PIEDMONT CITY SCHOOLS
Application For Professional Educator Position

Photograph
(optional)

For Official Use Only
Date received
References 1_____2_____3_____4_____
Transcript(s) _____ _____ _____ _____
Certificate _____
Reactivated _____Reactivated_____

Piedmont City Schools, 502 Hood St., W, Piedmont, AL. 36272

Position For Which Application Is Being Made (Be Specific)
Certification Must Be Held In Each Area of Choice

First Choice _____No. Years Experience_____
(Subject, Grade, and/or Position)

Second Choice _____No. Years Experience_____
(Subject, Grade, and/or Position)

Third Choice _____No. Years Experience_____
(Subject, Grade, and/or Position)

Note: If not employed for a teaching position, are you interested in an instructional assistant's position?
Yes_____ No _____

Date available for employment _____

Personal Information

Name _____
(Last) (First) (Middle/Maiden)

Address _____
(Street) (City) (State) (Zip)

Home Telephone _____Business Telephone_____

Social Security Number _____

Education

College or University	Address	Major	Dates Attended		Degree & Date Conferred
			From	To	

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Teaching Experience: List all teaching experience for which a **teaching certificate was required**, beginning with most recent. Do not include volunteer work, substitute teaching, etc.

School	System	City or State	Grades or Subjects	Full Time	Part Time	From	To

Total years experience _____

Are you currently under contract to a school system? Yes _____ No _____

Other Work Experience: List only other work experience which relates to the position for which application is being made. Examples: substitute/volunteer teaching, camp counseling, teacher's aide, etc.

Position	Name and Address of Employers	Full, Part-Time or Summer	Dates From	Dates To

School Activities: List below those school activities in which you are interested and which you are qualified to coach or direct.

References: List at least three persons, not related to you, who know your professional training and experience. Include former principals, supervisors, superintendents, or college professors. Information must be current and complete. Three references should be sent reference forms as indicated in the application instruction letter. Individual letters of reference or placement files may be added to your file but will not substitute for the reference forms.

Name	Official Position	Complete Address Street City State Zip Telephone

Additional Information: In the space below add any information applicable to the position for which application is being made, such as, but not limited to, membership in professional honor societies, leadership activities, inservice training, awards, fellowships, and publications. You may attach a resume or additional sheets, if necessary.

Please read carefully.

The Piedmont City School District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities or employment and provides equal access to the Boy Scouts and other designated youth groups. The following people have been designated to address inquiries regarding the non-discrimination policies and the application of Title IX and its regulations to the Board:

Mrs. Debra Ledbetter, 504 Coordinator, 504 Hood St, Piedmont, AL 36272 (256-447-7483)
dledbetter@pcsboe.us

Mrs. Rachel Smith, Title II & Title IX Coordinator, 502 Hood St, Piedmont, AL 36272 (256-447-8831)
rsmith@pcsboe.us

For further information on notice of non-discrimination, visit https://ocrcas.ed.gov/contact-ocr for the address and phone number of the office that serves your area, or call 1-800-421-3481.

I have read this information carefully and certify that the information I have given on this application is true and complete to the best of my knowledge. I understand that falsification of any part of this application shall be cause for rejection of application or dismissal should I be employed.

I understand an investigation of my background may be made part of my employment application with Piedmont City Board of Education, and I hereby grant Piedmont City Schools and/or its assigned authority to investigate personal references, credit history, criminal records, and other records, public or private.

Date _____ Signature _____

Return Application To: Superintendent
Piedmont City Schools
502 Hood St., W
Piedmont, AL 36272

Applications will be kept on file for two years only.

PIEDMONT CITY SCHOOL DISTRICT
502 HOOD STREET W
PIEDMONT, AL 36272
256-447-8831
FAX 256-447-6486

Dear Applicant:

This is to express appreciation for your interest in Piedmont City Schools and to provide you with information needed to complete your application file.

A completed file consists of the following:

1. A completed application for Professional Educator Position.

2. At least three completed Piedmont City Schools reference forms.

3. Official college transcripts for all work completed at the time of application.

4. A copy of your Alabama Teacher's Certificate (or verification from a college that course work has been completed and certificate is forthcoming).

It is your responsibility to see that all the above items are in the Superintendent's office by the advertised application deadline. Failure to provide one or more of the above items will render your application incomplete.

Interviews are scheduled only when a vacancy exists and only with applicants who have complete application files.

Your file will remain active two years following the date of your initial application. You can reactivate the file at least one time.

If you have questions regarding personnel, contact this office.

Sincerely,

Mike Hayes
Superintendent