

**WMES School Improvement Council Meeting**  
**Thursday, January 19, 2023**



The January School Improvement Council (SIC) Meeting was called to order at 4:37 P.M. by Mrs. Pandora, SIC Chair. Mrs. Lucas moved to accept the minutes from the November SIC Meeting with no changes needed. Mr. Phillips seconded the motion. Approved minutes will be placed on the school's website under the Parents' Corner.

**I. SIC Business**

- A. No new SIC Business.
- B. Ms. Mims shared the following concerns:
  - 1. At this time, there are not enough bus drivers. The elementary school is doubling with the middle/high schools, since the routes are the same. Currently, there are four (4) buses that leave WMES between 3:25-3:50 P.M. This is a problem, since school dismisses at 2:40 P.M.
  - 2. Metal detectors will be installed at all elementary schools. The middle and high schools started using them Tuesday, January 17, 2023. (Not sure which style will be used)
    - a. Concerns—How will parents be notified
  - 3. The District is working on student IDs. All DD4 employees presently are required to wear their District issued ID.
    - a. Pre-Kindergarten through 12<sup>th</sup> grade students will be issued an ID.

**II. School Report/New Business**

- A. Presently our enrollment is 576 (drop from November's 583 enrollment). Numbers on the Enrollment Update are fluid, since the enrollment changes weekly.
- B. After school tutoring is going well.
- C. Presently, hats, mittens, and socks are being collected for January's Community Service Project.
- D. PJ Bottom Day will be February 14<sup>th</sup>. Students and teachers will purchase a pass to wear PJ bottoms. Money collected will go to the DD4 Teacher Forum's Scholarship Fund.
- E. For Adopt a Grandparent in February, students will create cards, art work, and write letters to the residents of Cypress Place. The teachers and their children will host a Valentine's Party for the residents.
- F. The Leadership Team is working on revising the School's Mission and Vision Statements.

**III. Upcoming School Events**

- A. The remainder of the month and February will be busy.
  - 1. ELA and math Benchmark Assessments will be administered January 24-26; the window is open January 23-31.
  - 2. A Parent Workshop will be held for 1<sup>st</sup> and 2<sup>nd</sup> grade February 9.
  - 3. Guidance Counselor Week (February 6-10) and Bus Driver Appreciation Week (February 13-17) will take place in February.
  - 4. SRO Appreciation Day is February 15.
  - 5. Students will have a long weekend, since there is a District Staff Day Friday, February 17, and the District is closed Monday, February 20, for Presidents' Day.
- B. The school is looking into purchasing a movie license. Ms. Lemon has been working with a

company for a one-year license.

- a. Tentatively, a Family Movie Night is being planned for March 23, 2023.

#### **IV. Upcoming SIC/Title 1 Planning Meeting Topics**

- A. The Parent Involvement Policy, School-Home Compact, and the Report to Parents were distributed to members in attendance. Everyone was asked to review and bring any revisions to the February SIC/Title 1 Planning Meeting.
- B. During the March SIC/Title 1 Planning Meeting, the above documents will need to be approved.
- C. If needed, April's meeting will serve as the last opportunity to approve all of the documents.  
\*The Report to Parents has to be released by April 30, 2023

#### **V. PTA Update**

- A. In February, the World's Finest Chocolate Fundraiser will run from February 6-27. The chocolate will arrive February 2.
  1. Parents will need to return a permission letter in order to pick up a box of chocolate. Boxes will be picked up afterschool.
  2. Money (in envelopes) needs to be put in the PTA Mailbox in the foyer.
- B. The Polar Pals Store (December) brought in \$3,100 but reimbursement for items is needed to determine the profit.
- C. There was a discussion about combining school sponsored events/activities and PTA meetings for the 2023-2024 SY to try and increase parent attendance. Another suggestion was to have students or grade levels perform before a PTA meeting.

#### **VI. Basic Operation of a School Improvement Committee**

- A. Handbook for Effectiveness was distributed, and electronic copy will be sent with the reminder for October's meeting.
- B. Assist in developing the Report to Parents
- C. Assist in writing the narrative for the School Report Card
- D. Assist in Developing and Revising the School Renewal Plan
- E. Assist in the revision of the Parent Involvement Policy and School-Home Compact for Title 1.
- F. Election of Officers was also discussed (Need Chair and Co-Chair); Mrs. Lucas will serve as the Secretary (Teacher of the Year).

The next SIC Meeting will be Thursday, February 23, 2023, at 4:30 P.M. The meeting was adjourned at 5:35 P.M.