

Job Title: Teacher - Alternative School

FLSA Exemption Status: Exempt

Term: 200 days

Minimum Qualifications:

1. Have a Valid Tennessee teaching license with appropriate endorsement(s);
2. Meet all applicable requirements of Every Student Succeeds Act (ESSA) in regard to 'Highly Qualified' of core academic areas;
3. Have strong written, verbal, presentation and interpersonal skills; and
4. Meet health and physical requirements.

Job Objectives/Goals:

All students, as well as all subgroups of students, are expected to be introduced to, must be challenged to develop, and must master appropriate grade level academic skills (as specifically outlined in the current state curriculum standards).

Responsibilities and Essential Functions:

1. Prepare lesson plans for the principal's careful and thorough review which are correlated to the current state curriculum standards and then effectively use the lesson plans;
2. Use appropriate grade level, data-driven, research-based, teaching strategies to teach the appropriate curriculum standards to all student, and subgroups of students;
3. Analyze the most recent, appropriate, formal state assessment results (including applicable Value-Added and TVAAS Teacher Effect) as well as the latest system-and school-level Report Card, studying identified strengths and weaknesses, then make appropriate adjustments in the classroom;
4. Serves as a positive and active participant in the appropriate Professional Learning Community (school level and system wide when applicable)
5. Assess students' comprehension and application of expected curriculum standards;
6. Take responsibility for all students' mastery of applicable curriculum standards and significant academic growth;
7. Encourage students to positively deal with social problems;
8. Work closely with the Disciplinary Hearing Authority;
9. Encourage students to work to their academic potential and to make a successful return to normal school placement;
10. Work closely with various community agencies to assist the students with their specific needs;
11. Instruct students in subject matter, using various teaching methods such as hands-on experience to address specific needs;
12. Participate in applicable educational conferences and teacher training workshops;
13. Prepare a teaching outline for course of study, assigns lessons and corrects papers as needed;
14. Evaluate progress, records results, and issues reports to parents of students' progress;
15. Keep accurate attendance records;
16. Maintain discipline in classroom and work areas;
17. Develop and maintains a classroom conducive to learning;
18. Prepare for class and shows evidence of preparation upon request;
19. Instruct students in the safe and proper use of equipment and monitors use;

20. Work with students, associates, parents, community groups, and business/industry personnel in a cooperative and professional manner;
21. Maintain up-to-date inventory records of instructional materials;
22. Attempt to strengthen communication skills and personality traits;
23. Encourage the whole process of formal education as well as vocational training and lifelong learning;
24. Assist in upholding and enforcing school rules, board policies, and administrative regulations;
25. Represent the school and community in a positive manner; and
26. Perform other work-related duties as assigned by the Director of Schools or his/her designee.

Skills and Abilities Required:

Specific capacities and abilities may be required of an individual in order to learn or adequately perform a task or job duty.

1. **Intelligence:** The ability to understand instructions and underlying principles. Ability to reason and make judgments.
2. **Verbal:** Ability to understand meanings of words and the ideas associated with them.
3. **Numerical:** Ability to perform arithmetic operations quickly and accurately.

Physical Demands:

This job may require lifting of objects that exceed twenty-five (25) pounds, with frequent lifting and/or carrying of objects weighing up to ten (10) pounds. Other physical demands that may be required are as follows:

1. Pushing and/or pulling
2. Climbing and/or balancing
3. Stooping and/or kneeling
4. Reaching
5. Talking
6. Hearing
7. Seeing

Reports To: Alternative School Supervisor

Disclaimer: The preceding job description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees in this job.