



**JEFFERSON DAVIS PARISH SCHOOL BOARD AGENDA**  
**203 E. PLAQUEMINE STREET**  
**JENNINGS, LOUISIANA**  
**(337) 824-1834**  
**AGENDA MEETING**  
**THURSDAY, JULY 18, 2024 at 6:00 p.m.**

**FILE: BCB - SCHOOL BOARD MEETING RULES OF PROCEDURE**  
**An individual speaker who appears at a School Board meeting to speak on an agenda item must register prior to the meeting, and will be allotted three (3) minutes to speak on the agenda item prior to School Board discussion on the agenda item.**

- I. CALL TO ORDER**
- II. INVOCATION and PLEDGE OF ALLEGIANCE.**
- III. ROLL CALL FOR DETERMINATION OF A QUORUM.**

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- IV. APPROVAL OF THE SCHOOL BOARD MINUTES OF THE REGULAR MEETING ON JUNE 13, 2024.**

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- V. VOTE TO CHANGE THE ORDER OF TOPICS TO BE ADDRESSED AND TO ADD NEW ITEMS NOT ON THE ORIGINAL AGENDA.**

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- VI. RECOGNITION/ PRESENTATIONS:**
  - 1. Industrial Tax Exemption Application (#20240187-ITE) for AYPa (Cajun Crossroads) Solar Farm Project.
- VII. BOARD COMMITTEE REPORTS:**
  - A. Finance Committee - Phillip Arceneaux, Chairman
  - B. Insurance - Blake Petry, Chairman
  - C. Building & Grounds Committee - David Doise, Chairman
  - D. Policy- Russell Walker, Chairman
  - E. Transportation Committee - Greg Bordelon, Chairman
  - F. 16th Section-Charles Bruchhaus, Chairman
  - G. WARD II COMMITTEE - REQUEST FROM THE WARD II COMMITTEE CHAIRMAN, PAULA LEJEUNE, THAT THE SCHOOL BOARD:**
    - 1. Grant permission to go forth with project bids for Phase IV- JHS Stadium improvements and to include new concession stand in bids.

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- H. Legislative Liaison - Greg Bordelon, Chairman
- I. Long Range Planning - Malon Dobson, Chairman
- J. Food Service Committee - Greg Patterson, Chairman

**VIII. SALES TAX REPORT - by Amber Hymel, Tax Collector.**

**IX. PRESENTATION:**

- 1. Creed Romano explanation of new ITEP laws.

**X. NEW BUSINESS:**

- 1. Consideration of adopting a resolution appointing the School Board President as the School Board's representative on the Jefferson Davis Parish local ITEP Committee:

STATE OF LOUISIANA  
PARISH OF JEFFERSON DAVIS  
JEFFERSON DAVIS PARISH SCHOOL BOARD

RESOLUTION

A RESOLUTION APPOINTING THE SCHOOL BOARD PRESIDENT AS THE SCHOOL BOARD'S REPRESENTATIVE ON THE JEFFERSON DAVIS PARISH LOCAL ITEP COMMITTEE

WHEREAS, pursuant to a Declaration of Emergency published in the Louisiana Register, Vol. 50, No. 5, May 20,2024, regarding the Department of Economic Development, Office of Business Development, an Emergency Rule promulgated by Louisiana Economic Development Secretary Susan B. Bourgeois, said rule being effective as of April 24, 2024, was published regarding Title 13 (Economic Development), Part I. Financial Incentive Programs, Chapter 5. Industrial Ad Valorem Tax Exemption Program, Subchapter B., ITEP Rules for Projects with Advances filed on or after February 21, 2024; and

WHEREAS, Section 557(A)(1)(b) of Title 13, Part I., Chapter 5, Subchapter B., states that the parish school board shall name "the president of the school board or the superintendent of the school board, as elected by resolution of the school board" as its representative on the "Local ITEP Committee";

NOW, THEREFORE, BE IT RESOLVED, by the Jefferson Davis Parish School Board, that:

- 1. The Jefferson Davis Parish School Board President, Paul Trahan, is hereby appointed as the official representative of the Jefferson Davis Parish

School Board on the Local ITEP Committee representing Jefferson Davis Parish.

- 2. The School Board President shall attend all meetings of the Jefferson Davis Parish Local ITEP Committee and actively participate in its deliberations, bringing forth the perspectives and concerns of the Jefferson Davis Parish School Board.
- 3. The School Board President shall report back to the School Board on the activities, discussions, and recommendations of the Jefferson Davis Parish Local ITEP Committee as required.
- 4. This Resolution is hereby approved by a majority of the duly elected members of the Jefferson Davis Parish School Board and shall take effect immediately upon its adoption.

ADOPTED AND APPROVED this 18th day of July, 2024.

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Paul Trahan, President

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John Hall, Secretary/Superintendent

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- 2. Consideration of the Industrial Tax Exemption Application (#20240187-ITE) for AYPA (Cajun Crossroads) Solar Farm Project.

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- 3. Approve the revised job descriptions for certificated (exempt) employees for the upcoming school year in accordance with ACT 311.

EXEMPT JOB DESCRIPTIONS-DISTRICT LEVEL

- SUPERINTENDENT
- ASSISTANT SUPERINTENDENT
  - DIRECTOR OF FINANCE
  - CURRICULUM SUPERVISOR
  - SUPERVISOR OF TRANSPORTATION/ CHILD WELFARE AND ATTENDANCE
  - SUPERVISOR OF SPECIAL EDUCATION
  - SUPERVISOR OF TECHNOLOGY
  - SUPERVISOR OF AUXILIARY/ MAINTENANCE
  - SUPERVISOR OF TITLE I/ FEDERAL PROGRAMS
  - SUPERVISOR OF CHILD NUTRITION
    - FEDERAL PROGRAM COORDINATOR
    - BIRTH- PRE-K FACILITATOR
    - CURRICULUM TECHNOLOGY SPECIALISTS
    - TITLE I TECHNICAL ASSISTANT

- ACCOUNTANT
- ASSISTANT ACCOUNTANT
- SPEECH AND HEARING THERAPISTS
- SPEECH PATHOLOGIST-PUPIL APPRAISAL
- SPECIAL EDUCATION PROGRAM FACILITATOR
- SPECIAL EDUCATION PROGRAM ADVISOR
- SPECIAL EDUCATION DIAGNOSTICIAN
- SCHOOL PSYCHOLOGIST
- SCHOOL SOCIAL WORKER
- SCHOOL NURSE
- HOSPITAL/ HOMEBOUND TEACHER
- ENGLISH LANGUAGE TEACHER
- ADAPTIVE PE TEACHER
- LITERACY COACH
- IT TECHNICAL SPECIALISTS

EXEMPT JOB DESCRIPTIONS-SCHOOL LEVEL

- PRINCIPAL
- ASSISTANT PRINCIPAL
- SCHOOL COUNSELOR
- CLASSROOM TEACHER
- SPECIAL EDUCATION TEACHER
- BAND DIRECTOR
- SCHOOL LIBRARIAN
- AGRISCIENCE TEACHER

Notice: Job descriptions will be available to review at 5:00 pm on Thursday, July 18th in Jefferson Davis Parish School Board boardroom.

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4. Approve the revised job description for non-certificated (non-exempt) employees for the upcoming school year.

NON-EXEMPT JOB DESCRIPTIONS-DISTRICT LEVEL

- ELL PARAPROFESSIONAL
- FEDERAL PROGRAMS BOOKKEEPER
- CHILD NUTRITION BOOKKEEPER
- CHILD NUTRITION SECRETARY
- CHILD NUTRITION ASSISTANT SECRETARY- PART-TIME
- SPED SECRETARY
- PUPIL APPRAISAL SECRETARY
- CENTRAL OFFICE SECRETARY
- TRANSPORTATION SECRETARY
- ACCOUNTS PAYABLE BOOKKEEPER
- PAYROLL BOOKKEEPER
- INSURANCE BOOKKEEPER

- SECRETARY III TO ASSISTANT SUPERINTENDENT
- EXECUTIVE SECRETARY TO SUPERINTENDENT
- CHILD NUTRITION PROGRAM WAREHOUSEMAN
- CHILD NUTRITION PROGRAM WAREHOUSE TRUCK DRIVER
- CHILD NUTRITION PROGRAM CDL DRIVER HELPER

NON-EXEMPT JOB DESCRIPTIONS-SCHOOL LEVEL

- BUS OPERATOR
- BUS ATTENDANT
- REGULAR EDUCATION PARAPROFESSIONAL
- PRE-K PARAPROFESSIONAL
- SPECIAL EDUCATION PARAPROFESSIONAL
- CUSTODIAN
- SWEEPER
- SCHOOL SECRETARY
- SCHOOL CLERICAL AIDE
- CHILD NUTRITION CAFETERIA MANAGER
- CHILD NUTRITION CAFETERIA ASSISTANT MANAGER
- CHILD NUTRITION TECHNICIAN

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5.     Declare the following as critical shortage for the 2024-25 school year:  
All grades Special Education, Speech Therapist/Pathologist, 6-12 Mathematic, 6-12 Science, 6-12 Spanish, 6-12 English, 6-12 French, 6-12 Social Studies, FACS, 6-12 Business Education, Bus Operator, Counselor, Administration, Pre-K -5 All Subjects, and Librarians.

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6.     Declare the following as surplus and send to the next available public auction:  
1.     One (1) 1998 Cargo Craft 14 ft trailer, bearing VIN #406FB1622WA006649.

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7.     Grant permission to the Child Nutrition Program to extend the Community Eligibility Provision for the 2024-2025 School Year to become district wide allowing for all students in the parish to eat breakfast and lunch meals at no cost.

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XI.    **INFORMATION**

1.     Condolences are extended the families of:

- A. Beverly Landry, LHS Bus Operator, who retired in 2000, with 29 years of service.
  - B. Marie Pousson, LHS Secretary, who retired in 1993, with 29 years of service.
  - C. Patrick “Mike” Briggs, Lake Arthur Schools Bus Operator, who retired in 2022, with 30 years of service.
  - D. Minnie Price, LAHS Cafeteria Tech, who retired in 2011, with 15.5 years of service.
  - E. Elizabeth Hart, Jennings Central School, who retired in 1986, with 29 years of service.
2. Summer Meal Program  
Meals boxes will be distributed every Monday beginning June 17 - July 22, 2024 from 7:00 am until 12:00 pm at the following sites: Elton High, Lake Arthur Elementary, Hathaway High, Jennings High, Fenton Elementary, Lacassine High and Welsh Elementary.
  3. The Department of Special Services has ordered the following high quality resources/materials, technology, and professional development for our 2024-2025 Special Education Instructional Settings:
    1. Curriculum/Materials/Professional Development: Funds used: IDEA-B
      - \* Unique Learning (n2y) - SymbolStix & Unique renewals, Inspire, and onsite professional development - \$32,069.69
      - \* Lexia Learning - Core 5 Reading licenses (K-5th grade) and Power Up Literacy licenses (6th-12th grade) & professional development - \$25,305.00
      - \* Crisis Prevention Institution (Blended Learning) - \$6,073.58 (braided funds with IDEA CEIS)
      - \* Vector Safe Schools Training - Special Education - \$7,619.00
      - \* EDgear - JCampus - SPED Application - \$2,900.00
      - \* LASARD (Louisiana Autism and Related Disabilities Project) - supporting the academic and behavior needs of our Prek SWDs, at risk/tier 3 students and students with disabilities: \$21,400.00) braided funds between IDEA, IDEA CEIS, Preschool and IDEA Set Aside)
      - \* St. Nicholas Center Worldwide - supporting the academic and behavior needs of our students with disabilities: \$2,100.00
    2. Curriculum/Materials/Professional Development: Funds used: IDEA-CEIS
      - \* Ripple Effects - Social Emotional Program for students and staff (self care) - \$4,449.00
      - \* Edmentum - 2023-2025 Installment 2 of 3 - \$9,570.00
    3. Curriculum/Materials/Professional Development: Funds used: IDEA Set Aside
      - \* Bailey Education Group - supporting the academic needs of our students with disabilities at Welsh Roanoke Middle School: \$18,000.00 (braided funds with Redesign 1003a)

## **XI. PERSONNEL CHANGES**

**XII. SUPERINTENDENT’S COMMENTS NOT REQUIRING BOARD ACTION**

**XIII. EXECUTIVE SESSION**

A. Motion to enter into Executive session.

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B. Motion to resume in regular session.

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**XIV. ADJOURN**

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IN COMPLIANCE WITH STATE LAW, A COPY OF THIS AGENDA WAS POSTED IN A CONSPICUOUS PLACE AT THE MEETING PLACE OF SAID BOARD ON MONDAY JULY 15, 2024 BY 4:00 P.M.
IN ACCORDANCE WITH THE AMERICAN WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE, PLEASE CONTACT DEBBIE AT 337-824-1834 DESCRIBING THE ASSISTANCE THAT IS NECESSARY.