

BITTERROOT VALLEY EDUCATION COOPERATIVE MANAGEMENT BOARD

Tuesday, September 26, 2023

9:00 AM Cooperative Office/Zoom

MINUTES

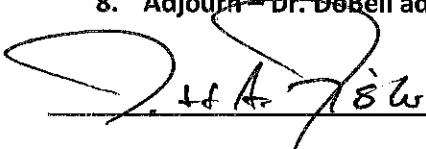
1. **Call to Order** – Dr. DoBell called the meeting to order at 9:02 AM. Board Members in attendance: Dr. DoBell, Mr. Thennis, Mr. Fiske, and Mr. Biesiot and Ms. Woodard joined via Zoom. BVEC Administration in attendance: Ms. Rammell and Mr. Hughes. BVEC staff in attendance: Wendy Schroeder, School Psychologist in Darby and Victor schools. Board Clerk: Jill Reynolds.
2. **Introduce Staff Representative** - Wendy Schroeder, School Psychologist in Darby and Victor. One month into the school year, but things are going well. Wendy is impressed and excited to see how well the school teams work together. Mr. Biesiot and Ms. Woodard expressed their appreciation for the job Wendy does in their schools and how she participates as an active member of their teams.
3. **Consent Agenda** – approved by unanimous consent.
 - a. Minutes
 - b. Warrants
 - c. Financial Report
 - d. Resignations-None
 - e. Next Meeting, Tuesday, October 24, 2023, at 9:00 am
4. **Public Comment** – Dr. DoBell expressed his concerns with OPI and their lack of support for the OPI Fall Report that had been in Teams and is now in AIM. He wanted to give fair warning to other Superintendents about the amount of time it took to do this (3 days) and the ramifications if not done correctly. BVEC employees have to be included in this report as contractors. Jill will send the Superintendents a list of BVEC employees in their schools and their FTE for those schools. There was general discussion about the lack of support from OPI and general agreement it was a major concern for all of us.
5. **Correspondence/Communications** – See Board Pack for copy of Wendy Schroeder letter regarding her maternity leave in the Spring.
6. **Board Action** - Mr. Fiske made a motion to approve the required revisions to policies as written. Ms. Woodard seconded the motion. Motion carries 4-0.
 - a. Required Revisions to Existing Policies as result of 2023 Legislative session.
 - i. **Policy 1020 (Management Board Meetings)** –Requires electronic posting of board and committee agendas.

- ii. **Policy 1030 (Complaint Procedure)** –Requires uniform grievance procedure providing for both informal and formal resolution of complaints as well as providing a printed version of the grievance policy upon request.
- iii. **Policy 2000 (Equal Employment Opportunity)** – Revised to include cross reference to Policy 2067 which addresses retaliation.
- iv. **Policy 2020 (Tobacco, Marijuana, Drug, and Alcohol-Free Workplace)** - Prohibits the use of marijuana products (as well as tobacco products) on district/school property.
- v. **Policy 2040 (Personnel Records)** – Legal references were updated to reflect the transfer of evaluation language accreditation standards in Chapter 10.55.724 of Administrative Rules of Monana.
- vi. **Policy 2060 (Evaluation of Non-Administrative Staff)** – Requires staff to have the right to access to evaluation instrument.
- vii. **Policy 2065 (Disciplinary Action)** - Prohibits the use of marijuana products (as well as tobacco products) on district/school property.

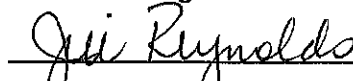
7. Information and Discussion

- a. School Psychologist Services for upcoming leave – Ms. Rammell explained the plan for coverage in Darby and Victor when Wendy is on maternity leave. Wendy is working with schools now to get all known evaluations done by February. Paula Lampi is available to support Darby and Victor since she is not currently a full 1 FTE. She has five Friday’s available in her calendar. Each school will also be given a primary point of contact. Ms. Rammell is also available as a primary/secondary point of contact.
- b. Frequency of MH Financial Analysis to Board – Ms. Rammell explained history of this reporting being done quarterly prior to COVID and the new CSCT IGT process. For the last three years the reporting has been done monthly. BVEC would like to return to doing this quarterly as it will be a more accurate reflection of financials due to the lag time of payments due to the new IGT process.
- c. Not originally on the agenda, but Ms. Rammell asked for Superintendent’s availability for collective bargaining training in November. Mr. DoBell is available 11/6, 11/13, 11/15, 11/16. Ms. Woodard is willing to participate as planned but is considering retirement and feels it might make more sense for another superintendent to participate. Mr. Thennis said he could step in if needed. Mr. Fiske said he could step in if Mr. Thennis couldn’t.

8. Adjourn – Dr. DoBell adjourned the meeting at 9:46.

 for: Dr. DoBell

Board Chair Signature



Board Clerk Signature

10-24-23

Date

10/24/23

Date