



RAMAH NAVAJO SCHOOL BOARD, INC.

NAVAJO PREFERENCE EMPLOYER

JOB VACANCY

Wednesday, March 27, 2024

POSITION	PROGRAM/ DEPARTMENT	CLOSING DATE
Special Education Educational Assistant	Education Services/ Pine Hill School	Open Until Filled
Educational Assistant(s)	Education Services/ Pine Hill School	Open Until Filled
Substitute Teacher(s)	Education Services/ Pine Hill School	Open Until Filled
K-12 Parent Involvement Coordinator	Education Services/ Pine Hill School	Open Until Filled
Head Start Teacher	Education Services/ Head Start	Open Until Filled
Staff Physician	Health & Human Services/ PHHC	Open Until Filled
Dental Director (Chief Dentist)	Health & Human Services/ PHHC	Open Until Filled
Staff Physician/Part Time Medical Director	Health & Human Services/ PHHC	Closing Date: 04/10/24
Supply Technician	Health & Human Services/ PHHC	Closing Date: 04/10/24
Clinic Nurse	Health & Human Services/ PHHC	Closing Date: 04/01/24
Medical laboratory Technologist Supervisor	Health & Human Services/ PHHC	Open Until Filled
Emergency Medical Technician – Intermediate (2 Positions)	Health & Human Services/ PHHC	Open Until Filled
Employee Assistance Officer	Executive/ Human Resources	Open Until Filled
Administrative Assistant (Temporary)	Administrative Services/ Finance	Closing Date: 04/01/24
Assistant Track & Field Coach	Education Services/ Athletics	Open Until Filled

Applicants must successfully complete & pass a pre-employment criminal background check, character investigation, & drug screening

Applicants are REQUIRED to file an application for EACH advertised position.

HOW TO APPLY: Submit the following required documents to: Ramah Navajo School Board, Inc. (RNSB, Inc), Human Resource Dept., PO Box 10, Pine Hill, New Mexico 87357

Website: <https://www.rnsb.k12.nm.us/humanresources>

- 1.) RNSB, Inc. Employment Application (Employment Application **MUST** be filled out **COMPLETELY**)
- 2.) Required documents: Official Transcripts, Copies of High School Diploma/GED or College Diploma, Certificates, License, etc.
 - a. Resume's are optional which **SHALL NOT** be accepted in lieu of an RNSB, Inc. Employment Application.
 - b. Credits for education **SHALL NOT** be granted **WITHOUT** verification.
- 3.) Application and all accompanying documents **MUST** be received by the closing date of the job vacancy announcement. Application submitted **AFTER** the closing date **SHALL NOT** be considered. Application **SHALL NOT** be duplicated or returned. Incomplete application **SHALL NOT** be considered.