



**Community Action Inc. of Central Texas**  
**Board of Directors Meeting**  
 May 16, 2024, 6:00 P.M.  
 San Marcos, Texas  
FINAL Agenda-

Visitors and the press are welcome to attend.

<b>1.0</b>	<b>Call to Order and Review of Agenda – Insley</b>	
	<b>Community Action’s Mission: “Our mission is helping Central Texans achieve economic self-reliance through a wide range of services and community partnerships”</b>	
<b>2.0</b>	<b>Roll Call – Mudd</b>	
<b>3.0</b>	<b>Public Comment Period</b> (Public comments are limited to 2 minutes per individual) –Insley	
<b>4.0</b>	<b>Minutes-Insley</b>	Page No.
4.1	Board Meeting Minutes March 21, 2024 (for approval)	1-4
<b>5.0</b>	<b>Correspondence, for review and discussion-Mudd</b>	
5.1	OHS Monitoring Review Report	5-8
5.2	DOL Monitoring Findings of 401(k) Retirement Plan	9-12
5.3	A Washington CDC Investigation Letter	13-17
<b>6.0</b>	<b>Leadership Programmatic Reports</b>	
Written programmatic reports have been emailed to all board members. Bolded items below will be presented verbally. Opportunity for questions for un-bolded items.		
<b>6.1</b>	<b>Executive Director-Doug Mudd</b>	
6.1.1	<b>Admin Building Rent Increase and Loan Update</b>	18
6.1.2	<b>Fundraising Committee</b>	18
6.1.3	<b>Housing Grants &amp; Resolution (e-vote approved)</b>	20-22
6.1.4	<b>Community Action’s 60<sup>th</sup> Birthday celebration</b>	23
6.2	Human Resources-Ruth Salinas	24-27
<b>6.3</b>	<b>Agency Financial-Herington</b>	28-48
6.3.1	<b>Basic Financials</b>	
6.3.2	<b>Grant Financial Report</b>	
6.3.3	<b>Head Start Program Budget Reports</b>	
6.3.4	<b>Head Start In-Kind</b>	
6.3.5	<b>Head Start CACFP Report</b>	
6.3.6	<b>Agency Credit Card</b>	
6.3.7	<b>Other Credit Card</b>	
6.4	Adult Education-Glenda Rose	49
6.5	Community Services- Francesca Ramirez	50-51
<b>6.6</b>	<b>Health Services-Stacey Martinez</b>	
6.6.1	<b>March-April Report</b>	52-55
6.6.2	<b>Customer Satisfaction Survey Results</b>	56-63
<b>6.7</b>	<b>Head Start – Danielle Engelke</b>	
6.7.1	<b>March/April Monthly Report</b>	64-70
6.7.2	<b>Change in Scope (for approval)</b>	71-80
6.7.3	<b>Academic Calendar (for approval)</b>	81
6.7.4	<b>Upcoming Procedures to be approved in July</b>	Not in packet
6.8	Home Visiting-Megan Campbell	82-84
6.9	Youth Services-Cristal Lopez	85-95
<b>7.0</b>	<b>Action Items-Review, Discuss and Take Proper Action (Doug Mudd)</b>	
7.1	<b>Increase Credit to \$10k for Adult Ed &amp; Home Visiting (for approval)</b>	96-97
7.2	<b>USCIS Citizenship Instruction Grant (for approval)</b>	98
7.3	<b>Hays County Grant for Senior Citizens Center (for approval)</b>	99
7.4	<b>TWC Childcare Apprenticeship Grant (for approval)</b>	100
7.5	<b>Job Abandonment Policy (for approval)</b>	101
<b>8.0</b>	<b>Success Story- Health Services: Stacey Martinez</b>	102

**9.0 Board Member's Opportunity to Share**

**10.0 Board President's Report. -Insley**

Next Board of Directors Meeting: July 18, 2024

**11.0 Adjournment – Insley**

*Community Action, Inc. Board of Directors may convene an executive session at any time between the call to order and adjournment for any purpose authorized in the Texas Revised Civil Statutes Code, Article 6252-17. Prior to call for such a session, the chairman will cite the specific section of this article for authorization. Any board action developing from the executive session will be taken in open session.*