

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

BOARD OF EDUCATION
SPECIAL MEETING NOTICE

DATE:	November 18, 2014
TIME:	7:30 P.M.
PLACE:	Sarah Noble Intermediate School – Library Media Center

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. CALL TO ORDER

A. Pledge of Allegiance

2. RECOGNITION

- A. Commended Students - 2015 National Merit Program: NMHS students Serina Ahmed, Kevin Bun, Marta Gryb, Abigail Hambidge and Zachary Polley
- B. Publication of Dissertation, *Holographic Mind: Thinking the Future* – Dr. Eileen Cooper
- C. NMPS Retiree: Mrs. Karen Kovacs

3. PUBLIC COMMENT

The Board welcomes Public Participation and asks that speakers please limit their comments to three minutes. Speakers may offer objective comments of items on this agenda. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.

4. PRESENTATION

Mrs. Rebecca Auger, Planner for Milone and MacBroom, Inc., will present "Pettibone Consolidation Redistricting Review"

5. PTO REPORT

6. STUDENT REPRESENTATIVES' REPORT

7. APPROVAL OF MINUTES

- A. Approval of the following Board of Education Meeting Minutes
 - 1. Regular Meeting Minutes October 14, 2014

8. SUPERINTENDENT'S REPORT

9. BOARD CHAIRMAN'S REPORT

10. COMMITTEE REPORTS

- A. Facilities Sub-Committee – Mr. Littlefield
- B. Operations Sub-Committee – Mrs. Faulenbach
- C. Policy Sub-Committee – Mrs. Chastain
- D. Committee on Learning – Mr. Lawson
- E. Education Connection – Mr. Coppola
- F. Connecticut Boards of Education (CABE) – Mrs. Faulenbach
- G. Negotiations Committee – Mr. Littlefield

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11. DISCUSSION AND POSSIBLE ACTION

- A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated November 18, 2014
- B. Monthly Reports
 - 1. Purchase Resolution D-669
 - 2. Budget Position dated October 31, 2014
 - 3. Request for Budget Transfers
- C. Gifts & Donations
 - 1. PTO – Exhibit B
- D. Grant Approval
 - 1. Arts in Education Mini-Grant
- E. Approval of the Following Curriculum
 - 1. Grade 8 Technology
- F. Request for New Program or Course
 - 1. AP Microeconomics
- G. Revision to AP Physics
- H. Policies for First Review
 - 1. 4112.9/4212.9 Outside Employment
 - 2. 4115 Evaluations
 - 3. 4118.5/4218.5 Electronic Monitoring
 - 4. 4121 Substitute Teachers
- I. Project Managers and Contract

12. ITEMS FOR INFORMATION AND DISCUSSION

- A. Field Trip Report
- B. 2012-2013 Strategic School Profile

13. ADJOURN

ITEMS OF INFORMATION

Policy Sub-Committee Minutes – October 21, 2014
Committee on Learning Minutes – October 21, 2014
Facilities Sub-Committee Minutes – November 4, 2014
Operations Sub-Committee Minutes – November 4, 2014

Committee on Learning Special Meeting November 20, 2014 – 6:00 p.m. Lillis Administration Building, Room 2	Board of Education Special Meeting December 3, 2014 – 7:00 p.m. Sarah Noble Intermediate School, LMC
Facilities Sub-Committee Meeting December 2, 2014 – 6:45 p.m. Lillis Administration Building, Room 2	Board of Education Annual Meeting December 9, 2014 – 7:00 p.m. Sarah Noble Intermediate School, LMC
Operations Sub-Committee Meeting December 2, 2014 – 7:30 p.m. Lillis Administration Building, Room 2	Board of Education Meeting December 9, 2014 – 7:30 p.m. Sarah Noble Intermediate School, LMC

**New Milford Board of Education
Regular Meeting Minutes
October 14, 2014
Sarah Noble Intermediate School Library Media Center**

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Present:	Mrs. Daniele Shook, Chairperson Mrs. Angela C. Chastain Mr. Robert Coppola Mrs. Wendy Faulenbach Mr. David A. Lawson Mr. Dave Littlefield Mr. David R. Shaffer Mr. John W. Spatola
Absent:	Mrs. Theresa Volinski

Also Present:	Dr. JeanAnn Paddyfote, Superintendent of Schools Mr. Joshua Smith, Assistant Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mr. Jay Hubelbank, Director of Fiscal Services and Operations Mr. John Calhoun, Facilities Manager Mrs. Laura Olson, Director of Pupil Personnel and Special Services Ms. Roberta Pratt, Director of Technology Ms. Tess Harkin, Student Representative Mr. Eric Vazquez, Student Representative
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1.	Call to Order A. Pledge of Allegiance The meeting of the New Milford Board of Education was called to order at 7:30 p.m. The Pledge of Allegiance immediately followed the call to order.	Call to Order A. Pledge of Allegiance
2.	Recognition A. SNIS student Wesley Hallock – Winner in the 2014 CHET Dream Big! Competition <ul style="list-style-type: none"> Dr. Paddyfote introduced Wesley Hallock who was one of 63 student winners selected across Connecticut for his article on what his life would be like after college. B. NMHS Student Christina Stewart – Winner of a CHET Advance Scholarship <ul style="list-style-type: none"> Dr. Paddyfote introduced Christina Stewart who received a \$2,500 scholarship. 	Recognition A. SNIS student Wesley Hallock – Winner in the 2014 CHET Dream Big! Competition B. NMHS Student Christina Stewart – Winner of a CHET Advance Scholarship

	The meeting recessed at 7:33 p.m. for photos of the recipients and reconvened at 7:42 p.m.	
3.	<p>Public Comment</p> <ul style="list-style-type: none"> • Alice Schuette, a New Milford resident, spoke about the reconfiguration of grades and noted she is unhappy about the decision to close John Pettibone. She understood it was a monumental effort to reconfigure Sarah Noble when the new high school was built. She said at that time there was a growing population and the selling point was that the intermediate school would offer enhanced music, science and foreign language. She asked what the advantage would be now to reconfiguring the schools. She urged the Board to take its time. • Julie Learson, a New Milford resident, spoke about the roof repairs at Schaghticoke and the reconfiguration – she said the roof may not be done by August. She felt next year's 6th graders will be losing out on music programs too. • Sandi Jo Giancaspro, a New Milford resident, noted the lunch lines at Schaghticoke are very busy now and wondered if adding the 6th grade would mean the kids would have no time to actually eat. She said Connecticut state law requires that a child have 20 minutes to eat their meal once they get it. • Anne Marie Sarbello, a New Milford resident, asked the Board to slow down the process of reconfiguration. She said the Board needs to develop a good plan to make sure the kids benefit from the transition. She said her son will be going into 6th grade and will lose out on recess, music programs, and time to eat lunch. She said the students should just not "fit" into the building. • Sharon Chiarito, a New Milford resident, said the music program is different at Sarah Noble than it is at Schaghticoke and she wondered if the Board was planning on adding teachers to help with the 6th grade transition. 	<p>Public Comment</p>

Regular Meeting Minutes

October 14, 2014

Sarah Noble Intermediate School Library Media Center

	<ul style="list-style-type: none"> Maggie Colangelo presented a letter to the Board on behalf of Kathy Flynn who could not be present. The letter said the children are not being adequately prepared for this transition. 	
4.	PTO Report <ul style="list-style-type: none"> Mrs. Romanello reported that school pictures are done and fall fundraisers are complete. She said they are looking for new ways to raise money. Pumpkins in the Dark is an upcoming event. People can purchase PTO discount cards which benefit the scholarship fund. Last year \$15,000 in scholarships was given to seniors. 	PTO Report
5.	Student Representatives' Report Tess Harkin and Eric Vazquez gave the report: <ul style="list-style-type: none"> An Open House was held at the high school on September 18th. The Spanish Honor Society held a blood drive September 26th. The band and color guard had a home show on September 27th. Spirit Week was last week. Senior Guidance Night was held October 9th. Homecoming was Saturday, October 11th. Auditions are being held for the Spanish Honor Society talent show. The National Honor Society induction ceremony will be October 20th. A band concert will be held October 23rd. A Financial Aid forum will be held November 5th. 	Student Representatives' Report
6.	Approval of Minutes A. Approval of the following Board of Education Meeting Minutes <ol style="list-style-type: none"> Regular Meeting Minutes September 9, 2014 Mr. Coppola moved to approve the regular	Approval of Minutes A. Approval of the following Board of Education Meeting Minutes <ol style="list-style-type: none"> Regular Meeting Minutes September 9, 2014 Motion made and passed to approve

	<p>meeting minutes of September 9, 2014, seconded by Mr. Lawson and passed 6-0-2. Aye: Mr. Littlefield, Mrs. Chastain, Mrs. Shook, Mr. Lawson, Mr. Coppola, Mr. Shaffer Abstain: Mr. Spatola, Mrs. Faulenbach</p>	<p>the regular meeting minutes of September 9, 2014.</p>
7.	<p>Superintendent's Report</p> <ul style="list-style-type: none"> • Dr. Paddyfote handed out the latest enrollment data. The overall district enrollment is down 134 students when comparing June 2014 and current enrollment as of October 1st. When comparing the 2014 projection with actual, the overall enrollment is down by 17 students. The K-3 enrollment is 17 below projection. Sarah Noble enrollment is 2 below projection. Schaghticoke is 6 below projection. NMHS is 8 above projection. • The Youth Agency intends to provide a before-and-after school program for Schaghticoke students. The program will be theme based and appropriate for middle school students in grades 6-8. 	<p>Superintendent's Report</p>
8.	<p>Board Chairman's Report</p> <ul style="list-style-type: none"> • Mrs. Shook said the Board's Annual Report for 2013-2014 had been distributed and she went over a few of the accomplishments including 166 students and 23 staff members receiving recognition, 18 policies approved, 11 new and revised curriculum approved, \$180,000 plus accepted from PTO and other donations, and receipt of \$1.5 million in grants. 	<p>Board Chairman's Report</p>
9.	<p>Committee Reports</p> <p>A. Facilities Sub-Committee</p> <ul style="list-style-type: none"> • Mr. Littlefield said they discussed roof repairs at Schaghticoke and noted that a significant outlay of cash would be needed for repairs. He said there are still questions to be answered but also wanted to hear from the Board as to any questions they had. 	<p>Committee Liaison Reports</p> <p>A. Facilities Sub-Committee</p>

<p>B. Operations Sub-Committee</p> <ul style="list-style-type: none"> Mrs. Faulenbach said all of the items on the Operations Sub-Committee agenda were on tonight's agenda. <p>C. Policy Sub-Committee</p> <ul style="list-style-type: none"> Mrs. Chastain said there were several policies on tonight's agenda to be approved. <p>D. Committee on Learning</p> <ul style="list-style-type: none"> Mr. Lawson said they discussed the NEASC study and ACT/SAT test results. The 8th grade technical curriculum will be discussed at the next meeting and new courses will be explored at the high school level. <p>E. Education Connection</p> <ul style="list-style-type: none"> Mr. Coppola said mini-grants for teachers were available through Education Connection ranging from \$500 to \$2,000. The applications are due November 12th and advice from the granting body was that adding a parent component to a program would be considered somewhat favorably. <p>F. Connecticut Boards of Education</p> <ul style="list-style-type: none"> Mrs. Faulenbach said Board members should have received an invitation to the November 14th -15th CABA conference and if they wanted to go they should RSVP to Pat Silverman. <p>G. Negotiations Committee</p> <ul style="list-style-type: none"> Mr. Littlefield said the Board and teachers' union did not come to agreement so the contract will go to arbitration. Mr. Coppola asked about the procedure for arbitration and Dr. Paddyfote said there will be three arbitrators – an administration rep, a teacher 	<p>B. Operations Sub-Committee</p> <p>C. Policy Sub-Committee</p> <p>D. Committee on Learning</p> <p>E. Education Connection</p> <p>F. Connecticut Boards of Education</p> <p>G. Negotiations Committee</p>
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	union rep, and a neutral arbitrator, and each side will present their final best offer.	
10.	DISCUSSION AND POSSIBLE ACTION	DISCUSSION AND POSSIBLE ACTION
A.	Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated October 14, 2014 Mrs. Faulenbach moved to approve Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated October 14, 2014, seconded by Mr. Shaffer and passed unanimously.	A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated October 14, 2014 Motion made and passed unanimously to approve Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated October 14, 2014.
B.	Monthly Reports 1. Purchase Resolution D-668 2. Budget Position as of September 30, 2014 3. Request for Budget Transfers Mr. Lawson moved to approve monthly reports: Purchase Resolution D-668, Budget Position as of September 30, 2014, and request for budget transfers, seconded by Mrs. Faulenbach. <ul style="list-style-type: none"> Mr. Lawson asked with the gas prices decreasing if that would impact the Board budget and Mr. Hubelbank said the Board had a fixed price. Mr. Lawson asked how things were looking budget-wise and Mr. Hubelbank felt all was on target. The motion passed unanimously.	B. Monthly Reports 1. Purchase Resolution D-668 2. Budget Position as of September 30, 2014 3. Request for Budget Transfers Motion made and passed unanimously to approve monthly reports: Purchase Resolution D-668, Budget Position as of September 30, 2014, and request for budget transfers.
C.	Gifts & Donations 1. PTO – Exhibit B 2. New Milford High School Band Parents Organization – Exhibit C 3. Goldring Family Foundation – Exhibit D	C. Gifts & Donations 1. PTO – Exhibit B 2. New Milford High School Band Parents Organization – Exhibit C 3. Goldring Family Foundation – Exhibit D

<p>Mr. Coppola moved to accept Gifts and Donations: PTO – Exhibit B in the amount of \$6,621.00, New Milford High School Band Parents Organization – Exhibit C in the amount of \$10,377.00 and Goldring Family Foundation – Exhibit D in the amount of \$48,617.00, seconded by Mr. Lawson.</p> <ul style="list-style-type: none"> • Mr. Coppola said he did not realize band parents paid for so much of the activities for the band program, and he thanked the PTO for its continuing support. • Mr. Lawson said the community support has been overwhelming over the years and for a vast array of programming including technology and the band. <p>The motion passed unanimously.</p> <p>D. Grant Approvals</p> <p>1. District Consolidated Grant</p> <p>Mr. Lawson moved to approve the District Consolidated Grant in the amount of \$337,822.00 and to authorize the Superintendent to approve all expenditures per the grant award, seconded by Mr. Shaffer.</p> <ul style="list-style-type: none"> • Mr. Lawson asked if this was a competitive grant and Mr. Smith said it was an entitlement grant. <p>The motion passed unanimously.</p> <p>2. Title III Grant</p> <p>Mr. Coppola moved to approve the Title III Grant in the amount of \$19,810.00 and to authorize the Superintendent to approve all expenditures per the grant award, seconded by Mr. Shaffer.</p> <ul style="list-style-type: none"> • Mr. Coppola asked if this was a one year grant and Mr. Smith said the Title III grant is annual and non-competitive. 	<p>Motion made and passed unanimously to accept Gifts and Donations: PTO – Exhibit B in the amount of \$6,621.00, New Milford High School Band Parents Organization – Exhibit C in the amount of \$10,377.00 and Goldring Family Foundation – Exhibit D in the amount of \$48,617.00.</p> <p>D. Grant Approvals</p> <p>1. District Consolidated Grant</p> <p>Motion made and passed unanimously to approve the District Consolidated Grant in the amount of \$337,822.00 and to authorize the Superintendent to approve all expenditures per the grant award.</p> <p>2. Title III Grant</p> <p>Motion made and passed unanimously to approve the Title III Grant in the amount of \$19,810.00 and to authorize the Superintendent to approve all expenditures per the grant award.</p>
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- Mr. Lawson asked if this was new this year and Mr. Smith said all three grants: I, II and III were received last year and this year the dollars are slightly higher.

The motion passed unanimously.

E. Policies for Approval

1. 1331 Smoking
2. 4117.41/4217.41 Employee Discipline
3. 4118.232/4218.232 Smoking
4. 4118.25/4218.25 Reporting Child Abuse and Neglect
5. 5113 Truancy
6. 5114 Removal/Suspension/Expulsion
7. 5131.6 Drugs, Alcohol and Tobacco
8. 5131.911 Safe School Climate Plan/Bullying
9. 5141 Student Health Services
10. 6111 School Calendar
11. 6142.1 Exemption from Instruction
12. 6145.2 Interscholastic/Intramural Athletics

Mrs. Chastain moved to approve the following policies:

1. 1331 Smoking
2. 4117.41/4217.41 Employee Discipline
3. 4118.232/4218.232 Smoking
4. 4118.25/4218.25 Reporting Child Abuse and Neglect
5. 5113 Truancy
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12. 6145.2 Interscholastic/Intramural Athletics

Motion made and passed unanimously to approve the following policies:

1. 1331 Smoking
2. 4117.41/4217.41 Employee Discipline
3. 4118.232/4218.232 Smoking
4. 4118.25/4218.25 Reporting Child Abuse and Neglect
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8. 5131.911 Safe School Climate Plan/Bullying
9. 5141 Student Health

<p>Seconded Mr. Littlefield.</p> <ul style="list-style-type: none"> • Mr. Coppola said he understood most of these changes were required due to changes in the law and also asked about the regionalized calendar. • Dr. Paddyfote said the regionalized calendar has been delayed and there would be some leniency in scheduling when the regionalized calendar does go into effect. <p>The motion passed unanimously.</p> <p>F. Textbook Approval – Grade 9</p> <p>Mr. Coppola moved to approve the following textbook for Grade 9: Tell the Wolves I’m Home, seconded by Mrs. Chastain.</p> <ul style="list-style-type: none"> • Mr. Coppola asked if this was a required selection or one that could be chosen and Mr. Smith said it was a book that could be selected. <p>The motion passed unanimously.</p> <p>G. Section 125 Cafeteria Plan Amendment</p> <p>Mrs. Faulenbach moved to approve the amendment to the Section 125 Cafeteria Plan, seconded by Mr. Lawson.</p> <ul style="list-style-type: none"> • Mr. Shaffer asked if the plan could be called something other than a cafeteria plan as it confuses people who think it is referring to the cafeteria where students eat. Mr. Hubelbank said it could be called a flexible spending account. • Mr. Lawson and Mrs. Faulenbach both noted this plan had no cost to the district and might ease up some administrative duties as well. <p>The motion passed unanimously.</p>	<p>Services</p> <p>10. 6111 School Calendar</p> <p>11. 6142.1 Exemption from Instruction</p> <p>12. 6145.2 Interscholastic/Intramural Athletics.</p> <p>F. Textbook Approval – Grade 9</p> <p>Motion made and passed unanimously to approve the following textbook for Grade 9: Tell the Wolves I’m Home.</p> <p>G. Section 125 Cafeteria Plan Amendment</p> <p>Motion made and passed unanimously to approve the amendment to the Section 125 Cafeteria Plan.</p>
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<p>H.</p>	<p>Appointment of Medical Advisor</p> <p>Mr. Shaffer moved to appoint Dr. Evan R. Hack to the position of School District Medical Advisor, seconded by Mr. Coppola.</p> <ul style="list-style-type: none"> Mr. Lawson recused himself from the vote. <p>The motion passed 7-0-1. Aye: Mr. Spatola, Mr. Littlefield, Mrs. Chastain, Mrs. Shook, Mrs. Faulenbach, Mr. Coppola, Mr. Shaffer Abstain: Mr. Lawson</p> <p>I. School Security and Safety Plans</p> <p>Mrs. Faulenbach moved to approve the School Security and Safety Plans, seconded by Mr. Littlefield and passed unanimously.</p> <p>J. Activity Stipend Request 1. New Milford High School</p> <p>Mr. Coppola moved to approve the stipend position for Math Honor Society at New Milford High School, seconded by Mrs. Chastain.</p> <ul style="list-style-type: none"> Mr. Shaffer asked what the qualifications are to join the Math Honor Society and Ms. Baldelli said the student has to have completed two years of college prep math, Algebra I, and Geometry at the honors level and get a 90 or above, 85 on AP level, and pay \$15 dues. Mr. Coppola asked if this was backed by a National Math Honor Society and Ms. Baldelli said it was. <p>The motion passed unanimously.</p> <p>K. Memorandum of Understanding: Food Services and Emergency Shelter – Exhibit A</p>	<p>H. Appointment of Medical Advisor</p> <p>Motion made and passed to appoint Dr. Evan R. Hack to the position of School District Medical Advisor.</p> <p>I. School Security and Safety Plans</p> <p>Motion made and passed unanimously to approve the School Security and Safety Plans.</p> <p>J. Activity Stipend Request 1. New Milford High School</p> <p>Motion made and passed unanimously to approve the stipend position for Math Honor Society at New Milford High School.</p> <p>K. Memorandum of Understanding: Food Services and Emergency Shelter – Exhibit A</p> <p>Motion made and passed unanimously</p>
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	<p>Mrs. Chastain moved to approve the Memorandum of Understanding: Food Services and Emergency Shelter – Exhibit A, seconded by Mr. Littlefield and passed unanimously.</p>	<p>to approve the Memorandum of Understanding: Food Services and Emergency Shelter – Exhibit A.</p>
11.	<p>ITEMS FOR INFORMATION AND DISCUSSION</p> <p>A. Field Trip Report</p> <ul style="list-style-type: none"> Mr. Coppola asked about the Science Grade 7 trips and Mr. Smith said this was a group working with an interdistrict collaborative grant through Education Connection. <p>B. SMS Roof Replacement Project</p> <ul style="list-style-type: none"> Mr. Hubelbank noted that at a meeting last week there were a series of questions regarding the roof repair project at Schaghticoke and he had sent a memo to the Board attempting to answer those questions. He said there were questions including should the roof be done in one shot, should the town seek state reimbursement, etc. Mr. Coppola said he understood this repair would wipe out the capital reserve if it was done in one shot. Mr. Hubelbank said there could be additional costs if this was done over a longer term in stages. Mr. Coppola asked if the decision had to be made by November and Mr. Hubelbank said if the bid was to be out by January then a decision would have to be made in November. Mr. Coppola said he thought the consultant was advising the Board not to go the state reimbursement route. Mr. Hubelbank said it might be worth looking at the state dollars. Mr. Lawson asked if there were any costs available yet and Mr. Hubelbank said there are only estimates of \$1.6 to \$2.2 million. Mr. Lawson said the Board needed to figure out where that money would come from and also to answer the PCB issues. 	<p>ITEMS FOR INFORMATION AND DISCUSSION</p> <p>A. Field Trip Report</p> <p>B. SMS Roof Replacement Project</p>

- Mr. Shaffer asked how much was in the capital reserve fund and Dr. Paddyfote said after the audit there would be \$2.2 million.
- Mr. Shaffer asked how the money was taken from capital reserve and Mrs. Faulenbach noted that the Board of Education would make a request to the Town Council and the Board of Finance.
- Mr. Shaffer asked about the concern with PCBs and asbestos and Mr. Hubelbank said the caulking used at the time the roof was done would have contained PCBs.
- Mr. Littlefield said they are not sure the PCBs were indeed used. He said the caulking in the ceiling might have contained PCBs at the time the roof was built. He said it is not a hazard to the school but the liability comes in disposing of the product.
- Dr. Paddyfote said the attorney would have to research this issue but she had not requested that opinion until the Board made a decision as to how to proceed.
- Mr. Littlefield said if the town seeks the state reimbursement then the Board would be required to test for the PCBs and asbestos and the disposal fees could be a couple million dollars. He said regardless the project will be done correctly.
- Mr. Lawson asked if the Board wouldn't want to conduct the test anyway and Mrs. Shook said if the roof is going to be repaired correctly and properly why pay for the testing if it's not necessary.
- Mr. Spatola asked Mr. Hubelbank if he had thought about approaching the town for bonding given the low interest rates and Mr. Hubelbank said that would be explored as well.
- Mr. Shaffer asked who the gentleman was that spoke at the meeting and Mr. Calhoun said he represents the company that manufactures the roofing materials but that the installation would still have to be bid out. This company would guarantee the roof for 30 years.

<ul style="list-style-type: none"> • Mr. Hubelbank said the state bid is a consideration but so is the U.S. Commodities bid and this company is on the U.S. Commodities list. • Mr. Spatola asked if Mr. Calhoun had looked at other products and Mr. Calhoun said he had looked at a couple of different manufacturers and this was by far the strongest based on his research. • Mr. Littlefield noted this would be discussed again at the Facilities Sub-Committee and asked Board members to submit questions ahead of time so they could be answered that night. 	
<p>C. Letter to Mayor Murphy re: Project Manager</p> <ul style="list-style-type: none"> • Dr. Paddyfote noted this item was on the agenda per Mr. Coppola and Mr. Coppola said he had no problem with the request he just wanted the Board to have an opportunity to discuss it. 	<p>C. Letter to Mayor Murphy re: Project Manager</p>
<p>D. Superintendent's Goals</p> <ul style="list-style-type: none"> • Dr. Paddyfote noted the goal list was ambitious but there were many things already underway and she would continue to refine and implement the goals. She said the biggest item would be to implement the redistricting and shutting down of John Pettibone. • Mr. Coppola asked if other people had some of these goals on their lists as well and Dr. Paddyfote said some people had some responsibility for some of the items including the teacher and leadership qualities, the strategy to include high quality instructors and the implementation and management of district resources. • Mr. Lawson noted that every goal was to be done over a three year period except for the biggest which was the redistricting and he found that troubling. 	<p>D. Superintendent's Goals</p>

<p>12.</p> <p>A.</p>	<p>EXECUTIVE SESSION</p> <p>Interview and discuss candidate for the position of Assistant Principal for Sarah Noble Intermediate School</p> <p>Mrs. Faulenbach moved that the Board enter into Executive Session to interview and discuss the candidate for the position of Assistant Principal for Sarah Noble Intermediate School, and invite into the session Dr. JeanAnn Paddyfote and the candidate, seconded by Mrs. Chastain and passed unanimously.</p> <p>The Board and Dr. Paddyfote entered executive session at 8:49 p.m.</p> <p>The candidate entered executive session at 9:05 p.m. and left at 9:17 p.m.</p> <p>The Board returned to public session at 9:20 p.m.</p>	<p>EXECUTIVE SESSION</p> <p>A. Interview and discuss candidate for the position of Assistant Principal for Sarah Noble Intermediate School</p> <p>Motion made and passed unanimously that the Board enter into Executive Session to interview and discuss the candidate for the position of Assistant Principal for Sarah Noble Intermediate School, and invite into the session Dr. JeanAnn Paddyfote and the candidate.</p>
<p>13.</p> <p>A.</p>	<p>DISCUSSION AND POSSIBLE ACTION</p> <p>Appointment of candidate to the position of Assistant Principal for Sarah Noble Intermediate School.</p> <p>Motion made by Mr. Littlefield that the Board of Education approve the appointment of:</p> <p>Mrs. Emily Gervasio – Assistant Principal for Sarah Noble Intermediate School and Schaghticoke Middle School effective November 17, 2014 or earlier if released from previous district.</p> <p>2014-2015 salary - \$107,827.40 \$106,327.40 (Step 1) + \$1,500 (6th year)</p> <p>Motion seconded by Mr. Shaffer.</p> <p>The motion passed unanimously.</p>	<p>DISCUSSION AND POSSIBLE ACTION</p> <p>A. Appointment of candidate to the position of Assistant Principal for Sarah Noble Intermediate School.</p> <p>Motion made and passed unanimously that the Board of Education approve the appointment of:</p> <p>Mrs. Emily Gervasio – Assistant Principal for Sarah Noble Intermediate School and Schaghticoke Middle School effective November 17, 2014 or earlier if released from previous district.</p> <p>2014-2015 salary - \$107,827.40 \$106,327.40 (Step 1) + \$1,500 (6th year)</p>

<p>B. Committee Reports</p> <ul style="list-style-type: none">• Mr. Shaffer said he would like committee reports for the usual monthly meetings to be extended to include discussions in case someone has a question on a report or the minutes. <p>Mr. Shaffer moved to add to the monthly agenda - Committee Reports and Discussion, seconded by Mr. Coppola.</p> <ul style="list-style-type: none">• Mr. Shaffer said, as an example, according to the minutes from the Facilities Sub-Committee there was discussion about playground equipment being removed and he felt some members of the Board might have a discussion about which equipment. He said he understood this Board structure went back to when Bob Guendelsberger was Chair.• Mrs. Chastain noted that every Board member is able to attend sub-committee meetings.• Mr. Coppola noted that members were not allowed to participate other than in public participation.• Mr. Lawson said if a Board member was not a sub-committee member they could not participate and he did not see any harm in adding discussion to the agenda.• Mr. Spatola said he has spoken to several of the Board members and was wondering if the underlying current was to do away with the sub-committees. Mr. Coppola said the sub-committees could not be eliminated because there was not enough time at Board meetings to do all the work that happened at those meetings.• Mrs. Faulenbach said this Board is very transparent. The Board is designed to have sub-committees, which allows each Board member two opportunities to address an issue, and they could contact the Chair of the sub-committee if they had questions. She said she never has had a Board member who	<p>B. Committee Reports</p> <p>Motion made to add to the monthly agenda - Committee Reports and Discussion.</p>
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	<p>felt their question was not addressed.</p> <ul style="list-style-type: none"> • Mr. Littlefield noted that Board members are always getting e-mails clarifying questions and answers. • Mr. Lawson said it was not about getting questions answered it's about the discussion. • Mrs. Chastain said nothing is discussed at the sub-committee that is not discussed before the Board. • Mrs. Faulenbach also noted that if there was an item that a Board member wanted to add to the agenda they could do that. • Mrs. Shook said she could not support this because it would add time to the Board meetings. She noted that a discussion at the Committee on Learning about test scores would take another 45 minutes at the Board meeting for Mr. Smith to re-explain. <p>Mr. Lawson called the question, seconded by Mr. Coppola and passed unanimously.</p> <p>The motion failed 4-4. Aye: Mr. Spatola, Mr. Lawson, Mr. Coppola, Mr. Shaffer No: Mr. Littlefield, Mrs. Chastain, Mrs. Shook, Mrs. Faulenbach</p>	<p>Motion made and passed unanimously to call the question.</p> <p>The main motion failed.</p>
14.	<p>Adjourn</p> <p>Mrs. Faulenbach moved to adjourn the meeting at 9:45 p.m., seconded by Mr. Coppola and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 9:45 p.m.</p>

Respectfully submitted:



Angela Chastain
Secretary
New Milford Board of Education

NEW MILFORD PUBLIC SCHOOLS

EXHIBIT A

Special Meeting of the Board of Education

Sarah Noble Intermediate School

New Milford, Connecticut

November 18, 2014

** as of November 18 2014

ACTION ITEMS

A. Personnel

1. **CERTIFIED STAFF**

a. **RESIGNATIONS**

1. **Mr. David Bilmes**, Library Media Specialist, Schaghticoke Middle School
Move that the Board of Education accept the resignation of **Mr. David Bilmes** as a Library Media Specialist at Schaghticoke Middle School effective November 21, 2014.

Took position elsewhere

2. **Ms. Fern Botwick**, Special Education Teacher, Schaghticoke Middle School
Move that the Board of Education accept the resignation of **Ms. Fern Botwick** as a Special Education Teacher at Schaghticoke Middle School effective November 7, 2014.

Personal

2. **CERTIFIED STAFF**

b. **APPOINTMENTS**

1. **Ms. Julia Cardiello**, School Psychologist, John Pettibone School/New Milford High School
Move that the Board of Education appoint **Ms. Julia Cardiello** as School Psychologist at John Pettibone School and New Milford High School effective November 19, 2014.
2014-2015 salary - \$55,455 (Step 3J), pro-rated to start date

Education History:
BA: Manhattanville College
Major: Psychology
MS: CUNY, Queens College
Major: School Psychology

Work Experience:
5 yrs. New Rochelle
LT Sub school psychologist
NMHS and Pawling HS

Replace: J. Altenhof

3. **NON-CERTIFIED STAFF**

a. **RESIGNATIONS**

1. **Mrs. Karen Kovacs**, Paraeducator, Northville Elementary School
Move that the Board of Education accept the resignation, due to retirement, of **Mrs. Karen Kovacs** as a Paraeducator at Northville Elementary School effective November 1, 2014.
2. **Mrs. Lisa Wagner**, Paraeducator, Sarah Noble Intermediate School
Move that the Board of Education accept the resignation of **Mrs. Lisa Wagner** as a Paraeducator at Sarah Noble Intermediate School effective December 23, 2014.

Retirement

Moving out of state

4. NON-CERTIFIED STAFF

b. APPOINTMENTS

1. **Mrs. Sirena Baur**, General Worker for Food Services, New Milford High School
Move that the Board of Education appoint **Mrs. Sirena Baur** as a General Worker for Food Services at New Milford High School effective November 19, 2014.
2. **Mrs. Jeanne Donaldson**, General Worker for Food Services, John Pettibone School
Move that the Board of Education appoint **Mrs. Jeanne Donaldson** as a General Worker for Food Services at John Pettibone School effective November 19, 2014.
3. ****Ms. Darlene Evangelist**, Assistant Cook for Food Services, New Milford High School
Move that the Board of Education appoint **Ms. Darlene Evangelist** as an Assistant Cook for Food Services at New Milford High School effective November 19, 2014.

4 hours per day @ \$11.22 per hour

6 hours per day @ \$11.22 per hour plus .20 per hour as cashier

**6.5 hours per day @ \$15.44 per hour

5. SUBSTITUTES/INTERNS

a. APPOINTMENTS

1. **Mrs. Audra Conklin**, Substitute Teacher
Move that the Board of Education appoint **Mrs. Audra Conklin** as a Substitute Teacher effective November 19, 2014.
2. **Mr. Erik Hanson**, Substitute Teacher
Move that the Board of Education appoint **Mr. Erik Hanson** as a Substitute Teacher effective November 19, 2014.
3. **Mrs. Susan Klimowich**, Substitute Teacher
Move that the Board of Education appoint **Mrs. Susan Klimowich** as a Substitute Teacher effective November 19, 2014.
4. **Mrs. Emily Mellen**, Substitute Teacher
Move that the Board of Education appoint **Mrs. Emily Mellen** as a Substitute Teacher effective November 19, 2014.
5. **Mrs. Sara Schuff**, Substitute Teacher
Move that the Board of Education appoint **Mrs. Sara Schuff** as a Substitute Teacher effective November 19, 2014.

Education History:

BA: WCSU
Major: Communications
MS: Univ. of Bridgeport
Major: Education

Education History:

BA: Sacred Heart University
Major: Media Studies
MA: Sacred Heart University
Major: Elementary Education
MFA: Polytechnic Inst. Of NY
Major: Dramatic Writing

Education History:

BS: CUNY, Queens College
Major: Elementary & Early Childhood
MS: CUNY, Queens College
Major: Elementary & Early Childhood

Education History:

BS: Purdue University
Major: Liberal Arts

Education History:

BS: WCSU
Major: Elementary Ed/Math

6. **Mr. Cody Scott**, Substitute Teacher
Move that the Board of Education appoint **Mr. Cody Scott** as a Substitute Teacher effective November 19, 2014.

Education History:
BA: UConn
Major: Sociology

7. **Mrs. Jessica Smith**, Substitute Teacher
Move that the Board of Education appoint **Mrs. Jessica Smith** as a Substitute Teacher effective November 19, 2014.

Education History:
BA: Eckerd College
Major: Literature/French

8. **Ms. Victoria Waldeisen**, Substitute Teacher
Move that the Board of Education appoint **Ms. Victoria Waldeisen** as a Substitute Teacher effective November 19, 2014.

Education History:
BA: Univ. of Rhode Island
Major: Communication Studies

9. **Mrs. Jacqueline Broder-Walker**, Substitute Teacher
Move that the Board of Education appoint **Mrs. Jacqueline Broder-Walker** as a Substitute Teacher effective November 19, 2014.

Education History:
BA: St. Michael's College
Major: Political Science
MSW: Fordham University
Major: Social Work

6. **ADULT EDUCATION STAFF**

a. **RESIGNATIONS**

1. **None currently**

7. **ADULT EDUCATION STAFF**

b. **APPOINTMENTS**

1. **None currently**

8. **BAND STAFF**

a. **RESIGNATIONS**

1. **Mr. Robert Carlucci**, Winter Percussion – Assistant Director, Band, New Milford High School
Move that the Board of Education accept the resignation of **Mr. Robert Carlucci** as Winter Percussion – Assistant Director, Band at New Milford High School effective November 10, 2014.

Personal

2. **Mr. David Paradis**, Winter Percussion – Pit Instructor, Band, New Milford High School
Move that the Board of Education accept the resignation of **Mr. David Paradis** as Winter Percussion – Pit Instructor, Band at New Milford High School effective November 10, 2014.

Personal

3. **Mr. Tim Pearson**, Winter Percussion – Director, Band, New Milford High School
Move that the Board of Education accept the resignation of **Mr. Tim Pearson** as Winter Percussion – Director, Band at New Milford High School effective November 10, 2014.

Personal

9. **BAND STAFF**

b. **APPOINTMENTS**

1. **Ms. Carley Barney**, Winter Percussion - Visual Tech, Band, New Milford High School
Move that the Board of Education appoint **Ms. Carley Barney** as Winter Percussion - Visual Tech for Band at New Milford High School effective November 19, 2014.
2. **Mr. Konrad Dziemian**, Winter Percussion – Pit Instructor, Band, New Milford High School
Move that the Board of Education appoint **Mr. Konrad Dziemian** as Winter Percussion – Pit Instructor for Band at New Milford High School effective November 19, 2014, pending interview.
3. **Mr. Bryson Teel**, Winter Percussion – Assistant Director, Band, New Milford High School
Move that the Board of Education appoint **Mr. Bryson Teel** as Winter Percussion – Assistant Director for Band at New Milford High School effective November 19, 2014, pending interview.
4. **Mr. Kevin Thompson**, Winter Percussion – Director, Band, New Milford High School
Move that the Board of Education appoint **Mr. Kevin Thompson** as Winter Percussion - Director for Band at New Milford High School effective November 19, 2014, pending interview.
5. **Mr. Barry Zhou**, Winter Percussion - Visual Caption Head, Band, New Milford High School
Move that the Board of Education appoint **Mr. Barry Zhou** as Winter Percussion - Visual Caption Head for Band at New Milford High School effective November 19, 2014.

2014-2015 stipend: \$1,419

2014-2015 stipend: \$1,419

2014-2015 stipend: \$1,895

2014-2015 stipend: \$3,749

2014-2015 stipend: \$1,895

10. COACHING STAFF

a. RESIGNATIONS

1. **Ms. Tricia Blood**, Girls' Interscholastic Basketball Coach, Schaghticoke Middle School
Move that the Board of Education accept the resignation of **Ms. Tricia Blood** as Girls' Interscholastic Basketball Coach at Schaghticoke Middle School effective October 23, 2014.
2. **Mr. Greg McMahon**, Boys' Assistant Ice Hockey Coach, New Milford High School
Move that the Board of Education accept the resignation of **Mr. Greg McMahon** as Boys' Assistant Ice Hockey Coach at New Milford High School effective November 13, 2014.
3. **Mr. Michael Tremmel**, Girls' Interscholastic Softball Coach, Schaghticoke Middle School
Move that the Board of Education accept the resignation of **Mr. Michael Tremmel** as Girls' Interscholastic Softball Coach at Schaghticoke Middle School effective October 23, 2014.

Personal Reasons
Staff member

Personal Reasons

Personal Reasons
Staff member

11. COACHING STAFF

b. APPOINTMENTS

1. **Mr. Steven Botelho**, Boys' Assistant Wrestling Coach, New Milford High School
Move that the Board of Education appoint **Mr. Steven Botelho** as Boys' Assistant Wrestling Coach at New Milford High School effective November 19, 2014.
2. **Mr. Scott Capriglione**, Boys' Varsity Ice Hockey Coach, New Milford High School
Move that the Board of Education appoint **Mr. Scott Capriglione** as Boys' Varsity Ice Hockey Coach at New Milford High School effective November 19, 2014, pending interview, coaching permit, CPR, First Aid and Head Concussion certifications.
3. **Ms. Cheryl Caridad**, Boys' Varsity Swimming Co-Coach, New Milford High School
Move that the Board of Education appoint **Ms. Cheryl Caridad** as Boys' Varsity Swimming Co-Coach at New Milford High School effective November 19, 2014.

2014-2015 stipend: \$3,006

2014-2015 stipend: \$3,739

2014-2015 stipend: \$2,157.50
(\$4,315 x .50)

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| <p>4. Ms. Cheryl Caridad, Boys' Assistant Swimming Co-Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Ms. Cheryl Caridad as Boys' Assistant Swimming Co-Coach at New Milford High School effective November 19, 2014.</p> | <p>2014-2015 stipend: \$1,402.50
(\$2,805 x .50)</p> |
| <p>5. Mr. Enrico (Rick) Casagrande, Volunteer Boys' Basketball Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Enrico (Rick) Casagrande as Volunteer Boys' Basketball Coach at New Milford High School effective November 19, 2014.</p> | <p>Volunteer
Staff member</p> |
| <p>6. Mr. Daryl Daniels, Volunteer Boys' Wrestling Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Daryl Daniels as Volunteer Boys' Wrestling Coach at New Milford High School effective November 19, 2014.</p> | <p>Volunteer
Staff member</p> |
| <p>7. Ms. Carrie DeMilio, Co-Ed Dance Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Ms. Carrie DeMilio as Co-Ed Dance Coach at New Milford High School effective November 19, 2014.</p> | <p>2014-2015 stipend: \$1,419</p> |
| <p>8. Mr. Andrew DePalma, Boys' Assistant Ice Hockey Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Andrew DePalma as Boys' Assistant Ice Hockey Coach at New Milford High School effective November 19, 2014.</p> | <p>2014-2015 stipend: \$2,428</p> |
| <p>9. Ms. Cindy Dubret, Co-Ed Varsity Cheerleading Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Ms. Cindy Dubret as Co-Ed Varsity Cheerleading Coach at New Milford High School effective November 19, 2014.</p> | <p>2014-2015 stipend: \$3,439
Staff member</p> |
| <p>10. Mr. Tom Ferrell, Boys' Assistant Wrestling Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Tom Ferrell as Boys' Assistant Wrestling Coach at New Milford High School effective November 19, 2014.</p> | <p>2014-2015 stipend: \$3,006</p> |

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| <p>11. Mr. Ryan Fitzsimmons, Girls' Varsity Indoor Track Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Ryan Fitzsimmons as Girls' Varsity Indoor Track Coach at New Milford High School effective November 19, 2014.</p> | <p>2014-2015 stipend: \$2,777
Staff member</p> |
| <p>12. Mr. Ryan Fitzsimmons, Girls' Varsity Outdoor Track and Field Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Ryan Fitzsimmons as Girls' Varsity Outdoor Track and Field Coach at New Milford High School effective November 19, 2014.</p> | <p>2014-2015 stipend: \$4,660
Staff member</p> |
| <p>13. Ms. Victoria Giudice, Boys' Assistant Indoor Track Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Ms. Victoria Giudice as Boys' Assistant Indoor Track Coach at New Milford High School effective November 19, 2014.</p> | <p>2014-2015 stipend: \$1,804
Staff member</p> |
| <p>14. Ms. Victoria Green, Volunteer Co-Ed Cheerleading Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Ms. Victoria Green as Volunteer Co-Ed Cheerleading Coach at New Milford High School effective November 19, 2014.</p> | <p>Volunteer
Staff member</p> |
| <p>15. Mr. Rob Hibbard, Girls' Interscholastic Basketball Coach, Schaghticoke Middle School
<u>Move</u> that the Board of Education appoint Mr. Rob Hibbard as Girls' Interscholastic Basketball Coach at Schaghticoke Middle School effective November 19, 2014.</p> | <p>2014-2015 stipend: \$1,895
Staff member</p> |
| <p>16. Mr. Daryl James, Girls' Freshman Basketball Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Daryl James as Girls' Freshman Basketball Coach at New Milford High School effective November 19, 2014.</p> | <p>2014-2015 stipend: \$2,813</p> |
| <p>17. Mr. William Kersten, Girls' Varsity Basketball Coach at New Milford High School
<u>Move</u> that the Board of Education appoint Mr. William Kersten as Girls' Varsity Basketball Coach at New Milford High School effective November 19, 2014.</p> | <p>2014-2015 stipend: \$5,626</p> |

<p>18. Mr. Ricardo Lopez, Volunteer Boys' Wrestling Coach, New Milford High School <u>Move</u> that the Board of Education appoint Mr. Ricardo Lopez as Volunteer Boys' Wrestling Coach at New Milford High School effective November 19, 2014, pending coaching permit, CPR, First Aid and Head Concussion certifications.</p>	Volunteer
<p>19. Mr. Greg McMahon, Boys' Assistant Ice Hockey Coach, New Milford High School <u>Move</u> that the Board of Education appoint Mr. Greg McMahon as Boys' Assistant Ice Hockey Coach at New Milford High School effective November 19, 2014.</p>	2014-2015 stipend: \$2,428
<p>20. Ms. Bethany Mihaly, Girls' Varsity Gymnastics Coach, New Milford High School <u>Move</u> that the Board of Education appoint Ms. Bethany Mihaly as Girls' Varsity Gymnastics Coach at New Milford High School effective November 19, 2014.</p>	2014-2015 stipend: \$3,859
<p>21. Mr. Michael Nahom, Girls' Assistant Indoor Track Coach, New Milford High School <u>Move</u> that the Board of Education appoint Mr. Michael Nahom as Girls' Assistant Indoor Track Coach at New Milford High School effective November 19, 2014, pending coaching permit, CPR, First Aid and Head Concussion certifications.</p>	2014-2015 stipend: \$1,804
<p>22. Mr. Robert Nathan, Boys' Varsity Swimming Co-Coach, New Milford High School <u>Move</u> that the Board of Education appoint Mr. Robert Nathan as Boys' Varsity Swimming Co-Coach at New Milford High School effective November 19, 2014.</p>	2014-2015 stipend: \$2,157.50 (\$4,315 x .50) Staff member
<p>23. Mr. Robert Nathan, Boys' Assistant Swimming Co-Coach, New Milford High School <u>Move</u> that the Board of Education appoint Mr. Robert Nathan as Boys' Assistant Swimming Co-Coach at New Milford High School effective November 19, 2014.</p>	2014-2015 stipend: \$1,402.50 (\$2,805 x .50) Staff member
<p>24. Mr. Cody Norlander, Boys' Freshman Basketball Coach, New Milford High School <u>Move</u> that the Board of Education appoint Mr. Cody Norlander as Boys' Freshman Basketball Coach at New Milford High School effective November 19, 2014, pending CPR and First Aid certification.</p>	2014-2015 stipend: \$2,813

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| <p>25. Ms. Mary O'Connor, Girls' Assistant Gymnastics Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Ms. Mary O'Connor as Girls' Assistant Gymnastics Coach at New Milford High School effective November 19, 2014, pending coaching permit and First Aid certification.</p> | <p>2014-2015 stipend: \$2,508</p> |
| <p>26. Mr. Chris Piel, Boys' Varsity Wrestling Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Chris Piel as Boys' Varsity Wrestling Coach at New Milford High School effective November 19, 2014.</p> | <p>2014-2015 stipend: \$4,626</p> |
| <p>27. Mr. Ryan Rebstock, Boys' Varsity Indoor Track Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Ryan Rebstock as Boys' Varsity Indoor Track Coach at New Milford High School effective November 19, 2014.</p> | <p>2014-2015 stipend: \$2,777</p> |
| <p>28. Mr. Ryan Rebstock, Boys' Varsity Outdoor Track and Field Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Ryan Rebstock as Boys' Varsity Outdoor Track and Field Coach at New Milford High School effective November 19, 2014.</p> | <p>2014-2015 stipend: \$4,660</p> |
| <p>29. Mr. Matt Saraceno, Volunteer Boys' Wrestling Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Matt Saraceno as Volunteer Boys' Wrestling Coach at New Milford High School effective November 19, 2014, pending interview, coaching permit, CPR, First Aid and Head Concussion certifications.</p> | <p>Volunteer</p> |
| <p>30. Mrs. Mindi Sarko, Co-Ed JV Cheerleading Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mrs. Mindi Sarko as Co-Ed JV Cheerleading Coach at New Milford High School effective November 19, 2014.</p> | <p>2014-2015 stipend: \$2,236</p> |
| <p>31. Ms. Gina Silva, Volunteer Co-Ed Dance Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Ms. Gina Silva as Volunteer Co-Ed Dance Coach at New Milford High School effective November 19, 2014, pending coaching permit.</p> | <p>Volunteer</p> |

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| <p>32. Mr. Shawn Stanco, Boys' JV Basketball Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Shawn Stanco as Boys' JV Basketball Coach at New Milford High School effective November 19, 2014.</p> | <p>2014-2015 stipend: \$3,657</p> |
| <p>33. Mr. Wayne Thrall, Boys' Varsity Basketball Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Wayne Thrall as Boys' Varsity Basketball Coach at New Milford High School effective November 19, 2014.</p> | <p>2014-2015 stipend: \$5,626
Staff member</p> |
| <p>34. Mr. Giles Vaughan, Girls' JV Basketball Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Giles Vaughan as Girls' JV Basketball Coach at New Milford High School effective November 19, 2014.</p> | <p>2014-2015 stipend: \$3,657</p> |

12. LEAVES OF ABSENCE

- | | |
|---|--------------------------------|
| <p>1. Ms. Alicia Getz, School Social Worker, Sarah Noble Intermediate School
<u>Move</u> that the Board of Education approve an unpaid leave of absence for Ms. Alicia Getz effective November 17, 2014 for a period of time to be determined.</p> | <p>Unpaid leave of absence</p> |
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11. DISCUSSION AND POSSIBLE ACTION

**THE FOLLOWING ITEMS CAN BE FOUND ON THE
OPERATIONS WEB PAGE UNDER NOVEMBER 4, 2014**

- B. Monthly Reports
 - 1. Purchase Resolution D-669
 - 2. Budget Position dated October 31, 2014
 - 3. Request for Budget Transfers
- C. Gifts & Donations
 - 1. PTO – Exhibit B
- D. Grant Approval
 - 1. Arts in Education Mini-Grant
- I. Project Managers and Contract

12. ITEMS FOR INFORMATION AND DISCUSSION

- B. 2012-2013 Strategic School Profile

**THE FOLLOWING ITEMS CAN BE FOUND ON THE
POLICY WEB PAGE UNDER OCTOBER 21, 2014**

- H. Policies for First Review
 - 1. 4112.9/4212.9 Outside Employment
 - 2. 4115 Evaluations
 - 3. 4118.5/4218.5 Electronic Monitoring
 - 4. 4121 Substitute Teachers

**THE FOLLOWING ITEM CAN BE PREVIEWED IN THE
OFFICE OF THE ASSISTANT SUPERINTENDENT**

- E. Approval of the Following Curriculum
 - 1. Grade 8 Technology

**THE FOLLOWING ITEMS CAN BE FOUND ON THE COMMITTEE
ON LEARNING WEB PAGE UNDER OCTOBER 21, 2014**

- F. Request for New Program or Course
 - 1. AP Microeconomics
- G. Revision to AP Physics

APPROVED FIELD TRIPS November 2014

<u>School</u>	<u>Grade/Dept.</u>	<u>Trip Date</u>	<u>Day(s) of the Week</u>	<u># of Students</u>	<u># of Adults</u>	<u>Destination</u>	<u>Subs</u>	<u>Student Cost</u>
NMHS	Business/9-12	10/27/14	Monday	12	1	Fall Leadership Conference @ Crowne Plaza - Southbury, CT	Yes-1	\$50
NMHS	Business/11-12	11/5/14	Wednesday	22	1	Bantam Superior Court - Bantam, CT	Yes-1	\$10
NMHS	English/12	11/6/14	Thursday	17	1	Hill & Plain Elementary School - New Milford, CT	Yes-1	\$0
NMHS	English/12	11/10/14	Monday	45	5	Metropolitan Museum of Art - New York, NY	Yes-2	\$63
NMHS	English/12	11/13/14	Thursday	27	1	Hill & Plain Elementary School - New Milford, CT	Yes-1	\$0
NMHS	Guidance/9-12	11/15/14	Saturday	10	1	Briarcliff High School - Briarcliff Manor, NY	No	\$0
NMHS	World Language/9-12	12/11/14	Thursday	50	2	Alpenhaus Restaurant - New Milford, CT	Yes-2	\$25
NMHS	English/12	12/11/14	Thursday	17	1	Hill & Plain Elementary School - New Milford, CT	Yes-1	\$0
NMHS	Business/11-12	12/12/14	Friday	18	1	Bantam Superior Court - Bantam, CT	Yes-1	\$10
NMHS	English/12	1/8/15	Thursday	27	1	Hill & Plain Elementary School - New Milford, CT	Yes-1	\$0
SMS	Music/7-8	1/10/15	Saturday	35	2	Northern Regional Music Festival @ King Phillip Middle School - West Hartford, CT	Yes-2	\$10
NMHS	Guidance/9-12	1/31/15	Saturday	10	1	Briarcliff High School - Briarcliff Manor, NY	No	\$0
NMHS	Guidance/9-12	2/28/15	Saturday	10	1	Horace Greeley High School - Chappaqua, NY	No	\$0
SNIS/SMS	Music/6-8	3/6/15	Friday	15	4	Northern Regionals Rehearsal @ CCSU - New Britain, CT	No	\$0
SNIS/SMS	Music/6-8	3/7/15	Saturday	15	4	Northern Regionals @ CCSU - New Britain, CT	No	\$0
NMHS	Guidance/9-12	4/11/15	Saturday	10	1	Horace Greeley High School - Chappaqua, NY	No	\$0
NMHS	Athletics/Softball	4/10-15/15	Friday-Wednesday	12	2	All-Star Resort - Lake Buena Vista, FL	Yes-2*	\$1,790
NMHS	World Language/9-12	5/22-25/15	Friday-Monday	TBD	TBD	Quebec and Montreal, Canada	Yes-TBD	\$765-\$989**
*sub needed only for 4/10/15								
**price will be set based on the # of students participating								

**New Milford Board of Education
Policy Sub-Committee Minutes
October 21, 2014
Lillis Administration Building, Room 2**

Present: Mrs. Angela C. Chastain
Mr. David A. Lawson
Mr. Dave Littlefield
Mr. David R. Shaffer

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
Ms. Ellamae Baldelli, Director of Human Resources

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NEW MILFORD, CT

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1.	Call to Order The meeting of the New Milford Board of Education Policy Sub-Committee was called to order at 6:45 p.m. by Mrs. Chastain.	Call to Order
2.	Public Comment <ul style="list-style-type: none"> There was none. 	Public Comment
3.	Discussion and Possible Action	Discussion and Possible Action
A.	Policies Recommended for Revision: <ul style="list-style-type: none"> Mrs. Chastain said these policies will all require two reviews. 	A. Policies Recommended for Revision:
1.	4112.9/4212.9 Outside Employment <ul style="list-style-type: none"> Mr. Lawson asked if this revision extended to jury duty. Dr. Paddyfote said that type of legal absence is exempt. The revision primarily refers to outside activities that might be considered improper and compromise the effectiveness of a staff member. 	1. 4112.9/4212.9 Outside Employment
2.	4115 Evaluations <ul style="list-style-type: none"> Mr. Shaffer asked about the reporting of evaluations to the Board that this policy requires. Dr. Paddyfote said this is usually done as part of the Superintendent's Report as a statement confirming that all certified staff have been evaluated. 	2. 4115 Evaluations

<p>3.</p>	<p>4118.5/4218.5 Electronic Monitoring</p> <ul style="list-style-type: none"> Mr. Lawson asked if personal devices using the school's wifi were monitored. Dr. Paddyfote said they could be and that anyone using the district wifi must check off an acknowledgment of use when logging in. <p>4. 4121 Substitute Teachers</p> <ul style="list-style-type: none"> No questions were asked. <p>Mr. Lawson moved to bring Policies 4112.9/4212.9, 4115, 4118.5/4218.5 and 4121 to the full Board for first review. Motion seconded by Mr. Shaffer.</p> <p>Motion passed unanimously.</p>	<p>3. 4118.5/4218.5 Electronic Monitoring</p> <p>4. 4121 Substitute Teachers</p> <p>Motion made and passed unanimously to bring Policies 4112.9/4212.9, 4115, 4118.5/4218.5 and 4121 to the full Board for first review.</p>
<p>4.</p> <p>A.</p> <p>1.</p>	<p>Item of Information</p> <p>Regulation Revision:</p> <p>4152.6/4252.6 Family and Medical Leaves</p> <ul style="list-style-type: none"> Dr. Paddyfote referred to the commentary at the top of the policy and said that the law had changed to allow paraeducators to qualify for a leave after working 950 hours. Ms. Baldelli said the previous qualification was very limiting. Mr. Lawson asked if time worked at home by teachers counted and Ms. Baldelli said it did not. Mr. Lawson asked if staff can carry over sick days and if not, what the cap is. Ms. Baldelli said the cap varied by contract from between 70 to 185. Mr. Shaffer asked if there was always a maximum and Dr. Paddyfote said that she believed the cap started in the 1990s but that she would look up a specific year. Mr. Lawson asked if staff was compensated for unused sick days and Dr. Paddyfote said no. 	<p>Item of Information</p> <p>A. Regulation Revision:</p> <p>1. 4152.6/4252.6 Family and Medical Leaves</p>

5.	Adjourn Mr. Littlefield moved to adjourn the meeting at 6:57 p.m. seconded by Mr. Lawson and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 6:57 p.m.
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Respectfully submitted:



Angela C. Chastain, Chairperson
Policy Sub-Committee

**New Milford Board of Education
Committee on Learning Minutes
October 21, 2014
Lillis Administration Building, Room 2**

Present: Mr. David A. Lawson, Chairperson
Mrs. Angela C. Chastain
Mrs. Daniele Shook
Mr. John W. Spatola

Also Present: Dr. JeanAnn Paddyfote, Superintendent of Schools
Mr. Joshua Smith, Assistant Superintendent of Schools
Ms. Ellamae Baldelli, Director of Human Resources
Mrs. Jennifer Morrison, Teacher, Schaghticoke Middle School

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NEW MILFORD, CT

1.	Call to Order The meeting of the New Milford Board of Education Committee on Learning was called to order at 7:30 p.m. by Mr. Lawson.	Call to Order
2.	Public Comment <ul style="list-style-type: none"> Mr. Robert Coppola said he is the new chairman for the district for the Lions Quest program sponsored by the Lions Club. He said the program focuses on character education and there is grant money available. He wanted to let the Committee know about the program. 	Public Comment
3. A. 1.	Discussion and Possible Action Review and Approval of Curriculum: Grade 8 Technology <ul style="list-style-type: none"> Mr. Smith said the technology program was started two years ago and the curriculum is evolving as technology evolves. He said the goal is to build around skills, not tools, as the tools are constantly changing. Grade eight students take the class once a week for the entire year. Mrs. Morrison said her goal with class instruction is to have students take the tools given to them and figure out for themselves how best to use them. Mr. Spatola asked about the group interaction piece and Mrs. Morrison said that collaboration and group work is important. Often the 	Discussion and Possible Action Review and Approval of Curriculum: Grade 8 Technology

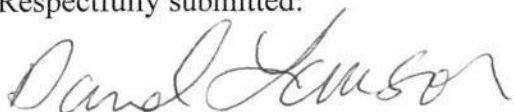
	<p>students instruct each other. She said the class serves as a general introduction to technology which is explored more specifically in classes at the high school level.</p> <ul style="list-style-type: none"> • Mr. Spatola asked if there was a required prerequisite to the class and Mr. Smith said no but that all 7th graders do take a digital citizenship class. • Mr. Lawson said the intent when the program was instituted was to help with computer literacy and adapt to changing technology. • Mr. Spatola said he would like to see the projected impact on the budget of all curricula revised. Mr. Smith said changes are reflected at budget time either in the school's budget or at the district level. • Mrs. Chastain said she has a current student in the program and it is a great class. Mrs. Shook also spoke favorably about the program. <p>Mrs. Shook moved to bring the following curriculum to the full Board for approval: Grade 8 Technology seconded by Mrs. Chastain and passed unanimously.</p>	
<p>B.</p> <p>1.</p>	<p>Request for New Program or Course:</p> <p>AP Microeconomics</p> <ul style="list-style-type: none"> • Mr. Lawson asked Mr. Smith to clarify the difference between a request for a new course versus a revision. Mr. Smith said a request is for a course that is not currently offered, in this case AP Microeconomics. A revision is requested when the course is currently offered but requires changes. In this case, the College Board has split AP Physics into AP Physics I and AP Physics II courses so the current course as offered needs to be revised. • Mr. Lawson said AP Microeconomics came before the Committee on Learning last year and did not go forward primarily over concerns about counting it as a credit for Civics. • Mr. Smith said the course will be an elective and will not count as a required credit for Civics or Personal Finance. It is a full year, one 	<p>Motion made and passed unanimously to bring the following curriculum to the full Board for approval: Grade 8 Technology.</p> <p>Request for New Program or Course:</p> <p>AP Microeconomics</p>

	<p>credit course, for juniors and seniors.</p> <ul style="list-style-type: none"> • Mr. Lawson said it would be complementary to Macroeconomics and the books are typically good for at least ten years. • Mrs. Chastain asked if the rule was still that the course would not be held unless ten students enrolled and Mr. Smith said yes. <p>Mrs. Shook moved to bring the new course AP Microeconomics to the full Board for approval seconded by Mrs. Chastain and passed unanimously.</p>	
C.	<p>Revision to AP Physics</p> <ul style="list-style-type: none"> • Mr. Smith distributed a handout describing the reasons for the revision, as well as documents describing the revision of the course into AP Physics I and II. • Mr. Lawson asked if students would be required to take AP Physics I before AP Physics II and said if that was the case he thought the student enrollment rule of ten should be increased for AP Physics I to at least fifteen to avoid having less than ten for AP Physics II should students choose not to continue. Mr. Smith said AP Physics I would be a prerequisite to AP Physics II. He said traditionally there is a significant number of students who take AP Physics. Last year the number was 26. • Mrs. Chastain said AP Physics was a very difficult course as a singleton and she thought the division into two courses was much better and should lead to more student success. • Mr. Spatola asked if the course as presently taught was using the split model and Mr. Smith said it was to mirror the College Board. • Mr. Lawson asked if any other AP courses were going through revision and Mr. Smith said the College Board was constantly monitoring and adjusting. There is a concerted effort to align AP and SAT testing so they will be true predictors of college and career readiness. 	<p>Motion made and passed unanimously to bring the new course AP Microeconomics to the full Board for approval.</p> <p>Revision to AP Physics</p>

	<ul style="list-style-type: none"> • Mrs. Chastain said the current push to increase math and science rigor is complemented by this revision which she fully supports. • Mr. Lawson asked if each course has a separate AP exam and Mr. Smith said yes. <p>Mrs. Shook moved to bring the revision of AP Physics to the full Board for approval seconded by Mrs. Chastain and passed unanimously.</p>	<p>Motion made and passed unanimously to bring the revision of AP Physics to the full Board for approval.</p>
4. A.	<p>Items for Information and Discussion K-3 Report Cards</p> <ul style="list-style-type: none"> • Mr. Smith said he had professional conversations with teachers at the beginning of this school year who had concerns that report cards had not changed to reflect curriculum changes. He collected samples from other districts and met with teachers and developed a draft which he distributed to committee members to review. The new report card is now standards based with a place for comments. Instead of using a number key as previous, the new report card will have three levels: meets standard (M), progressing towards standard (P) or needs improvement (I). The standards are rigorous and there is no expectation that students will exceed the standards but most students should meet them. Parents will receive an explanatory letter and teachers will get guiding documents for the standards. • Mrs. Shook asked if it will be made clear to parents that not all standards will be met during the first few marking periods as material will still need to be taught and Mr. Smith said a not applicable (NA) note would be made in those cases. • Mrs. Chastain asked if the teachers would still have universal assessment tools among schools. Mr. Smith said the standards are district wide. He said assessment standards do not have to be used in all cases if it is already obvious to the teacher that a student has shown proficiency. This will cut down on time away from instruction. 	<p>Items for Information and Discussion K-3 Report Cards</p>

	<ul style="list-style-type: none">• Mr. Spatola asked if the old reading assessment was still being used and Mr. Smith said it could be used for very specific standards where needed.• Mr. Lawson asked how often the report cards were distributed. Mr. Smith said three times per year but that it was expected that teachers provide feedback frequently. Kindergarten report cards go out twice a year. Mr. Smith said the reporting is a work in progress and additional changes may be made gradually.• Mrs. Shook said she thought the standards based report card was a great tool for both parents and teachers and found them much more descriptive than the old letter/number version.• Mr. Lawson noted the specific commentary for math and reading with not much for science and social studies or for special subjects. Mr. Smith said there would be further detail added over time.• Mrs. Chastain asked if the new report cards would take the teachers longer to complete than the old versions. Mr. Smith said it will take the teachers longer to actually fill out the report cards but the preparation should be less.• Mr. Lawson asked if these would be distributed electronically and Mr. Smith said that was a work in progress.	
5.	Adjourn Mrs. Shook moved to adjourn the meeting at 8:19 p.m. seconded by Mrs. Chastain and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 8:19 p.m.

Respectfully submitted:



David Lawson, Chairperson
Committee on Learning

**New Milford Board of Education
Facilities Sub-Committee Minutes
November 4, 2014
Lillis Administration Building, Room 2**

Present: Mr. Dave Littlefield, Chairperson
Mrs. Angela C. Chastain
Mr. Robert Coppola
Mrs. Wendy Faulenbach

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
Mr. Joshua Smith, Assistant Superintendent
Mr. Jay Hubelbank, Director of Fiscal Services and Operations
Ms. Ellamae Baldelli, Director of Human Resources
Ms. Roberta Pratt, Director of Technology
Mr. John Calhoun, Facilities Manager
Mr. Nestor Aparicio, Assistant Facilities Manager

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1.	Call to Order The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:45 p.m. by Mr. Littlefield.	Call to Order
2.	Public Comment <ul style="list-style-type: none"> Rorie Doty said she is the parent of a fifth grader at SNIS and has a chemical process engineering background. She has concerns about the SMS roof replacement and the talk about PCBs and asbestos and is looking for more details. 	Public Comment
3.	Discussion and Possible Action A. Schaghticoke Roof Replacement Project Update <ul style="list-style-type: none"> Mr. Hubelbank said he and Mr. Calhoun had a conference call with a roof hygienist and they will be walking the SMS roof in a week or so. The hygienist says there are no rules about roofing permits in general. The Department of Construction Services oversees the requirements for testing of PCBs and asbestos. PCBs of more than five parts per million is the threshold for required removal. The hygienist said PBCs are usually present in caulking and 	Discussion and Possible Action Schaghticoke Roof Replacement Project Update

	<p>flashing and are most prevalent in roofs built between 1960-1966. The SMS roof was built in 1973 so there may not be an issue. Mr. Hubelbank said he will give an update in December once the hygienist walks the roof. He said as per previous discussions, the roof could be replaced all at once or in sections. His recommendation is to do the 1990 portion of approximately 20,000 square feet, which is a restoration project. This could occur next summer before it deteriorates further and requires replacement. That work should take less than six weeks to complete so if the Board approves the project in December it could be done over the summer and completed well before school starts.</p> <ul style="list-style-type: none"> • Mr. Coppola asked how that section compared to the overall roof in size and what the projected cost is. Mr. Hubelbank said it is estimated to cost about \$500,000 versus \$2.5 million for the total project. Mr. Calhoun said the rest of the roof was approximately 90,000 square feet. • Mr. Coppola mentioned the possibility of paying for the project by bonding. He said if that were to happen it would be good to do in concert with the town bonding that usually happens in June. • Mr. Littlefield asked about the cost for PCB testing. Mr. Hubelbank said it was minimal but that significant costs could occur if remediation is necessary. He said the issue of whether to apply for state reimbursement would still need to be decided as well. • Mrs. Faulenbach said she would like Mr. Hubelbank to provide a timeline for the project as recommended in December as well as a report on the safety review. • Mr. Coppola said it was important to have the information before budget season. 	
B.	Upcoming Repairs/Replacements	Upcoming Repairs/Replacements
	<ul style="list-style-type: none"> • Mr. Calhoun said the small chiller at the high 	

	<p>school will need to be replaced soon at a cost of between \$140,000 and \$150,000 and that he would be putting that in the 2015-16 budget as a capital request. He said if approved the replacement will take place in the winter of 2016 after the cooling season.</p> <ul style="list-style-type: none">• Mrs. Faulenbach asked if the replacement was in the Facilities capital five year plan and Mr. Calhoun said it was not, that the issue just came up in yearly maintenance.• Mr. Littlefield asked if there would be energy savings with this and Mr. Calhoun said yes and there are rebates available as well to help with the cost.• Mr. Calhoun said there are exterior door and façade issues that are aesthetic, not structural. The portico at NES and the rear catwalk at SNIS are both rusting. Repair cost is estimated between \$10,000 and \$20,000. Concrete repairs to walkways and loading docks are needed. A small request may be made for playground equipment at NES as a follow up to suggestions made by the liability insurance carrier that were reported on last month.• Mr. Coppola asked about the status of the slide at HPS and Iroquois Gas' involvement. Mr. Calhoun said the slide is outside the fenced in area of the school and students do not use it and that Iroquois would send a representative to observe the removal.• Mr. Calhoun said a longer term project will be the reconfiguration of the NES parking lot and drop off area. He is working with an engineer now on the proper configuration and feels it is prudent to wait until the summer of 2016 to complete the project.• Mr. Calhoun will be requesting some equipment replacement as well: trade in of an older truck for a van, auto scrubbers, mowers etc.• Mr. Coppola said that much care should be taken with capital requests as they have a large impact on the budget.	
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Respectfully submitted:

Dave Littlefield, Chairperson
Facilities Sub-Committee

**New Milford Board of Education
Operations Sub-Committee Minutes
November 4, 2014
Lillis Administration Building, Room 2**

Present: Mrs. Wendy Faulenbach, Chairperson
Mr. David R. Shaffer
Mr. Robert Coppola, Alternate
Mr. Dave Littlefield, Alternate

Absent: Mr. John Spatola
Mrs. Theresa Volinski

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
Mr. Joshua Smith, Assistant Superintendent
Ms. Ellamae Baldelli, Director of Human Resources
Mr. Jay Hubelbank, Director of Fiscal Services and Operations
Ms. Roberta Pratt, Director of Technology
Mrs. Laura Olson, Director of Pupil Personnel and Special Services

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1.	Call to Order The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 7:30 p.m. by Mrs. Faulenbach. Mr. Coppola was seated in the absence of Mrs. Volinski. Mr. Littlefield was seated in the absence of Mr. Spatola.	Call to Order
2.	Public Comment <ul style="list-style-type: none"> Anne Marie Sarbello said she wanted to reiterate her previous comments regarding transition concerns. She said she wants to make sure time is taken to plan for what is in the best interest of the children. Julie Learson said the transition timeline mentions parent focus groups and she is interested in being part of them. Rorie Doty said she is concerned with the speed of the transition, that current fifth graders will be moved without all preparations being done. She wants to make sure all is in place so as not to affect student learning. 	Public Comment
3.	Discussion and Possible Action A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence	Discussion and Possible Action Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence

	<ul style="list-style-type: none"> • Mr. Coppola said he wanted to thank Mrs. Kovacs for her wonderful influence on the children of New Milford and wish her well in her retirement. • Mr. Shaffer asked why the spring coaches are being appointed as of November 19th. Ms. Baldelli said that once approved, coaches will have meetings with students about conditioning, expectations etc. prior to the actual start of the season. • Mr. Coppola asked if Ms. Baldelli would note in future exhibits which coaches were also current staff members and she said she would. • Mr. Coppola asked if volunteers were directly supervised by the coach and Ms. Baldelli said they were. • Mrs. Faulenbach asked if they could expect a revised exhibit prior to the next Board meeting and Ms. Baldelli said it was possible as there were still a few winter coaches to be appointed. • Dr. Paddyfote reminded the committee that the next Board meeting would not be until November 18th, the third Tuesday of the month, not November 11 as usually scheduled due to the Veterans Day holiday. <p>Mr. Littlefield moved to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p> <p>Motion seconded by Mr. Shaffer.</p> <p>Motion passed unanimously.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Purchase Resolution D-669 2. Budget Position dated 10/31/14 3. Request for Budget Transfers <ul style="list-style-type: none"> • Mrs. Faulenbach asked for comments or questions on the purchase resolution. • Mr. Coppola asked what the computer 	<p>Motion made and passed unanimously to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p> <p>Monthly Reports</p> <ol style="list-style-type: none"> 1. Purchase Resolution D-669 2. Budget Position dated 10/31/14 3. Request for Budget Transfers
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	<p>equipment was for. Ms. Pratt said it is to replace nine year old computers that are in the SMS and NMHS computer labs and that are being used by some secretaries and administrators throughout the district. Mr. Hubelbank said these computers were a budgeted item.</p> <ul style="list-style-type: none">• Mr. Shaffer asked if the equipment included any printers. Ms. Pratt said no.• Mr. Littlefield asked what the Village is and Mr. Hubelbank said it is a facility for outplacement special education.• Mr. Hubelbank said the only negatives on the budget position are because we are waiting on coming revenue.• Mrs. Faulenbach asked about excess cost revenue. Mr. Hubelbank said they are one of the hardest things to budget for as they vary from year to year.• Mr. Littlefield asked how much of code 6130 excess cost tuition would be reimbursed and Mr. Hubelbank said it should all be reimbursed.• Mr. Coppola said he noticed that the Gifted and Talented program does not have much money for supplies and he said he will be looking to increase that in the next budget. Mr. Littlefield agreed.• Mr. Shaffer referenced the Educational TV line which showed no funds and asked if that was why Channel 17 is no longer working. Dr. Paddyfote said the problem is with Charter Communications and that the Technology Department is working with them to resolve it.• Mr. Shaffer asked what field trips were paid for out of the 515 account. Mr. Hubelbank said music and athletics primarily with a small amount for the Litchfield Hills Transition program and student activities such as the high school Math Team. Other field trips are paid for by parents and/or PTO.• Mr. Coppola asked if the field trip line contained any per student money and Dr.	
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	<p>Paddyfote said that had been included years ago but was no longer.</p> <ul style="list-style-type: none"> • Mr. Coppola asked how much money was in medical reserve and Dr. Paddyfote said that was now called the internal service fund and is controlled by the town. Mr. Hubelbank said the final audit would list the figure. • Mr. Shaffer asked why there was still \$45,000 in the new texts account as he felt the books should already have been ordered. Mr. Smith said these were for the Algebra II books which were approved last month and for SAT Prep books which had been received but not yet invoiced. • Mr. Coppola said he was opposed to the transfer from the 611 account which he feels should be used for instructional student supplies and no other items. Mr. Hubelbank said that is usually the only large account principals have to make adjustments with and that they will come to him if they have needs later in the year for instructional supplies. <p>Mr. Shaffer moved to bring the monthly reports: Purchase Resolution D-669, Budget Position dated 10/31/14 and Request for Budget Transfers to the full Board for approval.</p> <p>Motion seconded by Mr. Littlefield.</p> <p>Motion passed unanimously.</p>	
C. Gifts & Donations	<p>1. PTO – Exhibit B</p> <ul style="list-style-type: none"> • Mrs. Faulenbach thanked the PTO for their generosity. • Mr. Coppola said he liked the idea of an in-house field trip as it eliminates costly transportation expenses. <p>Mr. Coppola moved to bring Gifts & Donations: PTO – Exhibit B to the full Board for approval.</p>	<p>Motion made and passed unanimously to bring the monthly reports: Purchase Resolution D-669, Budget Position dated 10/31/14 and Request for Budget Transfers to the full Board for approval.</p> <p>Gifts & Donations</p> <p>1. PTO – Exhibit B</p> <p>Motion made and passed unanimously to bring Gifts &</p>

	<p>Motion seconded by Mr. Shaffer.</p> <p>Motion passed unanimously.</p> <p>D. Grant</p> <p>1. Arts in Education Mini-Grant</p> <ul style="list-style-type: none"> • Mr. Coppola asked if this was an entitlement grant. Dr. Paddyfote said no; it was a competitive grant. <p>Mr. Coppola moved to bring the Arts in Education Mini-Grant to the full Board for approval.</p> <p>Motion seconded by Mr. Shaffer.</p> <p>Motion passed unanimously.</p> <p>E. Project Managers and Contract</p> <ul style="list-style-type: none"> • Dr. Paddyfote said she had gotten recommendations for consultants from the Executive Director of Education Connection who works with many. The consultants will do some of the tasks listed in her letter to the Mayor. Other tasks are already being done in-house due to time constraints. Others will be done in-house as a result of further consultations with the central office administrative team. Meetings with teachers have already been set up and furniture and room inventories have been started. The consultants will be at the November 18th Board meeting. • Mr. Shaffer asked if the consultants have ever dealt with the closing of a school. Dr. Paddyfote said probably not but that would not be unusual as it does not happen often historically. • Mr. Shaffer said he was surprised to see that the consultants considered five hours a full day. Dr. Paddyfote noted that time did not include travel for which many professionals charge. 	<p>Donations: PTO – Exhibit B to the full Board for approval.</p> <p>Grant</p> <p>1. Arts in Education Mini-Grant</p> <p>Motion made and passed unanimously to bring the Arts in Education Mini-Grant to the full Board for approval.</p> <p>Project Managers and Contract</p>
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	<ul style="list-style-type: none"> • Mr. Coppola asked if the \$45,000 cost was firm and when the consultants would start. Dr. Paddyfote said it was for the scope of work quoted. Any additional work assigned would be additional. Consultants would start November 19th if approved by the Board on November 18th. • Mrs. Faulenbach asked if the fee was less than previously estimated due to the fact that some tasks would now be done in-house. Dr. Paddyfote said yes, many tasks were time sensitive so had to be picked up internally until a consultant could be approved by the Board. • Mrs. Faulenbach asked if additional assignments could be added in the future if the Board deemed it necessary. Dr. Paddyfote said the Town Council had approved up to \$78,000 for project manager services. <p>Mr. Shaffer moved to bring the Project Managers and Contract to the full Board for approval.</p> <p>Motion seconded by Mr. Littlefield.</p> <p>Motion passed unanimously.</p>	<p>Motion made and passed unanimously to bring the Project Managers and Contract to the full Board for approval.</p>
4.	<p>Items of Information</p> <p>A. Update on MUNIS</p> <ul style="list-style-type: none"> • Mr. Hubelbank said the update is moving forward with a July 2015 launch date for every piece but Payroll which is expected to launch January 2016. He is meeting with the town next week to develop a timeline of outstanding items. <p>B. Food Service Program Update</p> <ol style="list-style-type: none"> 1. Breakfast Program 2. Student Accounts <ul style="list-style-type: none"> • Mr. Hubelbank said he attended a state-wide workshop on the School Breakfast program 	<p>Items of Information</p> <p>Update on MUNIS</p> <p>Food Service Program Update</p> <ol style="list-style-type: none"> 1. Breakfast Program 2. Student Accounts

	<p>today. Statistics show how impactful the program can be to students. Currently the district offers the program K-6, with an a la carte program at the high school and nothing at the middle school. The district is looking at how to make the program available in all schools in the future. This is especially important due to the rising number of students on free and reduced lunch in the district. Over 20% of students now qualify under the federal guidelines.</p> <ul style="list-style-type: none"> • Mr. Shaffer asked how much time students have to eat breakfast especially since he hears that some students sit on buses for 10 to 15 minutes on arrival. Mr. Hubelbank said that should not be happening and he will look into it. He said there is no time schedule yet and something that he is working on. • Mr. Coppola said in the past students could bring the breakfast into the classroom. • Mr. Hubelbank said a change had been made this year regarding students who did not have sufficient funds in their food service accounts. These students are given a full meal and the parents are notified by email that funds are needed. Once an account is negative, parents get an additional email. Accounts over \$10 in the negative receive a call from the school social worker to see if assistance is needed. 	
C.	<p>2012-2013 Strategic School Profile</p> <ul style="list-style-type: none"> • Dr. Paddyfote said this profile comes later and later each year from the state and that all the information has been shared with the Board already at one time or another; this report just encapsulates it. She highlighted: the increase to the free and reduced lunch population and to the minority population, instructional hours and district per pupil expenditures. • Mr. Coppola asked if the special education percentage has been consistent over the years. Dr. Paddyfote said it should start to decrease 	<p>2012-2013 Strategic School Profile</p>

	<p>due to SRBI initiatives. Mrs. Olson said she is seeing a downward trend.</p> <ul style="list-style-type: none"> • Mr. Littlefield asked why the data in the report is so old. Dr. Paddyfote said the town audits are not due until six months after the year closes and then a town can request up to two extensions so that delays the data. The state has also faced budget cuts on its end. • Mr. Shaffer said that the district's physical fitness numbers seem low. Mr. Smith said he would have to look at the more current data but that he saw the high school's numbers today and they were above state average. • Mr. Shaffer asked if the hours of instruction include such things as pep rallies and assemblies. Mr. Smith said the number in the profile is based on the schedule as created for number of days and course sections and does not take into account exceptions. 	
D.	<p>Preliminary Forecast of Budget Drivers for Fiscal Year 2015-2016</p> <ul style="list-style-type: none"> • Mr. Hubelbank said he is focusing on the following budget drivers as he begins forecasting for 2015-16: the impact of new contracts for teachers, custodians, secretaries and nurses; an estimated health insurance increase of 8.5%; the impact of the closing of JPS; redistricting costs; increase in electrical costs; increases in long term disability costs; special education out placements and in district costs; curriculum and program enhancements; telephone upgrades; and technology upgrades. • Mr. Coppola asked if there was any good news. Mr. Hubelbank said fuel oil is expected to be cheaper than last year. 	<p>Preliminary Forecast of Budget Drivers for Fiscal Year 2015-2016</p>
E.	<p>Milone and MacBroom Update</p> <ul style="list-style-type: none"> • Dr. Paddyfote said that Milone and MacBroom will make a presentation to the full Board at the November 18th meeting. It will include their 	<p>Milone and MacBroom Update</p>

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	<p>best recommendation for school boundaries. It is her hope that the Board will give approval by the December meeting. She said enrollment continues to trend downward.</p> <ul style="list-style-type: none">• Mr. Shaffer asked if there would be a handout available for the Board that night. Dr. Paddyfote said if she received the presentation in advance she would make copies for the Board.	
5.	<p>Adjourn</p> <p>Mr. Littlefield moved to adjourn the meeting at 8:42 p.m. seconded by Mr. Shaffer and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 8:42 p.m.</p>

Respectfully submitted:


Wendy Faulenbach, Chairperson
Operations Sub-Committee