

**Dietrich School District #314**  
"Educate Empower and Prepare"  
**May 21, 2024**

**7:00 P.M. Board Room**

**Regular School Board Meeting Agenda**

**Mission:** We exist to Educate, Empower, and Prepare students for a productive life.

**Vision:** Maintain a culture where Respect, Integrity, and Perseverance are cultivated. Operate a safe and welcoming school. Where each student is challenged to achieve excellence in Preparation for College, Career and a Productive Life.

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**Regular Meeting Agenda**

1. Call to Order
  - a. Pledge of Allegiance
  - b. Vision and Mission
2. Consent Agenda **Action**
  - a. Approval of Minutes April 15, 2024
  - b. Approval of Accounts Payable
  - c. Approval of Encumbrance Report
  - d. Approval of Student Body Balance Sheet
3. **Action Item:** Approve/Deny Consent Agenda
4. **Action Item: Executive Session as per code 74-206 (1) subsections(d)** To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code.  
(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need
5. Personnel Action
6. Student Attendance Appeal Action
7. Team Lead Presentations
  - a. Elementary
8. **Public Input:** The board values patron input. Any patron who would like to speak at a board meeting regarding a complaint about the district should have followed district policy on chain of command. The chain of command is as follows 1. Teacher or staff 2. Principal or Supervisor 3. Director or Administrator 4. Superintendent 5. Board.
9. Superintendent Report
  - a. Attendance
  - b. Testing Update
  - c. Upcoming Dates
  - d. Maintenance Report
10. Dean of Students Report
  - a. Discipline
  - b. Grade Reports
  - c. Testing
  - d. Athletic Report
11. Finance
  - a. Budget Update
12. Board Business
  - a. Leader in Me Update
  - b. Misty Swanson ISBA
  - c. Board Survey
  - d. Nepotism Policy

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- i. ISBA Policy
  - ii. Current Policy
  - e. Emergency Closure 4/15 Action
  - f. **Resolution for the city Action**
13. Policy
- a. 2nd reading Policy 9550 Data Breach Action
14. Future Agenda Items
- a. Regular Meeting/ Budget Hearing June 18 7:00 PM
15. Adjournment

APPROVED

Dietrich School District #314  
Board of Trustees Board Meeting  
April 15, 2024 7:00 PM



The meeting was called to order at 7:00 P.M. by Board member Rick Bingham. The Board Members present were Valerie Varadi, Ben Hoskisson, Starr Olsen and Wyatt Weber. Superintendent Stefanie Shaw, Business Manager/Board Clerk Dalonna Hurd, CNP/Student Body Accounts Shania Perkins, staff members Jalyn Shaw, Diane Norman, Maureen Heimerdinger, and patrons Heather Torgerson and Mindy Robertson were also present

**Consent Agenda**

- Ben Hoskisson made a motion to approve the consent agenda. The motion was seconded by Starr Olsen. Vote was unanimous in favor.

**Team Lead Presentations**

- Elementary- Diane Norman presented some elementary classroom updates and ISAT Prep.
- Secondary as read.

**Superintendent Report**

Superintendent Shaw presented her report as read with a focus on legislative update. Her report included the following points:

- Legislative Update
- Attendance
- Upcoming Dates
- Maintenance Report

**Dean of Students Report**

Presented as read with the following points:

- Discipline
- Grade Reports
- Testing
- Athletic Report

**Lunch Fees**

- Shania Perkins presented a proposal for lunch fee increases for the 2024-2025 school year. Starr Olsen made a motion to approve the Lunch fees. Ben Hoskisson seconded the motion. Vote was unanimous in favor.

**Budget Hearing Date June 18**

- Ben Hoskisson made a motion to approve the Budget Hearing Date. Wyatt Weber seconded the motion. Vote was unanimous in favor.

**Insurance Rates, Proposal**

- No action was taken as the proposal was for the rate to remain the same and will be included in the budget process.

**Elective Class Numbers -**

- Reviewed student numbers in elective classes. Discussion was held on possibly offering different classes or looking at the hour these are taught to encourage more participation

**Artificial Intelligence** - Starr Olsen led the discussion on AI use, whether to embrace it or not, and if we embrace it to teach the kids the proper way to utilize it in a school setting. A policy will be worked on.

**Maintenance 10 year plan** - was reviewed. This is a working document. Ryan would like input if any one has anything they would like to see added or moved.

**Leader in Me Update** - Superintendent Shaw updated on a meeting she had with Shoshone. Also has a secondary plan to read books as staff.

#### **Disposal of Property**

- Ben Hoskisson made a motion to approve the disposal of property. Valerie Varadi seconded the motion. Vote was unanimous in favor.

#### **ISBA Leadership Institute - May 29**

- Trustees were reminded of the date and will let Dalonna know if they are able to attend.

#### **Policy**

- Ben Hoskisson made a motion to approve the revision of Policy 8200. Valerie Varadi seconded the motion. Vote was unanimous.
- Starr Olsen made a motion to approve the 1st reading of Policy 9550. Ben Hoskisson seconded the motion. Vote was unanimous.

#### **Executive Session**

Starr Olsen made a motion to go into executive session as per Idaho code 74-206(1) subsection (b) and (d); (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public office, employee, staff member or individual against, or public school student and (d) To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code.

- Ben Hoskisson seconded the motion. The roll call vote was all in favor. The board went into executive at 7:58 p.m.
- Discussion was had over the staff members of the year (7:58-8:04 p.m.), safety plan (8:04-8:11 p.m.), and the superintendent evaluation (8:11-9:07 p.m.).
- The board came out of executive session at 9:08 p.m.

#### **Staff Members of the year**

- Starr Olsen made a motion to approve two Staff members of the year. Ben Hoskisson seconded the motion. Vote was unanimous.

#### **Superintendent Evaluation**

- Ben Hoskisson made a motion to approve the Superintendent Evaluation. Valerie Varadi seconded the motion. Vote was unanimous.

#### **Safety Plan**

- Starr Olsen made a motion to approve applicants A & B under Policy 9411. Ben Hoskisson seconded the motion. Vote was unanimous.

**Future Agenda Items**

- Graduation May 20, 2024 at 7:00 p.m.
- Next regular board meeting will be May 21, 2024 at 7:00 PM.

**Adjournment**

- Rick Bingham adjourned the meeting at 9:12 PM.

## ❖ Resignations

- Abby Power Paraprofessional- I will not be rehiring her position as we are reducing paraprofessionals due to another full time Sped teacher.
- Jaycee Perron Resignation JH Volleyball
- JH Football- Steve Shaw

### New Hires

- ❖ Varsity Football Coach- Garrett Astle
- ❖ Varsity Girls Basketball Coach Charley Bingham
- ❖ Science or Ag Teacher - Steve Shaw
  - Left both the Science and Ag position Open and will hire one based on applications.
- ❖ Elementary Teacher- Diane Norman

### ❖ Open Positions

- JH Volleyball
- JH Football

### ❖ Recommendations for Rehire Teachers

- ❖ Aleta Ramberg
- ❖ Maureen Helmerdinger
- ❖ Kathleen Novotny
- ❖ Sarah Stowell
- ❖ Elizabeth Hollibaugh
- ❖ Tanya Astle
- ❖ Glenna Wendt
- ❖ Charley Bingham
- ❖ Lori Norman
- ❖ Don Van Kleeck
- ❖ Eric McHan
- ❖ Amy Wood
- ❖ Jessica Whisenhunt

### ❖ Classified Staff

- ❖ Jalyn Shaw
- ❖ Dulfia Vasquez
- ❖ Leslie Rands
- ❖ Joyce Nicholes
- ❖ Matigan Bingham
- ❖ Shirley Bingham
- ❖ Janet Towne
- ❖ Michelle Johnson
- ❖ Ryan Dilworth
- ❖ Trevor Rands
- ❖ Pascual Antonio
- ❖ Mary Smith
- ❖ Perri Smith
- ❖ Anatolia Garcia
- ❖ Shania Perkins
- ❖ Dalonna Hurd
- ❖ Doralee Wells

### Coaches

**Volleyball**

- ❖ Charley Bingham
- ❖ Denise Hanson

**Girls Basketball**

- ❖ Garrett Astle JV
- ❖ Boys Basketball
- ❖ Slade Dill
- ❖ Steve Wells
- ❖ Cross Country/ Track
- ❖ Dixie Dill Varsity
- ❖ Sarah Stowell JH Track

# Dietrich School District

## Balance Sheet

As of May 2, 2024

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
D.L. Evans Bank	96,719.10
Undeposited Cash Box Funds	0.00
<b>Total Bank Accounts</b>	<b>\$96,719.10</b>
Accounts Receivable	
Accounts Receivable	7,812.55
<b>Total Accounts Receivable</b>	<b>\$7,812.55</b>
Other Current Assets	
Inventory Asset	972.93
Undeposited Funds	0.00
<b>Total Other Current Assets</b>	<b>\$972.93</b>
<b>Total Current Assets</b>	<b>\$105,504.58</b>
<b>TOTAL ASSETS</b>	<b>\$105,504.58</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	-1,480.05
<b>Total Accounts Payable</b>	<b>\$ -1,480.05</b>
Credit Cards	
Shania's SB CC	369.82
<b>Total Credit Cards</b>	<b>\$369.82</b>
<b>Total Current Liabilities</b>	<b>\$ -1,110.23</b>
<b>Total Liabilities</b>	<b>\$ -1,110.23</b>
Equity	
Opening Balance Equity	0.00
Sales Tax	-3.91
Sawtooth Conference	4,204.48
Scholarships	180.00
Scholarship- Wayne Dill "Be Somebody"	1,500.00
Scholarship-Community	1,199.81
Scholarship-David Sorensen	5,125.00
Scholarship-Luke Beckley	0.00
Scholarship-Staff	5,908.76
Volunteer Scholarship	1,010.00
<b>Total Scholarships</b>	<b>14,923.57</b>



	TOTAL
Student Body Balance	0.00
00-Ramburg	244.68
01-M. Heimerdinger	1,004.61
02-Novotny	312.90
03-Stowell	259.51
04-Holibaugh	452.50
05-Astle	461.89
06-Norman	452.48
Athletics	-49,671.85
Activity Cards	23,341.90
Adult/Senior Pass	1,710.98
Family Pass	8,280.02
<b>Total Activity Cards</b>	<b>33,332.90</b>
Gates	33,710.37
Ice Cream	2,088.18
NFHS Kickback	872.98
Officials	-405.28
Official Contract Fee	-39,331.00
<b>Total Officials</b>	<b>-39,736.28</b>
Student Sport Fees	
BBB	7,530.00
Cheer	363.59
FB	11,024.91
GBB	6,895.94
Shooter Shirt- GBB/BBB	0.00
Track	7,802.71
VB	8,182.00
XC	918.00
<b>Total Student Sport Fees</b>	<b>42,717.15</b>
<b>Total Athletics</b>	<b>23,313.45</b>
Auto Collision	0.00
Class Projects	0.00
Nova Project	0.00
<b>Total Auto Collision</b>	<b>0.00</b>
Box Tops/Field trips	870.06
Class of 2017	0.00
Class of 2018	407.65
Class of 2019	286.97
Class of 2020	2.42
Class of 2021	378.63
Class of 2022	29.49
Class of 2023	191.29
Class of 2024	3,178.80
Class of 2025	269.31
Class of 2026	1,313.27
Class of 2027	1,548.29
Class of 2028	799.91
Class of 2029	335.59

	TOTAL
Club BPA	2,593.22
Club FFA	<b>513.39</b>
Club Music	5,086.52
Concessions	6,359.00
Elementary Field Trips	36.68
General Student Body	197.20
HS Science	1,969.04
In/Out	-1,915.89
Jae Foundation	2,475.70
Library	569.56
Other Student Body Income	0.00
Robotics	457.88
Secondary Social Studies	138.65
Ski/Skate/ Wahooz	26.70
SPED	183.87
Student Council	743.52
SunShine Committee	1,447.65
Team Accounts	
Team BBB	7,395.59
Team Cheer	2,790.88
Team FB	1,307.58
Team GBB	219.04
Team Track	223.68
Team VB	5,656.96
Team Wrestling	940.10
Team XC and Track	3,721.43
<b>Total Team Accounts</b>	<b>22,255.26</b>
Walking/Attendance	1,010.76
Yearbook	6,764.33
<b>Total Student Body Balance</b>	<b>87,026.74</b>
Tournament/ All Sports	623.53
Tournament/ Dist. Basketball	0.00
Unrestricted Net Assets	-183.58
YEA	88.19
Net Income	-64.21
<b>Total Equity</b>	<b>\$106,614.81</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$105,504.58</b>

(VEND RNG: 000000-ZZZZZZ; DATE RNG: 00/00/00-06/31/24; ALL FUNDS; BANK GD: 1)

VEND #	ACCOUNT	DEPT	DATE	PO #	INVOICE	DESCRIPTION	BC	DP	MO-YR	AMOUNT
000002	100-883410-000-000-0	000000	06/07/24	006508	240004	2023-2024 Unleaded Gas	1	N	05-2024	331.92
000002	100-881420-005-000-0	000000	06/07/24	006508	240004	2023-2024 Diesel Fuel	1	N	05-2024	1,673.32
000002	100-886410-000-000-0	000000	06/07/24	006787	240004	Main Irrigation hydrant repair - sealant, prime	1	N	06-2024	125.08
	**SUB-TOTAL: Valley Wide Cooperative									2,130.32
000008	290-710450-000-000-0	000000	05/07/24	006472	30529084	2023-2024 Food Services	1	N	05-2024	142.74
	**SUB-TOTAL: Shamrock Foods (FSA)									142.74
000010	100-867300-000-000-0	000000	05/07/24	006785	5.1.24	Background Check Escrow Account	1	N	05-2024	200.00
	**SUB-TOTAL: Idaho State Dept of Education									200.00
000013	100-864410-000-000-0	000000	05/13/24	006783	1023036	Totes for Storage	1	N	05-2024	208.87
000013	100-864410-000-000-0	000000	05/13/24	006783	1023036	Clamps for Gym	1	N	05-2024	59.88
000013	100-864410-000-000-0	000000	05/13/24	006783	1023036	Multi Position Ladder 22'	1	N	05-2024	219.00
000013	100-864410-000-000-0	000000	05/13/24	006808	6023770	gate casters 5" swivel	1	N	05-2024	93.88
000013	100-864410-000-000-0	000000	05/13/24	006808	6023770	Cut off Blades	1	N	05-2024	98.70
000013	100-864410-000-000-0	000000	05/13/24	006808	6023770	Diablo Mason grind	1	N	05-2024	39.70
	**SUB-TOTAL: Home Depot									720.03
000018	290-710450-000-000-0	000000	05/07/24	006468	120452558	2023-2024 Milk/Dairy Products	1	N	05-2024	195.77
000018	290-710450-000-000-0	000000	05/07/24	006468	120640883	2023-2024 Milk/Dairy Products	1	N	05-2024	239.29
000018	290-710450-000-000-0	000000	05/07/24	006468	120641200	2023-2024 Milk/Dairy Products	1	N	05-2024	198.42
000018	290-710450-000-000-0	000000	05/07/24	006468	120640188	2023-2024 Milk/Dairy Products	1	N	05-2024	168.71
000018	290-710450-000-000-0	000000	05/13/24	006468	120452909	2023-2024 Milk/Dairy Products	1	N	05-2024	166.88
	**SUB-TOTAL: Meadow Gold Dairy, Inc									948.07
000018	290-710450-000-000-0	000000	05/07/24	006470	3282075	2023-2024 Food Services	1	N	05-2024	1,600.90
000018	290-710450-000-000-0	000000	05/08/24	006470	3286263	2023-2024 Food Services	1	N	05-2024	1,898.31
000018	290-710450-000-000-0	000000	05/08/24	006470	3286710	2023-2024 Food Services	1	N	05-2024	165.91
	**SUB-TOTAL: Northwest Distribution									3,565.12
000020	100-861330-001-000-0	000000	05/07/24	006433	2200570063	210 4th St- GYM	1	N	05-2024	2,136.50
000020	100-861330-001-000-0	000000	05/07/24	006433	2204390460	431 N Park St - SHOP	1	N	05-2024	36.83
000020	100-861330-001-000-0	000000	05/07/24	006433	2206403773	524 N Park St - AG Building	1	N	05-2024	49.04
000020	100-861330-001-000-0	000000	05/07/24	006433	2206056844	802 N Park St - Football Lights	1	N	05-2024	10.34
000020	100-861330-001-000-0	000000	05/07/24	006433	2206633246	22 E 1st St - Busbarn	1	N	05-2024	85.79
	**SUB-TOTAL: Idaho Power									2,317.50
000046	100-851390-000-000-0	000000	05/07/24	006774	200000797	2024 Annual Conference Registration	1	N	05-2024	175.00
	**SUB-TOTAL: IASBO									175.00
000049	243-519410-000-010-0	000000	05/07/24	006771	8690466	sheet metal, sq tubing, angle iron, rec tubing	1	N	05-2024	431.27
	**SUB-TOTAL: Pacific Steel & Recycling									431.27
000057	100-515370-000-000-0	000000	05/08/24	006794	314288-1	IDL Class 5 Coblan Am Government	1	N	05-2024	75.00
000057	253-515310-000-000-0	000000	05/08/24	006799	314290-1	Migrant Student IDLA Class Spring 2024	1	N	05-2024	75.00
000057	100-515370-000-000-0	000000	05/08/24	006799	314290-1	Spring 2024 Student IDLA Classes	1	N	05-2024	225.00
	**SUB-TOTAL: Idaho Digital Learning Academy									375.00
000065	100-861330-003-000-0	000000	05/07/24	006436	712101	2023-2024 Trash Services	1	N	05-2024	175.00
000065	100-861330-003-000-0	000000	05/13/24	006436	713433	2023-2024 Trash Services	1	N	05-2024	175.00
	**SUB-TOTAL: Timberline Trash LLC									350.00
000070	100-881360-000-000-0	000000	05/08/24	006452	9862802629	2023-2024 East Route Cell Phone	1	N	05-2024	52.40
000070	100-881360-000-000-0	000000	05/08/24	006452	9862802629	2023-2024 West Route Cell Phone	1	N	05-2024	52.40
000070	100-892360-000-000-0	000000	05/08/24	006452	9862802629	2023-2024 Superintendent Cell phone	1	N	05-2024	61.69
	**SUB-TOTAL: Verizon Wireless									166.49
099002	100-632390-000-000-0	000000	05/07/24	006773	200009190	2024 Summer Conference - Stefanie Shaw	1	N	05-2024	275.00
	**SUB-TOTAL: IASA									275.00
099045	243-519800-000-000-0	000000	05/07/24	006453	40548756	2023-2024 Cylinder Rental	1	N	05-2024	94.20
099045	263-519410-010-000-0	000000	05/07/24	006772	40439091	Lincon Welder - .035 Wire, electrodes, grndl	1	N	05-2024	581.66
099045	263-519410-010-000-0	000000	05/07/24	006772	40532631	Lincon Welder - .035 Wire, electrodes, grndl	1	N	05-2024	98.06
	**SUB-TOTAL: NORCO									773.91
099065	100-891320-000-000-0	000000	05/08/24	006479	38500389	2023-2024 Copier Lease	1	N	05-2024	429.45
	**SUB-TOTAL: Great America Financial Serv									429.45
099110	271-621390-000-000-0	000000	05/13/24	006804	EDWR59435S1	CPD- Write Tools Training for Teachers	1	N	05-2024	240.00
099110	271-621390-000-000-0	000000	05/13/24	006804	IEDWR59435S1	CPD - Write Tools training for Superintendent	1	N	05-2024	60.00
	**SUB-TOTAL: Northwest Nazarene University									300.00
099149	271-621390-000-000-0	000000	05/08/24	006801	5.8.24	Idaho Prevention Conf Credit 2024	1	N	05-2024	80.00
	**SUB-TOTAL: MoHan, Eric									80.00
099185	100-881410-000-000-0	000000	05/07/24	006781	1CN3-NDG3-FHQK	Tidy Tools Dust Mop and Floor Broom 36 inch	1	N	05-2024	48.99
099185	100-881410-000-000-0	000000	05/07/24	006781	1CN3-NDG3-FHQK	10pc Mop head replacements	1	N	05-2024	64.99
099185	100-881410-000-000-0	000000	05/07/24	006781	1CN3-NDG3-FHQK	Tidy Tools Dust Mop and Floor Broom 24"	1	N	05-2024	46.99
099185	100-864410-000-000-0	000000	05/07/24	006780	18YR-NPK3-FGCK	waterhog Entrance Mats	1	N	05-2024	407.80
099185	100-864410-000-000-0	000000	05/07/24	006780	18YR-NPK3-FGCK	2 pack Reception Chair	1	N	05-2024	89.99
099185	100-864410-000-000-0	000000	05/07/24	006780	18YR-NPK3-FGCK	Digital Wall Clocks for Gym	1	N	05-2024	171.98
099185	100-864410-000-000-0	000000	05/07/24	006791	1YL3-PGM1-L6JR	4 pack reception chairs	1	N	05-2024	2,899.70
099185	100-864410-000-000-0	000000	05/07/24	006791	1YL3-PGM1-L6JR	Chair Floor Mats	1	N	05-2024	268.51
099185	272-621410-000-000-0	000000	05/07/24	006791	1YL3-PGM1-L6JR	Color powder for SOS	1	N	05-2024	321.98
099185	272-621410-000-000-0	000000	05/07/24	006791		Mindful Talk cards	1	N	05-2024	90.93
099185	100-515410-000-000-0	000000	05/07/24	006788	161Y-T77J-F13M	Black Iron Oxide for Science	1	N	05-2024	9.99
	**SUB-TOTAL: Amazon/SYNCS									4,201.85
099206	100-515410-000-000-0	000000	05/07/24	006778	366397746	Music Puzzler Book/CD	1	N	05-2024	34.99

(VEND RNG: 000000-ZZZZZZ; DATE RNG: 00/00/00-06/31/24; ALL FUNDS; BANK CD: 1)

VEND #	ACCOUNT	DEPT	DATE	PO #	INVOICE	DESCRIPTION	BC	DP	MO-YR	AMOUNT
099208	100-515410-000-000-0	000000	05/07/24	006778	368397746	Suzuki Viola School Edition	1	N	05-2024	24.99
099208	100-515410-000-000-0	000000	05/07/24	006778	368397746	Footloose P/A CD	1	N	05-2024	29.99
099208	100-211000-000-000-0	000000	05/07/24	006778	368397746	Shipping on JW Pepper order	1	N	05-2024	12.99
**SUB-TOTAL: JW Pepper & Sons Inc.										102.98
099257	100-863680-000-000-0	000000	11/28/23	006617	TWF-23012636	Box 16x20 filters - North Duplex	1	N	11-2023	74.32
099257	100-863680-000-000-0	000000	11/28/23	006617	TWF-23012636	10x20x4 SG pleat - north Duplex	1	N	11-2023	9.46
099257	100-863680-000-000-0	000000	11/29/23	006617	TWF-23001182	Box 18x20 filters - North Duplex	1	N	11-2023	87.99CR
099257	100-863680-000-000-0	000000	11/29/23	006617	TWF-23001182	10x20x4 SG pleat - north Duplex	1	N	11-2023	10.18CR
**SUB-TOTAL: Russell Sigler, Inc										14.40CR
099271	100-823310-000-000-0	000000	05/08/24	006412	146044	2023-2024 VOIP Phone Line	1	N	05-2024	131.00
099271	100-823350-000-000-0	000000	05/08/24	006412	146044	2023-2024 Internet Service	1	N	05-2024	1,860.00
**SUB-TOTAL: White Cloud Communications										1,991.00
099341	100-864410-000-000-0	000000	05/13/24	006782	7665	Senior Class graduation banners	1	N	05-2024	304.44
**SUB-TOTAL: D.L. Evans Bank VISA Dilworth										304.44
099369	272-821310-000-000-0	000000	05/08/24	006777	9448	Sources of Strength - Boise State - A. Wood	1	N	05-2024	60.00
099369	100-831410-000-000-0	000000	05/08/24	006775	9448	Flowers for Rick Astle Services	1	N	05-2024	170.00
099369	246-841410-000-000-0	000000	05/08/24	006779	9448	Bike Rodeo Food Supplies -Walmart	1	N	05-2024	9.36
099369	246-841410-000-000-0	000000	05/08/24	006779	9448	Bike Rodeo Food Supplies -Costco	1	N	05-2024	165.32
099369	100-512410-000-000-0	000000	05/08/24	006781	9448	Walking Big Feet Tokens - Fitness Flinders	1	N	05-2024	37.80
099369	100-512410-000-000-0	000000	05/08/24	006781	9448	shipping	1	N	05-2024	10.00
099369	245-823410-000-000-0	000000	05/08/24	006793	9448	Cisco SFP-10G-SR Optical Transceiver Modul	1	N	05-2024	120.00
099369	245-823410-000-000-0	000000	05/08/24	006793	9448	Cisco GLC-SX-MMD Optical Transceiver Modu	1	N	05-2024	64.00
099369	245-618410-000-000-0	000000	05/08/24	006783	9448	DWF Flower order for spring floral project	1	N	05-2024	353.25
099369	100-211000-000-000-0	000000	05/08/24	006796	9448	SB -Discovery Center 6th Grade field trip	1	N	05-2024	80.00
099369	253-515410-000-000-0	000000	05/08/24	006798	9448	Walmart- Sandwiches for Migrant PAC mtg	1	N	05-2024	86.00
**SUB-TOTAL: D.L. Evans Visa Hurd										1,145.73
099395	100-864410-000-000-0	000000	05/07/24	006785	9820-1	Rust Inhibitive primer for tank	1	N	05-2024	48.99
099395	100-864410-000-000-0	000000	05/07/24	006785	9893-5	paint for propane tank- gallons	1	N	05-2024	317.94
099395	100-864410-000-000-0	000000	05/07/24	006785	9820-1	paint for fence- UV plus Natural	1	N	05-2024	2,384.46
099395	100-864410-000-000-0	000000	05/07/24	006785	9820-1	Emerald in SG Ultra - Black for gym wall	1	N	05-2024	229.96
**SUB-TOTAL: Sherwin Williams										2,961.33
099406	290-710450-000-000-0	000000	05/07/24	006469	10143881	2023-2024 Produce	1	N	05-2024	367.68
099406	290-710450-000-000-0	000000	05/07/24	006469	10142242	2023-2024 Produce	1	N	05-2024	391.22
099406	290-710450-000-000-0	000000	05/07/24	006469	10145594	2023-2024 Produce	1	N	05-2024	448.92
099406	290-710450-000-000-0	000000	05/07/24	000000	DM3259015	2023-2024 Produce	1	N	05-2024	29.40
099406	290-710450-000-000-0	000000	05/07/24	006469	10138989	2023-2024 Produce	1	N	05-2024	393.44
099406	290-710450-000-000-0	000000	05/07/24	006469	10140594	2023-2024 Produce	1	N	05-2024	407.63
099406	290-710450-000-000-0	000000	05/08/24	006469	10145686	2023-2024 Produce	1	N	05-2024	20.82CR
099406	290-710450-000-000-0	000000	05/13/24	006469	10147292	2023-2024 Produce	1	N	05-2024	332.63
**SUB-TOTAL: Charlie's Produce										2,349.88
099434	290-710450-000-000-0	000000	05/07/24	006471	240521867	2023-2024 Food Services	1	N	05-2024	573.07
099434	290-710450-000-000-0	000000	05/07/24	006471	240528808	2023-2024 Food Services	1	N	05-2024	26.72CR
099434	290-710450-000-000-0	000000	05/07/24	006471	24527495	2023-2024 Food Services	1	N	05-2024	793.32
099434	290-710450-000-000-0	000000	05/07/24	006471	240513670	2023-2024 Food Services	1	N	05-2024	401.10
**SUB-TOTAL: Sysco Idaho, Inc										1,740.77
099444	257-521300-000-000-0	000000	05/08/24	006800	4.30.24	9.25 hours Occupational Therapy	1	N	05-2024	555.00
**SUB-TOTAL: Connie Van Kleeck, OTR/L										555.00
099450	100-865320-000-000-0	000000	05/07/24	006712	6W1030269-1	Loader repairs - Fuel pump	1	N	05-2024	1,262.70
**SUB-TOTAL: Arnold Machinery										1,262.70
099544	257-521300-000-000-0	000000	05/13/24	006803	INV71637	Service Coordination	1	N	05-2024	70.28
099544	257-521300-000-000-0	000000	05/13/24	006803	INV71637	SLP Services - 35.82 hours	1	N	05-2024	2,814.88
099544	258-516300-000-000-0	000000	05/13/24	006803	INV71637	SLP Preschool 2.88 Hours	1	N	05-2024	195.64
**SUB-TOTAL: PresenceLearning, INC										2,880.76
099545	100-891320-000-000-0	000000	05/07/24	006590	527921696	2023-2024 Copier Lease October - June	1	N	05-2024	773.41
**SUB-TOTAL: US Bank Equipment Finance										773.41
099558	100-864550-000-000-0	000000	05/13/24	006784	121861628	Ghent Magnetic Projection Whiteboard	1	N	05-2024	11,636.75
099558	100-864550-000-000-0	000000	05/13/24	006784	121861628	shipping	1	N	05-2024	1,989.99
**SUB-TOTAL: Global Industrial										13,626.74
099557	272-821410-000-000-0	000000	05/13/24	006792	7259	Basketball -mini	1	N	05-2024	120.00
099557	272-821410-000-000-0	000000	05/13/24	006792	7259	Frisbee	1	N	05-2024	90.00
099557	272-821410-000-000-0	000000	05/13/24	006792	7259	T- T-Shirts Misc Sizes	1	N	05-2024	288.00
099557	272-821410-000-000-0	000000	05/13/24	006792	7259	water bottles	1	N	05-2024	300.00
099557	272-821410-000-000-0	000000	05/13/24	006792	7259	Sunglasses	1	N	05-2024	682.50
099557	272-821410-000-000-0	000000	05/13/24	006792	7259	shipping	1	N	05-2024	32.92
**SUB-TOTAL: Sources of Strength, INC										1,393.42

\*\*\*GRAND TOTAL - VENDOR COUNT: 32

48,475.49

DIETRICH SCHOOL DISTRICT NO. 314										
Cash Balance by Fund Report										
May 16, 2024										
92% of School Year										
Month 11 of 12										
Fund Title	Beginning Budget Amount July 1, 2023	Revenue to date	Month to Date Expenses	YTD Expenses	Balance Ending June 2024	MTD % Used	YTD %			
100 - General Fund	\$ 2,612,793	\$2,529,542	\$ (207,441)	\$ (2,180,444)	\$ 432,349.00	8%	83%			
230 - MV Homeless Grant	\$ 3,000	\$1,208	\$ -	\$ (1,208)	\$ 1,792.00	0%	40%			
235 - Expanding Arts Grant	\$ 14,856	\$14,856	\$ -	\$ (14,856)	\$ -	0%	100%			
243 - CTE	\$ 37,641	\$37,642	\$ (2,782)	\$ (23,356)	\$ 14,285.00	7%	62%			
245 - Instructional Technology	\$ 72,182	\$43,336	\$ (174)	\$ (57,314)	\$ 14,868.00	1%	79%			
246 - SDFS	\$ 4,352	\$2,202	\$ (175)	\$ (932)	\$ 3,420.00	4%	21%			
250 - ESSER III Discretionary	\$ 124,325	\$120,789	\$ (62,101)	\$ (120,789)	\$ 3,535.98	51%	99%			
250 - ESSER III Learning Loss	\$ 44,344	\$31,642	\$ (6,108)	\$ (37,801)	\$ 6,543.00	14%	86%			
250 - ESSER III Homeless	\$ 395	\$32	\$ -	\$ (32)	\$ 363.00	0%	9%			
251 - Title IA	\$ 64,544	\$50,608	\$ (3,824)	\$ (54,432)	\$ 10,112.00	6%	84%			
253 - Title IC (Migrant)	\$ 88,307	\$60,213	\$ (5,113)	\$ (65,332)	\$ 22,975.00	6%	74%			
254 - ESSER 11 - FT	\$ 87,477	\$87,477	\$ -	\$ (87,477)	\$ -	0%	100%			
257 - IDEA Part B (SPED)	\$ 57,965	\$42,587	\$ (5,582)	\$ (53,465)	\$ 4,500.00	12%	86%			
258-IDEA Part B Preschool Age	\$ 10,509	\$1,533	\$ (195)	\$ (1,731)	\$ 8,778.00	2%	16%			
261 - Title IV SSAE	\$ 13,653	\$12,670	\$ (1,011)	\$ (9,103)	\$ 4,549.62	7%	67%			
262 - REAP (Rural Education)	\$ 33,080	\$22,210	\$ (2,283)	\$ (24,496)	\$ 8,584.00	7%	74%			
263 - Carl Perkins	\$ 7,125	\$ -	\$ (679)	\$ (926)	\$ 6,198.00	10%	13%			
271 - Title IIA	\$ 14,017	\$13,019	\$ (360)	\$ (12,801)	\$ 1,216.00	3%	91%			
272- Idaho Lives - Sources of Strength	\$ 3,004	\$504	\$ (1,866)	\$ (2,410)	\$ 594.00	62%	80%			
290 - CNP	\$ 183,674	\$120,957	\$ (16,892)	\$ (171,198)	\$ 12,475.96	9%	93%			
310 - Bond & Interest Redemption	\$ 201,000	\$282,912	\$ -	\$ (174,182)	\$ 26,818.00	0%	87%			
420 - Plant Facilities	\$ -	\$ -	\$ -	\$ -	\$ -	-	-			
421 - Bond Facilities	\$ -	\$ -	\$ -	\$ -	\$ -	-	-			
424 - Bus Depreciation	\$ 16,225	\$ -	\$ -	\$ (26,070)	\$ (9,845.00)	0%	161%			
<b>TOTAL CASH BALANCES</b>	<b>\$ 3,694,468</b>	<b>\$ 3,475,939</b>	<b>\$ (316,586)</b>	<b>\$ (3,120,356)</b>	<b>\$ 574,112</b>					
As of April 30, 2024 Bank Statement:										
General	\$ 146,257.00									



## End of Year Board Report- Elementary

The Elementary has been busy wrapping up the year with several activities non stop! Upper Elementary finished April strong with state testing and Lower Elementary also finished all of our I-station testing! Both Upper and Lower Elementary saw great results and have seen excellent improvement from the start of the year til now. In May, we still continue to utilize our write tools training and are still having our kids write quality work and finish up their writing portfolios. Overall, the elementary reports that implementing portfolios this year, in conjunction with write tools has been beneficial to the students in their writing. I've included some responses from teachers regarding using write tools this year.

A few educational fieldtrips were taken this past month that have been great, including a K-2 trip to the Boise Zoo and historical museum, 4<sup>th</sup> grades annual trip to Pocatello, 6<sup>th</sup> grade's trip to the Discovery museum in Boise and much more.

Kindergarten- Write tools was a great guide for our classroom this year. Having the portfolio and a focus on writing guided our writing and helped my kids write more often. Each student improved significantly in writing this year and most went from a score on a writing rubric of 1-3 at the beginning of the year to 7 or higher! In addition to writing our scores in I-Station have increased significantly since the beginning of the year, most growing 80 points or higher! This year has been a wonderful year of Growth for us as a whole! 😊

### First Grade-

The 1 st Graders have had a great year! They just recently wrote about their favorite animal, creating a T-chart first, writing their informational text, and then typing their essay, with the help of 6 th graders! It was an exceptional experience for all kiddos involved!! The 1 st graders won the Earth Day Recycling Contest! They collectively gathered 565 pounds of aluminum! They earned a pizza and ice cream party! They are excited about meeting their pen pals they have had all year! They are the Richfield 1 st Graders, taught by one of Mrs. Heimerdinger's former 1 st Graders...Kelly Perron! They are learning a lot about dinosaurs right now...and are excited about their dino-dig in the long jump pit!! Finally...the 1 st Graders did very well on their Istation testing, having growth anywhere from 71 points to 142 points growth! They also had wonderful growth in Math!

### 3<sup>rd</sup> and 4<sup>th</sup> Grade-

I think overall it was beneficial for the school. I had my students in 3rd and 4th write one type of essay we were responsible for learning each quarter for the first three quarters.

### 5<sup>th</sup> Grade-

**5th Grade Happenings: Results are in from our annual Wood River Soil & Conservation Posters! I am happy to report that I have a first place and a third**

place winner! These students received a T-shirt and cash prizes! Lydia Weber received first place, & received \$75 and Emery Dill received 3rd place and won \$30! Their posters will continue on to the regional judging!

We're wrapping up our year and celebrating great success with our ISAT scores as well!

6<sup>th</sup> Grade- (see attached)



# SUPERINTENDENT REPORT

MAY 2024

## UPCOMING DATES

MAY

20- GRADUATION

22- LAST DAY OF SCHOOL

23- TEACHERS LAST DAY

JUNE

10-13 SUPERINTENDENT SHAW ON VACATION

18- JUNE BUDGET HEARING AND REGULAR BOARD MEETING.

## ATTENDANCE

ATTENDANCE FOR THE SECOND MONTH IN A ROW HAS BEEN MUCH CLOSER TO WHERE WE WOULD LIKE TO SEE. WE HAVE SEEN LESS ABSENCES ACROSS ALL SCHOOLS. I AM WORKING ON SOME IDEAS WITH NEXT YEARS STUDENT COUNCIL TO ENCOURAGE STUDENTS TO HAVE HIGHER ATTENDANCE.

Grade	Enrollment	ADA
K-6	79	94%
7-8	30	94%
9-12	74	96%
Total	185	95%

## TESTING UPDATE

- THIS YEAR WE DID THE ISAT SUMMATIVE THAT IS DONE THROUGH THE STATE FOR 3-8 AND 11 TH GRADE
- WE ALSO TESTED 9TH AND 10TH GRADE THROUGH THE INTERIM SITE USING THE SICA WHICH IS A TEST SIMILAR TO THE SUMMATIVE THE STATE GIVES. THE TEACHERS WANTED TO HAVE SOME SORT OF DATA THAT COULD BE USED IN GUIDING INSTRUCTION.
- I WILL HAVE A FULL BREAKDOWN FOR YOU IN OUR JUNE MEETING AS WE WILL BE SETTING GOALS AND WORKING ON THE CIP PLAN WITH DAVID.
- THE OVERALL DATA COMPARING THIS YEAR TO LAST YEAR SHOWS GROWTH IN ALL AREAS.
- SOME ELEMENTARY HIGHLIGHTS WERE THE 5TH GRADE STUDENTS WHO WERE 100% PROFICIENT IN ELA AND MATH AND 82% WERE PROFICIENT IN SCIENCE. 6TH GRADE WAS 85% IN ELA AND 92% PROFICIENT IN MATH.
- OUR 8TH GRADE STUDENTS ARE A CONCERN AGAIN THIS YEAR IN ALL THREE AREAS ELA, MATH AND SCIENCE. WE DID SEE SOME SIGNIFICANT GROWTH WITH SPECIFIC STUDENTS BUT WE NEED TO SEE MORE GROWTH FOR THIS PARTICULAR GROUP OF STUDENTS.
- THIS IS THE FIRST YEAR WE HAVE RECEIVED SCIENCE SCORES SINCE 2020. WE WILL USE IT AS OUR BASE YEAR AND START TRACKING GROWTH FROM HERE. 5TH 8TH AND 11TH GRADE ARE THE ONLY STUDENTS TESTED.
- WE ARE ADJUSTING THE SCHEDULE NEXT YEAR AND WILL BE MOVING THE BIOLOGY CLASS TO 11TH GRADE. DUE TO THIS NEW TESTING SCHEDULE WITH 11TH GRADE

# MAINTENANCE REPORT

MAY 2024

## TRANSPORTATION

- ANNUAL INSPECTIONS WILL OCCUR IN THE MONTH OF JUNE. BUSES WILL NEED TO BE TAKEN DOWN AND ROTATED AS THEY ARE COMPLETED.
- BUS 12 IS DOWN FOR REPAIRS AGAIN. I HAVE DECIDED NOT TO REPAIR UNTIL THE NEW YEAR SO WE ARE USING 16 TO HELP OUT ON ROUTES RIGHT NOW.
- RYAN ESTIMATES REPAIRS TO BE A COUPLE THOUSAND DOLLARS AS IT IS THE DEF FUEL PUMP THAT NEEDS TO BE REPLACED IN BUS 12.

## MAINTENANCE/CUSTODIAL

MAINTENANCE STAFF HAS MOVED THE FENCE AROUND THE AG SHOP TO THE MONTH OF JUNE AS BOTH TREVOR AND RYAN HAVE HAD TO DRIVE MULTIPLE ACTIVITIES A WEEK. THIS TAKES AWAY FROM THEM BEING ABLE TO GET PROJECTS IN THE BUILDING COMPLETED OR EVEN STARTED. SMALLER PROJECTS ARE BEING WORKED ON AS TIME ALLOWS IN BETWEEN DRIVING ACTIVITIES.

## **Dean of Students Report**

Discipline: We have had a few discipline issues but nothing over the top in the last few months. Most issues have revolved around inappropriate talk in the classroom or disrespect. Detention and a few in-school suspensions seem to be helping.

Grade Reports: Grades have remained somewhat similar throughout the year. Participation in extracurriculars is lower in the spring than at any other time of year, so students are not as worried about keeping themselves eligible. Students have been reminded that being ineligible at the end of the school year will make them ineligible to start the next school year. The red/yellow card list is mostly red at this point, with students having their grades drop and not getting them back up. A good portion of the list consists of students having low grades in multiple classes.

Testing: We began ISAT testing the week of 4/8. Teachers wanted a full week back in school from spring break before we began testing so our teachers have some time to prep their students. All score reports have come in and are accessible at this point. As usual, we tested grades 3-8 and 11 on ELA and Math. We also tested grades 5, 8, and 11, on Science. Lastly, teachers were interested in getting some testing data for our 9th and 10th graders along with wanting them to test during ISATs to keep their minds on testing. We are required to test 8th and 11th, but not 9th and 10th, so the thought was we could administer tests for them to keep them in the habit. We contacted the state and were notified of an interim ISAT assessment that we could administer to the 9th and 10th graders, so we did so during that time.

All of our seniors completed the WRA (workplace readiness assessment) in late April. Of the 21 students that tested, 13 scored a 75% or higher which is the state benchmark for the assessment. Three of the students that did not score a 75% scored a 70% or higher, meaning 16 of the 21 students scored over 70%.

## **Athletic Report**

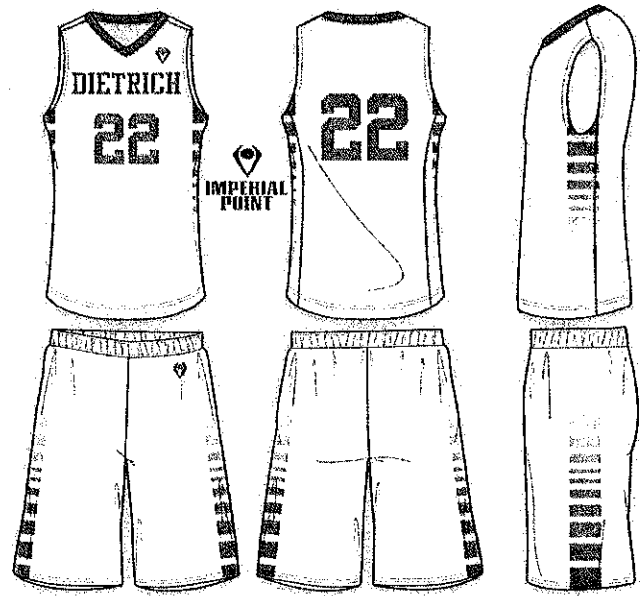
HS track has neared its end at the time of writing. Both JH and HS teams had successful conference meets in the first weeks of May. The HS team just finished up at their district meet last week. We had one athlete qualify for the state track meet in the 800 M and 1600 runs. He will be participating on Saturday, May 18th, at Middleton High School.

The boys basketball team would like to purchase new uniforms for next year. Mock-ups of the home and away jerseys are below.

BLUR BASKETBALL UNIFORM / V-NECK



BLUR BASKETBALL UNIFORM / V-NECK



# Leader in Me

## Educate, Empower, Prepare

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- ❖ Grants
  - I heard back from the Seagraves foundation. The grant for the Leader in Me did not get approved. They said the main reason is because we have received a grant from them in the last 10 years. I am currently still looking for other places that I can write a grant to help fund this program.
- ❖ Executive Coaching
  - I have had two sessions with an executive coach from the Franklin Covey Institute. We are focusing on me as a leader and how to make some changes. I have one specific issue that they are helping me work through in setting goals and improving how I deal with things.
- ❖ 7 Habits for Highly effective people training.
  - While I was on vacation at the end of April first of May the state had a training via zoom on the 7 habits for highly effective people. It was all day training. I participated in this training while on vacation. I tried not to do a lot of work stuff while I was with my daughter but felt that I needed to be on this training. There were a lot of things I learned that can be used in implementing the program. As well as personal takeaways to help with how I lead the school. My biggest concern with coming up with a plan to implement the program on my own is the need to have the specific curriculum which is a substantial cost as well. Without the curriculum it will be really difficult to implement.

**Mission:** We exist to Educate, Empower, and Prepare students for a productive life.

**Vision:** Maintain a culture where Respect, Integrity, and Perseverance are cultivated. Operate a safe and welcoming school. Where each student is challenged to achieve excellence in Preparation for College, Career and a Productive Life.

# Board Survey

## Educate, Empower, Prepare

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### ❖ June Board Meeting

- David sent me a survey that he recommended that we have the board do prior to our training in June. I highly recommend that we do this. If you all agree you will take this survey at the beginning of June. We can then use these results to help with our work in setting board and Superintendent goals. We will also be doing the board evaluation in June. I will have those for you to fill out at the board meeting.

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# **Dietrich School District No. 314**

**5270**

## **PERSONNEL**

### Personal Conduct

Employees are expected to maintain high standards of honesty, integrity, and impartiality in the conduct of District business and are required to comply with and conform to the Idaho law and the Code of Ethics of the Idaho Teaching Profession.

In addition to the conduct enumerated in Idaho law and the Code of Ethics of the Idaho Teaching Profession, an employee should not dispense or utilize any information gained from employment with the District, accept gifts or benefits, or participate in business enterprises or employment which create a conflict of interest with the faithful and impartial discharge of the employee's District duties. A District employee may, prior to acting in a manner which may impinge on any fiduciary duty, disclose the nature of the private interest which creates a conflict. Care should be taken to avoid using, or avoid the appearance of using, official positions and confidential information for personal advantage or gain.

Further, employees should hold confidential all information deemed to be not for public consumption as determined by law and Board policy. Employees shall also respect the confidentiality of people served in the course of the employee's duties and use information gained in a responsible manner. Discretion should be employed even within the school system's own network of communication.

District employees who are contacted by the media should direct such inquiries to the Superintendent, or his or her designee.

Administrators and supervisors may set forth specific rules and regulations governing an employees' conduct on the job within a particular building.

### Insubordinate Conduct

In the educational setting there are high expectations for employee behavior. This is necessary to ensure effective and efficient operation of the school and to model and reinforce appropriate professional interactions for our students. Accordingly, employees shall treat all administrators and colleagues in an appropriate professional manner.

Employees shall comply with all work-related orders, instructions, and directives issued by a proper authority. Insubordination; manifest disrespect; acts or language which hamper(s) the school's ability to control, manage, or function; displays of unacceptable modeling of rules for students or staff; or any other serious breaches involving improper attitudes or improper action toward persons in positions of authority are just cause for and may result in employee discipline, up to and including possible termination.

Examples of improper conduct include, but are not limited to:

1. Disobeying an appropriate order, instruction or directive of a supervising employee or administrator;
2. Refusing to accept a reasonable and proper work assignment or directive of a supervising employee or administrator;
3. Disputing or ridiculing authority;
4. Exceeding authority; and/or
5. Using vulgar or profane language to a supervising employee or administrator.

Legal Reference: I.C. § 33-1208      Revocation, Suspension or Denial of Certificate – Grounds  
I.C. § 33-1209      Proceedings to Revoke, Suspend or Deny or Place  
Reasonable Conditions on a Certificate  
IDAPA 08.02.02.076 Code of Ethics of the Idaho Teaching Profession

Policy History:

Adopted on: July 2014

Revised on: February 2017



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Administrators and supervisors may set forth specific rules and regulations governing an employees' conduct on the job within a particular building.

Personnel Conflict of Interest

It is not uncommon for a District to employ people who are related to one another or romantically involved with one another. However, it is inappropriate for one family member or romantic partner to have direct influence over the other's conditions of employment (i.e., salary, hours worked, shifts, evaluation, etc.).

For the purpose of this policy, family member or romantic partners are defined as spouse, domestic partner, daughter, son, parent, grandparent, grandchild, sister, brother, mother-in-law, father-in-law, daughter-in-law, or son-in-law.

In any case, when employees are unsure about a potential conflict, they should fully disclose the circumstances in writing to their supervisor. If one family member or

romantic partner has influence over another family member or romantic partner's conditions of employment, the following should occur:

1. In collaboration with the supervisor, the involved employees will be provided 30 days to make a decision regarding a change. Options include, but are not limited to:
  - A. One employee applying to transfer to another area; or,
  - B. Revising the reporting structure in the department so that one employee no longer has direct influence over the other employee's conditions of employment; or
2. If a decision is not reached by the end of the thirty-day period, the department head, or next level of administrator, will resolve the situation.

Nothing in this policy shall require the Superintendent or Board, in the case when the conflict of interest directly relates to the Superintendent, to transfer an employee to a different position in an effort to avoid a conflict of interest if doing so would not be in the best interest of the District.

#### Insubordinate Conduct

In the educational setting there are high expectations for employee behavior. This is necessary to ensure effective and efficient operation of the school and to model and reinforce appropriate professional interactions for our students. Accordingly, employees shall treat all administrators, students, and colleagues in an appropriate professional manner.

Employees shall comply with all work-related orders, instructions, and directives issued by a proper authority. Insubordination; manifest disrespect; acts or language which hamper(s) the school's ability to control, manage, or function; displays of unacceptable modeling of rules for students or staff; or any other serious breaches involving improper attitudes or improper action toward persons in positions of authority are just cause for and may result in employee discipline, up to and including possible termination.

Examples of improper conduct include, but are not limited to:

1. Disobeying an appropriate order, instruction or directive of a supervising employee or administrator;
2. Refusing to accept a reasonable and proper work assignment or directive of a supervising employee or administrator;
3. Disputing or ridiculing authority;
4. Exceeding authority; and/or
5. Using vulgar or profane language to a supervising employee or administrator.

Legal References: IC § 33-1208

Teachers - Revocation, Suspension,  
Denial, or Place Reasonable Conditions on  
Certificate — Grounds

IC § 33-1209

Teachers - Proceedings to Revoke,  
Suspend or Deny or Place Reasonable  
Conditions on a Certificate

IDAPA 08.02.02.076

Code of Ethics for Idaho Professional  
Educators

Policy History:

Adopted on:

Revised on:

Reviewed on:

**NOTE: This policy discusses a breach response plan the District should create to address possible data breaches. In the "Other References – Sample Breach Response Plans" portion below, this policy includes references to sample plans that may be useful as a starting point in creating such a plan. We recommend consulting an attorney and District technology staff to ensure these plans are in compliance with all requirements and meet the District's needs.**

This policy aims to prevent data breaches and to ensure any such breaches are addressed quickly and appropriately. In pursuit of this, the Board directs the Superintendent or their designee to work toward implementing the **Center for Internet Security (CIS) Critical Security Controls**,

#### Prevention Strategies

For the purposes of this policy, a data breach refers to any instance in which there is an unauthorized release or access of personally identifiable information, as defined in [Policy 3575], or of other sensitive data. This can include, but is not limited to, student educational records, personnel records, and financial records. It can include situations such as malicious actors gaining access to District devices or systems; the loss of District devices; and devices or networks left unsecured by accident, negligence, or a security system failure.

Sensitive data shall mean data whose release could cause social, physical, or financial harm to the individual(s) it pertains to or to the District.

The Board emphasizes the following cybersecurity principles, which the Superintendent or designee shall draft procedures to implement:

1. **Multifactor authentication for remote access and admin/privileged controls:** To the extent feasible, phishing-resistant multifactor authentication will be required to access sensitive information and security-sensitive systems.
2. **Endpoint detection and response:** The Superintendent or their designee shall ensure all District devices are protected by endpoint protection including, but not limited to, antivirus software and any other appropriate measures to detect attempted breaches of network security. The Superintendent or designee shall ensure District devices are safe when used at school and, if applicable, when used at other locations. They shall ensure steps are taken to block access to known malicious content online, to protect users from email-based attacks, and to ensure security updates are installed promptly.
3. **Secured, encrypted, and tested backups:** The Superintendent or their designee shall ensure backups of important data are maintained securely to protect against data loss or destruction. They shall strive, when feasible, to ensure three backup copies of important data are kept, two of which are stored on different mediums, and one of which is stored at a separate physical site from the others. At least one of these copies should be stored on a device not connected to the Internet.

4. Privileged access management: The Superintendent or their designee will regularly check that individuals who no longer need access to sensitive data and systems do not have access to them. This shall include ensuring access is immediately terminated when an individual's employment with the District is terminated or otherwise separated and when a student graduates or otherwise exits the District. To the extent feasible the Superintendent or designee shall ensure that duties are separated to prevent inappropriate access to or use of sensitive data. This also includes a requirement to ensure passwords are secure and are not shared. To limit risk, sensitive data will be safely archived or deleted when appropriate.

The Superintendent or designee shall maintain an inventory of the District's physical and electronic assets related to cybersecurity that designated staff members should secure in the event of a possible disaster or data breach. These assets include, but are not limited to electronic files, logins, electronic devices, and equipment used to provide access to the Internet and any District networks. The list shall indicate where these assets are stored and how they are protected.

The Superintendent or designee shall also conduct privacy risk assessments for the District and of parties with whom it shares sensitive data. For this policy, privacy risk assessment shall mean a process to help analyze and assess privacy risks arising from the processing of their data.

### Training and Awareness

**[NOTE: THIS TRAINING IS NOT REQUIRED BY LAW, BUT IS STRONGLY RECOMMENDED BY THE SCHOOL TECHNOLOGY EXPERTS (SBA CONSULTED IN DRAFTING THIS MODEL POLICY.)]**

The Superintendent or their designee shall provide and require training on cybersecurity, preventing data breaches, and securing confidential records for staff, students, contractors, and others with access to District records or electronic networks. This may include providing information on how and when to report a possible data breach.

Failure to participate in such training could have negative consequences to the individual or entity which may include, but are not limited to, personnel action, refusal to allow the person or entity to use the District's computer systems or electronic devices.

### Breach Response

The Superintendent or their designee shall check for signs of a data breach through such methods as automated tools, verifying whether current security measures are effective, searching online for signs of leaked data, and conducting tests of current security.

The Superintendent or designee shall create a Data Breach Response Plan for inclusion in the District's Crisis Management Plan. They may involve experts and stakeholders in the process of creating this plan. The Superintendent or designee may also conduct regular data breach drills or tests of portions of the Data Breach Response Plan. Those responsible for implementing the Data Breach Response Plan may be provided with training on or notification of the Plan regularly. The Superintendent or designee and any experts and stakeholders they choose to involve shall review the Plan annually to ensure it is current and that any appropriate improvements are made to it. Such review shall also take place following any suspected data breach.

The Superintendent or designee shall direct staff to report any possible data breach to the

**[Superintendent]**. Apart from such reporting, staff shall keep information about the breach confidential unless and until they have been assigned communication responsibilities related to the breach.

If the District identifies a lapse in security exposing sensitive information but it is unclear whether anyone has obtained or accessed such data, the District shall **treat the incident as a data breach OR immediately remedy the issue**.

The District's Data Breach Response Plan shall include the following elements:

1. A process for determining whether a suspected breach is an actual breach and, if so, for learning about the nature of it, such as:
  - A. Whether the breach is still active;
  - B. The scope of the breach; and
  - C. Whether the breach was accidental or malicious and whether it was internal or external.
  
2. The positions responsible for participating in the response to a possible data breach, including:
  - A. An incident response leader and alternate leader who will coordinate such response;
  - B. The Superintendent or their designated administration representative;
  - C. Information technology staff;
  - D. The District legal counsel;
  - E. Communications or public relations personnel;
  - F. Risk management personnel; and
  - G. The business manager or designee.

The plan shall also include the duties of each position, as determined by the Superintendent.

3. A process for deciding the appropriate course of action. This shall include:
  - A. Choosing an individual or organization to investigate the breach;
  - B. A listing of District resources available to address the breach and the authority who can approve their use;
  - C. Fixing an active breach;
  - D. Consulting with legal counsel to ensure legal requirements are met, including any federal, state, or district-level requirements to notify outside authorities or victims of a breach;
  - E. A plan for providing information about the breach if required or when communication is appropriate for the sake of transparency, to assist agencies working to prevent future breaches;
  - F. Providing support to individuals whose sensitive data was subject to the breach;
  - G. Whether to report the incident to law enforcement and, if so, how to coordinate with them;
  - H. Determining which outside organizations or individuals should be consulted or involved in the response, such as the Family Policy Compliance Office or other outside experts;
  - I. Taking measures to preserve evidence of the breach and document the District's response;
  - J. Determining the cause of the breach and how to prevent similar breaches in the future, such as through technological fixes, training, or other measures; and

- K. A plan for maintaining continuity of District operations through the breach. This plan shall include details on the keeping and use of data backups.

Third Parties

The Superintendent or their designee shall take measures to limit risk when using third-party tools or services and when it is necessary to share sensitive data with third parties.

They shall also regularly review such third parties' policies on data breach notifications and backing up data or ensure these topics are addressed adequately in the District's contract with such providers.

Legal Compliance and Insurance

The Superintendent or their designee shall report any cybersecurity incident to the Office of the Attorney General within 24 hours as required by IC 28-51-105. When required, the incident shall also be reported to the Idaho Superintendent of Public Instruction and the Executive Director of the Office of the State Board of Education, as described in Policy [3575].

The Superintendent or designee shall record any breach of education records in the log of releases of information described in Procedure 3570P. Any cybersecurity incident shall also be reported to the federal Cybersecurity and Infrastructure Security Agency if required by the Cyber Incident Reporting for Critical Infrastructure Act of 2022 or, in cases where reporting is optional if the Superintendent chooses to do so.

In the event of any cybersecurity event, the Superintendent or designee shall immediately contact their cybersecurity insurance provider and, if applicable, the District's managed security provider.

Original Adopted Date: | Last Revised Date: | Last Reviewed Date:

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<b>Legal References</b>	<b>Description</b>
34 CFR 99.32(a)(1)	What Recordkeeping Requirements Exist Concerning Requests and Disclosures?
CIRCIA	Cyber Incident Reporting for Critical Infrastructure Act of 2022
IC § 28-51-104	Definitions
IC § 28-51-105	Disclosure of Breach of Security of Computerized Personal Information by an Agency, Individual or a Commercial Entity
<b>Sample Cybersecurity Breach Response Plan</b>	<b>Description</b>
Center for Internet Security	<u>Information Security</u>

Center for Internet Security

Acceptable Use of Information Technology Resources Policy

Center for Internet Security

NIST Cybersecurity Framework: Policy Template Guide

Center for Internet Security

CIS Critical Security Controls Version 8

Center for Internet Security

Acceptable Use Policy Template for the CIS Controls

SANS Institute

Security Policy Templates

### **Cross References**

#### **Code**

3570

#### **Description**

Student Records

3570-P(1)

Student Records - Maintenance of School Student Records

3570-F(1)

Student Records - Notification to Parents' and Student's of Rights Concerning a Student's School Records

3570-F(2)

Student Records - Permission to Use Likeness

3575

Student Data Privacy and Security



To be submitted within three (3) school days of a closure.

## Certificate of Emergency Closure

### Idaho Code 33-512 & 33-1003A

**Step 1 of 5: Enter District/Charter School Number**

District/Charter Number: 314 Dietrich District

**Step 2 of 5: Complete the Table**

Please follow the guidance described above each column heading. Align the closure information as best you can with the instructional year calendar's submitted to the Idaho Department of Education at the beginning of the school year. For example: if your grades 1-5 were put on one calendar, they should be reflected that way below:

Date of Closure	Cause of Closure	Building Numbers Affected	Grades Served	Type of Closure	Hours Per Day	Minutes Per Day	Decimal Equivalent	Comments	
								Used for Example Only	Used for Example Only
01/26-27/24	Adverse Weather	All	ALL	Full Day	2	15	0.000		
01/31/24	Facility Failure	100, 101, 102	1-5	Partial Day			2.250		
04/15/24	Funeral	All	ALL	Full Day			0.000		staff member funeral services
							0.000		
							0.000		
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**Step 3 of 5: Adjust Student Information System (SIS)**

Update your SIS to identify the day(s) reported above as Emergency Closures. Do not delete days that become Emergency Closures from your SIS.

**Step 4 of 5: Superintendent/Charter School Administrator's Certification**

Enter the certifying superintendent or charter school administrator's name and phone number. By submitting this form I'm certifying the information above is accurate, I will provide closure details upon request, and I will submit board minutes approving the closure once the minutes are available.

Name: Daloma Hurd  
 Phone: 208-544-2158

**Step 5 of 5: Submit This Form and Follow Up with School Board Minutes**

Email the completed form to Dean Reich (dreich@sdie.idaho.gov) and to Tania Goretov (tgoretov@sdie.idaho.gov). After your board approves the closure, email a copy of the board minutes to Dean Reich. Be sure the minutes detail the date, duration, and reason for the closure(s) included above.

**Questions? Contact:**  
 Dean Reich (208) 332-6933  
 Tania Goretov (208) 332-6941

DIETRICH HIGH SCHOOL

CLASS OF



2024

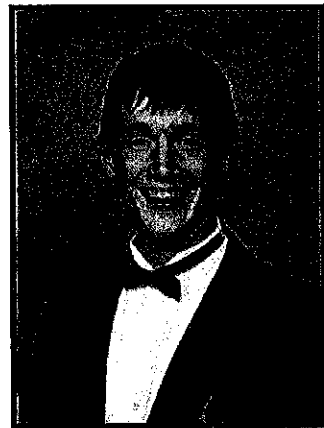
GRADUATION CEREMONY



**Carrissa Berthleson**



**Tallie Christiansen**



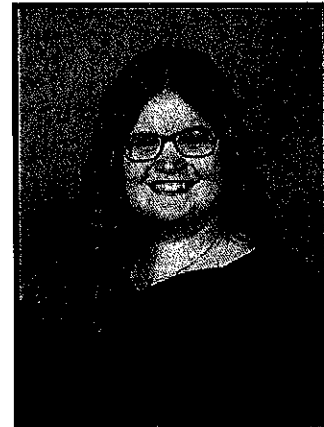
**Dallin Churchill**



**Silvia Cobian**



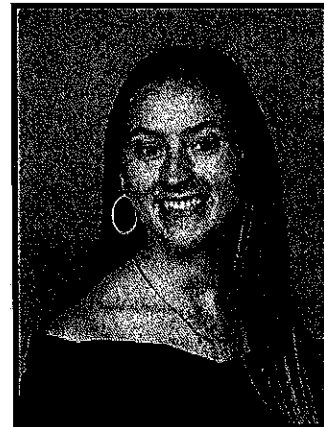
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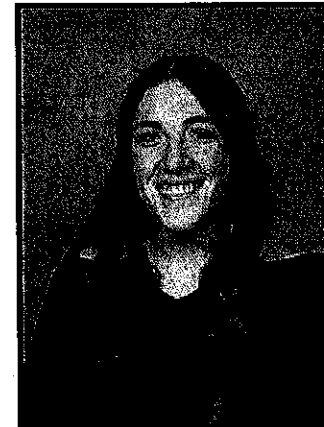
**Athea Hollibaugh**



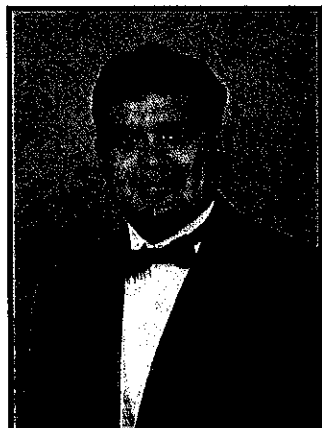
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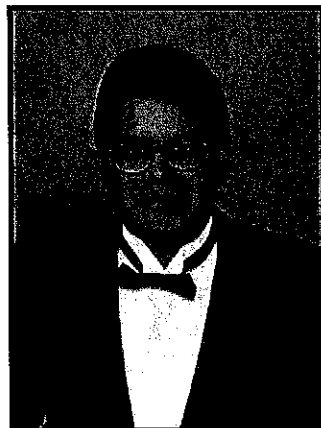
**Rylie Hoskisson**



**Saige Hubert**



**Eduardo Perez**



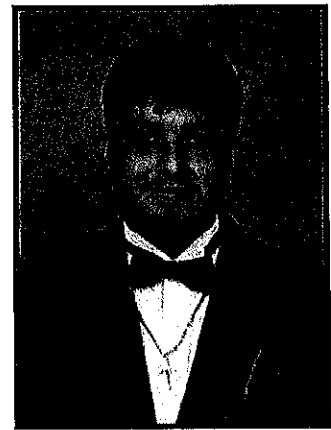
**Roberto Marmolejo Frias**



**Jessika Power**



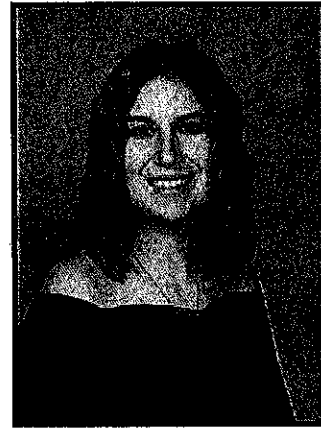
**Rhein Resz**



**Jose Sanchez**



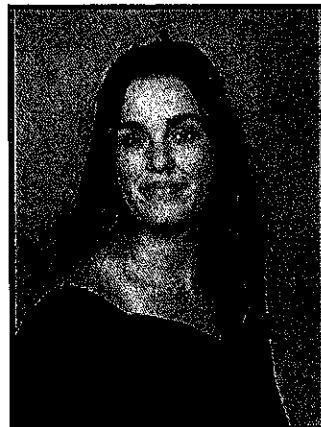
**Stryder Shaw**



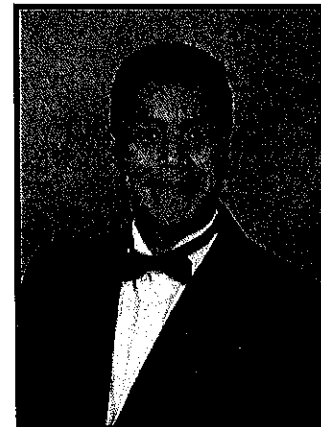
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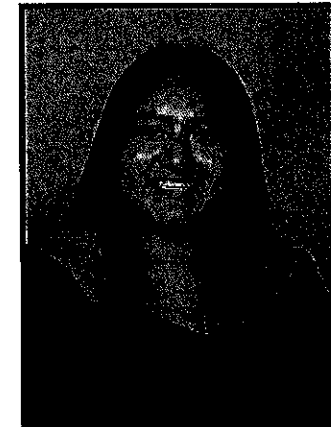
**Kyli Stowell**



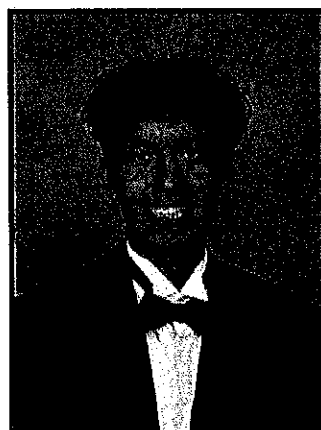
**Cathrine Talbot**



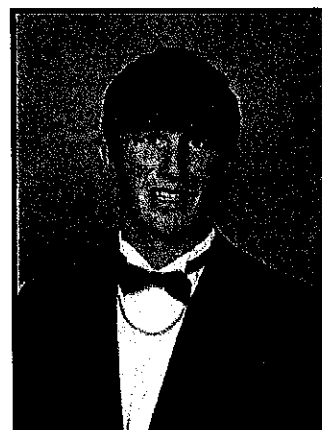
**Denis Vargas**



**Cidnee Venegas**



**Angel Villa**



**Emmet Zimmers**

**DIETRICH HIGH SCHOOL GRADUATION  
HIGH SCHOOL GYMNASIUM  
MAY 20, 2024 • 7:00PM**

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Processional

Welcome Rylie Hoskisson

Pledge of Allegiance Rylie Hoskisson

Invocation Tallie Christiansen

Introduction Salutatorian Athea Hollibaugh

Salutatorian Address Jessika Power

Valedictorian Address Saige Hubert

Scholarship Awards Brody Astle

Teacher Appreciation/ Retirees Rick Bingham

Introduction of Speaker Denis Vargas

Commencement Address Darrel Heikens

Slide Show Class of 2024

Presentation of Diplomas Rick Bingham

Presentation of Graduates Rick Bingham

# **Faculty, Board, Administration, and Staff**

## **Board of Trustees:**

Rick Bingham -Chairman  
Starr Olsen- Vice Chairman  
Benjamin Hoskisson- Trustee  
Wyatt Webber- Trustee  
Valerie Varadi- Trustee

## **Elementary**

Aleta Ramberg  
Maureen Heimerdinger  
Kathleen Novotny  
Sarah Stowell  
Elizabeth Hollibaugh  
Tanya Astle  
Diane Norman  
Dulifa Vasquez

## **High School**

Charley Bingham  
Steve Shaw  
Lori Norman  
Eric McHan  
Amy Wood  
Kalli Stagg  
Jessica Whisenhunt

## **Para Professionals**

Abby Power  
AshLynn Robertson  
Matigan Bingham  
Joyce Nicholes  
Leslie Rands  
Doralee Wells

## **Administration**

Stefanie Shaw- Superintendent  
Brody Astle- Dean of Students

## **Staff**

Jalyn Shaw- Secretary  
Shirley Bingham- Librarian  
Glenna Wendt-Special Education  
Dalonna Hurd- Business Manager  
Shania Perkins- CNP/ Student Body Accounts  
Ryan Dilworth- Maintenance/ Transportation  
Supervisor

## **Kitchen**

Debra Hansen  
Mary Smith  
Ana Garcia

## **Bus Drivers**

Janet Towne  
Jerry Heimerdinger  
Michelle Johnson  
Lyle Towne

## **Custodians/Maintenance**

Pascual Antonio  
Trevor Rands

# DIETRICH SCHOOL DISTRICT NO. 314

*Home of the Blue Devils  
Perseverance, Integrity, Respect*

*Stefanie Shaw, Superintendent  
Brody Astle, Dean of Students/AD*



*Dalonna Hurd, Business Manager  
Jalyn Shaw, Building Secretary*

VI.1 Notice of Quorum of Board in Attendance at Graduation

NOTICE IS HEREBY GIVEN  
QUORUM OF BOARD IN ATTENDANCE AT

## **Dietrich High School Graduation**

As there will be a quorum of the Board of Trustees in attendance at **Graduation**, Notice is hereby given that a majority of the Board will be present and in attendance at such event.

Date: **May 20, 2024 7:00 PM – 9:00 PM**

Location: **Dietrich High School**

No Business of the Board is scheduled or will be occurring.

No meeting of the Board will be held. Accordingly, no minutes will be taken.

This Notice fulfills the Idaho State Code requirements for public meeting notices.

**406 North Park, Dietrich, Idaho 83324**

Phone: (208) 544-2158 Fax: (208) 544-2832