

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

BOARD OF EDUCATION

CSBA Professional Governance Standards

Adopted by the Santa Maria Joint Union High School District April 11, 2001

THE BOARD

School districts and county offices of education are governed by boards, not by individual trustees. While understanding their separate roles, the board and superintendent work together as a “governance team.” This team assumes collective responsibility for building unity and creating a positive organizational culture in order to govern effectively.

To operate effectively, the board must have a unity of purpose and:

- Keep the district focused on learning and achievement for all students.
- Communicate a common vision.
- Operate openly, with trust and integrity.
- Govern in a dignified and professional manner, treating everyone with civility and respect.
- Govern within board-adopted policies and procedures.
- Take collective responsibility for the board’s performance.
- Periodically evaluate its own effectiveness.
- Ensure opportunities for the diverse range of views in the community to inform board deliberations.

THE INDIVIDUAL TRUSTEE

In California’s public education system, a trustee is a person elected or appointed to serve on a school district or county board of education. Individual trustees bring unique skills, values and beliefs to their board. In order to govern effectively, individual trustees must work with each other and the superintendent to ensure that a high quality education is provided to each student.

To be effective, an individual trustee:

- Keeps learning and achievement for *all* students as the primary focus.
- Values, supports and advocates for public education.
- Recognizes and respects differences of perspective and style on the board and among staff, students, parents and the community.
- Acts with dignity, and understands the implications of demeanor and behavior.
- Keeps confidential matters confidential.
- Participates in professional development and commits the time and energy necessary to be an informed and effective leader.
- Understands the distinctions between board and staff roles, and refrains from performing management functions that are the responsibility of the superintendent and staff.
- Understands that authority rests with the board as a whole and not with individuals.



Board of Trustees Action Plans
Santa Maria Joint Union High School District

- **Maximize Student Success**
- **Develop and Maintain a Districtwide Accountability System**
- **Enhance Student Support Services: Facilities, Technology, Safe, Clean, Nurturing Environment; Expand Food Services**
- **Foster Partnerships**
- **Manage Rapid District Growth**

RESPONSIBILITIES OF THE BOARD

The primary responsibilities of the board are to set a direction for the district, provide a structure by establishing policies, ensure accountability and provide community leadership on behalf of the district and public education. To fulfill these responsibilities, there are a number of specific jobs that effective boards must carry out.

Effective boards:

- Involve the community, parents, students and staff in developing a common vision for the district focused on learning and achievement and responsive to the needs of all students.
- Adopt, evaluate and update policies consistent with the law and the district's vision and goals.
- Maintain accountability for student learning by adopting the district curriculum and monitoring student progress.
- Hire and support the superintendent so that the vision, goals and policies of the district can be implemented.
- Conduct regular and timely evaluations of the superintendent based on the vision, goals and performance of the district, and ensure that the superintendent holds district personnel accountable.
- Adopt a fiscally responsible budget based on the district's vision and goals, and regularly monitor the fiscal health of the district.
- Ensure that a safe and appropriate educational environment is provided to all students.
- Establish a framework for the district's collective bargaining process and adopt responsible agreements.
- Provide community leadership on educational issues and advocate on behalf of students and public education at the local, state and federal levels.

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION**

**Regular Meeting
December 13, 2016**

**Santa Maria Joint Union High School District
2560 Skyway Drive, Santa Maria, California 93455**

5:30 p.m. Closed Session/6:30 p.m. General Session

*The Santa Maria Joint Union High School District mission is,
“We prepare all learners to become productive citizens and college/career ready by
providing challenging learning experiences and establishing high expectations for achievement.”*

Any materials required by law to be made available to the public prior to a meeting of the Board of Education of the District can be inspected at the above address during normal business hours.

Individuals who require special accommodation including, but not limited to, American Sign Language Interpreter, accessible seating or documentation in accessible formats should contact the superintendent or designee within a reasonable amount of time before the meeting date.

I. OPEN SESSION

A. Call to Order

II. ADJOURN TO CLOSED SESSION

Note: The Board will consider and may act upon any of the following items in closed session. They will report any action taken publicly at the end of the closed session as required by law.

- A. Certificated and Classified Personnel Actions** – Government Code Section 54957. The Board will be asked to review and approve hiring, transfers, promotions, evaluations, terminations, and resignations. ***Appendix A***
- B. Conference with Labor Negotiators** - The Board will be provided a review of negotiations with the Faculty Association (California Teachers Association) and the California School Employees Association (CSEA).
- C. Student Matters** – Education Code Sections 35146 & 48918. The Board will review proposed expulsions/suspended expulsion(s) and/or requests for re-admission. NOTE: The education code requires closed sessions in these cases to prevent disclosure of confidential student record information.

III. RECONVENE IN OPEN SESSION

A. Call to Order/Flag Salute

B. Installation of Board Members Elected November 2016

Education Code 5017 states that each elected governing board member shall hold office commencing on the first Friday in December. The Oath of Office will be administered by Bill Cirone, Santa Barbara County Superintendent of Schools, to board members elected to office November 8, 2016: Dr. Jack Garvin and Ms. Amy Lopez.

IV. ANNOUNCE CLOSED SESSION ACTIONS – Dr. Richardson

V. ORGANIZATION FOR YEAR DECEMBER 13, 2016 TO DECEMBER 2017

A. Approval of President

As outlined in Board Bylaw 9100, the current Clerk of the Board will be confirmed as the President of the Board of Education.

***** IT IS RECOMMENDED THAT** the Board of Education approve Carol Karamitsos as President of the Board of Education.

Moved _____ **Second** _____ **Vote** _____

B. Turn over to New President

C. Election of Clerk

***** IT IS RECOMMENDED THAT** the Board of Education approve Diana Perez as Clerk of the Board of Education.

Moved _____ **Second** _____ **Vote** _____

D. Appointment of Secretary to the Board of Education

***** IT IS RECOMMENDED THAT** the Board of Education approve Mark Richardson as Secretary to the Board of Education.

Moved _____ **Second** _____ **Vote** _____

E. County Committee on School District Organization

The Board of Education is required to designate the representative and alternate to elect members of the County Committee on School District Organization. (The current representative is Jack Garvin with Diana Perez as alternate.)

*** **IT IS RECOMMENDED THAT** the Board of Education designate a representative and alternate to elect members to the County Committee on School District Organization.

Moved _____

Second _____

Vote _____

F. Selection of Meeting Dates, Time and Place

In order to facilitate payroll requirements and other reporting deadlines, the administration recommends the Board meet each month on the dates below. The meetings will be held at 5:30 p.m. (closed meeting) and 6:30 p.m. (open meeting) at the District Support Services Center.

January 10, 2017	*May 16, 2017	September 12, 2017
February 14, 2017	June 13, 2017	October 10, 2017
March 14, 2017	June 27, 2017	November 14, 2017
April 11, 2017	July 11, 2017	December 12, 2017
	**August 1, 2017	

Please note:

*Third Tuesday of the month

**First Tuesday of the month

*** **IT IS RECOMMENDED THAT** the Board of Education establish the proposed dates and times for meetings of the Board of Education.

Moved _____

Second _____

Vote _____

VI. PRESENTATIONS

A. Recognition of Retirees

Name	Assignment	Years in District
Cleofas "Cleo" Peralta	Custodian at PVHS	12 years
Les Wood	Network Operations Coordinator	23 years

VII. REPORTS

A. Student Reports – Candace Corpuz/PVHS, Isabella Powell/ERHS, Yailin Orozco/SMHS, Roberto Aguilar-Luis/Delta

B. Superintendent's Report

C. Board Member Reports

VIII. ITEMS SCHEDULED FOR ACTION

A. GENERAL

1. Board Policies – First Reading

The administration is asking the Board to review the proposed revisions to the board policies listed below. The policies will be on the next board agenda for approval.

BP 5142.12 Search and Seizure	Policy included to reflect that the Governing Board is fully committed to promoting a safe learning environment and, to the extent possible, eliminating the possession and use of weapons, illegal drugs, and other controlled substances by students on school premises and at school activities.
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Resource Person: Mark Richardson, Superintendent

***** IT IS RECOMMENDED THAT** the Board of Education review the proposed revisions to the policies above. They will be listed for approval at the next meeting.

Moved _____

Second _____

Vote _____

B. BUSINESS

1. 2016/2017 First Interim Report – Appendix C

California Education Code requires each school district to file two interim reports detailing the financial and budgetary status to the County Office of Education. The First Interim report shall cover the period ended October 31, and approved by the Board of Education no later than 45 days after the close of this period.

The County Superintendent shall certify in writing that the district can meet its financial obligations for the remainder of the fiscal year, based on current forecasts and assumptions, and for the subsequent two fiscal years.

The certification shall be classified as:

- 1) Positive Certification will be assigned indicating that the district can meet its financial obligations for the current and subsequent two years, or
- 2) Qualified Certification will be assigned to a school district if it may not meet its financial obligations for the current year and the subsequent two years, or

- 3) Negative Certification will be assigned to a school district that, based upon current projections, will be unable to meet its financial obligations for the remainder of the fiscal year or in the subsequent two fiscal years.

The full report is in accordance with the state-adopted Standards and Criteria, is posted on the District website at www.smjuhsd.k12.ca.us.

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

*** **IT IS RECOMMENDED THAT** the Board of Education adopt a Positive Certification for the First Interim report for fiscal year 2016/2017 as shown in Appendix C.

Moved _____

Second _____

Vote _____

2. Delegation of Governing Board Powers and Duties

Education Code Section 35161 grants the Board of Education the authority to delegate various powers and duties to employees of the district to act on its behalf. The Board has approved resolutions and authorized signers for various duties in the past. It is necessary to annually update those resolutions and authorizations, in addition to periodic changes in personnel.

Passage of Resolution Number 6-2016-2017 authorizes the Superintendent, Assistant Superintendent of Business Services, Assistant Superintendent of Human Resources, Director of Fiscal Services, Director of Facilities and Operations and the Director of Support Services to act on behalf of the Board of Education with specific limitations or restrictions.

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

*** **IT IS RECOMMENDED THAT** the Board of Education approve Resolution Number 6-2016-2017 delegating specific powers and duties of the Board of Education to employees of the district and notify the County Superintendent of Schools accordingly.

Moved _____

Second _____

A Roll Call Vote is Required:

Dr. Karamitsos	_____
Ms. Perez	_____
Mr. Palera	_____
Ms. Lopez	_____
Dr. Garvin	_____

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
RESOLUTION NUMBER 6-2016-2017
DELEGATION OF GOVERNING BOARD POWERS/DUTIES**

WHEREAS, Education Code Section 35161 provides that “the governing board of any school district may execute any powers delegated by law to it or to the district of which it is the governing board, and shall discharge any duty imposed by law upon it or upon the district of which it is the governing board...” , and

WHEREAS, Education Code Section 35161 further provides that the governing board “may delegate to an officer or employee of the district any of those powers or duties. The governing board, however, retains ultimate responsibility over the performance of those powers or duties so delegated.” and

WHEREAS, the Governing Board of the Santa Maria Joint Union High School District recognizes that while the authority provided in Education Code Section 35161 authorizes the Board to delegate any of its powers and duties, the Governing Board retains the ultimate responsibility over the performance of those powers or duties.

WHEREAS, the Governing Board further recognizes that where other education code provisions authorize a delegation of authority for a specific purpose, but impose restrictions on such delegated authority, these restrictions must be observed.

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the authority provided in Education Code 35161, the Governing Board of the Santa Maria Joint Union High School District hereby delegates to the following officers or employees of the district, the authority to act on its behalf in performance of the duties and powers granted to the Board by law, as indicated below and subject to the following limitations and restrictions:

- Mark Richardson, District Superintendent
 - Delegated Power or Duty: Ability to make budget revisions to expenses and/or cash transfers between funds, approve payroll warrants, commercial warrants, purchase orders, contracts and process change orders for bids and contracts. Designated as a district representative with the State of California – State Allocation Board/Office of Public School Construction.

- Yolanda Ortiz, Assistant Superintendent of Business Services
 - Delegated Power or Duty: Ability to make budget revisions to expenses and/or cash transfers between funds, approve payroll warrants, commercial warrants, purchase orders, contracts and process change orders for bids and contracts. Designated as a district representative with the State of California – State Allocation Board/Office of Public School Construction.

- Brenda Hoff, Director of Fiscal Services
 - Delegated Power or Duty: Ability to approve payroll warrants, commercial warrants, purchase orders and contracts.

- Kevin Platt, Assistant Superintendent of Human Resources
 - Delegated Power of Duty: Ability to approve contracts.
- Reese Thompson, Director of Facilities & Operations
 - Delegated Power or Duty: Ability to approve contracts.
- Gary Wuitschick, Director of Support Services
 - Delegated Power of Duty: Ability to approve purchase orders and contracts.

PASSED AND ADOPTED this 13th day of December, 2016 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

**President/Secretary/Clerk of the Board of Education
Santa Maria Joint Union High School District**

3. Authorization to Make Budget Revisions

Income and expenditures have been updated in accordance with revenues, grant awards, personnel and other expenditure adjustments. The working budget, as shown in the Projected Year Totals column of the 2016/2017 First Interim Report has been adjusted to reflect these changes is presented as Resolution Number 7-2016-2017.

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

*** **IT IS RECOMMENDED THAT** the Board of Education Resolution Number 7-2016-2017 authorizing budget revisions as identified in the 2016/2017 First Interim Report.

Moved _____

Second _____

A Roll Call Vote is Required:

Dr. Karamitsos _____
Ms. Perez _____
Mr. Palera _____
Ms. Lopez _____
Dr. Garvin _____

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
RESOLUTION NUMBER 7-2016-2017**

AUTHORIZATION FOR BUDGET REVISIONS

WHEREAS, the Board of Education adopted its budget on June 21, 2016 for the fiscal year 2016/2017; and

WHEREAS, income will be received and expenditures in certain classifications will be required in excess of amounts budgeted therefore; and

WHEREAS, Education Code Section 42602 authorizes that the Board may budget and use any unbudgeted income provided during the fiscal year; and

WHEREAS, Education Code Section 42600 authorizes that transfers may be made from the designated fund balance or the unappropriated funds balance to any expenditure classification or between expenditure classifications at any time by written resolution of the district governing board;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Santa Maria Joint Union High School District hereby authorizes budget revisions be made as reflected in the 2016-2017 First Interim Report.

PASSED AND ADOPTED this 13th day of December, 2016 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

President/Secretary/Clerk of the Board of Education
Santa Maria Joint Union High School District

4. Award of Bid for the Support Services Center Walk In Freezer Project #15-181

District administration opened bids on December 2, 2016, for the Support Services Center – Walk In Freezer Project #15-181. The bid recap and administrative recommendation follows:

BIDDER	BASE BID	ADD ALT #1-SHELVING
Vernon Edwards Constructors	\$182,144	\$18,150

After reviewing the bid(s) received by administration, Vernon Edwards Constructors was determined to be the apparent low bidder.

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

*** **IT IS RECOMMENDED THAT** the Board of Education award the bid for the Support Services Center – Walk In Freezer Project #15-181 to the lowest bidder, Vernon Edwards Constructors, for the Base Bid amount of \$182,144 and Add Alt #1-Shelving amount of \$18,150 to be paid from the General Fund and Cafeteria Fund.

Moved _____

Second _____

Vote _____

5. Annual Accounting for School Facilities Fees – Appendix D

In accordance with California Government Code Section 66006, the district shall, within 180 days after the close of the fiscal year, make available to the public an accounting of developer fees collected. The district is required to identify the type of fees collected, beginning and ending fund balance and interest earnings, attached hereto as Exhibit A. In addition, the district shall list proposed projects for a period of five years, attached hereto as Exhibit B. Section 66001 requires districts collecting developer fees to make additional findings every five years in which those fees remained unexpended at the end of a fiscal year.

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

*** **IT IS RECOMMENDED THAT** the Board of Education approve Resolution Number 8-2016-2017 as presented in Appendix D.

Moved _____

Second _____

A Roll Call Vote is Required:

Dr. Karamitsos _____
Ms. Perez _____
Mr. Palera _____
Ms. Lopez _____
Dr. Garvin _____

6. Authorization to issue a Request for Proposal (RFP) for Installation of Solar Photovoltaic (PV) District-wide

The district engaged a consultant to determine the feasibility of solar photovoltaic to be installed district-wide. The feasibility study was completed in October 2016. The study concluded that a solar (PV) project is financially viable for the district. The district administration is requesting authorization to proceed with the next step of issuing a RFP to solicit proposals from qualified solar vendors for the project. Financing options will be evaluated to bring forward as a recommendation at a later date.

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

*** **IT IS RECOMMENDED THAT** the Board of Education authorize issuance of a RFP for Installation of Solar Photovoltaic (PV) District-wide.

Moved _____ **Second** _____ **Vote** _____

7. Approve Contract Addendum for Superintendent – Appendix E

The board is asked to approve a contract addendum that includes a 3% salary increase, commiserate with all district employees, post-retirement benefits, and a contract extension to June 30, 2020 pursuant to Article VI of the Superintendent’s employment agreement.

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

*** **IT IS RECOMMENDED THAT** the Board of Education approve the addendum as presented.

Moved _____ **Second** _____ **Vote** _____

8. Approve Contract for Assistant Superintendent of Human Resources – Appendix F

The Board of Education is asked to approve the contract for the new Assistant Superintendent of Human Resources.

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

*** **IT IS RECOMMENDED THAT** the Board of Education approve the contract for the new Assistant Superintendent of Human Resources as presented.

Moved _____ **Second** _____ **Vote** _____

IX. CONSENT ITEMS

*** **IT IS RECOMMENDED THAT** the Board of Education approve the following consent items as presented.

All items listed are considered to be routine and may be enacted by approval of a single roll call vote. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the board and acted upon separately.

Moved _____ **Second** _____

A Roll Call Vote is Required:

Dr. Karamitsos	_____
Ms. Perez	_____
Mr. Palera	_____
Ms. Lopez	_____
Dr. Garvin	_____

A. Approval of Minutes

Regular Board Meeting – November 8, 2016

B. Approval of Warrants for the Month of November 2016

Payroll	\$6,811,385.53
Warrants	<u>2,692,653.91</u>
Total	\$9,504,039.44

C. Facility Report – **Appendix B**

D. Student Matters – Education Code Sections 35146 & 48918

- Administrative Recommendation to suspend the order of expulsion: Student # 349177
- Administrative Recommendation to order expulsion: Student # 348980
- Administrative Recommendation for student re-admission from expulsion/suspended order and/or expulsion: Student # 343678

E. Approval of Board Policies

The following board policy is presented to the Board of Education for approval. The policy was listed for first reading on the November 8, 2016 board agenda.

BP 0410	Nondiscrimination in District Programs and Activities
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F. New Course Adoptions

The following new courses are being presented for approval:

1. SMJUHSD On Track Credit Recovery
 - Academic Success
 - Career Exploration
 - Personal Finance
2. PVHS Science Department
 - Emergency Medical Responder
 - Medical Terminology

G. Textbook Approval

The following textbook was presented to the Board of Education for preview at the November 8, 2016 meeting. It is presented for second reading and approval.

PVHS Business Department/Erika Quintana

Title: Professional Communication

Author: Wuthrick, Huse, Murphy, Fulk

Publisher: Goodheart-Wilcox/ Copyright: 2017

H. Acceptance of Righetti High School's WASC Mid-Cycle Review

The Board of Education is requested to formally accept Righetti High School's Mid-term Western Association of Schools and Colleges (WASC) Progress Report. This requirement of the Board of Education to accept schools' site reports has recently been implemented as part of the accrediting process. After formal acceptance, the school report will be sent to WASC prior to the onsite visit on February 27 and 28, 2017.

I. Out of State Travel

PERSON/REASON	PLACE/DATE	FUNDING
ERHS Wrestling Tournament/Dutch Van Patten, Justin Bronson and Students	Page, Arizona/ January 18-21, 2017	Athletics General/ Wrestling

J. Purchase Orders

PO #	Vendor	Amount	Description/Funding
PO17-00756	Caldwell, Flores, Winters, Inc.	\$176,168.68	District reconfiguration & facility program, 6 mos re-computed fees Oct 2016 – March 2017, per contract / Fund 25 Developer Fees
PO17-00791	Tom Little Inspections	\$325,000.00	Inspection fees RHS multi-level classroom bldg / Fund 24 C2004 Bond funds

K. Approval of Guaranteed Maximum Price (GMP) for Project #15-175

Vernon Edwards Constructors' Guaranteed Maximum Price (GMP) was reviewed by the District and program manager Caldwell Flores Winters, Inc., and has been deemed acceptable to the approved project budget and allocation of program reserves. The District thus recommends the approval of Vernon Edwards Constructors' GMP for a total all-in price is \$19,779,598 to deliver the Multilevel Classroom Building project at Righetti High School under the Lease Lease-back method of project delivery.

L. Approval of DSA Inspection Services for Project #15-175

The district administration recommends approval of Tom Little Inspections (TLI), to perform DSA Project Inspection Services as required by the Public Education Code for the Multilevel Classroom Building at Righetti High School.

M. Approval of Materials Testing & Inspection Services for Project #15-175

District administration recommends approval of Earth Systems Pacific (ESP), to perform Materials Testing and Inspection Services as required by the Public Education Code for the Multilevel Classroom Building at Righetti High School.

N. Approval of Architectural Services Change Order #2 for Project #11-102

A change order has been submitted by PMSM Architects (PMSM) for an increased design scope to the AG & CT Center. The increased scope includes new automatic fire sprinkler systems requirements, offsite utilities (sewer, water, gas, and coordination with utility companies), and offsite main access road. It also includes a modification to auto insurance requirements. The dollar amount threshold of the change order

necessitates board approval. It is recommended that the Board of Education approve PMSM Architects (PMSM) Change Order #2 for increased architectural services in the amount of \$118,600.

O. Authorization for Sale of Obsolete Equipment

Education Code §17545 allows the district to sell personal property belonging to the district that is unsatisfactory, no longer necessary (obsolete), or unsuitable for school use. The district administration is requesting authorization to conduct a public auction via the internet by and through its representative RT Auctions, to sell equipment that is obsolete, damaged beyond repair or surplus to the highest responsible bidder. The obsolete equipment to be auctioned is listed below. Notices of items for sale at auction will be posted in no less than three public places within the District, including the District's website at <http://www.smjuhsd.k12.ca.us/>.

Tag #	Asset Category	Description	Serial #
VEH#323	VEHICLE	1992 Dodge 15-Passenger Van	VIN#2B5WB35Z6V K525267
N/A	EQUIPMENT	Panasonic Copier, Model DA-FS330	LCZ2GB00212
N/A	EQUIPMENT	Ricoh-Aficio Copier, Model 3245C	K5150700315
28710	INSTRUMENT	Wurlitzer Baby Grand Piano (Destroyed-Unusable)	Unknown

P. Textbook Discard

The following textbooks were submitted for discard. The administration is requesting that the Board approve the discard of the textbooks below:

School	Title	Copyright	# of copies
PVHS	Practical Computer Literacy	2005	34
PVHS	Digitools	2004	155
PVHS	Microsoft Office 2010	2010	41
PVHS	Marketing Essentials	2006	59
PVHS	Marketing Essentials Workbook	2006	25
PVHS	Introduction to Business	2004	64
PVHS	British and World Literature for Life and Work	1997	124
PVHS	CAHSEE Success	2006	35
PVHS	How to Prepare for the CAHSEE	2003	35
PVHS	Glencoe Health	2005	513
PVHS	Glencoe Health Teachers Edition	2005	5
PVHS	Guns, Germs & Steel	2005	90
PVHS	Algebra 1 Concepts and Skills	2001	48
PVHS	Algebra 1 Holt	2008	150
PVHS	Corrective Reading Decoding B1	2008	10
PVHS	Corrective Reading Decoding B2	2008	80
PVHS	Corrective Reading Decoding C	2008	128
PVHS	Corrective Reading Comprehension C	2008	15

PVHS	SRA Essentials for Algebra	2008	86
PVHS	Connecting Math Concepts Level C	2003	48
PVHS	Connecting Math Concepts Level D	2003	99
PVHS	Connecting Math Concepts Level F	2003	48
PVHS	SRA Reasoning & Writing Level C	2001	29
PVHS	SRA Reasoning & Writing Level D	2001	78
PVHS	Reasoning & Writing Level E	2001	132

Q. Acceptance of Gifts

Pioneer Valley High School		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Kirk Vriend	Golf Program	\$350.00
Wells Fargo Foundation	PV Admin	\$2,500.00
Santa Maria Four Square Church	Students	\$200.00
Total Pioneer Valley High School		<u>\$3,050.00</u>
Santa Maria High School		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Rick's Cabinets	Girls Soccer	\$250.00
Vaqueras Restaurant	SMHS	\$50.00
Margarita Moran	SMHS	\$40.00
We Love Berries, LLC	SMHS	\$300.00
Donald Johnson Jr.	SMHS	\$500.00
Frederick F Keller Jr.	Close Up Washington	\$400.00
Phillips 66 Company	Golf	\$500.00
Sound Constux, Inc.	Golf	\$100.00
Altrusa Club of Central Coast Foundation	FFA	\$800.00
Total Santa Maria High School		<u>\$2,940.00</u>

X. REPORTS FROM EMPLOYEE ORGANIZATIONS

XI. OPEN SESSION PUBLIC COMMENTS

The public may address the Board on any matter (except personnel) concerning the District and not on the agenda. Note: The time limit to address the Board may not exceed two minutes. The Board is not required to respond to the Public Comment. The public may also address the Board on each item on the Agenda as the Board takes up those items. Persons wishing to speak should complete a blue request form and hand it to the Board secretary.

XII. ITEMS NOT ON THE AGENDA

Note: The law generally prohibits the Board from discussing items not on the agenda. Under limited circumstances, the Board may discuss and act on items not on the agenda if they involve an emergency affecting safety of persons or property, or a work stoppage, or if the need to act came to the attention of the District too late to include on the posted agenda.

XIII. NEXT MEETING DATE

Unless otherwise announced, the next regular board meeting of the Board of Education will be held on January 10, 2017. Closed session begins at 5:30 p.m. Open session begins at 6:30 p.m. The meeting will be held at the District Support Services Center.

XIV. FUTURE REGULAR BOARD MEETINGS FOR 2017

January 10, 2017	*May 16, 2017	September 12, 2017
February 14, 2017	June 13, 2017	October 10, 2017
March 14, 2017	June 27, 2017	November 14, 2017
April 11, 2017	July 11, 2017	December 12, 2017
	**August 1, 2017	

Please note:

*Third Tuesday of the month

**First Tuesday of the month

XV. ADJOURN

**Santa Maria Joint Union High School District
December 13, 2016**

APPENDIX A

CLASSIFIED PERSONNEL ACTIONS						
Name	Action	Assignment	Site	Effective	Pay Rate	Hours
	Increase Hours	Bus Driver	DO	11/21/16	18/D	5.75 to 6.25
	Dismiss	Food Service Worker I	SMHS	11/7/16	9/B	2
	Resign	Food Service Worker I	RHS	11/30/16	9/B	3
	Employ	Food Service Worker I	PVHS	11/17/16	9/A	2
	Employ	Instructional Assistant-Spec Ed I	RHS	11/15/16	13/A	5.5
	Resign	Instructional Assistant-Spec Ed II	RHS	12/9/16	15/B	6.5
	Employ	Food Service Worker I	SMHS	11/7/16	9/A	2
	Employ	Accompanist	PVHS	11/28/16	15/A	4/wk
	Increase Hours	Bus Driver	DO	11/21/16	18/E	4.75 to 5
	Retire	Custodian	PVHS	12/20/16	15/E	8
	Promote	Network Operations Coordinator	DO	1/9/17	34/C	8
	Resign	Plumber	DO	11/21/16	28/E	8
	Transfer	Custodian - 12 to 9.5 months	DO	1/11/17	15/B	8
	Resign	Instructional Assistant-Bilingual	PVHS	12/2/16	13/A	6.5
CERTIFICATED PERSONNEL ACTIONS						
Name	Action	Assignment	Site	Effective	Salary	FTE
	Teacher Prep Period	Mathematics	SMHS	10/31/16-12/16/16	22/V	0.2
	CFRA	Counselor	SMHS	11/15/16-3/7/17	10/V	1.0
	Teacher Prep Period	Science	SMHS	10/31/16-12/16/16	8/V	0.2
	CFRA	Science	RHS	1/9/17-1/27/17	6/V	1.0
	LWOP	Science	RHS	1/30/17-6/7/17	6/V	1.0
	Resignation	Psychologist	PVHS	12/9/16	12/V+10	1.0
	Transfer	English	DHS	1/9/17-12/15/17	10/V	1.0
	Employ	Assistant Supt. Human Resources	District	12/14/16	Mgmt.	1.0
COACHING PERSONNEL ACTIONS						
Name	Action	Assignment	Site	Effective	District	ASB/Booster
	Stipend	Head JV Girls Tennis	PVHS	2016-2017	\$2,462.00	
	Stipend	Head Varsity Boys Basketball	PVHS	2016-2017	\$4,221.00	
	Stipend	Head Frosh Boys Basketball	PVHS	2016-2017	\$1,550.00	
	Stipend	Asst. Frosh Boys Basketball	PVHS	2016-2017	\$1,550.00	
	Stipend	Asst. Frosh Boys Basketball	PVHS	2016-2017		\$1,500.00
	Stipend	Head Varsity Girls Basketball	PVHS	2016-2017	\$3,653.00	
	Stipend	Head JV Boys Soccer	PVHS	2016-2017	\$1,600.00	

December 13, 2016

COACHING PERSONNEL ACTIONS

Name	Action	Assignment	Site	Effective	District	ASB/Booster
	Stipend	Asst. JV Boys Soccer	PVHS	2016-2017	\$1,000.00	
	Stipend	Asst. JV Girls Soccer	PVHS	2016-2017		\$2,000.00
	Stipend	Head Varsity Girls Water Polo	PVHS	2016-2017	\$3,518.00	
	Stipend	Asst. Varsity Girls Water Polo	PVHS	2016-2017	\$638.00	
	Stipend	Asst. Varsity Girls Water Polo	PVHS	2016-2017	\$1,000.00	
	Stipend	Head JV Girls Water Polo	PVHS	2016-2017	\$1,000.00	
	Stipend	Head JV Boys Wrestling	PVHS	2016-2017	\$1,900.00	
	Stipend	Head Varsity Girls Wrestling	PVHS	2016-2017	\$100.00	
	Stipend	Asst. Varsity Girls Wrestling	PVHS	2016-2017	\$100.00	
	Stipend	Asst. Varsity Girls Wrestling	PVHS	2016-2017	\$1,000.00	
	Stipend	Asst. Varsity Girls Wrestling	PVHS	2016-2017	\$887.00	
	Stipend	Asst. Varsity Girls Wrestling	PVHS	2016-2017	\$1,500.00	
	Stipend	Asst. Varsity Girls Wrestling	PVHS	2016-2017	\$400.00	
	Stipend	Asst. Athletic Director	PVHS	2016-2017	\$1,642.00	
	Stipend	Asst. Athletic Director	PVHS	2016-2017	\$1,641.00	
	Stipend	Head Varsity Boys Basketball	SMHS	2016-2017	\$4,221.00	
	Stipend	Head JV Boys Basketball	SMHS	2016-2017	\$1,466.00	
	Stipend	Asst. Varsity/ JV Boys Basketball	SMHS	2016-2017	\$1,700.00	
	Stipend	Head Frosh Boys Basketball	SMHS	2016-2017	\$1,700.00	
	Stipend	Asst. Frosh Boys Basketball	SMHS	2016-2017	\$1,466.00	
	Stipend	Head Varsity Girls Basketball	SMHS	2016-2017	\$4,221.00	
	Stipend	Head JV Girls Basketball	SMHS	2016-2017	\$3,166.00	
	Stipend	Head Varsity Boys Soccer	SMHS	2016-2017	\$3,518.00	
	Stipend	Head Varsity Girls Soccer	SMHS	2016-2017	\$3,518.00	
	Stipend	JV Girls Soccer	SMHS	2016-2017	\$2,638.00	
	Stipend	Head Varsity Girls Water Polo	SMHS	2016-2017	\$3,518.00	
	Stipend	Head JV Girls Water Polo	SMHS	2016-2017	\$2,638.00	
	Stipend	Head Varsity Boys Wrestling	SMHS	2016-2017	\$3,987.00	
	Stipend	Asst. Varsity Boys Wrestling	SMHS	2016-2017		\$1,000.00
	Stipend	Head JV Boys Wrestling	SMHS	2016-2017	\$2,990.00	
	Stipend	Asst. JV Boys Wrestling	SMHS	2016-2017		\$1,000.00
	Stipend	Head Varsity Girls Wrestling	SMHS	2016-2017	\$3,987.00	
	Stipend	Asst. Athletic Director	SMHS	2016-2017	\$1,095.00	
	Stipend	Asst. Athletic Director	SMHS	2016-2017	\$1,094.00	

Santa Maria Joint Union High School District
December 13, 2016

COACHING PERSONNEL ACTIONS						
Name	Action	Assignment	Site	Effective	District	ASB/Booster
	Stipend	Asst. Athletic Director	SMHS	2016-2017	\$1,094.00	
	Stipend	Head Varsity Boys Basketball	ERHS	2016-2017	\$4,221.00	
	Stipend	Head Varsity Girls Basketball	ERHS	2016-2017	\$4,221.00	
	Stipend	Head JV Girls Basketball	ERHS	2016-2017	\$3,166.00	
	Stipend	Head Frosh Girls Basketball	ERHS	2016-2017	\$3,166.00	
	Stipend	Asst. Varsity Girls Basketball	ERHS	2016-2017		\$1,900.00
	Stipend	Head Varsity Boys Soccer	ERHS	2016-2017	\$3,518.00	
	Stipend	Head JV Boys Soccer	ERHS	2016-2017	\$2,638.00	
	Stipend	Head Varsity Girls Soccer	ERHS	2016-2017	\$3,518.00	
	Stipend	Head JV Girls Soccr	ERHS	2016-2017	\$2,638.00	
	Stipend	Head Varsity Girls Water Polo	ERHS	2016-2017	\$3,518.00	
	Stipend	Head JV Girls Water Polo	ERHS	2016-2017	\$2,638.00	
	Stipend	Asst. Athletic Director	ERHS	2016-2017	\$3,283.00	

Appendix B

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT FACILITIES REPORT

November 2016

1. Santa Maria High School Construction Projects

SMHS Camino Colegio Parking Area – Rachlin Partners

- The final application for payment and retention was released. This project is closed.

SMHS EPA Marquee Replacement – Support Services

- DSA notice of approval of plans has been received. A quote package is being developed for issuance upon receipt of stamped plan sets from DSA. Construction is estimated to commence in mid-January 2017.

2. Ernest Righetti High School Construction Projects

ERHS New 38-Classroom Building – Rachlin Partners

- A formal DSA notice of approval and stamped plans was received by the District. Vernon Edwards Constructors completed an assessment of costs and presented a draft Guaranteed Maximum Price (GMP). District and CFW staff conducted reviews of the GMP and potential value engineering options.

ERHS Cafeteria Walk-In Freezer Project – Rachlin Partners

- Further action on this project remains on hold due to site impact considerations. Bidding is to occur in February 2017 with construction scheduled to occur during summer of 2017 when the school is closed.

ERHS Maintenance and Operations Building Project – Rachlin Partners

- A conceptual design has been approved by District administrative staff with the facility to be located where the old green houses were removed. A proposal to perform architectural and engineering services is in progress.

3. Pioneer Valley High School Construction Projects

C2004 District Performing Arts Center – BCA Architects

- Site construction activities occurring this period include the continued installation of steel structural elements, sign framing, roofing, electrical rough in, plumbing rough in, data wiring, drywall, insulation, and fire sprinklers. **(Photos)**

Stadium Scoreboard Replacement – Ravatt –Albrecht Architects

- Final closeout activities continue.

4. New Facility

C2004 New Facility School CTE Component – PMSM Architects

- Construction documents are under development. DSA submittal is now anticipated to occur in late January 2017. DSA approval and contracting are now estimated to be complete in early fall 2017 with construction to start shortly thereafter.

5. District Wide and Support Services Center

District Wide Energy Upgrade – Johnson Controls Inc.

- One closeout item remains. Other final contract closeout activities continue.
- It is anticipated remaining items will be resolved by December 31, 2016.

District Wide Project Closeout – Support Services

- Review of project closeout issues continues. Projects under current review and their status are as follows:
 - PVHS Pool: DSA has approved combining the remaining closeout work with the installation of new competition lighting. An Architectural Services agreement is under development for both the closeout and the lighting installation estimated to occur during summer of 2017.
 - PVHS 12 Modular Classrooms: Coordination of modifications to the fire sprinkler system continues. Corrective work is expected to occur during summer of 2017.
 - SMHS CHCCC: DSA has approved the submittal package and provided a formal Certificate of Compliance. This project is now closed.

District Wide Security Camera Installation – Support Services

- The system is active and under testing. Punch list items remain to be completed at ERHS, SMHS, PVHS, and SSC.

SSC New West Parking Area – Flowers and Associates

- The civil engineers submitted the design package to the City of Santa Maria Planning and Development Department on November 7. Bidding and construction scheduling will occur following City approval.

SSC Commodities Walk-In Freezer Project – Rachlin Architects

- Bids were received December 2, 2016. Two packages were accepted with one being pulled by a contractor prior to the bid period closing time. Vernon Edwards Constructors was the remaining bid. Bid results and recommendations are included in the December Board meeting agenda. Construction is scheduled to begin in late January 2017.

6. Summer Activities

District Wide Summer Projects Planning

- Planning for summer 2017 work projects is ongoing. Each site has provided a list of proposed projects that are being included with the ongoing project list. All the proposed projects are being evaluated based on priority and funding availability.

Gary Wuitschick
Director – Support Services

Maintenance & Operations

PVHS

- Groomed the football stadium for football games.
- Re-applied the Dignity Health logo to the football field following early season rain.
- Repainted the lines on the practice fields for football, band practices, and weekend soccer games.
- Prepared the tennis courts for tennis matches.
- Repaired the outfield fence netting at the varsity softball field.
- Assembled new carts for moving soccer goals to reduce employee injuries.
- Fertilized and over seeded all grass areas.
- Moved the soccer goals from the practice field to the stadium for soccer season.
- Installed a computer projector in classroom 412.
- Repainted baseball and softball dugouts.
- Completed the installation of a CO₂ metering system for the swimming pool. This will reduce the cost of pool operation. **(Photo)**
- Repaired the scoreboard at the varsity baseball field.
- Repaired broken student desks and chairs to provide a stock of spares for classroom use.
- Installed storage cabinet locks in classrooms for the science department.
- Replaced broken floor tile in the stairwell of the science building 400.
- Replaced GFCI electrical outlets in the science building 400.
- Repaired a food warmer in the cafeteria kitchen.
- Repaired the domestic water heater in the boys' locker room.
- Replaced failed gymnasium court lights.
- Repaired the greenhouse heater.
- Installed new banners in the library.
- Assembled new folding table racks.
- Installed new white boards in the student store.
- Installed a Smart Board in classroom 211.
- Setup several events – PSAT testing at Edwards Center, vision and hearing screening clinic, CELDT testing, ASM meeting, PIQE graduation, ASB conference, lunch time rallies, homecoming game rally, homecoming dance, FFA meeting, Key Club meetings, senior assembly, theater production (The Crucible), basketball tournament, girls' volleyball, water polo, freshman football banquet, EAOP meetings, Halloween dance **(Photo)**, Taco Tuesday employee appreciation, and Crosspointe Church.
- Preventive work order hours – 27
- Routine work order hours – 105
- Total work orders completed – 149
- Event setup hours – 172

REGULAR MEETING
December 13, 2016

ERHS

- Completed the replacement of the retaining wall on the west parking lot.
- Repaired broken irrigation lines and sprinklers, corrected the irrigation coverage on the varsity baseball field.
- Prepared the baseball fields for the spring season: aerated, dethatched, reseeded and top dressed the turf. **(Photo)**
- Removed marlberry bushes along Bradley Road.
- Pressure washed the campus concrete walkways.
- Applied herbicides at ERHS and DHS to abate weeds.
- Repaired and cleared several drains, toilets, and urinals. Repaired leaking drinking fountains.
- Addressed HVAC programming issues as the seasons and temperatures change.
- Performed touch-up painting on various buildings throughout the campus.
- Repaired the floor drains in the boys' locker room.
- Repaired exterior lighting between the gymnasium and the pool.
- Repainted the weight room. **(Photo)**
- Installed CIF signage at the pool. **(Photo)**
- Began cleaning and packing of the maintenance shop. The shop will be relocated to make room for the new 38-classroom building.
- Repaired door locks, closers, strikes, and latches throughout the campus.
- Replaced ceiling tiles and light fixture lenses, secured cabinets as noted on the annual Williams Settlement FIT inspection.
- Replaced lights in the PE offices, light ballasts in the teacher work room 599 as well as the cafeteria kitchen.
- Replaced computer projector lamps and cleaned projector air filters in several classrooms.
- Hosted District M & O annual safety training.
- Coordinated hard floor care trial and seminar with custodial supervisors. **(Photo)**
- Repaired broken student desks and chairs to provide a stock of spares for classroom use.
- Cleaned exterior walls and doors in the 200 and 300 buildings.
- Setup several events – ACT testing, TIP, CAPP, PIDA, PTSA, ASM, ASVAB, CELDT testing, Drama dinner, football dinner, end of the season sports team banquets, FFA meetings, and student photo retake day, football, volleyball, basketball.
- Preventive work order hours – 2
- Routine work order hours – 442
- Total work orders completed – 180
- Event setup hours – 115

REGULAR MEETING
December 13, 2016

SMHS

- Completed the installation of experimental subsurface irrigated turf at the southwest end of the football stadium. **(Photos)**
- Performed weekly stadium turf grooming.
- Repaired the landscape irrigation flow meter.
- Repaired sprinklers in the softball field.
- Restriped the practice field for football and soccer practice and games.
- Prepared the play fields for the 2016-17 soccer season.
- Completed the retrofitting of the wood shop classroom to the girls' wrestling room. **(Photo)**
- Repaired restroom fixtures in the following buildings: Old Science Breezeway boys', 320 building boys' and girls', ag science 330, and home economics 210.
- Installed power and data connections for the new testing hub location (previously the mail room). Also painted this area.
- Repaired the handrail on the administration building ramp.
- Repaired the doors and door locks in classrooms 358 and 510 as well as the administration restrooms.
- Painted door clearance safety lines in the Broadway classroom building. **(Photo)**
- Repaired windows in classrooms 216 and 440.
- Repaired the interior lighting in the cafeteria refrigerator and freezer.
- Repaired the portable filter pump at the pool.
- Installed a white board in classroom 214.
- Repaired and replaced dispensers in the following locations: classrooms health center room 315, 320, 334, 510; Old Science breezeway boys' and girls' restrooms; cafeteria kitchen.
- Tested and repaired computer projectors in classrooms 232, 411, 442, 514, and 611.
- Repaired the roll up door in the auto shop.
- Performed monthly inspections of automatic external defibrillators (AED) and emergency eye washes / showers.
- Repaired lane line anchors in the pool.
- Repaired the electrical roll gate # 12 at the Stowell Road bus turnaround.
- Collected obsolete equipment from the multimedia learning center as well as classrooms 336 and 622.
- Replaced furniture in classrooms 247, 335, 525, and the administration front desk.
- Spot cleaned carpets in classrooms 430 and 623.
- Setup several events - PSAT testing, hearing and vision screening, DELAC, Truancy meeting, ELAC, Academic Awards Night, LCAP meeting, Zumbaton, Un Cafecito, CE'ENI fund raiser, Day of the Dead, Homecoming Dance, Drama Fall Show, teacher appreciation dinner, ERHS Ballet Folklorico show, Special Olympics indoor hockey, PIQE, SMHS tennis, SMHS football, SMHS volleyball, SMHS soccer, OAHS football, Santa Maria Youth football, Veterans Day Run to Remember.
- Preventive work order hours – 16
- Routine work order hours – 201
- Total work orders completed – 173
- Event setup hours – 224

Graffiti & Vandalism

- **DHS** \$ 0
- **ERHS** \$ 380
- **SMHS** \$ 280
- **PVHS** \$ 0

Reese Thompson
Director – Facilities and Operations

Photo Gallery – Major Projects



PVHS Performing Arts Center – Interior Insulation and Drywall Installation is Underway



PVHS Performing Arts Center – Exterior Concrete Pour In-progress

Photo Gallery – Maintenance & Operations



PVHS – Del Ward Completes Wiring for the New CO₂ Dispensing System at the Pool



PVHS – Halloween Dance is a Success!



ERHS - Juan Rodriguez Begins Levelling the Baseball Baseline Lip



ERHS - Ray Segovia Repaints the Weight Room

R



ERHS – Bernie Rayner and Jimmy Salutan Install CIF Signs at the Pool



ERHS – Custodial Supervisors Experiment with Hard Floor Cleaning Techniques



SMHS – Subsurface Landscape Irrigation is Tested Prior to Laying Sod



SMHS – Agriculture Science Students Learn all about Laying Sod



SMHS - Wood Shop Classroom Converted to Girls' Wrestling Room



SMHS - Exterior Door Safety Issue is Addressed at the Broadway Classroom Building

REGULAR MEETING
December 13, 2016

APPENDIX C

2016/17 First Interim Revised Budget

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
2016/17 FIRST INTERIM REVISED GENERAL FUND BUDGET ASSUMPTIONS**

This revised budget for the Santa Maria Joint Union High School District recognizes changes which have occurred since the Board approved the District's Adjusted Budget in August 2016. These revisions include items contained in the enacted State's budget, recognition of prior year unused award amount carryovers, incorporating prior year unexpended funds into the budget, new funding sources, and other items necessitated by changing conditions within the district.

REVENUES:

LCFF Sources

The District is projecting its revenues from LCFF sources using an enrollment figure of 7855 as of the CBEDS date, which occurred on October 5. This figure is unofficial and has not yet been certified in the state's CalPADS data system. This figure represents a decline of 92 students from what was projected in the District's Adjusted budget. This leads to revising the projected ADA downward, from 7513 to 7391. Because the resulting ADA is less than the prior year, the District will be funded at the ADA level from 2015/16, which is 7431. Other factors that determine LCFF revenues include gap funding – unchanged at 54.18%, and a slight increase in the FRPM/EL factor of 1.66 percentage points. Included in LCFF sources is an allocation of property taxes from SELPA, which increases \$22,897. In total, LCFF revenues **decrease** from the Adjusted Budget by

\$ < 369,889 >

Federal Revenues

Federal Revenues are revised to recognize carryover of prior year unused grant awards \$329,518 and adjustments to current year award amounts based on official or updated estimated award announcements \$491,349. In total, Federal Revenues increase by \$820,867 since the Adjusted Budget. Award amounts for Title I, Title II, and Title III will not be finalized until the District completes the Consolidated Application process in January. By program, changes since the Adjusted Budget are:

Title I	\$ 447,943
Title II	19,010
Title III Immigrant	15,023
Title III LEP	62,552
Special Education	<u>276,339</u>
Total <u>increase</u> in Federal Revenues	<u>\$ 820,867</u>

State Revenues

Revisions to State Revenues include the following:

CTEIG grant. This is a “matching” program where revenue is not earned until there are expenditures to match.	\$ 556,305
Lottery, adjustment for 4 th qtr actual payments > prior yr accrual	41,818
College Readiness Block grant award adjustment	32,530
CELDT test administration, actual amount apportioned for fees	11,180
Special Education, allocation per SELPA funding model	<437,817>
Total <u>increase</u> in State Revenues	<u>\$ 204,016</u>

Local Revenues

The District adjusts its budget for local revenues during the year based on actual events. Adjustments are as follows:

CalSTRS refund, employer overpayment, DBS account	\$ 37,059
Insurance payments, student tablets	31,502
MOU, Guadalupe School District, part time band teacher 0.2 FTE	13,092
Agriculture, Water, & Environmental Technology (“AWET”) mini grant from Allan Hancock College	12,000
Income from payroll deductions for AG dept vehicle use (offset by expense)	8,709
Reduction in SELPA Spec Ed allocation for summer school	<2,726>
Other miscellaneous local grants	<u>1,877</u>
Total <u>increase</u> in Local Revenues	<u>\$ 101,513</u>

TOTAL REVENUES HAVE INCREASED BY: \$ 765,507

EXPENDITURES:

Salaries, Wages, & Benefits

- Certificated staffing changes are detailed in the table below

	FTE	COST
Difference between estimated costs in District's adopted budget, and projected actual costs. Total of 10.6 FTE's of which 7.4 were filled with "PREP" period assignments	0.00	\$ 337,609
All other increases in support of student class requests, LCAP, Special Ed	3.40	309,120
Salary schedule placement, column shift		111,181
Extra pay assignment adjustments, including addition of department chairs for Counselors		31,131
Increases in health & welfare benefits costs associated with open enrollment, qualifying events, and District's cost to cover 100% of certain married employees		42,553
	3.40	\$ 831,594

- Classified staffing changes are detailed in the table below

	FTE	COST
Special Ed Instructional Assistants	2.25	91,880
Bus Drivers, route rebids in September	0.63	3,702
Campus security, increased hours	0.75	25,689
Compensation add-on's associated with employee seniority and salary schedule movement: longevity, shift differential, vacation		23,173
Increases in health & welfare benefits costs associated with open enrollment, coverage tier changes, and/or qualifying events for employees		11,102
Difference between estimated costs in District's adopted budget, and projected actual costs, these savings are primarily due to periods of vacancies (late starts) in the positions being filled. 22 positions.		(55,536)
Cost savings on staff turnover (resignations, transfers, promotions). This represents changes in a total of 19 different positions since the District adopted its budget	-	(109,014)
	3.63	\$ (9,004)

- Management and confidential staffing are unchanged in terms of FTE's. However there are savings totaling \$35,465. This is due to (1) a leave of absence for an assistant principal and that position being temporarily filled at a lower rate of pay, and (2) a three month period of vacancy in the District's Assistant Superintendent of Human Resources position.
- Other non-position based changes in salaries, wages and benefits include adjustments for summer school, hourly instruction, retiree health benefits, and substitutes, totaling \$71,066. The major adjustment in this category is a provision for substitute costs in the LCAP plan, goal 7, English Learners, which is funded from the LCAP carryover.

- **In total, all changes in salaries, wages, & benefits result in an increase of \$858,190 since the Adjusted Budget.**

Books and Supplies, Services, Capital Outlay

- In total, expenditures for books and supplies, services, and capital outlay increase by \$6,148,865 since the Adjusted budget. Nearly all of this increase is due to one time items and carryovers, as shown in the table below:

Prior year unexpended amounts reflected as "assigned" in the District's 2015/16 year end report, and detailed in the accompanying State forms (these are one-time in nature)		\$ 4,363,458
Increase budget for prior year unused grant award carryovers, revenue adjustments, and restricted ending balances carried forward. These amounts are net of any changes that were made in salary & wage expense in the associated program (these are one-time in nature)		
Title I	\$ 486,991	
Title II	45,556	
Title III Immigrant	14,330	
Title III LEP	17,164	
Migrant (due to adjustments in staffing, not revenues)	13,420	
Educator Effectiveness	519,011	
CTEIG	468,166	
Lottery	308,277	
Other miscellaneous local sources & grants, including CAPP, AWET, Merito Foundation, student tablet insurance, personal use AG vehicles	61,697	1,934,612
Other changes - one time		
Contractual services for continued read-only access to District HR-payroll history, Prop 39 project consultant	22,350	
Equipment purchases, add \$ for school vehicles, computers for independent study	17,846	
WASC support, copier support for MMEP, misc other	16,679	56,875
Other changes - on going		
Reduction in pass through Spec Ed regional program costs from SELPA (but see also revenue reduction above)	(279,839)	
Accounting change to move CalSafe contract payment for SBCEO to object 7xxx Other Outgo	(80,000)	
LCAP plan, Goal 7 English Learners, reallocate savings from salary & wages	102,178	
LCAP plan, Goal 6 Safety, adjust for SRO contract renewal	35,000	
Adjust budget for summer school expenses to actual	16,581	(206,080)
		\$ 6,148,865

Other Outgo

- Increase for tuition for students placed in State Special Schools, based on prior year actual \$14,580.
- Net increase for adjustments of amounts due to or from SBCEO for services provided by them as included in the District's LCAP plan. This includes ROP, Fitzgerald Community School, and the CalSafe program \$138,585.
- There is no change for payments of principal and interest on the District's non-voter approved debt, including capital leases and Certificates of Participation ("COPs"), and on-bill interest free financing from PG&E in support of the JCI energy retrofit project.
- The *credit* for indirect costs included in other outgo remains unchanged from the Adjusted Budget.
- **In total, expenditures for Other Outgo increase by \$153,916 since the Adjusted Budget.**

TOTAL EXPENDITURES HAVE INCREASED BY: \$ 7,160,221

OTHER FINANCING SOURCES/USES: remain unchanged since the District last revised its budget.

The District's Fund Balance:

- This revised budget reflects an unrestricted unassigned fund balance of \$69,800. Note from the preceding narrative that there are numerous one time items that have been carried forward from the prior year. These allocations were reserved in the District's ending fund balance at the time it closed its books for 2015/16 and the Board approved the year end report. These amounts are now part of the adjusted beginning fund balance in this Revised budget. *This is a factor dealt with every year at the First Interim Report when carryover funds are recognized and then re-budgeted to be spent in the new budget year.*
- Personal Income Taxes (PIT) account for nearly 70% of the State's budget. The November passage of the PIT tax extension for high earners certainly provides some relief. Nonetheless, PIT is the most volatile factor in the calculation of education's Prop 98 share of the budget. Dependence upon volatile taxes and the fortunes of the top 1% of earners places California education funding on an inherently unstable platform. The increase in PIT has helped lead the recovery for education funding since 2012, however any decline will also lead the next downturn.
- Also remember that there are no minimum funding level requirements contained in the LCFF law. Although it is still an ADA driven model, changes in the District's unduplicated FRPM/EL percent can have a significant impact, either up or down, on the District's LCFF revenue. Note that for the 2016-17 school year, the COLA adjustment to the base grant is zero!
- Such volatility means that districts must maintain as much fiscal flexibility as possible within the constraints of legislative mandates. The passage of Proposition 2 in the November 2014 election has the potential of impacting the District's ability to maintain any reserves above the required minimums. Every year since that time, actions are initiated in Sacramento to craft legislation that will modify if not entirely repeal the reserve requirement, and they have so far been unsuccessful.
- As of the date of this posting, the District is able to file a "Positive Certification."

Santa Maria Joint Union High School District			
2016/17 1st INTERIM REVISED BUDGET- MULTI YEAR PROJECTION - GENERAL FUND			
	2016/17	2017/18	2018/19
	Total	Total	Total
	<i>Current year enrollment</i>	<i>8,059</i>	<i>8,390</i>
	<i>Projected Actual ADA</i>	<i>7583</i>	<i>7894</i>
	<i>Projected Funded ADA (greater of curr or prior yr)</i>	<i>7583</i>	<i>7894</i>
	Beginning Balance	3,643,642	4,406,444
Revenues			
	LCFF Sources	85,511,928	90,405,371
	Federal Revenues	4,617,226	4,617,226
	State Revenues	7,326,285	7,326,285
	Local Revenues	523,172	523,172
	Total Revenues	97,978,611	102,872,054
Expenditures			
	1000 Certificated Salaries	38,936,893	40,071,946
	2000 Classified Salaries	15,667,228	15,847,668
	3000 Employee Benefits	21,818,907	23,226,267
	4000 Books & Supplies	8,099,095	8,674,334
	5000 Services and Other Operating	11,641,300	11,692,300
	6000 Capital Outlay	315,000	315,000
		-	-
	Other Outgo, debt service, State Sp. Scho	563,701	580,774
	Direct Support/Indirect Cost	(201,315)	(201,315)
	Total Expenditures	96,840,809	100,206,975
	Operating Surplus/(Deficit)	1,137,802	2,665,079
	Transfers Out	(375,000)	(375,000)
	Increase (Decrease) in Fund Balance	762,802	2,290,079
	Ending Fund Balance	4,406,444	6,696,523
Components of Ending Fund Balance			
	Nonspendable (revolving cash, stores,	113,453	113,453
	Economic uncertainty reserve	2,916,475	3,017,460
	Restricted programs ending balances	364,825	729,650
		-	-
	Unappropriated amount, General Fund	1,011,691	2,835,960

All ongoing sources of Revenues and Expenditures from the 2016/17 Revised Budget are assumed to continue at the same level for the next two years with the following adjustments:

REVENUES

LCFF Sources

- For this Revised Budget, the District is projecting revenue from LCFF sources using the simulator tool provided by the Fiscal Crisis and Management Assistance Team (“FCMAT”). FCMAT’s calculations use inflation and gap funding percentage estimates provided by the California Department of Finance, and then allows for entry of district-variable data such as ADA by grade span, and the percentage of the count of unduplicated students who are English learners, foster youth, or who qualify for free or reduced-price meals. This factor is often referred to as “FRPM/EL”. The table below illustrates the various components of income from LCFF sources for the budget and two subsequent years.

	2016-17	2017-18	2018-19
LCFF State Aid Funding			
Base Grant	\$64,373,322	\$67,531,402	\$71,507,013
Supplemental/Concentration Grant	13,668,080	16,512,559	17,430,391
Total LCFF State Aid	78,041,402	84,043,961	88,937,404
Property Tax Transfer SBCEO for Special Education	1,467,966	1,467,966	1,467,966
Total Revenues, LCFF Sources	\$79,509,368	\$85,511,927	\$90,405,370
Funded LCFF <u>Base Grant</u> / ADA:	\$ 8,622	\$ 8,864	\$ 9,017
Funded ADA (includes COE)	7,466	7,619	7,930

- In 2017/18, revenues from LCFF sources **increase** from 2016/17 by \$6,002,559. The estimated funded LCFF base grant per ADA is \$8,864.
- In 2018/19, revenues from LCFF sources **increase** from 2017/18 by \$4,893,443. The estimated funded LCFF base grant per ADA is \$9,017.

Federal Revenues

- In 2017/18 Federal Revenues **decrease** by \$329,518 which is the amount of prior year unused grant award carryover dollars contained in the Revised Budget.
- In 2018/19 Federal Revenues remain unchanged from 2017/18.

State Revenues

- In 2017/18 State Revenues **decrease** by \$3,735,251 from 2016/17, as follows:
 - Discretionary funding \$1,589,740
 - College Readiness 893,530
 - CTEIG grant 627,429
 - California Career Pathways grant (CCPT) 299,813
 - Prop 39 California Clean Energy Jobs program 324,739

- Discretionary funding is budgeted at \$214 per prior year ADA. Although it is intended to be non-recurring, this is the third year in a row that the State budget has contained such an appropriation. Funded amounts per ADA have varied widely from \$66/ADA in 2014/15; \$529/ADA in 2015/16, to \$214/ADA for 2016/17.
- The College Readiness grant is new for 2016/17 but is one-time. Funds must be fully expended by June 30, 2019, in accordance with a plan approved by the Board subsequent to a public hearing.
- The CTEIG (Career Technical Education Incentive Grant) began in 2015-16. Funds are provided on a matching basis depending on planned expenditures. Future funding is also dependent upon budget appropriations. Matching requirements are \$1.50 for every \$1.00 received in revenue for the 2016/17 year.
- CCPT is a “pass-through” local grant being administered through the Templeton Unified School District. The availability of future funding is uncertain.
- The California Clean Energy Prop 39 program is intended to be a multi-year program, but is subject to re-appropriation by the Legislature from year to year. To date nearly \$1 million in funding has been received. These funds are to be used for increasing efficiency in energy usage throughout the District. Future funding for this program is dependent upon state allocations of corporate income tax revenues, and will be budgeted when awarded.
- In 2018/19 State Revenues remain unchanged from 2017/18.

Local Revenues

- Local Revenues include interest earnings, facility use fees, and a variety of reimbursements and fee-for-service programs. Beginning in 2017/18, local revenues decrease by \$62,000 due to elimination of the CAPP Grant program (\$50,000), and the AWET (Agriculture, Water, and Environmental Technology) mini-grant (\$12,000).
- In 2018/19 Local Revenues remain unchanged from 2017/18.

EXPENDITURES

Salaries, wages and benefits:

- Step and Longevity increases for all employees of \$998,057 for 2017/18 and \$961,844 for 2018/19.
- The District annually projects attrition of 5.0 Certificated FTE's from retirements. The salary and benefit savings from these retirements, offset by salary and benefit costs for replacement employees, and continuing health benefits for the retirees, results in a net decrease of \$107,635 in 2017/18 and \$110,332 in 2018/19.
- Based on projected enrollment and hiring ratios, an increase of \$586,639 for approximately 7 FTE's in 2017/18. Then an increase of \$951,850 for approximately 12 FTE's in 2018/19.
- Legislation passed last year has resulted in statutory rate increases for the District's contribution to the State Teachers' Retirement System (STRS). The rate increases for the subsequent two years are 1.85 percentage points in each year. Therefore there is an increase of \$678,860 in 2017/18, and another increase of \$678,860 in 2018/19.
- Rates for the Public Employee Retirement System (PERS) are also projected to increase; final approval of the rate by the CalPERS board is done usually in May of each year for the following year. At that time the actuarial assumptions and projected rates are also updated. For the 2017-18 year, the projection is an increase of 1.61 percentage points, resulting in an increase of \$259,806 from 2016/17. For the 2018/19 year, the projection is an increase of 1.60 percentage points, resulting in an increase of \$257,872 from 2017/18.
- Based on an actuarial study of the District's OPEB liability, the provision for the retiree health benefits increases by \$86,017 in 2017/18, and decreases by \$4,741 in 2018/19.
- In 2013/14 the District offered an early retirement incentive program, and eligible participants could choose to take the payout of \$50,000 in installments varying from two to five years. The third installment due, in the amount of \$122,500, has been included in the budget year. The amount due in 2017/18 decreases to \$22,500. The amount due in 2018/19, which is the final payment year, is \$10,000.
- In total, costs for salaries, wages, and benefits **increase** from 2016/17 to 2017/18 by \$2,401,745, and **increase** from 2017/18 to 2018/19 by \$2,722,853. All of the changes noted above are summarized in the table on the following page.
- **PLEASE NOTE: There are no COLA increases for salaries and benefits included in 2017/18 or 2018/19, as these are subject to negotiations.**

SALARIES, WAGES, AND BENEFITS			
2016/17 balance			\$ 74,021,283
2017/18			
	Step-column costs	998,057	
	STRS rate increase 1.85 percentage points	678,860	
	PERS rate increase 1.61 percentage points	259,806	
	Staffing increases due to increased enrollment	586,639	
	Increase in retiree health benefits pay as you go	86,017	
	Estimated annual retirements 5 FTE's	(107,635)	
	Reduction in early retirement incentive pymts	(100,000)	
	Total change from 2016/17 to 2017/18		2,401,744
2017/18 balance			76,423,027
2018/19			
	Step-column costs	961,844	
	STRS rate increase 1.85 percentage points	678,860	
	PERS rate increase 1.60% percentage points	257,872	
	Staffing increases due to increased enrollment	951,850	
	Decrease in retiree health benefits pay as you go	(4,741)	
	Estimated annual retirements 5 FTE's	(110,332)	
	Reduction in early retirement incentive pymts	(12,500)	
	Total change from 2017/18 to 2018/19		2,722,853
2018/19 balance			\$ 79,145,880

Books and Supplies, Services, Capital Outlay

- As detailed in the table below, total expenditures for books and supplies, services, and capital outlay **decrease** by \$6,757,307 from 2016/17 to 2017/18, and **increase** by \$626,239 from 2017/18 to 2018/19.

SUPPLIES, SERVICES, CAPITAL OUTLAY			
2016/17 balance			\$ 26,812,703
2017/18			
	Remove amounts added in the budget year that are non-recurring, as noted in the accompanying budget narrative		
	Prior year unexpended amounts reflected as "assigned" in the District's 2015/16 year end report	\$ (4,363,458)	
	Expenditures attributable to carryover of of prior year unused grant awards and restricted ending balances	(1,934,612)	
	Other items including Prop 39 project consultant, increased costs for school vehicles, computers for independent study	(55,796)	
	Provision for increased LCAP expenditures to serve FRPM/EL population, based on projected increase in supplemental/concentration grant revenue	2,624,382	
	School site allocations based on ADA increase	14,400	
	Adjust projected expenditure in restricted programs subject to available funding	(1,014,869)	
	Remove expenditures associated with one time grants:		
	CCPT California Career Pathways	(168,000)	
	Prop 30 California Clean Energy (approved project schedule subject to funds availability and phasing over several years)	(1,037,361)	
	CAPP grant	(19,888)	
	Non-recurring equipment and capital outlay		
	JCI Contract	(229,000)	
	Technology infrastructure VOIP at PVHS and storage array upgrade	(175,000)	
	Maintenance & operations equipment, student furniture	(290,000)	
	Vehicle purchase	(56,000)	
	Transportation ID card printer	(1,105)	
	Actuarial & self insurance study (bi-annual)	(6,000)	
	Elections Expense	(45,000)	
	Total change from 2016/17 to 2017/18		(6,757,307)
2017/18 balance			20,055,396
2017/18			
	School site allocations based on ADA increase	23,325	
	Elections expense	45,000	
	Actuarial & self insurance study (bi-annual)	6,000	
	Adjust projected expenditure in restricted programs subject to available funding	(137,474)	
	Increase in LCAP expenditures to serve FRPM/EL population, based on projected increase in supplemental/concentration grant revenue	689,388	
	Total change from 2017/18 to 2018/19		626,239
2018/19 balance			\$ 20,681,635

Other Outgo

- As noted in the narrative accompanying the Revised budget, other outgo includes State Special Schools tuition, payment to or from SBCEO for services related to the District's LCAP goals, repayments of on-bill financing from PG&E, and debt service for the District's required payments for debt service including Certificates of Participation ("COPs").
- The District will complete repayment of the PG&E on-bill financing during the budget year which will result in a decrease of \$14,482 for 2017/18. Then there is an increase related to the COPS payments, in accordance with established debt service schedules, of \$23,835.
- For the 2018/19 year, there is an increase associated with the COPs payments, of \$17,073.
- The indirect cost component of Other Outgo remains unchanged in the subsequent years.

Other Financing Uses

- The budget year includes transfers out in support of the District's facilities and deferred maintenance projects. Note that funding for deferred maintenance, formerly a "Tier III" categorical program, is eliminated due to the LCFF funding formula. The District is continuing to budget a transfer of \$375,000 per year for necessary deferred maintenance projects.
- In addition, the budget year includes a transfer out, to the District's capital outlay special reserve fund, of the discretionary "one time" funding received for 2016/17, in the amount of \$1,589,740. These funds will be used to finance a variety of capital improvement projects throughout the District that are not eligible to be funded with existing bond dollars.
- Additionally, the transfer of Needy Meal revenues to the Cafeteria Fund, which has typically been \$250,000 in the past, is not reflected in the budget and two succeeding years. The need for this transfer is monitored on an ongoing basis. Depending upon reserve levels and food costs, this transfer may need reinstating in future years.

PLEASE NOTE: This projection is based on assumptions and factors from the State Budget and various education trailer bills. LCFF funding is dependent upon a variety of state and District-specific factors which can significantly impact future revenue projections. There is no requirement for minimum funding in the LCFF law therefore projections of “gap funding” by the Department of Finance can change based on changing revenue collections at the state level. Certainly one piece of good news was the approval by voters in November of Proposition 55 to extend the income tax portion of the Proposition 30 temporary taxes. However there are still numerous political and economic factors that could impact the state budget and education funding.

The next benchmark for revenue projections, and a first look at the Governor’s proposed budget for the 2017/18 year, will be in January. Stay tuned....

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
RESOLUTION NUMBER 8-2016-2017**

A RESOLUTION OF THE BOARD OF EDUCATION OF THE SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT ADOPTING THE FINDINGS CONTAINED IN THE ANNUAL AND FIVE YEAR DEVELOPER FEE REPORT FOR FISCAL YEAR 2015-2016

WHEREAS, pursuant to its authority under Education Code Section 17620 and Government Code Section 65995, the Governing Board has previously adopted and imposed statutory school fees for the 2015-2016 fiscal year on residential, commercial, and industrial development (“Developer Fees”) to mitigate the impact of new development on the Santa Maria Joint Union High School District (“District”); and

WHEREAS, the District has deposited all Developer Fees that it has received in a separate non-commingled capital facilities fund (“Capital Facilities Fund”) established for such a purpose, pursuant to Government Code Section 66006(a) and (b); and

WHEREAS, the District has made available to the public the Annual and Five Year Developer Fee Reports for Fiscal Year 2015-2016; and

WHEREAS, the District has reviewed the information provided in the Annual and Five Year Developer Fee Report, attached hereto as Exhibits A and B, and has determined the information contained therein to be true and correct; and

WHEREAS, the Annual Developer Fee Report was prepared in accordance with Government Code Section 66006(b)(1); and

WHEREAS, the Five Year Developer Fee Report was prepared in accordance with Government Code Section 66001(d); and

WHEREAS, the District has mailed notice at least fifteen (15) days prior to this meeting to all interested parties who have requested notice of any meeting relative to the District's imposition of Developer Fees; and

WHEREAS, the Governing Board has reviewed and considered the Annual and Five Year Developer Fee Report at a duly noticed, regularly scheduled public meeting at least fifteen (15) days after the District made this information publicly available, pursuant to Government Code Section 66006(b)(2).

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT AS FOLLOWS:

Section 1. The Board has reviewed the information provided in the Annual and Five Year Developer Fee Report, and finds it to be true and correct.

Section 2. The Board, based upon the information contained in the Annual Developer Fee Report, finds as follows:

Section 2.1 That the Annual Developer Fee Report describes the types of fees contained in the Capital Facilities Fund, including the amount of the fees, the beginning and ending balance of the Capital Facilities Fund, as well as the amount of fees collected, and the interest earned thereon.

Section 2.2 That the Annual Developer Fee Report identifies each public improvement on which Developer Fees were expended, the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with Developer Fees.

Section 2.3 That sufficient funds have not been collected to complete the financing of any incomplete public improvement, and that there were no refunds made of Developer Fees.

Section 2.4 That there were no inter-fund transfers or loans made from the Capital Facilities Fund that were not made for capital improvements.

Section 3. The Board, based upon the information contained in the Five Year Developer Fee Report, finds as follows:

Section 3.1 That the purpose of Developer Fees imposed on new residential, commercial, and industrial development within the District is to fund the school facilities required to serve the additional grade K-8 students generated by such new development and that the Developer Fees will be used for the construction and/or acquisition of additional school facilities and the reconstruction of exiting school facilities to provide additional capacity.

Section 3.2 That there is a proportional and reasonable relationship between the Developer Fees imposed on new development and the need for additional District school facilities because new development will generate new students to be enrolled in the District which will lead to increased need for school facilities, and that the Developer Fees imposed do not exceed the cost of providing such additional school facilities.

Section 3.3 That there is a further proportional and reasonable relationship between the unexpended Developer Fees contained in the Capital Facilities Fund and the need for additional school facilities because the Developer Fees imposed on new developments will not fully cover the costs of providing such school facilities for these new students.

Section 3.4 That the portion of the Capital Facilities Fund that remains unexpended will be used for the construction and/or acquisition of additional school facilities, remodeling existing school facilities in order to increase capacity, and the acquisition of additional portable classrooms to accommodate students generated from new development.

Section 3.5 That the funding anticipated to complete the financing of incomplete projects will be obtained from the State School Facilities Program and additional Developer Fees as set forth in the Five Year Developer Fee Report.

Section 3.6 That the dates upon which the District's school facilities projects employing the unexpended funds in the Capital Facilities Fund will commence are not presently known.

Section 4. The District made the Annual and Five Year Developer Fee Report available for public review at least fifteen (15) days prior to the Board's consideration of said report.

Section 5. The District mailed notice of the time and place of the Board meeting in which the Annual and Five Year Developer Fee Report would be considered, as well as the location where the reports could be reviewed, at least fifteen (15) days before the meeting, to each individual who had filed a written request for such notice.

PASSED AND ADOPTED this 13th day of December, 2016 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

**President/Secretary/Clerk of the Board of Education
Santa Maria Joint Union High School District**

Exhibit A

To Resolution Regarding Annual Accounting of Development Fees in the
Developer Fees Fund (#25)

(A) *A brief description of the type of fee in the Funds:*

Statutory school facilities fees and payments to mitigate new development's impacts on schools facilities.

	Total	(4/13) SMJUHSD	(9/13) Elementary
(B) The amount of the fees per square foot (07/01/15 through 06/14/16):			
1 <u>Residential Housing</u>			
LEVEL I Fee	\$ 3.36	\$ 1.03	\$ 2.33
LEVEL II Fee		\$ 1.13	N/A
Residential Housing total		<u>\$ 2.16</u>	
2 <u>Commercial Construction / Senior Housing</u>	\$ 0.54	\$ 0.17	\$ 0.37

The amount of the fees per square foot (06/15/16 through 06/30/16):

1 <u>Residential Housing</u>			
LEVEL I Fee	\$ 3.48	\$ 1.07	\$ 2.41
LEVEL II Fee		\$ 1.16	N/A
Residential Housing total		<u>\$ 2.23</u>	
2 <u>Commercial Construction / Senior Housing</u>	\$ 0.56	\$ 0.17	\$ 0.39

3 <u>Negotiated Mitigation Agreement - Various developers</u>			
Rice Ranch Ventures / Trilogy	\$ 0.36	\$ 0.36	N/A
\$.36 per square foot in addition to Level II Fee			

4 <u>Self-Storage Projects</u>	\$ 0.10	\$ 0.10	N/A
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(C) *The Beginning and Ending Balances of the Funds*

Fund 25

Beginning Balance, July 1, 2015	\$ 1,447,047
Ending Balance, June 30, 2016	<u>\$ 1,351,531</u>

(D) *The amount of the fees collected and the interest earned:*

LEVEL I FEES - Collected during 15/16	\$ 621,462
LEVEL I FEES - Refunded during 15/16	\$ (4,532)
LEVEL II FEES - Collected during 15/16	\$ 631,472
LEVEL II FEES - Refunded during 15/16	\$ (2,837)
Mitigation Fees - Rice Ranch Ventures / Trilogy - Collected during 15/16	\$ 9,920
Mitigation Fees - Rice Ranch Ventures / Trilogy - Refunded during 15/16	\$ -
Interest earned during 15/16	\$ 6,640
GASB31 - Fair Market Value Adjustment	\$ 3,449
Other Income	\$ -
Total	<u>\$ 1,265,573</u>

(E) *Each public improvement on which fees were expended and the percentage of the project funded with statutory or mitigation fees:*

Cost

Debt Service Payment for 2560 Skyway Dr.	\$ 85,369
Debt Service Interest Payment for 2560 Skyway Dr.	\$ 32,179
Site Purchase	\$ 1,436
Student Furniture	\$ 333,641
Building	\$ -
Legal Expenses	\$ -
Other Professional Consulting Services and Operating Expenses	\$ 908,464
Total	<u>\$ 1,361,089</u>

(F) *Description of incomplete public improvements.*

Refer to Exhibit B.

(G) *Description of any Interfund Transfers*

N/A

(H) *The amount of refunds made pursuant to subdivision (e) of California Govt Code section 66001 and any allocations pursuant to subdivision (e) or (f) of section 66001.*

N/A -- No refunds or allocations were made pursuant to subdivision (e) or (f) of section 66001.

Exhibit B

To Resolution Regarding Annual Accounting of Development Fees for the fiscal year 2015/2016 in the
Developer Fees Fund (#25)

Per Government Code Section 66001 (d) (1) (A-D) as indicated:

A *With respect only to the portion of the Fund remaining unexpended at the end of the 2015/2016 Fiscal Year, the purpose of the fees is to finance the construction or reconstruction of school facilities necessary to reduce overcrowding caused by the development on which the fees were levied, which facilities are more specifically identified as follows:*

	16/17	Budget	4 years 17/18 - 20/21
Debt Service Principal payment on purchase of 2560 Skyway Dr	\$	85,369	\$ 341,478
Debt Service Interest payment on purchase of 2560 Skyway Dr	\$	27,234	\$ 66,600
Professional Services-Architects, Attorneys, Consultants	\$	616,127	\$ 1,151,000
Student Furniture	\$	200,000	\$ 1,500,000
Building / Site Improvements	\$	474,000	\$ 737,000
Total of Projects	\$	1,402,731	\$ 3,796,078

Total of All Years- Budgeted Projects & Administrative Fees **\$ 5,198,808**

B *See Section 3.3 of the Resolution*

C *With respect only to that portion of the Fund remaining unexpended at the end of the 2015/2016 fiscal year, the sources and amounts of funding anticipated to complete financing in any incomplete improvements identified in (1) above are as follows:*

	16/17	Budget	4 years 17/18 - 20/21
Developer Fees	\$	925,000	\$ 2,800,000
Interest	\$	9,250	\$ 28,000
Total Sources	\$	934,250	\$ 2,828,000

Total of All Years - All Sources **\$ 3,762,250**

D *With respect only to that portion of the Fund remaining unexpended at the end of the 2015/2016 fiscal year, the following are the approximate dates on which the funding referred to in (3) above is expected to be deposited into the appropriate fund.*

	Amount
Developer Fees	
Developer Fees - 2016-2017	\$ 925,000
Developer Fees - 2017-2018	\$ 700,000
Developer Fees - 2018-2019	\$ 700,000
Developer Fees - 2019-2020	\$ 700,000
Developer Fees - 2020-2021	\$ 700,000
Interest	
Developer Fees - 2016-2017	\$ 9,250
Developer Fees - 2017-2018	\$ 7,000
Developer Fees - 2018-2019	\$ 7,000
Developer Fees - 2019-2020	\$ 7,000
Developer Fees - 2020-2021	\$ 7,000

APPENDIX E

**Superintendent Contract Addendum
December 13, 2016**

Compensation

The Superintendent shall receive a 3% salary increase effective July 1, 2016 so that the Superintendent's annualized Base salary is \$229,380.

Benefits

The Superintendent is eligible for post-retirement family, two party, or single party health, dental, and vision benefits from the date of retirement until age 60, and single party health, dental and vision benefits from age 60-65, paid in full by the district.

Contract

The Superintendent's contract is extended to June 30, 2020 based on the positive evaluation August 2, 2016 for the 2015-2016 school year pursuant to Section VI of the Superintendent Agreement.

Board President: _____ Date: _____

Superintendent: _____ Date: _____

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
AGREEMENT for SERVICES of
ASSISTANT SUPERINTENDENT of HUMAN RESOURCES

This Agreement for Services as Assistant Superintendent of Human Resources, for the Santa Maria Joint Union High School District (hereinafter referred to as "District") is made and entered into on **December 13, 2016** by and between the Board of Education of the Santa Maria Joint Union High School District (hereinafter referred to as the "Board"), and **Kevin Platt**, (hereinafter referred to as the "Assistant Superintendent"). The term "Agreement" refers to this Agreement. The Board and the Assistant Superintendent, for consideration herein specified, agree as follows:

I. TERM OF AGREEMENT

The Board, in consideration of the promises herein contained, hereby offers, and the Assistant Superintendent hereby accepts, employment as Assistant Superintendent for a term commencing December 14, 2016 and ending June 30, 2019, subject to the terms and conditions hereinafter set forth. The Assistant Superintendent shall also have employment status as a permanent, certificated, non-administrative teaching employee of the District.

II. DUTIES AND RESPONSIBILITIES OF ASSISTANT SUPERINTENDENT

The Assistant Superintendent shall have charge of the administration of the Human Resources of the District as listed in the job description, under the direction of the Superintendent.

III. COMPENSATION

A. SALARY

The annual base salary of the Assistant Superintendent shall be one hundred and fifty thousand, three hundred thirty-five dollars and forty cents (\$164,244.61), payable in twelve (12) equal monthly installments. The Assistant Superintendent shall receive the same cost of living increase granted to other certificated management during the term of this agreement.

B. BENEFITS

1. The Assistant Superintendent shall be entitled to all benefits applicable to twelve-month management employees as are incident to their employment relationship with the District including but not limited to, twelve (12) days sick leave.

2. The District shall pay the Assistant Superintendent's membership fees of approximately one thousand five hundred dollars (\$1,500) to appropriate state, national, or local organizations at the Superintendent's discretion. Payment shall be made on a reimbursement basis.
3. The Assistant Superintendent shall render twelve (12) months of full and regular service during each year of the term of this Agreement. He shall receive all the paid holidays that certificated twelve (12) month management employees receive. In addition, the Assistant Superintendent shall be entitled to twenty-four (24) working days vacation per year with full pay during the term of this Agreement or any extensions thereof. Vacation must be taken in the year it is provided, except that paid vacation days may be accrued; however, the total number of accrued vacation days may not exceed thirty-six (36) days during the term of this Agreement or extensions/renewals thereof. Any vacation days in excess of thirty-six (36) as of May 31st of each year shall be paid on or before the end of that fiscal year. If this Agreement is terminated or expires before the earned vacation has been taken, the Assistant Superintendent shall be entitled to receive compensation, at the rate when the vacation was earned, for all accumulated and current vacation that has not been used.
4. Automobile allowances. The District shall provide the Assistant Superintendent an automobile allowance of three hundred fifty dollars (\$350) each month which may be adjusted annually at the option of the Board.
5. The District shall pay the Assistant Superintendent all actual and reasonable expenses incurred in the performance of his duties.

IV CHANGES IN AGREEMENT

- A. This Agreement may be changed or terminated by the mutual consent of the parties hereto in the manner provided for in Education Code Section 35031.
- B. This Agreement may be amended by Addendum in writing by mutual consent of the Assistant Superintendent and the Board at any time during the period of this Agreement. Each party shall give the other party sixty (60) days notice of any proposed amendment.
- C. Should the Assistant Superintendent become a candidate for employment elsewhere during the term of this Agreement, he shall indicate to the Board his intention to do so before he formally interviews, and the reasons for taking such action.
- D. The failure of the Assistant Superintendent to follow the procedure set forth in (C) above, relative to employment elsewhere, shall be deemed to

be a material breach of this Agreement, and the Board may then terminate this Agreement with the Assistant Superintendent upon at least ninety (90) days written notice.

V. TERMINATION OF AGREEMENT

This employment Agreement may be terminated by:

- A. Mutual agreement of the parties;
- B. Retirement or death of the Assistant Superintendent;
- C. Application of Paragraph IV (D) above;
- D. Disability of the Assistant Superintendent. This Agreement may be terminated by the Board of the Assistant Superintendent is unable to serve in his position due to physical and/or mental condition, provided (i) there has been an expiration of the sick leave entitlement as provided by statute and policies, and (ii) a written evaluation by a mutually agreed upon licensed physician concludes that the Assistant Superintendent is unable to provide further service in his position of employment. If the two parties fail, in good faith, to agree upon a physician within two weeks after notice by the Board of its intention to seek termination for disability, the Board shall appoint a physician. Failure of the Assistant Superintendent to submit to a physical examination, as directed by the Board, shall constitute a breach of contract;

VI. TERMINATION NOT FOR CAUSE

The District may terminate this Agreement without cause by giving forty-five (45) days notice to the Assistant Superintendent. If so terminated, the amount paid to the Assistant Superintendent shall not exceed an amount equal to the monthly salary of the Assistant Superintendent multiplied by the number of months left on the unexpired term of the Agreement. However, if the unexpired term of the Agreement is greater than twelve (12) months, the maximum cash settlement shall be an amount equal to the monthly salary of the Assistant Superintendent multiplied by twelve (12) (Cal. Gov. Code §53260).

VII GENERAL PROVISIONS

This Agreement is subject to (1) all applicable laws of the State of California; (2) the rules and regulations of the State Board of Education; and, (3) the rules and regulations of the District. Said laws, rules, regulations, and policies are hereby made a part of the terms and conditions of this Agreement as though fully set forth herein.

Agreement between SMJUHSD and Assistant Superintendent of Human Resources
Page 4

If, during the term of this Agreement, it is found that a specific clause of the Agreement is illegal under federal or state law, the remainder of the Agreement not affected by such a ruling shall remain in force.

This Agreement constitutes the full and complete understanding between the parties hereto, and its terms may be changed or modified only in writing, signed by the parties or their successors in interests to this Agreement.

IN WITNESS HEREOF, we affix our signatures to this Agreement this 13th day of December, 2016 in Santa Maria, California.

**BOARD OF EDUCATION OF THE
SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT**

By: _____
Assistant Superintendent

By: _____
Board President