

**Macomb Academy
39092 Garfield
Clinton Township, Mi. 48038**

Telephone: (586) 228-2201

Facsimile: (586) 228-2210

Email Address: macombacademy@macombacademy.net

**BOARD MEETING
MACOMB ACADEMY BOARD OF DIRECTORS**

Date: December 17th, 2024
Time: 5:00 p.m.
Location: Macomb Academy
39092 Garfield
Clinton Township, Michigan 48038

MINUTES

MEETING TYPE: Regular Special Proposed Approved

I. CALL TO ORDER

CALL TO ORDER AT 5:02 P.M.

President Marilyn Wittstock

PLEDGE OF ALLEGIANCE

President Marilyn Wittstock

ROLL CALL BY:

Trustee Traci Comer-Scarsella

Roll Call:

		<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Ms. Marilyn Wittstock	President	yes		
Ms. Felicia Westbrook-Hilton	Vice-President		yes	
Ms. Melina Chynoweth	Secretary		yes	
Mr. Michael Cadrette	Treasurer	yes		
Ms. Traci Comer-Scarsella	Trustee	yes		

MEMBERS PRESENT:

Ms. Marilyn Wittstock	President
Mr. Michael Cadrette	Treasurer
Ms Traci Comer-Scarsella	Trustee

ADMINISTRATION PRESENT: Mrs. Mikelle Hillewaere, Supervisor

GUESTS PRESENT:

II. APPROVAL OF MINUTES

President Marilyn Wittstock

The Board reviewed the meeting minutes from September's meeting. **Motion** made by **President Marilyn Wittstock** supported by **Treasurer Michael Cadrette** to approve the minutes of the Board Meeting held November 19th, 2024. All in favor. Unanimous 3/0

Roll Call:

		<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Ms. Marilyn Wittstock	President	yes		
Ms. Felicia Westbrook-Hilton	Vice-President		yes	
Ms. Melina Chynoweth	Secretary		yes	
Mr. Michael Cadrette	Treasurer	yes		
Ms. Traci Comer-Scarsella	Trustee	yes		

MOTION CARRIES

3/0 Unanimous Vote

III. APPROVAL OF AGENDA

President Marilyn Wittstock

The Board reviewed the agenda for the December meeting. **Motion** made by **President Marilyn Wittstock** supported by **Trustee Traci Comer-Scarsella**, to approve the December meeting agenda. All in favor. Unanimous 3/0

Roll Call:

		<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Ms. Marilyn Wittstock	President	yes		
Ms. Felicia Westbrook-Hilton	Vice-President		yes	
Ms. Melina Chynoweth	Secretary		yes	
Mr. Michael Cadrette	Treasurer	yes		
Ms. Traci Comer-Scarsella	Trustee	yes		

MOTION CARRIES

3/0 Unanimous Vote

IV. INTRODUCTION OF GUESTS (if applicable)

President Marilyn Wittstock

N/A

V. CORRESPONDENCE RECEIVED (if applicable)

Secretary Chynoweth

N/A

VI. ADMINISTRATION UPDATES

President Marilyn Wittstock

OLD BUSINESS:

The Board reviewed policy updates that were discussed last meeting. They briefly recapped what each policy change entailed. **Motion** made by **President Marilyn Wittstock** supported by **Treasurer Michael Cadrette** to adopt Board policies *1130, 2264, 2266, 3110, 3120.08, 5500, 6110, 6111, 6112, 6114, 6325, 6550, 7310, 7450, and 8321*. Unanimous 3/0

Roll Call:

		<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Ms. Marilyn Wittstock	President	yes		
Ms. Felicia Westbrook-Hilton	Vice-President		yes	
Ms. Melina Chynoweth	Secretary		yes	
Mr. Michael Cadrette	Treasurer	yes		
Ms. Traci Comer-Scarsella	Trustee	yes		

MOTION CARRIES

3/0 Unanimous Vote

Felicia Westbrook-Hilton arrived at 5:09 pm.

The Fall Count field audit was conducted at Macomb Academy. There were a couple of forms that needed to be redone. Due to an error with Powerschool SIS, our final Fall count FTE was 81.1, down from the original count of 82.

NEW BUSINESS:

The annual cozy cabin day will take place on the last day of school. The day will consist of many fun activities for the students and the school production of Frozen. Ms. Hillewaere invited all of the Board members to come and take part.

We now have a wheelchair-accessible van at Macomb Academy. This new van will replace one of the older vans that was decommissioned earlier this year.

The adult changing station has been purchased and installed in the school. This should be helpful for students with mobility issues.

With the remainder of the ESSER fund, we purchased new iPads along with a new charging station for the classrooms. This was done to support our increasing student count.

VII. FINANCIALS

Treasurer Cadrette

The Board reviewed the financial report for the month of November 2024. **Motion** made by **President Marilyn Wittstock** supported by **Treasurer Michael Cadrette**, to approve the finances for November 2024. All in favor. Unanimous 4/0

<u>Roll Call:</u>			<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
	Ms. Marilyn Wittstock	President	yes		
	Ms. Felicia Westbrook-Hilton	Vice-President	yes		
	Ms. Melina Chynoweth	Secretary		yes	
	Mr. Michael Cadrette	Treasurer	yes		
	Ms. Traci Comer-Scarsella	Trustee	yes		

MOTION CARRIES

4/0 Unanimous Vote

VIII. BOARD PROFESSIONAL GROWTH

President Marilyn Wittstock

N/A

IX. BOARD OF DIRECTORS COMMITTEES

All

N/A

X. PUBLIC COMMENTS

All

N/A

XI. CMU COMMENTARY

CMU Authorizer

There will be a special education webinar held on January 15th. Mr Jonathan Trout encouraged Board members to participate if they are able to. He also mentioned that any contract amendments are due to CMU in February.

XIII. BOARD COMMENTARY

President Marilyn Wittstock

The Board discussed plans for the holidays and the next few meetings. The Board gave gifts to Mikelle and Brandon (thank you!).

XII. ADJOURNMENT

President Marilyn Wittstock

Motion made by **President Marilyn Wittstock** supported by **Trustee Traci Comer-Scarsella**, to adjourn the board meeting at 5:20 p.m. All in favor. Unanimous 4/0

<u>Roll Call:</u>			<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
	Ms. Marilyn Wittstock	President	yes		
	Ms. Felicia Westbrook-Hilton	Vice-President	yes		
	Ms. Melina Chynoweth	Secretary		yes	
	Mr. Michael Cadrette	Treasurer	yes		
	Ms. Traci Comer-Scarsella	Trustee	yes		

MOTION CARRIES

4/0 Unanimous Vote

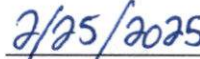
Minutes are available at Macomb Academy, 39092 Garfield, Clinton Township, Mi. 48038, (586) 228-2201, in the administration office. Please contact the Business Office if you would like a copy of the minutes. Any person with disabilities who needs special provisions to attend a scheduled meeting should contact me five days prior to the meeting.

MINUTES CERTIFICATION

Minutes respectfully submitted,



Mr. Brandon Busch, Recording Secretary



Date

Approved by the Macomb Academy Board of Directors



Mrs. Melina Chynoweth, Board Secretary



Date