

COMMITTEE FOR SHARED SERVICES

September 21, 2026

Held Remotely Via Google Meet

5:00 P.M.

MINUTES

PRESENT:	Barkhamsted	Jaclyn Dombrowski
	Colebrook	Alison Jassen
	Hartland	Amy Levan
	Regional #7	Theresa Kenneson, Chairperson
	Shared Services	Quentin H. Rueckert, Executive Director
	Superintendents' Council	Steven LePage, Sup't-Regional #7

ABSENT:	Norfolk	Jeremy Withnell
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1. MEETING CALL TO ORDER:

Chairperson Kenneson called the meeting to order at 5:02 p.m. The meeting was held via teleconference.

2. PUBLIC PORTION:

- a. Special visitors or delegations
None
- b. Opportunity for public to speak on agenda items
None

3. APPROVAL OF THE MINUTES OF June 8, 2026, meeting:

MOTION by Alison Jassen, seconded by Amy Levan, to accept the minutes as presented.

In favor: Theresa Kenneson, Alison Jassen, Amy Levan, and Jaclyn Dombrowski

Opposed: None

Abstained: None

4. DIRECTOR'S REPORT:

Quentin Rueckert reported that there have been multiple positions vacated and that he has been busy with filling those positions over the summer and into the fall. Shared Services was able to hire two new Registered Behavior Technicians (RBTs) for Regional District #7, a new literacy specialist for Regional #7, several new paraprofessionals for multiple buildings, and most recently a new preschool teacher for the Shared Services Integrated Preschool Program (SSIIPP).

Also, the move of the Highlander Transition Academy from Winsted to the EdAdvance building in Torrington has gone well and they are settling in nicely.

The next focus for the Executive Director and the team is to conduct teacher negotiations. They are set to begin on October 8th

5. SUPERINTENDENTS' COUNCIL REPORT:

Superintendent Steve LePage reported that the superintendents have recently had their back to school meeting. Jeff Sousa is leaving New Hartford and Judy Palmer will be taking over as Colebrook Superintendent.

Steve is looking forward to meeting with board chairs and superintendents to strategize how to best operationalize curriculum alignment across towns and vertically throughout the Regional #7 district. The latest idea is to contract with EdAdvance to provide consultation in this process which would be more cost effective than a shared curriculum coordinator position. These discussions are ongoing.

Steve reported that the superintendents have discussed recent legislative changes and that we have a new weather service.

6. CORRESPONDENCE:

None

7. OLD BUSINESS:

None

8. **NEW BUSINESS:**

a. Presentation of the check register to the CSS treasurer. The Treasurer reported she received the check register electronically.

9. **OTHER:**

None

10. **PUBLIC QUESTIONS OR COMMENTS ON AGENDA ITEMS:**

None

MOTION at 5:36 p.m. by Jaclyn Dombrowski, seconded Alison Jassen to adjourn the meeting.

In favor: Theresa Kenneson, Alison Jassen, Amy Levan, and Jaclyn Dombrowski

Opposed: None

Abstain: None

Respectfully submitted,

Quentin H. Rueckert

Approved: 10-19-26