



OWOSSO PUBLIC SCHOOLS
Ready for the World

Board of Education Agenda
March 14, 2022
5:30 pm

Washington Campus
645 Alger Street
Owosso, Michigan 48867

1. Call to Order

2. Pledge of Allegiance

3. Building Reports

- Paradise Dog Training Presentation
- Celebrate Kids! – Bentley Bright Beginnings
- Madalyn Hasyn Student Representative Report
- Athlete Recognition – Hannah Hart

4. Board Correspondence:

- Superintendent’s Report
- Curriculum Director’s Report

5. Public Participation

6. For Action

▪ **Consent Agenda:**

February 21, 2022 Board of Education Meeting Minutes-----	Report 21-108	Page 1
Current Bills-----	Report 21-109	Page 9
Financials-----	Report 21-110	Page 16
▪ Out of State Travel OHS Choir Trip-----	Report 21-111	Page 20
▪ ESSER Fund Recommendation-----	Report 21-112	Page 25
▪ Obsolete Material for Operations-----	Report 21-113	Page 28
▪ Discontinuation of Daily COVID Testing-----	Report 21-114	Page 30

7. For Future Action

▪ ESSER Fund Recommendation-----	Report 21-115	Page 33
▪ Approval of Spicer Contract-----	Report 21-116	Page 35
▪ Budget Revision #1-----	Report 21-117	Page 45

8. For Information

▪ Personnel Update-----	Report 21-118	Page 52
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9. Public Participation

10. Board Reports: Board Member Comments/Updates

11. Upcoming Board Meeting Dates:

- April 11:** Board of Education Committee of the Whole Meeting, Washington Campus Gymnasium, 5:30pm
- April 25:** Board of Education Regular Meeting, Washington Campus Gymnasium, 5:30pm
- Important Upcoming Dates:**
- March 17-22:** OHS TMB Disney Trip
- March 20:** District Art Show at the Performing Arts Center, All Day
- March 28-April 1:** Spring Break

12. Discipline Hearing Student A

13. Discipline Hearing Student B

14. Adjournment

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting. Board Policy 0166

BOARD GUARANTEE (Adopted May 2006)

We have been elected by the members of our community and choose to serve our fellow citizens to deliver the best possible programs and services to our children.

Therefore, we guarantee that:

We will serve with pride. We have been given the opportunity to make a difference in the lives of children and the quality of life in our community, and we are proud to accept that challenge.

We will treat students, parents, citizens, staff and fellow board members with dignity and respect.

We will be informed, knowledgeable and prepared before making decisions that affect the education of students. We will stay up-to-date so that our decisions will be based on the most recent information. We will model our belief that learning is a lifelong process.

We will do our part to work as a team with administrators, teachers, support staff, parents, students and citizens so that the entire learning atmosphere of our school will be one of warmth and caring. We will do this by becoming a part of district committees such as cross-functional, professional governance council (PGC) and many more.

We will maintain the policy making role of the Board and represent this to the constituents of the district by informal communications and referral to the proper channels for consideration of concerns and suggestions.

We will be enthusiastic and energetic in our support of the work in our schools by students, staff and volunteers. We will model this behavior by attending school sponsored events and working toward board certification through class work.

We will represent and reflect all segments of the community and base our decisions on sound policy and ethical principle that is in the best interest of all students. We will do this by basing our decisions on data and survey work on an annual basis. We will also take the time to have formal and informal conversations with our community.

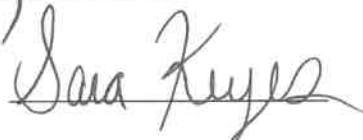
Rick Mowen
President



Shelly Ochodnicky
Vice President



Sara Keyes
Treasurer



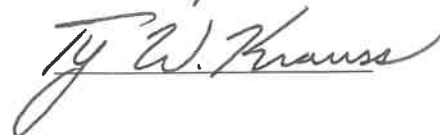
Marlene Webster
Secretary



Adam Easlick
Trustee



Ty Krauss
Trustee



Olga Quick
Trustee



Board Guarantee check points will run in conjunction with the Superintendent dialogue sessions.



OWOSSO PUBLIC SCHOOLS

Ready for the World

BOARD OF EDUCATION NORMS

- Open, Honest, and Timely Communication
- Prepared
- Committed
- Unified
- Disagree Without Conflict
- Punctual (notify if absent)
- Responsive (48 hour rule)
- Students First
- No Surprises



OWOSSO PUBLIC SCHOOLS

Ready for the World

Public Participation at Board Meetings Statement

The Board of Education is a public body and recognizes the value of public comment on educational issues. Time has been included in the meeting's agenda for public participation. Members of the audience are reminded that they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

For Action

February 21, 2022 Regular Board Meeting Minutes

OWOSSO PUBLIC SCHOOLS
Board of Education Minutes
Regular Meeting
February 21, 2022
Report 21-108

Present: Adam Easlick, Sarah Keyes, Ty Krauss, Rick Mowen, Shelly Ochodnicky, Olga Quick
Absent: Marlene Webster

President Rick Mowen called the Board of Education Meeting to order at 5:30 p.m. The meeting was held at the Washington Campus Gymnasium, 645 Alger Street, Owosso MI 48867.

Building Reports

Owosso Middle School Teacher and club supervisor Mr. Chris Bird introduced Builders Club President Quinn Schemenauer and Student Council President Ava Poag to begin their presentation on the Builders Club. The two students described projects the club creates and participates in such as the Wood Crate Popcorn Fundraiser, Builders Club and Student Council Powder Puff Game, and Shiawassee Serves. The proceeds of these fundraisers went to purchasing care package supplies, club supplies, Comfort Care Kits for Voices for Children, dog toys for the Humane Society, and classroom supplies, among other materials. Club President Schemenauer and Student Council President Poag both described feeling a connection to their community and building a relationship with their classmates by being a part of something bigger than themselves. The Board of Education members and Superintendent Dr. Tuttle commended the students and the club for their commitment to building up their community and thanked them for their presentation.

Student Representative Madalyn Hasyn reported to the Board that the Owosso High School (OHS) National Honor Society is working on their upcoming Male Beauty Contest titled “Mr. Wonderful”, scheduled for February 24 at 7:00pm in the Performing Arts Center. The Drama Club finished 5th overall in the State Finals for their performance of “Radium Girls”. Representative Hasyn finished her report by stating that the OHS Student Council is preparing for prom that will take place April 23.

Board Correspondence

Dr. Tuttle thanked Madalyn for her report and congratulated her and the Drama Club on their accolades for their performance of “Radium Girls”. She continued with an update on District events. “We have Kindergarten registration the week of March 7 through March 11. There has been marketing, video production, television commercials and communication sent to families and businesses in our community. The State of the District Address for our staff will be on March 11 in the Performing Arts Center from 2:00pm to 3:00pm and the Board is welcome to join that. As you know Mrs. Collison is retiring at the end of this school year, so the Bryant

interviews will be taking place over the next couple of weeks. Our middle school and high school both had their concerts this week. The Performing Arts Center was packed for those performances. We had Mr. Carl Knipe return to us to substitute for two band teachers on leave; it was a pleasure to have him back and the students sounded stellar. We have our Jazz Band concert coming up on February 26. Owosso Public Schools will also be hosting the District Band Festival for the first time as now we have the facilities to do so. Thank you.”

Curriculum Director Mr. Brooks said that the testing preparation for the PSAT, SAT and MSTEP is underway. “There is a lot of pre-work that goes into getting these tests prepared. We must make sure our technology is up to date and all our pre-rostering in the state is accurate so we’re ready to go by the spring. We also have teacher evaluations occurring right now, principals are in classrooms providing feedback and celebrating all the great things that are going on in classrooms right now. March 11 is a Professional Development day. We have health and wellness coach Whitney Foley coming in to present her Personal Development Project to District staff. At place you will see I’ve provided the materials she will be discussing; The Mental Health Playbook and a 30-day challenge journal that provides learning opportunities for those who participate.” Mr. Brooks completed his report by saying he attended athletic events at the north campus over the weekend and heard parents and students from other Districts complimenting the District’s beautiful facilities.

COVID Update

Dr. Tuttle asked Mr. Brooks to provide an update on the District’s COVID numbers before giving her recommendation to the Board. Mr. Brooks stated that since the January 24 meeting, positive cases have dropped 85%. The District had one positive staff member the week of February 14 compared to twenty positive staff members on January 24. 243 students were in quarantine due to family exposures at the time of the January 24 meeting, compared to 26 students in quarantine the week of February 14. Mr. Brooks finished his update by saying that numbers continue to drop. Dr. Tuttle thanked Mr. Brooks for his update and continued with her recommendation. She recommended the Board rescind the resolution passed in October and remove the mask mandate from the schools. She said masks will still be required on school busses per the federal mandate and positive cases will be required to isolate for five days. Positive cases must show an improvement of symptoms, be fever free for 24 hours, before they return to school, and they must wear a mask for days six through ten. All school close contacts, students sitting within three feet or less for 15 minutes with a Covid positive individual, will be communicated to parents via email. Individuals identified as close contacts should continue to monitor symptoms and test, as necessary. All family close contacts should be communicated to schools and should monitor symptoms and test, as necessary. The District would highly recommend that close contacts quarantine, but minimally close contacts should wear a mask for 15 days after exposure. The District will continue to provide daily testing for those who wish to be tested at the Performing Arts Center lobby on school days from 7:15-8:00am. District administration may recommend testing prior to some school field trips, such as the Disney Trip in March. Dr. Tuttle finished her recommendation by saying the District will continue to work closely with the health department.

Vice President Ochodnicky said she supports parent choice. She believes the Board is overstepping bounds and parents should decide what is best for their children.

Trustee Quick commented the Board tries to make the best decisions with the data and information available to them.

Trustee Easlick said he believes that the District has accomplished the priority of keeping kids in school with the alternative being online instruction. He said the Board has heard from numerous parents that online schooling is not ideal, and most people would like their kids in the buildings to learn. He said he is in favor of removing the mask mandate given the information presented.

Treasurer Keyes said she is in favor of this recommendation and giving parents a choice once again. She ended her comments by saying she hopes everyone can stay healthy and do what is best for the kids.

President Mowen said the District has kept buildings open and kids in seats where everyone wants them to be. He believes the Board took the necessary steps to provide a safe and healthy environment for everyone.

Trustee Krauss moved to adopt the recommendation given by Dr. Tuttle, Trustee Easlick supported the motion. Trustee Easlick, Treasurer Keyes, Trustee Krauss, Trustee Quick voted in favor of the recommendation. Vice President Ochodnicky voted against the recommendation. Secretary Webster was absent. Motion passed in 4-1 vote.

Public Participation

President Mowen stated that the Board of Education is a public body and recognizes the value of public comment on education issues. Time has been included in the meeting's agenda for public participation. Members of the audience were reminded they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

The following individuals addressed the Board:

- Amber Cole-Miller
- Tom Manke
- Bonnie Winslow
- Karen Bump
- Jena Samson
- Emma Livingston
- Shawn Grace

For Action

- Moved by Quick, supported by Easlick to amend the January 24, 2022, Regular Board Meeting Minutes to read that the election of each office had no majority vote due to

member absences, and should all state "...with no majority vote, current officer remains in position effective immediately until next election". Moved by Quick, supported by Keyes to approve the amended January 24, 2022, Regular Meeting Minutes, the February 14 Committee of the Whole Meeting Minutes, and the current bills and financials. Motion carried unanimously.

- Moved by Quick, supported by Keyes to approve the Delegation of Election Duties. Dr. Tuttle stated, "This is annual item the Board votes on to authorize the Superintendent to manage school elections for the 2022 school year." Motion carried unanimously.
- Moved by Krauss, supported by Easlick to approve the retainment of the District's attorneys. Dr. Tuttle stated "This is another annual item. This allows us to retain Thrun Law Firm as the District's attorneys. They have been longstanding partners of Owosso Public Schools, so I recommend we continue to work with them." Vice President Ochodnicky asked if there were other attorneys available to the District. Dr. Tuttle stated there are other options that the Board could investigate. Treasurer Keyes stated she would also like to entertain the idea of other attorneys. Trustee Quick said Thrun's knowledge and experience speaks volumes, but she would entertain looking at other options. President Mowen suggested a motion should be presented, as the District would not want to be without an attorney while other options are investigated. Motion carried unanimously.
- Moved by Keyes, supported by Ochodnicky to authorize the Superintendent to accept resignations. Dr. Tuttle stated this is another annual item brought before the Board to allow the Superintendent to accept resignations as they are submitted to the District. Motion carried unanimously.
- Moved by Ochodnicky, supported by Quick to approve the Designation of Financial Institutions and Authorized Signers. Dr. Tuttle stated this is annual item brought before the Board to approve authorized individuals to transact banking business for the various accounts in the District. Those authorized signers are the Chief Financial Officer and Board Treasurer. Motion carried unanimously.
- Moved by Quick, supported by Easlick to elect President Mowen as the SRES D Representative. Dr. Tuttle stated the Board must elect one member among them to serve as a representative of the Shiawassee County School Executive Board and at the SRES D Budget Review and Election. President Mowen opened nominations for the SRES D Representative. Trustee Quick nominated President Mowen for the SRES D Representative with Trustee Krauss as the alternate. President Mowen and Trustee Krauss accepted. Trustee Easlick supported the nomination. Motion carried unanimously.
- Moved by Quick, supported by Krauss to authorize the Superintendent to Sign the Waiver of Notice and Consent for Delinquent personal property taxes. Motion carried unanimously.
- Moved by Keyes, supported by Easlick, to approve the OHS Trojan Marching Band Out of State Travel to Disney World. Dr. Tuttle stated this is a great opportunity for the students to build camaraderie, to travel, and to have fun. She explained there are COVID protocols in place, at cost to the District, to ensure a safe environment for all students. Those protocols are having the District Nurse travel with the band to provide aid for ill

students, separate hotel rooms for COVID positive students, and an extra bus to transport COVID positive students' home. Dr. Tuttle stated that students who test positive before the trip will be allowed to get a second test to remove the possibility of false positives. Motion carried unanimously.

- Moved by Ochodnicky, supported by Keyes to approve the contract for a second school nurse. Dr. Tuttle explained that the current school nurse and the partnership with Memorial Healthcare has been phenomenal. Motion carried unanimously.
- Moved by Quick, supported by Krauss to approve authorizing the Superintendent to proceed with litigation against Kingscott. Dr. Tuttle stated that the District would like to resolve this through mediation, but this action would let Kingscott know the District is serious about moving forward with litigation. Motion carried unanimously.

For Future Action

- The Board will be asked to approve the OHS Choir Out of State Travel to Chicago. Dr. Tuttle stated this trip does not have the same protocols as the Disney trip because Chicago is much closer than Florida and therefore it is easier to arrange transportation if a student were to fall ill.
- The Board will be asked to authorize the Superintendent to contract with Spence Brothers out of Saginaw, Michigan in an amount not to exceed \$3,328,000 from ESSER III funds to promote indoor air quality.
- The Board will be asked to authorize Owosso Public School's Maintenance department to dispose of two vehicles that no longer service the needs of the District.

For Information

- Mr. Brooks shared that NWEA results are broken down by various subcategories and must be posted to the OPS Transparency Page per Public Act 48 of 2021.
- Dr. Tuttle reported the following personnel changes:
 - **Accepted Positions**
 - Laura Hyatt has accepted the 6.5-hour Monitor position at Central Elementary.
 - Andrea Savage has accepted the Custodian II position at Washington/Bentley.

Public Participation

The following participants addressed the Board:

- Carl Knipe
- Jackie Burzmor
- Karen Robinson

Board Reports

Vice President Ochodnicky stated it is exciting to have the kids planning for field trips again and she is thrilled for their opportunities during their travels.

Trustee Quick thanked Quinn Schemenauer and Ava Poag for their presentation of the Builders club. She also complimented the new facilities and thanked Mr. Carl Knipe for his service to the district. She ended her comments by thanking everyone who spoke during public participation.

Trustee Easlick commended Mr. Bird and the Builders Club for their presentation and work in the community. He thanked everyone for their comments and attendance to the meeting. He ended his comments by confirming with Superintendent Dr. Tuttle that the information the Board receives is available on the Owosso Public Schools website.

Treasurer Keyes stated she is very excited that the District will be hosting the Band Festival. She commented that the recent band concert was beautiful. She thanked Mr. Knipe for his service to the District. She ended her comments by saying she hopes everyone is respectful to each other in the coming weeks.

Trustee Krauss thanked the audience for their attendance. He also thanked Superintendent Dr. Tuttle and Curriculum Director Mr. Steve Brooks for the information they provide to the Board.

President Mowen thanked the audience for their attendance. He said the band concert sounded wonderful, especially in the new Performing Arts Center. He ended his comments by thanking Mr. Knipe for coming back to help the District.

Upcoming Dates

- March 14: Board of Education Regular Meeting, Washington Campus Gymnasium, 5:30pm
- April 11: Board of Education Committee of the Whole Meeting, Washington Campus Gymnasium, 5:30pm
- April 25: Board of Education Regular Meeting, Washington Campus Gymnasium, 5:30pm
- February 22: Owosso Middle School Choir Concert, Performing Arts Center, 7:00pm
- February 23: Owosso High School Choir Concert, Performing Arts Center, 7:00pm
- February 24: Owosso High School Mr. Wonderful, Performing Arts Center, 7:00pm
- March 7,8: OHS MSVMA Choral Festival, Times TBA
- March 10: OHS NHS Banquet and Induction, Performing Arts Center, Banquet starts at 6:00pm
- March 11: State of the District Address, Performing Arts Center, 2:00pm
- March 17-22: OHS TMB Disney Trip

Adjournment

Moved by Krauss, supported by Ochodnicky to adjourn at 7:15 p.m. Motion carried unanimously.

Minutes recorded by Brooke Barber.

Respectfully submitted,

Marlene Webster, Secretary

Current Bills

OWOSSO PUBLIC SCHOOLS
EXPENDITURE REPORT
2/14-3/6/2022
REPORT 21-109

CHECK RUN ACTIVITY BY FUND

GENERAL FUND	\$565,509.87
SERVICE FUND	\$97,115.27
SINKING FUND	\$0.00
CAPITAL PROJECTS - BOND FUND	\$0.00
CAPITAL PROJECTS - COOK FAMILY FOUND	\$0.00
CHECK RUN TOTAL	<u>\$662,625.14</u>

DRAW FROM ACCOUNT

GORDON FOOD SERVICE PAYMENT (2/18/2022)	\$ 3,001.01
GORDON FOOD SERVICE PAYMENT (2/25/2022)	\$ 2,229.52
	<u>\$ 5,230.53</u>

CREDIT CARD ACTIVITY BY FUND (2/05/22-3/04/22)

GENERAL FUND	\$ 23,659.48
SERVICE FUND	\$ 876.31
ORGANIZATIONAL FUND	\$ 9.19
CREDIT CARD TOTAL	<u>\$ 24,544.98</u>

PAYROLL (#17) 2/18/2022	\$ 853,238.30
PAYROLL (#18) 3/4/2022	\$ 864,414.64
STABILIZATION PAYMENT - (3/1/2022)	\$ 260,145.27
	<u>\$ 1,977,798.21</u>

GRAND TOTAL	<u>\$ 2,670,198.86</u>
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Check # / Date	Run	Status	Vendor	Invoice Description	Amount
104741 02/17/2022	1	Clr 03/07/2022	ALDERMANS INCORPORATED	OPER/KLAPKO/OIL CHANGE	721.01
104742 02/17/2022	1	Opn	ALEXANDER, SHAWN	MS/ALEXANDER/SUPPLIES	97.51
104743 02/17/2022	1	Clr 03/07/2022	AMERICAN SPEEDY PRINTING CENTE	MS/WALWORTH/ENVELOPES	310.00
104744 02/17/2022	1	Clr 03/07/2022	ARGUS-PRESS CO.	ADM/TUTTLE/YEARLY SUBSCRIPTION RENE	139.00
104745 02/17/2022	1	Clr 03/07/2022	AUE, JESSICA	EM/AUE/BOOKS FOR STUDENTS	77.91
104746 02/17/2022	1	Opn	BRANDON HIGH SCHOOL	HS/PARSONS/FLINT METRO LEAGUE PRINCIP	600.00
104747 02/17/2022	1	Clr 03/07/2022	CORDIER EXCAVATING	OPER/KLAPKO/REPAIR WATER MAIN BREAK	1,700.00
104748 02/17/2022	1	Vod 02/28/2022	D & D TRUCK - TRAILER PARTS	TRANS/SECOR/BUS PARTS	164.45
104749 02/17/2022	1	Clr 03/07/2022	EDWARDS SIGN & SCREEN PRINTING	HS/PARSONS/NEW STORE HOURS	30.00
104750 02/17/2022	1	Clr 03/07/2022	EPS SECURITY	OPER/KLAPKO/TROUBLESHOOT GROUND FA	907.50
104751 02/17/2022	1	Clr 03/07/2022	ESS MIDWEST INC	BB/ROWELL/STAFF PAYMENT	24,263.36
104752 02/17/2022	1	Clr 03/07/2022	HEINEMANN	ADM/BROOKS/BOOKS	369.60
104753 02/17/2022	1	Clr 03/07/2022	HUTSON INC	OPER/KLAPKO/OIL	44.00
104754 02/17/2022	1	Clr 03/07/2022	LANSING SANITARY SUPPLY INC.	OPER/KLAPKO/SUPPLIES	24,481.76
104755 02/17/2022	1	Opn	LEPLEY, CORY	OPER/FEB 22 MILEAGE	24.56
104756 02/17/2022	1	Opn	MAKE MUSIC INC	OHS/PARSONS/LICENSE	420.00
104757 02/17/2022	1	Clr 03/07/2022	MALLORY, ROBERT	HS/MALLORY/MILEAGE TO 2022 MCTA CONF	221.13
104758 02/17/2022	1	Clr 03/07/2022	MARSHALL MUSIC COMPANY INC.	HS/KOWALCZYK/MUSIC	2,367.85
104759 02/17/2022	1	Clr 03/07/2022	MICHIGAN COMPANY, INC.	OPER/KLAPKO/JAN SUPPLIES	126.19
104760 02/17/2022	1	Clr 03/07/2022	NAPA AUTO PARTS	OPER/KLAPKO/RAGS	73.20
104761 02/17/2022	1	Opn	ONE POINT PARTITIONS LLC	OPER/KLAPKO/PARTITION	1,876.00
104762 02/17/2022	1	Clr 03/07/2022	OREILLY AUTOMOTIVE INC	OPER/KLAPKO/WIPER BLADE	155.18
104763 02/17/2022	1	Clr 03/07/2022	OWOSSO PUB. SCH. ATHLETIC FUND	ATH/SMITH/OFFICIALS	5,000.00
104764 02/17/2022	1	Opn	PERRY PUBLIC SCHOOLS	ATH/SMITH/GOLF ENTRY 4/15	195.00
104765 02/17/2022	1	Opn	PITNEY BOWES GLOBAL FINANCIAL S	HS/PARSONS/POSTAGE MACHINE LEASE	174.66
104766 02/17/2022	1	Clr 03/07/2022	PULSE BUILDING AUTOMATION LLC	OPER/KLAPKO/BOILER DOWN - PAC	945.00
104767 02/17/2022	1	Opn	QUILL CORPORATION	CE/KLAPKO/ICE PACKS & TAPE	63.73
104768 02/17/2022	1	Clr 03/07/2022	R3 CONTINUUM LLC	HR/WHITE/FIT FOR DUTY EVAL	1,235.00
104769 02/17/2022	1	Clr 03/07/2022	SCHOOL NURSE SUPPLY	EM/NIDEFSKI/BANDAGES	87.57
104770 02/17/2022	1	Opn	SCHOOL SPECIALTY LLC.	BRY/VOORHIES/GENERALSUPPLIES	429.91
104771 02/17/2022	1	Clr 03/07/2022	SET-SEG	ADM/AUDITED PREMIUM STATEMENT FUND Y	5,330.00
104772 02/17/2022	1	Clr 03/07/2022	SHIAWASSEE RESD	EDUSTAFF BILL 11/28-12/11/21	25,342.95
104773 02/17/2022	1	Opn	SKILLS USA MICHIGAN	HS/PARSONS/REGION 3 COMPETITION REGIS	40.00
104774 02/17/2022	1	Clr 03/07/2022	THRUN LAW FIRM, P.C.	ADM/PROFESSIONAL SERVICES	449.50
104775 02/17/2022	1	Clr 03/07/2022	TIERNEY BROTHERS LLC	BR/COLLISON/SPEAKER SYSTEM	1,708.00
104776 02/17/2022	1	Clr 03/07/2022	ULINE	OPER/KLAPKO/TRASH CAN DOLLY	56.97
104777 02/17/2022	1	Clr 03/07/2022	USPS	REISSUING CK#104638	52.04
104778 02/17/2022	1	Clr 03/07/2022	WALKER DISPLAY INC	HS/GOBEL/PAC	7,816.10
104779 02/24/2022	1	Opn	BEAVERFIT NORTH AMERICA LLC	ATH/SMITH/WEIGHTS	1,292.71
104780 02/24/2022	1	Opn	BENNETT TRAVEL LLC	OHS/PARSONS/NURSE TRAVEL -DISNEY BAN	1,407.00
104781 02/24/2022	1	Opn	BP CANADA ENERGY MARKETING GR	OPER/NAT GAS JAN 2022	23,324.08
104782 02/24/2022	1	Opn	BRYANT ELEMENTARY	ADM/HAHN/COMMISSION - VENDING MACHIN	24.00
104783 02/24/2022	1	Opn	CENTRAL ELEMENTARY	ADM/HAHN/COMMISSION - VENDING MACHIN	6.12
104784 02/24/2022	1	Opn	CITY OF OWOSSO	ADM/TUTTLE/SOFTBALL SIGNAGE	3,189.15
104785 02/24/2022	1	Opn	EMERSON ELEMENTARY SCHOOL	ADM/HAHN/COMMISSION - VENDING MACHIN	9.12
104786 02/24/2022	1	Opn	HUTSON INC	OPER/KLAPKO/BLADE KITS	437.10
104787 02/24/2022	1	Clr 03/07/2022	IMAGELINE PRODUCTIONS	COMM/THOMPSON/K REG TSHIRTS	2,275.00
104788 02/24/2022	1	Clr 03/07/2022	JACOBS, CURRAN	ATH/SMITH/MILEAGE TO WRESTLING REGION	149.76
104789 02/24/2022	1	Clr 03/07/2022	JOHNSTONE SUPPLY OF LANSING	OPER/QUICK/FILTERS	211.20
104790 02/24/2022	1	Clr 03/07/2022	KLAPKO, JOHN	OPER/KLAPKO/JAN 22 MILEAGE	137.85

Check # / Date	Run	Status	Vendor	Invoice Description	Amount
104791 02/24/2022	1	Opn	LANSING SANITARY SUPPLY INC.	OPER/KLAPKO/FEB SUPPLIES	135.72
104792 02/24/2022	1	Opn	LEPLEY, CORY	OPER/MILEAGE	22.08
104793 02/24/2022	1	Opn	MARSHALL MUSIC COMPANY INC.	MS/TOLRUD/MUSIC - ACCT 1618	537.59
104794 02/24/2022	1	Opn	MARSHALL MUSIC COMPANY INC.	MS/TOLRUD/REPAIR	3,040.00
104795 02/24/2022	1	Opn	MCGRAW-HILL LLC	ADM/BROOKS/MATH DECKS	261.93
104796 02/24/2022	1	Opn	MESSA	MARCH 2022 BILL/TEACHERS	239,778.90
104797 02/24/2022	1	Opn	MESSA	MARCH 2022 BILL/ADMIN STAF	21,593.47
104798 02/24/2022	1	Opn	MESSA	MARCH 2022 BILL/NON-UNION	16,032.13
104799 02/24/2022	1	Opn	MESSA	MARCH 2022 BILL/OESPA STAFF	47,797.20
104800 02/24/2022	1	Opn	MESSA	MARCH 2022 COBRA BILL	2,772.92
104801 02/24/2022	1	Opn	MICHIGAN LAUNDRY MACHINERY, IN	OPER/KLAPKO/SERVICE CALL - REPLACE CO	494.96
104802 02/24/2022	1	Opn	MOBYMAX LLC	EM/NIDEFSKI/ALL TEACHER LICENSE	100.00
104803 02/24/2022	1	Opn	OWOSSO H.S. ORGANIZATION ACCT.	ADM/TUTTLE/REIM GIFT CERT - SCHOOL STO	101.00
104804 02/24/2022	1	Opn	OWOSSO MIDDLE SCHOOL	ADM/HAHN/COMMISSION- VENDING MAHCINE	0.27
104805 02/24/2022	1	Opn	OWOSSO PUBLIC SCHOOLS	OHS/KLAPKO/BPA ADVISORS MEAL	33.00
104806 02/24/2022	1	Opn	PULSE BUILDING AUTOMATION LLC	OPER/KLAPKO/ADD TEMP CONTROLS -PAC B	7,844.00
104807 02/24/2022	1	Opn	R. C. HENDRICK & SONS., INC.	OPER/KLAPKO/REPAIR DUMPSTER FENCE	763.00
104808 02/24/2022	1	Opn	SCHOOL SPECIALTY LLC.	BB/HURLEY/GLITTERPAPER	270.16
104809 02/24/2022	1	Opn	SET-SEG	MARCH 2022 BILL/GF STAFF	5,828.77
104810 02/24/2022	1	Opn	SET-SEG	MARCH 2022 BILL/ADMIN STAF	526.62
104811 02/24/2022	1	Opn	SET-SEG	MARCH 2022 COBRA BILLING	92.21
104812 02/24/2022	1	Opn	SHIA. AREA TRANSPORTATION AGEN	AE/ONE-WAY TRIPS JAN 2022	6.00
104813 02/24/2022	1	Opn	STATE OF MICHIGAN	OPER/KLAPKO/BOILER INSPECTION FEE	250.00
104814 02/24/2022	1	Opn	STEVE WEISS MUSIC	HS/STERK/MUSIC	83.95
104815 02/24/2022	1	Opn	SUMMERLAND, LORI	MS/SUMMERLAND/PEER TO PEER ACTIVITY	58.93
104816 02/24/2022	1	Opn	TASC-CLIENT INVOICES	ADMIN FEES 2/1-2/28/2022	347.10
104817 02/24/2022	1	Clr 03/07/2022	THE PERSONAL DEVELOPMENT PRO	ADM/BROOKS/JOURNALS	4,201.25
104818 02/24/2022	1	Clr 03/07/2022	THOMPSON, JESSICA	COMM/THOMPSON/MILEAGE	51.77
104819 02/24/2022	1	Opn	TIRE FACTORY	OPER/KLAPKO/TIRE REPAIR PATCH	24.99
104820 02/24/2022	1	Opn	UNUM LIFE INSURANCE	MARCH 2022 BILL/GF STAFF	1,422.89
104821 02/24/2022	1	Opn	UNUM LIFE INSURANCE	MARCH 2022 BILL/ADMIN	1,188.16
104822 02/24/2022	1	Opn	US OMNI & TSACG COMPLIANCE SER	PLAN ADMIN FEE JAN 2022	270.10
104823 02/24/2022	1	Clr 03/07/2022	WAKELAND OIL	OPER/KLAPKO/GAS	1,409.98
104824 02/24/2022	1	Opn	WAUGH'S CULLIGAN	ADM/HAHN/WATER	65.00
104825 02/24/2022	1	Opn	YOUNG CHEVROLET	OPER/KLAPKO/N-LINK	41.90
104826 03/03/2022	1	Opn	ABECEDARIAN ABC, LLC	EM/GRAHAM/LETTERS	246.40
104827 03/03/2022	1	Opn	APPLEBEE OIL COMPANY	TRANS/SECOR/FUEL	351.94
104828 03/03/2022	1	Opn	BAILEY WHERRY	BB/ROWELL/TUITION REIMBURSEMENT	68.53
104829 03/03/2022	1	Opn	BAKER COLLEGE OWOSSO	AE/EXPENSES DEC 21/JAN 22	32,829.35
104830 03/03/2022	1	Opn	BOOKS 4 SCHOOL	EM/GRAHAM/BOOKS	507.60
104831 03/03/2022	1	Opn	CHEF'S DEAL RESTAURANT EQUIPME	OHS/WARNING/FREEZER	6,187.01
104832 03/03/2022	1	Opn	CHERYL LYNN BARTON	COMM/THOMPSON/DOG OBEDIENCE	624.00
104833 03/03/2022	1	Opn	CINTAS CORPORATION # 308	OPER/KLAPKO/SANITIZER RENTALS	565.59
104834 03/03/2022	1	Opn	CONTROL SOLUTIONS INC.	OPER/KLAPKO/REPAIR UNIT VENT	825.00
104835 03/03/2022	1	Opn	DAYSTARR COMMUNICATIONS	OPER/PHONE BILL	1,134.28
104836 03/03/2022	1	Opn	EPS SECURITY	OPER/KLAPKO/ALARM SYSTEM MONIT 3/1-5/3	590.88
104837 03/03/2022	1	Opn	GALL, TARA	OPER/FEB 22 MILEAGE	26.59
104838 03/03/2022	1	Opn	GILBERT'S DO IT BEST HARDWARE	OPER/KLAPKO/JAN SUPPLIES	1,375.08
104839 03/03/2022	1	Opn	GOLDBERG, DIANE	OPER/MILEAGE	32.76
104840 03/03/2022	1	Opn	H. K. ALLEN PAPER COMPANY	OPER/KLAPKO/FEB SUPPLIES	1,107.00

Check # / Date	Run	Status	Vendor	Invoice Description	Amount
104841 03/03/2022	1	Opn	HC RYAN	ADM/HAHN/CHECKS	955.60
104842 03/03/2022	1	Opn	IMAGELINE PRODUCTIONS	ADM/THOMPSON/EMBROIDER BLANKETS	50.00
104843 03/03/2022	1	Opn	INDUSTRIAL SUPPLY OF OWOSSO IN	OPER/KLAPKO/HOSE & ADAPTER	283.45
104844 03/03/2022	1	Opn	J & H OIL CO.	TRANS/SECOR/FUEL	9,190.84
104845 03/03/2022	1	Opn	KINECT ENERGY INC.	OPER/KLAPKO/MAR 22 ENERGY MGMT	315.00
104846 03/03/2022	1	Opn	KONICA MINOLTA BUSINESS SOLUTI	LEASE PMT 33/60- 2/21/2022-3/20/2022	3,067.59
104847 03/03/2022	1	Opn	KRISTEEN GROSS	COMM/THOMPSON/DOG OBEDIENCE	936.00
104848 03/03/2022	1	Opn	KSS ENTERPRISES	ADM/HAHN/MASKS	3,364.06
104849 03/03/2022	1	Opn	LEPLEY, CORY	OPER/MILEAGE	26.30
104850 03/03/2022	1	Opn	MANTIS PEST MANAGEMENT SVC LL	OPER/KLAPKO/PEST MGMT FEB 22	390.00
104851 03/03/2022	1	Opn	MOMAR, INCORPORATED	OPER/KLAPKO/SUPPLY AGREEMENT	345.00
104852 03/03/2022	1	Opn	MORLEY, BRIAN	ATH/SMITH/BBALL OFFICIALS TRAINING	200.00
104853 03/03/2022	1	Opn	OREILLY AUTOMOTIVE INC	OPER/KLAPKO/CAP WRENCH	15.37
104854 03/03/2022	1	Opn	SCHOOL NURSE SUPPLY INC	TRANS/SECOR/ABSORBENT	91.25
104855 03/03/2022	1	Opn	SCHOOL SPECIALTY LLC.	EM/GRAHAM/K REG SUPPLIES	643.38
104856 03/03/2022	1	Opn	SERGEANT, CONNER	TRANS/SECOR/BUS FLUIDS	20.98
104857 03/03/2022	1	Opn	SUGAR BUSH SUPPLIES	OHS/PARSONS/GLOVES FOR AGSCI	30.31
104858 03/03/2022	1	Opn	TIRE FACTORY	OPER/KLAPKO/TIRES	955.88
104859 03/03/2022	1	Opn	VERIZON NORTH	ADM/JETPACKS FOR STUDENTS	149.17
Total of All Checks					565,509.87
Less Voids					164.45
Grand Total					565,345.42

Check Summary

Check Status	Count	Amount
Open	84	452,897.79
Cleared	34	112,447.63
Void	1	164.45
Total	119	565,509.87



Check # / Date	Run	Status	Vendor	Invoice Description	Amount
008062 02/17/2022	1	Opn	BANANA BROTHERS PRODUCE	FS/MANNS/FOOD PURCHASE	5,237.00
008063 02/17/2022	1	Opn	LANSING SANITARY SUPPLY INC.	FS/MANNS/CLEANING SUPPLIES	823.17
008064 02/17/2022	1	Opn	PITT, JANICE	FS/PITT/MILEAGE	58.25
008065 02/17/2022	1	Opn	PRAIRIE FARMS DAIRY	FS/MANNS/FOOD PURCHASE	6,808.70
008066 02/17/2022	1	Opn	TENNANT SALES & SERVICE	FS/MANNS/REPAIR SCRUBBER	450.16
008067 02/17/2022	1	Opn	VAN EERDEN FOOD SERVICE COMPA	FS/MANNS/FOOD PURCHASE	25,911.02
008068 02/24/2022	1	Opn	AUNT MILLIE'S BAKERY	FS/MANNS/FOOD PURCHASE	425.15
008069 02/24/2022	1	Opn	BANANA BROTHERS PRODUCE	FS/MANNS/FOOD PURCHASE	6,430.00
008070 02/24/2022	1	Opn	KLAPKO, JOHN	FS/JAN 22 MILEAGE	137.86
008071 02/24/2022	1	Opn	MESSA	MARCH 2022 BILL/FS STAFF	1,073.59
008072 02/24/2022	1	Opn	PRAIRIE FARMS DAIRY	FS/MANNS/FOOD PURCHASE	1,538.18
008073 02/24/2022	1	Opn	SET-SEG	MARCH 2022 BILLING/FS STAFF	233.28
008074 02/24/2022	1	Opn	UNUM LIFE INSURANCE	MARCH 2022 BILL/FS STAFF	57.37
008075 02/24/2022	1	Opn	VAN EERDEN FOOD SERVICE COMPA	CREDIT - FOOD	12,673.99
008076 02/24/2022	1	Opn	WAKELAND OIL	FS/MANNS/GAS	294.67
008077 03/03/2022	1	Opn	BANANA BROTHERS PRODUCE	FS/MANNS/FOOD PURCHASE	9,623.00
008078 03/03/2022	1	Opn	PRAIRIE FARMS DAIRY	FS/MANNS/FOOD PURCHASE	5,555.42
008079 03/03/2022	1	Opn	TENNANT SALES & SERVICE	FS/MANNS/SERVICE REPAIR	246.06
008080 03/03/2022	1	Opn	VAN EERDEN FOOD SERVICE COMPA	FS/MANNS/FOOD PURCHASE	19,538.40
Total of All Checks					97,115.27
Less Voids					0.00
Grand Total					97,115.27

Check Summary

Check Status	Count	Amount
Open	19	97,115.27
Cleared	0	0.00
Void	0	0.00
Total	19	97,115.27

ACCOUNT SUMMARY

OWOSSO PUBLIC SCHOOLS • JULIE OMER • 645 ALGER ST - PO BOX 340 • OWOSSO, MI48867-4601

* Indicates required field

ARCH RITFILL

Reporting Cycle: Select

Date Range: From: 02/05/2022

To: 03/04/2022

Date Type: Posting Date

Data available starting 03/10/2019

SEARCH RESULTS

Account Name	Account Number	Transaction Amount	Adjustment Amount	Total Transaction Amount
EMERSON ELEMENTARY	[REDACTED]	771.06	0.00	771.06
MIKE GRAHAM	[REDACTED]	3,992.50	0.00	3,992.50
LINCOLN HIGH SCHOOL	[REDACTED]	172.96	0.00	172.96
BRIGHT BEGINNINGS OFFICE	[REDACTED]	285.80	0.00	285.80
OWOSSO SCHOOLS	[REDACTED]	876.31	0.00	876.31
CTE CULINARY ARTS	[REDACTED]	1,218.97	0.00	1,218.97
CTE CONSTRUCTION TRADES	[REDACTED]	962.68	0.00	962.68
JOE HICKEY	[REDACTED]	227.36	0.00	227.36
OWOSSO PUBLIC SCHOOLS	[REDACTED]	0.00	(23,416.34)	(23,416.34)
DAN CLARK	[REDACTED]	59.88	0.00	59.88
OWOSSO HIGH SCHOOL	[REDACTED]	1,769.29	0.00	1,769.29
TECHNOLOGY DEPT	[REDACTED]	149.89	0.00	149.89
JOHN QUICK	[REDACTED]	698.96	0.00	698.96
OWOSSO MIDDLE SCHOOL	[REDACTED]	1,008.14	0.00	1,008.14
CENTRAL ELEMENTARY	[REDACTED]	702.29	0.00	702.29
OPERATIONS DEPT	[REDACTED]	34.25	0.00	34.25
CENTRAL OFFICE	[REDACTED]	6,743.35	0.00	6,743.35
OWOSSO HIGH SCHOOL 2	[REDACTED]	9.19	0.00	9.19
DISTRICT TRAVEL	[REDACTED]	3,257.85	0.00	3,257.85
BRYANT ELEMENTARY	[REDACTED]	642.84	0.00	642.84
BRIGHT BEGINNINGS	[REDACTED]	961.41	0.00	961.41

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Financials

OWOSSO PUBLIC SCHOOLS
BOARD OF EDUCATION
February 28, 2022
Report 21-110

Statement of Deposits and Investments
As of 2/28/2022
Unaudited

	<u>General Fund</u>	<u>School Service</u>	<u>Building & Site</u>	<u>Capital Projects Bond Fund</u>	<u>Debt Service Fund</u>	<u>Total</u>
Summary of Deposits and Investments						
Cash on hand	\$ 76,858	\$ 25,934	\$ 525,233	\$ 959	\$ 1,753,007	\$ 2,381,991
Investments	<u>5,623,477</u>		<u>\$ 3,293,940</u>	<u>474,151</u>	<u>203,261</u>	<u>\$ 9,594,829</u>
Total Deposits and Investments	<u>\$ 5,700,335</u>	<u>\$ 25,934</u>	<u>\$ 3,819,173</u>	<u>\$ 475,110</u>	<u>\$ 1,956,268</u>	<u>\$ 11,976,820</u>
 Detail of Deposits and Investments						
Cash on hand	\$ 76,858	\$ 25,430	\$ 525,233	\$ 959	\$ 1,753,007	\$ 2,381,487
Petty Cash on hand	-	504	-	-	-	
Total Cash on hand	<u>\$ 76,858</u>	<u>\$ 25,934</u>	<u>\$ 525,233</u>	<u>\$ 959</u>	<u>\$ 1,753,007</u>	<u>\$ 628,025</u>
Chemical Bank Savings Account	\$ 5,868	-	\$ 97			\$ 5,965
Mich Class Investment	5,617,610	-	3,293,843	474,151	203,261	\$ 9,588,864
Total Investments	<u>\$ 5,623,477</u>	<u>\$ -</u>	<u>\$ 3,293,940</u>	<u>\$ 474,151</u>	<u>\$ 203,261</u>	<u>\$ 9,594,829</u>
Total Deposits and Investments	<u>\$ 5,700,335</u>	<u>\$ 25,934</u>	<u>\$ 3,819,173</u>	<u>\$ 475,110</u>	<u>\$ 1,956,268</u>	<u>\$ 11,976,820</u>

OWOSSO PUBLIC SCHOOLS
BOARD OF EDUCATION
 February 28, 2022
 Report 21-110

Combined Statement of Revenue, Expenditures, and Fund Balance
General, School Service, and Capital Project Funds
 As of 2/28/2022
 Unaudited

	General Fund			School Service Fund			Capital Projects Fund-Sinking Fund and Cook Family Foundation		
	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget
REVENUE									
Local sources	3,684,679	1,766,087	(1,918,592)	56,214	42,627	(13,587)	1,184,629	668,169	(516,460)
State sources	25,698,303	12,473,129	(13,215,174)	63,706	36,828	(26,878)	37,784	43,577	5,783
Federal sources	1,143,024	285,362	(857,662)	1,514,424	1,095,271	(419,153)	-	-	-
Interdistrict sources-RESD	740,946	76,866	(664,080)	-	-	-	-	-	-
Interdistrict sources-transfers in and other sources	-	114	114	-	-	-	-	-	-
Total revenue and other sources	\$ 31,256,952	\$ 14,601,558	\$ (16,655,394)	\$ 1,634,344	\$ 1,174,726	\$ (459,618)	\$ 1,222,423	\$ 701,746	\$ (520,677)
EXPENDITURES									
INSTRUCTION									
BASIC PROGRAMS:									
ELEMENTARY	\$ 7,626,682	\$ 3,937,484	(3,689,198)						
MIDDLE SCHOOL	3,675,956	1,852,302	(1,723,654)						
HIGH SCHOOL	4,335,333	2,131,713	(2,203,620)						
ALTERNATIVE EDUCATION	456,631	229,463	(227,168)						
PRESCHOOL	151,573	128,092	(23,481)						
PRESCHOOL (MICHIGAN READINESS) GRANT	188,298	82,476	(105,822)						
TOTAL BASIC PROGRAMS	\$ 16,334,473	\$ 8,361,530	\$ (7,972,943)						
ADDED NEEDS:									
SPECIAL EDUCATION	\$ 3,510,763	\$ 1,779,573	(1,731,190)						
CHILDCARE PROGRAM	298,910	142,226	(156,684)						
TITLE I GRANT	775,764	360,326	(415,438)						
ESSER GRANTS (STABIL FORMULA, COMPETITIVE)	-	699,524	699,524						
GEERS FUND, CHILDCARE GRANTS, PBT	-	32,842	32,842						
VOCATIONAL EDUCATION	701,820	343,817	(358,003)						
AT RISK GRANT	1,343,389	484,817	(858,572)						
ROBOTICS, ADAPTIVE TECH GRANTS	11,049	-	(11,049)						
ESSER SUMMER, BEFORE/AFTER SCHOOL GRANTS, INNOVATIVE PRACTICES	-	-	-						
EARLY LITERACY GRANT/LITERACY COACH GRANT	179,455	88,829	(88,829)						
TOTAL ADDED NEEDS	\$ 6,821,150	\$ 3,992,249	\$ (2,828,901)						
CONTINUING EDUCATION:									
ADULT EDUCATION	172,066	51,175	(120,891)						
COMMUNITY EDUCATION	155,256	101,891	(53,365)						
TOTAL CONTINUING EDUCATION	\$ 327,322	\$ 153,066	\$ (174,256)						
TOTAL INSTRUCTION	\$ 23,482,945	\$ 12,506,845	\$ (10,976,100)						
SUPPORTING SERVICES									
PUPIL SERVICES:									
GUIDANCE SERVICES	\$ 361,005	\$ 153,890	(207,115)						
TOTAL PUPIL SERVICES	\$ 361,005	\$ 153,890	(207,115)						
INSTRUCTIONAL STAFF:									
TITLE II, PART A/RURAL EDUCATION GRANT/TITLE IV IMPROVEMENT OF INSTRUCTION	338,009	77,653	(260,356)						
MEDIA SERVICES	337,031	179,293	(157,738)						
TOTAL INSTRUCTIONAL STAFF	\$ 851,310	\$ 358,221	(493,089)						
GENERAL ADMINISTRATION:									
BOARD OF EDUCATION	\$ 114,966	\$ 83,737	(31,229)						
EXECUTIVE ADMINISTRATION	413,851	270,434	(143,417)						
HUMAN RESOURCES	230,863	128,076	(102,787)						
TOTAL GENERAL ADMINISTRATION	\$ 759,680	\$ 482,247	(277,433)						

OWOSSO PUBLIC SCHOOLS
BOARD OF EDUCATION
 February 28, 2022
 Report Z1-110

Combined Statement of Revenue, Expenditures, and Fund Balance
General, School Service, and Capital Project Funds
 As of 2/28/2022
 Unaudited

	General Fund			School Service Fund			Capital Projects Fund- Sinking Fund and Cook Family Foundation		
	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget
			% Rec'd/Used			% Rec'd/Used			% Rec'd/Used
SCHOOL ADMINISTRATION:									
SCHOOL ADMINISTRATION	\$ 2,724,185	\$ 1,748,109	\$ (976,076)	64%					
TOTAL SCHOOL ADMINISTRATION	\$ 2,724,185	\$ 1,748,109	\$ (976,076)	64%					
BUSINESS SERVICES:									
FISCAL SERVICES	\$ 379,121	\$ 238,514	\$ (140,607)	63%					
TECHNOLOGY MANAGEMENT	445,018	217,868	(227,360)	49%					
TOTAL BUSINESS SERVICES	\$ 824,139	\$ 456,382	\$ (367,957)	55%					
OPERATIONS AND MAINTENANCE:									
OPERATIONS AND MAINTENANCE	\$ 3,088,838	\$ 2,061,474	\$ (1,027,364)	67%					
TOTAL OPERATIONS AND MAINTENANCE	\$ 3,088,838	\$ 2,061,474	\$ (1,027,364)	67%					
PUPIL TRANSPORTATION SERVICES:									
PUPIL TRANSPORTATION SERVICES	\$ 1,016,859	\$ 590,586	\$ (426,273)	58%					
TOTAL PUPIL TRANSPORTATION	\$ 1,016,859	\$ 590,586	\$ (426,273)	58%					
OTHER SERVICES:									
COMMUNICATION SERVICES	55,117	24,232	(30,885)	44%					
ATHLETICS	442,371	214,465	(227,906)	48%					
PRINTING AND OTHER SUPPORT SERVICES	48,295	28,343	(19,952)	59%					
TOTAL OTHER SERVICES	\$ 545,783	\$ 267,040	\$ (278,743)	49%					
TOTAL SUPPORTING SERVICES	\$ 10,171,799	\$ 6,117,749	\$ (4,054,050)	60%					
OUTGOING TRANSFERS/FUND MODIFICATIONS:									
OTHER	45,000	27,117	(17,883)	60%					
TOTAL OUTGOING TRANSFERS/FUND MODIFICATIONS	\$ 45,000	\$ 27,117	\$ (17,883)	60%					
FOOD SERVICE EXPENDITURES									
CAPITAL PROJECT EXPENDITURES	\$ 33,699,744	\$ 18,651,711	\$ (15,048,033)	55%					
TOTAL EXPENDITURES	\$ 33,699,744	\$ 18,651,711	\$ (15,048,033)	55%					
REVENUE OVER or (UNDER) EXPENDITURES	\$ (2,442,792)	\$ (4,050,153)	\$ (1,607,361)						
AUDITED FUND BALANCE, JULY 1, 2021	5,750,851	5,750,851	-						
PROJECTED FUND BALANCES - June 30, 2022	3,308,059								

OHS Out of State Travel Chicago Trip

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
March 14, 2022
Report 21-111

FOR ACTION

Subject:

Out-of-State Student Travel – OHS 2022 Choral experience in Chicago, IL

Recommendation:

Resolve that the Board of Education approve the out-of-state travel for Owosso High School Choir students and teacher Jessica Nieuwkoop on a trip to Chicago, IL April 8, 2022

Rationale:

Ms. Nieuwkoop and approximately 52 OHS 9th – 12th grade students and chaperones will travel by Charter Bus for a vocal music experience in Chicago. Students will be accompanied by Ms. Nieuwkoop and chaperones composed of OPS Staff/Parents. This is an enhancement to the Vocal Music curriculum and is a major extracurricular activity for the Vocal Music department for 2021-2022 school year.

Statement of Purpose:

The purpose of this trip is to provide our students with a global choral experience outside of the classroom. Students will be provided the opportunity to view a Broadway performance and see many of the skills that we use in class daily in action. This will allow students to reflect not only what amazing things those performers are capable of, but what they personally are capable of as well. Students will also have the opportunity to visit 360 Chicago, Shedd Aquarium, Millennium Park and spend time exploring the city.

Facts/Statistics:

This trip is sponsored by OHS Vocal Music department. Students and Chaperones are responsible for all of the cost. Fundraising accounts (allowing for multi-year savings) are available to students to help differ costs. According to the current itinerary, chaperones and students will leave for the trip at 6:00 AM on Friday April 8, 2022. We will return home on Saturday April 9 at approximately 4:30 AM. A parent meeting will take place before students go on the trip. Bob Rogers Travel is our trips organizer. As Broadway Chicago currently requires proof of vaccination, all travelers will need to provide proof of vaccination or a negative PCR test from no more than 72 hours before the start of the show (April 8 at 8:00 PM). Students were provided the opportunity to purchase trip insurance in case they are unable to attend. Here is the current (as of January 20, 2022) list of vaccination requirements from events on our itinerary:



Bob Rogers Travel

Making Moments That Matter

OWOSSO HIGH SCHOOL CHOIR
JESSICA NIEUWKOOP – TRIP DIRECTOR
DESTINATION: CHICAGO, IL
TRAVEL DATE: APRIL 8, 2022

SUGGESTED ITINERARY AS OF MARCH 19, 2021

Bob Rogers Travel Emergency Number – 800.373.1423

TBD, Tour Director

Brian Rogers, Sales Consultant

Marybeth Coyne, Travel Consultant

National Trails Motorcoach

FRIDAY, APRIL 8

2 MEALS INCLUDED: L,D

- 5:30 AM Coach arrives for loading
- 6:00 AM **et** Leave **OWOSSO HIGH SCHOOL** via one (1) privately chartered **56 – PASSENGER** motorcoach including restroom / DVD.
 765 East North Street
 Owosso, MI 48867
 Phone: 989-723-8231
 -4½ hours drive time with ½ hour added for a rest stop and traffic (255 miles).
 -**Breakfast to be eaten prior to departure or on the motorcoach en-route.**
- 10:00 AM **ct** Arrive at the **360° CHICAGO**
 875 North Michigan Avenue
 Chicago, IL
 -The **TILT** attraction is included. Experience views spanning up to 4 states and 80 miles.
YOUR PROFESSIONAL TOUR AND TRAVEL DIRECTOR WILL MEET YOU HERE
- 11:15 AM Enjoy the **WATER TOWER PLACE MALL** for lunch and free time along “Magnificent Mile”
 835 North Michigan Avenue
 -**\$10.00 CASHBACK** provided towards lunch use in the area.
- 2:30 PM Board coach and transfer to **SHEDD AQUARIUM**
 1200 South Lake Shore Drive
- 2:45 PM Arrive at **SHEDD AQUARIUM**
 -Among the world’s largest indoor aquariums, it houses over 32,600 aquatic animals from around the world.
 -The **OCEANARIUM AQUATIC SHOW** included.
- 5:00 PM Board coach and transfer to **MILLENNIUM PARK**
 201 East Randolph Street
- 5:15 PM Arrive at **MILLENNIUM PARK** for a quick photo opportunity at the “Bean”!
- 5:45 PM Board coach and transfer to dinner
- 6:00 PM Dinner at **CONNIE’S PIZZA**
 2373 South Archer Avenue
- 7:15 PM Board coach and transfer to the **NEDERLANDER THEATRE**
 24 West Randolph Street
- 7:30 PM Arrive at the **NEDERLANDER THEATRE**
- 8:00 PM The performance of “**Moulin Rouge! The Musical**” begins
 -Enter a world of splendor and romance, of eye-popping excess, of glitz, grandeur, and glory!
 A world where Bohemians and aristocrats rub elbows and revel in electrifying enchantment.
- 11:15 PM **ct** Board coach and transfer back home
 -4 hours drive time with 15 minutes added for a rest stop (255 miles).
- 4:30 AM **et** **ARRIVE AT OWOSSO HIGH SCHOOL**

Case Response Plan

Should a traveler show symptoms of COVID-19 while on tour, BRT has the following response plan which will be put in to action. Any School/District policies may supersede this plan.

Symptoms

- If the group leaders determine a student is showing symptoms of COVID, they will be isolated from the group and tested for COVID-19. Any testing is at traveler/parent's expense, but most insurance carriers will cover testing.
 - When possible, BRT will have rapid antigen tests on hand to quickly identify any potential cases.
 - With a "negative" or "not detected" result the student will rejoin the group.
 - With a positive result, the student will be isolated in a separate hotel room.

Positive Test Result

- BRT will cover the cost of the room and meals for the length of the tour
- If a student is not symptom free and able to produce a "negative" or "not detected" result by the end of the tour, they will not be able to travel home with the group.
 - Additionally, the traveler will need to be symptom free and able to produce a "negative" or "not detected" result before they are allowed to use public transportation (like a commercial air carrier).
- Lodging and food expenses are the responsibility of the traveler/parent after the conclusion of the scheduled tour. If the traveler is a minor, a responsible adult will need to remain with them until they are able to travel. This can be a parent/guardian which meets them in the destination, or a chaperone/teacher who stays behind.

Insurance

We strongly encourage all travelers purchase Travel Protection to protect their investment. Travel Protection may provide coverage for a trip delay or interruption caused by a positive COVID-19 test result. It may also provide primary medical coverage in the event it is needed. Consult the plan details or contact the Travel Insurance Company directly to determine what is and is not covered.

ESSER Fund Recommendation

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
March 14, 2022
Report 21-112

FOR ACTION

Subject:

Awarding of the bid for Indoor Air Quality project at Emerson elementary and improvement of air quality through improvement of building management system (BMS) migration work throughout the district

Recommendation:

Recommend that the Board authorize the Superintendent to contract with Spence Brothers out of Saginaw, Michigan in an amount not to exceed \$3,328,000 from ESSER III funds to promote indoor air quality improvements

Statement of Purpose/Issue:

To award the contract for Indoor Air quality Improvements based on bids submitted on January 21, 2022

Facts/Statistics:

One of the priorities identified by the stakeholders for use of the ESSER III funds is for “Repair and maintenance of facilities that are conducive to optimal learning opportunities inclusive of but not limited to air quality and promotion of safety and security” as presented at the January 2022 regular board meeting. Indoor air quality had also been identified by internal stakeholders in 2020-21 and therefore Spicer Engineering was asked to design a system that would address this issue at all three of the elementary schools. Once the design was complete, the package went out to bid and bids received January 21, 2022. The bid package was structured such that bidders would provide bids broken down by buildings recognizing that with the current construction environment, there more than likely would not be enough resources to address all the district’s needs in this area. Overall, Spence Brothers was the low bidder at \$8,372,000. Since the district does not have enough resources to address the complete package, the following process was followed to award the bid:

1. Emerson elementary is considered to have the worst air quality of the three elementary buildings. This was based on the structure of the building being three stories high along with its varying additions to the building not allowing for clean cross-ventilation and resulting in excessive heat in the top stories.
2. To, minimally, address some of the air quality issues at the other facilities, building management systems (BMS) for HVAC systems improvements were another priority.
3. With Spence Brothers being the overall low and a responsible bidder, Spicer Engineering proceeded with discussing the needed work to get done with the initial bids as the basis for the negotiations. The original bids and the result of the negotiation with Spence Brothers been presented in the accompanying bid tabulation. NOTE: Bids cannot be “cherry picked” by selecting the contractor for each individual component that would be the “low bidder”. The overall low bidder would dictate the process for narrowing down the overall scope.

If approved by the Board, ESSER III funds will be utilized to fund this project with work commencing the Summer of 2022 with ultimate completion in the Summer of 2023.

Motion

Seconded

Vote – Ayes

Nays

Motion

**AWARDING OF CONTRACT
INDOOR AIR QUALITY IMPROVEMENTS
BIDS RECEIVED ON 1/21/2022**

CONTRACTOR (All buildings include \$100,000 of contingency in bids)	BRYANT (Inclusive of roof replacement alternate)	CENTRAL (Inclusive of wall improvements)	EMERSON	BUILDING MANAGEMENT SYSTEMS (Initial bid- Washington, Bentley, Secondary campus)	TOTAL BID
Spence Brothers, Saginaw, MI (Original bid)	\$2,718,300	\$2,279,500	\$3,269,200	\$105,000	\$8,372,000
Spence Brothers- adjusted for awarded work	N/A	N/A	\$3,100,000	\$228,000* *Added Bryant, Central, additional work at secondary campus, removed Washington)	\$3,328,000
Axiom, Whitmore Lake	\$3,088,333	\$2,502,560	\$3,082,975	\$91,531	\$8,765,399
R.C. Hendrick, Saginaw, MI	\$3,191,000	\$2,512,000	\$3,128,000	\$105,000	\$8,936,000

Obsolete Material for Operations

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
March 14, 2022
Report 21-113

FOR ACTION

Subject:

Declaration of Obsolete Material – 1994 Chevy Dump Truck and 1995 GMC Pick Up Truck

Recommendation

Resolve that the Board of Education authorize the Owosso Public School’s Maintenance department to dispose of two vehicles that no longer service the needs of the district

Facts/Statistics:

Pursuant to Board Policy #7300, “the Board shall direct the periodic review of all District property and authorize the disposition by sale, donation, trade, or discard of any property not required for school purposes”. The vehicles no longer can provide the necessary utility for carrying out the maintenance needs of the district. The information regarding the vehicles are as follows:

- 1994 Chevy Dump Truck
- 67,802 miles
- VIN #1GBJC34K7RE209488

- 1995 GMC Pick Up Truck
- 228,608 miles
- VIN #2GTEK19K3S1582709

If authorized by the Board, the District will pursue putting the vehicles up for sale utilizing a method that is suitable and brings the highest dollar. Proceeds from the sales of the vehicles will be returned to the general fund.

Motion

Seconded

Vote – Ayes

Nays

Motion

Daily COVID Testing Discontinuation

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
March 14, 2022
Report 21-114

FOR ACTION

Subject:

Discontinuation of daily COVID testing at the Performing Arts Center from 7:15am-8:00am.

Recommendation

Resolve that the Board of Education authorize the Superintendent to discontinue the daily COVID testing at the Performing Arts Center.

Facts/Statistics:

During the week of February 28–March 4, 15 people were tested in the building offices, 12 were tested at the Performing Arts Center. During the week of March 7– March 11, six people were tested in the building offices and seven were tested at the Performing Arts Center. In total, 40 people tested over the past two weeks and attendance for testing continues to decline along with positive cases. The district has three current positive cases, two of which are due back to school on this date of March 14.

Motion

Seconded

Vote – Ayes

Nays

Motion

For Future Action

ESSER Fund Recommendation

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
March 14, 2022
Report 21-115

FOR FUTURE ACTION

Subject:

Awarding of the bid for replacement of interior doors at the elementary schools

Recommendation:

Recommend that the Board authorize the Superintendent to contract with _____ in an amount not to exceed _____ from ESSER III funds or another funding source if needed to promote safety and security

Statement of Purpose/Issue:

To award the contract on April 25, 2022 for replacement of interior doors at all three elementary schools based on bids to be submitted on March 16, 2022

Facts/Statistics:

One of the priorities identified by the stakeholders for use of the ESSER III funds is for “Repair and maintenance of facilities that are conducive to optimal learning opportunities inclusive of but not limited to air quality and promotion of safety and security” as presented at the January 2022 regular board meeting. Replacing the current doors at the had also been identified by internal stakeholders in 2020-21 and therefore Spicer Engineering was asked to design a system that would address this issue at all three of the elementary schools.

Typically the process for awarding bids would be for the board to review the bids in a “For Future Action” report, however, the Board will be asked to approve the recommended winning bidder at the regular board meeting on April 25, 2022. This is based on the fact that the in order to proceed with the project on a more timely basis, to wait until the May meeting for awarding the contract (the second board meeting after the bids have come in) would not allow for the doors to be ordered, delivered and any of the work to commence during the summer of 2022. As it is, the work is expected to commence at the earliest in August with work either being performed after school hours and during breaks or moved into after the close of the 2022-23 school year. It should be noted if work is done after school hours, there may be a possibility that the work that is being done will be evident the next day.

If approved by the Board, ESSER III funds will more than likely be utilized to fund this project (unless other funding can be utilized) with work commencing the Summer of 2022 with ultimate completion in the Summer of 2023. The estimated cost of this work is \$700,000 without formal bids.

Motion

Seconded

Vote – Ayes

Nays

Motion

Spicer Contract Approval

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
March 14, 2022
Report 21-116

FOR FUTURE ACTION

Subject:

Sinking Fund Project Administration for Summer 2022 sinking fund projects and elementary door replacement

Recommendation:

Resolve that the Board of Education approve the contract with Spicer Group, as presented, for retention of their services for the design, bidding and fieldwork for the projects identified for summer work

Rationale:

The district has been satisfied with the service provided by Spicer for assisting with the administration and architectural services for the sinking fund over the years as well as their services as a subcontractor for the bond project.

Facts/Statistics:

The district has identified the Bryant roof work, Emerson pavement work, window work at all three elementary schools and door replacement work at all three elementary schools as requiring Spicer services. It is necessary to obtain complete bids prior to making a final recommendation which would come before the board. This makes it necessary to retain the services of Spicer for the following reasons:

- The project requires a complex knowledge of the design and construction of all projects
- These projects are time consuming in nature to manage, which would draw District personnel away from other important operational areas.
- The bidding process requires a full knowledge of the players involved including the integrity of the bidders. A project manager would be held accountable for this process as well as the outcome thereby minimizing the risk to the district associated with these projects and the related contracted service.
- Communication is key in carrying out these projects. A project manager will be responsible for communicating to District personnel regarding the progress on these projects as well as meeting budgetary guidelines.
- The purpose of the contract administration will be to monitor progress during the course of construction activities to ensure systems are in compliance with the construction documents. This will provide protection for the district that the projects involved are being done correctly and that the District is acting as a good steward of the taxpayers' funds.
- The total estimated fee for this project is \$157,000 Fees will be paid for out of sinking fund proceeds.

District Goal Addressed:

Facilities

Motion

Seconded

Vote – Ayes

Nays

Motion

March 9, 2022

Dr. Andrea Tuttle, Superintendent
Owosso Public Schools
645 Alger Street
Owosso, Michigan 48867

RE: 2022 Sinking Fund and ESSR Improvements
Owosso Public Schools, Owosso, Michigan

Dr. Tuttle:

This document contains Spicer Group's proposal to you to act as the Owner's Representative and provide Professional Design Services for the Owosso Public School's Facilities Improvement Sinking Fund.

BACKGROUND:

The voters of Owosso Public Schools have entrusted a millage-financed sinking fund in the Board of Education to provide miscellaneous capital improvements at facilities owned by the Owosso Public Schools. Improvements are needed in order to provide the staff and students with a positive physical environment conducive to learning. To attain the most value from these improvements, professional administration of the sinking fund is warranted. Spicer Group has been involved in the 2002 through 2021 sinking fund improvements and we believe this relationship to be of great benefit to both parties. We feel that it is imperative to start the design and permitting of the 2022 improvements as soon as possible to allow the work to be completed over the summer, if the lead time of ordered materials will allow it.

SCOPE OF PROFESSIONAL SERVICES:

Spicer's proposed services follow. They are phased as annual segments to reflect the orderly and reasonable progress of the project and, unless directed by you, we will only proceed from one year to the next with your concurrence and approval. This proposal will remain valid for sixty days. In the following narrative, "you" or "your" means Owosso Public Schools and "we" or "our" means Spicer Group, Inc.

1.01 SINKING FUND ADMINISTRATION

- 1.01.1 Meet with you to walk through the facilities. Based upon input from you, we shall coordinate, plan, develop, and detail the master schedule of identified improvements, including confirmation that the projects or portions of a project qualifies for payment out of the sinking fund per State of Michigan guidelines. This schedule, including appropriate cost estimates, will be revised from time-to-time on a semi-annual basis and will be reflective of the perspectives of the school district at large, the subject facility, construction "window" time periods, and budget. We will help you identify projects that will be done in house by the Operations Staff.
- 1.01.2 Update you periodically on the status and progress of each activity related to the sinking fund. This may include verbal reports at your meetings, memos, or information you may want to use for public or press release purposes. The frequency of these updates will be determined by you.
- 1.01.3 Advise and recommend to you any alternatives that may be more cost-efficient, that will achieve the same purpose, and that will add value to the project(s).

2.01 PROCUREMENT SERVICES

- 2.01.1 Upon your approval for construction, assist you in the bidding process for construction services. This will include advertising for bids in appropriate publications, hosting any necessary pre-bid meetings and walk through, coordinating any necessary addenda and assisting you when bids are opened. We will evaluate the low bids with emphasis on the bidder's ability to satisfactorily complete the project within the specified time and the bidder's ability to adequately staff, insure, bond, equip, and finance its efforts. In concert with the architect of record, if applicable, we will prepare letters of recommendation for you regarding approval of the award of the construction contract.
- 2.01.2 It is NOT the intent of the Procurement Services scope to develop and implement more than one (1) set of bidding and or procurement documents to support the 2022 Sinking Fund.

3.01 PROJECT ADMINISTRATION

- 3.01.1 During each design or construction phase, we will provide general administrative oversight to assure adherence to the contract's scope, budget, and schedule. This will include attendance at necessary pre-design, and post-bid conferences meetings and project team progress meetings at a frequency determined by you.
- 3.01.2 Provide general construction observation oversight, review and recommend any changes to the work; review and recommend approval of progress payments and change orders and provide periodic reports on the financial status of the project budget.
- 3.01.3 Inform and update you as to the progress of the particular project with memos and attendance at your meetings. This will include a weekly project meeting with you during the construction season.

4.01 FIELD SERVICES

- 4.01.1 As needed, if needed, and as approved by you and upon our recommendation we will provide specialized on site construction inspection and material testing services during certain identified segments of the construction project to assure a value and quality construction product and conformance to the approved bidding documents.

5.01 PROFESSIONAL DESIGN SERVICES

- 5.01.1 During the design phase of the project we will meet with School district personnel for input prior to beginning the design.
- 5.01.2 Provide field investigation to verify existing conditions in as much as feasible.
- 5.01.3 Prepare plans and specifications for permitting and construction for door replacements:
- Replacement of 50 interior doors at Bryant Elementary
 - Replacement of 40 interior doors at Central Elementary
 - Replacement of 50 interior doors at Emerson Elementary.
 - Replacement of 20 interior doors at Bentley Bright Beginnings.
 - Replacement of 40 interior doors at Washington.

- Based upon our field investigation and coordination with Owosso Public School Staff arrange for the replacement of door frames, door hardware and cores as identified (assumed to be 30% of frames and 70% of cores).
- 5.01.4 Prepare plans and specifications for roof replacement at Bryant Elementary.
- 5.01.5 Prepare plans and specifications for paving improvements at Emerson Elementary.
- 5.01.6 Prepare plans and specifications for window refurbishment in elementary Schools.
- 5.01.7 Meet with School District personnel to review project documents and incorporate input from review.
- 5.01.8 Submit bidding documents to the State of Michigan for project approval, if required.
- 5.01.9 Review shop drawings submitted by the contractor.
- 5.01.10 At the end of construction provide the School District with record documents of the completed work.
- 5.01.11 Design Professionals responsible for the design will be involved with the construction process as needed to address design related issues.

SERVICES NOT INCLUDED:

We will not be providing any construction services. Professional Environmental Services will need to be obtained once the exact scope of potential abatement is understood.

ADDITIONAL SERVICES:

Additional services related to this project will be furnished by us after you review the scope and authorize the work. Our fee for the additional services will be determined at the time they are agreed to and rendered.

FEE SCHEDULE:

Our proposed fee schedule follows. We will submit monthly invoices to you for our basic professional services, any additional authorized services, and any reimbursable expenses. For each annual segment, our total proposed fee will be an amount equal to the schedule as follows:

- A. Administration – NOT USED
- B. Procurement – hourly rates not to exceed \$7,500.00
- C. Field Services– hourly rates not to exceed \$42,00.00.
- D. Professional Design Services – 6.9% of the construction costs (estimated at \$1,560,000) - \$107,500 to be billed at our standard hourly rates.
- E. Our total estimate fee for basic services for 2022 Sinking Fund - \$157,000

Upon each annual amendment of this Agreement for subsequent segments, the fee will be negotiated and proposed in a similar fashion reflective of the services you request.

As the fee is hourly, not to exceed, our invoice will be based upon our actual effort and our standard hourly rates.

We have calculated these fees based on our understanding of what you want us to do and what you have told us. Should we approach the amount of the fee for any reason before we are finished with the work, if the scope changes or our understanding was incorrect, we will notify you and discuss with you the option of adjusting the amount of the fee or adjusting the scope of services.

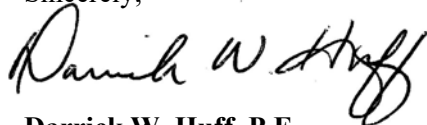
2022 Sinking Fund
March 9, 2022
Page 4 of 4

In addition, attached to this letter is a copy of our general conditions for our services which are part of this agreement. Any changes to this agreement must be agreed to by both of us.

If this proposal meets with your approval, please acknowledge this approval with an authorized signature below and return the enclosed copy to us. Upon receipt, we will start our services promptly.

We deeply appreciate your confidence in Spicer Group. We look forward to working with you and for you on this exciting endeavor.

Sincerely,



Darrick W. Huff, P.E.
Project Manager

SPICER GROUP, INC
230 S. Washington Avenue
Saginaw, MI 48607
Phone: (989) 754-4717
Cell: (734) 787-0339
mailto: darrickh@spicergroup.com

Above proposal accepted and approved
by Owner.

OWOSSO PUBLIC SCHOOLS

By: _____
Dr. Andrea Tuttle
Superintendent

Date: _____

cc: SGI File 132057SG2022
John Klapko, Owosso Public Schools
Julie Omer, Owosso Public Schools
KAJ/ACCTG

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GENERAL CONDITIONS ATTACHED TO LETTER AGREEMENT

SECTION 1

1.1 **Preamble.** This agreement is based upon a mutual obligation of good faith and fair dealing between the parties in its performance and enforcement. Accordingly, the OWNER and the PROFESSIONAL, with a positive commitment to honesty and integrity, agree to the following:

That each will function within the laws and statutes that apply to its duties and responsibilities; that each will assist in the other's performance; that each will avoid hindering the other's performance; that each will work diligently to fulfill its obligations; and that each will cooperate in the common endeavor of the contract.

1.2 **Ownership of Instruments of Service.** All reports, plans, specifications, computer files, field data, notes and other documents and instruments prepared by the PROFESSIONAL as instruments of service shall remain the property of the PROFESSIONAL. The PROFESSIONAL shall retain all common law, statutory and other reserved rights, including the copyright thereto.

1.3 **Covenant not to Hire.** OWNER agrees that during the term of this agreement and for a period of one (1) year thereafter that it will not hire for its own employment any person employed by the PROFESSIONAL in the performance of this agreement.

1.4 **Standard of Care.** Service performed by PROFESSIONAL under this AGREEMENT will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation, express or implied, and no warranty or guarantee is included or intended in this AGREEMENT, or in any report, opinion, document or otherwise.

1.5 **Defects in Service.** OWNER and OWNER's personnel, contractors and subcontractors shall upon discovery promptly report to PROFESSIONAL any defects or suspected defects in PROFESSIONAL's work, in order that PROFESSIONAL may take prompt, effective measures which in PROFESSIONAL's opinion will minimize the consequences of a defect in service. PROFESSIONAL shall not be responsible for additional costs due to any tardiness in reporting defects in service.

1.6 **Reimbursable Expenses** mean the actual expenses incurred by PROFESSIONAL or PROFESSIONAL's independent professional associates or consultants, directly or indirectly in connection with the Project, such as expenses for; transportation and subsistence incidental thereto; obtaining bids or proposals from Contractor(s); providing and maintaining field office facilities including furnishings and utilities; subsistence and transportation of Resident Project Representatives and their assistants; toll telephone calls and courier services; reproduction of reports, drawings, specifications, bidding documents, and similar project-related items; and, if authorized in advance by OWNER, overtime work requiring higher than regular rates.

1.7 **Standard Hourly Rates** used as a basis for payment mean those rates in effect at the time that the work is performed, for all PROFESSIONAL's personnel engaged directly on the Project, including, but not limited to, architects, engineers, surveyors, designers, planners, drafters, specification writers, estimators, other technical and business personnel. The Standard Hourly Rates include salaries and wages, direct and indirect payroll costs and fringe benefits. The Standard Hourly Rates of personnel of PROFESSIONAL will be adjusted periodically to reflect changes in personnel and in PROFESSIONAL's overall compensation procedures and practices.

1.8 **Limitation of Liability.** To the fullest extent permitted by law, and notwithstanding any other provision of this Agreement, the total liability, in the aggregate, of the PROFESSIONAL and the PROFESSIONAL's officers, directors, partners, employees and subconsultants, and any of them, to the OWNER and anyone claiming by or through the OWNER, for any and all claims, losses, costs or damages, including attorneys' fees and costs and expert-witness fees and costs of any nature whatsoever or claims expenses resulting from or in any way related to the Project or the Agreement from any cause or causes shall not exceed the total compensation received by the PROFESSIONAL under this Agreement, or the total amount of \$100,000.00, whichever is greater. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

1.9 **Indemnification.** The PROFESSIONAL agrees, to the fullest extent permitted by law, to indemnify and hold harmless the OWNER, its officers, directors and employees (collectively, Owner) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the PROFESSIONAL's negligent performance of professional services under this Agreement.

The OWNER agrees, to the fullest extent permitted by law, to indemnify and hold harmless the PROFESSIONAL, its officers, directors, employees and subconsultants (collectively, Professional) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the OWNER's negligent acts in connection with the Project and the acts of its contractors, subcontractors or PROFESSIONAL or anyone for whom the OWNER is legally liable.

Neither the OWNER nor the PROFESSIONAL shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence.

1.10 **Severability.** Any term or provision of this Agreement found to be invalid under any applicable statute or rule of law shall be deemed omitted and the remainder of this Agreement shall remain in full force and effect.

1.11 **Survival.** Notwithstanding completion or termination of this Agreement for any reason, all rights, duties and obligations of the parties to this Agreement shall survive such completion or termination and remain in full force and effect until fulfilled.

1.12 **Betterment.** If, due to the PROFESSIONAL's negligence, a required item or component of the Project is omitted from the PROFESSIONAL's construction documents, the PROFESSIONAL shall not be responsible for paying the cost required to add such item or component to the extent that such item or component would have been required and included in the original construction documents. In no event will the PROFESSIONAL be responsible for any cost or expense that provides betterment or upgrades or enhances the value of the Project.

1.13 **Mediation.** In an effort to resolve any conflicts that arise during the design and construction of the Project or following the completion of the Project, the OWNER and the PROFESSIONAL agree that all disputes between them arising out of or relating to the Agreement or the Project shall be submitted to nonbinding mediation unless the parties mutually agree otherwise.

The OWNER and the PROFESSIONAL further agree to include a similar mediation provision in all agreements with independent contractors and consultants also to include a similar mediation provision in all agreements with their subcontractors, subconsultants, suppliers and fabricators, thereby providing for mediation as the primary method for dispute resolution between the parties to all those agreements.

1.14 **Changed Conditions.** If, during the term of this Agreement, circumstances or conditions that were not originally contemplated by or known to the PROFESSIONAL are revealed, to the extent that they affect the scope of services, compensation, schedule, allocation of risks or other material terms of this Agreement, the PROFESSIONAL may call for renegotiation of appropriate portions of this Agreement. The PROFESSIONAL shall notify the OWNER of the changed conditions necessitating renegotiation, and the PROFESSIONAL and the OWNER shall promptly and in good faith enter into renegotiation of this Agreement to address the changed conditions.

1.15 **Hazardous Materials.** Both parties acknowledge that the PROFESSIONAL's scope of services does not include any services related to the presence of any hazardous or toxic materials. In the event the PROFESSIONAL or any other party encounters any hazardous or toxic materials, or should it become known to the PROFESSIONAL that such materials may be present on or about the job site or any adjacent areas that may affect the performance of the PROFESSIONAL's services, the PROFESSIONAL may, at its option and without liability for consequential or any other damages, suspend performance of its services under this Agreement until the OWNER retains appropriate PROFESSIONAL's or contractors to identify and abate or remove the hazardous or toxic materials and warrants that the job site is in full compliance with all applicable laws and regulations.

SECTION 2

2.1 **Assignment.** Neither party to this Agreement shall transfer, sublet or assign any rights under or interest in this Agreement (including but not limited to monies that are due or monies that may be due) without the prior written consent of the other party. Subcontracting to subconsultants normally contemplated by the PROFESSIONAL shall not be considered an assignment for purposes of this Agreement.

2.2 **Governing Law & Jurisdiction.** The OWNER and the PROFESSIONAL agree that this Agreement and any legal actions concerning its validity, interpretation and performance shall be governed by the laws of the State of Michigan.

2.3 **Billing and Payment Terms.** *Payment Due:* invoices shall be submitted by the PROFESSIONAL (2nd) are due upon presentation and shall be considered past due if not paid within thirty (30) calendar days of the due date. *Interest:* If payment in full is not received by the PROFESSIONAL within thirty (30) calendar days of the due date, invoices shall bear interest at one-and-one-half (1.5) percent of the PAST DUE amount per month, which shall be calculated from the invoice due date. Payment thereafter shall first be applied to accrued interest and then to the unpaid principal.

2.4 **Suspension of Services.** If the OWNER fails to make payments when due or otherwise is in breach of this Agreement, the PROFESSIONAL may suspend performance of service upon ten (10) calendar days' notice to the OWNER. The PROFESSIONAL shall have no liability whatsoever to the OWNER for any costs or damages as a result of such suspension caused by any breach of this Agreement by the OWNER. Upon payment in full by the OWNER the PROFESSIONAL shall resume services under this Agreement, and the time scheduled and compensation shall be equitably adjusted to compensate for the period of suspension plus any other reasonable time and expenses necessary for the PROFESSIONAL to resume performance. *Termination of Services:* If the OWNER fails to make payment to the PROFESSIONAL in accordance with the payment terms herein, this shall constitute a material breach of this Agreement and shall be cause for termination of this Agreement by the PROFESSIONAL. *Set-off, Backcharges, Discounts:* Payment of invoices shall not be subject to any discounts or set-off's by the OWNER unless agreed to in writing by the PROFESSIONAL. Payment to the PROFESSIONAL for services rendered and expenses incurred shall be due and payable regardless of any subsequent suspension or termination of this Agreement by either party.

2.5 **Collection of Costs.** In the event legal action is necessary to enforce the payment terms of this Agreement, the PROFESSIONAL shall be entitled to collect from the OWNER any judgement or settlement sums due, plus reasonable attorneys' fees, court costs and other expenses incurred by the PROFESSIONAL in connection therewith and, in addition, the reasonable value of the PROFESSIONAL's time and expenses spent in connection with such collection action, computed according to the PROFESSIONAL's prevailing fee schedule and expense policies.

2.6 **Delays.** The OWNER agrees that the PROFESSIONAL is not responsible for damages arising directly or indirectly from any delays for causes beyond the PROFESSIONAL's control. For purposes of this Agreement, such causes include, but are not limited to, strikes or other labor disputes; severe weather disruptions or other natural disasters; fires, riots, war or other emergencies or acts of God; failure of any government agency to act in timely manner; failure of performance by the OWNER or the OWNER's contractors or consultants; or discovery of any hazardous substances or differing site conditions.

In addition, if the delays resulting from any such causes increase the cost or time required by the PROFESSIONAL to perform its services in an orderly and efficient manner, the PROFESSIONAL shall be entitled to an equitable adjustment in schedule and/or compensation.

2.7 Delivery and Use of Electronic Files. In accepting and utilizing any drawings, reports and data on any form of electronic media generated and furnished by the PROFESSIONAL, the OWNER agrees that all such electronic files are instruments of service of the PROFESSIONAL, who shall be deemed the author, and shall retain all common law, statutory law and other rights, including copyrights.

The OWNER agrees not to reuse these electronic files, in whole or in part, for any purpose other than for the Project. The OWNER agrees not to transfer these electronic files to others without the prior written consent of the PROFESSIONAL. The OWNER further agrees to waive all claims against the PROFESSIONAL resulting in any way from any unauthorized changes to or reuse of the electronic files for any other project by anyone other than the PROFESSIONAL.

The OWNER and the PROFESSIONAL agree that any electronic files furnished by either party shall conform to the original specifications. Any changes to the original electronic specifications by either the OWNER or the PROFESSIONAL are subject to review and acceptance by the other party. Additional services by the PROFESSIONAL made necessary by changes to the electronic file specifications shall be compensated for as Additional Services.

Electronic files furnished by either party shall be subject to an acceptance period of fourteen (14) days during which the receiving party agrees to perform appropriate acceptance tests. The party furnishing the electronic file shall correct any discrepancies or errors detected and reported within the acceptance period. After the acceptance period, the electronic files shall be deemed to be accepted and neither party shall have any obligation to correct errors or maintain electronic files.

The OWNER is aware that differences may exist between the electronic files delivered and the printed hard-copy construction documents. In the event of a conflict between the signed construction documents prepared by the PROFESSIONAL and electronic files, the signed or sealed hard-copy construction documents shall govern.

In addition, the OWNER agrees, to the fullest extent permitted by law, to indemnify and hold harmless the PROFESSIONAL, its officers, directors, employees and subconsultants (collectively, Professional) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising from any changes made by anyone other than the PROFESSIONAL or from any reuse of the electronic files without the prior written consent of the PROFESSIONAL.

Under no circumstances shall delivery of electronic files for use by the OWNER be deemed a sale by the PROFESSIONAL, and the PROFESSIONAL makes no warranties, either expressed or implied, or merchantability and fitness for any particular purpose. In no event shall the PROFESSIONAL be liable for indirect or consequential damages as a result of the OWNER's use or reuse of the electronic files.

2.8 Opinions of Probable Construction Costs. In providing opinions of probable construction cost, the OWNER understands that the PROFESSIONAL has no control over the cost or availability of labor, equipment or materials, or over market conditions or the Contractor's method of pricing, and that the PROFESSIONAL's opinions of probable construction costs are

made on the basis of the PROFESSIONAL's judgement and experience. The PROFESSIONAL makes no warranty, express or implied that the bids or the negotiated cost of the Work will not vary from the PROFESSIONAL's opinion of probable construction costs.

SECTION 3

3.1 Design Without Construction Administration. Unless Authorized, it is understood and agreed that the PROFESSIONAL's Basic Services under this Agreement do not include project observation or review of the Contractor's performance or any other construction phase services, and that such services will be provided for by the OWNER. The OWNER assumes all responsibility for interpretation of the Contract Documents and for construction observation and the OWNER waives any claims against the PROFESSIONAL that may be in any way connected thereto.

3.2 Verification of Existing Conditions. Inasmuch as the remodeling and/or rehabilitation of the existing structures requires that certain assumptions be made by the PROFESSIONAL regarding existing conditions, and because some of these assumptions may not be verifiable without the OWNER's expending substantial sums of money or destroying otherwise adequate or serviceable portions of the structure, the OWNER agrees to bear all costs, losses and expenses, including the cost of the PROFESSIONAL's Additional Services, arising from the discovery of concealed or unknown conditions in the existing structure.

3.3 Jobsite Safety. Neither the professional activities of the PROFESSIONAL, nor the presence of the PROFESSIONAL or its employees and subconsultants at a construction/project site, shall relieve the General Contractor of its obligations, duties and responsibilities including, but not limited to, construction means, methods sequence, techniques or procedures necessary for performing, superintending and coordinating the Work in accordance with the contract documents and any health or safety precautions required by any regulatory agencies, the PROFESSIONAL and its personnel have no authority to exercise any control over any construction contractor or its employees in connection with their work or any health or safety programs or procedures. The OWNER agrees that the General Contractor shall be solely responsible for jobsite safety, and warrants that this intent shall be carried out in the OWNER's contract with the General Contractor. The OWNER also agrees that the OWNER, the PROFESSIONAL and the PROFESSIONAL's subconsultants shall be indemnified by the General Contractor and shall be made additional insureds under the General Contractor's policies of general liability insurance.

3.4 Construction Observation. The PROFESSIONAL shall visit the site if authorized at intervals appropriate to the stage of construction, or as otherwise agreed to in writing by the OWNER and the PROFESSIONAL, in order to observe the progress and quality of the Work completed by the Contractor. Such visits and observation are not intended to be an exhaustive check or a detailed inspection of the Contractor's work but rather are to allow the PROFESSIONAL, as an experienced professional, to become generally familiar with the Work in progress and to determine, in general, if the Work is proceeding in accordance with the Contract Documents.

Based on this general observation, the PROFESSIONAL shall keep the OWNER informed about the progress of the Work and shall endeavor to guard the OWNER against deficiencies in the work.

If the OWNER desires more extensive project observation or full-time project representation, the OWNER shall request that such services be provided by the PROFESSIONAL as Additional Services in accordance with the terms of this Agreement. The PROFESSIONAL shall not supervise, direct or have control over the Contractor's work nor have any responsibility for the construction means, methods, techniques, sequences or procedures selected by the Contractor nor for the Contractor's safety precautions or programs in connection with the Work. These rights and responsibilities are solely those of the contractor in accordance with the Contract Documents.

The PROFESSIONAL shall not be responsible for any acts or omissions of the contractor, subcontractor, any entity performing any portions of the Work, or any agents or employees of any of them. The PROFESSIONAL does not guarantee the performance of the Contractor and shall not be responsible for the Contractor's failure to perform its Work in accordance with the Contract Documents or any applicable laws, codes, rules or regulations.

3.5 Pre-Engineered Buildings. The OWNER acknowledges that it has requested the PROFESSIONAL to specify a pre-engineered building. The OWNER further acknowledges that the PROFESSIONAL will not engineer, design, manufacture, assemble or erect said building and is not responsible in any way for defects or deficiencies in the building. Therefore, the OWNER waives all claims against the PROFESSIONAL arising in any way from the specification of the building or for any defects, deficiencies, errors or omissions in the design, fabrication or erection of the building.

3.6 Client Requested Substitutions. Upon request by the OWNER, the PROFESSIONAL shall evaluate and make recommendations regarding substitutions of materials, products or equipment proposed by the OWNER's consultants or contractors. The PROFESSIONAL shall be compensated for these services, as well as any services required to modify and coordinate the construction documents prepared by the PROFESSIONAL with those of the PROFESSIONAL's subconsultants and the OWNER's consultants, as Additional Services. The PROFESSIONAL also shall be entitled to an adjustment in schedule caused by this additional effort.

3.7 Record Drawings. If authorized by the Agreement, upon completion of the Work, the PROFESSIONAL shall compile for and deliver to the OWNER a reproducible set of Record Documents based upon the marked-up record drawings, addenda, change orders and other data furnished by the Contractor. These Record documents will show significant changes made during construction. Because these Record Documents are based on unverified information provided by other parties, which the PROFESSIONAL shall assume will be reliable, the PROFESSIONAL cannot and does not warrant their accuracy.

These General Conditions shall be attached to and made part of the Agreement between Spicer Group, Inc. (PROFESSIONAL) and the Owner.

3.8 Certifications, Guarantees and Warranties. The PROFESSIONAL shall not be required to sign any documents, no matter by whom requested, that would result in the PROFESSIONAL's having to certify, guarantee or warrant the existence of conditions whose existence the PROFESSIONAL cannot ascertain. The OWNER also agrees not to make resolution of any dispute with the PROFESSIONAL or payment of any amount due to the PROFESSIONAL in any way contingent upon the PROFESSIONAL's signing any such certification.

3.9 Contingency Fund. The OWNER and the PROFESSIONAL agree that certain increased cost and changes may be required because of possible omissions, ambiguities or inconsistencies in the drawings and specifications prepared by the PROFESSIONAL and, therefore, that the final construction cost of the Project may exceed the estimated construction cost. The OWNER agrees to set aside a reserve in the amount of 10 percent of the Project construction costs as a contingency to be used, as required, to pay for any such increased costs and changes. The OWNER further agrees to make no claim by way of direct or third-party action against the PROFESSIONAL or its subconsultants with respect to any increased costs within the contingency because of such changes or because of any claims made by the Contractor relating to such changes.

3.10 Code Compliance. The PROFESSIONAL shall put forth reasonable professional effort to comply with applicable laws, codes and regulations in effect as of the date of (*submission to building authorities*). Design changes made necessary by newly enacted laws, codes and regulations after this date shall entitle the PROFESSIONAL to a reasonable adjustment in the schedule and additional compensation in accordance with the Additional Services provisions of this Agreement.

3.11 Permits and Approvals. The PROFESSIONAL shall assist the OWNER in applying for those permits and approvals normally required by law for projects similar to the one for which the PROFESSIONAL's services are being engaged. This assistance shall consist of completing and submitting forms to the appropriate regulatory agencies having jurisdiction over the construction documents, and other services normally provided by the PROFESSIONAL and included in the scope of Basic Services of this Agreement.

3.12 Right of Entry. OWNER shall provide for PROFESSIONAL's right to enter from time to time property owned by OWNER and/or other(s) in order for PROFESSIONAL to fulfill the scope of services indicated hereunder. OWNER understands that use of testing or other equipment may unavoidably cause some damage, the correction of which is not part of this AGREEMENT.

Budget Revision #1

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
March 14, 2022
Report 21-117

FOR FUTURE ACTION

Subject:

2021-22 General, School Service and Sinking Fund Appropriations Revision #1

Recommendations:

Resolve that the Board adopt the Budget Revision #1 resolutions for the 2021-22 appropriations for the General, School Service and Sinking funds as presented.

Rationale:

The purpose of budget amendments are to provide a more accurate picture of what is anticipated for the financial year to look like for the District than was originally previewed during the June 2021 budget process. This is then utilized for completion of the planning process for the current fiscal year as well as for the budgeting process for the coming fiscal year.

Statement of Purpose/Issue:

The Board is being asked to adopt the amendments to the budgets to incorporate projected revenues and expenditures in order to comply with statutory requirements.

Facts/Statistics:

- Revisions to the budget are always necessary to reflect changes in expenditures and revenues based on the best information available at the time of revision.
- Revised budgeted expenditures can be used for comparative purposes in the 2022-23 budgeting process with more validity.
- The major changes in the budget revisions stem from somewhat better estimates for revenue and expenses including staffing, particularly given the significant changes to the revenue sources that have taken place due to the pandemic
- An executive summary of the major changes that have taken place since the June 2021 adoption has been provided to provide a more detailed picture of the changes that have occurred.
- Another budget revision, at a minimum, will be adopted in June 2022 as a final.
- It also should be noted that the budget, by law, is required to be posted on the District's website. After the potential adoption by the Board at the next regular meeting, the budget resolutions for the funds indicated will be posted by the Technology department.

Motion

Seconded

Vote – Ayes

Nays

Motion

BUILDING AND SITE 2021-22 BUDGET REVISION #1
 APPROPRIATION RESOLUTION FOR ADOPTION BY THE BOARD
 OF EDUCATION
 OF OWOSSO PUBLIC SCHOOLS AT A MEETING ON
 APRIL 25, 2022

RESOLVED, that this resolution shall be the Building and Site Fund Appropriations of the Owosso Public Schools for the fiscal year ending June 30, 2022. A Resolution to make appropriations, to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by the Owosso Public Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the Building and Site Fund of the Owosso Public Schools for the fiscal year ending June 30, 2022 is as follows:

Revenue:	
Local	\$1,193,306
State	43,577
Federal	0
Incoming Transfers & Other Transactions	0
Total Revenue	\$1,236,883
Audited Fund Balance, July 1, 2021	\$4,768,094
Less Estimated Appropriated or Reserved Fund Balance	0
Fund Balance Available to Appropriate	\$4,678,094
Total Available to Appropriate	\$6,004,977

BE IT FURTHER RESOLVED, that \$2,283,801 of the total available to appropriate in the Building and Site Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Land, buildings, and improvements	\$1,796,978
Purchased Services-professional fees	486,823
Total Appropriated	\$2,283,801
Estimated Ending Fund Balance, June 30, 2022	\$3,721,176

BE IT FURTHER RESOLVED, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board.

This appropriation resolution is to take effect immediately after adoption.

Ayes:

Nays:

Absent:

Motion Declared:

2021-22 GENERAL FUND BUDGET REVISION #1
 APPROPRIATION RESOLUTION
 FOR ADOPTION BY THE BOARD OF EDUCATION
 OF OWOSSO PUBLIC SCHOOLS AT A MEETING
 ON APRIL 25, 2022

RESOLVED, that this resolution shall be the General Appropriations of Owosso Public Schools for the fiscal year ending June 30, 2022: A resolution to make appropriations; to provide for the expenditures of the appropriations; and to provide for the disposition of income received by Owosso Public Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the general fund of the Owosso Public Schools for fiscal year ending June 30, 2022 is as follows:

Revenue:	
Local	\$ 3,832,082
State	27,470,743
Federal	4,246,975
Incoming Transfers & Other Transactions	<u>789,932</u>
Total Revenue	<u>\$36,339,732</u>
Audited Fund Balance, July 1, 2022	\$ 5,750,851
Less Appropriated Fund Balance	
Fund Balance Available to Appropriate	<u>\$ 5,750,841</u>
Total Available to Appropriate	<u>\$42,090,583</u>

BE IT FURTHER RESOLVED, that \$38,498,271 of the total available to appropriate in the general fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Instruction:	
Basic Programs	\$17,054,512
Added Needs	10,238,396
Continuing Education	341,926
Support Services	
Pupil	383,004
Instructional Staff	796,478
General Administration	817,491
School Administration	2,794,094
Business Services	934,275
Operation and Maintenance	3,355,595
Pupil Transportation	1,089,402
Other Services	648,098
Outgoing Transfers and Other Transactions	<u>45,000</u>
Total Appropriated	<u>\$38,498,271</u>
Estimated Ending Fund Balance, June 30, 2022	<u>\$ 3,592,312</u>

FURTHER RESOLVED, that 18 ad valorem mills shall be levied in 2021 on the taxable non-homestead and non-agricultural property located within the Owosso Public School District. The 18 mills shall be used for the appropriations itemized in this resolution.

FURTHER RESOLVED, that no Board of Education member or employee of the Owosso Public Schools shall expend any funds or obligate the expenditures of any funds except pursuant to appropriations made by the Board of Education keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount unappropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

BE IT FURTHER RESOLVED that, for purposes of meeting emergency needs of the school district, transfers of appropriations may be made upon the written authorization of the Superintendent per Board of Education Policy. In addition, the Superintendent or his/her designee authorize budget transfers between accounts specifically included in the individual building budget allocations provided the total amount allocated to a specific building does not exceed the allocation included in the Appropriations Act. When the Superintendent makes a transfer of appropriations as permitted by this resolution, except transfers within the building budget allocations, such transfer shall be presented to the Board of Education at its next regularly scheduled meeting in the form of an appropriation amendment, which amendment shall be adopted by the Board of Education at such meeting.

This appropriation resolution is to take effect immediately after adoption.

Ayes:

Nays:

Absent:

Motion Declared:

**2021-22 SCHOOL SERVICE FUND BUDGET REVISION #1 FOR
ADOPTION BY THE BOARD OF EDUCATION
OF OWOSSO PUBLIC SCHOOLS AT A MEETING ON
APRIL 25, 2022**

RESOLVED, that this resolution shall be the School Service Fund Appropriations of the Owosso Public Schools for the fiscal year ending June 30, 2022. A resolution to make appropriations, to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by the Owosso Public Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the School Service Fund of the Owosso Public Schools for the fiscal year ending June 30, 2022 is as follows:

Revenue:	
Local	\$76,743
State	73,054
Federal	1,984,653
Incoming Transfers & Other Transactions	<u>0</u>
Total Revenue	<u>\$2,134,450</u>
Audited Fund Balance, July 1, 2022	\$2
Less Appropriated Fund Balance	<u>0</u>
Fund Balance Available to appropriate	<u>\$2</u>
Total Available to appropriate	<u><u>\$2,134,452</u></u>

BE IT FURTHER RESOLVED, that \$2,103,851 of the total available to appropriate in the School Service Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Food Service	\$2,103,851
Total Appropriated	<u><u>\$2,103,851</u></u>
Estimated Ending Fund balance, June 30, 2022	<u><u>\$ 30,601</u></u>

BE IT FURTHER RESOLVED, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board.

This appropriation resolution is to take effect immediately after adoption.

Ayes:

Nays:

Absent:

Motion Declared:

For Information

Personnel Update

OWOSSO PUBLIC SCHOOLS
Board of Education
March 14, 2022
Report 21-118

FOR INFORMATION

Subject:

Personnel Update

Accepted Positions

Heather Dorn has accepted the 6.5-hour Monitor position at Emerson Elementary.

Theresa Riley has accepted the floating Bus Driver position.

Julie Nelson, has accepted the 52-week Secretary position at Owosso Middle School.

Resignations

Jennifer Sanders, Special Education Teacher at Bryant Elementary has submitted her letter resignation effective February 25, 2022.

Maggie Keech, Third Grade Teacher at Bryant Elementary has submitted her letter of resignation to be effective at the conclusion of the 2021-2022 school year.

Scott Buddy, Science Teacher at Owosso Middle School has submitted his letter of resignation to be effective at the conclusion of the 2021-2022 school year.

Angelina Manns, Food Service Supervisor has submitted her letter of resignation to be effective March 21, 2022.

Nathan Lepley, Custodian II at Owosso High School has submitted his letter of resignation effective February 25, 2022.

Retirements

Shawn Alexander, English Teacher at Owosso Middle School has submitted her letter of retirement effective at the conclusion of the 2021-2022 school year after 25 years of service with the District.

Devin Pringle, Teacher at Owosso High School and Head Football Coach has submitted his letter of retirement to be effective at the conclusion of the 2021-2022 school year after 5 years of service with the District.

Gerald Gerstler, Teacher at Owosso High School has submitted his letter of retirement to be effective at the conclusion of the 2021-2022 school year after 26 years of service with the District.

Tammy Smith-Schaar, Paraprofessional at Bryant Elementary has submitted her letter of retirement to be effective at the conclusion of the 2021-2022 school year after 26 years of service with the District.

Elizabeth Ramirez, Paraprofessional at Emerson Elementary has submitted her letter of retirement to be effective at the conclusion of the 2021-2022 school year after 24 years of service with the District.



OWOSSO PUBLIC SCHOOLS

Ready for the World

NOTICE OF OWOSSO BOARD OF EDUCATION MEETING

The Board of Education of Owosso Public Schools, Shiawassee County, Michigan, will be holding a regularly scheduled Board Meeting. The meeting will be held on Monday, March 14, 2022 at 5:30p.m. at the Washington Campus Gym, 645 Alger St.

Date of Meeting: Monday, March 14, 2022

Hour of Meeting: 5:30p.m.

Place of Meeting: Washington Campus Gym
645 Alger Street
Owosso, MI 48867

Purpose of Meetings: Regular Meeting

Telephone Number of Principal
Office of Board of Education: (989) 723-8131

Board Minutes are Located at
the Principal Office of the
Board of Education: 645 Alger Street
Owosso, Michigan 48867

Dr. Andrea Tuttle, Superintendent
OWOSSO PUBLIC SCHOOLS