

Mary G. Montgomery High School

2023-2024

Tardy Policy

Students Tardy to School

Any student who is tardy to school will report directly to the cafeteria (7:15-7:30). Raptor will be set up in order for students to check into school. Students who are tardy after 7:45 will report to the main office. Students will sign in with an ID badge or student state ID number. Students MUST have a pass in order to enter class. Any student late to school must sign in with the office.

The following progressive discipline policy will be in place:

1. Warning
2. Warning
3. Warning
4. Parent Contact
5. 1 day ISS OR Extended Day
6. 3 days ISS
7. 3 day suspension (Willful disobedience) Parking pass probationary period begins
8. Subsequent tardies, administrators discretion

Students Tardy between Classes

Any student who is tardy in-between classes will report to the following tardy stations:

- **9th Grade: Mr. Broughton's office located in the Quad**
- **10th - 12th: Students will report to the tardy station in the library**

The following progressive discipline will be in place for students who are tardy in-between classes:

1. Warning
2. Warning
3. Parent contact
4. 1 day ISS
5. 3 days ISS
6. Discipline referral to Admin- 3 day Suspension (Willful disobedience)
7. Subsequent tardies, administrators discretion

Students who are more than 10 minutes late are considered skipping and receive a discipline referral.