



THE GADSDEN COUNTY SCHOOL DISTRICT

Educating Every Student Today, Making Gadsden Stronger Tomorrow

Elijah Key, Superintendent of Schools

35 Martin Luther King, Jr. Blvd Quincy, Florida 32351

Main: (850) 627-9651 or Fax: (850) 627-2760

www.GadsdenSchools.org

CONGRATULATIONS on your selection as School-Related Employee of the Year!

Please complete this packet to be nominated for

Gadsden County School District
School Related Employee of the Year

The information you provide will help a committee to select the School Related Employee of the Year for the Gadsden County School District and the District's candidate for the State of Florida School Related Employee of the Year. Please be thorough in your responses and demonstrate your commitment to how you support teaching, learning and innovation at your school/department and/or in education.

Make sure your packet complies with the following instructions for format and substance:

- ✓ Your completed packet **MUST** include the Nomination Form, responses to the five (5) questions, and a letter of recommendation from your principal or supervisor which must be limited to one page.
- ✓ A recent photograph suitable for publication **must** accompany your packet. An individual headshot such as a school or passport photo works very well. **Please do not send a group photograph.**
- ✓ Incomplete and/or late packets will be disqualified.

If you have any questions regarding your packet, please feel free to call (850) 627-9651 ext. 1252. Completed packets must be submitted by **October 24, 2023**, no later than **5:00 P.M.** via the QR Code below or by email to maplesj@gcpsmail.com

Cathy Johnson
DISTRICT NO. 1
HAVANA, FL 32333
MIDWAY, FL 32343

Steve Scott
DISTRICT NO. 2
QUINCY, FL 32351
HAVANA, FL 32333

Leroy McMillian
DISTRICT NO. 3
CHATTAHOOCHEE, FL 32324
GREENSBORO, FL 32330

Charlie Frost
DISTRICT NO. 4
GRETNA, FL 32332
QUINCY, FL 32352

Karema Dudley
DISTRICT NO. 5
QUINCY, FL 32351

Community Involvement (If none, please indicate N/A): _____

Previous awards, recommendations, and/or recognitions that you have received from the school, district, or community during the past three years (If none, please indicate N/A): _____

The following are characteristics of an exemplary employee:

- Extend himself/herself beyond basic required duties by displaying initiative and creativity
- Contribute to the students, school and district he/she serves in the following manner:
 - Enhances student learning and achievement through literacy-based activities
 - Creates positive relationships with parents, students, coworkers and community members
 - Cultivates safer, healthier and more attractive schools
- Earn respect and admiration of colleagues and the community
- Demonstrate exceptional skill and dedication on the job
- Display leadership abilities through active participation in school or district and community activities and/or by making decisions and delegating effectively and diplomatically
- Utilize in-service and/or training to consistently improve and develop skills
- Demonstrate interpersonal skills in communicating with students, families and community members, as well as collaboration with other professionals.

- 1. Explain how you exemplify some or all of these characteristics in your current position. Share specific examples from your professional experience.**

2. What inspires you most about your profession?

**3. What are some of the major challenges you face in your role as support staff?
What do you feel can be done to overcome these challenges?**

4. How has adapting to the changes with the COVID-19 Pandemic affect the support that you provide to teaching and learning?

5. Why do you feel you should be selected to represent the Gadsden County School District as its School-Related Employee of the Year?