

DRAFT – Unofficial Until Approved
Meeting Minutes 2/7/2017

The Governing Board of the Tanque Verde Unified School District #13, Pima County, Tucson, Arizona held a Special Session Board Meeting on February 7, 2017 in the Board Room, at Tanque Verde Unified School District Administrative Office - 2300 N. Tanque Verde Loop Rd., Tucson, Arizona 85749. The meeting was called to order at 5:05 p.m.

1. ROLL CALL

Board Members present:

Mr. Carlos Ruiz, President

Mr. Jeffrey Neff, Board Clerk

Mr. Steven Auslander, Board Member

Mr. Jeremy Schalk, Board Member

Ms. Susan Fry, Board Member

Administrative Staff:

Ms. Kimberly C. Sharp, Superintendent (absent)

Mr. Adam Hamm, Business Manager (absent)

Ms. Claire Place, Community Liaison

2. APPROVAL OF AGENDA

MOTION: Mr. Auslander made a motion to approve the agenda. Mr. Neff seconded; the motion carried unanimously.

3. INFORMATION AND DISCUSSION ITEMS

A. The Arizona School Board Association will present the Governing Board with information regarding the applicant screening process and screening protocol for the position of District Superintendent – Ms. Karen Loftus

4. EXECUTIVE SESSION

MOTION: Mr. Neff made a motion to adjourn into Executive session pursuant to A.R.S. 38-431.03(A)(1) A.R.S. 38-431.03 A. (1) Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee, or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting. Ms. Fry seconded; the motion carried unanimously.

A. Screen applicant submissions for the position of District Superintendent

The Governing Board, Ms. Karen Loftus and Ms. Claire Place adjourned into Executive Session at 6:41 p.m.

The Governing Board reconvened at 8:46 p.m.

5. ACTION ITEMS

A. The Governing Board will discuss and may consider the selection of candidates for the position of District Superintendent who will be invited to interview with the Board - Ms. Karen Loftus

MOTION: Mr. Neff made a motion to interview candidates B, G, H, M, P, R, and S for the position of District Superintendent. Mr. Schalk seconded; the motion carried unanimously.

B. The Governing Board will discuss and may consider the process and schedule for interviewing for the position of District Superintendent - Ms. Karen Loftus

MOTION: Mr. Neff made a motion to schedule one hour interviews (with 15 minutes breaks) on February 20th for the position of the District Superintendent. Ms. Fry seconded; the motion carried unanimously.

C. The Governing Board will discuss and consider interview question themes to be used with each candidate for the position of District Superintendent - Ms. Karen Loftus

This was discussion only, no Board action taken.

D. The Governing Board will discuss and consider granting authority to the Board President to work with ASBA to finalize the interview questions – Ms. Karen Loftus

MOTION: Mr. Schalk made a motion to grant authority to Board President Mr. Carlos Ruiz and to Community Liaison Ms. Claire Place to work with ASBA to finalize the interview questions. Mr. Auslander seconded; the motion carried unanimously.

E. The Arizona School Boards Association (ASBA) will present information regarding training opportunities with the Board and new Superintendent - Ms. Karen Loftus

This was discussion only, no Board action was taken.

6. ADJOURNMENT

Mr. Ruiz adjourned the meeting at 8:59 p.m.

Respectfully submitted by,
Judy Bower, Governing Board Secretary

Carlos Ruiz, Board President

Jeffrey Neff, Board Clerk

Steven Auslander, Board Member

Jeremy Schalk, Board Mem

Susan Fry, Board Member