Bitterroot Valley Education Cooperative Management Board

Thursday, May 29, 2025

11:00 AM-Cooperative Office

https://us02web.zoom.us/j/81354819178?pwd=AbKUzvKPfYxOQr8NODmUs3SW44LX7t.1

Meeting ID: 813 5481 9178

Passcode: 735019

AGENDA

1. Call to Order

2. Consent Agenda:

   A. Minutes
   B. Warrants
   C. Resignation-none
   D. New Hires-none
   E. Next Meeting: June 24, 2025

3. Public Comment-

4. Correspondence/Communication-

5. Board Action-

   A. BVEC Board Chair (2025-2026 Term)
   B. BVEC Special Education Budget
   C. BVEC CSCT Budget (Florence, Lone Rock, Victor)
   D. Contract Renewal-Ashley Gillespie, CSCT Program Manager
   E. Contract Renewal-Jill Reynolds, BVEC Business Manager
   F. Contract Renewal-Jenny Rammell, Director

6. Information and Discussion

   A. CPI Training Schedule for 2025-26

7. Adjourn

* ... Over spent expenditure

Claim / Line #	Warrant	Vendor #/Name / Invoice #/Inv Date/Description	Amount / Line Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
12180		101541 BITTERROOT LAUNDRY & CLEANERS	83.91						
MAT RENTAL May 2025									
1		164129 05/08/25 PS MAT RENTAL Apr 25	52.83*		115	1	456-2600	430	777
2		164128 Office mat rental Apr 25	31.08		115	12	456-2600	430	777
12179		101347 BMO FINANCIAL GROUP	2,328.25						
PCard transactions Apr 2025 035976									
2		Preschool supplies	74.98*		115	1	456-1000	610	777
49		Florence Ele CSCT	4.49		115	33	160-2144	610	3
51		Florence HS CSCT	8.28		115	34	160-2144	610	3
54		Stevi HS CSCT	85.64		115	44	160-2144	610	3
56		Victor Ele CSCT	86.44		115	45	160-2144	610	3
75		Victor HS CSCT	97.72		115	46	160-2144	610	3
76		Granite - Office phones	203.64*		115	12	456-2500	531	777
77		Internet	240.00*		115	12	456-2500	531	777
79		Office Solutions - copier	41.91*		115	12	456-2500	550	777
86		offsiite storage BVEC	75.00*		115	12	456-2600	451	777
120		Zoom Subscription	82.95*		115	8	160-2144	650	3
124		PS Cleaning	550.00*		115	1	456-2600	430	777
125		Office Cleaning	110.00*		115	12	456-2500	430	777
135		Office Supplies	78.13		115	12	456-2500	610	777
143		Amazon Web Svcs-Big Sistah	265.27		115	8	160-2144	535	3
150		Staff Appreciation Coffee Card	50.00*		115	12	456-2316	610	777
151		Office Supplies	16.14		115	12	456-2500	610	777
152		Postage for audit pub	3.15		115	12	456-2500	532	777
153		Fuel for Caravan - speech	48.66*		115	3	456-2150	582	777
154		PT Assessment form	205.85*		115	4	456-2160	610	777
12167		90 DARBY PUBLIC SCHOOL	7,798.97						
Match Reimbursement Apr 2025									
1		05/01/25 Match Reimbursement 4/25	7,798.97		115	8	160-2144	800	3
12168		134 FLORENCE-CARLTON SCHOOL	6,673.33						
Match Reimbursement Apr 2025									
1		05/01/25 Match Reimbursement 4/25	6,673.33		115	8	160-2144	800	3

* ... Over spent expenditure

Claim / Line #	Warrant	Vendor #/Name / Invoice #/Inv Date/Description	Amount / Line Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
12175		101588 GRANITE TECHNOLOGY SOLUTIONS	1,600.19						
Office & Preschool Phones Monthly IT Managed Services									
1		38455 05/05/20 monthly phone office/PS	199.19*		115	12	456-2500	531	
2		338094 04/30/25 monthly IT management	1,401.00*		115	12	456-2500	300	
12176		101164 KALEVA LAW OFFICE	206.25						
Legal Fees April re: conversations with Director on assistive tech, EE non renewals, EE resignation									
1		8598 05/02/25 Legal Fees Apr 2025	68.75*		115	12	456-2500	330	777
2		8491 04/14/25 Legal Fees May 2025	137.50*		115	12	456-2500	330	777
12174		101394 KIRK L. CREWS, M.D.	639.00						
CSCT Medical Director 24-25									
1		05/01/25 Medical Director Apr 2025	639.00*		115	8	160-2144	330	3
12171		101398 MAJESTIC BUS SERVICE, INC	5,663.65						
ROUTE TRANSPORTATION COSTS May 2025									
1		10442 05/01/25 PS Transportation May 2025	5,604.53		110	1	280-2700	513	
2		10500 Fuel Surcharge	59.12		110	1	280-2700	513	
12177		101582 PACIFIC SOURCE ADMINISTRATORS	50.00						
Health Insurance Cobra Administration									
1		43703 05/01/20 Health Insurance Cobra Adminis	25.00		115	8	160-2144	260	3
2		Health Insurance Cobra Adminis	25.00		182	3	280-2150	260	
12178		101537 ROCK CREEK TELETHERAPY	3,097.71						
PT Services Apr 25									
1		2172 PT Services Apr 2025	3,097.71*		115	4	280-2160	320	20
12169		359 STEVENSVILLE PUBLIC SCHOOLS	8,147.32						
Match Reimbursement Apr 2025									
1		05/01/25 Match Reimbursement 4/25	8,147.32		115	8	160-2144	800	3
12173		395 TOWN OF STEVENSVILLE	115.00						
Water and Sewage May 2025									
1		05/27/25 Water usage, bond, capital	29.25*		115	12	456-2600	421	777
2		Sewage usage, bond, capital	28.25*		115	12	456-2600	421	777
3		Water usage, bond, capital	29.25*		115	1	456-1000	421	777
4		Sewage usage, bond, capital	28.25*		115	1	456-1000	421	777

* ... Over spent expenditure

Claim / Line #	Warrant	Vendor #/Name / Invoice #/Inv Date/Description	Amount / Line Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
12170		404 VICTOR PUBLIC SCHOOLS	6,783.33						
Match Reimbursement Apr 2025									
1		05/01/25 Match Reimbursement 4/25	6,783.33		115	8	160-2144	800	3

# of Claims 13 Total: 43,186.91 # of Vendors 13

* ... Over spent expenditure

Claim / Line #	Warrant	Vendor #/Name / Invoice #/Inv Date/Description	Amount / Line Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
12181		101594 DUMPIT JUNK REMOVAL	70.00						
Pick up and dispose of old preschool refrigerator									
1		05/13/25 PS refrigerator disposal	70.00*		115	1	456-1000	431	777
12172		100872 NORTHWESTERN ENERGY	130.56						
Electric and Gas utilities									
6		05/01/25 ELECTRICITY/taxes	39.11		115	12	456-2600	412	777
8		ELECTRICITY/taxes	39.11		115	1	456-2600	412	777
9		GAS/taxes	26.17		115	12	456-2600	411	777
11		GAS/taxes	26.17		115	1	456-2600	412	777

# of Claims 2 Total: 200.56 # of Vendors 2

* ... Over spent expenditure

Claim / Line #	Warrant	Vendor #/Name / Invoice #/Inv Date/Description	Amount / Line Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
12183		100975 ACROTEC INC.	37.50						
run Medicaid report									
1		8310 05/14/25 run MDC report	37.50		115	6	160-2144	330	3
12185		101547 CONNECTIONS TO COMMUNICATION	10,200.00						
PT Services 34-37 of 40 2024-25									
1		05/19/25 Speech Services 30-33	10,200.00*		115	3	280-2150	320	57
12187		101595 NICHOLE CUTSFORTH	895.00						
Reimbursement of payment for sliding fee paymets of MH services, student qualified for HMK retro to 5/14/25									
1		05/19/25 Reimburse sliding fee	895.00		115		1900		3
12182		296 PAULA LAMPI	88.62						
License renewal reimbursement									
1		License Renewal Reimg	88.62*		115	2	456-2140	810	777
12186		360 STEVENSVILLE UNITED METHODIST	100.00						
All Staff Meeting May 22, 2025									
1		05/19/25 All Staff Meeting 5/22/25	100.00*		115	12	456-2500	581	777
12184		101584 VOVO HANDYMAN SERVICES LLC	126.25						
PS-mount cubbies to wall and together to prevent tipping									
1		25-34 05/14/25 mount cubbies to wall PS	126.25*		115	1	456-2600	440	777

# of Claims 6 Total: 11,447.37 # of Vendors 6

BVEC Monthly Finance Review

April, 2025

% Year 80%

			Actual	Budget	Act Vs Budget	% of Budget	Comments
Fund 110 **Transportation**	**Beginning Reserve**	**$ 8,879**					
	Revenue		$ 27,644	$ 57,045	(29,401)		*using $1000 of reserve, excess carry over for fund*
	Expenditures		$ 45,072	$ 58,045	12,973	78%	
	Gain/Loss		**$ (17,428)**	**$ (1,000)**	**$ (16,428)**		*Timing, Districts billed S2 in May $27,523*
	Ending Reserve	**$ (8,549)**					

			Actual	Budget	ct Vs Budget	% of Budget	Comments
Fund 114 **Retirement**	**Beginning Reserve**	**$ 220,986**					
	Revenue		$ 90,224	$ 284,456	(194,232)		
	Expenditures		$ 115,971	$ 284,456	168,485	41%	
	Gain/Loss		**$ (25,747)**	**$ -**	**$ (25,747)**		*Timing of county reimbursements*
	Ending Reserve	**$ 195,239**					

			Actual	Budget	ct Vs Budget	% of Budget	Comments
Fund 115 **Mental Health**	**Beginning Reserve**	**$ 278,116**					
	Revenue		$ 1,178,906	$ 1,297,041	(118,135)		
	District Contributions		$ 105,006	$ 105,006	-		
	Match Reimbursements		$ 301,067	$ 445,564	144,497		
	Expenditures		$ 831,194	$ 1,003,705	172,511	83%	
	Gain/Loss		**$ 151,651**	**$ (47,222)**	**$ 198,873**		*budget included using $100K of MH reserves*
	Ending Reserve	**$ 429,766**					

			Actual	Budget	ct Vs Budget	% of Budget	Comments
Fund 115 **Special Education**	**Beginning Reserve**	**$ 363,049**			-		
	Carry Over	**$ 184,780**			-		
	Revenue		$ 721,025	831,498	(110,473)		
	IDEA Allocations to Districts		$ 398,059	497,574	99,515		
	Expenditures		$ 261,653	$ 296,328	34,675	88%	
	Gain/Loss		**$ 61,313**	**$ 37,596**	**$ 23,717**		
	Ending Reserve	**$ 406,480**					

			Actual	Budget	ct Vs Budget	% of Budget	Comments
Fund 115 **Preschool**	**Beginning Reserve**	**$ -**		$ -			
	Carry Over	**$ 549**		$ 549			
	Revenue		$ 17,265	$ 29,336	(12,071)		
	IDEA Allocation to Darby		$ 5,429	$ 6,786	1,357		
	Expenditures		$ 29,718	$ 29,336	(382)	101%	
	Gain/Loss		**$ (17,882)**	**$ (6,786)**	**$ (11,096)**		
	Ending Reserve	**$ -**					

			Actual	Budget	ct Vs Budget	% of Budget	Comments
Fund 182 **Special Education**	**Beginning Reserve**	**$ 224,792**					
	Revenue		$ 848,511	$ 891,544	(43,033)		
	Expenditures		$ 800,163	$ 1,054,425	254,262	76%	*3rd Party Speech; 3rd Party PT*
	Gain/Loss		**$ 48,349**	**$ (162,881)**	**$ 211,230**		
	Ending Reserve	**$ 273,141**					

SBMH Financial Forecast
April 2025

	BILLING FORECAST									
District	Medicaid	Less Match Reimb to Districts	HSS Medicaid	Total Medicaid	HMK	Private Insurance	Private Insurance H2019	Self-Pay/Self Pay Sliding Fee	Total Billed
Darby	$ 238,945	$ 90,799	$ 44,249	**$ 192,395**	$ 19,211	$ 7,778	$ 5,175	$ 16,335	**$ 240,894**
Florence	$ 202,313	$ 76,879	$ -	**$ 125,434**	$ 13,664	$ 28,427	$ 20,445	$ 14,355	**$ 202,325**
Stevensville	$ 231,613	$ 88,013	$ -	**$ 143,600**	$ 5,656	$ 11,659	$ 8,760	$ 27,924	**$ 197,599**
Victor	$ 224,999	$ 85,499	$ 23,163	**$ 162,662**	$ 11,228	$ 8,187	$ 3,435	$ 2,376	**$ 187,889**
Total CSCT/HSS	**$ 897,870**	**$ 341,190**	**$ 67,412**	**$ 624,091**	**$ 49,759**	**$ 56,052**	**$ 37,815**	**$ 60,990**	**$ 828,707**
Lone Rock	$ 28,446			**$ 28,446**	$ 11,696	$ 4,224		$ -	**$ 44,366**
Total SBMH	**$ 926,316**	**$ 341,190**	**$ 67,412**	**$ 652,537**	**$ 61,455**	**$ 60,276**	**$ 37,815**	**$ 60,990**	**$ 873,073**
	Percent of billing			*75%*	*7%*	*7%*	*4%*	*7%*	

	REIMBURSEMENT FORECAST									
District	Medicaid	Less Match Reimb to Districts	HSS Medicaid	Total Medicaid	HMK	Private Insurance	Private Insurance H2019	Self-Pay/Self Pay Sliding Fee	Total Reimbursed	Gain/(Loss) Vs Billed
Darby	$ 235,180	$ 102,400	$ 42,726	**$ 175,506**	$ 14,843	$ 994		369.32	**$ 191,713**	**$ (49,181)**
Florence	$ 199,125	$ 85,891	$ -	**$ 113,233**	$ 9,728	$ 3,205			**$ 126,166**	**$ (76,159)**
Stevensville	$ 227,964	$ 94,061	$ -	**$ 133,902**	$ 4,395	$ 1,778			**$ 140,076**	**$ (57,523)**
Victor	$ 221,453	$ 92,077	$ 4,699	**$ 134,075**	$ 11,875	$ 3,053			**$ 149,003**	**$ (38,886)**
Total CSCT/HSS	**$ 883,721**	**$ 374,429**	**$ 47,425**	**$ 556,717**	**$ 40,841**	**$ 9,031**	**$ -**	**$ 369**	**$ 606,958**	**$ (221,749)**
Lone Rock	$ 24,061			**$ 24,061**	$ 9,972	$ 1,362			**$ 35,395**	**$ (8,971)**
Total SBMH	**$ 907,783**	**$ 374,429**	**$ 47,425**	**$ 580,778**	**$ 50,813**	**$ 10,392**	**$ -**	**$ 369**	**$ 642,353**	**$ (230,720)**
	Percent of reimbursements			*90%*	*8%*	*2%*	*0%*	*0%*		

Gain/(Loss) Revenue Vs Billed	**$ (18,533)**	**$ 33,239**	**$ (19,988)**	**$ (71,759)**	**$ (10,642)**	**$ (49,883)**	**$ (37,815)**	**$ (60,621)**	**$ (230,720)**

	EXPENDITURES FORECAAST					
District	PR/Benefits	Other	Admin	O/H	Total Exp	Gain/(Loss) Vs Reimb
Darby	$ 175,655	$ 2,527	$ 44,895	$ 4,898	**$ 227,976**	$ (36,263)
Florence	$ 200,555	$ 1,485	$ 44,895	$ 4,898	**$ 251,833**	$ (125,667)
Stevensville	$ 187,650	$ 1,866	$ 44,895	$ 4,898	**$ 239,310**	$ (99,234)
Victor	$ 186,591	$ 3,487	$ 44,895	$ 4,898	**$ 239,871**	$ (90,869)
Total CSCT/HSS	**$ 750,452**	**$ 9,366**	**$ 179,579**	**$ 19,593**	**$ 958,990**	**$ (352,032)**
Lone Rock	$ 49,796	$ 171	$ 22,447	$ 2,449	**$ 74,863**	$ (39,468)
Total SBMH	**$ 800,248**	**$ 9,537**	**$ 202,026**	**$ 22,042**	**$ 1,033,853**	**$ (391,500)**
Percent of Expenditures	*77%*	*1%*	*20%*	*2%*		

Other Funding		
Reserves	District Contributions	CSCT Grant Estimate
	$ 23,705	$ 53,550
	$ 23,094	$ 53,550
	$ 19,785	$ 53,550
	$ 25,910	$ 53,550
	$ 92,494	**$ 107,100**
	$ 12,512	
$ 278,116	**$ 105,006**	**$ 107,100**
	TOTAL FUNDING	**$ 490,222**

NOTES:

All Districts majority of MH staff received 3 month pay in June which is why you see the forecast increase in Total Expenditures

Darby *open MHT and BCS in elementary; new MHT in secondary*
Florence *new MHTs*
Stevensville *new MHTs*
Victor *new MHT in secondary, open BC in elementary Jan-Mar*
Lone Rock *new MHT*

Expenditures *include sick leave an vacation leave payouts, second half of sign on bonuses*

BVEC MENTAL HEALTH BUDGET

2025-26

DRAFT

			FUND 115									2025-26	2024-25		
MH Costs	FTE	District Allocation	County Retirement (Equal Aid Distribution)	Medicaid	Match to Districts	HMK	Private Insurance	Self Pay	Reserves	Grants	Total Adjustments	DISTRICT CONTRIBUTION	DISTRICT CONTRIBUTION	$ Incr/(Decr)	% Incr/Decr
Florence	2.00	$ 191,304.15	24,529.60	155,904.00	(59,243.52)	3,477.14	2,999.50	-	3,637.00	-	$ 131,303.72	$ 60,000.43	$ 23,094.00	$ 36,906.43	159.8%
Lone Rock	0.80	$ 75,481.07	9,811.84	49,889.28		3,477.14	1,799.70	-		-	$ 64,977.96	$ 10,503.11	$ 12,512.00	$ (2,008.89)	-16.1%
Victor	2.00	$ 215,458.45	24,529.60	212,029.44	(80,571.19)	6,954.29	-	-	2,516.00	-	$ 165,458.14	$ 50,000.31	$ 25,910.00	$ 24,090.31	93.0%
TOTAL	4.8	$ 482,243.67	$ 58,871.03	$ 417,822.72	$ (139,814.71)	$ 13,908.58	$ 4,799.20	$ -	$ 6,153.00		$ 361,739.82	$ 120,503.85	$ 61,516.00	$ 58,987.85	95.9%
	CHECK	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -					

BVEC SPECIAL EDUCATION BUDGET

2025-26

DRAFT

			FUND 182							
SP ED Costs	FTE Allocation	District Allocation	County Retirement (Equal Aid Distribution)	Related Services Block Grant	Sp Ed Cooperative from OPI	Quality Educator	Headstart	Interest Distributions	Other	Total
Darby	1.6	$ 158,676.66	15,538.06	15,809.24	11,496.62	7,379.69	269.44	5,173.26	-	$ 55,666.31
Florence	3.5	$ 349,490.37	34,223.07	34,820.34	25,321.68	16,254.00	593.45	11,394.27	-	$ 122,606.80
Lone Rock	2.3	$ 228,976.45	22,422.01	22,813.33	16,590.06	10,649.17	388.81	7,465.21	-	$ 80,328.60
Stevensville	4.8	$ 486,072.82	47,597.60	48,428.29	35,217.50	22,606.13	825.38	15,847.20	-	$ 170,522.11
Victor	2.5	$ 249,062.11	24,388.85	24,814.50	18,045.33	11,583.31	422.92	8,120.05	-	$ 87,374.96
TOTAL	14.7	$ 1,472,278.42	$ 144,169.58	$ 146,685.70	$ 106,671.20	$ 68,472.30	$ 2,500.00	$ 48,000.00	$ -	$ 516,498.78
	CHECK	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	PY Budget	$ 1,388,399.00	$ 146,013.00	$ 144,050.00	$ 108,207.00	$ 81,908.00	$ 3,000.00	$ 48,000.00	$ 100,000.00	$ 631,178.00
	$ Variance to PY	$ 83,879.42	$ (1,843.42)	$ 2,635.70	$ (1,535.80)	$ (13,435.70)	$ (500.00)	$ -	$ (100,000.00)	$ (114,679.22)

		FUND 115						2025-26	2024-25		
	FTE Allocation	Fund 115 Reserves	IDEA PS	Sp Ed Medicaid Reimbursements	MAC Reimbursements	IDEA B Alloc to BVEC	Total	DISTRICT CONTRIBUTION	DISTRICT CONTRIBUTION	$ Incr/(Decr)	% Incr/Decr
Darby	1.6	6,466.58		3,879.95	932.21	29,809.07	$ 41,087.80	$ 61,922.55	$ 78,679.00	$ (16,756.45)	-21.3%
Florence	3.5	14,242.84	6,153.45	8,545.70	2,053.23	65,655.42	$ 96,650.64	$ 130,232.93	$ 144,403.00	$ (14,170.07)	-9.8%
Lone Rock	2.3	9,331.51	4,031.57	5,598.91	1,345.22	43,015.62	$ 63,322.83	$ 85,325.02	$ 66,906.00	$ 18,419.02	27.5%
Stevensville	4.8	19,809.00	8,558.25	11,885.40	2,855.64	91,313.86	$ 134,422.16	$ 181,128.56	$ 194,527.00	$ (13,398.44)	-6.9%
Victor	2.5	10,150.07	4,385.22	6,090.04	1,463.22	46,788.92	$ 68,877.47	$ 92,809.67	$ 54,018.00	$ 38,791.67	71.8%
TOTAL	14.7	$ 60,000.00	$ 23,128.50	$ 36,000.00	$ 8,649.51	$ 276,582.89	$ 404,360.90	$ 551,418.73	$ 538,533.00	$ 12,885.73	2.4%
	CHECK	$ -	$ -	$ -	$ -	$ -	$ -				
	PY Budget	$ -	$ 29,498.00	$ 48,000.00	$ 18,000.00	$ 271,159.70	$ 366,657.70	$ 538,533.00			
	$ Variance to PY	$ 60,000.00	$ (6,369.50)	$ (12,000.00)	$ (9,350.49)	$ 5,423.19	$ 37,703.20	$ 12,885.73			

		IDEA B Flow Through	IDEA PS Flow Through	2025-26 Total Flow Through	2024-25 Total Flow Through	$ Increase/(Decrease)	% Incr/Decr	Net Dist Cont Vs IDEA Flow Through
Darby	1.6	$ 55,359.70	$ 6,959.46	$ 62,320.74	$ 81,137.00	$ (18,816.26)	-23.2%	$ (2,059.81)
Florence	3.5	$ 121,931.50		$ 121,934.98	$ 130,823.00	$ (8,888.02)	-6.8%	$ 5,282.05
Lone Rock	2.3	$ 79,886.15		$ 79,888.43	$ 47,631.00	$ 32,257.43	67.7%	$ 13,838.41
Stevensville	4.8	$ 169,582.89		$ 169,587.73	$ 181,489.00	$ (11,901.27)	-6.6%	$ 1,497.17
Victor	2.5	$ 86,893.71		$ 86,896.19	$ 56,494.00	$ 30,402.19	53.8%	$ (8,389.48)
TOTAL	14.7	$ 513,653.95	$ 6,959.46	$ 520,628.07	$ 497,574.00	$ 23,054.07	4.6%	$ 10,168.33
	CHECK	$ -	$ -					

		PS Darby	% IDEA Allocation to Schools	$ IDEA Flow Through to Schools	$ IDEA Allocation to BVEC
IDEA B	$ 790,236.84		65%	$ 513,653.95	$ 276,582.89
IDEA PS	$ 30,087.96	$ 6,959.46	0	$ -	
Total	$ 820,324.80	$ 6,959.46		$ 513,653.95	$ 276,582.89