

DEMAREST BOARD OF EDUCATION

COW and REGULAR MEETING MINUTES

County Road School – Media Center
June 17, 2019
5:30 P.M.

I. OPENING

- A. The meeting was called to order by President Holzberg at 5:35 P.M.
- B. Present: Cantatore, Governale, Kirtane, Lee, Verna, Holzberg.
Absent: Schliem
Also present: Mr. Fox, Superintendent and Mr. Perez, Business Administrator/ Board Secretary

II. ADJOURN TO EXECUTIVE SESSION

- A. The Board determined it will enter into Executive Session for the following reasons:
 - 1. Personnel contracts
 - 2. Residency matter
 - 3. Contract matter with Mark Construction
- B. It was moved by Kirtane, seconded by Verna and approved by unanimous voice vote of those present to approve the following resolution to enter the Executive Session:

WHEREAS, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

WHEREAS, the length of the closed Executive Session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

NOW THEREFORE BE IT RESOLVED, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

- C. It was moved by Kirtane, seconded by Governale and approved by unanimous voice vote of those present to convene executive session at 6:14 P.M.

III. REOPEN PUBLIC MEETING

- A. It was moved by Kirtane, seconded by Verna to reopen the Regular Meeting to the public at 6:31 P.M.

B. President Holzberg read the following announcement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

IV. FLAG SALUTE

A. President Holzberg led the flag salute.

V. ROLL CALL

Present: Cantatore, Governale, Kirtane, Lee, Verna, Holzberg.

Absent: Schliem

Also present: Mr. Fox, Superintendent and Mr. Perez, Business Administrator/ Board Secretary

VI. APPROVAL OF MINUTES OF THE MEETINGS

A. It was moved by Kirtane, seconded by Verna and approved by unanimous voice vote of those present to approve:

- May 14, 2019 COW and Regular Meeting Minutes
- May 14, 2019 Executive Meeting Minutes

VII. CORRESPONDENCE

A. Board Secretary Perez reviewed this month's correspondence.

- None at this time

VIII. BOARD PRESIDENT'S REPORT

A. Board President Holzberg thanked the administrative team and teachers for all they do for the children of Demarest and wished everyone a happy summer.

IX. SUPERINTENDENT'S REPORT

A Superintendent Fox commented on the following:

- Construction update
- Middle School gym has air conditioning
- Wednesday is graduation and moving up day
- Newsela presentation this evening

X. COMMITTEE REPORTS

None at this time.

XI. OTHER REPORTS AND PRESENTATIONS

- A. Nancy Stern of Sousa and Stern reviewed the Board's self-evaluation with the Board
B. Kelly Stevens/ Supervisor of Curriculum, Instruction, and Assessment,
Wendy Heffler/Grade 6th grade Language Arts and Christine Reynolds/8th grade Social
Studies gave a presentation on Newsela.

C. Principal Mazzini reviewed the following:

- CRS and LLE dances
- Principals challenge
- PTO 5K
- 2nd grade flower planting
- Surprise visit from Mr. Lee who is serving overseas
- Star lab
- Mrs. Borghi's class planting
- Field days
- 1st grade play
- Spring concert
- Father's day celebration
- Upcoming events

D. Principal Regan reviewed the following:

- Kickball game students vs. teachers
- 8th grade dance
- Medieval castle construction
- Isaac Goodhart, comic book artist visit
- Solar ovens
- Select Visual Arts (SVA) trip
- LEAD program
- Peer leaders
- Hawaiian shirt day
- DMS Press editors
- Field day
- Dorney Poetry Festival
- Garden club
- 7th grade Philadelphia trip
- 8th grade Washington D.C. trip
- 'A long walk to water'
- Spring concert

XII. REVIEW OF AGENDA

- A. Board members reviewed the items.

XIII. PUBLIC COMMENT

There was no motion for public comment being no one from the public was present.

XIV. ACTIONS

A. Instruction – Staffing

1. It was moved by Lee, seconded by Kirtane and approved by unanimous roll call vote of those present to re-appoint Liz Galow and Norma Wolfe as substitute nurses, at a rate of \$200.00 per day, for the 2019/2020 school year, as recommended by the Chief School Administrator.
2. It was moved by Lee, seconded by Kirtane and approved by unanimous roll call vote of those present to approve the following stipend positions for the 2019/2020 school year, as recommended by the Chief School Administrator:

STIPEND	TOTAL AMOUNT	NAME	INDIVIDUAL
Beginning Band	\$ 850.00	Heather Urban	\$ 850.00
Band	6,958.00	Heather Urban	\$6,958.00
Brain Busters/VIA	2,115.00	Carl Quillen	\$2,115.00
Chorus	2,898.00	Heather Urban	\$2,898.00
Community Outreach	4,230.00	Dawn Epiphaniou Suzanne Calegari	\$2,115.00 \$2,115.00
Communications Coordinator	2,115.00	Toby Murphy Tori Zimmerman	\$1,057.50 \$1,057.50
CST Chairperson	7,037.00		
Eighth Grade Advisor	2,115.00	Joanne Werner Suzanne Calegari	\$1,057.50 \$1,057.50
Lunchroom Coordinator Per person DMS (3); LLE (2); CRS (2)	48,706.00	Joseph Polvere-DMS Suzanne Calegari-DMS Andrew Lefer-DMS Douglas Stokes-LLE Chris Nerkizian-LLE Debra Duby-CRS Lauren Licameli-CRS	\$6,958.00 \$6,958.00 \$6,958.00 \$6,958.00 \$6,958.00 \$6,958.00 \$6,958.00
Student Council	2,421.00	Danielle Ruberto Jessica Schoepflin	\$1,210.50 \$1,210.50
Web Site Coordinator	2,898.00	Tori Zimmerman	\$2,898.00
Yearbook	2,714.00	Julia Verno	\$2,714.00
Teacher-in-Charge, CRS	7,037.00	Gina Long	\$7,037.00
Teacher-in-Charge, LLE	7,037.00	Lori Cohen	\$7,037.00
Athletic Programs, Per Sport	13,920.00		
Boys Basketball	2,320.00	Doug Stokes	\$2,320.00
Girls Basketball	2,320.00	Christine Reynolds	\$2,320.00
Girls Volleyball	2,320.00	Shannon McBride	\$2,320.00
Boys / Girls Soccer	2,320.00	Christine Reynolds	\$2,320.00
Boys /Girls Track Per Person, 2 positions	4,640.00	Christine Reynolds Danielle Ruberto Gabrielle Torres	\$1,546.67 \$1,546.67 \$1,546.67

3. It was moved by Lee, seconded by Kirtane and approved by unanimous roll call vote of those present to approve sick leave for Dixie Nolan, 1st grade teacher at County Road School, from June 6, 2019 through June 20, 2019, as recommended by the Chief School Administrator.
4. It was moved by Lee, seconded by Kirtane and approved by unanimous roll call vote of those present to approve modification of PCR 2260-040-200-00-01 district teacher occupational

therapist from .8 to 1.0 as of the 2019/2020 school year, as recommended by the Chief School Administrator.

5. It was moved by Lee, seconded by Kirtane and approved by unanimous roll call vote of those present to accept the resignation of Sara Lesnik, leave replacement Basic Skills teacher, as of June 20, 2019, as recommended by the Chief School Administrator.
6. It was moved by Lee, seconded by Kirtane and approved by unanimous roll call vote of those present to to approve the re-assignment of Hyewon Mohanram from Aide/Brailist, PCR 3421005687, to Special Education Teacher at Demarest Middle School, MA Step 1, PCR 21200402000001, budget code 112131001010400015, for the 2019/2020 school year, as recommended by the Chief School Administrator.

B. Instruction – Pupils/Programs

1. It was moved by Governale, seconded by Kirtane and approved by unanimous roll call vote of those present to approve that the Board must report annually at a public meeting exactly what types of permitted pupil records have been authorized in the Demarest School District as noted in Policy #8330, as recommended by the Chief School Administrator.
2. It was moved by Governale, seconded by Kirtane and approved by unanimous roll call vote of those present to approve the following District tuition rates for non-resident students for the 2019/2020 school year, as recommended by the Chief School Administrator:

Grade Level	Annual Tuition Rate
Pre-K/Kindergarten	\$21,980.00
1 st – 5 th	\$20,460.00
6 th – 8 th	\$21,365.00
Language Learning Disabled	\$25,039.00

3. It was moved by Governale, seconded by Kirtane and approved by unanimous roll call vote of those present to approve Demarest School District's related service fees as follows, for the 2019/2020 school year, as recommended by the Chief School Administrator:

Service	Fee
30 minute individual	\$60.00
30 minute small group	\$30.00
3:1 consult (30 minute min.)	\$30.00
30 minutes Multi-Sensory Reading	\$60.00
45 minutes Multi-Sensory Reading	\$90.00
60 minutes Counseling	\$40.00

4. It was moved by Governale, seconded by Kirtane and approved by unanimous roll call vote of those present to approve non-domiciled tuition agreement with the parents of student 9293162438 for their child to attend 8th grade at Demarest Middle School for the 2019/2020 school year at an annual rate of \$21,365.00, as recommended by the Chief School Administrator.
5. It was moved by Governale, seconded by Kirtane and approved by unanimous roll call vote of those present to approve a non-domiciled tuition agreement with the parents of student

1909277958 for their child to attend 8th grade at Demarest Middle School for the 2019/2020 school year at an annual rate of \$21,365.00, as recommended by the Chief School Administrator.

6. It was moved by Governale, seconded by Kirtane and approved by unanimous roll call vote of those present to approve non-domiciled tuition agreement with Harrington Park Board of Education for student 7742175049 to attend the 5th grade LLD classroom in Luther Lee Emerson School for the 2019/2020 school year at an annual rate of \$25,039.00 plus the cost of related services, as recommended by the Chief School Administrator.
7. It was moved by Governale, seconded by Kirtane and approved by unanimous roll call vote of those present to approve Speech, Occupational and Physical Therapy through Northern Valley Region III, at a rate of \$65.00 for a 30 minute session. ABA Therapy at a rate of \$40.00 per hour and evaluations at \$375.00 each, for the 2019/2020 school year, as recommended by the Chief School Administrator.
8. It was moved by Governale, seconded by Kirtane and approved by unanimous roll call vote of those present to approve the following out of district student placements and tuition, associated related services, transportation and cost of 1:1 aide as applicable, for the 2019/2020 school year, as recommended by the Chief School Administrator:

Student ID	School/Program	Tuition	1: 1 Aide	Transportation	Term
9343502284	Valley Program	\$76,519.00	No	Yes	7/1-6/30
3640489432	Valley Program	\$76,519.00	No	Yes	7/1-6/30
8491500919	Valley Program	\$76,519.00	No	Yes	7/1-6/30
9505548156	Valley Program	\$76,519.00	No	No	7/1-6/30
7066702672	Valley Program	\$76,519.00	Yes	Yes	7/1-6/30
7389546212	Valley Program	\$76,519.00	No	Yes	7/1-6/30
3132083547	TIP Program	\$47,152.00	No	Yes	7/1-6/30
7500508177	TIP Program	\$47,152.00	No	Yes	7/1-6/30
2345727744	Deron School	\$74,594.10	No	Yes	7/1-6/30
5345952464	Harrington Park	\$36,023.00	Yes	Yes	7/1-6/30
5019762465	Old Tappan	\$60,000.00	Yes	Yes	7/1-6/30
1798756709	Sage Day	\$62,415.00	No	Yes	9/1-6/30

9. It was moved by Governale, seconded by Kirtane and approved by unanimous roll call vote of those present to approve the following out of district placement and tuition, associated related services, transportation and cost of 1:1 aide as applicable, for the 2018/2019 extended school year, as recommended by the Chief School Administrator:
Orton \$700.00, Region III summer session \$1,100.00 (estimates – final number will be based on number of registrants)

Student ID	School/Program	1 to 1 Aide	Transportation	Term	Fee
9192679154 1683624460 5345952464 9285614360 9894769214	Region III summer session, related services and Orton	No	No	7/1-7/31	See above
5876485963	Region III summer session, Orton	No	No	7/1-7/31	See above
5599040645	Region III summer session	No	No	7/1-7/31	See above

10. It was moved by Governale, seconded by Kirtane and approved by unanimous roll call vote of those present to approve the following lunch price schedule for the 2019/2020 school year, as recommended by the Chief School Administrator:

Item	Cost
Lunch CRS and LLE	\$4.00
Lunch DMS	\$4.25
Adult lunch	\$4.75
Soup, fruit or vegetable	\$.75
Milk or juice	\$.75

C. Support Services – Staffing

1. It was moved by Cantatore, seconded by Kirtane and approved by unanimous roll call vote of those present to acknowledge recognition of service for the following staff, as recommended by the Chief School Administrator:

2.

Staff Member	Years of Service
Sharon O'Connell (Dippolito)	15
Ellen Ricciutti	15
Victoria Zimmerman	15
Therese Fortunato	20
Geraldine Petersen	40

2. It was moved by Cantatore, seconded by Kirtane and approved by unanimous roll call vote of those present to approve contract for Thomas J. Perez, Board Secretary/School Business Administrator for the Demarest Board of Education, PCR 10000001000001, budget code 110002511040000027, for the 2019/2020 school year, as approved by the Executive County Superintendent, as recommended by the Chief School Administrator.
3. It was moved by Cantatore, seconded by Kirtane and approved by unanimous roll call vote of those present to approve a shared service agreement with the Northern Valley Regional High School (NVRHS) for Kelly Stevens, the Supervisor of Curriculum, Instruction and Assessment, at (.6) in Demarest and (.4) in NVRHS for the 2019/2020 school year, as recommended by the Chief School Administrator.
4. It was moved by Cantatore, seconded by Kirtane and approved by unanimous roll call vote of those present to re-appoint Noreen Bouye, Step 8, as a Teachers' Assistant at Luther Lee Emerson School for the 2019/2020 school year (not to exceed 25 hours weekly), as recommended by the Chief School Administrator.
5. It was moved by Cantatore, seconded by Kirtane and approved by unanimous roll call vote of those present to re-appoint Patricia Hefter, Step 4, as a Teachers' Assistant at County Road School for the 2019/2020 school year (not to exceed 25 hours weekly), as recommended by the Chief School Administrator.
6. It was moved by Cantatore, seconded by Kirtane and approved by unanimous roll call vote of those present to approve Patricia Hefter as the substitute teacher caller at the rate of \$5,000 for the 2019/2020 school year, as recommended by the Chief School Administrator.

7. It was moved by Cantatore, seconded by Kirtane and approved by unanimous roll call vote of those present to approve Jonathon Regan as Anti-Bullying Coordinator at the rate of \$10,000 for the 2019/2020 school year, as recommended by the Chief School Administrator.
8. It was moved by Cantatore, seconded by Kirtane and approved by unanimous roll call vote of those present to approve Jeanne Torre as the Realtime Student Data System Coordinator at the rate of \$4,000.00 for the 2019/2020 school year, as recommended by the Chief School Administrator.
9. It was moved by Cantatore, seconded by Kirtane and approved by unanimous roll call vote of those present to re-appoint Marilyn Stankiewicz as the District Lunch Program Coordinator/Food Service Manager for the 2019/2020 school year at an hourly rate of \$35.00, not to exceed 29 hours per week, as recommended by the Chief School Administrator.
10. It was moved by Cantatore, seconded by Kirtane and approved by unanimous roll call vote of those present to approve head custodian stipend for \$8,000.00, with individual stipends of \$4,000.00 each to Fitini Redzepi and Hrant Mekhsian, for the 2019/2020 school year, as recommended by the Chief School Administrator.
11. It was moved by Cantatore, seconded by Kirtane and approved by unanimous roll call vote of those present to accept the resignation of Doni Duran, custodian, PCR 60000407000006, budget code 110002621100400028 and 110002631100400028 effective May 15, 2019, as recommended by the Chief School Administrator.
12. It was moved by Cantatore, seconded by Kirtane and approved by unanimous roll call vote of those present to approve the provisional employment of Samir Dervisi, custodian, Step 3 of the Custodial Salary Guide, PCR 60000407000006, and budget code 110002621100400028 and 110002631100400028 effective July 1, 2019, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. c. 116 (revised 6/30/98), and N.J.S.A. 18A:6-7.7.
13. It was moved by Cantatore, seconded by Kirtane and approved by unanimous roll call vote of those present to re-appoint the following Lunch Aides according to the Aides Hourly Guide for the 2019/2020 school year, as recommended by the Chief School Administrator:

County Road School	Luther Lee Emerson School	Demarest Middle School
Marcy Azilides, step 6	Mary Ellen Portera, step 14	Michelle Andreasen, step 6
Patricia Heffer, step 4	Michelle Miller, step 4	Mary Jeanne Drescher, step 25
	Rose Peter, step 6	Joann Martin, step 20

14. It was moved by Cantatore, seconded by Kirtane and approved by unanimous roll call vote of those present to re-appoint Nancy Niemira, as substitute lunch aides according to Step 7 of the Aides Hourly Guide for the 2019/2020 school year, as recommended by the Chief School Administrator.
15. It was moved by Cantatore, seconded by Kirtane and approved by unanimous roll call vote of those present to re-appoint the following substitute secretaries at a rate of \$16.56/hour for the 2019/2020 school year, as recommended by the Chief School Administrator:

MaryAnn Lucia
Myriam Goldfeld
Nancy Niemira

16. It was moved by Cantatore, seconded by Kirtane and approved by unanimous roll call vote of those present to approve the substitute custodian hourly rate of \$15.00, for the 2019/2020 school year as recommended by the Chief School Administrator.
17. It was moved by Cantatore, seconded by Kirtane and approved by unanimous roll call vote of those present to approve additional hours for staff members of the Child Study Team during the months of July and August not to exceed 40 days collectively, as recommended by the Chief School Administrator.
18. It was moved by Cantatore, seconded by Kirtane and approved by unanimous roll call vote of those present to approve staff members of the Child Study Team to complete speech evaluations as needed during the months of July and August at \$450 per evaluation, as recommended by the Chief School Administrator.
19. It was moved by Cantatore, seconded by Kirtane and approved by unanimous roll call vote of those present to approve Victoria Zimmerman to update district computers during the summer months not to exceed 50 hours at her per diem rate, as recommended by the Chief School Administrator.
20. It was moved by Cantatore, seconded by Kirtane and approved by unanimous roll call vote of those present to approve the Memorandum of Agreement with Jon Regan, Principal of Demarest Middle School, PCR 101004010000001, budget code 110002401030400035, for the 2019/2020 school year, as recommended by the Chief School Administrator.
21. It was moved by Cantatore, seconded by Kirtane and approved by unanimous roll call vote of those present to approve the Memorandum of Agreement with Frank Mazzini, Elementary School Principal, PCR 101005010000001, budget codes 110002401030300035 and 110002401030500035, for the 2019/2020 school year, as recommended by the Chief School Administrator.
22. It was moved by Cantatore, seconded by Kirtane and approved by unanimous roll call vote of those present to approve the Memorandum of Agreement with Kelly Stevens, Supervisor of Curriculum, Instruction and Assessment, PCR 105004010000001, budget code 110002211040000041, for the 2019/2020 school year, as recommended by the Chief School Administrator.
23. It was moved by Cantatore, seconded by Kirtane and approved by unanimous roll call vote of those present to approve the Memorandum of Agreement with Michelle Terzini-Hollar, Child Study Team Supervisor/Psychologist PCR 105000010000002, budget code 110002191040000031, for the 2019/2020 school year, as recommended by the Chief School Administrator.
24. It was moved by Cantatore, seconded by Kirtane and approved by unanimous roll call vote of those present to approve the Memorandum of Agreement with Resat Cazimoski, Building and Grounds Supervisor, PCR 610004060000001, budget code 110002611100000028, for the 2019/2020 school year, as recommended by the Chief School Administrator.
25. It was moved by Cantatore, seconded by Kirtane and approved by unanimous roll call vote of those present to approve the Memorandum of Agreement with Debra Rinaldi, Executive Secretary to the Superintendent, PCR 303000030000001, budget codes 110002301050000026 and 118003301050000039, for the 2019/2020 school year, as recommended by the Chief School Administrator.

26. It was moved by Cantatore, seconded by Kirtane and approved by unanimous roll call vote of those present to approve the Memorandum of Agreement with Gina Peter, Payroll/ Benefits Bookkeeper, PCR 400000030000001, budget codes 110002511050000027 and 110002111050000034, for the 2019/2020 school year, as recommended by the Chief School Administrator.
27. It was moved by Cantatore, seconded by Kirtane and approved by unanimous roll call vote of those present to approve the Memorandum of Agreement with Lisa Carson, Assistant to the Business Administrator/Accounts Payable, PCR 100500010000001, budget codes 110002511050000027 and 110002611050000028, for the 2019/2020 school year, as recommended by the Chief School Administrator.

D. Support Services – Board of Education

1. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve the final reading and adoption of the following Policy (P) and Regulation (R), as recommended by the Chief School Administrator:

Policy/Regulation Number	Policy/Regulation Name
P 2422	Health and Physical Education

2. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve the attendance of the following workshops, as noted, with all hotel, meals and travel reimbursed at the statutory rates per NJ OMB Guidelines, as recommended by the Chief School Administrator:

Name/Title	Event	Registration Fee
Michelle Terzini- Hollar Child Study Team Supervisor/Psychologist	Cape Cod Institute August 12-16 Falmouth, MA	\$675.00

3. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve the following requests for facility use on the following dates, in accordance with policy 7510, as recommended by the Chief School Administrator:

Group/Event	Date(s)Time(s)	Location
St. Joseph's Church/Summer Camp*	Monday-Thursday June 24- August 15 (except July 4 and 5) 9:30 A.M. – 11:00 A.M. 12:30 P.M. - 2:30 P.M.	DMS field

*Modified from April 30, 2019

4. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve the following resolution, as recommended by the Chief School Administrator:

This AGREEMENT is made 17th day of June 2019, by and between the DEMAREST BOARD OF EDUCATION ("Board") and the DEMAREST EDUCATION ASSOCIATION ("ASSOCIATION"). Board and Association are collectively referred to as the "Parties."

WHEREAS, the Board and the Association are parties to a collective negotiations agreement, which pays annual stipends to teachers assigned to extra-curricular activities,

WHEREAS, due to the increased enrollment at Luther Lee Emerson School, and the need for increased supervision during lunch, the Parties agree to add an additional stipend position of Lunchroom Coordinator at Luther Lee Emerson School, for the 2019-2020 school year, **WHEREAS**, the Parties wish to memorialize this understanding pursuant to terms and conditions of this Sidebar Agreement. **NOW THEREFORE**, for good and value consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. An additional lunchroom coordinator at Luther Lee Emerson School in the amount of \$6,958.00 for the 2019/2020 school year.

This Agreement shall be non-precedent setting and does not establish any past practice between the Parties.

5. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve the District Statement of Assurance (SOA) Security Drill Report (as on file in the Superintendent's Office) for the 2018/2019 school year and submit it to the Bergen County Executive County Superintendent, as recommended by the Chief School Administrator.
6. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve the District Lead Testing Program Statement of Assurance (SOA) for the 2018/2019 school year and submit it to the New Jersey Department of Education, as recommended by the Chief School Administrator.
7. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve the District Travel Mileage Reimbursement at the NJ Statutory Level, currently \$0.31, for the 2019/2020 school year, as recommended by the Chief School Administrator.
8. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve facsimile signatures for all school district warrants for the following, for the 2019/2020 school year, as recommended by the Chief School Administrator:

President or Vice President
Board Secretary
Treasurer of School Monies

9. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve the Treasurer of School Monies facsimile signature be designated to for all payroll checks, for the 2019/2020 school year, as recommended by the Chief School Administrator.
10. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve Philip Nisonoff as Treasurer of School Monies for the 2019/2020 school year, as recommended by the Chief School Administrator.
11. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to authorize the Board Secretary/School Business Administrator pay bills between Board Meetings, for the 2019/2020 school year, as recommended by the Chief School Administrator.

12. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to authorize the Board Secretary/School Business Administrator to transfer funds between Board Meetings, for the 2019/2020 school year, as recommended by the Chief School Administrator.

13. **BE IT RESOLVED** to approve the following resolution:

WHEREAS, Thomas J. Perez possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.S.A. 5:34-5 et seq., and

WHEREAS, 18A:18A-2 provides that a "Purchasing Agent" for a school district means the Secretary, Business Administrator or the Business Manager of the Board of Education duly assigned the authority, responsibility and accountability for the purchasing activity of the Board of Education, and

WHEREAS, 18A:18A-3 provides that contracts, awarded by the Purchasing Agent that do not exceed in the aggregate in a contract year the bid threshold (currently \$40,000), may be awarded by the Purchasing Agent without advertising for bids when so authorized by board resolution, and

WHEREAS, 18A:18A-37, c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (currently \$6,000) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution,

NOW THEREFORE, BE IT RESOLVED, that the Demarest Board of Education pursuant to the statutes cited above hereby appoints the Board Secretary/Business Administrator as its duly authorized purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Demarest Board of Education,

AND BE IT FURTHER RESOLVED, that the Board Secretary/Business Administrator is hereby authorized to award contracts on behalf of the Demarest Board of Education that are in the aggregate less than 15% of the bid threshold (currently \$6,000) without soliciting competitive quotations,

AND BE IT FURTHER RESOLVED, that Thomas J. Perez is hereby authorized to seek competitive quotations, when applicable and practicable before awarding contracts, when contracts in the aggregate exceed 15% of the bid threshold (currently \$6,000) but less than the bid threshold of \$40,000 as recommended by the Chief School Administrator.

14. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to establish petty cash funds for the 2019/2020 school year in accordance with NJSA: 18A:10-5 as follows, as recommended by the Chief School Administrator.

County Road School-Principal	\$ 200.00
Luther Lee Emerson School-Principal	200.00
Demarest Middle School-Principal	200.00
Business Administrator's Office	200.00
Superintendent's Office	<u>200.00</u>
Total	\$ 1,000.00

15. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve the adoption of the Uniform Minimum Chart of Accounts for New Jersey Public Schools for the district's recordkeeping, for the 2019/2020 school year, as recommended by the Chief School Administrator.

16. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to appoint the Board Secretary/School Business Administrator as the Custodian of Records for the 2019/2020 school year, as recommended by the Chief School Administrator.

17. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to appoint Debra Ginetto of Burton Agency as Insurance Broker of Record for the 2019/2020 school year, as recommended by the Chief School Administrator.
18. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve updated purchasing manual, as recommended by the Chief School Administrator.
19. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve the following firms to offer tax shelter annuity programs to district employees, for the 2019/2020 school year, as recommended by the Chief School Administrator.

AXA Equitable
 Security Benefit/ABMM Financial
 The Faller Company/Great West/Lincoln Investments
 Supplemental Annuity Collective Trust (NJSACT)

20. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to accept and authorize the submission of the 2019/2020 IDEA Basic and IDEA Preschool Grants, as recommended by the Chief School Administrator:

Account Number	Description	Amount
20-251-100-562-000-00-36	Tuition - IDEA Basic	\$154,061
20-252-100-562-000-00-36	Tuition – IDEA Preschool	<u>\$ 10,668</u>
	TOTAL APPROPRIATION	\$164,729
20-4421-000	IDEA Basic	\$154,061
20-4423-000	IDEA Preschool	<u>\$ 10,668</u>
	TOTAL REVENUE	\$164,729

21. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve the following resolution, as recommended by the Chief School Administrator:

Title IIA, III, III-Immigrant, and IV-Part A Consortium Memorandum of Agreement between the Northern Valley Regional High School Board of Education, as Lead Applicant, And Demarest School District Consortium Members School Year 2019-2020: Closter, Demarest, Harrington Park, Haworth, Northvale, Norwood, Old Tappan, Northern Valley Regional High School.

In order to gain the full advantages of the ESEA Grant, the Northern Valley Schools have formed a consortium for Title IIA, III, III- Immigrant, and IV-Part A. The Demarest School District (in conjunction with all other Northern Valley Regional School Districts) agrees to be a part of this consortium. The filing, writing and collection of resources will be handled through the Northern Valley Curriculum Center, under the administration of the Northern Valley Regional High School, which has been designated as the acting fiscal agent and lead education agency (“LEA”) for the consortium.

As the LEA, the fiscal responsibilities of the Northern Valley Regional High School District include:

1. Overseeing and undertaking all fiscal transactions of the consortium, including but not limited to, requisitions, purchases and payments of ESEA grant funds;

2. Maintaining records of all financial transactions carried out on behalf of the consortium;
3. Ensuring that funds are shared and spent to carry out goals in the application that benefit all consortium members equally;
4. Submitting necessary budget amendments; and
5. Maintaining the written agreement(s) regarding consortium members' participation. To meet the accountability provisions of Titles II, III and IV of the ESEA, the consortium will abide by the ESEA, governing regulations, the Title II, III, III Immigrant and IV Part A NJDOE and ESEA application, and all related United States Department of Education and New Jersey Department of Education agency guidance. Additionally, and regarding the accountability provisions of Title III, all English language Learners (ELLs) will be assessed with the ACCESS for ELLs test. The consortium will respond as as an individual LEA when the consortium fails to meet the objectives for making progress in learning English or attaining English proficiency based on time in the language assistance program.

The consortium will efficiently use ESEA funds to meet the identified needs of the consortium members and to carry out the purposes of the ESEA, as set forth in the consortium's 2019-2020 Title II, III, III Immigrant and IV Part A NJDOE and ESEA grant application.

Title I grant money received by any of the consortium members will be the responsibility of the respective consortium member(s) and is not subject of this Memorandum of Agreement.

22. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve acceptance of the following Fiscal Year 2020 ESEA Consolidated Formula Subgrant Allocations; Title IIA, Title III, Title III Immigrant and Title IV, as recommended by the Chief School Administrator:

	Title IIA	Title III	Title III Immigrant	Title IV
Demarest	\$ 5,283	\$ 3,128	\$ 2,842	\$ 5,478
Holy Angels	\$ 4,361	\$ 0	\$ 194	\$ 4,522
Total	\$ 9,644	\$ 3,128	\$ 3,036	\$ 10,000

23. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve that the Demarest Board of Education resolves to refuse the ESEA Title I Part A funds allocated for the 2020 ESEA Fiscal Year grant, as recommended by the Chief School Administrator.

24. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to revise the 2019/2020 budgeted ESEA revenues as follows, as recommended by the Chief School Administrator:

Title III	20-4491-240	\$ 3,128
Title III Immigrant	20-4492-242	\$ 2,842
Title IV	20-4471-281	\$ 5,478

25. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to revise the 2019/2020 appropriations as follows, as recommended by the Chief School Administrator:

Title III	20-241-100-610	\$ 2,209
	20-241-200-500	\$ 63
	20-241-200-600	\$ 606
	20-241-200-800	\$ 250
Total		\$ 3,128
Title III Immigrant	20-242-100-610	\$ 2,545

	20-242-200-500	\$ 297
Total		\$ 2,842
Title IV	20-281-100-610	\$ 5,073
	20-281-100-800	\$ 295
	20-281-200-500	\$ 110
Total		\$ 5,478

26. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to void the following outstanding checks and/or payments and incorporate the un-cleared debits as miscellaneous revenue in the 2018/2019 school year, as recommended by the Chief School Administrator:

Check #	Amount
16949	53.34
17183	99.00

27. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to appoint Resat Cazimoski, Buildings and Grounds Coordinator as Indoor Air Quality Designee, for the 2019/2020 school year, as recommended by the Chief School Administrator.
28. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to appoint Resat Cazimoski, Buildings and Grounds Coordinator as Integrated Pest Management Coordinator/IPM Designee, for the 2019/2020 school year, as recommended by the Chief School Administrator.
29. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to appoint Resat Cazimoski, as Chemical Hygiene Officer for the 2019/2020 school year, as recommended by the Chief School Administrator.
30. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to appoint Sherri Rinckhoff and Danielle DuBois Spence, Guidance Counselors, as 504 Committee Coordinators for the 2019/2020 school year, as recommended by the Chief School Administrator.
31. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to appoint Dr. Terzini-Hollar as McKinney – Vento Homeless Education Liaison for the 2019/2020 school year, as recommended by the Chief School Administrator.
32. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve Sherri Rinckhoff as District Educational Stability Liaison for the 2019/2020 school year, as recommended by the Chief School Administrator.
33. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to appoint Danielle Dubois Spence K-4 Anti-Bullying Specialist and Sherri Rinckhoff, Gr 5-8 Anti-Bullying Specialist for the 2019/2020 school year, as recommended by the Chief School Administrator.
34. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to appoint Karleen McDermott, RN as Substance Awareness Coordinator for the 2019/2020 school year, as recommended by the Chief School Administrator.

35. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve Dr. Terzini-Hollar as ESSA Coordinator for the 2019/2020 school year, as recommended by the Chief School Administrator.
36. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve Frank Mazzini as District School Safety Specialist for the 2019/2020 school year, as recommended by the Chief School Administrator.
37. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to authorize the submission of waiver N.J.A.C. 6A:32-4.1 allowing Frank Mazzini to serve as Principal for the County Road and Luther Lee Emerson Schools for the 2019/2020 school year, as recommended by the Chief School Administrator.
38. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve the alternate method of compliance in accordance with N.J.A.C 6A:26-6.3 (h) 4ii and iii by providing toilet rooms adjacent to or outside classrooms in lieu of individual toilet rooms in each Pre-K and Kindergarten classrooms A, B, C, E, F and H, at County Road School for the 2019/2020 school year, as recommended by the Chief School Administrator.
39. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve the following submission of documentation to the New Jersey Department of Education for the dual use of the Room 1/Tech Lab at County Road School for OT and ESL for the 2019/2020 school year, as recommended by the Chief School Administrator.
40. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve the following submission of documentation to the New Jersey Department of Education for the dual use of the media center at Luther Lee Emerson School for the basic skills and ESL instruction for the 2019/2020 school year, as recommended by the Chief School Administrator.
41. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve collection and maintenance of Student Records according to 6A:32-7.3., for the 2019/2020 school year, as recommended by the Chief School Administrator.
42. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve the following vendors for evaluations for the 2019/2020 school year, as recommended by the Chief School Administrator:

Dr, Leslie Nagy (emergency)	Psychiatric
Dr. Charles Wuhl	Psychiatric
West Bergen Mental Health Care Center for Children and Youth (Only MD) Access Center for emergency clearance	Psychiatric
Bergen Regional Medical Center (emergency)	Psychiatric
The Kahane Center	Psychiatric
Nancy Kaplan Tancer	Psychiatric
Dr. Dongsoo Kim	Bi-lingual Psychologist

Dr. Hugh Bases	Neurodevelopmental
Dr. Jamie Lee	Bi-lingual Psychological and learning
Dr. Katlyne Lubin	Neurodevelopmental
Dr. Batul Ladak	Neurodevelopmental
Dr. Santiago	Neurodevelopmental
Integrated Speech	Speech
Learning Tree Bilingual	Bi-lingual Speech
PNW BOCES	Bi-lingual Speech Bi-lingual Psycho-educational
Speech & Hearing Associates	AAC Evaluation

43. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve Valley Medical Group to provide alcohol and drug testing services for the 2019/2020 school year, as recommended by the Chief School Administrator.
44. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve the contracted services of Michele McMahon, LDTC, at the hourly rate of \$85.00 per hour for the 2019/2020 school year, as recommended by the Chief School Administrator.
45. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to appoint Enviro Vision Consultants, Inc. (formerly ER&M) to act as our Designated Person for Asbestos, Hazard Emergency Response Act and Right to Know, for the 2019/2020 school year, as recommended by the Chief School Administrator.
46. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve that the Demarest Parent Teacher Association be afforded Additional Insured status with respect to Liability coverage under the Demarest Board of Education insurance program which includes the officers and members of the organization, however, each only with respect to their liability for authorized activities or activities they perform on behalf of and authorized by the school.
47. **BE IT RESOLVED** to approve the following resolution:

APPROVAL OF LEGAL DEPOSITORIES – BANK FOR DEPOSITS/WITHDRAWALS

BE IT RESOLVED that the Demarest Board of Education authorizes the Business Administrator to invest school district funds within statutory limitations.

BE IT FURTHER RESOLVED that the Demarest Board of Education designates Capital One Bank as the bank for deposits and withdrawals for the General Account, Payroll Account, Payroll Agency Account, Student Activities Account, Lunch Account, FSA Account and Athletic Account; TD Bank for escrow account from July 1st, 2019 through June 30th, 2020.

BE IT FURTHER RESOLVED that the Demarest Board of Education approves the authorized signatures on the above accounts of designated administrators, as recommended by the Chief School Administrator.

48. **BE IT RESOLVED** to approve the following resolution:

WHEREAS, there exists a need for bond counsel services for 2019/2020 and
WHEREAS, funds are available for this purpose,
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Demarest as follows:

- a) That Wilentz, Goldman & Spitzer, P.A., be retained as bond counsel advisors for the 2019/2020 school year.
- b) This contract is awarded without competitive bidding as a Professional Service under the provisions of the Public School Contracts Law because the service is to be performed by a firm authorized to practice law, as recommended by the Chief School Administrator.

49. **BE IT RESOLVED** to approve the following resolution:

WHEREAS, there exists a need for special counsel for special education matters for 2019/2020 and
WHEREAS, funds are available for this purpose,
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Demarest as follows:

- a) That Fogarty & Hara, Counselors at Law, be retained as Special Legal Counsel for Special Education matters for the 2019/2020 school year at a fee not to exceed \$175.00 per hour.
- b) This contract is awarded without competitive bidding as a Professional Service under the provisions of the Public School Contracts Law because the service is to be performed by a firm authorized to practice law, as recommended by the Chief School Administrator.

50. **BE IT RESOLVED** to approve the following resolution:

WHEREAS, there exists a need for legal services for 2019/2020 and
WHEREAS, funds are available for this purpose,
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Demarest as follows:

- a) That Cleary Giacobbe Alfieri Jacobs, LLC, be retained as legal counsel for the 2019/2020 school year at a fee not to exceed \$140.00 per hour.
- b) This contract is awarded without competitive bidding as a Professional Service under the provisions of the Public School Contracts Law because the service is to be performed by a firm authorized to practice law, as recommended by the Chief School Administrator.

51. **BE IT RESOLVED** to approve the following resolution:

WHEREAS, there exists a need for architectural services for 2019/2020 and
WHEREAS, funds are available for this purpose,
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Demarest as follows:

- a) That EI Associates be retained as architectural management advisors for the 2019/2020 school year.

b) This contract is awarded without competitive bidding as a Professional Service under the provisions of the Public School Contracts Law because the service is to be performed by a firm authorized to provide architectural management services, as recommended by the Chief School Administrator.

52. **BE IT RESOLVED** to approve the following resolution:

WHEREAS, there exists a need for professional medical services for 2019/2020 and

WHEREAS, funds are available for this purpose,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Demarest as follows:

a) That Michelle DeAntonio, M.D., be retained as the School Physician/Medical Inspector for the 2019/2020 school year at a cost of \$5,000.00.

b) This contract is awarded without competitive bidding as a Professional Service under the provisions of the Public School Contracts Law because the service is performed by an individual authorized to practice medicine, as recommended by the Chief School Administrator.

53. **BE IT RESOLVED** to approve the following resolution:

WHEREAS, there exists a need for an audit of the accounts of the school district pursuant to Title 18A:23-8;

and

WHEREAS, funds are available for this purpose,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Demarest as follows:

a) That Nisivoccia & Company, LLP, be retained as School Auditor for the 2019/2020 school year to include preparation of the 2019/2020 audit at a fee not to exceed \$15,000.00, and

b) This appointment is made without competitive bidding as a Professional Service under the provisions of the Public School Contract Law because the service is to be performed by a firm authorized by law to practice auditing, as recommended by the Chief School Administrator.

54. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve lease purchase agreement with Apple Financial Services for upgrade to the one to one laptops for students in Grades 5-8 subject to the terms and conditions under the bid awarded by ESCNJ contract #MRESC18/19-67. Terms are a 4 year payout in the amount of \$112,175.00 per annum with a \$1.00 payout and the end of the term, as recommended by the Chief School Administrator.

55. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to authorize the use of state contract 1NJCP with Atlantic Tomorrow, pursuant to N.J.S.A 18A:18A-10, for the procurement of goods and services for the district by the purchasing agent for the duration of the contracts with the referenced state contract vendors and shall be from July 1, 2019 through June 30, 2020, as recommended by the Chief School Administrator.

56. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to authorize the use of state contract 1NJCP with Verizon Wireless, pursuant to N.J.S.A 18A:18A-10, for the procurement of goods and services for the district by the purchasing agent for the duration of the contracts with the referenced state contract vendors and shall be from July 1, 2019 through June 30, 2020, as recommended by the Chief School Administrator.

57. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to authorize the use of state contract 1NJCP with Staples, pursuant to N.J.S.A 18A:18A-10, for the procurement of goods and services for the district by the purchasing agent for the duration of the contracts with the referenced state contract vendors and shall be from July 1, 2019 through June 30, 2020, as recommended by the Chief School Administrator.
58. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve Cooperative Agreement 26EDCPS with Educational Data Services Inc., for services or other Cooperative Purchasing Agreements, for the 2019/2020 school year, as recommended by the Chief School Administrator.
59. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve Cooperative Agreement 34HUNCCP with Hunterdon, for services or other Cooperative Purchasing Agreements, for the 2019/2020 school year, as recommended by the Chief School Administrator.
60. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve Cooperative Agreement with Sourcewell, for services or other Cooperative Purchasing Agreements, for the 2019/2020 school year, as recommended by the Chief School Administrator.
61. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve Cooperative Agreement with BCSSSD, for services or other Cooperative Purchasing Agreements, for the 2019/2020 school year, as recommended by the Chief School Administrator.
62. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve Cooperative Agreement 65MCESCCPS with ESCNJ (MRESC), for services or other Cooperative Purchasing Agreements, for the 2019/2020 school year, as recommended by the Chief School Administrator.
63. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve Cooperative Agreement with Keystone Purchasing Network, for services or other Cooperative Purchasing Agreements, for the 2019/2020 school year, as recommended by the Chief School Administrator.
64. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve Cooperative Agreement with PEPPM for services or other Cooperative Purchasing Agreements, for the 2019/2020 school year, as recommended by the Chief School Administrator.
65. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve annual service agreement with Asbury Park Board of Education ITC Accounting, Payroll and Personnel program for the 2019/2020 school year at a rate of \$19,450.00 plus additional services and fees , as recommended by the Chief School Administrator.
66. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve annual maintenance contract with Eastern Data Com for Shore Tel telephone equipment for the 2019/2020 school year at a rate of \$8,936.00, as recommended by the Chief School Administrator.

- 67. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve annual service agreement with Ed Data for bidding services for the 2019/2020 school year at a rate of \$2,740.00, as recommended by the Chief School Administrator.
- 68. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve an annual agreement with Realtime Information Technology, Inc. for a student information system for the 2019/2020 school year at a cost of \$16,640.75, as recommended by the Chief School Administrator.
- 69. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve an annual agreement with NJSchoolJobs.com, for district job postings for the 2019/2020 school year at a cost of \$1,000.00, as recommended by the Chief School Administrator.
- 70. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve the purchase and installation of School Gate Guardian, in all three district schools, from Konica Minolta c/o Atlantic Tomorrow's Office through the ESC of New Jersey, #65MCESCCPS, Bid #ESCNJ/AEPA 17-B in the amount of \$23,916.00, as recommended by the Chief School Administrator.
- 71. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to award the contract for HVAC, Boiler/Burner and Automatic Temperature Controls Repairs (Bid #20-01) to the lowest responsible bidder, Pennetta Industrial Automation, LLC, as a result of the public bid held on May 29, 2019 based on the bid summary below, for 2019/2020 with two one year options, as recommended by the Chief School Administrator:

Contractor	Hourly Rate	Markup %
Pennetta Industrial Automation, LLC	\$115/\$170/\$220	10%

- 72. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve participation in the New Jersey State School Employees Health Benefits Program to provide health benefits for school district employees for the 2019/2020 school year at the established rates, as recommended by the Chief School Administrator.
- 73. Pursuant to PL 2015, Chapter 47 the Demarest Board of Education intends to renew, award or permit to expire the following contracts previously awarded by the board of education. These contracts, as attached, are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq, NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR, Part 200.317 et. Seq for the 2019/2020 school year, as recommended by the Chief School Administrator.
- 74. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve the award of furniture acquisitions for the LLD classroom at Demarest Middle School from Hertz furniture, contract ESCNJ 17/18-16 in the amount of \$15,366.63, as recommended by the Chief School Administrator.
- 75. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve O'DiBella Music, as they provided the most reasonable quote, for design, installation and tutorial of sound/recording equipment for the Demarest Middle School music room, at a cost not to exceed \$13,442.94, as recommended by the Chief School Administrator.

- 76. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to accept a grant award from Bergen County Utilities Authority in the amount of \$1,000.00 for the purchase of compostable utensils, paper straws and fiber trays at Luther Lee Emerson, as recommended by the Chief School Administrator.
- 77. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to accept a grant award from Bergen County Utilities Authority in the amount of \$1,000.00 for a hydration station at County Road School, as recommended by the Chief School Administrator.
- 78. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve the substitute teacher rate for the 2019/2020 school year at \$90.00 per diem, as recommended by the Chief School Administrator.
- 79. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve acceptance of the following school bus emergency evacuation drills in compliance with NJAC 6A:27-11.2., as recommended by the Chief School Administrator:

Location of drill	Date	Supervised by
Lenox Ave	May 13, 2019 8A.M.	Principal Mazzini

- 80. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve payment application #4 in the amount of \$259,699.02 for the DMS Music Room Addition, NJDOE # 03-1070-040-18-1000, to Mark Construction, Inc., as reviewed by EI Associates and as recommended by the Chief School Administrator.
- 81. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve Change Order # 3 for the Music Room Addition & Renovations at Demarest Middle School, NJDOE #03-1070-040-18-1000, to Mark Construction, Inc., in the amount of \$8,386.28 for demolition of existing and replacement of a retaining wall, as recommended by the Chief School Administrator.
- 82. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve Change Order # 4 for the Music Room Addition & Renovations at Demarest Middle School, NJDOE #03-1070-040-18-1000, to Mark Construction, Inc., in the amount of \$1,224.79 for extension of concrete walkway, as recommended by the Chief School Administrator.
- 83. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve the joint consortium agreement with Northern Valley School Districts for mental health assessments with the West Bergen Mental Healthcare for the 2019/2020 school year, as recommended by the Chief School Administrator.
- 84. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve Change Order # 5 for the Music Room Addition & Renovations at Demarest Middle School, NJDOE #03-1070-040-18-1000, to Mark Construction, Inc., in the amount of \$7,346.69 for rewiring 12 circuits and installing 2 new J boxes, as recommended by the Chief School Administrator.

E. Support Services – Fiscal Management

1. It was moved by Verna, seconded by Kirtane and approved by unanimous roll call vote of those present to confirm the May 31, 2019 payroll in the amount of \$406,341.59.
2. It was moved by Verna, seconded by Kirtane and approved by unanimous roll call vote of those present to confirm 15th of June, 2019 payroll in the amount of \$437,731.49.
3. It was moved by Verna, seconded by Kirtane and approved by unanimous roll call vote of those present to approve the May 2019 in office checks in the amount of \$297,587.43 and June 18, 2019 budget checks in the amount of \$156,060.27 as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$372,153.67
12 Capital Outlay	\$ 81,401.50
20 Special Revenue Fund	<u>\$ 92.53</u>
Total Bills:	\$453,647.70

4. It was moved by Verna, seconded by Kirtane and approved by unanimous roll call vote of those present to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Thomas J. Perez certify that as of May 31,2019 no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

5. It was moved by Verna, seconded by Kirtane and approved by unanimous roll call vote of those present to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of May 31, 2019 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. It was moved by Verna, seconded by Kirtane and approved by unanimous roll call vote of those present to acknowledge receipt of the April 2019 Report of the Board Secretary, A148 and Report of the Treasurer, A-149.
7. It was moved by Verna, seconded by Kirtane and approved by unanimous roll call vote of those present to confirm the following budget transfer for May 2019:

<u>To:</u>	<u>Account</u>	<u>Amount</u>
	11-000-218-320 Guidance Purch Prof Ed Services	\$ 1,500
	11-000-261-610 Required Maintenance General Supplies	7,000
	11-000-262-107 Custodial Salaries Non-Instruction Aides	2,500
	11-000-262-199 Custodial Salaries Vacation Payout	26,688
	11-000-270-890 Transportation Other Objects	50
	11-000-291-299 Employee Benefits Sick Day Payout	500
	11-130-100-101 Regular Ed Salaries Grades 1-5	7,500
	12-000-266-730 Capital Outlay Security Equipment	<u>3,450</u>
	Total	\$ 49,188

From:	Account	Amount
11-000-218-390	Guidance Other Purch Prof & Tech Services	\$ 1,500
11-000-261-832	Required Maintenance Lease Interest	7,000
11-000-262-109	Custodial Overtime Salaries	5,000
11-000-262-110	Custodial Temporary Salaries	10,000
11-000-262-440	Custodial Equipment Rental	14,188
11-000-270-610	Transportation General Supplies	50
11-000-291-290	Employee Benefits Other Benefits	500
11-130-100-110	Regular Ed Salaries Other Grades 1-5	7,500
11-000-266-420	Security Cleaning, Repairs & Maintenance	<u>3,450</u>
Total		\$ 49,188

8. It was moved by Verna, seconded by Kirtane and approved by unanimous roll call vote of those present to approve transfer of current year surplus to reserve as follows:

WHEREAS, NJSA 6A:23A-14.3 and 6A:23A-14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the resolution, and

WHEREAS, the Demarest Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a capital reserve account at year end, and

WHEREAS, the Demarest Board of Education has determined that (an amount not to exceed) \$1,000,000.00 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Demarest Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations, as recommended by the Chief School Administrator.

9. It was moved by Verna, seconded by Kirtane and approved by unanimous roll call vote of those present to approve the tax levy schedule for the 2019/2020 school year, as recommended by the Chief School Administrator:

Month / Year	General Fund	Debt Service	Total Tax Due
July 2019	\$1,207,235	\$ 73,350	\$1,280,585
August 2019	1,207,235		1,207,235
September 2019	1,207,235		1,207,235
October 2019	1,207,236		1,207,236
November 2019	1,207,236		1,207,236
December 2019	1,207,236		1,207,236
January 2020	1,207,236	543,350	1,750,586
February 2020	1,207,236		1,207,236
March 2020	1,207,235		1,207,235
April 2020	1,207,235		1,207,235
May 2020	1,207,235		1,207,235
June 2020	1,207,235		1,207,235
Totals	\$ 14,486,825	\$ 616,700	\$ 15,103,525

F. Other

1. It was moved by Lee, seconded by Verna and approved by unanimous voice vote of those present to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in closed Executive Sessions on Tuesday July 16, 2019 at 6:30 P.M., if necessary, to discuss personnel, student and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

XV. PUBLIC COMMENT

There was no motion for public comment being no one from the public was present.

XVI. NEW BUSINESS

None at this time.

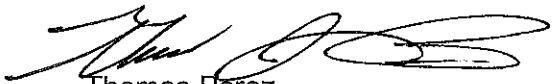
XVII. EXECUTIVE SESSION

A. There was no motion to enter the Executive Session.

XVIII. ADJOURNMENT

A. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote to adjourn the meeting at 8:02 P.M.

Sincerely,



Thomas Perez
Business Administrator and Board Secretary