that the WIOA/PATH participant would not have been considered for employment by the employer without the training stipulated in this Agreement. The Employer certifies the expectation of continued, long-term employment (not less than six (6) months) for individuals completing training in this occupation has been established.
- E. Payments made to the Employer are deemed to be compensation for extraordinary training costs associated with training WIOA/PATH participants. Costs to the employer associated with vacation, holidays, overtime sick leave, plant closure and other fringe benefits and training normally provided to all employees are not deemed to be training costs under this Agreement.

- F. The Employer assures that no payments specific to the training of the participant are received from any other source, i.e. Michigan Rehabilitation Services, etc.
- G. Individuals hired by the Employer prior to the effective date of this Agreement are not eligible to participate in the OJT program under this Agreement. Current employees are not eligible to participate in the OJT program under this Agreement.
- H. The Employer agrees to inform GST Michigan Works! of absenteeism, sickness, layoff, hiring freeze or other problems that may arise regarding a participant enrolled in the program funded by this Agreement. The employer also agrees to provide GST Michigan Works! with a written notification and explanation of termination of a participant for any reason within three (3) days of the termination.
- I. The Employer agrees to notify GST Michigan Works! in writing, in advance of any proposed changes in the trainee's job title, assigned duties and tasks, training plan or schedule. Changes in training conditions without prior notice to and request for modification of the Agreement, prior to the end of the Agreement, may void the Agreement. All modifications to the Agreement must be pre-approved by GST Michigan Works! and will be attached to the Agreement as an addendum. All changes to the Agreement will be signed. No alteration or variation of the terms of this Agreement shall be valid and/or binding unless made in writing and signed by the parties hereto.
- J. Participants in the program will not be employed on the construction, operation or maintenance of that part of a facility which is used for religious instruction or worship.
- K. Federal law prohibits contracting for OJT when persons not in an OJT status are laid off from the same or similar positions or a hiring freeze for these positions is in effect. In addition, no currently employed worker shall be displaced by any WIOA/PATH participant. This includes partial displacement such as a reduction in the hours of non-overtime work, wages or employment benefits, or termination of another employee in anticipation of filling the vacancy with a WIOA/PATH funded participant. The OJT position shall not infringe in any way upon the promotional opportunities of currently employed individuals.
- L. Appropriate standards for health and safety in work and training situations will be maintained by the employer. All state and federal laws regarding health and safety shall be followed by the Employer.
- M. No funds received under an OJT Agreement may be used to assist, promote or deter union organizing.
- N. No funds received under an OJT Agreement may be used to promote political activities.
- O. The Employer certifies that all WIOA and PATH funds shall not be used for contributions to retirement plans on behalf of participants.
- P. The Employer agrees that all laborers and mechanics employed by contractors or subcontractors in any construction, alteration or repair, including painting and decorating of projects, buildings and

works which are federally assisted under this Act shall be at rates not less than those prevailing on similar construction in the locality, in accordance with the Davis-Bacon Act.

- Q. The Employer certifies that the company has not relocated within the last 120 days to Michigan from another state or from another location within Michigan which resulted in an increase in unemployment in the area of original location or any other area.
- R. The Employer agrees to indemnify GST Michigan Works! their officers, agents and employees, harmless from any and all claims and/or liability for damages or injury to persons, or damage to property in connection with the operation of the program funded by this Agreement or Amendment thereto which may arise as a result of any Employer breach of this Agreement, Employer violation of law, or acts and omission involving the employer /employee relationship. The Employer shall repay the Service Provider such amounts-determined to be expended in violation of this Agreement. Further the Employer agrees that payment authorization may be withheld by the Grant Recipient if it determines such payment to be unsubstantiated or not legally proper. All payments under this Agreement are subject to audit. Accordingly, the Employer shall assume liability for repayment of funds disbursed where such disbursement is subsequently determined to be improper and/or unauthorized by the Service Provider, GST Michigan Works, the State of Michigan, the U.S. Department of Labor or authorized representatives of such named bodies. Repayment of such funds shall occur within thirty (30) calendar days of notification of discovery. Michigan Works would provide documentation of the expenses and cost to be reimbursed.
- S. If a participant does not begin training with Employer following execution of this Agreement and/or an attached Training Plan, GST Michigan Works! will not be responsible for any costs incurred by the Employer nor will Employer be entitled to any payment for training the participant.
- T. If a participant terminates prior to the completion of training and/or does not attain the skills per the Training Plan no payment will be made to the Employer. Payment is due only upon successful completion of training and upon retention of the participant (as defined in Section III, D).
- U. Notwithstanding any of the above, the Service Provider may cancel this Agreement upon written notice to the Employer by certified mail or equivalent method, if at any time the funding source fails to fund, or reduces, terminates, or de-obligates the contract through which this Agreement is funded. In such instance, earned payments will be paid up to the date the cancellation notice is received; thereafter neither the Service Provider nor the Employer shall have any obligation to complete or otherwise continue the program. In addition, this Agreement may be terminated by the other party should either fail to perform its duties in accordance with this Agreement or any Amendments thereto. Termination shall be effective upon delivery by certified mail or equivalent method of written termination notice to the Employer.
- V. "Equal Opportunity is The Law". This recipient will abide by 29 CFR Part 38 – Implementation of the Nondiscrimination and Equal Opportunity Provisions of the Workforce Innovation and Opportunity Act (WIOA), and other federal and/or state statutes prohibiting discrimination in programs, services and activities.

WHAT TO DO IF YOU BELIEVE YOU HAVE EXPERIENCED DISCRIMINATION

If you think that you have been subjected to discrimination under a WIOA Title I–financially assisted program or activity, you may file a complaint within 180 days from the date of the alleged violation with either:

**Jerome H. Lewis, Equal Opportunity Manager
GST Michigan Works!
3270 Wilson St.
Marlette, MI 48453**

Or

**Director
Civil Rights Center (CRC)
U.S. Department of Labor
200 Constitution Avenue NW, Room N-4123
Washington, DC 20210**

If you file your complaint with the recipient, you must wait either until the recipient issues a written Notice of Final Action, or until 90 days have passed (whichever is sooner), before filing with the Civil Rights Center (see address above). If the recipient does not give you a written Notice of Final Action within 90 days of the day on which you filed your complaint, you may file a complaint with CRC before receiving that Notice. However, you must file your CRC complaint within 30 days of the 90-day deadline (in other words, within 120 days after the day on which you filed your complaint with the recipient). If the recipient does give you a written Notice of Final Action on your complaint, but you are dissatisfied with the decision or resolution, you may file a complaint with CRC. You must file your CRC complaint within 30 days of the date on which you received the Notice of Final Action.”

IV. PAYMENT SCHEDULE

- A. Training costs shall be paid in two installments based on the training hours completed which lead to attainment of proficiency of the tasks as outlined in the Training Plan.
- B. Payment of training costs will be made only after verification of successful training completion and/or job retention, as described below.
 - (1) 50% of the training costs shall be earned upon written verification of training completion. Completion shall be defined as completing the prescribed training hours and the attainment of proficiency in the tasks outlined in the Training Plan by the specified end date. Verification of successful completion shall include receipt of all Time/Attendance Records and Skill Evaluation, to support the participant's attainment of proficiency in the designated tasks.
 - (2) 50% of the training costs shall be earned upon meeting the criteria for (1) above and upon written verification that the participant has met retention criteria with the employer. Retention shall be defined as having continued regular employment, working the hours designated in the OJT Training Plan and at or above the completion wage for not less than 30 days after the completion of training. Verification includes receipt of a completed Verification of Employment Retention Form.
- C. Payment of training costs shall be prorated if attainment of all the designated tasks are accomplished in less than the negotiated training hours.
- D. All payments are subject to funding availability.

This agreement shall be effective on 07/1/2022 and shall end on 06/30/2023. Prescribed training hours and competency levels required for completion are indicated on the attached Training Plan, incorporated and made a part of this Agreement. All oral and written agreements related to the subject matter of the Agreement made prior to the date of commencement have been reduced to writing and are contained herein.

This Agreement is executed below on behalf of the parties by their authorized representatives. By signing below, the Employer confirms that they have received an orientation of the Training Plan, general rules for administering an OJT program, reimbursement procedures and the evaluation process.

Service Provider	Employer
Name: Christian Schueler	Name: Andrea Tuttle
Title: Business Solutions Professional	Title: Superintendent
Date: 07/01/2021	Date: 07/01/2021
Business Services Representative Signature:	Employer Representative Signature: x

If the Employer has a Collective Bargaining Agreement covering the grade and class of workers who will receive training pursuant to this contract, concurrence by the union representing the workers covered by such an agreement must be obtained below by the employer from an authorized union representative.

IDENTITY OF BARGAINING AGENT

Labor Organization:	Signature of Concurrence:
Local Number:	Name (Print):
Phone Number:	Title:

NON-UNION ACKNOWLEDGEMENT

I certify that there is not currently a union representing any workers at this facility. Therefore, there is no union concurrence necessary.

Employer Representative Signature:	Title:
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Supported by the State of Michigan. GSTMW materials and programs paid for with State and Federal funds. Equal Opportunity Employer/Program. Auxiliary aids and services are available upon request to individuals with disabilities. 1-800-285-9675 TTY: 711. A proud partner of the American Job Center Network.

Online Learning 2022-2023 (Discussion)

Personnel Update

OWOSSO PUBLIC SCHOOLS
Board of Education
May 23, 2022
Report 21-156

FOR INFORMATION

Subject:

Personnel Update

Accepted Positions

Thomas Dignan II has accepted the Computer Technician position.

Resignations

Marleigh Flagg, Paraprofessional at Owosso Middle School has resigned effective April 29, 2022.

Bruce Holladay, Owosso High School Principal has submitted his letter of resignation effective June 30, 2022.

Cassidy Shaydik, Paraprofessional at Owosso Middle School has submitted her letter of resignation effective at the conclusion of the 2021-2022 school year.

Retirements

Ryan Clevenger, Teacher at Owosso High School has submitted his letter of intent to retire at the conclusion of the 2021-2022 school year after 25 years of service.

Michele Bruckman, Teacher at Bryant Elementary has submitted her letter of intent to retire at the conclusion of the 2021-2022 school year after 27 years of service.

Denise Hudson, Bus Driver has submitted her letter of intent to retire effective May 31, 2022 after 22 years of service.



OWOSSO PUBLIC SCHOOLS

Ready for the World

NOTICE OF OWOSSO BOARD OF EDUCATION MEETING

The Board of Education of Owosso Public Schools, Shiawassee County, Michigan, will be holding a regularly scheduled meeting. The meeting will be held on Monday, May 23, 2022 at 5:30p.m. at the Washington Campus Gym, 645 Alger St.

Date of Meeting: Monday, May 23, 2022

Hour of Meeting: 5:30p.m.

Place of Meeting: Washington Campus Gym
645 Alger Street
Owosso, MI 48867

Purpose of Meetings: Regular Meeting

Telephone Number of Principal Office
of Board of Education: (989) 723-8131

Board Minutes are Located at the
Principal Office of the Board of
Education: 645 Alger Street
Owosso, Michigan 48867

Dr. Andrea Tuttle, Superintendent
OWOSSO PUBLIC SCHOOLS