



***South Carroll County Special School District
Application for Employment***

Return Application to:

***145 Clarksburg Road
P. O. Box 219
Clarksburg, Tennessee 38324-0219***

For Internal Use Only:

Position Applied For _____

Years of Experience _____

Date Interviewed _____

Notes _____

 Last Name First Name MI

Date Available for Employment _____

Social Security Number _____

Present Address _____
 Street

Permanent Address _____
 Street

 City, State, Zip

 City, State, Zip

 Phone

 Phone

Position Desired

- | | | | |
|-------------|----------------------|--------------------------|---------------|
| ↑ Custodial | ↑ Teacher Assistant | ↑ Maintenance | ↑ Office Work |
| ↑ Cafeteria | ↑ Substitute Teacher | ↑ Other – Describe _____ | |

***Educational Background (in order beginning with high school)
 Attach Any College Transcripts or Other Advanced Training***

| School | Location | Degree/ HS Diploma | Date | Major | Minor |
|--------|----------|-----------------------|------|-------|-------|
| | | | | | |
| | | | | | |
| | | | | | |

Work Experience, Including Military Service (List in order beginning with most recent)

| Type of Work | Name and Address Of Firm or Employer | Dates | Last Annual Salary |
|--------------|---|--------------|--------------------|
| | | From: To: | \$ |
| | | From: To: | \$ |
| | | From: To: | \$ |
| | | From: To: | \$ |

The South Carroll County Special School District does not discriminate on the basis of age, sex, race, color, creed, religion, national origin, or disability in the operation of its educational programs and activities, including employment practices.

References

| Name | Address/Phone Number | Position |
|------|----------------------|----------|
| | | |
| | | |
| | | |

Is there any accommodation you may need to perform the essential functions of the position for which you are applying?
(optional) yes _____ no _____

If so, please explain: _____

List all special skills that you possess: _____

**SUPPORT PERSONNEL
APPLICATION FOR EMPLOYMENT
SOUTH CARROLL COUNTY
SPECIAL SCHOOL DISTRICT
145 CLARKSBURG ROAD
P. O. BOX 219
CLARKSBURG, TENNESSEE 38324-0219**

I am applying for employment as _____,
position

to begin on _____,
date or school term

1. I recognize that, if I am employed, the Director of Schools may assign or reassign me to a specific position as the need requires.
2. I have not been arrested for or convicted of a felony in any state of the United States.
3. I have not been dismissed from any previous employment for improper or unprofessional conduct, inefficient service, neglect of duty, incompetence or insubordination.
4. I do not have any contagious or communicable disease which may endanger the health of school children.
5. I shall support the constitution of Tennessee and the United States.
6. I understand that the accuracy of information submitted on this application may be verified by fingerprint and criminal history records check conducted by the Tennessee Bureau of Investigation pursuant to Tennessee Code Annotated section 49-5-413. You are not required to disclose a parking or moving violation if the maximum sanction provided by law for such violation does not include a confinement. You may be required to pay the costs incurred in conducting this background investigation if you are offered and accept a position with the South Carroll County Special School District. Knowingly falsifying information required by § 49-5-406(a)(1) shall be sufficient grounds for termination of employment and shall also constitute a Class A misdemeanor which must be reported to the District Attorney General for prosecution.

Date

Signed

Typed or Printed Name

TO ALL APPLICANTS:

The South Carroll County Special School District is legally required to ask you to complete this information because of requirements in Title VI of the Civil Rights Act of 1964. You are not required to complete the questionnaire. It will be removed from your application and placed in a different folder for data collection purposes only.

DIRECTIONS: Please circle only one response for each choice.

A. Gender male female

B. Disability yes no

C. Veteran yes no

D. Age (over 65) yes no

E. Language: (May have more than one choice.)

1. English as a second language
2. Non-English language background
3. Limited English proficiency
4. English as dominant language
5. My primary language is _____

F. Ethnicity:

1. Asian
2. Black
3. Caucasian
4. Hispanic
5. Native American
6. Pacific Islander
7. Other _____

G. Place of birth:

Country _____