

DEMAREST BOARD OF EDUCATION

COW and REGULAR MEETING MINUTES

Luther Lee Emerson School – Gymnasium July 13, 2021 7:00 P.M.

I. OPENING

- A. The meeting was called to order by President Holzberg at 7:00 pm.
- B. Present: Cantatore, Choi, Governale, Lee, Schliem, Verna, Holzberg.
Absent: Cantatore, Verna
Also present: Mr. Fox, Superintendent and Ms. Kelly Business Administrator/ Board Secretary
- C. President Holzberg read the following announcement:
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.
In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

II. FLAG SALUTE

- A. President Holzberg led the flag salute.

III. ROLL CALL

Present: Choi, Governale, Lee, Schliem, Holzberg.
Absent: Cantatore, Verna
Also present: Mr. Fox, Superintendent and Ms. Kelly Business Administrator/ Board Secretary

IV. APPROVAL OF MINUTES OF THE MEETINGS

A. It was moved by Choi, seconded by Governale and approved by unanimous voice vote of those present to approve:

- June 15, 2021 COW and Regular Meeting Minutes
- June 15, 2021 Executive Session Meeting Minutes

V. CORRESPONDENCE

- A. Board Secretary Kelly reviewed this month's correspondence.
None at this time.

VI. BOARD PRESIDENT'S REPORT

A. Board President Holzberg hopes everyone is having a good summer and thanked the PTO for their work and generosity.

VII. SUPERINTENDENT'S REPORT

A Superintendent Fox commented on the following:

- We do not have clear guidance for the opening of school from the health department. Will have something out to families in August. We will continue to use Zoom as needed but are waiting for guidance on masks and other specifics.
- Mr. Fox recommends we do not take out of district parent paid tuition students for the 2021/2022 school year.
- We are in search of a world language teacher. There are 16 districts looking for world language teachers and have spoken to the NJDOE regarding this situation.
- Mr. Fox went over the HIB data for this past year.
- Mr. Fox stated that we are in search of a World Language Teacher. Mrs. Fox shared his concerns with the Department of Education about the lack of candidates for World Language Teachers.

VIII. COMMITTEE REPORTS

None at this time.

IX. OTHER REPORTS AND PRESENTATIONS

None at this time.

X. REVIEW OF AGENDA

A. Board members reviewed the items.

XI. PUBLIC COMMENT

- A. It was moved by Governale, seconded by Schliem and approved by unanimous voice vote of those present to open the meeting to public comment limited to agenda items.
- B. There was no public comment
- C. It was moved by Choi, seconded by Governale and approved by unanimous voice vote of those present to close the meeting to public comment.

XII. ACTIONS

A. Instruction – Staffing

1. It was moved by Choi, seconded by Governale and approved by unanimous roll call vote of those present to accept the resignation of Diana Colondres, Demarest Middle School grades 5 - 8 World Language Spanish, effective June 30, 2021, PCR 2140-040-200-00001 account numbers 11-120-100-101-040-00-03 and 11-130-100-101-040-00-03, as recommended by the Chief School Administrator.

2. It was moved by Choi, seconded by Governale and approved by unanimous roll call vote of those present to approve the provisional employment of the following, substitute teacher for

the 2021/2022 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

- Jacqueline Rogan

B. Instruction – Pupils/Programs

1. It was moved by Lee, seconded by Governale and approved by unanimous roll call vote of those present to approve the following out of district placement and tuition, associated related services, transportation and 1:1 aide as applicable, for the 2021/2022 school year, as recommended by the Chief School Administrator:

Student ID	School/Program	Tuition	1: 1 Aide	Transportation	Term
6910327941	Valley Program	\$79,610.00	n/a	No	7/1-6/30
362021	Valley Program	\$79,610.00	n/a	No	7/1-6/30

2. It was moved by Lee, seconded by Governale and approved by unanimous roll call vote of those present to approve the following summer services through Region III Northern Valley district, as recommended by the Chief School Administrator:

Student ID	School/Program	Tuition	Term
7581078892, 8709824150, 3822663561, 1698647696, 2830053729, 7064581525	Valley Summer Program	\$1450.00	7/1-7/30
7581078892, 3822663561	Orton Gillingham	\$710.00	7/1-7/30

3. It was moved by Lee, seconded by Governale and approved by unanimous roll call vote of those present to approve the following contracts with the State of New Jersey Department of Human Services, Commission of the Blind and Visually Impaired for the 2021/2022 school year, as recommended by the Chief School Administrator:

Student ID	Level of Service	Cost
2273019823	Level 1	\$ 2,200.00
4538439360	Level 1	\$ 2,200.00
8491500919	Level 1	\$ 2,200.00

4. It was moved by Lee, seconded by Governale and approved by unanimous roll call vote of those present to approve basketball schedules as attached, for the 2021/2022 school year, as recommended by the Chief School Administrator.

C. Support Services – Staffing

1. It was moved by Lee, seconded by Governale and approved by unanimous roll call vote of those present to approve the provisional employment of the following Instructional Aide, not to exceed 29 hours per week, for the 2021/2022 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

School/position	Name	Step	Account Code
LLE			
Special Education Aide	Katie Bloomer	1	11-213-100-106-050-00-15

D. Support Services – Board of Education

1. It was moved by Schliem, seconded by Choi and approved by unanimous roll call vote of those present to approve Demarest PTO donations for the 2021/2022 school year, as attached, as recommended by the Chief School Administrator.

2. It was moved by Schliem, seconded by Choi and approved by unanimous roll call vote of those present to approve acceptance of the following Fiscal Year 2022 ESEA Consolidated Formula Sub-grant Allocations; Title IIA, Title III and Title IV, as recommended by the Chief School Administrator:

	Title IIA	Title III	Title IV
Demarest	\$ 4,659	\$ 2,599	\$ 5,947
Holy Angels	\$ 3,176	\$ 0	\$ 4,053
Total	\$ 7,835	\$ 2,599	\$ 10,000

3. It was moved by Schliem, seconded by Choi and approved by unanimous roll call vote of those present to approve that the Demarest Board of Education resolves to refuse the ESEA Title I Part A funds allocated for the 2022 ESEA Fiscal Year grant, as recommended by the Chief School Administrator.

4. It was moved by Schliem, seconded by Choi and approved by unanimous roll call vote of those present to award the contract for HVAC, Boiler/Burner and Automatic Temperature Controls Repairs (Bid #20-01), Pennetta Industrial Automation, LLC, for 2021/2022 second of two one year options, as recommended by the Chief School Administrator: It was moved by Schliem, seconded by Choi and approved by unanimous roll call vote of those present to renew

Contractor	Hourly Rate	Markup %
Pennetta Industrial Automation, LLC	\$115/\$170/\$220	10%

5. It was moved by Schliem, seconded by Choi and approved by unanimous roll call vote of those present to approve the payment of accumulated sick time for Adrienne Ross of 150 days in the amount of \$4,500.00 as per Article VIII-5 of the DEA/Demarest Board of Education Agreement and as recommended by the Chief School Administrator.

6. It was moved by Schliem, seconded by Choi and approved by unanimous roll call vote of those present to approve the official report of the school and district harassment, intimidation and bullying grade report under the Anti-Bullying Bill of Rights for the 2019/2020 school year, as recommended by the Chief School Administrator.

7. It was moved by Schliem, seconded by Choi and approved by unanimous roll call vote of those present to approve the following textbooks to be discarded, as recommended by the Chief School Administrator:

First Grade Series	Quantity
1.1	83
1.2	85
1.3	75
1.4	83
1.5	84

E. Support Services – Fiscal Management

1. It was moved by Governale, seconded by Lee and approved by unanimous roll call vote of those present to confirm the June 15, 2021 payroll in the amount of \$439,673.78 as recommended by the Chief School Administrator.
2. It was moved by Governale, seconded by Lee and approved by unanimous roll call vote of those present to confirm the June 18, 2021 payroll in the amount of \$464,078.38 as recommended by the Chief School Administrator.
3. It was moved by Governale, seconded by Lee and approved by unanimous roll call vote of those present to confirm the June 30, 2021 payroll in the amount of \$109,550.63, as recommended by the Chief School Administrator.
4. It was moved by Governale, seconded by Lee and approved by unanimous roll call vote of those present to approve the June 2021 in office checks in the amount of \$296,856.99 and July 13, 2021 budget checks in the amount of \$ 901,614.67 as recommended by the Chief School Administrator, as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$ 877,076.87
12 Capital Outlay	\$ 91,664.90
20 Special Reserve	\$ 7,328.69
30 Capital Projects	\$ <u>222,401.20</u>
Total Bills:	\$1,198,471.66

5. It was moved by Governale, seconded by Lee and approved by unanimous roll call vote of those present to approve the following resolution, as recommended by the Chief School Administrator:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Antoinette Kelly certify that as of June 30, 2021, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

6. It was moved by Governale, seconded by Lee and approved by unanimous roll call vote of those present to approve the following resolution, as recommended by the Chief School Administrator:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of June 30, 2021, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no

major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

7. It was moved by Governale, seconded by Lee and approved by unanimous roll call vote of those present to acknowledge receipt of the June 2021 Report of the Board Secretary, A148 and Report of the Treasurer, A-149, as recommended by the Chief School Administrator.

8. It was moved by Governale, seconded by Lee and approved by unanimous roll call vote of those present to confirm the following budget transfer for June 2021, as recommended by the Chief School Administrator:

From:

Account Number	Description	Amount
11-000-240-440	School Admin.-Copier Leases	134.52
11-000-240-610	School Admin.-Gen Supplies	2,854.86
11-000-251-440	Central Services-Copier Lease	89.68
11-000-251-590	Central Services-Other Purch. Services	2,000.00
11-000-261-420	Required Maint.-Repairs & Maintenance	47,996.74
11-000-261-610	Maint.-General Supplies	929.13
11-000-270-513	Transportation-Between Home/School	2,282.32
11-000-310-610	Food Service-General Supplies	71.33
11-204-100-106	LLD-Aides Salaries	978.92
12-130-100-730	Equipment-Grades 6-8	32,009.00

To:

Account Number	Description	Amount
11-000-240-580	School Admin.-Travel	2,940.00
11-000-240-890	School Admin.-Other Objects	49.38
11-000-251-104	Central Services-Salaries	2,089.68
11-000-262-100	Custodial-Salaries	45,489.23
11-000-262-610	Custodial-General Supplies	3,436.64
11-000-270-512	Transportation-Other Than Btwn Home/School	2,282.32
11-000-310-580	Food Service-Travel	71.33
11-190-100-610	Instruction-General Supplies	32,009.00
11-204-100-610	LLD-General Supplies	978.92

9. It was moved by Governale, seconded by Lee and approved by unanimous roll call vote of those present to approve the following resolution, as recommended by the Chief School Administrator:

BE IT RESOLVED that the Demarest Board of Education designates Capital One Bank as the bank for deposits and withdrawals for the following new accounts: Capital Projects Fund and Capital Reserve Fund.

BE IT FURTHER RESOLVED that the Demarest Board of Education approves the authorized signatures on the above accounts of designated administrators.

F. Other

1. It was moved by Choi, seconded by Governale and approved by unanimous voice vote of those present to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, August 24, 2021, if necessary, to discuss personnel, student and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

XIII. PUBLIC COMMENT

A. It was moved by Choi, seconded by Schliem and approved by unanimous voice vote of those present to open the meeting to public comment limited to agenda items.

B. Mr. & Mrs. Wasserman of 37 Sunset Road spoke about the Critical Race Theory and asked if it was being taught in our schools. Mr. Fox noted that we do not teach it but that all curriculum is online and accessible through the Northern Valley Consortium and offered to meet with them to discuss the matter further.

C. It was moved by Governale seconded by Lee and approved by unanimous voice vote of those present to close the meeting to public comment.

XIV. NEW BUSINESS

XV. EXECUTIVE SESSION

A. There was no motion to enter the Executive Session.

XVI. ADJOURNMENT

A. It was moved by Governale, seconded by Choi and approved by unanimous voice vote to adjourn the meeting at 7:26 P.M.

Sincerely,



Antoinette Kelly
Business Administrator and Board Secretary

