Bracken County Schools

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“Changing the world, one student at a time.”

**Leadership Jot Down Tool**

**Screening Tool:**

Classroom teachers will complete the Leadership Jot Down tool in November.

**Directions for Screening Tool:**

* Each teacher submitting screening tools should make sure the Jot Down Screening tool has the following label at the top: Teacher Name, Grade, and Date
* Use one Jot Down tool per teacher.
* As students demonstrate the characteristics listed on this screen tool, during the observation period, please write the student’s first and last name in each characteristic box they demonstrate frequently.

**After Screening Tools are collected, priority will be given to students who have:**

* Demonstrated characteristics **listed in 14 out of the 16 boxes on the Jot Down** in the area of Leadership.
* At least **two other pieces of evidence** must be considered by the identification committee can review a student receives services.

**Leadership Ability**

**(4th – 12th)**

**Definition (as defined is 704 KAR 3:285 – Gifted and Talented Services):**

*Possessing either demonstrated or potential ability to perform at an exceptionally high level in social skills and interpersonal qualities such as poise, effective oral and written expression, managerial ability, and the ability, or vision, to set goals and organize others to successfully reach those goals.*

**Bracken County Schools: Leadership Jot Down Tool**

**Teacher Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Grade:\_\_\_\_\_\_\_\_\_\_\_\_Date:\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |  |
| --- | --- | --- | --- |
| Gets others to work toward desirable/ undesirable goals | Looked to by others when something must be decided | Initiates activities that involve peers | Able to figure out what is wrong with an activity and show others how to do it better |
| Transmits his/her enthusiasm for a task to others | Judges abilities of others and finds a place for them | May appear “bossy” at times | Interacts easily with both children and adults |
| Sought out by other students for play/ activities | Sense of justice and fair play | Can be counted on to do what he/she promised | Self-confident |
| Is often the captain of teams | Helps settle differences | Makes things happen | May be frustrated by lack of organization or progress |