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Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, April 23, 2024, 7:00 p.m.

The regular meeting of the Wyoming Area Board of Education was held this evening in the Secondary Center auditorium, 252 Memorial Street, Exeter, Pennsylvania, 18643. Six people of the public were in attendance. A non-public executive session preceded the meeting. Mr. Michael Supey, President of the Board, called the meeting to order at 7:10 p.m. The Pledge of Allegiance was recited followed by a moment of silence for Joe Sharaba, a former teacher of 42 years that had passed away.

Roll Call:

- Mr. Michael Supey, President
- Mrs. Kirby Kunkle, Vice President
- Mr. David Alberigi, Secretary
- Mr. Peter Butera, Treasurer
- Mr. Philip Campenni – (Virtual)
- Mr. Michael Kachmarsky
- Mrs. Kirby Kunkle
- Mrs. Rebecca Rutkoski
- Mrs. Mara Valenti

Also present were: Dr. Jon Pollard, Superintendent, Attorney Jarrett J. Ferentino, Solicitor, Mr. Thomas Melone, Business Consultant, Eric Speece, Secondary Center Building Principal, David Pacchioni, Kindergarten Center Building Principal, William Wright, Primary Center Building Principal, Brian Strazdus, Intermediate Center Building Principal, Jason Jones, Technology Director, Douglas Piazza, Assistant Principal of Discipline, Michael Bugelholl, Director of Facilities, Mia Altavilla, Student Representative.

At this time, Mr. Tom Melone introduced Carl Hogan of BBD, LLP, Independent Auditors, that gave a presentation of the single audit report for year ended June 30, 2023.

Communications Report

Mr. Alberigi read additions to the Communications Report.

1. Luzerne Intermediate Unit #18 submitting their regular meeting minutes of February 28, 2024.
2. West Side Career and Technology Center Joint Operating Committee submitting their minutes of February 26, 2024.
3. Employee #20588, Paraprofessional, submitting a letter of resignation.
4. Employee #20462, Elementary Teacher, requesting permission to take a maternity leave of absence.
5. Employee #1135, Elementary Teacher, requesting permission to take a leave without pay as needed.
6. Lucy Obrzut, Senior Parents Association for Class of 2024, requesting permission to hold fundraisers.
7. Libby Krokos, Luzerne Intermediate Unit, requesting permission to use district classrooms at for the 2024 Extended School Year Program.
8. Employee #20505, Personal Care Aide, submitting a letter of resignation.

9. Nikki Milcavage, Wyoming Area Intermediate Center PTO, requesting permission to hold a fundraiser.
10. Employee #20243, Special Education Teacher, requesting permission to take a maternity leave of absence.
11. Employee #20500, Paraprofessional, requesting permission to take a maternity leave of absence.
12. Attorney Tom Campenni, Wyoming Area Football Alumni Association, would like to upgrade the weight room and various rooms in anticipation of a ceremony to honor Coach Paul J. Marranca and to unveil the new sign to be installed on the façade of the weight room.

Approval of Minutes

Mr. Supey asked for approval of the minutes of March 26, 2024. All board members voted aye.

Superintendent's Report

Dr. Pollard read his report.

1. Congratulations to our Administrative Assistants who will be honored on "Administrative Assistant's Day (April 24th)

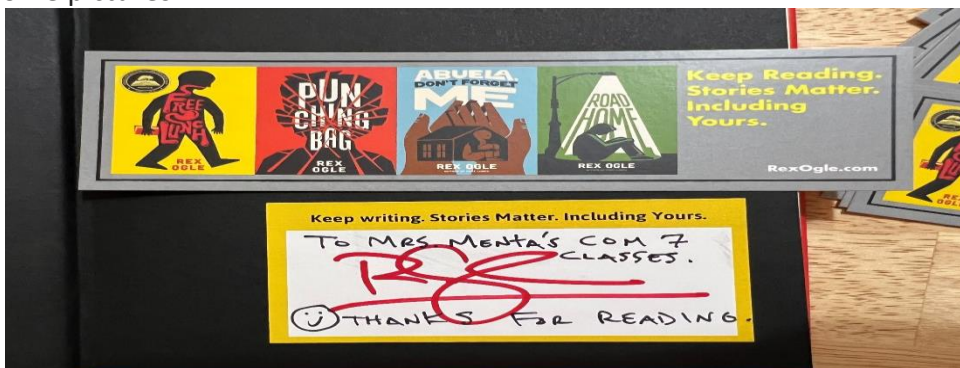
| | |
|-------------------|------------------|
| Nancy Alberigi | Mary Kraynak |
| Debbie Andiaro | Gladys Lincoln |
| Melissa Appel | Elizabeth Poor |
| Gloria Bovani | Theodora Rabel |
| Rebecca Boyle | Jean Marie Radle |
| Donna Chupka | Amy Ragantesi |
| Rachelle Furman | Lesley Ratchford |
| Michelle Hoeffner | Holly Rishko |
| Denise Holmes | Kimberly Thomas |
| Kelly Kaslavage | Jackie Vasquez |

2. I would like to congratulate Hubert "Drew" Dixon, Lucy Obrzut and Gianna Pellegrino who have been named to The Citizens' Voice Scholastic Superstars Class of 2024. They are part of a 25 member class chosen by a panel of judges from nominations submitted by many of the school districts in The Citizens' Voice coverage area. The students will be featured in The Citizens' Voice. A ceremony will be held at 6:00 p.m. Thursday, April 25, 2024 at the F.M. Kirby Center.

3. Students from Grades 5 and 6 who participate in the band program at the Intermediate Center with Mrs. Becker were treated to a free performance by the US Army Jazz Ambassadors on Thursday April 4, 2024 at the F.M. Kirby Center. They had a wonderful experience and learned about Jazz and in particular Duke Ellington and how he influenced jazz music in the way he composed and arranged instruments. We would like to thank the Wyoming Area School Board and Administration for allowing us to attend the performance. Thank you to Ms. Sperrazza for helping chaperone and the teachers for allowing the students to attend.



4. Congratulations to the following individuals for milestones in our Athletics Department.
- TJ Kearns on 100 goals in Lacrosse
 - Erica Gilligan on 100 saves in Lacrosse
 - Coach John McNeil on 100 Wins in Girls Softball
5. I would like to acknowledge Fidelity Bank for their generous donation of \$9375 toward our Dual Enrollment Program.
6. Congratulations to all students who participated in the Wyoming Area Drama Club/Thespian Society's presentation of "Legally Blonde" on April 19th, 20th and 21st at the Secondary Center Auditorium. There were close to 100 students who participated in both cast and crew. Chuck Yarmey is the Technical Director and Kate Mangan is the Artistic Director. Congratulations to all involved!
7. The Communication 7 classes read the novel *Free Lunch* by Rex Ogle. The students were instantly hooked, and their energy inspired Mrs. Menta to contact the author. She told him that her class was having amazing discussions about social awareness, prejudice, kindness, poverty, responsibility, and empathy, and that many students deeply connected with his book and were inspired by him. Rex Ogle wrote back! Although he said it was difficult for him to delve into his memories for the book, he said hearing from his readers makes it worthwhile. He sent a signed copy of the second book in the series, *Punching Bag*, for her classroom and some bookmarks for the class to have. Below are some pictures.





8. Students from the Key Club visited the life skills classroom at the Intermediate Center. Students participated in an Easter egg hunt and got to see the Easter Bunny too. It was a Hoppo Day!!!!



9. Students from the life skills classroom at the Intermediate Center participated in the Brighter Journeys Easter Egg Hunt at the Mohegan Sun Casino. The students collected easter eggs, went to each community resource table where they learned about the resource and received a goodie to bring home. They met the Easter bunny and even got to take pictures.

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10. Congratulations to the new leadership team of the Wyoming Area Foundation. The Foundation Board recently held elections and the following officers were elected.

President – Cassandra Coleman

Vice President – Sherman Mead

President Elect – Len Pribula

Treasurer – Renee Pizano

Secretary – Rhonda Pizano

Other Foundation Board Members include Damien Rutkoski, Christine Rutledge, Mike Supey, Dave Alberigi, Kirby Kunkle, Ashley Aritz Moska, Sara Pokorny.

The Foundation will be holding a Kick Off Event on May 29th at the Wyoming Hose Company #2 from 5:30 to 7:30. Please contact any Foundation Board member for Tickets.

In addition, the Foundation is sponsoring a fundraiser to help replacde the seats in the Auditorium. There are 3 levels of sponsorship. You can reach out to the Foundation through the Wyoming Area Website or by going to www.wyomingarea.org/wafoundation. The next Foundation meeting is May 2nd at 6:30 in the Secondary Center Auditorium.

Solicitor's Report

Attorney Ferentino reported an executive session was held on April 9th, April 16th and tonight. Discussion was Act 93 administration compensation plan, particular issue with a young student involving HIPPA matters, students IEPs, Special Education litigation and tonight, several of those matters and the signed support contract.

Student Representative's Report

Mia Altavilla reported on the calendar fundraiser with winners being announced daily on their instagram account and their parents facebook account. Prom is definitely May 10th at the Mohegan Sun Casino from 5:00 p.m. to 9:00 p.m. A junior class field trip is possibly being planned in early June.

Treasurer's Report

Mr. Butera stated there were no additions to the Treasurer's Report.

| | | |
|---|----------------------------|--------------|
| First National Community Bank | General Fund | 4,614,845.46 |
| First National Community Bank | Payroll Account | 6,511.10 |
| First National Community Bank | Cafeteria Account | 66,521.72 |
| First National Community Bank | Student Activities Account | 147,309.75 |
| First National Community Bank | Athletic Fund Account | 15,309.50 |
| First National Community Bank | Purchasing Account | 500.00 |
| Pennsylvania Local Government Investment Trust | General Fund Account | 142,839.10 |
| First National Community Bank | Series 2022 GON Account | 1,764,443.80 |
| First National Community Bank | Money Market Account | 6,174,451.78 |

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Finance Report

Mr. Butera read additions to the Finance Report.

1. Received the following checks:

Berkheimer Income Tax

| | |
|-----------------------|-----------------|
| Earned Income Tax | 62,280.19 |
| Local Services Tax | 142.35 |
| Per Capita Tax | 286.00 |
| Delinquent Per Capita | <u>1,487.03</u> |
| Total: | 64,195.57 |

State & Federal Subsidy Payments

| | |
|--|------------------|
| Retirement | 835,806.88 |
| Title II – Improving Teacher Quality | 6,027.00 |
| Title IV – Student Support & Academic Enrichment | 4,939.92 |
| Medical Assistance-Access | 74,949.75 |
| School District Special Education | 278,364.00 |
| School District Transportation | 457,788.51 |
| ARP ESSER III | 90,907.04 |
| ARP ESSER 7% | 7,065.51 |
| SHARRS Reimbursement | <u>40,706.79</u> |
| Total: | 1,796,555.40 |

Local Realty Transfer Tax

| | |
|----------------|-----------------|
| Luzerne County | 23,352.77 |
| Wyoming County | <u>2,964.50</u> |
| Total: | 26,317.27 |

2. Approve the April payment of \$94,926.95 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract for Special Education Services and other related services for the 2023-2024 school year.
3. Approve the April payment of \$4,958.33 to the Luzerne Intermediate Unit for the Lighthouse Academy Dual Diagnosis Services for 2023-2024 school year.
4. Approve to ratify the April payment of \$69,097.00 to the West Side Career & Technology Center for the 2023-2024 school year.
5. Approve to ratify the single audit report prepared by BBD, LLP for year ended June 30, 2023.
6. Approve the Final Tax Collection Report of the Tax Collectors prepared by BBD, LLP for the year ended December 31, 2022.
7. Approve the following debt service invoice payments to Wilmington Trust Company for May 1, 2024:

| | |
|-------------------------------|-------------------|
| Registered Interest Due (19A) | 17,256.25 |
| Registered Interest Due (19B) | <u>112,915.50</u> |
| Total: | 130,171.75 |

| | |
|-------------------------------|------------------|
| Registered Interest Due (21A) | 116,050.00 |
| Registered Interest Due (21B) | <u>16,900.00</u> |
| Total: | 132,950.00 |

8. Approve the following refund payable to Archangelo Development LLC for paid property taxes for the year 2023:

| | |
|---------------------------|--------------|
| Pin#67-E10SE3-001-012-000 | 2,184.57 |
| Pin#67-E10SE3-001-016-000 | 264.92 |
| Pin#67-E10SE3-001-013-000 | 252.06 |
| Pin#67-E10SE3-001-015-000 | 445.81 |
| Pin#E10SE3-001-12A-000 | <u>27.68</u> |
| Total: | 3,175.04 |

9. Approve the following payments:

| <u>Vendor</u> | <u>Invoice#</u> | <u>Amount</u> | <u>Location</u> | <u>Description</u> |
|------------------------|-----------------|------------------|-----------------|----------------------|
| CM3 Building Solutions | App# 4 | 171,716.40 | WASD | HVAC (Non-ESSER) |
| CM3 Building Solutions | App# 3 | <u>95,756.40</u> | WASD | HVAC (ESSER-Related) |
| | | Total: | 267,472.80 | |

10. Approve to ratify the payment of \$10,000.00 to Quad Three Group, Invoice #10454.310-2 for HVAC Design; Contracted Services for the Kindergarten Center.

11. Approve the May 1, 2024 payment to Fidelity Bank in the amount of \$14,147.32 for the General Obligation Note, Series of 2022 of the Wyoming Area School District.

12. Approve the general ledger sheet:

| | | |
|--------------------------|-------------------|---------------------|
| Bill Listing: April 2024 | 1,367,145.37 | |
| Prepays: March 2024 | <u>163,788.58</u> | 1,530,933.95 |
| Cafeteria Account: | 83,595.79 | |
| Athletic Account: | <u>801.00</u> | <u>84,396.79</u> |
| | | Total: 1,615,330.74 |

Motion by Mr. Butera, second by Mr. Supey, to accept the finance report.

Roll Call: Mr. Kopko, yes, Mr. Campenni, yes, Mrs. Kunkle, yes, Mrs. Valenti, yes, Mr. Supey, yes, Mrs. Rutkoski, yes, Mr. Butera, yes, Mr. Kachmarsky, yes, Mr. Alberigi, yes.

Motion passed.

Education Report

Mr. Kachmarsky read additions to the Education Report.

1. Reporting as per Federal Regulations Requirement that the District’s Federal Programs (Title I, Title II, Title III and Title IV) have been planned for the 2023-2024 school year. Anyone desiring information regarding these programs, contact Dr. Jon Pollard, Superintendent, at the District’s Business Office.
2. Approve the request of employee #20462, Elementary Teacher, to take a maternity leave of absence on or about May 6, 2024 with an anticipated return date of August 21, 2024 or the beginning of the 2024-2025 school year.

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3. Approve the revised guest teacher substitute list for 2023-2024 school year.
4. Approve the request of Employee #1135, Elementary Teacher, to take a leave without pay as needed for the remainder of the 2023-2024 school year. (This item did not pass)
5. Approve the request of employee #20243, Special Education Teacher, to take a maternity leave of absence effective on or about May 28, 2024 with an anticipated return date of January 6, 2025, or the day school re-opens after Christmas Break of the 2024-2025 school year.
6. Approve that the chairperson positions posted for the 2024-2025 school year are for grades 7-12.

Motion by Mr. Kachmarsky, second by Mrs. Rutkoski, to accept the education report.

Roll Call: Mr. Kopko, no on item #4, yes on the rest, Mr. Campenni, no on item #4, yes on the rest, Mrs. Kunkle, no on item #4, yes on the rest, Mrs. Valenti, no on item #4, yes on the rest, Mr. Supey, no on item #4, yes on the rest, Mrs. Rutkoski, no on item #4, yes on the rest, Mr. Butera, no on item #4, yes on the rest, Mr. Kachmarsky, no on item #4, yes on the rest, Mrs. Alberigi, no on item #4, yes on the rest.

Item #4 failed to pass. The remaining report passed.

Activities Report

Mrs. Rutkoski read additions to the Activities Report.

1. Approve to vacate all extra-curricular positions at the end 2023-2024 school year.
2. Approve the request of Lucy Obrzut, Senior Parents Association for Class of 2024, to hold American Grille fundraisers on May 15th and May 16, 2024.
3. Approve the appointments of the following head coaches for the 2024-2025 Fall sports season:

| | |
|---------------|-----------------|
| Cheerleading | Rhonda Pizano |
| Cross Country | Michael Branley |
| Field Hockey | Bree Bednarski |
| Football | Randy Spencer |
| Golf | Gordon Williams |
| Boys Soccer | Chris Tomlinson |
| Girls Soccer | Chad Kranson |
| Tennis | Bill Roberts |
| Volleyball | Sara Mazzitelli |

4. Approve a donation of \$1,000.00 to the Wyoming Area Ice Hockey Association for the 2024-2025 school year.
5. Approve the request of Nikki Milcavage, Wyoming Area Intermediate Center PTO, to hold a community dine out night fundraiser with Booyah Burger and Bites May 19th to May 21, 2024.

Motion by Mrs. Rutkoski, second by Mr. Kachmarsky, to accept the activities report.

Roll Call: Mr. Kopko, yes, Mr. Campenni, yes, Mrs. Kunkle, yes, Mrs. Valenti, yes, Mr. Supey, yes, Mrs. Rutkoski, yes, Mr. Butera, yes, Mr. Kachmarsky, yes, Mr. Alberigi, yes.

Motion passed.

Building Report

Mr. Campenni read additions to the Building Report.

1. Accept, with regret, employee #20588 submitting a letter of resignation as a Paraprofessional retroactive to April 4, 2024.
2. Approve the revised support personnel substitute list for the 2023-2024 school year.
3. Approve the request of Libby Krokos, Luzerne Intermediate Unit, to use district classrooms for the 2024 Extended School Year Program which runs June 25th through August 1, 2024, 8:45 a.m. to 12:15 p.m., pending approval by the building principal.
4. Accept, with regret, employee #20505 submitting a letter of resignation as a Personal Care Aide effective April 26, 2024.
5. Approve the request of employee #20500, Paraprofessional, to take a maternity leave of absence effective August 21, 2024 with an anticipated return on November 4, 2024.
6. Approve the appointment of Reilly Associates for professional services regarding the Primary Center Drainage Improvements and Embankment Enhancements Survey and Study Proposal/Agreement.

Motion by Mr. Campenni, second by Mrs. Rutkoski, to accept the building report.

Roll Call: Mr. Kopko, yes, Mr. Campenni, yes, Mrs. Kunkle, yes, Mrs. Valenti, yes, Mr. Supey, yes, Mrs. Rutkoski, yes, Mr. Butera, yes, Mr. Kachmarsky, yes, Mr. Alberigi, yes.

Motion passed.

Policy Report

Mr. Supey read additions to the Policy Report.

1. Approve the second reading of the following revised policies:

Policy #626.1: Travel Reimbursement – Federal Programs
Policy #903: Public Comment in Board Meetings
Policy #254: Educational Opportunity for Military Children Attachment – Compact Rules
2. Motion to approve that Policy #918: Title I Parent and Family Engagement has been reviewed and passed with no revisions.
3. Motion to approve that the School-Parent Family Compact has been reviewed and passed with no revisions.

Motion by Mr. Supey, second by Mrs. Rutkoski, to accept the policy report.

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Motion passed.

Police Report

Mr. Supey read the Police Report.

**Wyoming Area Police Department
Monthly Report for March 2024
Total Calls for Service**

| <u>CODE</u> | | <u>COUNT</u> |
|-------------|---------------------------------|--------------|
| 2480 | Disorderly Conduct – All Others | 1 |
| 2601 | Use of Tobacco in Schools | 6 |
| 3100 | Motor Vehicle Accidents | 1 |
| 3400 | Mental Health | 2 |
| 3870 | Medical Emergency | 2 |
| 4020 | Non-Criminal - Suspicious Auto | 1 |
| 4091 | Custody Dispute | 1 |
| 7016 | Follow Up Information | 3 |
| 7501 | EMS Assist | 1 |
| S2S | Safe-2-Say Reports | 4 |
| TRUA | Compulsory School Attendance | 7 |
| | Total | 29 |

Open Discussion:

- Brenda Jurchak, Exeter – Students with disabilities and athletics
- Carmen Latona, Dallas – Recycling in school
- Steve Homza, Exeter – Use of baseball field

To listen to the entire meeting log on to Wyoming Area website’s YouTubeChannel.

With no further questions the meeting was adjourned at 8:05 p.m. on a motion by Mr. Supey, second by Mr. Alberigi.

Michael Supey, President

David Alberigi, Secretary