

# DEMAREST BOARD OF EDUCATION

## AGENDA REGULAR MEETING

September 19, 2017  
5:30 P.M.

### I. OPENING

A. Meeting called to order.

B. Board President's Announcement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

C. Roll Call: Alevrontas, Cantatore, Governale, Kirtane, Verna, Woods, Holzberg

### II. ADJOURN TO EXECUTIVE SESSION

A. The Board has determined it will enter into Executive Session for the following reasons:

1. Personnel
2. Legal matters

B. Move to approve the following resolution to enter the Executive Session:

**WHEREAS**, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

**WHEREAS**, the length of the closed Executive Session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

**NOW THEREFORE BE IT RESOLVED**, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

**BE IT FURTHER RESOLVED**, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

### III. REOPEN PUBLIC MEETING

A. Move to reopen the Regular Meeting to the public.

B. Roll Call: Alevrontas, Cantatore, Governale, Kirtane, Verna, Woods, Holzberg

IV. PLEDGE OF ALLEGIANCE

V. APPROVAL OF MINUTES OF THE MEETINGS

- August 15, 2017 COW/ Regular and Executive Meeting Minutes

VI. CORRESPONDENCE

VII. BOARD PRESIDENT'S REPORT

VIII. SUPERINTENDENT'S REPORT

IX. OTHER REPORTS/PRESENTATIONS

- Principal Reports

X. REVIEW OF AGENDA

A. Board members review the items.

XI. PUBLIC DISCUSSION (AGENDA ITEMS ONLY)

A. Move to open the meeting to public discussion limited to agenda items.

B. Public discussion.

C. Move to close the meeting to public discussion.

XII. ACTIONS

**A. Instruction – Staffing**

1. Move to approve the employment of the following, as substitute teachers, for the remainder of the 2016/2017 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98).

- Ayssa Picinich
- Sierra Wendeborn

2. Move to approve the reassignment of Christie Choman, CRS resource room teacher from .625 to .675 for the 2017/2018 school year, as recommended by the Chief School Administrator.

3. Move to approve the reassignment of Dana Del Corral, LLE Basic Skills teacher, from .625 to .675 for the 2017/2018 school year, as recommended by the Chief School Administrator.

4. Move to approve the reassignment of Shannon McBride from Basic Skills to Preschool teacher, for the 2017/2018 school year, as recommended by the Chief School Administrator.

**B. Instruction – Pupils/Programs**

1. Move to approve a non-domiciled tuition agreement with Yair Eini and Smadar Schechter-Eini (parents) for their children to attend the 5<sup>th</sup> grade and 7<sup>th</sup> grade as non-residents, pending domicile, as recommended by the Chief School Administrator.

**C. Support Services – Staffing**

1. Move to approve additional 11.25 summer hours for Victoria Zimmerman at her per diem rate, as recommended by the Chief School Administrator.

2. Move to approve Patricia Hefter, Clerical Aide at County Road School, not to exceed 12.5 hours per week, for the 2017/2018 school year, as recommended by the Chief School Administrator. Salary and step to remain at 2016/2017 level and will be adjusted upon conclusion of negotiations with the Demarest Education Association, as recommended by the Chief School Administrator.

3. Move to approve MaryEllen Lesko, one to one Aide at County Road School, not to exceed 29 hours per week, for the 2017/2018 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate’s compliance with P.L. c. 116 (revised 6/30/98). Salary and step to remain at 2016/2017 level and will be adjusted upon conclusion of negotiations with the Demarest Education Association, as recommended by the Chief School Administrator.

4. Move to acknowledge sick leave for Louis Vogel, Custodian at County Road School, from July 17, 2017 through October 17, 2017, as recommended by the Chief School Administrator.

5. Move to approve custodial substitute Izet Desic, Step 1, effective September 1, 2017, for the duration of custodian on sick leave, as recommended by the Chief School Administrator.

6. Move to approve reassignment of Valbona Derguti from aide at DMS to aide at CRS, as recommended by the Chief School Administrator.

**D. Support Services – Board of Education**

1. **BE IT RESOLVED** to approve the following resolution:

**WHEREAS**, the Superintendent has presented his action plan for proposed merit bonus criteria to the Board for the 2017-2018 school year in accordance with Article IV, Item 2, of his Employment Agreement: and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board hereby approves the Superintendent's action plan for the attainment of merit criteria for the 2017-2018 school year in accordance with the merit provision for additional compensation contained in the Superintendent's employment agreement: and

**BE IT FURTHER RESOLVED**, that the Superintendent is hereby authorized to submit his proposed action plan for the attainment of the merit criteria set forth therein to the Executive County Superintendent for the review and approval in accordance with N.J.A.C. 6A:23A-3.1, as per attachment.

2. Move to approve the following requests for facility use, in accordance with policy 7510, as recommended by the Chief School Administrator.

Group/Event	Date/Time	Location
SACC	17/18 school year on full session days	LLE music room CRS art room
Girl Scout Troop	9/15,10/13,11/17,12/21,1/19, 2/16,3/2,3/16 3:15-4:30	LLE APR
PTO/ Book Fair	October 25, 26, 27	LLE Gym

PTO Meetings DMS	9/14 8:30-9:30AM 11/4 8:30-9:30AM 5/3 8:30-9:30AM 6/7 8:30-9:30AM	Cafeteria
PTO Meetings LLE	9/12 3:30-4:30PM 11/2 6:30-7:30PM 3/1 6:30-7:30PM	Library

3. Move to approve the attendance of the following workshops, as noted, with all hotel, meals and travel reimbursed at the statutory rates per NJ OMB Guidelines, as recommended by the Chief School Administrator.

Name/Title	Event	Admission Cost
Alison Porto and Julie Worgul BSI and Reading	International Dyslexia Association Somerset, NJ October 13th	190.00 per person
Michelle Terzini-Hollar CST Supervisor/Psychologist	Rutgers CE classes Various locations October 19 <sup>th</sup> , 23 <sup>rd</sup> and 26th December 13 <sup>th</sup> February 19 <sup>th</sup>	\$554.00

4. Move to approve refund of Pre-K tuition, as recommended by the Chief School Administrator:

Name	Amount
Mr. & Mrs. Miller	\$1800.00
Mr. & Mrs. Badolati	\$1800.00

5. Move to approve participation in Region III busing, for the 2017/2018 school year, as recommended by the Chief School Administrator.

6. Move to approve Statement of Assurance (SOA) for paraprofessional staff for the 2017/2018 school year, as recommended by the Chief School Administrator.

7. Move to approve Statement of Assurance (SOA) for Lead Testing, as recommended by the Chief School Administrator.

8. Move to approve Nursing Plan for the 2017/2018 school year, as recommended by the Chief School Administrator.

9. Move to approve payment application #2 in the amount of \$53,304.50 for the Luther Lee Emerson School Boiler Installation Project, NJDOE # 03-1070-050-17-1000, to Pennetta Industrial Automation, as reviewed by EI Associates and as recommended by the Chief School Administrator.

10. Move to approve Change Order #1 for the Luther Lee Emerson School Boiler Installation Project, NJDOE #03-1070-050-17-1000, to Pennetta Industrial Automation, in the amount of \$17,177.35, as recommended by the Chief School Administrator.

11. Move to approve payment application #2 in the amount of \$111,530.00 for the County Road School Unit Ventilator and Casework Replacement Project, NJDOE # 03-1070-030-16-1000, to Industrial Cooling Corporation, as reviewed by EI Associates and as recommended by the Chief School Administrator.

12. Move to approve disposal of Smartboards, iMacs and miscellaneous technology equipment, as recommended by the Chief School Administrator.
13. Move to approve Matera’s Nursery, as they provided the most responsive quote for the purchase of various grounds keeping equipment, at a cost not to exceed \$20,555.00, as recommended by the Chief School Administrator.
14. Move to approve the use of the Marshall Evaluation Instrument for teacher evaluations, meeting or exceeding all Achieve NJ regulatory requirements, for the 2017/2018 school year, as recommended by the Chief School Administrator.
15. Move to approve Yea Eun Park, student teacher, to observe elementary classes at CRS, September – October 2017, not to exceed 10 hours, as recommended by the Chief School Administrator.

**E. Support Services – Fiscal Management**

1. Move to confirm the August 31, 2017 payroll in the amount of \$77,371.90
2. Move to confirm September 15, 2017 payroll in the amount of \$351,846.47.
3. Move to approve the August 2017 in office checks in the amount of \$305,790.84 and August, 2017 budget checks in the amount of \$604,891.76 as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$ 490,845.45
12 Capital Outlay	\$ 331,137.15
40 Debt Service	<u>\$ 88,700.00</u>
Total Bills:	\$ 910,682.60

4. Move to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Thomas J. Perez certify that as of August 31, 2017, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

5. Move to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of August 31, 2017 after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

6. Move to acknowledge receipt of the July Report of the Board Secretary, A148 and Report of the Treasurer, A-149.
7. Move to confirm the following budget transfers for August 2017school year,

<u>To:</u>	<u>Account</u>	<u>Amount</u>
11-000-263-420	Care Upkeep Grounds Clean, Repair, Maint	\$ 7,000
11-213-100-890	Spec Ed Resource Room Other Objects	<u>95</u>
		\$ 7,095

<u>From:</u>	<u>Account</u>	<u>Amount</u>
11-000-263-610	Care Upkeep Grounds General Supplies	\$ 7,000
11-213-100-640	Spec Ed Resource Room Textbooks	<u>95</u>
		\$ 7,095

**F. Other**

1. Move to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in closed Executive Sessions on Tuesday October 17, 2017, if necessary, to discuss personnel, student and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

XIII. COMMITTEE REPORTS

XIV. NEW BUSINESS

XV. PUBLIC DISCUSSION

A. Move to open the meeting to public discussion.

B. Move to close the meeting to public discussion.

XVI. EXECUTIVE SESSION (if necessary)

A. Move to enter the Executive Session to discuss personnel/legal matters/negotiations.

B. Move to close the Executive Session and reenter the public session.

XVII. ADJOURNMENT

A. Move to adjourn at \_\_\_\_\_ P.M.