

AGENDA

REGULAR SCHOOL BOARD MEETING

GADSDEN COUNTY SCHOOL BOARD
MAX D. WALKER ADMINISTRATION BUILDING
35 MARTIN LUTHER KING, JR. BLVD.
QUINCY, FLORIDA

February 25, 2025

6:00 P.M.

THIS MEETING IS OPEN TO THE PUBLIC

1. CALL TO ORDER
2. OPENING PRAYER
3. PLEDGE OF ALLEGIANCE
4. RECOGNITIONS
5. CITIZEN COMMENTS AND CONCERNS

ITEMS FOR CONSENT

6. REVIEW OF MINUTES – **SEE ATTACHMENT**
 - a. January 27, 2025, 4:00 p.m. – School Board Workshop
 - b. January 28, 2025, 4:30 p.m. – School Board Financial Workshop
 - c. January 28, 2025, 6:00 p.m. - Regular School Board Meeting

ACTION REQUESTED: The Superintendent recommends approval.

7. PERSONNEL MATTERS (resignations, retirements, recommendations, leaves of absence, terminations of services, volunteers, and job descriptions)
 - a. Personnel 2024– 2025 – **SEE PAGE #3**

ACTION REQUESTED: The Superintendent recommends approval.

8. AGREEMENTS/CONTRACT/PROJECT APPLICATIONS
 - a. Purchase of Vendor Services to provide Disaster Recovery services in the form of off-site data backup and recovery and AS400 document – **SEE PAGE #5**

Fund Source: General Fund

Amount: \$45,456.00

ACTION REQUESTED: The Superintendent recommends approval.

b. Purchase of School Buses – **SEE PAGE #26**

Fund Source: General Fund

Amount: \$302,424.00

ACTION REQUESTED: The Superintendent recommends approval.

c. Routing Software for Buses – **SEE PAGE #29**

Fund Source: General Fund School Start Time Grant

Amount: \$92,454.00

ACTION REQUESTED: The Superintendent recommends approval.

d. Copier Leases – CopyFax - **SEE PAGE #42**

Fund Source: General Funds, Yearly Lease Amount

Amount: \$22,600.92

ACTION REQUESTED: The Superintendent recommends approval.

9. STUDENT MATTERS – **SEE ATTACHMENT**

a. Student Expulsion – See back-up material

Case #054-2425-0211

ACTION REQUESTED: The Superintendent recommends approval.

b. Student Expulsion – See back-up material

Case #069-2425-0051

ACTION REQUESTED: The Superintendent recommends approval.

c. Student Expulsion – See back-up material

Case #070-2425-0211

ACTION REQUESTED: The Superintendent recommends approval.

10. CONSIDERATION, PROPOSAL, AND/OR ADOPTION OF ADMINISTRATIVE RULES AND RELATED MATTERS

a. Request to Post Notice of Intent to Amend/Adopt Board Policy - **SEE PAGE #127**

Fund Source: N/A

Amount: N/A

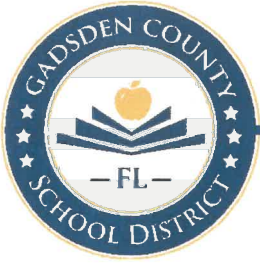
ACTION REQUESTED: The Superintendent recommends approval.

ITEMS FOR DISCUSSION

11. EDUCATIONAL ITEMS BY THE SUPERINTENDENT

12. SCHOOL BOARD REQUESTS AND CONCERNS

13. ADJOURNMENT



THE GADSDEN COUNTY SCHOOL DISTRICT

Educating Every Student Today, Making Gadsden Stronger Tomorrow

Elijah Key, Superintendent of Schools

35 Martin Luther King, Jr. Blvd Quincy, Florida 32351

Main: (850) 627-9651 or Fax: (850) 627-2760

www.GadsdenSchools.org

February 25, 2025

The School Board of
Gadsden County, Florida
Quincy, Florida 32351

Dear School Board Members:

I am recommending that the attached list of personnel actions be approved, as indicated. I further recommend that all appointments to grant positions be contingent upon funding.

Item 7A Instructional and Non-Instructional Personnel 2024-2025

The following reflects the total number of full-time employees in this school district for the 2024-2025 school term, as of February 25, 2025.

<u>Description Per DOE Classification</u>	<u>DOE Object#</u>	<u>#Employees February 2025</u>
Classroom Teachers and Other Certified	120 & 130	299.00
Administrators	110	54.00
Non-Instructional	150, 160, & 170	<u>372.00</u>
		725.00
Part Time Instructional		4.00
Part Time Non Instructional		<u>3.00</u>
Total		7.00
100% Grant Funded		190.00
Split Grant Funded		<u>20.00</u>
Total Grant Funded of 725 Employees		210.00

Sincerely,

Elijah Key, Jr.
Superintendent of Schools

Cathy S. Johnson
DISTRICT NO. 1
Havana, FL 32333
Midway, FL 32343

Steve Scott
DISTRICT NO. 2
Quincy, FL 32351
Havana, FL 32333

Leroy McMillan.
DISTRICT NO. 3
Chattahoochee, FL 323324
Greensboro, FL 32330

Charlie D. Frost
DISTRICT NO. 4
Gretna, FL 32332
Quincy, FL 32352

Stacey Hannigon
DISTRICT NO. 5
Quincy, FL 32351

AGENDA ITEM 7A INSTRUCTIONAL AND NON INSTRUCTIONAL 2024/2025

INSTRUCTIONAL

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Heard, Zion	GCHS	Teacher	08/21/2024
Ulysses, Alexis	HMS	Teacher	01/30/2025

NON INSTRUCTIONAL

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Bennett, Tina	Transportation	Bus Attendant	09/20/2024
Brown-Byrd, Kendi	HMS	Educational Paraprofessional	02/03/2025
Clark, Elisha	Transportation	Bus Attendant	02/03/2025
Fields, Ronnie	WGMS	Educational Paraprofessional	12/09/2024
Moore, Breanna	SSES	ESE Self Help Aide	02/03/2025
Timmons, Erika	SSES	Educational Paraprofessional	02/03/2025

REQUESTS FOR LEAVE, RESIGNATION, TRANSFERS, RETIREMENTS, TERMINATIONS OF EMPLOYMENT:

LEAVE

<u>Name</u>	<u>Location/Position</u>	<u>Beginning Date</u>	<u>End Date</u>
Brown, Dorothy	Transportation/ Bus Driver	01/14/2025	05/23/2025

RESIGNATION

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Bullock, Gino	GCHS	Teacher	02/14/2025
Dennis, Asiayana	District/Academic Svs	Secretary	01/31/2025
Lawrence, Kaya	GCHS	Teacher	02/06/2025
Pride, Gail	WGMS	Custodial Assistant	02/20/2025
Walker, Kiara**	HMS	Teacher	01/06/2025

**Correction of January 28, 2025 Board Meeting - Did not resign to accept another position within the District

TRANSFERS

<u>Name</u>	<u>Location/Position</u>	<u>Location/Position</u>	<u>Effective Date</u>
Baker, Romeko	GBES/ SFS Worker	WGMS/ SFS Worker	02/10/2025
Thomas, Randolph	WGMS/ SFS Worker	GBES/ SFS Worker	02/10/2025

DROP RETIREMENT

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Scurry, Debra	GCHS	SFS Worker	02/28/2025

TERMINATION

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Holt, Jamaal	GCHS	Teacher	02/25/2025

SUBSTITUTES

SFS/ Custodian

Gordon, Larry
Perkins, Judith

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 8a

DATE OF SCHOOL BOARD MEETING: February 25, 2025 Regular Board Meeting

TITLE OF AGENDA ITEM: Purchase of Vendor Services to provide Disaster Recovery services in the form of off-site data backup and recovery and AS400 document retrieval.

DIVISION: **Media & Technology**

 This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM:

Approval of Contract and services to provide off-site back-up and recovery services for the district. Acrisure is currently providing Cyber Services in the form of off-site back-up and AS400 document retrieval (See Narrative attached)

FUND SOURCE: General Fund

AMOUNT: \$45,456

PREPARED BY: John Thomas



POSITION: Network Coordinator

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

 Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered

CHAIRMAN'S SIGNATURE: page(s) numbered

Narrative: Acrisure Services and Contract

Rationale: The District is best served by having in place a Disaster Recovery and Business Continuity Plan. In fact, we are Audited every year on having a Disaster Recovery Plan in place. An off-site facility for securing, storing and providing a means for accessing critical data is paramount. Acrisure has been providing those services to our district since FY 2019. We cannot operate and maintain insurance coverage without having this mechanism in place.

The attached quote, contract, and statement of work (SOW) outline the services the district has received since July 2023 from Acrisure. Prior to that date were being provided those services from Mainline Inc. Mainline was acquired by Acrisure in 2022, and in turn acquired us as a customer. We were not aware of this change of ownership until recently during a Disaster Recovery drill. As a way of showing good faith Acrisure did not and has not disconnected our backups from their system, but we are indebted to them from July 1, 2023, until now.

The documents presented represent the services we have already received and the continuation of the services until June 30, 2025, at which time I will be returning for a renewal of these services.

J. Thomas



Network Coordinator

GCSD

Acrisure Cyber Services, LLC
 100 Ottawa Avenue SW
 Grand Rapids, MI 49503



Invoice Number	Page #
CINV10001563	1 of 1
Account Number	Date of Invoice
C000443	February 7, 2025
Due Date	Payment Terms
March 9, 2025	NET 30

Bill To:

Gadsden County School Board
 35 Martin Luther King Boulevard
 Quincy, FL 32351
 United States of America

INVOICE

Memo:

Contract Number: Cyber Services - SOW No.
 9-555000-00038

Contract Term: 07.01.2023 - 06.30.2024

Description	Service Date	Quantity	Unit Price	Amount
Network Connectivity	Jul 1, 2023 - Jun 30, 2024	1 Year	1,500.00	1,500.00
Data Protection and VM Disaster Recovery	Jul 1, 2023 - Jun 30, 2024	1 Year	17,868.00	17,868.00
Hosted IBM Power	Jul 1, 2023 - Jun 30, 2024	1 Year	3,360.00	3,360.00

Net Amount:	22,728.00
Tax	0.00
Total Invoice Amount	USD 22,728.00

REMITTANCE ADVICE

ELECTRONIC PAYMENT OPTIONS

ACH Instructions:

Routing #: 072000326
 Account #: 000000655112313

Wire Instructions:

Routing #: 021000021
 Account #: 000000655112313
 SWIFT Code: CHASUS33

Account Number	C000443
Invoice Number	CINV10001563
Amount Due	USD 22,728.00
Amount Paid	

Remit & Make Checks Payable To:

Acrisure Cyber Services, LLC
 100 Ottawa Avenue SW
 Grand Rapids, MI 49503
 United States of America

If you have questions regarding this invoice, please email cyberservices@acrisure.com.

Acrisure Cyber Services, LLC
 100 Ottawa Avenue SW
 Grand Rapids, MI 49503



Invoice Number	Page #
CINV10001564	1 of 1
Account Number	Date of Invoice
C000443	February 7, 2025
Due Date	Payment Terms
March 9, 2025	NET 30

Bill To:

Gadsden County School Board
 35 Martin Luther King Boulevard
 Quincy, FL 32351
 United States of America

INVOICE

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Total Invoice Amount	USD 22,728.00

REMITTANCE ADVICE

ELECTRONIC PAYMENT OPTIONS

ACH Instructions:

Routing #: 072000326
 Account #: 000000655112313

Wire Instructions:

Routing #: 021000021
 Account #: 000000655112313
 SWIFT Code: CHASUS33

Account Number	C000443
Invoice Number	CINV10001564
Amount Due	USD 22,728.00
Amount Paid	

Remit & Make Checks Payable To:

Acrisure Cyber Services, LLC
 100 Ottawa Avenue SW
 Grand Rapids, MI 49503
 United States of America

If you have questions regarding this invoice, please email cyberservices@acrisure.com.

The Parties, through their authorized representatives, hereby agree to this SOW by affixing their signatures below.

ACRISURE CYBER SERVICES, LLC

By: _____

Name: _____

Title: _____

Date: _____

GADSDEN COUNTY SCHOOL BOARD

By: _____

Name: _____

Title: _____

Date: _____

SOW No. 9-555000-00038

This SOW No. 9-555000-00038 (this, “**SOW**”) is by and between Acrisure Cyber Services, LLC, (“**ACS**”), and Gadsden County School Board (“**Customer**”), pursuant to the Master Service Agreement by and between the Parties dated July 1, 2023 (the, “**MSA**”), which is incorporated by reference. Capitalized terms used but not defined herein shall have the meanings accorded to them in the MSA. This SOW is governed by the terms and conditions of the MSA. In the event of a conflict between the MSA and the terms of this SOW, this SOW shall prevail with respect to the terms for this project; otherwise, the MSA prevails.

Customer Name: Gadsden County School Board

Customer Billing Address: 35 Martin Luther King Jr Blvd, Quincy, FL 32351

IBM Power Hosting & Windows Data Protection

Service	Technical Specification	Monthly Cost
Hosted IBM Power	IBM Power System – Up to 4GB Memory, 1,500GB Disk and .05 CPU	\$280
Data Protection	Up to 12,000GB of Data Protected	\$1,489
VM Disaster Recovery	5 VMs: 4 vCPU, 8GB Memory and 500GB Disk Each	
Network Connectivity	Single VPN for Secure Connectivity	\$125

Solution Financial Summary

Agreement Term	24 Months
IBM Power Hosting, VM Data Protection & DR	\$1,894 /month

Solution Notes

- This SOW shall be effective July 1, 2023 (the “SOW Effective Date”).
- This SOW Term shall be twenty-four (24) months from the SOW Effective Date.
- Customer will be invoiced annually.

PO DATE
07/16/2019



PURCHASE ORDER NUMBER
0190000002

VENDOR KEY : MAINLINE00
 FISCAL YEAR : 2019-2020
 ENTERED BY : DANIEANI00
 ORIGINAL REQ # : 0000013339

PRINTED 07/19/2019

The School Board of Gadsden County
 Attention: Accounts Payable
 35 Martin Luther King, Jr. Blvd
 Quincy, FL 32351

VENDOR:
 MAINLINE INFORMATION SYSTEMS
 1700 SUMMIT LAKE DRIVE
 TALLAHASSEE, FL 32317

SHIP TO:
 GADSDEN COUNTY SCHOOLS
 35 MARTIN L KING JR BLVD
 QUINCY, FL 32351

ATTN: Anitria Daniels

QUANTITY	UNIT	DESCRIPTION OF ITEMS OR MATERIALS	UNIT PRICE	AMOUNT
1		AS 400 Maintenance	7850.71000	7,850
ACCOUNT SUMMARY (FOR INTERNAL USE)				
		ACCOUNT NUMBER	ACCOUNT AMOUNT	
		1100E8200 3100 9019 57550 00000 00000	7,850.71	
			PAGE TOTAL	7,850.7
			TOTAL	7,850.7

State Tax Exemption # - 85-8012621915C-2 | FEID # - 59-6000615
 All items purchased under this order must be received and invoiced by 06/30/2019
 Cancellations must be in writing. No backorders without buyer approval.

PURCHASE APPROVED BY:

MASTER SERVICE AGREEMENT

This Master Service Agreement (the “*Agreement*”), effective as of July 1, 2023 (the, “*Effective Date*”), is by and between Acrisure Cyber Services, LLC, a Michigan limited liability company with offices located at 100 Ottawa Avenue SW, Grand Rapids, MI 49503 (“*ACS*”), and Gadsden County Public Schools, a Florida public school district, with offices located at 35 Martin Luther King Jr Blvd, Quincy, FL 32351 (“*Customer*”). ACS and Customer may be referred to herein collectively as the “Parties” or individually as a “Party.”

WHEREAS, ACS is in the business of providing managed data backup services, hosted system services and disaster recovery services; and

WHEREAS, Customer desires to engage ACS to provide to Customer certain managed data backup services, hosted system services and disaster recovery services, subject to the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants, terms, and conditions set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. Definitions.

(a) “*Computing Infrastructure*” shall mean ACS’s CPU, memory, disk, and network resources that are made available in a secure and available environment to Customer as a service.

(b) “*Customer Data*” shall mean Customer’s data and information to be provided to ACS by Customer on a periodic basis.

(c) “*Customer Software*” shall mean Customer’s critical operating systems, applications, and recovery software, the use of which is to be provided to ACS by Customer in connection with ACS’s provision of the Services in accordance with this Agreement.

(d) “*Equipment*” means the agreed upon equipment configuration, including without limitation related hardware, network connectivity and machines, necessary for operation as set forth in the attached SOW.

(e) “*Hosted Systems*” means instances of a computer operating system whereby the Computing Infrastructure is furnished by ACS and the operating system and Customer Software is managed as set forth in the attached SOW.

(f) “*Services*” shall have the meaning set forth at Section 2 of this Agreement.

(g) “*System Operation*” shall mean all matters pertaining to installing, running, and maintaining a computer operating system, its software applications and data.

(h) “*System Engineer*” means an ACS systems technician trained in the operation and management of the Computing Infrastructure.

(i) “*SOW*” means each Statement of Work entered into by the Parties, and attached hereto, substantially in the form of Exhibit C.

(j) “*Term*” shall have the meaning set forth at Section 4 of this Agreement.

(k) **“Virtual Private Server”** shall mean a method of partitioning a physical Computing Infrastructure into multiple computer operating system instances whereby each has the appearance and capabilities of running on its own dedicated computing infrastructure.

2. Services.

2.1 **In-Scope Services.** During the Term of this Agreement, ACS shall provide to Customer the following services (the **“Services”**):

(a) Initial evaluation of Customer’s data center needs and collaboration regarding the Computing Infrastructure;

(b) Provide Hosted Systems to Customer using mainframe, mid-range, or virtual private server hardware and operating system software that ACS or Customer owns and maintains at one of ACS’s data center facilities as set forth in the attached SOW;

(c) Provide System Engineer services as expressly set forth in the SOW; and

(d) Any additional services expressly set forth in the SOW.

2.2 **Out-of-Scope Services.** Any additional professional or technical services requested by Customer not explicitly covered in the Services and/or SOW shall be charged to Customer at the standard ACS professional services rates as outlined in Appendix A.

3. Fees and Payment.

3.1 **Fees and Expenses.** Customer will pay all fees and expenses set forth in the attached Appendix A and any applicable SOW. Except as otherwise stated herein, all (a) payment obligations are non-cancelable and fees and expenses paid are non-refundable, and (b) prices are stated in U.S. dollars.

3.2 **Invoicing and Payment.** Fees and expenses will be charged in accordance with Appendix A and all undisputed fees and expenses will be due within thirty (30) days from the date of the applicable invoice.

3.3 **Increases.** ACS reserves the right to modify its fees or charges after the Initial Term; provided, however, that, ACS shall provide no less than forty-five (45) days’ advance written notice to Customer of any such increase.

3.4 **Overdue Charges.** If any undisputed invoiced amount is overdue, then without limiting ACS’s other rights or remedies, ACS may assess late payment interest on those charges at the rate of 1.5% of the outstanding balance per month, or the maximum rate permitted by law, whichever is lower. Customer will reimburse ACS’s costs and attorneys’ fees incurred in any attempt to collect or the collection of overdue amounts.

3.5 **Suspension of Service.** If any charge owing by Customer is thirty (30) days or more overdue, ACS may, without limiting its other rights and remedies, suspend Services until such amounts are paid in full, provided ACS has given Customer at least ten (10) days’ prior notice that its account is overdue.

3.6 **Taxes.** ACS's fees do not include any taxes, levies, duties or similar governmental assessments of any nature, including, for example, value-added, sales, use or withholding taxes, assessable by any jurisdiction whatsoever (collectively, **“Taxes”**). Customer is responsible for paying all Taxes associated with its purchases hereunder. If ACS has the legal obligation to pay or collect Taxes for which Customer is responsible under this

Agreement, ACS will invoice Customer and Customer will pay that amount unless Customer provides ACS with a valid tax exemption certificate authorized by the appropriate taxing authority. For clarity, ACS is solely responsible for taxes assessable against it based on its income, property, and employees.

4. **Term and Termination.**

4.1 **Term.** This Agreement shall have the initial term set forth in the SOW (the “*Initial Term*”). After the Initial Term, this Agreement shall automatically renew for subsequent terms of twelve (12) months each (each, a “*Renewal Term*”), unless either Party notifies the other of its intention not to renew in writing at least thirty (30) days prior to the next renewal date or unless otherwise terminated pursuant to the terms of this Agreement. The Initial Term and any Renewal Terms of this Agreement are collectively, the “*Term*” of this Agreement.

4.2 **Termination for Cause.** If either Party defaults in the performance of or compliance with any of its material obligations under this Agreement and such default has not been remedied or cured within thirty (30) days after written notice of such default by the non-defaulting Party, the non-defaulting Party may immediately terminate this Agreement in addition to its other rights and remedies under law. ACS may also terminate this Agreement immediately upon written notice to Customer, if: (a) Customer breaches any provision in Sections 5, 6, 7, or 8; or (b) Customer fails to pay any portion of the fees under Section 3 when due within ten (10) days after receiving written notice from ACS that payment is past due.

4.3 **Termination for Bankruptcy.** Either Party may terminate this Agreement effective immediately in the event that (i) a receiver, trustee, administrator, or administrative receiver is appointed for the other Party or its property; (ii) the other Party makes an assignment for the benefit of creditors; (iii) any proceedings should be commenced against the other Party under any bankruptcy, insolvency, or debtor’s relief law, and such proceedings shall not be vacated or set aside within sixty (60) days from the date of commencement thereof; or (iv) the other Party is liquidated or dissolved.

4.4 **Effect of Termination.** Upon termination or expiration of this Agreement for any reason, any amounts owed to ACS under this Agreement before such termination or expiration will be immediately due and payable. In addition, upon Customer’s request and payment of a reasonable shipment fee to be mutually determined by the Parties, ACS will return Customer Data maintained at its facility to Customer. For purposes of clarification, Customer shall not be entitled to pro-rata refunds under this Section 4. Term and Termination.

4.5 **Survival.** The provisions of this Agreement, which by their nature would reasonably be expected to survive termination or expiration of this Agreement, including, but not limited to provisions of this Agreement relating to ownership, limitations of liability, confidentiality and indemnification shall survive termination or expiration of this Agreement.

5. **Customer Obligations.**

5.1 **Operations.** Customer will provide, license, and maintain all software applications and data related to the operation of Hosted Systems. Management of Hosted Systems may vary as defined in the attached SOW.

5.2 **Hardware.** Customer acknowledges that ACS’s provision of the Services does not include the requirement or option to purchase the hardware utilized in connection with the Services, during or after termination of this Agreement.

5.3 **Error Reporting.** Customer will report any system or service errors in Hosted Systems promptly by telephone or email to ACS and such noted shall include reasonable detail of the nature and circumstances of the error.

5.4 **Communication Services and Costs.** The Customer will arrange for and maintain communication services used to connect to ACS's site. The Customer is responsible for any communication costs associated with the connection between the Customer site and ACS's site.

5.5 **Access and Information.** In connection with the performance of the Services, Customer shall provide ACS with all such cooperation and assistance as ACS may reasonably require, or otherwise may be reasonably required, to enable ACS to perform its obligations (including the provision of the Services), and exercise its rights, under and in accordance with the terms and conditions of this Agreement, including, but not limited to:

(a) reasonable, uninterrupted access, both physical and virtual, to Customer Software and Customer's premises, if applicable, systems, and networks;

(b) reasonable access to the appropriate Customer personnel, including network, systems, operations, and applications personnel; and

(c) any and all information reasonably sought by ACS related to the Services.

5.6 **No Intellectual Property Violations.** Customer represents and warrants to ACS that Customer Data shall not contain any content, materials, data, work, trade or service mark, trade name, link, advertising, or services that violates any applicable law or regulation or infringes or misappropriates any proprietary, intellectual property, contract or tort right of any third party and that Customer owns the Customer Data and all proprietary or intellectual property rights therein, or have express written authorization from the owner thereof to transmit, store, copy, use and display the content on and within Customer's server account. Customer also represents and warrants the server content being hosted by ACS shall not be used in connection with any illegal activity.

5.7 **Storage, Access, and Security.** Customer is responsible for maintaining the confidentiality of Customer's password and account information. Except as expressly set forth in this Agreement, Customer will not share with or provide access to the Hosted Systems to third parties not authorized by Customer. Customer will employ reasonable security measures necessary to prevent unauthorized users from accessing the Hosted Systems and Customer's login credentials. Customer is solely responsible for the maintenance of Customer's login credentials. Customer accepts responsibility for and will be liable for all access provided by it to the Hosted Systems in connection with Customer's login credentials. Customer acknowledges and agrees Customer is solely responsible for all acts, omissions and use under and charges incurred with Customer's account or login credentials or in connection with ACS's server or any of Customer's server content displayed, linked, transmitted through, or stored on the server. At all times, Customer shall bear full risk of loss and damage to Customer's server and all of Customer server content to the extent caused by Customer's failure to maintain the confidentiality of Customer's login credentials and account information.

5.8 **No Malware.** Customer shall not permit any Malware (as defined below) to be uploaded to ACS's servers. Summit Hosting shall use commercially reasonable efforts to prevent Malware from being transmitted by its servers to Customer. "**Malware**" means any of the following: computer instructions or code that can alter, destroy, shut down, lock out, lock up, encrypt, inhibit or interfere the operation of or access to computer software, databases, data, network, servers, or any related computer environment, including but not limited to other programs' data storage and computer libraries; programs that self-replicate without manual intervention; instructions programmed to activate at a predetermined time upon a specified event; programs that permit unauthorized access to computer software or hardware or databases; programs that purport to do a meaningful function but are designed for a different and harmful function; and programs that perform no useful function but utilize substantial computer, telecommunications, memory, or other resources, including viruses, Trojan horses, botnets, spiders, time bombs, protect codes, data destruction keys, trap doors, kill switches, DDOS (distributed denial of service) code, and similar code or devices.

6. **Customer Software.** Any software licenses, Intellectual Property rights, applications, and data provided by Customer to ACS for Hosted Systems shall at all times remain the property of Customer or its licensor. ACS shall have no rights in such items other than the limited right to use such items for the purposes expressly set forth in this Agreement.

7. **License.** Customer hereby grants to ACS and its successors and assigns a non-exclusive, royalty-free license to use the Customer Software in connection with ACS's provision of the Services. Customer represents and warrants to ACS that (i) Customer either owns or has a license to use the Customer Software, (ii) ACS is entitled to use of the Customer Software under the terms of this Agreement and (iii) such use does not infringe on the rights of any third party.

8. **Confidentiality.**

8.1 **Confidential Information.** Except as set out in Section 8.2 below, the term "**Confidential Information**" means all non-public, confidential or proprietary information disclosed before, on or after the Effective Date, by or on behalf of (a) either Party or any of its affiliates (each, a "**Disclosing Party**") or (b) any of the Disclosing Party's employees, officers, directors, partners, agents, attorneys, accountants, advisors, vendors, independent contractors or service providers (collectively, "**Representatives**"), to the other Party or any of its affiliates (each, a "**Receiving Party**"), or to any of the Receiving Party's Representatives, whether disclosed orally or disclosed or accessed in written, electronic or other form or media, and whether marked, designated or otherwise identified as "confidential," or, due to the nature of its subject matter or the circumstances surrounding its disclosure, would reasonably be understood to be confidential or proprietary including, without limitation, information regarding customers, accounts and consumers, proprietary materials, technology, know-how, procedures, pricing, processes, protocols, specifications, strategic plans, trade secrets, contractual obligations, designs, systems, software object code and source code, documentation, sales and marketing plans, results of testing, encryption keys and passwords, customer information, financial information, product information, proposed business arrangements, methods of operation and compilations of data. Without limiting the foregoing, the Customer Data is considered Confidential Information of the Customer.

8.2 **Exclusions to Confidential Information.** Confidential Information does not include information that the Receiving Party can demonstrate by written or other documentary records: (a) was rightfully known to the Receiving Party without restriction on use or disclosure prior to such information's being disclosed or made available to the Receiving Party in connection with this Agreement; (b) was or becomes generally known by the public other than by the Receiving Party's or any of its Representative's noncompliance with this Agreement; (c) was or is received by the Receiving Party on a non-confidential basis from a third party that, to the best of Receiving Party's knowledge, was not or is not, at the time of such receipt, under any obligation to maintain its confidentiality; or (d) was or is independently developed by the Receiving Party without reference to or use of any Disclosing Party's Confidential Information.

8.3 **Protection of Confidential Information.** The Receiving Party shall:

(a) not access or use Confidential Information other than as necessary to exercise its rights or perform its obligations under and in accordance with this Agreement;

(b) except as may be permitted under the terms and conditions of Section 8.4 Compelled Disclosures, not disclose or permit access to Confidential Information other than to its Representatives who: (x) need to know such Confidential Information for purposes of the Receiving Party's exercise of its rights or performance of its obligations under and in accordance with this Agreement; (y) have been informed of the confidential nature of the Confidential Information and the Receiving Party's obligations under this Section 8; and (z) are bound by

confidentiality and restricted use obligations at least as protective of the Confidential Information as the terms set forth in this Section 8;

(c) safeguard the Confidential Information from unauthorized use, access, or disclosure using at least the degree of care it uses to protect its similarly sensitive information and in no event less than a reasonable degree of care;

(d) promptly notify the Disclosing Party of any unauthorized use or disclosure of Confidential Information; and

(e) be responsible for any of its Representatives' non-compliance with or breach of the terms of this Section 8.

8.4 Compelled Disclosures. Any Disclosure by the Receiving Party or any of its Representatives of any of the Disclosing Party's Confidential Information required by applicable law, regulation, stock exchange requirement or legal, regulatory, or judicial process (each, a "Legal Order") shall be subject to the terms of this Section. Before making any such disclosure, the Receiving Party or its Representative(s), as applicable, shall make commercially reasonable efforts to provide the Disclosing Party with: (i) prompt written notice of such requirement to the extent not prohibited by law or regulation so that the Disclosing Party may seek, at its sole cost and expense, a protective order or other remedy; provided, however, that no such notice shall be required if the Receiving Party or its Representative(s), as applicable, is requested or required to disclose Confidential Information in the course of supervisory examinations or regulatory oversight by regulatory authorities with jurisdiction over the Receiving Party or its Representative(s), as applicable; and (ii) reasonable assistance, at the Disclosing Party's sole cost and expense, in opposing such disclosure or seeking a protective order or other limitations on disclosure. If, after providing such notice and assistance as required herein, the Receiving Party or its Representative(s), as applicable, remains subject to a Legal Order to disclose any Confidential Information, the Receiving Party or its Representative(s), as applicable, shall (x) disclose no more than that portion of the Confidential Information which, on the advice of legal counsel for the Receiving Party or its Representative(s), as applicable, such Legal Order specifically requires to disclose, and (y) on the Disclosing Party's request, use commercially reasonable efforts to obtain assurances from the applicable court or agency that such Confidential Information will be afforded confidential treatment.

8.5 Return or Destruction of Confidential Information. At any time during or after the term of this Agreement, at the Disclosing Party's written request, the Receiving Party and its Representatives shall promptly return to the Disclosing Party all copies, whether in written, electronic or other form or media, of the Disclosing Party's Confidential Information, or destroy all such copies and certify in writing to the Disclosing Party that such Confidential Information has been destroyed; provided, however, that the Receiving Party and its Representatives may retain copies of Confidential Information (i) to comply with applicable law or regulation, (ii) to comply with any applicable records management or similar policy, procedure or guideline, or (iii) that are stored on an IT backup or disaster recovery system until the ordinary course deletion thereof. The Receiving Party and its Representatives shall continue to be bound by the terms and conditions of this Agreement with respect to any such retained Confidential Information.

9. ACS Representations and Warranties. ACS represents, warrants, and covenants:

(a) it is duly organized, validly existing, and in good standing as a corporation or other entity under the laws of the jurisdiction of its incorporation or other organization;

(b) that during the Term, ACS will perform the Services using personnel of required skill, experience, and qualifications and in a professional and workmanlike manner in accordance with generally recognized industry standards for similar services and will devote adequate resources to meet its obligations under this Agreement;

(c) it shall take commercially reasonable efforts to ensure that the Services are free of any defects including, without limitation, Malware; and

(d) the Services shall be provided in accordance with all applicable laws, regulations, and safety standards.

10. Disclaimer of Warranties. EXCEPT AS EXPRESSLY PROVIDED HEREIN, ACS DOES NOT MAKE ANY REPRESENTATION, WARRANTY OR GUARANTY OF ANY KIND, WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHERWISE, AND ACS DISCLAIMS ALL IMPLIED WARRANTIES, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, SATISFACTORY QUALITY OR NON-INFRINGEMENT, TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW. ACS DOES NOT REPRESENT OR WARRANT THAT (A) THE SERVICES OR DATA WILL BE CONTINUOUSLY AVAILABLE, ERROR-FREE, ACCURATE, COMPLETE OR COMPLETELY SECURE, (B) MALICIOUS CODE WILL NOT BE TRANSMITTED TO CUSTOMER IN USE OF THE SERVICES, (C) ALL DEFECTS IN THE SERVICES WILL BE CORRECTED, (D) THE SERVICES WILL MEET CUSTOMER'S REQUIREMENTS OR EXPECTATIONS, OR (E) CUSTOMER WILL ACHIEVE ANY PARTICULAR RESULT. ANY USE OR RELIANCE UPON THE REPORTS BY CUSTOMER SHALL BE AT ITS OWN RISK. ACS WILL NOT BE LIABLE IN ANY WAY RELATED TO ANY THIRD-PARTY CONTENT, DATA OR APPLICATION. SERVICES USED ON AN EVALUATION OR DEMONSTRATION BASIS ARE PROVIDED "AS-IS."

11. Infringement Claims.

11.1 Remediation of Infringement Claims. If ACS believes or it is determined that the Services may have violated a third party's intellectual property rights, ACS, in its sole discretion, shall either modify the Services to be non-infringing (while substantially preserving its utility or functionality) or obtain a license to allow for continued use from a third party to continue the uninterrupted provision of the Services, or if these alternatives are not commercially reasonable, ACS may terminate the affected portion of the Services and refund any unused, prepaid fees for the affected Services Customer may have paid for.

11.2 Exclusive Remedy. This Section 11 states ACS's sole liability, and Customer's exclusive remedy, for any type of third-party claim described in this Section 11.

12. Insurance. At all times during the Term of this Agreement, ACS shall procure and maintain, at its sole cost and expense, at least the following types and amounts of insurance coverage:

- (a) Commercial General Liability with limits no less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate;
- (b) Errors and Omissions/Professional Liability with limits no less than \$1,000,000 per claim and \$5,000,000 in the aggregate; and
- (c) Cyber Liability Insurance with limits no less than \$1,000,000 per claim and \$10,000,000 in the aggregate.

All such insurance policies shall (i) be issued by insurance companies with a financial strength rating of B+ or higher and (ii) provide that such insurance be primary insurance and any similar insurance in the name of and/or for the benefit of Customer shall be excess and non-contributory.

ACS shall provide Customer with copies of the certificates of insurance required hereunder upon written request by Customer and shall not do anything to invalidate such insurance. This Section 12 shall not be construed in any manner as waiving, restricting, or limiting the liability of either Party for any obligations imposed under this Agreement (including but not limited to, any provisions requiring a Party hereto to indemnify, defend and hold the other harmless under this Agreement).

13. Indemnification.

(a) Each Party (an "*Indemnifying Party*") shall indemnify, hold harmless, and defend the other Party, its affiliates and their respective owners, officers, directors, employees, agents, successors and permitted assigns (collectively, "*Indemnified Party*") with respect to any third party claim, demand, cause of action, debt or liability, including reasonable attorney's fees to the extent it is based on a claim arising out of or as a result of any (i) breach or non-fulfillment of any representation, warranty or covenant under the agreement by Indemnifying Party; (ii) the gross negligence or willful misconduct of the Indemnifying Party in connection with this Agreement.

(b) **Indemnification Procedure.** The Indemnified Party shall promptly notify the Indemnifying Party in writing of any claim for which it believes it is entitled to be indemnified under this Agreement. The Indemnifying Party shall immediately take control of the defense and investigation of such claim and shall employ counsel of its choice to handle and defend the same, at the Indemnifying Party's sole cost and expense. The Indemnified Party shall cooperate with the Indemnifying Party at the Indemnifying Party's sole cost and expense. The Indemnifying Party shall not settle any claim in a manner that adversely affects the rights of the Indemnified Party without the Indemnified Party's prior written consent. The Indemnified Party's failure to perform any obligations under this Section 13 (b) will not relieve the Indemnifying Party of its obligations under this Section 13 except to the extent that the Indemnifying Party can demonstrate that it has been materially prejudiced as a result of such failure. The Indemnified Party may participate in and observe the proceedings at its own cost and expense with counsel of its own choosing.

14. Limitation of Liability. NEITHER PARTY WILL BE LIABLE UNDER THIS AGREEMENT FOR ANY LOST INCOME OR LOST PROFITS OR INDIRECT, SPECIAL, INCIDENTAL, CONSEQUENTIAL, COVER OR PUNITIVE DAMAGES, WHETHER FOR TORT (INCLUDING NEGLIGENCE), CONTRACT, BREACH OF WARRANTY OR ANY OTHER CAUSE OF ACTION OR THEORY OF LIABILITY, WHETHER OR NOT FORESEEABLE AND HOWEVER RISING, AND EVEN IF A PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. EACH PARTY'S AGGREGATE LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT, WHETHER FOR TORT (INCLUDING NEGLIGENCE), CONTRACT, BREACH OF WARRANTY OR ANY OTHER CAUSE OF ACTION OR THEORY OF LIABILITY, WILL NOT EXCEED THE AMOUNT CUSTOMER PAID FOR THE SERVICES TO ACS AS SET FORTH IN THE ORDER FORM TO WHICH THE CLAIM RELATES DURING THE 12 MONTHS IMMEDIATELY PRECEDING THE EVENT GIVING RISE TO THE CLAIM, WITH THE EXCEPTION OF ACS'S LIABILITY UNDER SECTION 11 WHICH SHALL BE LIMITED AS STATED IN SECTION 11. THE LIMITATIONS HEREIN WILL APPLY EVEN IF A REMEDY FAILS OF ITS ESSENTIAL PURPOSE. NOTWITHSTANDING THE FOREGOING, THE LIMITATIONS HEREIN SHALL NOT APPLY IN THE EVENT THE CLAIM ARISES OUT OF OR RESULTS FROM THE GROSS NEGLIGENCE, CRIMINAL, FRAUDULENT, RECKLESS, OR WILLFUL MISCONDUCT OF THE OTHER PARTY. CUSTOMER ACKNOWLEDGES AND AGREES THAT THE LIMITATIONS HEREIN ARE REASONABLE AND A BASIS OF THE BARGAIN, AND THAT ACS WOULD NOT ENTER INTO THIS AGREEMENT WITHOUT CUSTOMER'S AGREEMENT TO SUCH LIMITATIONS.

A PARTY MUST FILE ANY CLAIM ARISING FROM OR RELATED TO THIS AGREEMENT WITHIN ONE (1) YEAR AFTER THE CLAIM AROSE, OR THE CLAIM WILL BE FORFEITED AND FOREVER BARRED.

WITHOUT LIMITING THE FOREGOING, ACS SERVERS ARE INTENDED TO PROVIDE A BUSINESS SERVICE AND ARE NOT AN ARCHIVE, AND ACS SHALL HAVE NO LIABILITY TO CUSTOMER OR ANY OTHER PERSON FOR LOSS, DAMAGE OR DESTRUCTION OF CUSTOMER'S APPLICATIONS OR CUSTOMER DATA. ACS WILL NOT TRANSFER CUSTOMER'S APPLICATIONS OR DATA TO ANOTHER SERVICE PROVIDER. IN THE EVENT THAT CUSTOMER'S SERVICE IS TERMINATED AS A RESULT OF A DISPUTE BETWEEN ACS AND CUSTOMER OR AS A RESULT OF CUSTOMER'S FAILURE TO FULFIL CUSTOMER'S OBLIGATIONS UNDER THIS AGREEMENT, ACS WILL NOT TRANSFER OR MANAGE CUSTOMER'S APPLICATIONS OR DATA.

15. **Injunctive Relief.** A Party's breach of this Agreement related to confidential information, intellectual property rights or a breach of the usage restrictions may cause the non-breaching Party irreparable harm for which the recovery of money damages would be inadequate. Therefore, if a Party breaches or threatens to breach this Agreement related to the other Party's Confidential Information, intellectual property rights or the usage restrictions, the non-breaching Party will be entitled to seek injunctive relief, without the need to prove actual monetary damages, to protect its rights under this Agreement, in addition to any and all remedies available at law.

16. **Independent Contractor Relationship.** The relationship between Customer and ACS is that of independent contractor. Nothing in this Agreement shall be construed as creating a relationship between Customer and ACS of joint venturers, partners, employer-employee, or agent. Neither Party has the authority to create any obligations for the other, or to bind the other to any representation or document.

17. **Service Level Agreement.** See Appendix B, attached hereto.

18. **Entire Agreement.** This Agreement, any SOW executed by both Parties which references this Agreement, and any exhibits or addenda attached hereto, contain the entire understanding of the Parties with respect to the subject matter addressed herein and supersede, replace, and merge all prior understandings, promises, representations and agreements, whether written or oral, relating thereto. This Agreement may not be modified except by a writing signed by an authorized representative of both Parties.

19. **Waiver.** Any waiver of a Party's right or remedy related to this Agreement must be in writing, signed by that Party to be effective. No waiver shall be implied from a failure of either Party to exercise a right or remedy. In addition, no waiver of a Party's right or remedy will affect the other provisions of this Agreement.

20. **Severability.** If any provision of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, such provision will be enforced to the fullest extent that it is valid and enforceable under applicable law. All other provisions of this Agreement shall remain in full force and effect.

21. **Notices.** All notices, requests, consents, claims, demands, waivers and other communications hereunder shall be in writing and shall be deemed to have been given: (a) when delivered by hand (with written confirmation of receipt); (b) when received by the addressee if sent by a nationally recognized overnight courier (receipt requested); (c) on the date sent by email (with confirmation of transmission) if sent during normal business hours of the recipient, and on the next business day if sent after normal business hours of the recipient; or (d) on the third day after the date mailed, by certified or registered mail, return receipt requested, postage prepaid. Such communications must be sent to the respective Parties at the addresses set out below (or to such other address that may be designated by a Party from time to time in accordance with this Section):

If to ACS:

Attn: Chief Legal Officer
Acrisure Cyber Services, LLC
100 Ottawa Avenue SW
Grand Rapids, MI 49503
lawdepartment@acrisure.com
with a copy to: [mailto: CyberServices@acrisure.com](mailto:CyberServices@acrisure.com)

If to Customer:

Customer:	Gadsden County Public Schools
Address:	<u>35 Martin Luther King Jr Blvd</u>
Address:	_____
City/State/Zip:	<u>Quincy, FL 32351</u>
Attn:	_____
Tel:	_____
Email:	_____

22. **Assignment.** Neither Party may assign this Agreement or transfer its rights and obligations hereunder without the prior written consent of the other, which consent shall not be unreasonably withheld. Provided, however, that ACS may assign this Agreement in connection with all or substantially all of its assets, whether by an acquisition, merger, consolidation or otherwise. This Agreement will be binding upon and will inure to the benefit of the Parties and their respective successors and permitted assigns.

23. **Governing Law.** This Agreement shall be governed by and construed in accordance with the internal laws of the State of Michigan without giving effect to any choice or conflict of law provision or rule (whether of the State of Michigan or any other jurisdiction) that would cause the application of laws of any jurisdiction other than those of the State of Michigan. Any legal suit, action or proceeding arising out of or relating to this Agreement, the Purpose or any related transactions between the Parties shall be instituted in the federal courts of the United States of America or the courts of the State of Michigan in each case located in Grand Rapids, Michigan, and each Party irrevocably submits to the exclusive jurisdiction of such courts in any such suit, action or proceeding. Service of process, summons, notice or other document by hand delivery or certified mail in accordance with this Agreement shall be effective service of process for any suit, action or other proceeding brought in any such court. The Parties irrevocably and unconditionally waive any objection to venue of any suit, action or proceeding in such courts and irrevocably waive and agree not to plead or claim in any such court that any such suit, action or proceeding brought in any such court has been brought in an inconvenient forum.

24. **No Third-Party Beneficiaries.** This Agreement is for the sole benefit of the Parties hereto and their respective successors and permitted assigns and nothing herein, express, or implied, is intended to or does confer upon any other person or entity, any legal or equitable right, benefit, or remedy of any nature whatsoever, under or by reason of this Agreement.

25. **Force Majeure.** A Party shall be excused from delays or failure to perform its duties (other than payment obligations) to the extent such delays or failures result from acts of nature, riots, war, acts of public enemies, fires, epidemics, or any other causes beyond its reasonable control. The Parties will promptly inform and consult with each other as to any of the above causes that in their judgment may or could be the cause of a substantial delay in the performance of this Agreement. Either Party may, in its discretion, terminate this Agreement if a delay in performance by the other Party exceeds or is reasonably expected to exceed six months.

26. **Modification.** This Agreement and the SOW may not be modified or amended without the prior written consent of both Parties. If Customer desires to modify the Computing Infrastructure at any time during the term of this Agreement, Customer shall describe the additional requirements to ACS in written notice (the "Change Notice"). Within five (5) days of such Change Notice, ACS shall submit a change order proposal (the "Change Order") which includes a statement of any additional charges and a delivery schedule. On Customer's written approval of the Change Order, the Change Order will become a part of this Agreement. ACS shall quote all charges for the Change Orders at its then-current standard rate.

27. **Counterparts.** This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall be deemed to be one and the same agreement. A signed copy of this Agreement delivered by facsimile, email, or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original signed copy of this Agreement.

INTENDING TO BE LEGALLY BOUND, the Parties have executed this Agreement to be effective as of the Effective Date.

ACRISURE CYBER SERVICES, LLC

By: _____

Name: _____

Title: _____

Date: _____

GADSDEN COUNTY PUBLIC SCHOOLS

By: _____

Name: _____

Title: _____

Date: _____

Appendix A – Engineering Fee Schedule

- Remote Hands for Customer Owned Equipment (per engineer)
 - Monday – Friday (8 AM – 6 PM EST) - \$100 an hour billed on the quarter-hour
 - After hours, including holidays, and weekends - \$300 an hour billed on quarter-hour
- Testing¹ – Normal Annual Test -
 - Monday – Friday normal Engineering hours – No additional fee
 - Monday – Friday outside of standard Engineering hours - \$150 per hour, per engineer, billed on the quarter-hour
 - Saturday/Sunday - \$150 per hour, per engineer, billed on the quarter-hour (w/ 60 or more days' notice)
 - Saturday/Sunday - \$300 per hour, per engineer, billed on the quarter-hour (w/ less than 60 days' notice)
- Testing¹ – Additional test beyond annual test (calendar year)
 - Monday – Friday normal Engineering hours - \$750 per 4 hours, billed in full
 - Monday – Friday outside of standard Engineering hours - \$1500 per 4 hours, billed in full
 - Saturday/Sunday - \$2000 per 4 hours, billed in full
- Testing Cancellation Fees based on calendar year and most severe penalty applies²
 - 1st Cancellation³ - Cancelled 10 days or prior of test date and rescheduled within same calendar year – no fee
 - 1st Cancellation³ - Cancelled less than 10 days of test date and rescheduled within same calendar year - \$500 fee per scheduled test
 - 2nd or more cancellations - \$1000 fee per scheduled test
 - 4th Quarter (October, November or December) - \$1000 fee per scheduled event

¹ Based on Availability and includes setup time

² Cancellations due to ACS related issues will not be billed to Customer

³ Based on Availability and does exclude 4th quarter of calendar year

Appendix B – Service Level Agreement

The following represents the Service Level Agreement (“SLA”) between ACS and Customer for the provisioning of Services under this Agreement and any SOW:

(a) **Service Commitment** – ACS will use commercially reasonable efforts to make the Services available with a Monthly Uptime Percentage (defined below) of at least 99.99% during the Service Month. In the event ACS does not meet the Monthly Uptime Percentage commitment, Customer will be eligible to receive a Service Credit as described below.

(b) **Service Response** – ACS will use commercially reasonable efforts to (i) respond to every service request within 1 hour; (ii) resolve critical issues within 4 hours; and (iii) resolve all non-critical issues by the end of the next business day (each known hereinafter as a “Service Response”). It is the responsibility of the Customer to classify an issue as critical or non-critical when making a service request. In the event that no classification is made on the service request, it will be assumed that the issue is non-critical. ACS will also not be responsible for delays or missed Service Responses that result from any action or inaction by the Customer.

(c) **Definitions**

- “Service Month” is the preceding 30 days from the date of an SLA claim.
- “Monthly Uptime Percentage” is calculated by subtracting from 100% the percentage of 5 minute periods during the Service Month in which ACS was in the state of “Unavailable.”
- “Unavailable” and “Unavailability” means that all of the Customer’s running instances have no external connectivity during a five-minute period and Customer is unable to launch replacement instances.
- The “Eligible Credit Period” is a single month and refers to the monthly billing cycle in which the most recent “Unavailable” event included in the SLA claim occurred.
- A “Service Credit” is a dollar credit, calculated as set forth below, that ACS may credit back to the eligible Customer.

(d) **Service Commitment and Service Credits** – If the Monthly Uptime Percentage for Customer drops below 99.99% for the Service Month, Customer is eligible to receive a Service Credit as follows for the Eligible Credit Period:

Monthly Availability Service Level	
Availability	Credit
<99.99%	10%
<99.90%	25%
<95.0%	100%

A Customer may file a claim any time their Monthly Uptime Percentage over the trailing 30 days drops below 99.99%. ACS will apply any Service Credits against future payments otherwise due from Customer. Service Credits

may not be transferred or applied to any other account. Subject to the limitations contained in this Agreement, Customer's sole and exclusive remedy for any unavailability or non-performance of ACS or other failure to provide ACS services is the receipt of a Service Credit (if eligible) in accordance with the terms of this SLA.

(e) Credit Request and Payment Procedures – To receive a Service Credit, Customer must submit a request by sending an e-mail message to cyberservices@acrisure.com. To be eligible, the credit request must (i) include Customer Name in the subject line and the words "Service Credit Request"; (ii) include, in the body of the e-mail, the dates and times of each incident of Unavailability; (iii) include Customer's request logs that document the errors and corroborate the claimed outage (any confidential or sensitive information in these logs should be removed or replaced with asterisks); and (iv) be received by us within fifteen (15) business days of the last reported incident in the SLA claim. If the Monthly Uptime Percentage of such request is confirmed by ACS and is less than 99.99% for the Service Month, then ACS will issue the Service Credit to Customer within one billing cycle following the month in which the request was received. ACS will notify Customer of its decision about a Service Credit, and its decision will be final. Customer's failure to provide the request and other information as required above will disqualify the request from consideration.

(f) ACS SLA Exclusions – The Service Commitment does not apply to any unavailability, suspension or termination of ACS services, or any other ACS performance issues: (i) that result from Service suspensions resulting from Customer's nonpayment; (ii) caused by factors outside of ACS's reasonable control, including any force majeure or Internet access or related problems beyond the demarcation point of the ACS facility; (iii) that result from any actions or inactions of Customer or any third party; (iv) that result from Customer's equipment, software or other technology and/or third party equipment, software or other technology (other than third party equipment within ACS's direct control); (v) that result from failures of individual instances not attributable to Unavailability; (vi) arising from ACS's suspension and termination of Customer's right to use ACS services in accordance with this Agreement or any SOW; (vii) arising from Unavailability during scheduled customer maintenance windows ((i)-(vii) being collectively known as the "ACS SLA Exclusions").

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 8b

DATE OF SCHOOL BOARD MEETING: February 25, 2025

TITLE OF AGENDA ITEM: Purchase of School Buses

DIVISION: Transportation

N/A

_____ This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM:

The Transportation Department seeks to purchase two new Blue Bird 77 passenger buses from Florida Transportation Systems, INC at a cost of \$151,212.00 per bus totaling \$302,424.00. These buses will replace buses that have exceeded service-life capacity of ten or more years and need to be removed from the transportation fleet.

FUND SOURCE: General Fund MB

AMOUNT: \$302,424.00

PREPARED BY: Matthew Bryant

POSITION: Director of Transportation

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

_____ Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered _____

CHAIRMAN'S SIGNATURE: page(s) numbered _____

REVIEWED BY:  _____



**FLORIDA
TRANSPORTATION
SYSTEMS, INC.**

6041 Orient Road
Tampa, FL 33610

813.980.0174
800.282.8617
fax: 813.985.7874

www.FTS4Buses.com

Quote For: Gadsden County School District

January 21, 2024

Florida Department of Education - Contract	ITB 2023-02
Florida Transportation Systems	77-Capacity - DIESEL
Body Make and Model	Blue Bird Vision
Chassis Make and Model	BBCV 3507
Engine, HP/LB-FT	Cummins B6.7 250/660
Transmission	Allison 2500 PTS 6-Speed
FTS Inventory #s	12534-12535
Base Bus Price \$126,307	
Chassis Options INCLUDED	
[C1A] Tow Eyes Front	\$46
[C1B] Tow Hooks Rear	\$228
[C4] 100 Gallon Fuel Tank	\$495
[C6] 270 Amp L/N 4864 Alternator (280 Amp L/N)	Included With A/C
[C8] Adjustable Pedals	\$857
[C13] Auto Headlamp System	Standard
Body Options INCLUDED	
[B1] Pro Lo Hatch	Standard
[B3] Vandal Box w/Key	Standard
[B4] 76" High Headroom (minimum)	Standard
[B5B] PA with Radio	\$830
[B6] Locking Door at Fuel Tank	\$28
[B13] Bus Lockup System	\$354
[B15] Stainless Steel Mirror System	Standard
[B16] Battery Disconnect Switch Label	Standard
[B18] Underseat Rear Heater	\$743
[B20] Powder-Coated Windows	\$226
Delivery - INCLUDED	\$938
Air Conditioning INCLUDED	
ComfortAire - (2)TM-21-133,700 BTU-1 Dash(Tie-In)+Front In-Wall+Rear in-Wall (2)Evaps-(2)Condensers, inc. 280 AMP L/N	\$11,760
Additional Options INCLUDED	
Camera Back-Up / Image In Dash Cluster	\$423
Cup Holder	\$58
Glove Box and LH Console Storage	\$144
Tag & Title Processing	\$225
Video DVR GPS System - Safe Fleet Seon - INCLUDED	
DH8 DVR, 2TB Drive, 1 Camera, Cable Kit, Passive GPS	\$3,025
Additional Internal Cameras (Qty: 4 x \$425)	\$1,700
External Camera (Qty: 1 x \$600)	\$600
CAM-WINDMOUNT - CA/CHW/HD1W/HD3W Mounting Post	\$125
SAV-INV360-HD InView 360 Monitoring System - Includes 1 Front, 1 Rear & 2 Side Cameras, 4 Camera Housings, 1 Electronic Control Unit, Installation, Associated Cabling.	\$2,100
Delivered Price Per Bus	\$151,212
2 Bus Purchase -- Total P.O. Amount	\$302,424



Standard Equipment Included -
 Batteries - 3 Group 31
 Brake - VGT Exhaust
 Cruise Control
 Fan - 6" Driver Upper Left
 Governed 75 MPH
 Headlamps LED
 Tailpipe Under Bumper Turned Down
 Tilt/Telescopic Steering Wheel
 Tires - Kumho
 12-Volt Power Outlet



SCHOOL & COMMERCIAL BUSES & OTHER QUALITY TRANSPORTATION PRODUCTS

PO DATE
01/30/2025



PURCHASE ORDER NUMBER
0030000307

PRINTED 01/31/2025

The School Board of Gadsden County
 Attention: Accounts Payable
 35 Martin Luther King, Jr. Blvd
 Quincy, FL 32351

VENDOR KEY : FLORIDA 005
 FISCAL YEAR : 2024-2025
 ENTERED BY : RITTMDEB001
 ORIGINAL REQ # : 0000068935

VENDOR:
 FLORIDA TRANSPORTATION SYSTEMS, INC
 6041 ORIENT ROAD
 TAMPA, FL 33610


SHIP TO:
 TRANSDEPT-SCHOOL BD GADSDEN
 720 S STEWART ST
 QUINCY, FL 32351

ATTN: Matthew Bryant

QUANTITY	UNIT	DESCRIPTION OF ITEMS OR MATERIALS	UNIT PRICE	AMOUNT
2		Blue Bird Buses 77 Capacity Buses number 26-41 & 26-49	151212.00000	302,424.00
ACCOUNT SUMMARY (FOR INTERNAL USE)				
		ACCOUNT NUMBER	ACCOUNT AMOUNT	
		1100E7800 6511 9003 10005 00000 00000	302,424.00	
			PAGE TOTAL	302,424.00
			TOTAL	302,424.00

State Tax Exemption # - 85-8012621915C-2 | FEID # - 59-6000615
 All items purchased under this order must be received and invoiced by 06/30/25
 Cancellations must be in writing. No backorders without buyer approval.

PURCHASE APPROVED BY:

 *Leroy McMillan*
 CHAIRMAN OF SCHOOL BOARD
Edith Ky...
 SUPERINTENDENT

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 8c

DATE OF SCHOOL BOARD MEETING: February 25, 2025

TITLE OF AGENDA ITEM: Routing Software

DIVISION: Transportation

N/A

_____ This is a current project.

PURPOSE AND SUMMARY OF ITEM:

The Transportation Department seeks to enter a contract, software license & hosting agreement with Trans-Finder for routing software. The routing software will include map data for Gadsden County, scheduling system, Trip-finder to schedule field trips, GPS Connect for route planning and Stop-finder Geo Alerts that will alert parents when bus pickup or drop-off occurs. The term of the agreement is for (3) three years. The system cost for the (3) three-year term is **\$92,754.00**. Payment terms are as follows: The initial Payment of **\$27,840.00** is due upon Board Approval. Second payment of **\$12,320.00** is due **July 1st, 2025**. The Annual Service Fee for year 2 of **\$25,070.00** is due 12 months from the installation date. The Annual Service Fee payment for year 3 of **\$26,324.00** is due 24 months from the installation date. This will replace the current systems being used which do not provide the same options available with Trans-Finder routing software.

FUND SOURCE: General Fund School Start Time Grant

AMOUNT: \$92,454.00

PREPARED BY: Matthew Bryant MB

POSITION: Director of Transportation

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

_____ Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered _____

CHAIRMAN'S SIGNATURE: page(s) numbered _____

REVIEWED BY:  _____



Contract, Software License & Hosting Agreement

Prepared for
Gadsden County Schools
720 S Stewart Street
Quincy, FL 32351

Prepared on 1/30/2025
by
Frank Gazeley

Transfinder
440 State Street
Schenectady, NY 12305
Phone: 800-373-3609
Fax: 518-377-3716

This document is your Transfinder® Software Contract & Software License Agreement. It is a contractual agreement between Transfinder and Gadsden County Schools. It describes your rights and liabilities as they pertain to the use of your Transfinder Software System. To expedite this purchase, sign, fax, and mail this entire agreement, along with a purchase order, to Transfinder.

This agreement is contingent upon Board Approval and Legal Review on or before 2/28/25. If not approved this agreement shall be considered Null and Void.



This contract expires on 2/28/2025, if not signed and accepted.

This is a non-transferable and non-exclusive Contract between Transfinder and Gadsden County Schools (Licensee). This Contract is subject to the specified terms and conditions for use of the program, product, optional features, and related materials. This Contract applies to any enhancements or improvements to which Gadsden County Schools may be entitled. This pursuant to the price terms described below. The provisions of the Contract include:

I. TRANSFINDER SOFTWARE SYSTEM TOTAL COST – THREE YEAR AGREEMENT

Software Modules	Qty	Year 1	Year 2	Year 3
Routefinder PLUS includes: <ul style="list-style-type: none"> • Single User Software License Routing and Scheduling System • GIS Map Conversion for Gadsden County • Tools for route overlap analysis, Stop Sequence Optimization, and Policy Analytics • Eligibility Assessment & Walk Zone definition • Driver Certification Functionality • Field Trip resource tracking, cost calculator, billing, invoicing, & reporting 	1	\$9,995	\$3,650	\$3,833
Satellite Imagery Service <ul style="list-style-type: none"> • Adds a satellite layer to Routefinder 	1	Included	Included	Included
Attendance Boundary Planning <ul style="list-style-type: none"> • Manage School Attendance Boundaries • Assess school zone changes for impact on students, grades, and school bus routes 	1	Included	Included	Included
Viewfinder <ul style="list-style-type: none"> • Schedule Automated Reports to be emailed to unlimited staff with vital information • Browser-based, any device, unlimited users, lookup access for staff (role-based security) • View critical data about students, routes, stops, trips, maps, etc. 	1	\$6,600	\$2,200	\$2,310
Tripfinder <ul style="list-style-type: none"> • Browser-based Field Trip System, Site License with Unlimited users • Includes online requests & approvals, cost tracking, reporting, etc. 	1	\$4,500	\$1,500	\$1,575
GPS Connect <ul style="list-style-type: none"> • Integration with an approved Transfinder GPS Hardware Partner • Conduct Comparative Analysis – actual vs planned routes • Analyze on/off path, early/late stops, missed/unplanned stops, and more 	56 Vehicles	\$7,820	\$2,800	\$2,940
Stopfinder GeoAlerts <ul style="list-style-type: none"> • Send electronic invitations to parents and guardians for easy onboarding process • Two-way communication with registered parents and guardians (subscribers) • Define Geo Alerts for buses • Notification based on Enter or Exit GeoAlert Zone • Pickup, Drop-off, School or any locations defined by user • Parents/Subscribers can choose when to be alerted: View historical events for today, yesterday, this week, last week • Track only student’s bus in real-time • See Trip path and stop information (based on settings) <p><i>*Stopfinder GeoAlerts customers will require a Transfinder approved GPS hardware provider.</i></p>	56 Vehicles	\$5,376	\$5,376	\$5,645

Wayfinder Resource Substitution <ul style="list-style-type: none"> Driver can identify which vehicle will be utilized for a trip Navigation <ul style="list-style-type: none"> Turn by Turn voice guidance Speedometer and smart map zoom Accurate electronic route sheets for trips created in Routefinder On demand navigation Attendance <ul style="list-style-type: none"> Calendar-based schedules Driver interaction Skip stops before or during navigation Manually take attendance <i>*Wayfinder App for Android approved devices, hardware not included</i>	51 Users	\$0	\$0	\$0
Infofinder I <ul style="list-style-type: none"> Public web service hosted by Transfinder that enables parents and real estate agents to obtain school, eligibility, and bus stop information. 	1	\$2,200	\$2,200	\$2,310
Wayfinder with Zonar ZPass Integration Navigation <ul style="list-style-type: none"> Turn by Turn voice guidance Speedometer and smart map zoom Accurate electronic route sheets for trips created in Routefinder On demand navigation Resource Substitution <ul style="list-style-type: none"> Driver can identify which vehicle will be utilized for a trip Attendance <ul style="list-style-type: none"> Calendar-based schedules Auto attendance using Zonar Z Pass RFID readers Driver interaction Skip stops before or during navigation or manual take attendance <i>*Wayfinder is available for Transfinder Hosted Network (THN) clients and requires Zonar Wayfinder 3PA and Zonar Z Pass Hardware.</i>	51 Users	\$8,344	\$7,344	\$7,711
Transfinder Hosting Services powered by Amazon Web Services (AWS) <ul style="list-style-type: none"> Hosting includes database server, application servers, storage, and data maintenance Hosting Service is due with initial purchase and is included in the future Hosting Service 		Included	Included	Included
Transfinder Software Retail Pricing		\$44,835	\$25,070	\$26,324
Viewfinder Promotion (Valid until 2/28/2025)		-\$6,600	\$0	\$0
Transfinder Software Promotional Pricing		\$38,235	\$25,070	\$26,324

Implementation, Training and Professional Services	Qty	Year 1	Year 2	Year 3
Project Management <ul style="list-style-type: none"> Dedicated Project Manager assigned through Project Completion Manages Transfinder resources to meet Licensee’s goals Project Manager will assist through 1st fall opening 		Included		
Data Management <ul style="list-style-type: none"> Data Engineer will create a custom import process for automating data updates with the Student Information System GIS Engineer will review available County GIS data with Licensee and convert GIS data for use in software 		Included		
Online Training <ul style="list-style-type: none"> Online Training timeframe begins on first completed training date Dedicated Trainer conducts Weekly Online Sessions Trainings conducted with Customer’s Maps and Student Data 	6 Months	Included		
Transfinder University Livestream <ul style="list-style-type: none"> Routing System Proficiency Course 2 days of online training in a Routefinder PLUS training dataset Class hours 8:30 am-5:00 pm Eastern Daylight Time 	1	\$1,925		
Transfinder Annual Client Summit (ACS) <ul style="list-style-type: none"> April 28th to April 30th, 2024, in San Antonio, Texas Registration for the event, including 2 days of Professional Development & Training Conference Location: Hyatt Regency San Antonio Riverwalk District responsible for travel & hotel accommodations 	1	\$1,200		
Technical Support & Software Updates <ul style="list-style-type: none"> Unlimited Online Technical Support Software updates and upgrades Access to Transfinder Community client resources portal for documentation, training videos, webinars, and report library 		Included	Included	Included
Implementation, Training, and Professional Services Pricing		\$3,125		
Transfinder Annual Client Conference Travel and living are not included		-\$1,200		
TRANSFINDER SOFTWARE, TRAINING, PROFESSIONAL SERVICES AND HOSTING SERVICES TOTAL		\$40,160	\$25,070	\$26,324
<u>INITIAL SYSTEM COST:</u>  _____ x _____ Initial here		\$40,160		
<u>ANNUAL SERVICE FEE FOR SUPPORT AND SOFTWARE HOSTING SERVICES:</u>  _____ x _____ Initial here This fee is due upon the anniversary date of the initial software activation.		Included	\$25,070	\$26,324

TRANSFINDER® SOFTWARE ANNUAL SUPPORT PROVISIONS

This is a declaration of your Transfinder Annual Support Provisions. It describes the benefits you enjoy as a Transfinder client “in good standing” by remaining current in your payment of your Annual Support Fees.

Routefinder PLUS Software System Annual Support

Unlimited Technical Support on for technology staff and for each site operator	Included
Software Upgrades and program enhancements as they are developed	Included
Access to Transfinder Community - an exclusive part of our website dedicated to your organization offering Training, User Manuals, our Knowledgebase, Download Capabilities and more	Included
Custom Data Integration module modifications and maintenance as needed	Included

Viewfinder, Tripfinder, Stopfinder, Wayfinder and Infofinder I Software System Annual Support

Unlimited Technical Support on for technology staff and for each site operator	Included
Software Upgrades and program enhancements as they are developed	Included

Servicefinder Annual Support

Unlimited Technical Support on for technology staff and for each site operator	Included
Software Upgrades and program enhancements as they are developed	Included
System maintenance of the Servicefinder server on the Transfinder Hosted Network	Included

II. RESPONSIBILITIES

Data Conversion - Gadsden County Schools (hereinafter “District” or “Licensee”) will assist Transfinder in acquiring all the required student and school information for the Routefinder PLUS system. The data must be provided in required .csv, .xls, .txt, .dat, and .dbf file format and/or the Licensee will enter the data manually. Transfinder will convert the student and school data to the Routefinder PLUS system format.

Confidentiality - Transfinder will maintain the confidentiality of any and all personally identifiable information about staff, parents, students and any other school constituent unless Transfinder has the prior written permission of the Licensee. To the extent that Transfinder will come into possession of student records and information, and to the extent that Transfinder will be involved in the surveys, analysis, or evaluation of students, incidental to this agreement, Transfinder shall use its best efforts to comply with all requirements of the Family Educational Rights and Privacy Act. Transfinder shall be required to keep any and all student information it receives confidential and will not use the information for any purpose other than as necessary to provide the services to Licensee under this contract. Transfinder will delete and destroy the student and any other data provided by the Licensee from Transfinder’s servers

after performing initial conversion and deliver the converted data to the Licensee or Transfinder Hosted Network (THN).

County Map Data - Transfinder will convert a compatible GIS map data provided by the Licensee, or will provide commercially available map data as stated in Section I of this agreement.

Installation - SaaS Deployment - Hosted on Transfinder Hosted Network (THN) through Amazon Web Services (AWS). The Transfinder Software environment and all Licensee data files will reside on servers within the United States.

Activation - Activation, as defined here includes loading Routefinder PLUS files and map files required to support the licensee’s area, and student data resulting from the initial download and data conversion to the Transfinder Hosted Network (THN).

Training - Transfinder will provide system training as stated in Section I of this agreement. Additional Training may be purchased.

Hosting Services Uptime - Transfinder will exceed 99% uptime between 5:00AM and 5:00PM Eastern Monday through Friday (excluding holidays) to the Licensee. Maintenance periods are scheduled after business hours but Transfinder reserves the right to schedule maintenance periods during business hours that will not constitute downtime. Downtime refers to the inability to access the hosted environment. Standard support issues, which would occur in a locally installed environment, will not constitute downtime. Downtime will be calculated from the time Licensee reports an outage to the time Transfinder resolves the issue. Licensee must submit an email reporting downtime to support@transfinder.com.

Below is a schedule for compensation for Transfinder’s failure to meet the uptime requirements. Credits will be given toward future support fees. The downtime is calculated on a calendar year resetting January 1st. Transfinder agrees to credit Licensee as follows.

Targeted Attainment	Actual Attainment	Credit Amount
100%	98% - 99%	Remedial Action
100%	97.99% - 95%	4% of Annual Support Fee
100%	< 95%	5% of Annual Support Fee

This uptime policy excludes anything that is reasonably outside of Transfinder’s control including force majeure. To resolve technical issues Transfinder may require the cooperation of Licensee. If Licensee’s Department of Technology (DoT) staff is unable or unwilling to assist Transfinder IT staff with resolving technical issues within 48 hours, Transfinder will not be held responsible for the resulting downtime from the time of Transfinder request for assistance from Licensee’s DoT.

Remote Connectivity – Licensee must have a high-speed Internet connection and agrees to permit Transfinder Corporation to connect remotely to Licensee’s computers and network for online training, support and software installation. Transfinder will connect to Licensee’s computer(s) using secure remote desktop sharing technologies.

System Maintenance - Transfinder will provide on-line remote support, unlimited telephone support, updates, and revisions. In order to manage any changes in pupil transportation, Transfinder will upgrade Routefinder PLUS on a consistent basis to satisfy the growing demands of pupil transportation. There is not an additional charge for the upgrades unless they are unique for Gadsden County Schools.

III. FEE & PAYMENT SCHEDULE

The Term of this agreement is for (3) three-years. The system cost for the (3) three-year term is **\$92,754.00**.

Payment terms are as follows:

- The Initial payment of **\$27,840.00** is due upon Board Approval and Legal Review.
- Second Payment of **\$12,320.00** is due July 1st, 2025.
- The Annual Service Fee payment for year 2 of **\$25,070.00** is due 12 months from the installation date.
- The Annual Service Fee payment for year 3 of **\$26,324.00** is due 24 months from the installation date.

In accordance with the 3-year Term, Transfinder will provide Technical Support, Product Updates and Hosting Services to the Licensee for three years starting on the initial Activation Date. The costs for the Technical Support, Product Updates and Hosting Services is included.

Upon the completion of the initial 3-year term, the Licensee will have an option to continue to pay the Annual Service Fee amount of **\$26,324.00**, when due on the anniversary of the original Activation Date, in order to continue to receive Technical Support, Product Updates and Hosting Services from Transfinder. Transfinder will continue to provide software, hosting services and technical support, which includes system updates, to the Licensee as long as the Annual Service Fee is paid and kept current.

Future Annual Service Fee prices are subject to change given prior notice. Transfinder will notify Licensee of any annual support fee increases (60) sixty days in advance of the payment date.

If onsite training or services are purchased, the expenses for travel and living will be billed to Licensee at cost as incurred.

If not tax-exempt, any Federal and/or State Sales or local taxes are the responsibility of the Licensee. The Licensee acknowledges the responsibility by signing this contact.

All invoices will be paid, by or on behalf of the Licensee within (30) thirty-days.

IV. LATE PAYMENT

If any valid invoice rendered by Transfinder is not paid when due, in addition to such other rights, Transfinder shall reserve the right to, without limitation, suspend updates, maintenance, support services and consulting, training and implementation services. However, Transfinder shall give the Licensee written notice of non-payment and give the Licensee fifteen days to cure prior to suspending any updates, maintenance, support services, consulting, training, and implementation of services.

V. LICENSE AGREEMENT

Grant of License: Transfinder grants the Licensee a non-exclusive, non-transferable license to use and access Routefinder PLUS, and the accompanying documentation on the Transfinder Hosted Network (THN). A Routefinder PLUS license is required for each named user accessing the THN. Transfinder retains the title to Routefinder PLUS and related materials. You agree to protect Routefinder PLUS from unauthorized use, duplication, reproduction, distribution, or publication. In addition, you will not allow any person, company, organization, or other entity to have access to Routefinder PLUS and related materials. Transfinder reserves all rights not specifically granted in this license. Routefinder PLUS is a © copyright of Transfinder. All rights reserved.

Non-permitted Uses: You may not make copies of Routefinder PLUS. You may not use Routefinder PLUS on a network unless you pay for and obtain a separate licensed Software package for each terminal or workstation from which Routefinder PLUS will be actually accessed. You may not rent, lease, sub-license, timeshare, or lend Routefinder PLUS under this license. You may transfer it on a permanent basis if the person receiving it agrees to the terms and conditions set by Transfinder. You may not alter, decompile, disassemble, or reverse-engineer Routefinder PLUS, or make any attempt to unlock or bypass the initialization system or encryption techniques utilized by Routefinder PLUS. You may not remove or obscure Transfinder or any other copyright and trademark notices.

Duration: This agreement is effective from the day you sign the Contract. Your license continues until terminated. This license will terminate automatically without notice from Transfinder if you fail to comply with any provisions of this license, subject to the terms and conditions of article VII. Upon termination, you destroy all written materials, the Routefinder PLUS software, data and all software and data copies. Transfinder can also enforce its other legal rights.

Early Termination Fees for Termination without Cause: The Licensee may terminate this Agreement, at any time, for convenience upon 30 calendar days written notice to Transfinder. If the Licensee should terminate this Agreement within three (3) years of the Activation Date for convenience, the Licensee shall immediately remit to Transfinder, in addition to fees for all products and services delivered and expenses incurred prior to the effective date of the termination, unpaid annual service fees as follows:

- Termination before the (1) one year anniversary of the Activation Date: all software and service fees due prior to the effective date of the termination and 75% of the annual service fees for years two and three of the term;
- Termination on or after the (1) one year anniversary of the Activation Date but before the (2) two year anniversary of the Activation Date: all software and service fees due prior to the effective date of the termination and 50% of the annual service fees for year three of the term; and
- Termination on or after the (2) two year anniversary after the Activation Date but prior to the expiration of the Term: all software and service fees due prior to the effective date of the termination.

General Terms: Only a written agreement authorized by both the Licensee, and Transfinder's President/CEO, shall constitute a warranty or increase the scope of this warranty. This warranty gives you specific legal rights. You may have other rights, which vary from state to state. This Limited Warranty is governed by the laws of the State of New York and shall benefit Transfinder its successors and assignees.

VI. LIMITED WARRANTY

Covering Routefinder PLUS Sale of Software: Routefinder PLUS is a customized product. Transfinder warrants the training and technical services will be provided in good and workman like manner. Furthermore, Transfinder guarantees that the software sold will be free of gross negligence. You assume the entire risk as to the results and performance of the Software. The software has not been sold on a trial basis, and the Licensee acknowledges that it has seen a demonstration and had ample opportunity to view the product in operation using Transfinder's reference list, which has been provided. Neither Transfinder nor anyone else who has been involved in the creation, production, or delivery of this product shall be liable for any direct, indirect, consequential, or incidental damages (including damages for loss of business profits, business interruption, loss of business information, and the like) arising out of the use, misuse, or inability to use such product even if Transfinder has been advised of the possibility of such damages. In no event shall Transfinder's liability exceed the amount paid for the software.

Bankruptcy: All rights and licenses granted under or pursuant to this Agreement by Licensor to Customer are, and shall otherwise be deemed to be, for the purpose of Section 365(n) of the U.S. Bankruptcy Code, and any similar or successor federal statute, all as the same shall be in effect at the time (the "Bankruptcy Code"), licenses of rights to "intellectual property" as defined under Section 101 of the Bankruptcy Code. The parties agree that Customer, as a licensee of such rights under this Agreement shall retain and may fully exercise all of its rights and elections under the Bankruptcy Code. The parties further agree that, in the event of an adjudication of a bankruptcy proceeding by or against Licensor under the Bankruptcy Code, Licensee shall be entitled to a complete access to, as appropriate any such intellectual property and all embodiments (including source code) of such intellectual property, and same, if not already in its possession shall be promptly delivered to Licensee upon Licensee's written request (i) upon any such adjudication of a bankruptcy proceeding, unless Licensor elects to continue to perform all of its obligations under this Agreement; or (ii) if not delivered under (i) above, upon the rejection of this Agreement by or on behalf of Licensor. Licensee shall have the right to modify, adopt and prepare derivative works based on such intellectual property only for maintenance, support and internal development purposes. Nothing herein implies the transfer of property rights, but deals only with access to such software or source code.

VII. BREACH AND TERMINATION

If Licensee shall have committed a material breach of this Agreement, then Transfinder may give written notice of such breach, and Licensee shall have (60) sixty-days within which to cure. If Licensee fails to cure such breach within such (60) sixty-day period, then Transfinder shall have the right to terminate this Agreement.

If Transfinder shall have committed a material breach of this Agreement, then Licensee may give written notice of such breach, and Transfinder shall have (60) sixty-days within which to cure. If Transfinder fails to cure such breach within such (60) sixty-day period, Licensee then shall have the right to terminate this Agreement.

If the default relates to the original Licensing fee **(\$92,754.00)** when due, then Transfinder, at its option may affirm the agreement and recover the full purchase price and agreed expenses, plus costs of collection, including attorney fees; or may terminate this agreement and has the right to remove all access to and or remove all original software product, installation modifications, work product, including any product upgrades and any local copies thereof, if any; and will further be entitled to all its reasonable costs in delivering, installing, modifying the program, and training Licensees employees including legal fees if any reasonably required to recover same.

VIII. NOTICE, SEVERABILITY & JURISDICTION

Notice: Service of all notices under this Contract shall be mailed by Certified Mail, Return Receipt Requested to the party involved at its respective address herein before set forth or at such address as the party may provide in writing from time to time.

Severability: If any provision or portion thereof of this Contract is invalid under any applicable statute or rule of law it is so to that extent to be deemed omitted from this Contract and with the balance of the Contract remaining in full force and effect.

Jurisdiction: This is a New York Contract to be interpreted under the laws of New York. The parties agree that all disputes arising under this Contract that cannot be settled between the parties shall be resolved in the courts located in New York. This Contract represents our entire understanding and agreement between the parties regarding the Routefinder PLUS system and supersedes any prior purchase order, communications, advertising, or presentations. This license may not be changed verbally, but only by agreement in writing, signed by authorized representatives of both parties. If any provisions of this Contract shall be unlawful, void, or for any reason unenforceable, it shall be

deemed severable from, and shall in no way affect the validity or enforceability of the remaining provisions of the Contract. This Contract will be governed by the laws of the State of New York and shall benefit Transfinder, its successors and assignees. Licensee consents to jurisdiction in the state and federal courts located in the State of New York.

TRANSFINDER

Antonio Civitella, President/CEO

Name and Title

Authorized Signature

Date

LICENSEE – Gadsden County Schools

Federal Tax ID#: _____

Purchase Order #: _____


X

Name and Title

Authorized Signature

Date

**Florida Department of Education
Project Award Notification**

1 PROJECT RECIPIENT Gadsden County School District	2 PROJECT NUMBER 200-92790-4S001
3 PROJECT/PROGRAM TITLE School Start Time Implementation Grant <p align="center">TAPS 24A353</p>	4 AUTHORITY Line Item 96 General Appropriations Act USDE or Appropriate Agency FAIN#:
5 AMENDMENT INFORMATION Amendment Number: Type of Amendment: Effective Date:	6 PROJECT PERIODS Budget Period: 07/01/2023 - 06/30/2026 Program Period:07/01/2023 - 06/30/2026
7 AUTHORIZED FUNDING Current Approved Budget: \$1,710,382.00 Amendment Amount: Estimated Roll Forward: Certified Roll Amount: Total Project Amount: \$1,710,382.00	8 REIMBURSEMENT OPTION Quarterly Advance to Public Entity
9 TIMELINES <ul style="list-style-type: none"> • Last date for incurring expenditures and issuing purchase orders: <u>06/30/2026</u> • Date that all obligations are to be liquidated and final disbursement reports submitted: <u>08/20/2026</u> • Last date for receipt of proposed budget and program amendments: <u>05/30/2026</u> • Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400: • Date(s) for program reports: <u>07/01/2023</u> • Federal Award Date : 	
10 DOE CONTACTS Program: Robert Manspeaker Phone: (850) 245-9795 Email: Robert.Manspeaker@fldoe.org Grants Management: Unit A (850) 245-0735	Comptroller Office Phone: (850) 245-0401 UEI#: C2PTL16FKQE3 FEIN#: F596000615001
11 TERMS AND SPECIAL CONDITIONS <ul style="list-style-type: none"> • This project and any amendments are subject to the procedures outlined in the <u>Project Application and Amendment Procedures for Federal and State Programs</u> (Green Book) and the General Assurances for Participation in Federal and State Programs and the terms and requirements of the Request for Proposal or Request for Application, RFP/RFA, hereby incorporated by reference. • Any unexpended general revenue funds must be returned by check issued to the Florida Department of Education, with the final expenditure report. The check must clearly identify the project number for which funds are being returned. • In the event that the Governor and Cabinet are required to impose a mandatory reserve on the current year appropriation, this Agreement shall be amended to place in reserve the amount determined by the Department of Education to be necessary because of the mandatory reserve in the appropriation. • All provisions not in conflict with any amendment(s) are still in full force and effect and are to be performed at the level specified in the project award notification. • The Department’s approval of this contract/grant does not excuse compliance with any law. • Other: 	
12 APPROVED: <div style="display: flex; justify-content: space-between;"> <div style="width: 45%; text-align: center;"> <hr/> Authorized Official on behalf of the Commissioner of Education </div> <div style="width: 45%; text-align: center;"> <hr/> Date of Signing </div> </div> <div style="text-align: right; margin-top: 20px;">  </div>	

**INSTRUCTIONS
PROJECT AWARD NOTIFICATION**

- 1** Project Recipient: Agency, Institution or Non-Governmental entity to which the project is awarded.
- 2** Project Number: This is the agency number, grant number, and project code that must be used in all communication. (Projects with multiple project numbers will have a separate DOE-200 for each project number).
- 3** Project Description: Title of program and/or project. TAPS #: Departmental tracking number.
- 4** Authority: Federal Grants - Public Law or authority and CFDA number. State Grants - Appropriation Line Item Number and/or applicable statute and state identifier number.
- 5** Amendment Information: Amendment number (consecutively numbered), type (programmatic, budgeting, time extension or others) in accordance with the Project Application and Amendment Procedures for Federal and State Programs (Green Book), and effective date.
- 6** Project Periods: The periods for which the project budget and program are in effect.
- 7** Authorized Funding: Current Approved Project (total dollars available prior to any amendments); Amendment Amount (total amount of increase or decrease in project funding); Estimated Roll Forward (roll forward funds which have been estimated into this project); and Total Project Amount (total dollars awarded for this project).
- 8** Reimbursement Options:
 - Federal Cash Advance –On-Line Reporting required monthly to record expenditures.
 - Advance Payment – Upon receipt of the Project Award Notification, up to 25% of the total award may be advanced for the first payment period. To receive subsequent payments, 90% of previous expenditures must be documented and approved by the Department.
 - Quarterly Advance to Public Entity – For quarterly advances of non-federal funding to state agencies and LEAs made in accordance within the authority of the General Appropriations Act. Expenditures must be documented and reported to DOE at the end of the project period. If audited, the recipient must have expenditure detail documentation supporting the requested advances.
 - Reimbursement with Performance - Payment made upon submission of documented allowable expenditures, plus documentation of completion of specified performance objectives.
- 9** Timelines: Date requirements for financial and program reporting/requests to the Department of Education.
- 10** DOE Contacts: Program contact for program issues, Grants Management Unit for processing issues, and Comptroller's Office number for payment information.
- 11** Terms and Special Conditions: Listed items apply to this project. (Additional space provided on Page 2 of 2 if needed.)
- 12** Approved: Approval signature from the Florida Department of Education and the date signature was affixed.

**DOE-200
Revised 07/15**

Page 2 of 2

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO: 8d

DATE OF SCHOOL BOARD MEETING: 2/25/2025

TITLE OF AGENDA ITEM: Copier Leases - CopyFax

DIVISION: Business & Finance

 This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM:
(Type and Double Space)

Copier leases are on a three-year cycle. The copier lease agreements for Havana Magnet School have expired and need to be renewed. There is a recommendation to exchange two machines for 1 larger capacity one that will give the school more functions for less than the cost of two printers. This agenda item requests approval to renew all leases expiring in FY 2024, **\$22,600.92**. Total Annual Lease costs district-wide with reduction will be **\$152,534.52**.

FUND SOURCE: General Funds, Yearly Lease Amount

AMOUNT: \$22,600.92

PREPARED BY: Marleni Bruner

POSITION: Director of Finance

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

 Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered

CHAIRMAN'S SIGNATURE: page(s) numbered

GADSDEN COUNTY SCHOOL BOARD COPIER LIST

Location	Model	ID #	Serial #	Install Date	Lease Exp.	Contact	FY 2024-25		FY 2025-26		FY 2026-27	
							Monthly Lease Payment	Yearly Lease Payment	Monthly Lease Payment	Yearly Lease Payment	Monthly Lease Payment	Yearly Lease Payment
Havana Magnet	Bizhub 808	B4432	A8KN015001533	02/07/22	02/06/25	Myra Estrada	\$209.35	\$2,512.20	\$209.35	\$2,512.20	\$209.35	\$2,512.20
Havana Magnet (Front Office)	Bizhub 808	B4434	A8KN015001516	02/07/22	02/06/25	Myra Estrada	\$209.35	\$2,512.20	\$209.35	\$2,512.20	\$209.35	\$2,512.20
Havana Magnet (Room 1410)	Bizhub 808	B4436	A8KN015001507	02/07/22	02/06/25	Myra Estrada	\$209.35	\$2,512.20	\$209.35	\$2,512.20	\$209.35	\$2,512.20
Havana Magnet (Room 1410)	Bizhub 808	B4433	A8KN015001515	02/07/22	02/06/25	Myra Estrada	\$209.35	\$2,512.20	\$209.35	\$2,512.20	\$209.35	\$2,512.20
Havana Magnet (Room 703)	Bizhub 808	B4435	A8KN015001534	02/07/22	02/06/25	Myra Estrada	\$209.35	\$2,512.20	\$209.35	\$2,512.20	\$209.35	\$2,512.20
School Board (Testing & Assessment)	Bizhub C360i	B4500	AA2J012001182	04/18/22	04/17/25	Caroline McKinnon	\$150.07	\$1,800.84	\$150.07	\$1,800.84	\$150.07	\$1,800.84
West Gadsden Middle School(Front Office)	Bizhub C750i	B4508	AAKN011003433	04/18/22	04/17/25	Ieshia Lawson	\$332.21	\$3,986.52	\$332.21	\$3,986.52	\$332.21	\$3,986.52
James A Shanks Middle School	Bizhub C360i	B4518	AA2J012001275	04/21/22	04/20/25	Carla Spates	\$145.03	\$1,740.36	\$145.03	\$1,740.36	\$145.03	\$1,740.36
West Gadsden Middle School (Bldg 4 - 8th Gr Lounge)	Bizhub 808	B4549	A8KN015002022	05/20/22	05/19/25	Ieshia Lawson	\$209.35	\$2,512.20	\$209.35	\$2,512.20	\$209.35	\$2,512.20
School Board (Finance)	Bizhub C750i	B4845	ACKN011004718	10/18/22	10/17/25	Brandi Deese	\$346.96	\$4,163.52	\$346.96	\$4,163.52	\$346.96	\$4,163.52
Gadsden County H.S. (Bldg 3-Rm.313)	Bizhub 808	B4995	A8KN015000007	03/02/23	03/01/26	Delores Quintero	\$214.41	\$2,572.92	\$214.41	\$2,572.92	\$214.41	\$2,572.92
Gadsden County H.S. (Guidance)	Bizhub 808	B4993	A8KN015002301	03/02/23	03/01/26	Delores Quintero	\$214.41	\$2,572.92	\$214.41	\$2,572.92	\$214.41	\$2,572.92
Gadsden County H.S.(Attendance)	Bizhub 808	B4997	A8KN015002582	03/02/23	03/01/26	Delores Quintero	\$214.41	\$2,572.92	\$214.41	\$2,572.92	\$214.41	\$2,572.92
George W. Munroe (Media Center #1)	Bizhub 808	B4996	A8KN015002583	03/02/23	03/01/26	Lesa Russ-Hutley	\$214.41	\$2,572.92	\$214.41	\$2,572.92	\$214.41	\$2,572.92
George W. Munroe (Media Center #2)	Bizhub 808	B4994	A8KN015000031	03/02/23	03/01/26	Lesa Russ-Hutley	\$214.41	\$2,572.92	\$214.41	\$2,572.92	\$214.41	\$2,572.92
Gadsden County H.S. (Copy Room/Bldg 4009)	Bizhub 808	B5094	A8KN015002626	03/09/23	03/08/26	Delores Quintero	\$232.59	\$2,791.08	\$232.59	\$2,791.08	\$232.59	\$2,791.08
Gadsden County H.S. (Principal)	Bizhub C750i	B5102	ACKN011005385	03/09/23	03/08/26	Delores Quintero	\$332.58	\$3,990.96	\$332.58	\$3,990.96	\$332.58	\$3,990.96
George W. Munroe (Conference Room)	Bizhub C750i	B5101	ACKN011005748	03/09/23	03/08/26	Lesa Russ-Hutley	\$332.58	\$3,990.96	\$332.58	\$3,990.96	\$332.58	\$3,990.96
George W. Munroe (Copy Room #1)	Bizhub 808	B4999	A8KN015002663	03/09/23	03/08/26	Lesa Russ-Hutley	\$214.41	\$2,572.92	\$214.41	\$2,572.92	\$214.41	\$2,572.92
George W. Munroe (Copy Room #2)	Bizhub 808	B5095	A8KN015002639	03/09/23	03/08/26	Lesa Russ-Hutley	\$214.41	\$2,572.92	\$214.41	\$2,572.92	\$214.41	\$2,572.92
West Gadsden Middle School (Bldg. 814)	Bizhub 808	B5114	A8KN015002960	03/28/23	03/27/26	Ieshia Lawson	\$214.41	\$2,572.92	\$214.41	\$2,572.92	\$214.41	\$2,572.92
Greensboro Elementary School #1	Bizhub C750i	B5113	ACKN011006202	03/28/23	03/27/26	Valorie Sanders	\$332.58	\$3,990.96	\$332.58	\$3,990.96	\$332.58	\$3,990.96
Greensboro Elementary School #2	Bizhub 808	B5112	A8KN015002753	03/28/23	03/27/26	Valorie Sanders	\$214.41	\$2,572.92	\$214.41	\$2,572.92	\$214.41	\$2,572.92
School Board Fed Program & Prof. Development	Bizhub C360i	B5184	AA2J011030405	05/11/23	05/10/26	Joanette Thomas	\$140.58	\$1,686.96	\$140.58	\$1,686.96	\$140.58	\$1,686.96
School Board (Media Tech)	Bizhub C750i	B5194	ACKN011005853	06/01/23	05/31/26	Anitra Daniels	\$337.84	\$4,054.08	\$337.84	\$4,054.08	\$337.84	\$4,054.08
Gadsden County H.S. (Bldg 4-Rm. 407)	Bizhub 808	B5206	A8KN015003069	06/01/23	05/31/26	Delores Quintero	\$214.41	\$2,572.92	\$214.41	\$2,572.92	\$214.41	\$2,572.92
Gadsden County H.S. (Media Center)	Bizhub 808	B5207	A8KN015002934	06/01/23	05/31/26	Delores Quintero	\$214.41	\$2,572.92	\$214.41	\$2,572.92	\$214.41	\$2,572.92
Gadsden County H.S. (Rm. 444 - Kitchen)	Bizhub 808	B5208	A8KN015001214	06/01/23	05/31/26	Delores Quintero	\$214.41	\$2,572.92	\$214.41	\$2,572.92	\$214.41	\$2,572.92
School Board (Superintendent)	Bizhub C750i	B5221	ACKN011005668	06/26/23	06/25/26	Brandi Deese/Mary Davis	\$347.33	\$4,167.96	\$347.33	\$4,167.96	\$347.33	\$4,167.96
Carter Parramore Academy	Bizhub C550i	B5222	AA7P017701289	06/26/23	06/25/26	Frances Harrell	\$205.08	\$2,460.96	\$205.08	\$2,460.96	\$205.08	\$2,460.96
Havana Magnet	Bizhub C750i	B5227	ACKN017001170	07/17/23	07/16/26	Myra Estrada	\$332.58	\$3,990.96	\$332.58	\$3,990.96	\$332.58	\$3,990.96
Headstart/Pre K	Bizhub C750i	B5310	AA2J011027392	10/04/23	10/03/26	Patricia Popoca-Leonides	\$140.58	\$1,686.96	\$140.58	\$1,686.96	\$140.58	\$1,686.96
Maintenance Department	Bizhub C360i	B5381	AA2J013012032	10/24/23	10/23/26	Lorriane Salaia	\$150.07	\$1,800.84	\$150.07	\$1,800.84	\$150.07	\$1,800.84
Gadsden Elementary Magnet	Bizhub 550i	B5361	AC75017702550	10/24/23	10/23/26	Shalanda Starks	\$136.95	\$1,643.40	\$136.95	\$1,643.40	\$136.95	\$1,643.40
Carter Parramore Academy	Bizhub 550i	B5379	AC75017702563	11/03/23	11/02/26	Frances Harrell	\$136.95	\$1,643.40	\$136.95	\$1,643.40	\$136.95	\$1,643.40
Gadsden Elementary Magnet	Bizhub C360i	B5413	AA2J013010339	11/21/23	11/20/26	Shalanda Starks	\$140.58	\$1,686.96	\$140.58	\$1,686.96	\$140.58	\$1,686.96
James A Shanks Middle School	Bizhub 750i	B5453	ACV7017000951	12/20/23	12/19/26	Carla Spates	\$206.14	\$2,473.68	\$206.14	\$2,473.68	\$206.14	\$2,473.68
James A Shanks Middle School	Bizhub 750i	B5454	ACV7017000956	12/20/23	12/19/26	Carla Spates	\$206.14	\$2,473.68	\$206.14	\$2,473.68	\$206.14	\$2,473.68
School Board (Instructional K-12)	Bizhub C550i	B5455	AA7P017706250	12/20/23	12/19/26	Euruka Fields	\$219.83	\$2,637.96	\$219.83	\$2,637.96	\$219.83	\$2,637.96
Carter Parramore Academy	Bizhub C360i	B5450	AA2J013014619	01/17/24	01/16/27	Frances Harrell	\$140.58	\$1,686.96	\$140.58	\$1,686.96	\$140.58	\$1,686.96
School Board (Food Services)	Bizhub C360i	B5436	AA2J013014445	01/17/24	01/16/27	Lisa Chavers	\$135.52	\$1,626.24	\$135.52	\$1,626.24	\$135.52	\$1,626.24
Carter Parramore Academy	Bizhub 750i	B5476	ACV7017001003	01/23/24	01/22/27	Frances Harrell	\$206.14	\$2,473.68	\$206.14	\$2,473.68	\$206.14	\$2,473.68
Headstart Midway	Bizhub C360i	B5479	AA2J013014826	01/23/24	01/22/27	Patricia Popoca-Leonides	\$140.58	\$1,686.96	\$140.58	\$1,686.96	\$140.58	\$1,686.96
School Board - Headstart (Quincy Area 3's)	Bizhub C360i	B5507	AA2J013015158	02/06/24	02/05/27	Patricia Popoca-Leonides	\$140.58	\$1,686.96	\$140.58	\$1,686.96	\$140.58	\$1,686.96
Gadsden Central Academy (CPA)	Bizhub 450i	B5574	AC76017006336	03/26/24	03/25/27	Frances Harrell	\$128.08	\$1,536.96	\$128.08	\$1,536.96	\$128.08	\$1,536.96
School Board (FED Programs-Parent Svcs.)	Bizhub C360i	B5579	AA2J013014430	04/01/24	03/31/27	Joanette Thomas	\$150.07	\$1,800.84	\$150.07	\$1,800.84	\$150.07	\$1,800.84

GADSDEN COUNTY SCHOOL BOARD COPIER LIST

Location	Model	ID #	Serial #	Install Date	Lease Exp.	Contact	Monthly Lease Payment	Yearly Lease Payment
School Board (FED. Programs)	Bizhub C750i	B5652	ACKN017003174	05/01/24	04/30/27	Joanette Thomas	\$332.58	\$3,990.96
Transportation Dept.	Bizhub C360i	B5660	AA2J013013169	05/20/24	05/19/27	Gail Rittman-Jackson	\$135.52	\$1,626.24
Chattahoochee Elementary School	Bizhub C750i	B5664	ACKN017003617	05/20/24	05/19/27	Jeily Moore	\$332.58	\$3,990.96
E.S.O.L. Dept.	Bizhub C360i	B5659	AA2J013013000	05/28/24	05/27/27	Rita Vasquez	\$150.07	\$1,800.84
James A Shanks Middle School	Bizhub 750i	B5694	ACV7017001316	06/20/24	06/19/27	Carla Spates	\$201.08	\$2,412.96
School Board (Instructional K-12)	Bizhub C451i	B5710	ADYG011000280	06/26/24	06/25/27	Euruka Fields	\$191.30	\$2,295.60
Headstrart/VPK (1st Floor #2)	Bizhub C250i	B5690	AA2J013012547	06/26/24	06/25/27	Patricia Popoca-Leonides	\$123.14	\$1,477.68
School Board/E.S.E.	Bizhub C750i	B5714	ACKN017003166	07/17/24	07/16/27	Regina Herring	\$352.62	\$4,231.44
Gadsden Technical College	Bizhub C361i	B5720	ADXJ013000073	07/24/24	07/23/27	Jacary Byrd	\$159.58	\$1,914.96
School Board (Personnel)	Bizhub C451i	B5718	ADYG011003365	07/24/24	07/23/27	Nancy Sierra	\$186.04	\$2,232.48
Headstrart/VPK (1st Floor)	Bizhub C250i	B5743	AA2J013012316	07/24/24	07/23/27	Patricia Popoca-Leonides	\$123.14	\$1,477.68
Stewart St. Elementary School	Bizhub C750i	B5719	ACKN017002126	07/31/24	07/30/27	Linda Jordan	\$327.52	\$3,930.24
Stewart St. Elementary School	Bizhub 750i	B5737	ADYN011000097	07/31/24	07/30/27	Linda Jordan	\$201.08	\$2,412.96
Headstrart/PRE K (2nd Floor)	Bizhub C301i	B5754	ADXX013001265	08/20/24	08/19/27	Patricia Popoca-Leonides	\$135.34	\$1,624.08
School Board - ESE Portable (Butterfly's Nest)	Bizhub 361i	B5748	ADX013000263	08/20/24	08/19/27	Regina Herring	\$117.50	\$1,410.00
All Quotes Currently							\$12,846.93	\$159,238.92
							-\$209.35	-\$2,512.20
							-\$209.35	-\$2,512.20
							\$285.00	\$3,420.00
Replacing 7 in Havana w/ 11							\$12,711.23	\$157,534.52

FY 2027-28



3135 Eliza Rd.
Tallahassee, FL 32308
(850) 671-6663 Tel.
(850) 671-6636 Fax
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Havana Magnet School/Room 703
(Pricing for Service ID # B4435; serial # A8KN015001534; Lease expires on 2/6/25)
(For period – February 7th, 2025 through June 30th, 2025)
(Quote dated – 2/5/25)

<u>BIZHUB 808 – (Group A – Segment 7)</u>	<u>(Base Monthly Price – \$191.82/mo.)</u>
80 copy per minute digital copier/printer/ COLOR scanner	
1– 1,500 sheet paper drawer	
1 – 1,000 sheet paper drawer	
1 – 150 bypass tray	
2 – sided copying	
300 page dual scan document feeder	
50 sheet stapling/finisher (FS-536)	\$14.25/mo.
Relay Unit (RU-515)	\$3.28/mo.
<u>TOTAL Monthly Lease Price</u>	\$209.35/mo.

Maintenance Plan Pricing

Zero Base Pricing - \$.0045 per copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
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Mike Booker
State/Government Sales Representative
509-0718 – Mobile
mbooker@copyfax2000.com – Email



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Tallahassee, FL 32308
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Havana Magnet School/Front Office

(Pricing for Service ID # B4434; serial # A8KN015001516; Lease expires on 2/6/25)

(For period – February 7th, 2025 through June 30th, 2025)

(Quote dated – 2/5/25)

BIZHUB 808 – (Group A – Segment 7) (Base Monthly Price – \$191.82/mo.)

80 copy per minute digital copier/printer/COLOR scanner

1– 1,500 sheet paper drawer

1 – 1,000 sheet paper drawer

1 – 150 bypass tray

2 – sided copying

300 page dual scan document feeder

50 sheet stapling/finisher (FS-536)

Relay Unit (RU-515)

\$14.25/mo.

\$3.28/mo.

TOTAL Monthly Lease Price

\$209.35/mo.

Maintenance Plan Pricing

Zero Base Pricing - \$.0045 per copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

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3135 Eliza Rd.

Tallahassee, FL 32308

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Mike Booker

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Havana Magnet School
(To replace Service ID # B3588; serial # A8KN011009293; Lease expires on 12/11/21)
(Quote dated – 9/21/21)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
(State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB 808 – (Group A – Segment 7) (Base 36 Month Lease Price – \$191.82/mo.)

80 copy per minute digital copier/printer/**COLOR** scanner

1 – 1,500 sheet paper drawer

1 – 1,000 sheet paper drawer

1 – 150 bypass tray

2 – sided copying

300 page dual scan document feeder

50 sheet stapling/finisher (FS-536)

Relay Unit (RU-515)

Scanning & Printing Accessories included in base lease price

\$14.25/mo.

\$3.28/mo.

TOTAL 36 Month Lease Price

\$209.35/mo.

Maintenance Plan Pricing

Zero Base Pricing - \$.0045 per copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
101 Williams Dr.
Ramsey, NJ. 07446
ATTN: Jitra Komchai
1-800-456-6422

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
3135 Eliza Rd.
Tallahassee, FL. 32308
(850-671-6663 – Phone) (850-671-6636 – Fax)

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Havana Magnet School
(Replacing Service ID # B4014; serial # A8JE011005570; Lease expires on 4/7/23)
(Quote dated – 2/15/23)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
(State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB C750i – (Group A – Segment 7) (Base 36 Month Lease Price - \$300.55/mo.)

70 copy per minute digital COLOR copier/printer/scanner (75 copy per minute BLACK & WHITE)	
1,500 sheet paper drawer (8 ½” X 11” ONLY)	
1,000 sheet paper drawer (8 ½” X 11” ONLY)	
2 – 500 sheet universal paper drawers	
150 bypass tray	2 – sided copying
300 sheet single pass dual scanner document feeder	
50 sheet stapling/finisher (FS-539) (<i>offers offline stapling</i>)	\$14.25/mo.
Relay Unit (RU-519)	\$3.23/mo.
2 & 3 hole punch kit (PK-524)	\$5.06/mo.
Fax Kit (FK-514)	\$9.49/mo.
Scanning & printing accessories included base lease price	

Total 36 Month Lease Price \$332.58/mo.

Maintenance Plan Pricing

Zero Based Pricing - \$.0045 per B & W copy; \$.043 per **COLOR** copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
100 Williams Dr.
Ramsey, NJ. 07446
ATTN: Jitra Komchai (1-800-456-6422)

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
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Tallahassee, FL. 32308
(850-671-6663 – Phone) (850-671-6636 – Fax)

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Havana Magnet School/Room 1410
(To replace Service ID # B3590; serial # A8KN011009230; Lease expires on 12/11/21)
(Quote dated – 9/21/21)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
(State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB 808 – (Group A – Segment 7) (Base 36 Month Lease Price – \$191.82/mo.)

80 copy per minute digital copier/printer/**COLOR** scanner

1– 1,500 sheet paper drawer

1 – 1,000 sheet paper drawer

1 – 150 bypass tray

2 – sided copying

300 page dual scan document feeder

50 sheet stapling/finisher (FS-536)

\$14.25/mo.

Relay Unit (RU-515)

\$3.28/mo.

Scanning & Printing Accessories included in base lease price

TOTAL 36 Month Lease Price

\$209.35/mo.

Maintenance Plan Pricing

Zero Base Pricing - \$.0045 per copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
101 Williams Dr.
Ramsey, NJ. 07446
ATTN: Jitra Komchai
1-800-456-6422

*C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
3135 Eliza Rd.
Tallahassee, FL. 32308
(850-671-6663 – Phone) (850-671-6636 – Fax)*

Mike Booker
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mbooker@copyfax2000.com – Email



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 Tallahassee, FL 32308
 (850) 671-6663 Tel.
 (850) 671-6636 Fax
 www.copyfax2000.com

Havana Magnet School/Room 1410
 (To replace Service ID # B3587; serial # A8KN011009253; Lease expires on 12/11/21)
 (Quote dated – 9/21/21)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
 (State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB 808 – (Group A – Segment 7) (Base 36 Month Lease Price – \$191.82/mo.)

80 copy per minute digital copier/printer/COLOR scanner	
1– 1,500 sheet paper drawer	
1 – 1,000 sheet paper drawer	
1 – 150 bypass tray	
2 – sided copying	
300 page dual scan document feeder	
50 sheet stapling/finisher (FS-536)	\$14.25/mo.
Relay Unit (RU-515)	\$3.28/mo.
Scanning & Printing Accessories included in base lease price	
TOTAL 36 Month Lease Price	\$209.35/mo.

Maintenance Plan Pricing

Zero Base Pricing - \$.0045 per copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
 101 Williams Dr.
 Ramsey, NJ. 07446
 ATTN: Jitra Komchai
 1-800-456-6422

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
3135 Eliza Rd.
Tallahassee, FL. 32308
(850-671-6663 – Phone) (850-671-6636 – Fax)

Mike Booker
 State/Government Sales Representative
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Tallahassee, FL 32308
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(850) 671-6636 Fax
www.copyfax2000.com

Havana Magnet School/Room 1410

(Replacing Service ID B4433- serial # A8KN015001515 & B4436 – serial #A8KN015001507)

(For period – Date of installation through June 30th, 2025)

(Quote dated 2/5/25)

AcurioPrint 2100

- 100 copy per minute digital copier/printer/scanner**
- 2 - 1,500 universal sheet paper drawers**
- 1 – 150 bypass tray**
- 300 page automatic document feeder**
- 2 – sided copying**
- 100-sheet stapler finisher (FS-532)**
- Hole Punch Kit (PK-522)**
- 4,500 sheet large capacity drawer (LU-414)**

Total 60 Month Lease Price

\$285.00/mo.

Maintenance Plan Pricing

Zero Based Pricing - \$.0037 per copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
3135 Eliza Rd.
Tallahassee, FL. 32308
(850-671-6663 – Phone) (850-671-6636 – Fax)

Mike Booker

State/Government Sales Representative

509-0718 – Mobile

mbooker@copyfax2000.com – Email

Konica Minolta Authorized Sales and Service
Copiers • Printers • Facsimile • Scanners



3135 Eliza Rd.
 Tallahassee, FL 32308
 (850) 671-6663 Tel.
 (850) 671-6636 Fax
 www.copyfax2000.com

Carter Parramore Academy
 (Replacing Service ID # B4049; serial # AA7P011000969; Lease expires on 6/7/23)
 (Quote dated – 4/14/23)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
 (State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB C550i – (Group A – Segment 4) (Base 36 Month Lease Price - \$172.17/mo.)

55 copy per minute digital B & W/ COLOR copier/printer/scanner	
2 – 500 sheet universal paper drawers	
1 – 150 bypass tray	
300 sheet single pass dual scanner document feeder	
2 – sided copying	
2,500 sheet large capacity drawer (PC-416)	\$11.56/mo.
50 sheet stapling/finisher (FS-539) <i>(Offers offline stapling)</i>	\$14.25/mo.
Relay Unit (RU-513)	\$2.04/mo.
2 & 3 hole punch kit (PK-524)	\$5.06/mo.
Scanning & printing accessories included in base lease price	

TOTAL 36 Month Lease Price **\$205.08/mo.**

Maintenance Plan Pricing

Zero Base Pricing - \$.0055 per B & W copy; \$.042 per **COLOR** copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
 101 Williams Dr.
 Ramsey, NJ. 07446
 ATTN: corporateorders@kmbs.konicaminolta.us

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
3135 Eliza Rd.
Tallahassee, FL. 32308
(850-671-6663 – Phone) (850-671-6636 – Fax)

Mike Booker
 State/Government Sales Representative
 509-0718 – Mobile
mbooker@copyfax2000.com – Email



3135 Eliza Rd.
Tallahassee, FL 32308
(850) 671-6663 Tel.
(850) 671-6636 Fax
www.copyfax2000.com

Carter Parramore Academy
(Replacing Service ID # B4176; serial # AA2J011011724; lease expires on 10/1/23)
(Quote dated – 9/19/23)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
(State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB C360i – (Group A – Segment 3) (Base 36 Month Lease Price - \$117.18/mo.)

- 36 copy per minute **COLOR** digital copier/printer/scanner
- 2 – 500 sheet universal paper drawers
- 1 – 150 bypass tray
- 2 sided copying
- 100 page single pass dual scan document feeder (DF-714) *(included in base lease price)*
- Storage Cabinet (DK-516) \$2.05/mo.
- 50 sheet stapling/finisher (FS-539) \$14.25/mo.
- Relay Unit (RU-513) \$2.04/mo.
- 2 & 3 hole punch kit (PK-524) \$5.06/mo.
- Scanning & Printing Accessories included in base lease price

TOTAL 36 Month Lease Price \$140.58/mo.

Maintenance Plan Pricing

Zero Base Pricing - \$.0055 per B & W copy; \$.049 per **COLOR** copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
100 Williams Dr.
Ramsey, NJ. 07446
ATTN: corporateorders@kmb.konicaminolta.us

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
3135 Eliza Rd.
Tallahassee, FL. 32308
(850-671-6663 – Phone) (850-671-6636 – Fax)

Mike Booker
State/Government Sales Representative
509-0718 – Mobile
mbooker@copyfax2000.com – Email



3135 Eliza Rd.
 Tallahassee, FL 32308
 (850) 671-6663 Tel.
 (850) 671-6636 Fax
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Carter Parramore Academy
 (Replacing Service ID # B4225; serial # ACV7011000108; Lease expires on 11/29/23)
 (Quote dated – 9/19/23)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
(State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB 750i – (Group A – Segment 6) (Base 36 Month Lease Price – \$183.60/mo.)

- 75 copy per minute digital copier/printer/**COLOR** scanner
- 1– 1,500 sheet paper drawer
- 1 – 1,000 sheet paper drawer
- 1 – 150 bypass tray
- 2 – sided copying
- 300 page dual scan document feeder
- 50 sheet stapling/finisher (FS-539) *(offers offline stapling)* **\$14.25/mo.**
- Relay Unit (RU-519) **\$3.23/mo.**
- 2 & 3 hole punch kit (PK-524) **\$5.06/mo.**
- Scanning & Printing Accessories included in base lease price

TOTAL 36 Month Lease Price **\$206.14/mo.**

Maintenance Plan Pricing

Zero Base Pricing - \$.0045 per copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
101 Williams Dr.
Ramsey, NJ. 07446
ATTN: corporateorders@kmb.konicaminolta.us
1-800-456-6422

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
3135 Eliza Rd.
Tallahassee, FL. 32308
(850-671-6663 – Phone) (850-671-6636 – Fax)

Mike Booker
State/Government Sales Representative
509-0718 – Mobile
mbooker@copyfax2000.com – Email



3135 Eliza Rd.
 Tallahassee, FL 32308
 (850) 671-6663 Tel.
 (850) 671-6636 Fax
 www.copyfax2000.com

Carter Parramore Academy
 (Replacing B4180; serial # AA6T011011501; lease expires on 10/1/23)
 (Quote dated – 8/9/2023)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
 (State of FL. Contract # 44000000-NASPO-19-ACS)

<u>BIZHUB 550i – (Group A – Segment 5)</u>	<u>(Base 36 Month Lease Price - \$104.04/mo.)</u>
55 copy per minute digital copier/printer/scanner	
2 – 500 sheet universal paper drawers	
1 – 150 bypass tray 2 sided copying	
300 page single pass dual scan document feeder	
2,500 sheet large capacity drawer (PC-416)	\$11.56/mo.
50 sheet stapling/sorter (FS-539)	\$14.25/mo.
2 & 3 hole punch kit (PK-524)	\$5.06/mo.
Relay Unit (RU-513)	\$2.04/mo.
Scanning & Printing Accessories included in base lease price	
 <u>Total 36 Month Lease Price</u>	 \$136.95/mo.

Maintenance Plan Pricing

Zero Based Pricing - \$.0055 per copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Orders Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
 100 Williams Dr.
 Ramsey, NJ. 07446
corporateorders@kmbs.konicaminolta.us
 1-800-456-6422

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
3135 Eliza Rd.
Tallahassee, FL. 32308
(850-671-6663 – Phone) (850-671-6636 – Fax)

Mike Booker
 State/Government Sales Representative
 509-0718 – Mobile
mbooker@copyfax2000.com - email



3135 Eliza Rd.
Tallahassee, FL 32308
(850) 671-6663 Tel.
(850) 671-6636 Fax
www.copyfax2000.com

Chattahoochee Elementary School

(Replacing Service ID #B4363; serial # ACKN011001910; Lease expires on 5/23/24)
(Quote dated – 4/3/24)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
(State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB C750i – (Group A – Segment 7) (Base 36 Month Lease Price - \$300.55/mo.)

70 copy per minute digital **COLOR** copier/printer/scanner (75 copy per minute **BLACK & WHITE**)
1,500 sheet paper drawer (8 ½” X 11” ONLY)
1,000 sheet paper drawer (8 ½” X 11” ONLY)
2 – 500 sheet universal paper drawers
150 bypass tray 2 – sided copying
300 sheet single pass dual scanner document feeder
50 sheet stapling/folding/finisher (FS-539) (*offers offline stapling*) **\$14.25/mo.**
Relay Unit (RU-519) **\$3.23/mo.**
2 & 3 hole punch kit (PK-524) **\$5.06/mo.**
Fax Kit (FK-514) **\$9.49/mo.**
Scanning & printing accessories included base lease price

Total 36 Month Lease Price **\$332.58/mo.**

Maintenance Plan Pricing

Zero Based Pricing - \$.0045 per B & W copy; \$.043 per **COLOR** copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
100 Williams Dr.
Ramsey, NJ. 07446
ATTN: Jitra Komchai (1-800-456-6422)

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
3135 Eliza Rd.
Tallahassee, FL. 32308
(850-671-6663 – Phone) (850-671-6636 – Fax)

Mike Booker
State/Government Sales Representative
509-0718 – Mobile
mbooker@copyfax2000.com – Email



In Manner

3135 Eliza Road
Tallahassee, FL 32308
Telephone: 850-671-6663
Fax: 850-671-6636
www.copyfax2000.com

Inventory Movement Form

CEQ2

<input checked="" type="checkbox"/> Installation	<input type="checkbox"/> Commercial	<input checked="" type="checkbox"/> MAP	<input type="checkbox"/> Rental	<input type="checkbox"/> Loaner	<input type="checkbox"/> Demo	<input type="checkbox"/> Even Exchange
<input type="checkbox"/> Removal	<input type="checkbox"/> Ship Back to Leasing Company			<input type="checkbox"/> Move		

Date Submitted: **05/06/2024** Model: **Bizhub C750i**

Equipment ID#: **B5664** Serial #: **ACKN017003617**

B/W Meter: **257** Color Meter: **123**

Customer Name: **Chattahoochee Elementary School (P.O. # 1100000564)**

Address: **335 Maple St.** Room/Suite/Floor:

City: **Chattahoochee** State: **FL** Zipcode: **32351**

Phone: **662-2080** Steps/Stairs:

Key Operator / Email: **Bernica Rollinson/rollinsonb@gcpsmail.com**

Meter Contact / Email: **Bernica Rollinson/rollinsonb@gcpsmail.com**

Sales Representative: **Mike Booker**

Accessories	Model	Serial Number
Document Feeder (ADF)		
Paper feed Cabinet or Base		
Finisher	FS-539	AAR4WY3090565
2/3 Hole Punch	PK-524	AC28W11
Fax	FK-514	A883012
Other	RU-519	ACU6WY1
Other		
Other	VCARE :	US-505
HDD Sanitation	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	P.O. #:

Does Account Track/Authentication or One Touch data need to be transferred or programmed before delivery? **NO**

Special Instructions: **Please include thomasj@gcpsmail.com & lawsona@gcpsmail.com**

when scheduling the delivery. **(84363)**

You, the customer, are solely responsible for securely removing any data that may be stored on disk drives or other storage or memory media of the equipment you are returning. Failure to securely remove all data from this storage media of the equipment may subject you to (1) liability to users of the equipment and/or (2) government action for failure to follow applicable privacy laws and regulations.

Customer Signature: *[Signature]*

Date: **5/20/24**

Copyfax Rep. Signature: *[Signature]*

Date: **5/20/24**

36 month lease

lease expires 5/19/27



3135 Eliza Rd.
 Tallahassee, FL 32308
 (850) 671-6663 Tel.
 (850) 671-6636 Fax
 www.copyfax2000.com

Gadsden County School Board/E.S.O.L. Dept.
 (Replacing Service ID # B4331; serial # AA2J013003886; lease expires on 4/7/24)
 (Quote dated – 4/3/24)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
 (State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB C360i – (Group A – Segment 3) (Base 36 Month Lease Price - \$117.18/mo.)

36 copy per minute **COLOR** digital copier/printer/scanner

2 – 500 sheet universal paper drawers

1 – 150 bypass tray

2 sided copying

80 page single pass dual scan document feeder (DF-714) *(included in base lease price)*

Storage Cabinet (DK-516) \$2.05/mo.

50 sheet stapling/finisher (FS-539) *(offers offline stapling)* \$14.25/mo.

Relay Unit (RU-513) \$2.04/mo.

2 & 3 hole punch kit (PK-524) \$5.06/mo.

Fax Kit (FK-514) \$9.49/mo.

Scanning & Printing Accessories included in base lease price

TOTAL 36 Month Lease Price \$150.07/mo.

Maintenance Plan Pricing

Zero Base Pricing - \$.0055 per B & W copy; \$.049 per **COLOR** copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.

100 Williams Dr.

Ramsey, NJ. 07446

ATTN: corporateorders@kmb.konicaminolta.us

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)

3135 Eliza Rd.

Tallahassee, FL. 32308

(850-671-6663 – Phone) (850-671-6636 – Fax)

Mike Booker

State/Government Sales Representative

509-0718 – Mobile

mbooker@copyfax2000.com – Email



3135 Eliza Road
Tallahassee, FL 32308
Telephone: 850-671-6663
Fax: 850-671-6636
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Inventory Movement Form

ECOZ

Installation
 Commercial
 MAP
 Rental
 Loaner
 Demo
 Even Exchange
 Removal
 Ship Back to Leasing Company
 Move

Date Submitted: 05/06/2024 Model: Bizhub C360i

Equipment ID#: 85659 Serial #: AA2J013013000

B/W Meter: 135 Color Meter: 108

Customer Name: Gadsden County School Board/E.S.O.L. Dept. (P.O. # 1100000563)

Address: 315 N. Key Street Room/Suite/Floor:

City: Quincy State: FL Zipcode: 32351

Phone: 364-1430 Steps/Stairs:

Key Operator / Email: Rita Vazquez/vazquez@gcpsmail.com

Meter Contact / Email: Rita Vazquez/vazquez@gcpsmail.com

Sales Representative: Mike Booker

Accessories	Model	Serial Number
Document Feeder (ADF)	DF-714	included in mainframe
Paper feed Cabinet or Base	DK-516	135700
Finisher	FS-539	AAR4WY3091558
2/3 Hole Punch	PK-524	AC28W11
Fax	FK-514	A883013
Other	RU-513	A87JWY5
Other		
Other	V CARE :	US-505
HDD Sanitation	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	P.O. #:

Does Account Track/Authentication or One Touch data need to be transferred or programmed before delivery? NO

Special Instructions: Please include thomasj@gcpsmail.com & lawsona@gcpsmail.com when scheduling the delivery. (B4331)

You, the customer, are solely responsible for securely removing any data that may be stored on disk drives or other storage or memory media of the equipment you are returning. Failure to securely remove all data from this storage media of the equipment may subject you to (1) liability to users of the equipment and/or (2) government action for failure to follow applicable privacy laws and regulations.

Customer Signature: Date: 5/28/24

Copyfax Rep. Signature: Date: 5/28/24

36 month lease

lease expires 5/27/27



3135 Eliza Rd.
 Tallahassee, FL 32308
 (850) 671-6663 Tel.
 (850) 671-6636 Fax
 www.copyfax2000.com

Gadsden Central Academy

(Replacing B4196; serial # AA6U011021805; lease expired on 10/8/23)
 (Quote dated – 2/19/2024)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
(State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB 450i – (Group A – Segment 4) **(Base 36 Month Lease Price - \$85.68/mo.)**

45 copy per minute digital copier/printer/scanner	
2 – 500 sheet universal paper drawers	
1 – 150 bypass tray	2 sided copying
300 page single pass dual scan document feeder	
2,500 sheet large capacity drawer (PC-416)	\$11.56/mo.
50 sheet stapling/sorter (FS-539)	\$14.25/mo.
2 & 3 hole punch kit (PK-524)	\$5.06/mo.
Relay Unit (RU-513)	\$2.04/mo.
Fax Kit (FK-514)	\$9.49/mo.
Scanning & Printing Accessories included in base lease price	

Total 36 Month Lease Price **\$128.08/mo.**

Maintenance Plan Pricing

Zero Based Pricing - \$.0055 per copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Orders Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
 100 Williams Dr.
 Ramsey, NJ. 07446
corporateorders@kmbs.konicaminolta.us
 1-800-456-6422

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
3135 Eliza Rd.
Tallahassee, FL. 32308
(850-671-6663 – Phone) (850-671-6636 – Fax)

Mike Booker
State/Government Sales Representative
 509-0718 – Mobile
mbooker@copyfax2000.com - email



3135 Eliza Road
Tallahassee, FL 32308
Telephone: 850-671-6663
Fax: 850-671-6636
www.copyfax2000.com

Inventory Movement Form GC 30

<input checked="" type="checkbox"/> Installation	<input type="checkbox"/> Commercial	<input checked="" type="checkbox"/> MAP	<input type="checkbox"/> Rental	<input type="checkbox"/> Loaner	<input type="checkbox"/> Demo	<input type="checkbox"/> Even Exchange
<input type="checkbox"/> Removal	<input type="checkbox"/> Ship Back to Leasing Company				<input type="checkbox"/> Move	

Date Submitted: 07/22/2024 Model: Bizhub 361i

Equipment ID#: B5748 Serial #: ADXV013000263

B/W Meter: 210 Color Meter:

Customer Name: Gadsden Central Academy (P.O. # 1100000575) (Butterfly's Nest)

Address: 655 S. Stewart St. Room/Suite/Floor: Bldg. 7

City: Quincy State: FL Zipcode: 32351

Phone: 627-9651 x 1287 Steps/Stairs:

Key Operator / Email: Regina Herring/herringr@gcpsmail.com

Meter Contact / Email: Regina Herring/herringr@gcpsmail.com

Sales Representative: Mike Booker

Accessories	Model	Serial Number
Document Feeder (ADF)	DF-714	included in mainframe
Paper feed Cabinet or Base	DK-516	135700
Finisher	FS-539	AAR4WY3096750
2/3 Hole Punch		
Fax	FK-514	A883012
Other	RU-513	A87JWY5
Other		
Other	VCARE :	US-500
HDD Sanitation	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	P.O. #:

Does Account Track/Authentication or One Touch data need to be transferred or programmed before delivery? **NO**

Special Instructions: Please include thomasj@gcpsmail.com & lawsona@gcpsmail.com when scheduling the delivery. *Replacing B4352*

You, the customer, are solely responsible for securely removing any data that may be stored on disk drives or other storage or memory media of the equipment you are returning. Failure to securely remove all data from this storage media of the equipment may subject you to (1) liability to users of the equipment and/or (2) government action for failure to follow applicable privacy laws and regulations.

Customer Signature: *Buttany Pader* Date: 08/20/2024

Copyfax Rep. Signature: *Rebecca Lewis* Date: 8/20/24

36 month lease *lease expires 8/19/27*



3135 Eliza Rd.
Tallahassee, FL 32308
(850) 671-6663 Tel.
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Gadsden County High School/Copy Room/Bldg. 4009
(To replace serial # A8KN011002545; Service ID #B2970; lease expires on 2/20/20)
(Quote dated 12/20/19)

BIZHUB 808 (Contract #600-000-11-1) (Base 36 Month Lease Price - \$216.34/mo.)

80 copy per minute digital copier/printer/**COLOR** scanner

1- 1,500 sheet paper drawer

1 - 1,000 sheet paper drawer

1 - 150 bypass tray

100 page dual scan document feeder

2 - sided copying

Multi-position stapling/sorter (FS-536) & Relay Unit (RU-515)

\$12.49/mo.

2 & 3 hole punch kit (PK-520)

\$3.76/mo.

Scanning & printing accessories included in base lease price

Total 36 Month Lease Price

\$232.59/mo.

Maintenance Plan Pricing

Cost Per Copy Program - \$.0045 per copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Ordering Address:

Konica Minolta Business Solutions, U.S.A., INC.
101 Williams Dr.
Ramsey, NJ. 07446
ATTN: Jitra Komchai (1-800-456-6422)

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
3135 Eliza Rd.
Tallahassee, FL. 32308
(850-671-6663 - Phone) (850-671-6636 - Fax)

Mike Booker
State/Government Sales Representative
509-0718 - Mobile
mbooker@copyfax2000.com - Email



3135 Eliza Rd.
Tallahassee, FL 32308
(850) 671-6663 Tel.
(850) 671-6636 Fax
www.copyfax2000.com

Gadsden County High School/Bldg. 4 Room 407
(Replacing Service ID # B3961; serial # A8KN011012756; Lease expires on 2/18/23)
(Quote dated – 11/30/22)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
(State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB 808 – (Group A – Segment 7) (Base 36 Month Lease Price – \$191.82/mo.)

80 copy per minute digital copier/printer/COLOR scanner

1– 1,500 sheet paper drawer

1 – 1,000 sheet paper drawer

1 – 150 bypass tray

2 – sided copying

300 page dual scan document feeder

50 sheet stapling/finisher (FS-536)

\$14.25/mo.

Relay Unit (RU-515)

\$3.28/mo.

2 & 3 hole punch kit (PK-520)

\$5.06/mo.

Scanning & Printing Accessories included in base lease price

TOTAL 36 Month Lease Price

\$214.41/mo.

Maintenance Plan Pricing

Zero Base Pricing - \$.0045 per copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

**Konica Minolta Business Solutions, U.S.A., INC.
101 Williams Dr.
Ramsey, NJ. 07446
ATTN: Jitra Komchai
1-800-456-6422**

***C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
3135 Eliza Rd.
Tallahassee, FL. 32308
(850-671-6663 – Phone) (850-671-6636 – Fax)***

**Mike Booker
State/Government Sales Representative
509-0718 – Mobile
mbooker@copyfax2000.com – Email**



3135 Eliza Rd.
Tallahassee, FL 32308
(850) 671-6663 Tel.
(850) 671-6636 Fax
www.copyfax2000.com

Gadsden County High School/Room 444 - Kitchen
(Replacing Service ID # B3963; serial # A8KN011012765; Lease expires on 2/18/23)
(Quote dated – 11/30/22)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
(State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB 808 – (Group A – Segment 7) (Base 36 Month Lease Price – \$191.82/mo.)

- 80 copy per minute digital copier/printer/**COLOR** scanner
- 1– 1,500 sheet paper drawer
- 1 – 1,000 sheet paper drawer
- 1 – 150 bypass tray
- 2 – sided copying
- 300 page dual scan document feeder
- 50 sheet stapling/finisher (FS-536) \$14.25/mo.
- Relay Unit (RU-515) \$3.28/mo.
- 2 & 3 hole punch kit (PK-520) \$5.06/mo.
- Scanning & Printing Accessories included in base lease price

TOTAL 36 Month Lease Price **\$214.41/mo.**

Maintenance Plan Pricing

Zero Base Pricing - \$.0045 per copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
101 Williams Dr.
Ramsey, NJ. 07446
ATTN: Jitra Komchai
1-800-456-6422

*C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
3135 Eliza Rd.
Tallahassee, FL. 32308
(850-671-6663 – Phone) (850-671-6636 – Fax)*

Mike Booker
State/Government Sales Representative
509-0718 – Mobile
mbooker@copyfax2000.com – Email



3135 Eliza Rd.
Tallahassee, FL 32308
(850) 671-6663 Tel.
(850) 671-6636 Fax
www.copyfax2000.com

Gadsden County High School/Media Center
(Replacing Service ID # B3962; serial # A8KN011012735; Lease expires on 2/18/23)
(Quote dated – 11/30/22)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
(State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB 808 – (Group A – Segment 7) (Base 36 Month Lease Price – \$191.82/mo.)

80 copy per minute digital copier/printer/**COLOR** scanner

1– 1,500 sheet paper drawer

1 – 1,000 sheet paper drawer

1 – 150 bypass tray

2 – sided copying

300 page dual scan document feeder

50 sheet stapling/finisher (FS-536)

\$14.25/mo.

Relay Unit (RU-515)

\$3.28/mo.

2 & 3 hole punch kit (PK-520)

\$5.06/mo.

Scanning & Printing Accessories included in base lease price

TOTAL 36 Month Lease Price

\$214.41/mo.

Maintenance Plan Pricing

Zero Base Pricing - \$.0045 per copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.

101 Williams Dr.

Ramsey, NJ. 07446

ATTN: Jitra Komchai

1-800-456-6422

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)

3135 Eliza Rd.

Tallahassee, FL. 32308

(850-671-6663 – Phone) (850-671-6636 – Fax)

Mike Booker

State/Government Sales Representative

509-0718 – Mobile

mbooker@copyfax2000.com – Email

Konica Minolta Authorized Sales and Service
Copiers • Printers • Facsimile • Scanners



3135 Eliza Rd.
 Tallahassee, FL 32308
 (850) 671-6663 Tel.
 (850) 671-6636 Fax
 www.copyfax2000.com

Gadsden County High School/Principal's Office
 (Replacing Service ID # B3959; serial # A8JE011005249; Lease expires on 2/18/23)
 (Quote dated – 11/30/22)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
(State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB C750i -- (Group A – Segment 7) (Base 36 Month Lease Price - \$300.55/mo.)

- 70 copy per minute digital **COLOR** copier/printer/scanner (75 copy per minute **BLACK & WHITE**)
- 1,500 sheet paper drawer (8 ½" X 11" ONLY)
- 1,000 sheet paper drawer (8 ½" X 11" ONLY)
- 2 – 500 sheet universal paper drawers
- 150 bypass tray 2 – sided copying
- 300 sheet single pass dual scanner document feeder
- 50 sheet stapling/finisher (FS-539) *(offers offline stapling)* \$14.25/mo.
- Relay Unit (RU-519) \$3.23/mo.
- 2 & 3 hole punch kit (PK-524) \$5.06/mo.
- Fax Kit (FK-514) \$9.49/mo.
- Scanning & printing accessories included base lease price

Total 36 Month Lease Price **\$332.58/mo.**

Maintenance Plan Pricing

Zero Based Pricing - \$.0045 per B & W copy; \$.043 per **COLOR** copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
100 Williams Dr.
Ramsey, NJ. 07446
ATTN: Jitra Komchai (1-800-456-6422)

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
3135 Eliza Rd.
Tallahassee, FL. 32308
(850-671-6663 – Phone) (850-671-6636 – Fax)

Mike Booker
State/Government Sales Representative
509-0718 – Mobile
mbooker@copyfax2000.com – Email



3135 Eliza Rd.
 Tallahassee, FL 32308
 (850) 671-6663 Tel.
 (850) 671-6636 Fax
 www.copyfax2000.com

Gadsden County High School/Room 313
 (Replacing Service ID # B3967; serial # A8KN011012772; Lease expires on 2/18/23)
 (Quote dated – 11/30/22)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
 (State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB 808 – (Group A – Segment 7) (Base 36 Month Lease Price – \$191.82/mo.)

- 80 copy per minute digital copier/printer/**COLOR** scanner
- 1– 1,500 sheet paper drawer
- 1 – 1,000 sheet paper drawer
- 1 – 150 bypass tray
- 2 – sided copying
- 300 page dual scan document feeder
- 50 sheet stapling/finisher (FS-536) \$14.25/mo.
- Relay Unit (RU-515) \$3.28/mo.
- 2 & 3 hole punch kit (PK-520) \$5.06/mo.
- Scanning & Printing Accessories included in base lease price

TOTAL 36 Month Lease Price \$214.41/mo.

Maintenance Plan Pricing

Zero Base Pricing - \$.0045 per copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
 101 Williams Dr.
 Ramsey, NJ. 07446
 ATTN: Jitra Komchai
 1-800-456-6422

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
3135 Eliza Rd.
Tallahassee, FL. 32308
(850-671-6663 – Phone) (850-671-6636 – Fax)

Mike Booker
 State/Government Sales Representative
 509-0718 – Mobile
mbooker@copyfax2000.com – Email

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Tallahassee, FL 32308
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Fax: 850-671-6636
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B3967

Inventory Movement Form

<input checked="" type="checkbox"/> Installation	<input type="checkbox"/> Commercial	<input checked="" type="checkbox"/> MAP	<input type="checkbox"/> Rental	<input type="checkbox"/> Loaner	<input type="checkbox"/> Demo	<input type="checkbox"/> Even Exchange
<input type="checkbox"/> Removal	<input type="checkbox"/> Ship Back to Leasing Company			<input type="checkbox"/> Move		

Date Submitted: **02/17/2023** Model: **Bizhub 808**

Equipment ID#: **B4995** Serial #: **A8KN015000007**

B/W Meter: **254** Color Meter:

Customer Name: **Gadsden County High School** *(P.O.# 1100000432)*

Address: **27001 Blue Star Hwy.** Room/Suite/Floor: **Room 313**

City: **Havana** State: **FL** Zipcode: **32351**

Phone: **662-2300** Steps/Stairs:

Key Operator / Email: **Delores Quintero/quinterod@gcpsmail.com**

Meter Contact / Email: **Delores Quintero/quinterod@gcpsmail.com**

Sales Representative: **Mike Booker**

Accessories	Model	Serial Number
Document Feeder (ADF)		
Paper feed Cabinet or Base		
Finisher	FS-536	A87GWY3127161
2/3 Hole Punch	PK-520	A3ETW11
Fax		
Other	RU-515	A87KWY1
Other		
Other		
HDD Sanitation	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	P.O. #:

Does Account Track/Authentication or One Touch data need to be transferred or programmed before delivery? **NO**

Special Instructions: **Please include sgauss@gcpsmail.com & lawsona@gcpsmail.com**

You, the customer, are solely responsible for securely removing any data that may be stored on disk drives or other storage or memory media of the equipment you are returning. Failure to securely remove all data from this storage media of the equipment may subject you to (1) liability to users of the equipment and/or (2) government action for failure to follow applicable privacy laws and regulations.

Customer Signature: *[Signature]* (95) Date: **3.2.23**

Copyfax Rep. Signature: *[Signature]* Date: **3-2-23**

36 month lease *lease expires 3/1/26*



3135 Eliza Rd.
 Tallahassee, FL 32308
 (850) 671-6663 Tel.
 (850) 671-6636 Fax
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Gadsden County High School/Attendance
 (Replacing Service ID # B3964; serial # A8KN011012773; Lease expires on 2/18/23)
 (Revised Quote dated – 12/8/22)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
 (State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB 808 – (Group A – Segment 7) (Base 36 Month Lease Price – \$191.82/mo.)

80 copy per minute digital copier/printer/**COLOR** scanner

1– 1,500 sheet paper drawer

1 – 1,000 sheet paper drawer

1 – 150 bypass tray

2 – sided copying

300 page dual scan document feeder

50 sheet stapling/finisher (FS-536)

\$14.25/mo.

Relay Unit (RU-515)

\$3.28/mo.

2 & 3 hole punch kit (PK-520)

\$5.06/mo.

Scanning & Printing Accessories included in base lease price

TOTAL 36 Month Lease Price

\$214.41/mo.

Maintenance Plan Pricing

Zero Base Pricing - \$.0045 per copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
 101 Williams Dr.
 Ramsey, NJ. 07446
 ATTN: Jitra Komchai
 1-800-456-6422

*C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
 3135 Eliza Rd.
 Tallahassee, FL. 32308
 (850-671-6663 – Phone) (850-671-6636 – Fax)*

Mike Booker
 State/Government Sales Representative
 509-0718 – Mobile
mbooker@copyfax2000.com – Email



3135 Eliza Road
Tallahassee, FL 32308
Telephone: 850-671-6663
Fax: 850-671-6636
www.copyfax2000.com

Inventory Movement Form

<input checked="" type="checkbox"/> Installation	<input type="checkbox"/> Commercial	<input checked="" type="checkbox"/> MAP	<input type="checkbox"/> Rental	<input type="checkbox"/> Loaner	<input type="checkbox"/> Demo	<input type="checkbox"/> Even Exchange
<input type="checkbox"/> Removal	<input type="checkbox"/> Ship Back to Leasing Company			<input type="checkbox"/> Move		

Date Submitted: **02/17/2023** Model: **Bizhub 808**

Equipment ID#: **B4997** Serial #: **A8KN015002582**

B/W Meter: **403** Color Meter:

Customer Name: **Gadsden County High School (P.O. # 1100000432)**

Address: **27001 Blue Star Hwy.** Room/Suite/Floor: **Attendance**

City: **Havana** State: **FL** Zipcode: **32351**

Phone: **662-2300** Steps/Stairs:

Key Operator / Email: **Delores Quintero/quinterod@gcpsmail.com**

Meter Contact / Email: **Delores Quintero/quinterod@gcpsmail.com**

Sales Representative: **Mike Booker**

Accessories	Model	Serial Number
Document Feeder (ADF)		
Paper feed Cabinet or Base		
Finisher	FS-536	A87GWY3127256
2/3 Hole Punch	PK-520	A3ETW11
Fax		
Other	RU-515	A87KWY1
Other		
Other		
HDD Sanitation	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	P.O. #:

replaced
B3964

Does Account Track/Authentication or One Touch data need to be transferred or programmed before delivery? **NO**

Special Instructions: **Please include sgauss@gcpsmail.com & lawsona@gcpsmail.com**

You, the customer, are solely responsible for securely removing any data that may be stored on disk drives or other storage or memory media of the equipment you are returning. Failure to securely remove all data from this storage media of the equipment may subject you to (1) liability to users of the equipment and/or (2) government action for failure to follow applicable privacy laws and regulations.

Customer Signature: *Carl* 92 Date: **3.2.23**

Copyfax Rep. Signature: *Heidi Lewis* Date: **3-2-23**

36 month lease

lease expires 3/1/24



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 Tallahassee, FL 32308
 (850) 671-6663 Tel.
 (850) 671-6636 Fax
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Gadsden County High School/Guidance Office
 (Replacing Service ID # B3960; serial # A8KN011012771; Lease expires on 2/18/23)
 (Quote dated – 11/30/22)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
 (State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB 808 – (Group A – Segment 7) (Base 36 Month Lease Price – \$191.82/mo.)

- 80 copy per minute digital copier/printer/**COLOR** scanner
- 1– 1,500 sheet paper drawer
- 1 – 1,000 sheet paper drawer
- 1 – 150 bypass tray
- 2 – sided copying
- 300 page dual scan document feeder
- 50 sheet stapling/finisher (FS-536) \$14.25/mo.
- Relay Unit (RU-515) \$3.28/mo.
- 2 & 3 hole punch kit (PK-520) \$5.06/mo.
- Scanning & Printing Accessories included in base lease price

TOTAL 36 Month Lease Price \$214.41/mo.

Maintenance Plan Pricing

Zero Base Pricing - \$.0045 per copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
 101 Williams Dr.
 Ramsey, NJ. 07446
 ATTN: Jitra Komchai
 1-800-456-6422

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
3135 Eliza Rd.
Tallahassee, FL. 32308
(850-671-6663 – Phone) (850-671-6636 – Fax)

Mike Booker
 State/Government Sales Representative
 509-0718 – Mobile
mbooker@copyfax2000.com – Email



3135 Eliza Road
Tallahassee, FL 32308
Telephone: 850-671-6663
Fax: 850-671-6636
www.copyfax2000.com

B3046

Inventory Movement Form

<input checked="" type="checkbox"/> Installation	<input type="checkbox"/> Commercial	<input checked="" type="checkbox"/> MAP	<input type="checkbox"/> Rental	<input type="checkbox"/> Loaner	<input type="checkbox"/> Demo	<input type="checkbox"/> Even Exchange
<input type="checkbox"/> Removal	<input type="checkbox"/> Ship Back to Leasing Company			<input type="checkbox"/> Move		

Date Submitted: 02/17/2023 Model: Bizhub 808
 Equipment ID#: B4993 Serial #: A8KN015002301
 B/W Meter: 502 Color Meter: _____
 Customer Name: Gadsden County High School (P.O. #1100000432)
 Address: 27001 Blue Star Hwy. Room/Suite/Floor: Bldg. 300; Guidance Office
 City: Havana State: FL Zipcode: 32351
 Phone: 662-2300 Steps/Stairs: _____
 Key Operator / Email: Delores Quintero/quinterod@gcpsmail.com
 Meter Contact / Email: Delores Quintero/quinterod@gcpsmail.com
 Sales Representative: Mike Booker

Accessories	Model	Serial Number
Document Feeder (ADF)		
Paper feed Cabinet or Base		
Finisher	FS-536	A87GWY3127313
2/3 Hole Punch	PK-520	A3ETW11
Fax		
Other	RU-515	A87KWY1
Other		
Other		
HDD Sanitation	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	P.O. #:

Does Account Track/Authentication or One Touch data need to be transferred or programmed before delivery? **NO**

Special Instructions: **Please include sgauss@gcpsmail.com & lawsona@gcpsmail.com**

You, the customer, are solely responsible for securely removing any data that may be stored on disk drives or other storage or memory media of the equipment you are returning. Failure to securely remove all data from this storage media of the equipment may subject you to (1) liability to users of the equipment and/or (2) government action for failure to follow applicable privacy laws and regulations.

Customer Signature: *Cal Ah*

(83) Date: 3.2.23

Copyfax Rep. Signature: *Wanda Lewis*

Date: 3-2-23

36 month lease

lease expires 3/1/26



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(850) 671-6663 Tel.
(850) 671-6636 Fax
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Gadsden Elementary Magnet
(Replacing B4181; serial # AA6T011011391; lease expires on 10/1/23)
(Quote dated – 9/19/2023)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
(State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB 550i – (Group A – Segment 5) (Base 36 Month Lease Price - \$104.04/mo.)

55 copy per minute digital copier/printer/scanner	
2 – 500 sheet universal paper drawers	
1 – 150 bypass tray	2 sided copying
300 page single pass dual scan document feeder	
2,500 sheet large capacity drawer (PC-416)	\$11.56/mo.
50 sheet stapling/sorter (FS-539)	\$14.25/mo.
2 & 3 hole punch kit (PK-524)	\$5.06/mo.
Relay Unit (RU-513)	\$2.04/mo.
Scanning & Printing Accessories included in base lease price	

Total 36 Month Lease Price **\$136.95/mo.**

Maintenance Plan Pricing

Zero Based Pricing - \$.0055 per copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Orders Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
100 Williams Dr.
Ramsey, NJ. 07446
corporateorders@kmbs.konicaminolta.us
1-800-456-6422

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
3135 Eliza Rd.
Tallahassee, FL. 32308
(850-671-6663 – Phone) (850-671-6636 – Fax)

Mike Booker
State/Government Sales Representative
509-0718 – Mobile
mbooker@copyfax2000.com - email



3135 Eliza Rd.
Tallahassee, FL 32308
(850) 671-6663 Tel.
(850) 671-6636 Fax
www.copyfax2000.com

Gadsden Elementary Magnet
(Replacing Service ID # B4182; serial # AA2J011011712; lease expires on 10/1/23)
(Quote dated – 9/19/23)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
(State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB C360i – (Group A – Segment 3) (Base 36 Month Lease Price - \$117.18/mo.)

- 36 copy per minute **COLOR** digital copier/printer/scanner
- 2 – 500 sheet universal paper drawers
- 1 – 150 bypass tray
- 2 sided copying
- 100 page single pass dual scan document feeder (DF-714) *(included in base lease price)*
- Storage Cabinet (DK-516) \$2.05/mo.
- 50 sheet stapling/finisher (FS-539) \$14.25/mo.
- Relay Unit (RU-513) \$2.04/mo.
- 2 & 3 hole punch kit (PK-524) \$5.06/mo.
- Scanning & Printing Accessories included in base lease price

TOTAL 36 Month Lease Price \$140.58/mo.

Maintenance Plan Pricing

Zero Base Pricing - \$.0055 per B & W copy; \$.049 per **COLOR** copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
100 Williams Dr.
Ramsey, NJ. 07446
ATTN: corporateorders@kmb.konicaminolta.us

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
3135 Eliza Rd.
Tallahassee, FL. 32308
(850-671-6663 – Phone) (850-671-6636 – Fax)

Mike Booker
State/Government Sales Representative
509-0718 – Mobile
mbooker@copyfax2000.com – Email



3135 Eliza Rd.
 Tallahassee, FL 32308
 (850) 671-6663 Tel.
 (850) 671-6636 Fax
 www.copyfax2000.com

Gadsden Technical Institute

(Replacing Service ID # B4389; serial # AA2J013006689; lease expires on 7/7/24)
 (Quote dated – 5/20/24)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
 (State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB C360i – (Group A – Segment 3) (Base 36 Month Lease Price - \$117.18/mo.)

36 copy per minute **COLOR** digital copier/printer/scanner

2 – 500 sheet universal paper drawers

1 – 150 bypass tray

2 sided copying

80 page single pass dual scan document feeder (DF-714) *(included in base lease price)*

2,500 sheet large capacity drawer (PC-416) **\$11.56/mo.**

50 sheet stapling/finisher (FS-539) *(offers offline stapling)* **\$14.25/mo.**

Relay Unit (RU-513) **\$2.04/mo.**

2 & 3 hole punch kit (PK-524) **\$5.06/mo.**

Fax Kit (FK-514) **\$9.49/mo.**

Scanning & Printing Accessories included in base lease price

TOTAL 36 Month Lease Price \$159.58/mo.

Maintenance Plan Pricing

Zero Base Pricing - \$.0055 per B & W copy; \$.049 per **COLOR** copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.

100 Williams Dr.

Ramsey, NJ. 07446

ATTN: corporateorders@kmb.konicaminolta.us

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)

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Tallahassee, FL. 32308

(850-671-6663 – Phone) (850-671-6636 – Fax)

Mike Booker

State/Government Sales Representative

509-0718 – Mobile

mbooker@copyfax2000.com – Email



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Inventory Movement Form

GTO2

Installation
 Commercial
 MAP
 Rental
 Loaner
 Demo
 Even Exchange
 Removal
 Ship Back to Leasing Company
 Move

Date Submitted: 06/21/2024 Model: Bizhub C361i
 Equipment ID#: B5720 Serial #: ADXJ013000073
 B/W Meter: 196 Color Meter: 824
 Customer Name: Gadsden Technical Institute (P.O. # 1100000574)
 Address: 201 Martin Luther King Jr. Blvd. Room/Suite/Floor: 1st Floor
 City: Quincy State: FL Zipcode: 32351
 Phone: 875-8324 Steps/Stairs:
 Key Operator / Email: Willie Jackson/jacksonwi@gcpsmail.com
 Meter Contact / Email: Willie Jackson/jacksonwi@gcpsmail.com
 Sales Representative: Mike Booker

Accessories	Model	Serial Number
Document Feeder (ADF)	DF-714	included in mainframe
Paper feed Cabinet or Base	PC-416	AAV5019055872
Finisher	FS-539	AAR4WY3093577
2/3 Hole Punch	PK-524	AC28W11
Fax	FK-514	A883012
Other	RU-513	A87JWY5
Other		
Other	VCARE :	US-508
HDD Sanitation	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	P.O. #:

Does Account Track/Authentication or One Touch data need to be transferred or programmed before delivery? NO

Special Instructions: Please include thomasj@gcpsmail.com & lawsona@gcpsmail.com when scheduling the delivery. Replacing: B4389

You, the customer, are solely responsible for securely removing any data that may be stored on disk drives or other storage or memory media of the equipment you are returning. Failure to securely remove all data from this storage media of the equipment may subject you to (1) liability to users of the equipment and/or (2) government action for failure to follow applicable privacy laws and regulations.

Customer Signature: *[Signature]* Date: 7-24-2024
 Copyfax Rep. Signature: *[Signature]* Date: 7/24/24
 36 month lease lease expires 1/2/27



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Tallahassee, FL 32308
(850) 671-6663 Tel.
(850) 671-6636 Fax
www.copyfax2000.com

George W. Monroe Elementary School/Conference Room
(Replacing Service ID # B3965; serial # A8JE011005381; Lease expires on 2/18/23)
(Quote dated – 11/30/22)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
(State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB C750i – (Group A – Segment 7) (Base 36 Month Lease Price - \$300.55/mo.)

70 copy per minute digital COLOR copier/printer/scanner (75 copy per minute BLACK & WHITE)	
1,500 sheet paper drawer (8 ½” X 11” ONLY)	
1,000 sheet paper drawer (8 ½” X 11” ONLY)	
2 – 500 sheet universal paper drawers	
150 bypass tray 2 – sided copying	
300 sheet single pass dual scanner document feeder	
50 sheet stapling/finisher (FS-539) (<i>offers offline stapling</i>)	\$14.25/mo.
Relay Unit (RU-519)	\$3.23/mo.
2 & 3 hole punch kit (PK-524)	\$5.06/mo.
Fax Kit (FK-514)	\$9.49/mo.
Scanning & printing accessories included base lease price	
Total 36 Month Lease Price	\$332.58/mo.

Maintenance Plan Pricing

Zero Based Pricing - \$.0045 per B & W copy; \$.043 per **COLOR** copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
100 Williams Dr.
Ramsey, NJ. 07446
ATTN: Jitra Komchai (1-800-456-6422)

*C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
3135 Eliza Rd.
Tallahassee, FL. 32308
(850-671-6663 – Phone) (850-671-6636 – Fax)*

Mike Booker
State/Government Sales Representative
509-0718 – Mobile
mbooker@copyfax2000.com – Email



3135 Eliza Rd.
 Tallahassee, FL 32308
 (850) 671-6663 Tel.
 (850) 671-6636 Fax
 www.copyfax2000.com

George W. Monroe Elementary School/Media Center #1
 (Replacing Service ID # B3971; serial # A8KN011012762; Lease expires on 2/18/23)
 (Quote dated – 11/30/22)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
(State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB 808 – (Group A – Segment 7) (Base 36 Month Lease Price – \$191.82/mo.)

80 copy per minute digital copier/printer/**COLOR** scanner
 1– 1,500 sheet paper drawer
 1 – 1,000 sheet paper drawer
 1 – 150 bypass tray
 2 – sided copying
 300 page dual scan document feeder
 50 sheet stapling/finisher (FS-536) \$14.25/mo.
 Relay Unit (RU-515) \$3.28/mo.
 2 & 3 hole punch kit (PK-520) \$5.06/mo.
 Scanning & Printing Accessories included in base lease price

TOTAL 36 Month Lease Price **\$214.41/mo.**

Maintenance Plan Pricing

Zero Base Pricing - \$.0045 per copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
 101 Williams Dr.
 Ramsey, NJ. 07446
 ATTN: Jitra Komchai
 1-800-456-6422

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
3135 Eliza Rd.
Tallahassee, FL. 32308
(850-671-6663 – Phone) (850-671-6636 – Fax)

Mike Booker
 State/Government Sales Representative
 509-0718 – Mobile
mbooker@copyfax2000.com – Email



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 Tallahassee, FL 32308
 (850) 671-6663 Tel.
 (850) 671-6636 Fax
 www.copyfax2000.com

George W. Monroe Elementary School/Media Center # 2
 (Replacing Service ID # B3968; serial # A8KN011012775; Lease expires on 2/18/23)
 (Quote dated – 11/30/22)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
(State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB 808 – (Group A – Segment 7) (Base 36 Month Lease Price – \$191.82/mo.)

- 80 copy per minute digital copier/printer/**COLOR** scanner
- 1– 1,500 sheet paper drawer
- 1 – 1,000 sheet paper drawer
- 1 – 150 bypass tray
- 2 – sided copying
- 300 page dual scan document feeder
- 50 sheet stapling/finisher (FS-536) \$14.25/mo.
- Relay Unit (RU-515) \$3.28/mo.
- 2 & 3 hole punch kit (PK-520) \$5.06/mo.
- Scanning & Printing Accessories included in base lease price

TOTAL 36 Month Lease Price **\$214.41/mo.**

Maintenance Plan Pricing

Zero Base Pricing - \$.0045 per copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
 101 Williams Dr.
 Ramsey, NJ. 07446
 ATTN: Jitra Komchai
 1-800-456-6422

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
3135 Eliza Rd.
Tallahassee, FL. 32308
(850-671-6663 – Phone) (850-671-6636 – Fax)

Mike Booker
 State/Government Sales Representative
 509-0718 – Mobile
mbooker@copyfax2000.com – Email



3135 Eliza Rd.
 Tallahassee, FL 32308
 (850) 671-6663 Tel.
 (850) 671-6636 Fax
 www.copyfax2000.com

George W. Monroe Elementary School/Copy Room #1
 (Replacing Service ID # B3969; serial # A8KN011012755; Lease expires on 2/18/23)
 (Quote dated – 11/30/22)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
(State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB 808 – (Group A – Segment 7) (Base 36 Month Lease Price – \$191.82/mo.)

- 80 copy per minute digital copier/printer/**COLOR** scanner
- 1 – 1,500 sheet paper drawer
- 1 – 1,000 sheet paper drawer
- 1 – 150 bypass tray
- 2 – sided copying
- 300 page dual scan document feeder
- 50 sheet stapling/finisher (FS-536) \$14.25/mo.
- Relay Unit (RU-515) \$3.28/mo.
- 2 & 3 hole punch kit (PK-520) \$5.06/mo.
- Scanning & Printing Accessories included in base lease price

TOTAL 36 Month Lease Price **\$214.41/mo.**

Maintenance Plan Pricing

Zero Base Pricing - \$.0045 per copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
 101 Williams Dr.
 Ramsey, NJ. 07446
 ATTN: Jitra Komchai
 1-800-456-6422

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
3135 Eliza Rd.
Tallahassee, FL. 32308
(850-671-6663 – Phone) (850-671-6636 – Fax)

Mike Booker
State/Government Sales Representative
509-0718 – Mobile
mbooker@copyfax2000.com – Email



3135 Eliza Rd.
 Tallahassee, FL 32308
 (850) 671-6663 Tel.
 (850) 671-6636 Fax
 www.copyfax2000.com

George W. Monroe Elementary School/Copy Room #2
 (Replacing Service ID # B3970; serial # A8KN011012782; Lease expires on 2/18/23)
 (Quote dated – 11/30/22)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
(State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB 808 – (Group A – Segment 7) (Base 36 Month Lease Price – \$191.82/mo.)

- 80 copy per minute digital copier/printer/**COLOR** scanner
- 1 – 1,500 sheet paper drawer
- 1 – 1,000 sheet paper drawer
- 1 – 150 bypass tray
- 2 – sided copying
- 300 page dual scan document feeder
- 50 sheet stapling/finisher (FS-536) \$14.25/mo.
- Relay Unit (RU-515) \$3.28/mo.
- 2 & 3 hole punch kit (PK-520) \$5.06/mo.
- Scanning & Printing Accessories included in base lease price

TOTAL 36 Month Lease Price \$214.41/mo.

Maintenance Plan Pricing

Zero Base Pricing - \$.0045 per copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
 101 Williams Dr.
 Ramsey, NJ. 07446
 ATTN: Jitra Komchai
 1-800-456-6422

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
3135 Eliza Rd.
Tallahassee, FL. 32308
(850-671-6663 – Phone) (850-671-6636 – Fax)

Mike Booker
State/Government Sales Representative
509-0718 – Mobile
mbooker@copyfax2000.com – Email



3135 Eliza Rd.
Tallahassee, FL 32308
(850) 671-6663 Tel.
(850) 671-6636 Fax
www.copyfax2000.com

Greensboro Elementary School
(Replacing Service ID # B4012; serial # A8KN011012889; Lease expires on 4/6/23)
(Quote dated – 2/13/23)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
(State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB 808 – (Group A – Segment 7) (Base 36 Month Lease Price – \$191.82/mo.)

80 copy per minute digital copier/printer/**COLOR** scanner

1– 1,500 sheet paper drawer

1 – 1,000 sheet paper drawer

1 – 150 bypass tray

2 – sided copying

300 page dual scan document feeder

50 sheet stapling/finisher (FS-536)

\$14.25/mo.

Relay Unit (RU-515)

\$3.28/mo.

2 & 3 hole punch kit (PK-520)

\$5.06/mo.

Scanning & Printing Accessories included in base lease price

TOTAL 36 Month Lease Price

\$214.41/mo.

Maintenance Plan Pricing

Zero Base Pricing - \$.0045 per copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
101 Williams Dr.
Ramsey, NJ. 07446
ATTN: Jitra Komchai
1-800-456-6422

*C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
3135 Eliza Rd.
Tallahassee, FL. 32308
(850-671-6663 – Phone) (850-671-6636 – Fax)*

Mike Booker
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mbooker@copyfax2000.com – Email



3135 Eliza Rd.
Tallahassee, FL 32308
(850) 671-6663 Tel.
(850) 671-6636 Fax
www.copyfax2000.com

Greensboro Elementary School
(Replacing Service ID # B4013; serial # A8JE011005569; Lease expires on 4/16/23)
(Quote dated – 2/13/23)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
(State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB C750i – (Group A – Segment 7) (Base 36 Month Lease Price - \$300.55/mo.)

- 70 copy per minute digital **COLOR** copier/printer/scanner (75 copy per minute **BLACK & WHITE**)
- 1,500 sheet paper drawer (8 ½” X 11” ONLY)
- 1,000 sheet paper drawer (8 ½” X 11” ONLY)
- 2 – 500 sheet universal paper drawers
- 150 bypass tray 2 – sided copying
- 300 sheet single pass dual scanner document feeder
- 50 sheet stapling/finisher (FS-539) *(offers offline stapling)* **\$14.25/mo.**
- Relay Unit (RU-519) **\$3.23/mo.**
- 2 & 3 hole punch kit (PK-524) **\$5.06/mo.**
- Fax Kit (FK-514) **\$9.49/mo.**
- Scanning & printing accessories included base lease price

Total 36 Month Lease Price **\$332.58/mo.**

Maintenance Plan Pricing

Zero Based Pricing - \$.0045 per B & W copy; \$.043 per **COLOR** copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
100 Williams Dr.
Ramsey, NJ. 07446
ATTN: Jitra Komchai (1-800-456-6422)

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
3135 Eliza Rd.
Tallahassee, FL. 32308
(850-671-6663 – Phone) (850-671-6636 – Fax)

Mike Booker
State/Government Sales Representative
509-0718 – Mobile
mbooker@copyfax2000.com – Email



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 Tallahassee, FL 32308
 (850) 671-6663 Tel.
 (850) 671-6636 Fax
 www.copyfax2000.com

Headstart Midway
 (Replacing Service ID # B4232; serial # AA2J013000752; lease expires on 11/29/23)
 (Quote dated – 9/19/23)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
(State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB C360i – (Group A – Segment 3) (Base 36 Month Lease Price - \$117.18/mo.)

- 36 copy per minute **COLOR** digital copier/printer/scanner
- 2 – 500 sheet universal paper drawers
- 1 – 150 bypass tray
- 2 sided copying
- 100 page single pass dual scan document feeder (DF-714) *(included in base lease price)*
- Storage Cabinet (DK-516) \$2.05/mo.
- 50 sheet stapling/finisher (FS-539) \$14.25/mo.
- Relay Unit (RU-513) \$2.04/mo.
- 2 & 3 hole punch kit (PK-524) \$5.06/mo.
- Scanning & Printing Accessories included in base lease price

TOTAL 36 Month Lease Price \$140.58/mo.

Maintenance Plan Pricing

Zero Base Pricing - \$.0055 per B & W copy; \$.049 per **COLOR** copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
 100 Williams Dr.
 Ramsey, NJ. 07446
 ATTN: corporateorders@kmb.konicaminolta.us

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
3135 Eliza Rd.
Tallahassee, FL. 32308
(850-671-6663 – Phone) (850-671-6636 – Fax)

Mike Booker
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3135 Eliza Rd.
Tallahassee, FL 32308
(850) 671-6663 Tel.
(850) 671-6636 Fax
www.copyfax2000.com

Gadsden County School Board/Headstart Pre-K
(Replacing Service ID # B4149; serial # AA2J011014029; Lease expires 8/31/23)
(Quote dated – 6/27/23)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
(State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB C360i – (Group A – Segment 3) (Base 36 Month Lease Price - \$104.51/mo.)

- 36 copy per minute **COLOR** digital copier/printer/scanner
- 2 – 500 sheet universal paper drawers
- 1 – 150 bypass tray
- 2 sided copying
- 100 page single pass dual scan document feeder (DF-714) \$12.67/mo.
- Storage Cabinet (DK-516) \$2.05/mo.
- 50 sheet stapling/finisher (FS-539) \$14.25/mo.
- Relay Unit (RU-513) \$2.04/mo.
- 2 & 3 hole punch kit (PK-524) \$5.06/mo.
- Scanning & Printing Accessories included in base lease price

TOTAL 36 Month Lease Price **\$140.58/mo.**

Maintenance Plan Pricing

Zero Base Pricing - \$.0055 per B & W copy; \$.049 per **COLOR** copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
100 Williams Dr.
Ramsey, NJ. 07446
ATTN: Jitra Komchai (1-800-456-6422)

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
3135 Eliza Rd.
Tallahassee, FL. 32308
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Mike Booker
State/Government Sales Representative
509-0718 – Mobile
mbooker@copyfax2000.com – Email



3135 Eliza Rd.
 Tallahassee, FL 32308
 (850) 671-6663 Tel.
 (850) 671-6636 Fax
 www.copyfax2000.com

Gadsden County School Board/Headstart Pre-K (1st Floor #1)
 (Replacing Service ID # B4384; serial # AA2M013006741; Lease expires on 6/29/24)
 (Quote dated - 4/15/24)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
(State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB C250i – (Group A – Segment 2) **(Base 36 Month Lease Price - \$95.31/mo.)**

- 25 copy per minute **COLOR** digital copier/printer/scanner
- 2 – 500 sheet universal paper drawers
- 1 – 150 bypass tray
- 2 sided copying
- 100 page single pass dual scan document feeder (DF-714) *(included in base lease price)*
- Storage Cabinet (DK-516) \$2.05/mo.
- 50 sheet Stapling/Finisher (FS-539) *(offers offline stapling)* \$14.25/mo.
- Relay Unit (RU-513) \$2.04/mo.
- Fax Kit (FK-514) \$9.49/mo.
- Scanning & Printing Accessories included in base lease price

TOTAL 36 Month Lease Price **\$123.14/mo.**

Maintenance Plan Pricing

Zero Base Pricing - \$.0059 per B & W copy; \$.05 per **COLOR** copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
 100 Williams Dr.
 Ramsey, NJ. 07446
 ATTN: corporateorders@kmb.konicaminolta.us
 1-800-456-6422

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
3135 Eliza Rd.
Tallahassee, FL. 32308
(850-671-6663 – Phone) (850-671-6636 – Fax)

Mike Booker
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Telephone: 850-671-6663
Fax: 850-671-6636
www.copyfax2000.com

Inventory Movement Form

GC09

<input checked="" type="checkbox"/> Installation	<input type="checkbox"/> Commercial	<input checked="" type="checkbox"/> MAP	<input type="checkbox"/> Rental	<input type="checkbox"/> Loaner	<input type="checkbox"/> Demo	<input type="checkbox"/> Even Exchange
<input type="checkbox"/> Removal	<input type="checkbox"/> Ship Back to Leasing Company			<input type="checkbox"/> Move		

Date Submitted: 07/15/2024 Model: Bizhub C250i

Equipment ID#: B5743 Serial #: AA2J013012316

B/W Meter: 129 Color Meter: 121

Customer Name: Gadsden County School Board/Headstart Pre K (P.O. # 0260000339)

Address: 500 W. King St. Room/Suite/Floor: 1st Floor

City: Quincy State: FL Zipcode: 32351

Phone: 627-3861 Steps/Stairs:

Key Operator / Email: Patricia Popoca-Leonides/popoca-leonidesp@gcpsmail.com

Meter Contact / Email: Patricia Popoca-Leonides/popoca-leonidesp@gcpsmail.com

Sales Representative: Mike Booker

Accessories	Model	Serial Number
Document Feeder (ADF)	DF-714	included in mainframe
Paper feed Cabinet or Base	DK-516	135700
Finisher	FS-539	AAR4WY3086771
2/3 Hole Punch		
Fax	FK-514	A883012
Other	RU-513	A87JWY5
Other		
Other	V-CARE:	US-508 (is machine networked?)
HDD Sanitation	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	P.O. #:

Does Account Track/Authentication or One Touch data need to be transferred or programmed before delivery? **NO**

Special Instructions: Please include thomasj@gcpsmail.com & lawsona@gcpsmail.com when scheduling the delivery.

You, the customer, are solely responsible for securely removing any data that may be stored on disk drives or other storage or memory media of the equipment you are returning. Failure to securely remove all data from this storage media of the equipment may subject you to (1) liability to users of the equipment and/or (2) government action for failure to follow applicable privacy laws and regulations.

Customer Signature: *[Signature]* Date: 7/24/24

Copyfax Rep. Signature: *[Signature]* Date: 7/24/24

36 month lease *lease expires 7/23/27*



3135 Eliza Rd.
 Tallahassee, FL 32308
 (850) 671-6663 Tel.
 (850) 671-6636 Fax
 www.copyfax2000.com

Gadsden County School Board/Headstart Pre-K (2nd Floor)
 (Replacing Service ID # B4385; serial # AA2K013006571; Lease expires on 6/29/24)
 (Quote dated - 4/15/24)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
(State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB C300i – (Group A – Segment 2) **(Base 36 Month Lease Price - \$102.45/mo.)**

- 30 copy per minute **COLOR** digital copier/printer/scanner
- 2 – 500 sheet universal paper drawers
- 1 – 150 bypass tray
- 2 sided copying
- 100 page single pass dual scan document feeder (DF-714) *(included in base lease price)*
- Storage Cabinet (DK-516) \$2.05/mo.
- 50 sheet Stapling/Finisher (FS-539) *(offers offline stapling)* \$14.25/mo.
- Relay Unit (RU-513) \$2.04/mo.
- 2 & 3 hole punch kit (PK-524) \$5.06/mo.
- Fax Kit (FK-514) \$9.49/mo.
- Scanning & Printing Accessories included in base lease price

TOTAL 36 Month Lease Price **\$135.34/mo.**

Maintenance Plan Pricing

Zero Base Pricing - \$.0059 per B & W copy; \$.05 per **COLOR** copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
 100 Williams Dr.
 Ramsey, NJ. 07446
 ATTN: corporateorders@kmb.konicaminolta.us
 1-800-456-6422

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
3135 Eliza Rd.
Tallahassee, FL. 32308
(850-671-6663 – Phone) (850-671-6636 – Fax)

Mike Booker
 State/Government Sales Representative
 509-0718 – Mobile
mbooker@copyfax2000.com – Email



Scan

3135 Eliza Road
Tallahassee, FL 32308
Telephone: 850-671-6663
Fax: 850-671-6636
www.copyfax2000.com

Inventory Movement Form

GC13

<input checked="" type="checkbox"/> Installation	<input type="checkbox"/> Commercial	<input checked="" type="checkbox"/> MAP	<input type="checkbox"/> Rental	<input type="checkbox"/> Loaner	<input type="checkbox"/> Demo	<input type="checkbox"/> Even Exchange
<input type="checkbox"/> Removal	<input type="checkbox"/> Ship Back to Leasing Company				<input type="checkbox"/> Move	

Date Submitted: 07/22/2024 Model: Bizhub C301i

Equipment ID#: B5754 Serial #: ADXK013001265

B/W Meter: 101 Color Meter: 44

Customer Name: Gadsden County School Board/Headstart Pre K (PO# 0260000340)

Address: 500 W. King St. Room/Suite/Floor: 2nd Floor

City: Quincy State: FL Zipcode: 32351

Phone: 627-3861 Steps/Stairs:

Key Operator / Email: Patricia Popoca-Leonides/popocoap@gcpsmail.com

Meter Contact / Email: Patricia Popoca-Leonides/popocoap@gcpsmail.com

Sales Representative: Mike Booker

Accessories	Model	Serial Number
Document Feeder (ADF)	DF-714	included in mainframe
Paper feed Cabinet or Base	DK-516	135700
Finisher	FS-539	AAR4WY3097746
2/3 Hole Punch	PK-524	AC28W11
Fax	FK-514	A883012
Other	RU-513	A87JWY5
Other		
Other	V CARE:	US-508
HDD Sanitation	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	P.O. #:

Does Account Track/Authentication or One Touch data need to be transferred or programmed before delivery? NO

Special Instructions: Please include thomasj@gcpsmail.com & lawsona@gcpsmail.com when scheduling the delivery. Replacing B4385

You, the customer, are solely responsible for securely removing any data that may be stored on disk drives or other storage or memory media of the equipment you are returning. Failure to securely remove all data from this storage media of the equipment may subject you to (1) liability to users of the equipment and/or (2) government action for failure to follow applicable privacy laws and regulations.

Customer Signature: Date: 8/20/24

Copyfax Rep. Signature: Date: 8/20/24

36 month lease lease expires 8/19/29



3135 Eliza Rd.
 Tallahassee, FL 32308
 (850) 671-6663 Tel.
 (850) 671-6636 Fax
 www.copyfax2000.com

Gadsden County School Board/Headstart Pre-K (1st Floor #2)
 (Replacing Service ID # B4386; serial # AA2M013005937; Lease expires on 6/29/24)
 (Quote dated - 4/15/24)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
(State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB C250i – (Group A – Segment 2) **(Base 36 Month Lease Price - \$95.31/mo.)**

- 25 copy per minute **COLOR** digital copier/printer/scanner
- 2 – 500 sheet universal paper drawers
- 1 – 150 bypass tray
- 2 sided copying
- 100 page single pass dual scan document feeder (DF-714) *(included in base lease price)*
- Storage Cabinet (DK-516) \$2.05/mo.
- 50 sheet Stapling/Finisher (FS-539) *(offers offline stapling)* \$14.25/mo.
- Relay Unit (RU-513) \$2.04/mo.
- Fax Kit (FK-514) \$9.49/mo.
- Scanning & Printing Accessories included in base lease price

TOTAL 36 Month Lease Price **\$123.14/mo.**

Maintenance Plan Pricing

Zero Base Pricing - \$.0059 per B & W copy; \$.05 per **COLOR** copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
 100 Williams Dr.
 Ramsey, NJ. 07446
 ATTN: corporateorders@kmb.konicaminolta.us
 1-800-456-6422

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
3135 Eliza Rd.
Tallahassee, FL. 32308
(850-671-6663 – Phone) (850-671-6636 – Fax)

Mike Booker
 State/Government Sales Representative
 509-0718 – Mobile
mbooker@copyfax2000.com – Email



3135 Eliza Road
Tallahassee, FL 32308
Telephone: 850-671-6663
Fax: 850-671-6636
www.copyfax2000.com

Inventory Movement Form

GC10

Installation
 Commercial
 MAP
 Rental
 Loaner
 Demo
 Even Exchange
 Removal
 Ship Back to Leasing Company
 Move

Date Submitted: 05/17/2024 Model: Bizhub C250i
 Equipment ID#: B5690 Serial #: AA2J013012547
 B/W Meter: 126 Color Meter: 56
 Customer Name: Gadsden County School Board/Headstart Pre K (P.O. # 0260000341)
 Address: 500 W. King St. Room/Suite/Floor: 1st Floor
 City: Quincy State: FL Zipcode: 32351
 Phone: 627-3861 Steps/Stairs:
 Key Operator / Email: Patricia Popoca-Leonides/popoca-leonides@gcpsmail.com
 Meter Contact / Email: Patricia Popoca-Leonides/popoca-leonides@gcpsmail.com
 Sales Representative: Mike Booker

Accessories	Model	Serial Number
Document Feeder (ADF)	DF-714	included in mainframe
Paper feed Cabinet or Base	DK-516	135700
Finisher	FS-539	AAR4WY3086757
2/3 Hole Punch		
Fax	FK-514	A883012
Other	RU-513	A87JWY5
Other		
Other	V-Care	US-508
HDD Sanitation	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	P.O. #:

Does Account Track/Authentication or One Touch data need to be transferred or programmed before delivery? **NO**

Special Instructions: Please include thomasj@gcpsmail.com & lawsona@gcpsmail.com when scheduling the delivery.

You, the customer, are solely responsible for securely removing any data that may be stored on disk drives or other storage or memory media of the equipment you are returning. Failure to securely remove all data from this storage media of the equipment may subject you to (1) liability to users of the equipment and/or (2) government action for failure to follow applicable privacy laws and regulations.

Customer Signature: *[Signature]* Date: 6/26/24
 Copyfax Rep. Signature: *[Signature]* Date: 6/26/24
 36 month lease lease expires 6/25/27



3135 Eliza Rd.
 Tallahassee, FL 32308
 (850) 671-6663 Tel.
 (850) 671-6636 Fax
 www.copyfax2000.com

James A. Shanks Middle School
 (Replacing Service ID # B3602; serial # A7PU017208103; Lease expires on 12/19/21)
 (Quote dated – 9/21/21)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
(State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB C360i – (Group A – Segment 3) **(Base 36 Month Lease Price - \$117.18/mo.)**

36 copy per minute **COLOR** digital copier/printer/scanner
 2 – 500 sheet universal paper drawers
 1 – 150 bypass tray
 2 sided copying
 80 page single pass dual scan document feeder (DF-714) *(included in base lease price)*
 2,500 sheet large capacity drawer (PC-416) **\$11.56/mo.**
 50 sheet stapling/finisher (FS-539) *(offers offline stapling)* **\$14.25/mo.**
 Relay Unit (RU-513) **\$2.04/mo.**
 Scanning & Printing Accessories included in base lease price

TOTAL 36 Month Lease Price **\$145.03/mo.**

Maintenance Plan Pricing

Zero Base Pricing - \$.0055 per B & W copy; \$.049 per **COLOR** copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
 100 Williams Dr.
 Ramsey, NJ. 07446
 ATTN: Jitra Komchai (1-800-456-6422)

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
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Tallahassee, FL. 32308
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3135 Eliza Rd.
Tallahassee, FL 32308
(850) 671-6663 Tel.
(850) 671-6636 Fax
www.copyfax2000.com

James A. Shanks Middle School
(Replacing Service ID # B4372; serial # A8KN011013566; Lease expires on 6/2/24)
(Quote dated – 4/3/24)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
(State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB 750i – (Group A – Segment 6) (Base 36 Month Lease Price – \$183.60/mo.)

75 copy per minute digital copier/printer/**COLOR** scanner

1– 1,500 sheet paper drawer

1 – 1,000 sheet paper drawer

1 – 150 bypass tray

2 – sided copying

300 page dual scan document feeder

50 sheet stapling/finisher (FS-539) *(offers offline stapling)*

\$14.25/mo.

Relay Unit (RU-519)

\$3.23/mo.

Scanning & Printing Accessories included in base lease price

TOTAL 36 Month Lease Price

\$201.08/mo.

Maintenance Plan Pricing

Zero Base Pricing - \$.0045 per copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.

101 Williams Dr.

Ramsey, NJ. 07446

ATTN: corporateorders@kmb.konicaminolta.us

1-800-456-6422

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)

3135 Eliza Rd.

Tallahassee, FL. 32308

(850-671-6663 – Phone) (850-671-6636 – Fax)

Mike Booker

State/Government Sales Representative

509-0718 – Mobile

mbooker@copyfax2000.com – Email



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 Tallahassee, FL 32308
 (850) 671-6663 Tel.
 (850) 671-6636 Fax
 www.copyfax2000.com

James A. Shanks Middle School
 (Replacing Service ID # B4226; serial # ACV7011000026; Lease expires on 11/29/23)
 (Quote dated – 9/19/23)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
(State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB 750i – (Group A – Segment 6) (Base 36 Month Lease Price – \$183.60/mo.)

- 75 copy per minute digital copier/printer/**COLOR** scanner
- 1– 1,500 sheet paper drawer
- 1 – 1,000 sheet paper drawer
- 1 – 150 bypass tray
- 2 – sided copying
- 300 page dual scan document feeder
- 50 sheet stapling/finisher (FS-539) *(offers offline stapling)* **\$14.25/mo.**
- Relay Unit (RU-519) **\$3.23/mo.**
- 2 & 3 hole punch kit (PK-524) **\$5.06/mo.**
- Scanning & Printing Accessories included in base lease price

TOTAL 36 Month Lease Price **\$206.14/mo.**

Maintenance Plan Pricing

Zero Base Pricing - \$.0045 per copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
 101 Williams Dr.
 Ramsey, NJ. 07446
 ATTN: corporateorders@kmb.konicaminolta.us
 1-800-456-6422

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
3135 Eliza Rd.
Tallahassee, FL. 32308
(850-671-6663 – Phone) (850-671-6636 – Fax)

Mike Booker
State/Government Sales Representative
509-0718 – Mobile
mbooker@copyfax2000.com – Email

Konica Minolta Authorized Sales and Service
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 (850) 671-6636 Fax
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James A. Shanks Middle School
 (Replacing Service ID # B4227; serial # ACV7011000156; Lease expires on 11/29/23)
 (Quote dated – 9/19/23)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
(State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB 750i – (Group A – Segment 6) (Base 36 Month Lease Price – \$183.60/mo.)

- 75 copy per minute digital copier/printer/**COLOR** scanner
- 1– 1,500 sheet paper drawer
- 1 – 1,000 sheet paper drawer
- 1 – 150 bypass tray
- 2 – sided copying
- 300 page dual scan document feeder
- 50 sheet stapling/finisher (FS-539) *(offers offline stapling)* **\$14.25/mo.**
- Relay Unit (RU-519) **\$3.23/mo.**
- 2 & 3 hole punch kit (PK-524) **\$5.06/mo.**
- Scanning & Printing Accessories included in base lease price

TOTAL 36 Month Lease Price **\$206.14/mo.**

Maintenance Plan Pricing

Zero Base Pricing - \$.0045 per copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
101 Williams Dr.
Ramsey, NJ. 07446
ATTN: corporateorders@kmb.konicaminolta.us
1-800-456-6422

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Tallahassee, FL. 32308
(850-671-6663 – Phone) (850-671-6636 – Fax)

Mike Booker
State/Government Sales Representative
509-0718 – Mobile
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Maintenance Dept.

(Replacing Service ID # B4179; serial # AA2J011014004; lease expires on 9/30/23)
 (Quote dated – 9/7/23)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
 (State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB C360i – (Group A – Segment 3) (Base 36 Month Lease Price - \$104.51/mo.)

36 copy per minute COLOR digital copier/printer/scanner	
2 – 500 sheet universal paper drawers	
1 – 150 bypass tray	
2 sided copying	
100 page single pass dual scan document feeder (DF-714)	\$12.67/mo.
Storage Cabinet (DK-516)	\$2.05/mo.
50 sheet stapling/finisher (FS-539)	\$14.25/mo.
Relay Unit (RU-513)	\$2.04/mo.
2 & 3 hole punch kit (PK-524)	\$5.06/mo.
Fax Kit (FK-514)	\$9.49/mo.
Scanning & Printing Accessories included in base lease price	

TOTAL 36 Month Lease Price \$150.07/mo.

Maintenance Plan Pricing

Zero Base Pricing - \$.0055 per B & W copy; \$.049 per **COLOR** copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
 100 Williams Dr.
 Ramsey, NJ. 07446
 ATTN: corporateorders@kmb.s.konicaminolta.us

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
3135 Eliza Rd.
Tallahassee, FL. 32308
(850-671-6663 – Phone) (850-671-6636 – Fax)

Mike Booker
 State/Government Sales Representative
 509-0718 – Mobile
mbooker@copyfax2000.com – Email



3135 Eliza Rd.
 Tallahassee, FL 32308
 (850) 671-6663 Tel.
 (850) 671-6636 Fax
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Gadsden County School Board/Headstart Quincy Area 3's
 (Replacing Service ID # B4230; serial # AA2J013000765; lease expires on 12/1/23)
 (Quote dated – 9/19/23)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
 (State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB C360i – (Group A – Segment 3) (Base 36 Month Lease Price - \$117.18/mo.)

- 36 copy per minute **COLOR** digital copier/printer/scanner
- 2 – 500 sheet universal paper drawers
- 1 – 150 bypass tray
- 2 sided copying
- 100 page single pass dual scan document feeder (DF-714) *(included in base lease price)*
- Storage Cabinet (DK-516) **\$2.05/mo.**
- 50 sheet stapling/finisher (FS-539) **\$14.25/mo.**
- Relay Unit (RU-513) **\$2.04/mo.**
- 2 & 3 hole punch kit (PK-524) **\$5.06/mo.**
- Scanning & Printing Accessories included in base lease price

TOTAL 36 Month Lease Price **\$140.58/mo.**

Maintenance Plan Pricing

Zero Base Pricing - \$.0055 per B & W copy; \$.049 per **COLOR** copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
 100 Williams Dr.
 Ramsey, NJ. 07446
 ATTN: corporateorders@kmb.konicaminolta.us

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
3135 Eliza Rd.
Tallahassee, FL. 32308
(850-671-6663 – Phone) (850-671-6636 – Fax)

Mike Booker
 State/Government Sales Representative
 509-0718 – Mobile
mbooker@copyfax2000.com – Email



6025

3135 Eliza Road
Tallahassee, FL 32308
Telephone: 850-671-6663
Fax: 850-671-6636
www.copyfax2000.com

Inventory Movement Form

<input checked="" type="checkbox"/> Installation	<input type="checkbox"/> Commercial	<input checked="" type="checkbox"/> MAP	<input type="checkbox"/> Rental	<input type="checkbox"/> Loaner	<input type="checkbox"/> Demo	<input type="checkbox"/> Even Exchange
<input type="checkbox"/> Removal	<input type="checkbox"/> Ship Back to Leasing Company				<input type="checkbox"/> Move	

Date Submitted: 01/04/2024 Model: Bizhub C360i

Equipment ID#: B5507 Serial #: AA2J013015158

B/W Meter: 100 Color Meter: 44

Customer Name: Gadsden County School Board/ Headstart Quincy Area 3's (P.O. # 260000295)

Address: 35 Martin Luther King Blvd. Room/Suite/Floor: Blue Portable

City: Tallahassee State: FL Zipcode: 32351

Phone: 875-8774 Steps/Stairs:

Key Operator / Email: Patricia Popoca-Leonides/popocoap@gcpsmail.com

Meter Contact / Email: Patricia Popoca-Leonides/popocoap@gcpsmail.com


Sales Representative: Mike Booker


Accessories	Model	Serial Number
Document Feeder (ADF)	DF-714	included in mainframe
Paper feed Cabinet or Base	DK-516	135700
Finisher	FS-539	AAR4WY3081439
2/3 Hole Punch	PK-524	AC28W11
Fax		
Other	RU-513	A87JWY2
Other		
Other	V-CARE:	US 501
HDD Sanitation	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	P.O. #:

Does Account Track/Authentication or One Touch data need to be transferred or programmed before delivery? **NO**

Special Instructions: Please include thomasj@gcpsmail.com & lawsona@gcpsmail.com when scheduling the delivery. Replacing: B4230

You, the customer, are solely responsible for securely removing any data that may be stored on disk drives or other storage or memory media of the equipment you are returning. Failure to securely remove all data from this storage media of the equipment may subject you to (1) liability to users of the equipment and/or (2) government action for failure to follow applicable privacy laws and regulations.

Customer Signature:  Date: 2/6/24

Copyfax Rep. Signature:  Date: 2-6-24

36 month lease lease expires 2/5/27



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 (850) 671-6636 Fax
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Gadsden County School Board/Federal Programs – Parent Services
 (Replacing Service ID # B4234; serial # AA2J013000755; lease expires on 12/17/23)
 (Quote dated – 9/20/23)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
 (State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB C360i – (Group A – Segment 3) (Base 36 Month Lease Price - \$117.18/mo.)

- 36 copy per minute **COLOR** digital copier/printer/scanner
- 2 – 500 sheet universal paper drawers
- 1 – 150 bypass tray
- 2 sided copying
- 100 page single pass dual scan document feeder (DF-714) *(included in base lease price)*
- Storage Cabinet (DK-516) \$2.05/mo.
- 50 sheet stapling/finisher (FS-539) \$14.25/mo.
- Relay Unit (RU-513) \$2.04/mo.
- 2 & 3 hole punch kit (PK-524) \$5.06/mo.
- Fax Kit (FK-514) \$9.49/mo.
- Scanning & Printing Accessories included in base lease price

TOTAL 36 Month Lease Price **\$150.07/mo.**

Maintenance Plan Pricing

Zero Base Pricing - \$.0055 per B & W copy; \$.049 per **COLOR** copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
 100 Williams Dr.
 Ramsey, NJ. 07446
 ATTN: corporateorders@kmbs.konicaminolta.us

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
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Mike Booker
State/Government Sales Representative
509-0718 – Mobile
mbooker@copyfax2000.com – Email



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 Fax: 850-671-6636
 www.copyfax2000.com

Gc07

Inventory Movement Form

Installation
 Commercial
 MAP
 Rental
 Loaner
 Demo
 Even Exchange
 Removal
 Ship Back to Leasing Company
 Move

Date Submitted: 03/04/2024 Model: Bizhub C360i
 Equipment ID#: B5579 Serial #: AA2J013014430
 B/W Meter: 102 Color Meter: 44
 Customer Name: Gadsden County School Board/Federal Programs/Parent Services (P.O. #0160000682)
 Address: 35 Martin Luther King Jr. Blvd. Room/Suite/Floor: The Potter's House
 City: Quincy State: FL Zipcode: 32351
 Phone: 627-9651 x 1375 Steps/Stairs:
 Key Operator / Email: Joannette Thomas/thomasjoa@gcpsmail.com
 Meter Contact / Email: Joannette Thomas/thomasjoa@gcpsmail.com
 Sales Representative: Mike Booker

Accessories	Model	Serial Number
Document Feeder (ADF)	DF-714	included in mainframe
Paper feed Cabinet or Base	DK-516	135700
Finisher	FS-539	AR4WY3074224
2/3 Hole Punch	PK-524	AC28W11
Fax	FK-514	A883012
Other	RU-513	A87JWY2
Other		
Other	V CARE :	US-500
HDD Sanitation	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	P.O. #:

Does Account Track/Authentication or One Touch data need to be transferred or programmed before delivery? **NO**
 Special Instructions: Please include thomasj@gcpsmail.com & lawsona@gcpsmail.com when scheduling the delivery. Replacing: B4234

You, the customer, are solely responsible for securely removing any data that may be stored on disk drives or other storage or memory media of the equipment you are returning. Failure to securely remove all data from this storage media of the equipment may subject you to (1) liability to users of the equipment and/or (2) government action for failure to follow applicable privacy laws and regulations.

Customer Signature: *R. Watkins* Date: 4/1/24
 Copyfax Rep. Signature: *[Signature]* Date: 4/1/2024
36 month lease *lease expires 3/31/27*



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 Tallahassee, FL 32308
 (850) 671-6663 Tel.
 (850) 671-6636 Fax
 www.copyfax2000.com

Gadsden County School Board/FED Programs
 (Replacing Service ID # B4348; serial # ACKN011001924; Lease expires 5/5/24)
 (Quote dated – 4/3/24)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
(State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB C750i – (Group A – Segment 7) (Base 36 Month Lease Price - \$300.55/mo.)

- 70 copy per minute digital **COLOR** copier/printer/scanner (75 copy per minute **BLACK & WHITE**)
- 1,500 sheet paper drawer (8 ½” X 11” ONLY)
- 1,000 sheet paper drawer (8 ½” X 11” ONLY)
- 2 – 500 sheet universal paper drawers
- 150 bypass tray 2 – sided copying
- 300 sheet single pass dual scanner document feeder
- 50 sheet stapling/finisher (FS-539) \$14.25/mo.
- Relay Unit (RU-519) \$3.23/mo.
- 2 & 3 hole punch kit (PK-524) \$5.06/mo.
- Fax Kit (FK-514) \$9.49/mo.
- Scanning & printing accessories included base lease price

Total 36 Month Lease Price **\$332.58/mo.**

Maintenance Plan Pricing

Zero Based Pricing - \$.0045 per B & W copy; \$.043 per **COLOR** copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Ordering Address:

Konica Minolta Business Solutions, U.S.A., INC.
 101 Williams Dr.
 Ramsey, NJ. 07446
 ATTN: Jitra Komchai (1-800-456-6422)

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
3135 Eliza Rd.
Tallahassee, FL. 32308
(850-671-6663 – Phone) (850-671-6636 – Fax)

Mike Booker
 State/Government Sales Representative
 509-0718 – Mobile
mbooker@copyfax2000.com – Email



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Tallahassee, FL 32308
Telephone: 850-671-6663
Fax: 850-671-6636
www.copyfax2000.com

Inventory Movement Form

GC08

Installation
 Commercial
 MAP
 Rental
 Loaner
 Demo
 Even Exchange
 Removal
 Ship Back to Leasing Company
 Move

Date Submitted: 04/17/2024

Model: Bizhub C750i

Equipment ID#: 85652

Serial #: ACKN017003174

B/W Meter: 211

Color Meter: 148

Customer Name: Gadsden County School Board/FED Programs (P.O. # 0160000703)

Address: 35 Martin Luther King Jr. Blvd.

Room/Suite/Floor:

City: Quincy

State: FL

Zipcode: 32351

Phone: 627-9651 x 1375

Steps/Stairs:

Key Operator / Email: Joannette Thomas/thomasjoa@gcpsmail.com

Meter Contact / Email: Joannette Thomas/thomasjoa@gcpsmail.com

Sales Representative: Mike Booker

Accessories	Model	Serial Number
Document Feeder (ADF)		
Paper feed Cabinet or Base		
Finisher	FS-539	AAR4WY3091148
2/3 Hole Punch	PK-524	AC28W11
Fax	FK-514	A883012
Other	RU-519	ACU6W11
Other		
Other	VCAPE :	
HDD Sanitation	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	P.O. #:

Does Account Track/Authentication or One Touch data need to be transferred or programmed before delivery? **NO**

Special Instructions: Please include thomasj@gcpsmail.com & lawsona@gcpsmail.com when scheduling the delivery.

You, the customer, are solely responsible for securely removing any data that may be stored on disk drives or other storage or memory media of the equipment you are returning. Failure to securely remove all data from this storage media of the equipment may subject you to (1) liability to users of the equipment and/or (2) government action for failure to follow applicable privacy laws and regulations.

Customer Signature:

Date: 5/11/2024

Copyfax Rep. Signature:

Date: 6/11/2024

36 month lease

lease expires 4/30/27



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 Tallahassee, FL 32308
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 (850) 671-6636 Fax
 www.copyfax2000.com

Gadsden County School Board/Federal Program & Professional Development
 (Replacing Service ID # B3979; serial # AA2J011009656; Lease expires on 2/18/23)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
 (State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB C360i – (Group A – Segment 3) (Base 36 Month Lease Price - \$117.18/mo.)

36 copy per minute **COLOR** digital copier/printer/scanner

2 – 500 sheet universal paper drawers

1 – 150 bypass tray

2 sided copying

80 page single pass dual scan document feeder (DF-714) *(included in base lease price)*

Storage Cabinet (DK-516)

\$2.05/mo.

50 sheet stapling/finisher (FS-539) *(offers offline stapling)*

\$14.25/mo.

Relay Unit (RU-513)

\$2.04/mo.

2 & 3 hole punch kit (PK-524)

\$5.06/mo.

Scanning & Printing Accessories included in base lease price

TOTAL 36 Month Lease Price

\$140.58/mo.

Maintenance Plan Pricing

Zero Base Pricing - \$.0055 per B & W copy; \$.049 per **COLOR** copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
 100 Williams Dr.
 Ramsey, NJ. 07446
 ATTN: Jitra Komchai (1-800-456-6422)

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
3135 Eliza Rd.
Tallahassee, FL. 32308
(850-671-6663 – Phone) (850-671-6636 – Fax)

Mike Booker
 State/Government Sales Representative
 509-0718 – Mobile
mbooker@copyfax2000.com – Email



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 Tallahassee, FL 32308
 (850) 671-6663 Tel.
 (850) 671-6636 Fax
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Gadsden County School Board/Testing & Assessment
 (Replacing Service ID # B3608; serial # A7PU017208293; Lease expires on 1/1/22)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
 (State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB C360i – (Group A – Segment 3) (Base 36 Month Lease Price - \$117.18/mo.)

36 copy per minute **COLOR** digital copier/printer/scanner

2 – 500 sheet universal paper drawers

1 – 150 bypass tray

2 sided copying

80 page single pass dual scan document feeder (DF-714) *(included in base lease price)*

Storage Cabinet (DK-516) **\$2.05/mo.**

50 sheet stapling/finisher (FS-539) *(offers offline stapling)* **\$14.25/mo.**

Relay Unit (RU-513) **\$2.04/mo.**

2 & 3 hole punch kit (PK-524) **\$5.06/mo.**

Fax Kit (FK-514) **\$9.49/mo.**

Scanning & Printing Accessories included in base lease price

TOTAL 36 Month Lease Price **\$150.07/mo.**

Maintenance Plan Pricing

Zero Base Pricing - \$.0055 per B & W copy; \$.049 per **COLOR** copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
 100 Williams Dr.
 Ramsey, NJ. 07446
 ATTN: Jitra Komchai (1-800-456-6422)

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
3135 Eliza Rd.
Tallahassee, FL. 32308
(850-671-6663 – Phone) (850-671-6636 – Fax)

Mike Booker
 State/Government Sales Representative
 509-0718 – Mobile
mbooker@copyfax2000.com – Email



3135 Eliza Rd.
 Tallahassee, FL 32308
 (850) 671-6663 Tel.
 (850) 671-6636 Fax
 www.copyfax2000.com

Gadsden County School Board/Superintendent's Office
 (Replacing Service ID # B4036; serial # A8JE011005203; Lease expires on 5/3/23)
 (Quote dated – 2/13/23)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
(State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB C750i – (Group A – Segment 7) (Base 36 Month Lease Price - \$300.55/mo.)
 70 copy per minute digital **COLOR** copier/printer/scanner (75 copy per minute **BLACK & WHITE**)
 1,500 sheet paper drawer (8 ½" X 11" ONLY)
 1,000 sheet paper drawer (8 ½" X 11" ONLY)
 2 – 500 sheet universal paper drawers
 150 bypass tray 2 – sided copying
 300 sheet single pass dual scanner document feeder
 50 sheet stapling/saddle stitch finisher (FS-539SD) *(offers offline stapling)* **\$29.00/mo.**
 Relay Unit (RU-519) **\$3.23/mo.**
 2 & 3 hole punch kit (PK-524) **\$5.06/mo.**
 Fax Kit (FK-514) **\$9.49/mo.**
 Scanning & printing accessories included base lease price

Total 36 Month Lease Price **\$347.33/mo.**

Maintenance Plan Pricing

Zero Based Pricing - \$.0045 per B & W copy; \$.043 per **COLOR** copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
 100 Williams Dr.
 Ramsey, NJ. 07446
 ATTN: Jitra Komchai (1-800-456-6422)

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
3135 Eliza Rd.
Tallahassee, FL. 32308
(850-671-6663 – Phone) (850-671-6636 – Fax)

Mike Booker
 State/Government Sales Representative
 509-0718 – Mobile
mbooker@copyfax2000.com – Email



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 Tallahassee, FL 32308
 (850) 671-6663 Tel.
 (850) 671-6636 Fax
 www.copyfax2000.com

Gadsden County School Board/Media Tech
 (Replacing Service ID # B4053; serial # A8JE011004998; Lease expires on 6/8/23)
 (Quote dated – 4/14/23)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
(State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB C750i – (Group A – Segment 7) (Base 36 Month Lease Price - \$300.55/mo.)

- 70 copy per minute digital **COLOR** copier/printer/scanner (75 copy per minute **BLACK & WHITE**)
- 1,500 sheet paper drawer (8 ½” X 11” ONLY)
- 1,000 sheet paper drawer (8 ½” X 11” ONLY)
- 2 – 500 sheet universal paper drawers
- 150 bypass tray 2 – sided copying
- 300 sheet single pass dual scanner document feeder
- 50 sheet stapling/ saddle stitch/finisher (FS-539SD) \$29.00/mo.
- Relay Unit (RU-519) \$3.23/mo.
- 2 & 3 hole punch kit (PK-524) \$5.06/mo.
- Scanning & printing accessories included base lease price

Total 36 Month Lease Price **\$337.84/mo.**

Maintenance Plan Pricing

Zero Based Pricing - \$.0045 per B & W copy; \$.043 per **COLOR** copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
 100 Williams Dr.
 Ramsey, NJ. 07446
 ATTN: corporateorders@konicaminolta.us

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
3135 Eliza Rd.
Tallahassee, FL. 32308
(850-671-6663 – Phone) (850-671-6636 – Fax)

Mike Booker
 State/Government Sales Representative
 509-0718 – Mobile
mbooker@copyfax2000.com – Email



3135 Eliza Rd.
Tallahassee, FL 32308
(850) 671-6663 Tel.
(850) 671-6636 Fax
www.copyfax2000.com

Gadsden County School Board/Instructional K-12
(Replacing Service ID # B4205; serial # AA7P011003499; Lease expires on 12/1/23)
(Quote dated – 9/19/23)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
(State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB C550i – (Group A – Segment 5) (Base 36 Month Lease Price - \$172.17/mo.)

- 55 copy per minute digital B & W/**COLOR** copier/printer/scanner
- 2 – 500 sheet universal paper drawers
- 1 – 150 bypass tray
- 2 – sided copying
- 300 sheet single pass dual scanner document feeder
- 2,500 sheet large capacity drawer (PC-416) \$11.56/mo.
- 50 Sheet stapling/saddle stitch sorter (FS-539SD) \$29.00/mo.
- Relay Unit (RU-513) \$2.04/mo.
- 2 & 3 hole punch kit (PK-524) \$5.06/mo.
- Scanning & printing accessories included base lease price

TOTAL 36 Month Lease Price **\$219.83/mo.**

Maintenance Plan Pricing

Zero Base Pricing - \$.0055 per B & W copy; \$.042 per **COLOR** copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
101 Williams Dr.
Ramsey, NJ. 07446
ATTN: corporateorders@kmb.konicaminolta.us

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
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Gadsden County School Board/Instructional K-12
 (Replacing Service ID # B4353; serial # AA7R011014261; Lease expires on 5/5/24)
 (Quote dated – 4/3/24)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
(State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB C450i – (Group A – Segment 4) (Base 36 Month Lease Price - \$143.64/mo.)

- 45 copy per minute digital B & W/**COLOR** copier/printer/scanner
- 2 – 500 sheet universal paper drawers
- 1 – 150 bypass tray
- 2 – sided copying
- 300 sheet single pass dual scanner document feeder
- 2,500 sheet large capacity drawer (PC-416) \$11.56/mo.
- 50 sheet stapling/saddle stitch finisher (FS-539SD) *(Offers offline stapling)* \$29.00/mo.
- Relay Unit (RU-513) \$2.04/mo.
- 2 & 3 hole punch kit (PK-524) \$5.06/mo.
- Scanning & printing accessories included in base lease price

TOTAL 36 Month Lease Price **\$191.30/mo.**

Maintenance Plan Pricing

Zero Base Pricing - \$.0055 per B & W copy; \$.042 per **COLOR** copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
 100 Williams Dr.
 Ramsey, NJ. 07446
 ATTN: Jitra Komchai
 1-800-456-6422

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
3135 Eliza Rd.
Tallahassee, FL. 32308
(850-671-6663 – Phone) (850-671-6636 – Fax)

Mike Booker
 State/Government Sales Representative
 509-0718 – Mobile
mbooker@copyfax2000.com – Email



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Telephone: 850-671-6663
Fax: 850-671-6636
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Inventory Movement Form

TL2325

Installation
 Commercial
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 Rental
 Loaner
 Demo
 Even Exchange
 Removal
 Ship Back to Leasing Company
 Move

Date Submitted: 06/17/2024 Model: Bizhub C451i
 Equipment ID#: B5710 Serial #: ADXG011000280
 B/W Meter: 169 Color Meter: 56
 Customer Name: Gadsden County School Board/Insructional K-12 Headstart (P.O. # 1100000567)
 Address: 35 Martin Luther King Jr. Blvd. Room/Suite/Floor:
 City: Quincy State: FL Zipcode: 32351
 Phone: 627-9651 Steps/Stairs:
 Key Operator / Email: Eureka Fields/fieldse@gcpsmail.com
 Meter Contact / Email: Eureka Fields/fieldse@gcpsmail.com
 Sales Representative: Mike Booker

Accessories	Model	Serial Number
Document Feeder (ADF)		
Paper feed Cabinet or Base	PC-416	AAV5019060528
Finisher	FS-539SD	AAR4WY E01 T55Z
2/3 Hole Punch	PK-524	AC28W11
Fax		
Other	RU-513	A87JWY5
Other		
Other	VCARE :	
HDD Sanitation	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	P.O. #:

Does Account Track/Authentication or One Touch data need to be transferred or programmed before delivery? NO
 Special Instructions: Please include thomasj@gcpsmail.com & lawsona@gcpsmail.com when scheduling the delivery. Replacing B4353

You, the customer, are solely responsible for securely removing any data that may be stored on disk drives or other storage or memory media of the equipment you are returning. Failure to securely remove all data from this storage media of the equipment may subject you to (1) liability to users of the equipment and/or (2) government action for failure to follow applicable privacy laws and regulations.

Customer Signature: *Eureka Fields* Date: 6/26/24
 Copyfax Rep. Signature: *Kevin Land* Date: 6/26/24
 36 month lease lease expires 6/25/27



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(850) 671-6636 Fax
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Gadsden County School Board/Finance Dept.
(Quote dated – 5/4/22)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
(State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB C750i – (Group A – Segment 7) (Base 36 Month Lease Price - \$300.55/mo.)

70 copy per minute digital **COLOR** copier/printer/scanner (75 copy per minute **BLACK & WHITE**)

1,500 sheet paper drawer (8 ½” X 11” ONLY)

1,000 sheet paper drawer (8 ½” X 11” ONLY)

2 – 500 sheet universal paper drawers

150 bypass tray 2 – sided copying

300 sheet single pass dual scanner document feeder

50 sheet stapling/folding/finisher (FS-539SD) (*offers offline stapling*)

Relay Unit (RU-519)

2 & 3 hole punch kit (PK-524)

Fax Kit (FK-514)

Scanning & printing accessories included base lease price

\$29.00/mo.

\$2.86/mo.

\$5.06/mo.

\$9.49/mo.

Not able to use for a few months

Total 36 Month Lease Price

\$346.96/mo.

Maintenance Plan Pricing

Zero Based Pricing - \$.0045 per B & W copy; \$.043 per **COLOR** copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
100 Williams Dr.
Ramsey, NJ. 07446
ATTN: Jitra Komchai (1-800-456-6422)

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
3135 Eliza Rd.
Tallahassee, FL. 32308
(850-671-6663 – Phone) (850-671-6636 – Fax)

Mike Booker
State/Government Sales Representative
509-0718 – Mobile
mbooker@copyfax2000.com – Email



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Gadsden County School Board/Personnel Office
 (Replacing Service ID # B4371; serial # AA7R011012173; Lease expires on 6/2/24)
 (Quote dated – 4/15/24)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
(State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB C450i – (Group A – Segment 4) (Base 36 Month Lease Price - \$143.64/mo.)

45 copy per minute digital B & W/ COLOR copier/printer/scanner	
2 – 500 sheet universal paper drawers	
1 – 150 bypass tray	
2 – sided copying	
300 sheet single pass dual scanner document feeder	
2,500 sheet large capacity drawer (PC-416)	\$11.56/mo.
50 sheet stapling/saddle stitch finisher (FS-539) <i>(Offers offline stapling)</i>	\$14.25/mo.
Relay Unit (RU-513)	\$2.04/mo.
2 & 3 hole punch kit (PK-524)	\$5.06/mo.
Fax Kit (FK-514)	\$9.49/mo.
Scanning & printing accessories included in base lease price	
<u>TOTAL 36 Month Lease Price</u>	\$186.04/mo.

Maintenance Plan Pricing

Zero Base Pricing - \$.0055 per B & W copy; \$.042 per **COLOR** copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
 100 Williams Dr.
 Ramsey, NJ. 07446
 ATTN: Jitra Komchai
 1-800-456-6422

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
3135 Eliza Rd.
Tallahassee, FL. 32308
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Mike Booker
 State/Government Sales Representative
 509-0718 – Mobile
mbooker@copyfax2000.com – Email



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Fax: 850-671-6636
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Inventory Movement Form

GC15

Installation
 Commercial
 MAP
 Rental
 Loaner
 Demo
 Even Exchange
 Removal
 Ship Back to Leasing Company
 Move

Date Submitted: 07/01/2024 Model: Bizhub C451i
 Equipment ID#: B5718 Serial #: ADXG011003365
 B/W Meter: 218 Color Meter: 95
 Customer Name: Gadsden County School Board/Personnel Office (P.O. # 1100000566)
 Address: 35 Martin Luther King Jr. Blvd. Room/Suite/Floor:
 City: Quincy State: FL Zipcode: 32351
 Phone: 627-9651 x 1602 Steps/Stairs:
 Key Operator / Email: Nancy Sierra/sierran@gcpsmail.com
 Meter Contact / Email: Nancy Sierra/sierran@gcpsmail.com
 Sales Representative: Mike Booker

Accessories	Model	Serial Number
Document Feeder (ADF)		
Paper feed Cabinet or Base	PC-416	AAV5019069532
Finisher	FS-539	AAR4WY3094110
2/3 Hole Punch	PK-524	AC28W11
Fax	FK-514	A883012
Other	RU-513	A87JWY5
Other		
Other	V CARE :	US-508
HDD Sanitation	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	P.O. #:

Does Account Track/Authentication or One Touch data need to be transferred or programmed before delivery? NO

Special Instructions: Please include thomasj@gcpsmail.com & lawsona@gcpsmail.com when scheduling the delivery. Replacing: B4371

You, the customer, are solely responsible for securely removing any data that may be stored on disk drives or other storage or memory media of the equipment you are returning. Failure to securely remove all data from this storage media of the equipment may subject you to (1) liability to users of the equipment and/or (2) government action for failure to follow applicable privacy laws and regulations.

Customer Signature: *Kenitra Knight* Date: 7/24/24
 Copyfax Rep. Signature: *Keith Lewis* Date: 7/24/24

36 month lease

lease expires 7/23/27



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 Tallahassee, FL 32308
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Gadsden County School Board/E.S.E. Dept.
 (Replacing Service ID #B4392; serial # ACKN011002209; Lease expires on 7/7/24)
 (Quote dated – 5/17/24)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
(State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB C750i – (Group A – Segment 7) (Base 36 Month Lease Price - \$300.55/mo.)

70 copy per minute digital **COLOR** copier/printer/scanner (75 copy per minute **BLACK & WHITE**)
 1,500 sheet paper drawer (8 ½” X 11” ONLY)
 1,000 sheet paper drawer (8 ½” X 11” ONLY)
 2 – 500 sheet universal paper drawers
 150 bypass tray 2 – sided copying
 300 sheet single pass dual scanner document feeder
 50 sheet stapling/folding/finisher (FS-539SD) \$29.00/mo.
 Relay Unit (RU-519) \$3.23/mo.
 2 & 3 hole punch kit (PK-524) \$5.06/mo.
 3,000 sheet large capacity drawer (LU-303) \$14.78/mo.
 Scanning & printing accessories included base lease price

Total 36 Month Lease Price **\$352.62/mo.**

Maintenance Plan Pricing

Zero Based Pricing - \$.0045 per B & W copy; \$.043 per **COLOR** copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
 100 Williams Dr.
 Ramsey, NJ. 07446
 ATTN: corporateorders@kmb.s.konicaminolta.us

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
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Tallahassee, FL. 32308
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Mike Booker
State/Government Sales Representative
509-0718 – Mobile
mbooker@copyfax2000.com – Email



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Fax: 850-671-6636
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Inventory Movement Form

GCOO

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 Demo
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 Removal
 Ship Back to Leasing Company
 Move



Date Submitted: 06/18/2024 Model: Bizhub C750i
 Equipment ID#: B5714 Serial #: ACKN017003166
 B/W Meter: 598 Color Meter: 84
 Customer Name: Gadsden County School Board/E.S.E. Dept. (P.O. # 1100000573)
 Address: 35 Martin Luther King, Jr. Blvd. Room/Suite/Floor:
 City: Quincy State: FL Zipcode: 32351
 Phone: 627-9651 x 1239 Steps/Stairs:
 Key Operator / Email: Regina Herring/herringr@gcpsmail.com
 Meter Contact / Email: Regina Herring/herringr@gcpsmail.com
 Sales Representative: Mike Booker

Accessories	Model	Serial Number
Document Feeder (ADF)		
Paper feed Cabinet or Base		
Finisher	FS-539SD	AAR4WYE017478
2/3 Hole Punch	PK-524	AC28W11
Fax		
Other	RU-519	ACU6WY1
Other	LU-303	A8H6W12003799
Other	V CARE :	US-508
HDD Sanitation	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	P.O. #:

Does Account Track/Authentication or One Touch data need to be transferred or programmed before delivery? **NO**

Special Instructions: Please include thomasj@gcpsmail.com & lawsona@gcpsmail.com when scheduling the delivery.

You, the customer, are solely responsible for securely removing any data that may be stored on disk drives or other storage or memory media of the equipment you are returning. Failure to securely remove all data from this storage media of the equipment may subject you to (1) liability to users of the equipment and/or (2) government action for failure to follow applicable privacy laws and regulations.

Customer Signature:  Date: 7-17-2024
 Copyfax Rep. Signature:  Date: 7-17-24
 36 month lease lease expires 7/16/27



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 Tallahassee, FL 32308
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Gadsden County School Board/E.S.E. Dept. Portable
 (Replacing Service ID # B4352; serial # AC77012000037; lease expires on 5/5/24)
 (Quote dated – 6/18/24)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
 (State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB 361i – (Group A – Segment 3) (Base 36 Month Lease Price - \$89.67/mo.)

36 copy per minute digital copier/printer/scanner	
2 – 500 sheet universal paper drawers	
1 – 150 bypass tray	
2 sided copying	
100 page dual scan document feeder (DF-714) <i>(included in base lease price)</i>	
Storage Cabinet (DK-516)	\$2.05/mo.
50 sheet Stapling/Finisher (FS-539)	\$14.25/mo.
Relay Unit (RU-513)	\$2.04/mo.
Fax Kit (FK-514)	\$9.49/mo.
Scanning & Printing Accessories included base lease price	
<u>TOTAL 36 Month Lease Price</u>	\$117.50/mo.

Zero Base Pricing - \$.0055 per copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, imaging units, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
 101 Williams Dr.
 Ramsey, NJ. 07446
 ATTN: corporateorders@kmbs.konicaminolta.us
 1-800-456-6422

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Mike Booker
 State/Government Sales Representative
 509-0718 – Mobile
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Inventory Movement Form GC 30

<input checked="" type="checkbox"/> Installation	<input type="checkbox"/> Commercial	<input checked="" type="checkbox"/> MAP	<input type="checkbox"/> Rental	<input type="checkbox"/> Loaner	<input type="checkbox"/> Demo	<input type="checkbox"/> Even Exchange
<input type="checkbox"/> Removal	<input type="checkbox"/> Ship Back to Leasing Company			<input type="checkbox"/> Move		

Date Submitted: **07/22/2024** Model: **Bizhub 361i**

Equipment ID#: **B5748** Serial #: **ADXV013000263**

B/W Meter: **210** Color Meter:

Customer Name: **Gadsden Central Academy (P.O. # 1100000575) (Butterfly's Nest)**

Address: **655 S. Stewart St.** Room/Suite/Floor: **Bldg. 7**

City: **Quincy** State: **FL** Zipcode: **32351**

Phone: **627-9651 x 1287** Steps/Stairs:

Key Operator / Email: **Regina Herring/herringr@gcpsmail.com**

Meter Contact / Email: **Regina Herring/herringr@gcpsmail.com**

Sales Representative: **Mike Booker**

Accessories	Model	Serial Number
Document Feeder (ADF)	DF-714	included in mainframe
Paper feed Cabinet or Base	DK-516	135700
Finisher	FS-539	AAR4WY3096750
2/3 Hole Punch		
Fax	FK-514	A883012
Other	RU-513	A87JWY5
Other		
Other	VCARE:	US-508
HDD Sanitation	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	P.O. #:

Does Account Track/Authentication or One Touch data need to be transferred or programmed before delivery? **NO**

Special Instructions: **Please include thomasj@gcpsmail.com & lawsona@gcpsmail.com when scheduling the delivery. Replacing B4352**

You, the customer, are solely responsible for securely removing any data that may be stored on disk drives or other storage or memory media of the equipment you are returning. Failure to securely remove all data from this storage media of the equipment may subject you to (1) liability to users of the equipment and/or (2) government action for failure to follow applicable privacy laws and regulations.

Customer Signature: <i>Buttany Pader</i>	Date: 08/20/2024
Copyfax Rep. Signature: <i>Rebecca Lewis</i>	Date: 8/20/24
<i>36 month lease</i>	<i>lease expires 8/19/27</i>



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(850) 671-6636 Fax
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Gadsden County School Board/Food Services
(Replacing Service ID # B4206; serial # AA2J013000820; lease expires on 12/1/23)
(Quote dated – 9/19/23)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
(State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB C360i – (Group A – Segment 3) (Base 36 Month Lease Price - \$117.18/mo.)

- 36 copy per minute **COLOR** digital copier/printer/scanner
- 2 – 500 sheet universal paper drawers
- 1 – 150 bypass tray
- 2 sided copying
- 100 page single pass dual scan document feeder (DF-714) *(included in base lease price)*
- Storage Cabinet (DK-516) \$2.05/mo.
- 50 sheet stapling/finisher (FS-539) \$14.25/mo.
- Relay Unit (RU-513) \$2.04/mo.
- Scanning & Printing Accessories included in base lease price

TOTAL 36 Month Lease Price \$135.52/mo.

Maintenance Plan Pricing

Zero Base Pricing - \$.0055 per B & W copy; \$.049 per **COLOR** copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
100 Williams Dr.
Ramsey, NJ. 07446
ATTN: corporateorders@kmb.konicaminolta.us

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Mike Booker
State/Government Sales Representative
509-0718 – Mobile
mbooker@copyfax2000.com – Email



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Stewart St. Elementary School
(Replacing Service ID #B4394; serial # ACKN011002186; Lease expires on 7/7/24)
(Quote dated – 5/20/24)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
(State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB C750i – (Group A – Segment 7) (Base 36 Month Lease Price - \$300.55/mo.)

70 copy per minute digital **COLOR** copier/printer/scanner (75 copy per minute **BLACK & WHITE**)

1,500 sheet paper drawer (8 ½” X 11” ONLY)

1,000 sheet paper drawer (8 ½” X 11” ONLY)

2 – 500 sheet universal paper drawers

150 bypass tray 2 – sided copying

300 sheet single pass dual scanner document feeder

50 sheet stapling/finisher (FS-539) *(offers offline stapling)*

\$14.25/mo.

Relay Unit (RU-519)

\$3.23/mo.

Fax Kit (FK-514)

\$9.49/mo.

Scanning & printing accessories included base lease price

Total 36 Month Lease Price

\$327.52/mo.

Maintenance Plan Pricing

Zero Based Pricing - \$.0045 per B & W copy; \$.043 per **COLOR** copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.

100 Williams Dr.

Ramsey, NJ. 07446

ATTN: corporateorders@kmbs.konicaminolta.us

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)

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(850-671-6663 – Phone) (850-671-6636 – Fax)

Mike Booker

State/Government Sales Representative

509-0718 – Mobile

mbooker@copyfax2000.com – Email

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Inventory Movement Form

5501

Installation
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 Loaner
 Demo
 Even Exchange
 Removal
 Ship Back to Leasing Company
 Move

Date Submitted: 06/26/2024 Model: Bizhub C750i
 Equipment ID#: B5719 Serial #: ACKN017002126
 B/W Meter: 100 Color Meter: 102
 Customer Name: Stewart St. Elementary School (P.O. # 1100000571)
 Address: 749 S. Stewart St. Room/Suite/Floor:
 City: Quincy State: FL Zipcode: 32351
 Phone: 627-3145 Steps/Stairs:
 Key Operator / Email: Linda Jordan/jordanl@gcpsmail.com
 Meter Contact / Email: Linda Jordan/jordanl@gcpsmail.com
 Sales Representative: Mike Booker

Accessories	Model	Serial Number
Document Feeder (ADF)		
Paper feed Cabinet or Base		
Finisher	FS-539	AAR4WY3094292
2/3 Hole Punch		
Fax	FK-514	A883012
Other	RU-519	ACU6WY1
Other		
Other	VCAPE :	US - 508
HDD Sanitation	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	P.O. #:

Does Account Track/Authentication or One Touch data need to be transferred or programmed before delivery? **NO**
 Special Instructions: Please include thomasj@gcpsmail.com & lawsona@gcpsmail.com when scheduling the delivery. Replacing: B4394

You, the customer, are solely responsible for securely removing any data that may be stored on disk drives or other storage or memory media of the equipment you are returning. Failure to securely remove all data from this storage media of the equipment may subject you to (1) liability to users of the equipment and/or (2) government action for failure to follow applicable privacy laws and regulations.

Customer Signature: *[Signature]* Date: 31 July 24
 Copyfax Rep. Signature: *[Signature]* Date: 7/31/24
 36 month lease lease expires 7/30/27



3135 Eliza Rd.
 Tallahassee, FL 32308
 (850) 671-6663 Tel.
 (850) 671-6636 Fax
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Stewart St. Elementary School
 (Replacing Service ID # B4393; serial # A8KN011013539; Lease expires on 7/7/24)
 (Quote dated – 6/11/24)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
(State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB 750i – (Group A – Segment 6) (Base 36 Month Lease Price – \$183.60/mo.)

75 copy per minute digital copier/printer/**COLOR** scanner

1– 1,500 sheet paper drawer

1 – 1,000 sheet paper drawer

1 – 150 bypass tray

2 – sided copying

300 page dual scan document feeder

50 sheet stapling/finisher (FS-539) *(offers offline stapling)*

\$14.25/mo.

Relay Unit (RU-519)

\$3.23/mo.

Scanning & Printing Accessories included in base lease price

TOTAL 36 Month Lease Price

\$201.08/mo.

Maintenance Plan Pricing

Zero Base Pricing - \$.0045 per copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
 101 Williams Dr.
 Ramsey, NJ. 07446
 ATTN: corporateorders@kmbs.konicaminolta.us
 1-800-456-6422

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
3135 Eliza Rd.
Tallahassee, FL. 32308
(850-671-6663 – Phone) (850-671-6636 – Fax)

Mike Booker
 State/Government Sales Representative
 509-0718 – Mobile
mbooker@copyfax2000.com – Email



3135 Eliza Road
Tallahassee, FL 32308
Telephone: 850-671-6663
Fax: 850-671-6636
www.copyfax2000.com

Inventory Movement Form

SSOI

Installation
 Commercial
 MAP
 Rental
 Loaner
 Demo
 Even Exchange
 Removal
 Ship Back to Leasing Company
 Move

Date Submitted: 07/02/2024 Model: Bizhub 751i
 Equipment ID#: B5737 Serial #: ADXN011000097
 B/W Meter: 621 Color Meter:
 Customer Name: Stewart St. Elementary School (P.O. # 1100000572)
 Address: 749 S. Stewart St. Room/Suite/Floor:
 City: Quincy State: FL Zipcode: 32351
 Phone: 627-3145 Steps/Stairs:
 Key Operator / Email: Linda Jordan/jordanl@gcpsmail.com
 Meter Contact / Email: Linda Jordan/jordanl@gcpsmail.com
 Sales Representative: Mike Booker

Accessories	Model	Serial Number
Document Feeder (ADF)		
Paper feed Cabinet or Base		
Finisher	FS-539	AAR4WY3095974
2/3 Hole Punch		
Fax		
Other	RU-519	ACU6WY1
Other		
Other	V-CARE :	UB-508
HDD Sanitation	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	P.O. #:

Does Account Track/Authentication or One Touch data need to be transferred or programmed before delivery? **NO**
 Special Instructions: Please include thomasj@gcpsmail.com & lawsona@gcpsmail.com when scheduling the delivery.

You, the customer, are solely responsible for securely removing any data that may be stored on disk drives or other storage or memory media of the equipment you are returning. Failure to securely remove all data from this storage media of the equipment may subject you to (1) liability to users of the equipment and/or (2) government action for failure to follow applicable privacy laws and regulations.

Customer Signature: *[Signature]* Date: 7/13/24
 Copyfax Rep. Signature: *[Signature]* Date: 7/31/24

3 months lease lease expires 7/31/27



3135 Eliza Rd.
 Tallahassee, FL 32308
 (850) 671-6663 Tel.
 (850) 671-6636 Fax
 www.copyfax2000.com

Transportation Dept.
 (Replacing Service ID # B4332; serial # AA2J013003638; lease expires on 4/7/24)
 (Quote dated – 4/3/24)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
 (State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB C360i – (Group A – Segment 3) **(Base 36 Month Lease Price - \$117.18/mo.)**

36 copy per minute **COLOR** digital copier/printer/scanner

2 – 500 sheet universal paper drawers

1 – 150 bypass tray

2 sided copying

80 page single pass dual scan document feeder (DF-714) *(included in base lease price)*

Storage Cabinet (DK-516)

\$2.05/mo.

50 sheet stapling/finisher (FS-539) *(offers offline stapling)*

\$14.25/mo.

Relay Unit (RU-513)

\$2.04/mo.

Scanning & Printing Accessories included in base lease price

TOTAL 36 Month Lease Price

\$135.52/mo.

Maintenance Plan Pricing

Zero Base Pricing - \$.0055 per B & W copy; \$.049 per **COLOR** copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.

100 Williams Dr.

Ramsey, NJ. 07446

ATTN: corporateorders@kmb.konicaminolta.us

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)

3135 Eliza Rd.

Tallahassee, FL. 32308

(850-671-6663 – Phone) (850-671-6636 – Fax)

Mike Booker

State/Government Sales Representative

509-0718 – Mobile

mbooker@copyfax2000.com – Email



IN MAXIMUM

3135 Eliza Road
Tallahassee, FL 32308
Telephone: 850-671-6663
Fax: 850-671-6636
www.copyfax2000.com

Inventory Movement Form

GC11

Installation
 Commercial
 MAP
 Rental
 Loaner
 Demo
 Even Exchange
 Removal
 Ship Back to Leasing Company
 Move

Date Submitted: 05/06/2024

Model: Bizhub C360i

Equipment ID#: B5660

Serial #: AA2J013013169

B/W Meter: 120

Color Meter: 8

Customer Name: Gadsden County School Board/Transportation Dept. (P.O. # 110000562)

Address: 720 S. Stewart St.

Room/Suite/Floor:

City: Quincy

State: FL

Zipcode: 32351

Phone: 627-6858

Steps/Stairs:

Key Operator / Email: Debra Rittman-Jackson/rittman-jacksond@gcpsmail.com

Meter Contact / Email: Debra Rittman-Jackson/rittman-jacksond@gcpsmail.com

Sales Representative: Mike Booker

Accessories	Model	Serial Number
Document Feeder (ADF)	DF-714	included in mainframe
Paper feed Cabinet or Base	DK-51	135700
Finisher	FS-539	AAR4WY3091551
2/3 Hole Punch		
Fax		
Other	RU-513	A87JWY5
Other		
Other	V CARE:	US-505
HDD Sanitation	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	P.O. #:

Does Account Track/Authentication or One Touch data need to be transferred or programmed before delivery? NO

Special Instructions: Please include thomasj@gcpsmail.com & lawsona@gcpsmail.com when scheduling the delivery. (B4332)

You, the customer, are solely responsible for securely removing any data that may be stored on disk drives or other storage or memory media of the equipment you are returning. Failure to securely remove all data from this storage media of the equipment may subject you to (1) liability to users of the equipment and/or (2) government action for failure to follow applicable privacy laws and regulations.

Customer Signature

Date: 5/20/24

Copyfax Rep. Signature

Date: 5/20/24

(36 month lease)

(lease expires 5/19/27)



3135 Eliza Rd.
 Tallahassee, FL 32308
 (850) 671-6663 Tel.
 (850) 671-6636 Fax
 www.copyfax2000.com

West Gadsden Middle School/8th Grade Lounge – Bldg. 4
 (Replacing Service ID # B3623; serial # A8KN011009679; Lease expires on 1/28/22)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
 (State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB 808 – (Group A – Segment 7) (Base 36 Month Lease Price – \$191.82/mo.)

80 copy per minute digital copier/printer/**COLOR** scanner

1– 1,500 sheet paper drawer

1 – 1,000 sheet paper drawer

1 – 150 bypass tray

2 – sided copying

300 page dual scan document feeder

50 sheet stapling/finisher (FS-536)

\$14.25/mo.

Relay Unit (RU-515)

\$3.28/mo.

Scanning & Printing Accessories included in base lease price

TOTAL 36 Month Lease Price

\$209.35/mo.

Maintenance Plan Pricing

Zero Base Pricing - \$.0045 per copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
 101 Williams Dr.
 Ramsey, NJ. 07446
 ATTN: Jitra Komchai
 1-800-456-6422

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
3135 Eliza Rd.
Tallahassee, FL. 32308
(850-671-6663 – Phone) (850-671-6636 – Fax)

Mike Booker
 State/Government Sales Representative
 509-0718 – Mobile
mbooker@copyfax2000.com – Email

Konica Minolta Authorized Sales and Service
 Copiers • Printers • Facsimile • Scanners



3135 Eliza Rd.
 Tallahassee, FL 32308
 (850) 671-6663 Tel.
 (850) 671-6636 Fax
 www.copyfax2000.com

West Gadsden Middle School/Front Office
 (Replacing Service ID# B3622 – Serial # A8JE011002973; Lease expires 1/28/22)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
(State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB C750i – (Group A – Segment 7) (Base 36 Month Lease Price - \$300.55/mo.)

- 70 copy per minute digital B & W/**COLOR** copier/printer/scanner
- 2 – 500 sheet universal paper drawers
- 1 – 150 bypass tray
- 300 sheet single pass dual scanner document feeder
- 2 – sided copying
- 2,500 sheet large capacity drawer
- 50 sheet stapling/finisher (FS-539) *(Offers offline stapling)* \$14.25/mo.
- Relay Unit (RU-519) \$2.86/mo.
- 2 & 3 hole punch kit (PK-524) \$5.06/mo.
- Fax Kit (FK-514) \$9.49/mo.
- Scanning & printing accessories included in base lease price

TOTAL 36 Month Lease Price **\$332.21/mo.**

Maintenance Plan Pricing

Zero Base Pricing - \$.0045 per B & W copy; \$.043 per **COLOR** copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
 101 Williams Dr.
 Ramsey, NJ. 07446
 ATTN: Jitra Komchai (1-800-456-6422)

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
3135 Eliza Rd.
Tallahassee, FL. 32308
(850-671-6663 – Phone) (850-671-6636 – Fax)

Mike Booker
 State/Government Sales Representative
 509-0718 – Mobile
mbooker@copyfax2000.com – Email



3135 Eliza Rd.
Tallahassee, FL 32308
(850) 671-6663 Tel.
(850) 671-6636 Fax
www.copyfax2000.com

West Gadsden Middle School
(Replacing Service ID # B4044; serial # A8KN0012000109; Lease expires on 5/17/23)
(Quote dated – 2/13/23)

NASPO VALUEPOINT: Copier and Managed Print Services Contract # 140597
(State of FL. Contract # 44000000-NASPO-19-ACS)

BIZHUB 808 – (Group A – Segment 7) (Base 36 Month Lease Price – \$191.82/mo.)

80 copy per minute digital copier/printer **COLOR** scanner

1 – 1,500 sheet paper drawer

1 – 1,000 sheet paper drawer

1 – 150 bypass tray

2 – sided copying

300 page dual scan document feeder

50 sheet stapling/finisher (FS-536)

\$14.25/mo.

Relay Unit (RU-515)

\$3.28/mo.

2 & 3 hole punch kit (PK-520)

\$5.06/mo.

Scanning & Printing Accessories included in base lease price

TOTAL 36 Month Lease Price

\$214.41/mo.

Maintenance Plan Pricing

Zero Base Pricing - \$.0045 per copy

Monthly Maintenance Agreement

Includes all parts, labor, toner, developer, & staples (Excludes paper)

Purchase Order Made Out To:

Konica Minolta Business Solutions, U.S.A., INC.
101 Williams Dr.
Ramsey, NJ. 07446
ATTN: Jitra Komchai
1-800-456-6422

C/O: COPYFAX 2000, INC. (FED. ID# 65-0931774)
3135 Eliza Rd.
Tallahassee, FL. 32308
(850-671-6663 – Phone) (850-671-6636 – Fax)

Mike Booker

State/Government Sales Representative

509-0718 – Mobile

mbooker@copyfax2000.com – Email

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Copiers • Printers • Facsimile • Scanners

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 10a _____

DATE OF SCHOOL BOARD MEETING: February 25, 2025

TITLE OF AGENDA ITEM: Request to Post Notice of Intent to Amend/Adopt Board Policy

DIVISION: Administration

_____ This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM:


The purpose of this item is to request approval of the Board to post a Notice of Intent to Amend/Adopt the following Board Policy:

BP 3.40 Safe and Secure Schools Revision

BP 4.24 Artificial Intelligence Acceptable Use New

FUND SOURCE: N/A

AMOUNT: N/A

PREPARED BY: Dr. Sylvia R. Jackson 

POSITION: Assistant Superintendent for Support Services

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

_____ Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered _____

CHAIRMAN'S SIGNATURE: page(s) numbered _____

REVIEWED BY: _____

**THE SCHOOL BOARD OF GADSDEN COUNTY, FLORIDA
NOTICE OF INTENT TO AMEND/ADOPT POLICIES**

DATE OF THIS NOTICE: February 26, 2025

The School Board of Gadsden County, Florida hereby gives notice of its intent to amend/adopt Gadsden County School Board Policies.

PURPOSE AND EFFECT: The purpose and effect of this policy amendment is to establish rules that govern processes while conducting business on behalf of the Board.

RULEMAKING AUTHORITY: Subsection 1001.41(2), Florida Statutes

LAWS IMPLEMENTED: 1000.21, 1001.41, 1001.42, 1001.43, 1001.51, 1002.20, 1002.31, 1002.38, F.S.

SUMMARY OF THE ESTIMATED ECONOMIC IMPACT: NONE

FACTS AND CIRCUMSTANCES JUSTIFYING RULE: It is necessary to amend/adopt School Board Policies for the effective operation of the Gadsden County School District consistent with requirements of Florida Statutes and Federal Regulations.

**A PUBLIC HEARING WILL BE HELD DURING THE BOARD MEETING SCHEDULED FOR 6:00 P.M.
ON:** Tuesday, April 24, 2025

PLACE: Max D. Walker School Administration Building
35 Martin Luther King, Jr., Blvd.
Quincy, Florida 32351

IF A PERSON DESIRES TO APPEAL ANY DECISION MADE BY THE SCHOOL BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT ANY SUCH HEARING, HE/SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE HE/SHE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

NAME OF THE PERSON ORIGINATING THIS RULE:

Dr. Sylvia R. Jackson
Assistant Superintendent
for Support Services

NAME OF THE PERSON WHO APPROVED THIS RULE:

Elijah Key
Superintendent of Schools

DATE OF SUCH APPROVAL: February 25, 2025

A COPY OF THE POLICIES PROPOSED FOR ADOPTION MAY BE EXAMINED DURING BUSINESS HOURS AT THE MAX D. WALKER SCHOOL ADMINISTRATION BUILDING, 35 MARTIN LUTHER KING, JR. BLVD., QUINCY, FLORIDA 32351.

Elijah Key, Superintendent of Schools
For Gadsden County, Florida, and Secretary and
Chief Executive Officer of the School Board of
Gadsden County, Florida.

CHAPTER 3.00 - SCHOOL ADMINISTRATION

SAFE AND SECURE SCHOOLS

3.40+

I. Introduction

The Gadsden County District School Board has as its first obligation to provide a safe, secure and orderly learning environment in all schools and at all sponsored activities for students, school personnel, and other persons.

II. Orderly Environment

An orderly environment can only be achieved by developing procedures to control students, personnel, and other persons on school property and attending School Board or school sponsored events or activities. All procedures shall reflect the following policy provisions:

- A. No person other than a student and employee of a school site shall be on a school campus during school hours unless they are in compliance with Policy 9.60, Visitors.
- B. A student who is suspended or expelled is not in good standing and is not permitted on the school campus, school grounds, or at a school sponsored activity.
- C. Any person on a school campus or school grounds not in accordance with this policy is hereby declared to be a trespasser and shall be asked to leave immediately by any staff member. Each principal shall keep a log of such incidents which shall provide the name of the person asked to leave and other pertinent information. If said person shall again be seen upon the school campus or school grounds, any staff member shall immediately notify the principal or appropriate local law enforcement officials without further warning.
- D. Individuals who enter School Board property, activity, or School Board meeting without a legitimate reason and create a disturbance or refuse to leave the property or activity when asked by the Board chairperson, Superintendent/designee, principal or person in charge are subject to criminal penalty as provided in Florida Statutes. The person in charge shall contact appropriate law enforcement officials in cases of disruptive activity or refusal to leave the school property or activity and take appropriate actions to have the offender punished as prescribed by law. The Superintendent shall be notified of any such action at schools or school activities.
- E. No person except law enforcement and security officers may have in his/her possession any weapon, illegal substance, or dangerous substance while on school property or at school events.

- III. The following emergency response agency(ies) will notify the District in the event of an emergency:

Emergency Response Agency

Agency	Address	Telephone	Type of Emergency
Quincy Police Department	121 E. Jefferson St. Quincy, FL 32351	850-627-7111	Public Safety/First Responder
Gadsden County Sheriff's Office	339 E. Jefferson St. Quincy, FL 32351	850-627-9233	Public Safety/First Responder
Gretna Police Department	120 Beech Ave. Gretna, FL 32332	850-856-5257	Public Safety/First Responder
Chattahoochee Police Department	32 Jefferson St. Chattahoochee, FL 32324	850-663-4383	Public Safety/First Responder
Havana Police Department	121 7 th Avenue E Havana, FL 32333	850-539-2800	Public Safety/First Responder
Quincy Fire Department	20 N. Stewart Street Quincy, FL 32351	850-875-7315	Emergency Medical Resoonse/Fire Prevention
Midway Police Department	50 M.L. King Blvd Midway, FL 32343	850-875-8825 850-574-3057	Public Safety/First Responder
Gadsden County Emergency Management	9 E. Jefferson St. Quincy, FL 32353	850-875-8650	Emergency Operations (Weather related disaster)

IV. Safety, Security and-Emergency Plans

- A. The Superintendent shall develop a School Safety and Security Plan with input from representatives of the local law enforcement agencies, the local Fire Marshall(s), representative(s) from emergency medical services; building administrators, representative(s) from the local emergency management agency, School Resource Officer(s) and/or representative(s) of the Gadsden County Health Department.
- B. As required by state law, the Superintendent shall require the use of the Safe School Assessment Survey based on the School Safety and Security Best Practices Indicators created by FL DOE Safe School Assessment Tool (FSSAT) to conduct a self-assessment of the District's current safety and security practices.
- C. Upon completion of these self-assessments, the Superintendent shall convene a safety and security review meeting for the purpose of (a) reviewing the current School Safety and Security Plan and the results of the self-assessment; (b) identifying necessary modifications to the plan; (c) identifying additional necessary training for staff and students; and (d) discussing any other related matters deemed necessary by the meeting participants.
- D. The Superintendent shall present the findings of the safety and security review meeting to the Board for review and approval appropriate school safety, emergency management and preparedness plans. The Superintendent shall make any necessary recommendations to the Board that identify strategies and activities that the Board should incorporate into the School Safety and Security Plan and/or implement in order to improve school safety and security. The School Safety and Security Plan is, however, confidential and is not subject to review or release as a public record.

- E. The Superintendent shall report the self-assessment results and any action taken by the Board to review the School Safety and Security Plan to the Commissioner of Education within thirty (30) days after the Board meeting.
 - F. Emergency management and preparedness plans shall include notification procedures for weapon use and active assailant/hostage situations, hazardous materials and toxic chemical spills, weather emergencies, and exposure resulting from a manmade emergency.
 - G. Emergency management and preparedness procedures for active assailant situations shall engage the participation of the district school safety specialist, threat assessment team members, faculty, staff and students for each school and be conducted by the law enforcement agency or agencies designated as first responders to the school's campus.
 - H. Each school shall develop and maintain an up-to-date plan based upon the uniform guidelines and including the provisions of Florida law, State Board of Education rules, and other applicable regulations.
 - I. Copies of school plans shall be provided county and city law enforcement agencies, fire departments, and emergency preparedness officials.
- V. Threat Assessment
- A. The primary purpose of a threat management is to identify individuals exhibiting threatening or other concerning behavior, assess the risk of harm, and coordinate appropriate interventions and services for such individuals. The Board's threat management process is a systematic, fact-based method designed to identify, using threat assessment protocols, whether behaviors or communications constitute a concern for violence or harm to another person. Florida Harm Prevention and Threat Management Model is designed to identify, assess, manage, and monitor threats to schools, school staff and students. The goal of the threat management process is to prevent violence or harm to members of the school community. The threat management process uses a methodology that identifies students exhibiting threatening or other concerning behavior, gathers information to assess the risk of harm to themselves or others, and identifies appropriate interventions to prevent violence and promote successful outcomes.
 - B. The Board authorizes the Superintendent to designate a Threat Management Coordinator; a District Threat Management Team and school-based threat management teams.
 - I. The District Threat Management Coordinator (DTMC) must complete all trainings specific to the Coordinator role and will oversee threat management at all public k-12 schools, including charter schools sponsored by the District. The DTMC must:

- a. Ensure all district-level and school-level threat management team personnel are trained in threat management and on the Florida Model.
 - b. Serve as Chair of the District Threat Management Team and as the liaison to the Department of Education's Office of Safe Schools.
 - c. Ensure procedures are outlined for making referrals to mental health services for students exhibiting threatening or concerning behavior of self-harm or harm to others.
 - d. Assist School Based Threat Management Teams in the District.
2. District Threat Management Team (DTMT) will receive referrals from the School Based Threat Management Teams, assess serious situations, and provide support to school-based teams, including charter schools in their district. The DTMT must include the DTMC, persons from school district administration and persons with expertise.
- B. School Based Threat Management Team (SBTMT) will be headed by a Chair and Vice-Chair who are appointed by the principal or designee.
 - a. The Chair serves as the point person for threat management at the school-level and is responsible for triaging reported threats or concerning behavior and communications to determine whether the matter should be summarily closed, or whether it should be reviewed by the full SBTMT.
 - b. The team shall be comprised of a minimum of four (4) members, including a person with expertise in counseling (school/psychological), instructional personnel, school administration, and law enforcement (school resource officer):
 - c. If none of the SBTMT members are familiar with the student of concern, the SBTMT Chair will assign a member of the school's staff who is familiar with the student to consult with and provide background information to the threat management team. Consulting personnel do not have to complete Florida Model training and may not participate in the decision-making process.
 - d. All members of the threat management team must be involved in the threat management process and final decision making.
 - e. Parental Notification
 - i. If the SBTMT Chair determines the concerning threat or behavior reported is a low level of concern and summarily closes the case, the Chair/designee must use reasonable efforts to notify the parent or guardian of the student concern.

- ii. If the Chair does not summarily close the case and refers the matter to the SBTMT, reasonable efforts must be made to notify the student of concern's parent or guardian on the same day the SBTMT assigns the preliminary level of concern. The SBTMT must document all attempts to make contact with the parent or guardian using the contact information shared by the parent or guardian with the District.
 - iii. If the preliminary level of concern is high, the SBTMT chair or designee must notify the Superintendent or designee to ensure the requirements of F.S. Stat. 1006.07 are met.
 - iv. The SBTMT Chair must notify the student of concern's parent or guardian if the threat management process reveals information about their student's mental, emotional, or physical health or well-being or results in a change in related services or monitoring, including but not limited to implementation of a Student Support Management Plan (SSMP).
 - v. The SBTMT Chair or designee must provide a copy of the SSMP to the student of concern's parent or guardian upon the plan's finalization and anytime the SSMP is substantially revised.
 - vi. The SBTMT Chair must make a reasonable effort to notify the parent or guardian of the targeted student before the end of the school day that the report was received unless the Chair has determined the concern is unfounded.
4. The threat management team will be responsible for the assessment of individuals whose behavior may pose a threat to the safety of school staff and/or students and coordinating resources and interventions for the individual.
 5. If a student with a disability is reported to have made a threat to harm others and the student's intent is not clear, a referral will be made to the threat management team for evaluation.
 6. Upon a preliminary determination that a student poses a threat of violence or physical harm to him/herself or others, the threat management team may obtain criminal history record information. The team must immediately report its determination to the Superintendent who must immediately attempt to notify the student's parent or legal guardian. A parent or guardian has the right to inspect and review the threat management. The team will coordinate resources and interventions to engage behavioral and or mental health crisis resources when mental health or substance abuse crisis is suspected.

7. The threat management team must plan for the implementation and monitoring of appropriate interventions to manage or mitigate the student's risk for engaging in violence and increasing the likelihood of positive outcomes.
8. Upon the student's transfer to a different school, the threat management team must verify that any intervention services provided to the student remain in place until the threat management team of the receiving school independently determines the need for intervention services. Threat management teams must meet as often as needed to fulfill their duties of assessing and intervening with persons whose behavior may pose a threat to school staff or students, but no less than monthly. The teams must maintain documentation of all meetings, including meeting dates and times, team members in attendance, cases discussed and actions taken.
9. Through the DTMC, the District must ensure that all threat management teams in the District report to the DOE office on the team's activities during the previous year. The District School Safety Specialist must ensure all schools in the District timely report all required information. The report will contain all data or information required by Florida law.

VI. Safety- Procedures

- A. School alarms shall be monitored on a weekly basis and malfunctions shall be reported for immediate repair.
- B. A safety program shall be established consistent with the provisions of the Gadsden County School District's Crisis Response Manual, which identifies the individuals responsible for contacting the primary emergency response agency and the emergency response agency that is responsible for notifying the school district for each type of emergency.
- C. Emergency evacuation drills (fire, hurricane, tornado, active assailant/hostage situation, other natural disaster, and school bus) shall be held in compliance with state requirements and formulated in consultation with the appropriate public safety agencies. Each principal, site administrator or transportation official is responsible for
 1. Developing and posting emergency evacuation routes and procedures;
 2. Assigning and training all staff members in specified responsibilities to ensure prompt, safe and orderly evacuation;
 3. Identifying and reporting hazardous areas requiring corrective measures; and
 4. Preparing and submitting within fifteen (15) calendar days an after-action report of each emergency drill and fire drill to the District school safety specialist for review.

- D. In the event of an emergency, the Superintendent is authorized to dismiss early or close any or all schools. Except that the principal may dismiss the school when the Superintendent or designee cannot be contacted and an extreme emergency exists endangering the health, safety, or welfare of students. Any such actions shall be reported immediately to the Superintendent or designee along with a statement describing the reasons for the action. Such report shall be submitted to the School Board at the next regular meeting unless a special meeting is held relating to the emergency.
- E. Parents, as defined by law, have a right to timely notification of threats, unlawful acts, and significant emergencies that occur on school grounds, during school transportation or during school-sponsored activities pursuant to sections 1006.07(4) and (7), F.S.
 - 1. Parents have a right to access school safety and discipline incidents as reported pursuant to section 1006.07(9), F.S.

VII. Safety - Violence Prevention

- A. The Superintendent shall develop a violence prevention plan for use by each school that establishes policies and procedures for the prevention of violence on school grounds; including assessment of and intervention with individuals whose behavior poses a threat to the safety of the school community.
- B. Training in identification of potentially violent behaviors and the procedures to be implemented shall be provided to personnel of the schools.

VIII. Security

- A. The Superintendent shall establish and implement a Domestic Security Plan consistent with the requirements of the National Incident Management System (NIMS).
- B. The Superintendent shall develop and implement guidelines and procedures for reviewing each school's security provisions. The security provisions shall include procedures restricting the ingress to or egress from a school campus when students are on the campus. Unless the gate or access point is attended or actively staffed, the security procedures shall state how all gates or other access points will remain closed and locked. If the school safety specialist determines there are other safety measures in place to allow a gate or access point to not be locked, the determination must be documented in the FSSAT.
- C. Within the first ten (10) days of school students must be notified of the safest areas to shelter in a classroom. The safety areas for students to shelter within the classrooms and/or instructional spaces must be clearly marked. All classrooms and other instructional spaces must be locked or actively staffed when occupied by students except between class periods.
- D. The Superintendent shall designate an administrator or a law enforcement officer employed by the County Sheriff's Office as the school safety specialist for the

District. The School Safety Specialist is responsible for the supervision and oversight for all school safety and security personnel, policies, and procedures in the District. The School Safety Specialist's responsibilities include, but are not limited to the following:

1. On an annual basis the school safety specialist will review district and charter school policies and procedures for compliance with state law and rules and ensure the timely and accurate submission of the school environmental safety incident report (FSSAT) to the Department.
2. The School Safety Specialist must provide recommendations to the superintendent and school board at a publicly noticed board meeting identifying strategies and activities that the Board should implement in order to address the findings to improve school safety and security.
3. No later than November 1, the School Safety Specialist shall submit a district best-practice assessment in the FSSAT that includes the school board's action(s) to the school security risk assessment findings and recommendations provided to them.
4. Provide training and resources to students and staff in matters relating to mental health awareness and assistance; emergency procedures (including active assailant training), and school safety and security.
5. The School Safety Specialist will develop a process related to safety used to identify and correct instances of noncompliance at the school.
 - a. On a quarterly basis, the school safety specialist will report to the superintendent and school board any non-compliance by the district or school(s) with school safety laws or rules.
 - b. Deficiencies relating to safe-school officer coverage must be resolved by the next school day.
 - c. Within 24 hours, the School Safety Specialist must notify the Office of Safe Schools of the deficiencies related to safe- school officer coverage and any instance of noncompliance that is determined to be an imminent threat to the health, safety and welfare of students or staff. The Office of Safe Schools shall be notified within three (3) days of any instance of noncompliance that is not corrected within 60 days.
6. The School Safety Specialist must make unannounced visits while school is in session to all public schools in the district, including charter schools and perform inspections for safe school compliance. The school safety specialist must notify and report to the district's superintendent or charter school principal, if there are any violations discovered or if non-compliance of the safe school requirements is suspected by a district school or charter school.

- E. A review of each school’s security provisions shall be conducted annually by the principal with a written report submitted to the Superintendent or designee for submission to the Board for review.
- F. Each school’s emergency plan shall include security provisions including emergency lockdown procedures.
- G. Establishing policies and procedures for the prevention of violence on school grounds; including assessment of and intervention with individuals whose behavior poses a threat to the safety of the school community.
- H. Adhering to background screening procedures for all staff, volunteers and mentors.
- I. Security trailers may be located on school property.

IX. Mental Health

- A. The School Board shall identify a mental health coordinator for the District. The mental health coordinator shall serve as the primary contact for the district's coordination, communication, and implementation of student mental health policies, procedures, responsibilities, and reporting.
- B. The mental health coordinator shall be responsible for:
 1. working with the Office of Safe Schools;
 2. maintaining records and reports regarding student mental health as it relates to school safety and the mental health assistance allocation;
 3. facilitating the implementation of school district mental health policies relating to the respective duties and responsibilities of the school district, the superintendent, and school principals;
 4. coordinating the staffing and training of threat assessment teams with the school safety specialist, and facilitating referrals, to mental health services, as appropriate for students and their families;
 5. coordinating with the school safety specialist, the training and resources for students and school district staff relating to youth mental health awareness and assistance; and
 6. annually review of the district's policies and procedures related to student mental health for compliance with state law and alignment with current best practices and making recommendations, as needed, for amending said policies and procedures to the superintendent and the district school board.

STATUTORY AUTHORITY: LAW(S)

**STATE BOARD OF EDUCATION
RULE(S):**

IMPLEMENTED:

1001.41, 1001.42, F.S.

1006.1493, 1006.21, 1013.13, F.S.

316.614, 1001.43, 1001.51,
1006.062, 1006.07, 1006.145,

6A-1.0403, 6A-3.0171

**HISTORY:
ADOPTED
2/24/2023**

CHAPTER 3.00 - SCHOOL ADMINISTRATION**SAFE AND SECURE SCHOOLS****3.40+****I. Introduction**

The Gadsden County District School Board has as its first obligation to provide a safe, secure and orderly learning environment in all schools and at all sponsored activities for students, school personnel, and other persons.

II. Orderly Environment

An orderly environment can only be achieved by developing procedures to control students, personnel, and other persons on school property and attending School Board or school sponsored events or activities. All procedures shall reflect the following policy provisions:

- A. No person other than a student and employee of a school site shall be on a school campus during school hours unless they are in compliance with Policy 9.60, Visitors.
- B. A student who is suspended or expelled is not in good standing and is not permitted on the school campus, school grounds, or at a school sponsored activity.
- C. Any person on a school campus or school grounds not in accordance with this policy is hereby declared to be a trespasser and shall be asked to leave immediately by any staff member. Each principal shall keep a log of such incidents which shall provide the name of the person asked to leave and other pertinent information. If said person shall again be seen upon the school campus or school grounds, any staff member shall immediately notify the principal or appropriate local law enforcement officials without further warning.
- D. Individuals who enter School Board property, activity, or School Board meeting without a legitimate reason and create a disturbance or refuse to leave the property or activity when asked by the Board chairperson, Superintendent/designee, principal or person in charge are subject to criminal penalty as provided in Florida Statutes. The person in charge shall contact appropriate law enforcement officials in cases of disruptive activity or refusal to leave the school property or activity and take appropriate actions to have the offender punished as prescribed by law. The Superintendent shall be notified of any such action at schools or school activities.

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- E. No person except law enforcement and security officers may have in his/her possession any weapon, illegal substance, or dangerous substance while on school property or at school events.

III. The following emergency response agency(ies) will notify the District in the event of an emergency:

Emergency Response Agency

Agency	Address	Telephone	Type of Emergency
Quincy Police Department	121 E. Jefferson St. Quincy, FL 32351	850-627-7111	Public Safety/First Responder
Gadsden County Sheriff's Office	339 E. Jefferson St. Quincy, FL 32351	850-627-9233	Public Safety/First Responder
Gretna Police Department	120 Beech Ave. Gretna, FL 32332	850-856-5257	Public Safety/First Responder
Chattahoochee Police Department	32 Jefferson St. Chattahoochee, FL 32324	850-663-4383	Public Safety/First Responder
Havana Police Department	121 7 th Avenue E Havana, FL 32333	850-539-2800	Public Safety/First Responder
Quincy Fire Department	20 N. Stewart Street Quincy, FL 32351	850-875-7315	Emergency Medical Response/Fire Prevention
Midway Police Department	50 M.L. King Blvd Midway, FL 32343	850-875-8825 850-574-3057	Public Safety/First Responder
Gadsden County Emergency Management	9 E. Jefferson St. Quincy, FL 32353	850-875-8650	Emergency Operations (Weather related disaster)

IV. Safety, Security and – Emergency Plans

- A. The Superintendent shall develop a School Safety and Security Plan with input from representatives of the local law enforcement agencies, the local Fire Marshall(s), representative(s) from emergency medical services; building administrators, representative(s) from the local emergency management agency, School Resource Officer(s) and/or representative(s) of the Gadsden County Health Department.
- B. As required by state law, the Superintendent shall require the use of the Safe School Assessment Survey based on the School Safety and Security Best Practices Indicators created by FL DOE Safe School Assessment Tool (FSSAT) to conduct a self-assessment of the District’s current safety and security practices.
- C. Upon completion of these self-assessments, the Superintendent shall convene a safety and security review meeting for the purpose of (a) reviewing the current School Safety and Security Plan and the results of the self-assessment; (b) identifying necessary modifications to the plan; (c) identifying additional

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necessary training for staff and students; and (d) discussing any other related matters deemed necessary by the meeting participants.

- D. The Superintendent shall present the findings of the safety and security review meeting to the Board for review and approval appropriate school safety, emergency management and preparedness plans. The Superintendent shall make any necessary recommendations to the Board that identify strategies and activities that the Board should incorporate into the School Safety and Security Plan and/or implement in order to improve school safety and security. The School Safety and Security Plan is, however, confidential and is not subject to review or release as a public record.
- E. The Superintendent shall report the self-assessment results and any action taken by the Board to review the School Safety and Security Plan to the Commissioner of Education within thirty (30) days after the Board meeting.
- F. Emergency management and preparedness plans shall include notification procedures for weapon use and hostage situations, hazardous materials and toxic chemical spills, weather emergencies, and exposure resulting from a manmade emergency.
- G. Emergency management and preparedness procedures for active shooter situations shall engage the participation of the district school safety specialist, threat assessment team members, faculty, staff and students for each school and be conducted by the law enforcement agency or agencies designated as first responders to the school's campus.
- H. Each school shall develop and maintain an up-to-date plan based upon the uniform guidelines and including the provisions of Florida law, State Board of Education rules, and other applicable regulations.
- I. Copies of school plans shall be provided county and city law enforcement agencies, fire departments, and emergency preparedness officials.

V. Threat Assessment

- A. The primary purpose of a threat assessment is to minimize the risk of targeted violence at school. The Board's threat assessment process is designed to be consistent with the process set forth in the joint U.S. Secret Service and U.S. Department of Education publication. Threat Assessment in Schools: a Guide to

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Managing Threatening Situations and to creating Safe School Climates for identifying, assessing, and managing students who may pose a threat. The goal of the threat assessment process is to take appropriate preventative or corrective measures to maintain a safe school environment, protect and support potential victims, and provide assistance, as appropriate, to the student being assessed. The threat assessment process is centered upon an analysis of the facts and evidence of behavior in a given situation. The appraisal of risk in a threat assessment focuses on actions, communications, and specific circumstances that might suggest that an individual intends to cause physical harm and is engaged in planning or preparing for that event.

- B. The Board authorizes the Superintendent to create building-level, trained threat assessment teams. Each team shall be headed by the principal and shall include a person with expertise in counseling (school/psychological), instructional personnel, and law enforcement (school resource officer) and provide guidance to students, faculty, and staff regarding recognition of threatening or aberrant behavior that may represent a threat to the community, school, or self.
1. The threat assessment team will be responsible for the assessment of individuals whose behavior may pose a threat to the safety of school staff and/or students and coordinating resources and interventions for the individual.
 2. Upon a preliminary determination that a student poses a threat of violence or physical harm to him/herself or others, the threat assessment team may obtain criminal history record information. The team must immediately report its determination to the Superintendent who must immediately attempt to notify the student's parent or legal guardian. The team will coordinate resources and interventions to engage behavioral and or mental health crisis resources when mental health or substance abuse crisis is suspected.
 3. The threat assessment team must plan for the implementation and monitoring of appropriate interventions to manage or mitigate the student's risk for engaging in violence and increasing the likelihood of positive outcomes.
 4. Upon the student's transfer to a different school, the threat assessment team must verify that any intervention services provided to the student remain in place until the threat assessment team of the receiving school independently determines the need for intervention services.

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VI. Safety – Procedures

- A. School alarms shall be monitored on a weekly basis and malfunctions shall be reported for immediate repair.
- B. A safety program shall be established consistent with the provisions of this Policy.
- C. Emergency evacuation drills (fire, hurricane, tornado, active shooter/hostage situation, other natural disaster, and school bus) shall be held in compliance with state requirements and formulated in consultation with the appropriate public safety agencies. Each principal, site administrator or transportation official is responsible for
 - 1. Developing and posting emergency evacuation routes and procedures;
 - 2. Assigning and training all staff members in specified responsibilities to ensure prompt, safe and orderly evacuation;
 - 3. Identifying and reporting hazardous areas requiring corrective measures; and
 - 4. Preparing and submitting a written report of each emergency evacuation drill to the District office.
- D. In the event of an emergency, the Superintendent is authorized to dismiss early or close any or all schools. Except that the principal may dismiss the school when the Superintendent or designee cannot be contacted and an extreme emergency exists endangering the health, safety, or welfare of students. Any such actions shall be reported immediately to the Superintendent or designee along with a statement describing the reasons for the action. Such report shall be submitted to the School Board at the next regular meeting unless a special meeting is held relating to the emergency.

VII. Safety – Violence Prevention

- A. The Superintendent shall develop a violence prevention plan for use by each school that establishes policies and procedures for the prevention of violence on

school grounds; including assessment of and intervention with individuals whose behavior poses a threat to the safety of the school community.

- B. Training in identification of potentially violent behaviors and the procedures to be implemented shall be provided to personnel of the schools.

VIII. Security

- A. The Superintendent shall establish and implement a Domestic Security Plan consistent with the requirements of the National Incident Management System (NIMS).
- B. The Superintendent shall develop and implement guidelines and procedures for reviewing each school's security provisions.
- C. Designate an administrator as the school safety specialist for the District.
- D. A review of each school's security provisions shall be conducted annually by the principal with a written report submitted to the Superintendent or designee for submission to the Board for review.
- E. Each school's emergency plan shall include security provisions including emergency lockdown procedures. In the event of an emergency necessitating a lockdown, any employee is authorized to activate a code red lockdown.
- F. Establishing policies and procedures for the prevention of violence on school grounds; including assessment of and intervention with individuals whose behavior poses a threat to the safety of the school community, adhering to background screening procedures for all staff, volunteers and mentors.
- G. Security trailers may be located on school property.
- H. All perimeter gates and classroom doors must be locked/secured during the school day when students are present on campus.

IX. Mental Health

- A. The School Board shall identify a mental health coordinator for the District. The mental health coordinator shall serve as the primary contact for the district's coordination, communication, and implementation of student mental health policies, procedures, responsibilities, and reporting.
- B. The mental health coordinator shall be responsible for:

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1. working with the Office of Safe Schools;
2. maintaining records and reports regarding student mental health as it relates to school safety and the mental health assistance allocation;
3. facilitating the implementation of school district mental health policies relating to the respective duties and responsibilities of the school district, the superintendent, and school principals;
4. coordinating the staffing and training of threat assessment teams with the school safety specialist, and facilitating referrals, to mental health services, as appropriate for students and their families;
5. coordinating with the school safety specialist, the training and resources for students and school district staff relating to youth mental health awareness and assistance; and
6. annually review of the district's policies and procedures related to student mental health for compliance with state law and alignment with current best practices and making recommendations, as needed, for amending said policies and procedures to the superintendent and the district school board.

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STATE BOARD OF EDUCATION RULE(S):

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CHAPTER 4.00 – CURRICULUM AND INSTRUCTION

Artificial Intelligence Acceptable Use

4.24+

The Gadsden County School Board supports the use of technology to improve teaching and learning, and to support innovations throughout the educational system. This includes the use of Alternative Intelligence (AI) platforms. The Gadsden County School Board is adopting this policy to emphasize the role of AI as a tool to support learning, while ensuring the platforms aren't used as a replacement for student or employee work.

Since AI systems could lead to bias in how patterns are detected and unfairness in how decisions are automated, it is essential for the District to develop this policy in how AI is used in education. This policy outlines the acceptable use of AI tools and applications within the Gadsden County School District to ensure their safe, ethical, and responsible use.

A. Teachers and staff need to be aware and understand:

1. AI is not a substitute for human creativity, judgement, and creation.
2. Supervisors must be notified when AI is being used to complete a task.
3. AI use requires authorization to protect against violation of District Policy.
4. Any use of AI platforms shall include a review of the generated result for accuracy, appropriateness, or potential bias (depending on the nature of the work).
5. Employees shall not integrate AI tools with other District software.
6. Employees shall not allow AI to learn passwords, confidential, proprietary or sensitive district data.
7. Employees shall not share or upload personally identifiable employee or student records, names, addresses, etc.
8. Employees shall not use AI tools to record meetings, classroom instruction/activities, or training sessions, unless approved by their school principal or District Level Administrator and other parties involved are aware they are being recorded.
9. Employees shall not upload recordings of meetings, classroom instruction/activities, or training sessions to AI platforms, unless approved by their school principal or District Level Administrator.
10. Employees shall not use AI for employment decisions about applicants or employees.

11. Employees shall not use AI tools specifically prohibited or (if applicable) not on approved lists.

B. Students Responsible Use:

1. AI is not a substitute for human creativity, judgement, and creation. Students may not use AI when their teacher or school has expressly forbidden its use.
2. Students shall not use Artificial Intelligence (AI) platforms to avoid doing their own work. AI platforms should only be used as a supplement when authorized by a teacher. Should AI be used, the student must acknowledge and cite the use of AI, attributing text, images, multimedia, etc. to the AI source and criteria used to show how AI contributed to result of the assignment. A violation of this rule is considered a violation of District Policy 5.55 Academic Honesty.
3. AI programs can have implicit bias, and present incorrect information. Students using AI acknowledge that it is not always factually accurate, nor seen as a credible source, and should be able to provide evidence to support its claims.
4. Students who choose to use an AI platform for purposes authorized within this policy need to be aware that they are sharing data with a third-party platform.
5. AP, IB and Dual Enrollment college and university classes may have additional restrictions and limitations regarding the use of AI.
6. Student access to certain websites using AI may be granted, however privacy guidelines and age restrictions must be considered prior to allowing the usage.
7. Any use of AI should be in compliance with Policy 3.43 Internet Safety.

C. Any misuse of AI tools and applications, such as hacking or altering data, is strictly prohibited.

D. In selecting an AI platform for use, the platform must:

1. Use large language models based on GPT-4, its equivalent, or a successor, and is on a closed system;
2. Provide professional learning to teachers;
3. Provide one-on-one tutoring aligned to the Benchmarks for Excellent Student Thinking (B.E.S.T) Standards for reading and math;
4. Provide standards-aligned lesson plans and provides insights on student

progress; and

5. Provide District and school-level reporting and parental access to AI interactions

- E. Staff or students using AI software with a personal device and/or personal credentials should be aware that the platforms they are uploading information to is collecting various forms of data and their privacy may not be protected.
- F. This policy shall be reviewed continuously to ensure the District remains aligned with emerging and changing AI capabilities, Federal or State Law, Florida Department of Education Rule, and industry best practices.

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