

**AGENDA
REGULAR MEETING
LIBERTY CENTER BOARD OF EDUCATION
Monday, February 19, 2018
7:00 P.M.
Elementary Media Center**

I. CALL TO ORDER/ROLL CALL

Mr. Benson___ Mr. Carter___ Mr. Spangler___ Mrs. Zacharias___
Mr. Weaver___

II. APPROVE MINUTES

1. _____made the motion to accept the minutes of the Regular and Organizational Meeting of the Liberty Center Board of Education held on January 8, 2018 and the Special Board Meeting held on January 25, 2018 and _____ seconded the motion. **(Exhibit A)**

Roll call: Mr. Benson___ Mr. Carter___ Mr. Spangler___ Mrs. Zacharias___
Mr. Weaver___

This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting.

III. RECOGNITION OF VISITORS/ PUBLIC PARTICIPATION

0169.1 Public Participation at Board Meetings

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by the following principles:

Any person or group wishing to place an item on the agenda shall register their intent with the Superintendent no later than seven (7) days prior to the meeting and include:

- a. name and address of the participant;
- b. group affiliation, if and when appropriate;
- c. topic to be addressed.

Such requests shall be subject to the approval of the Superintendent and the Board President

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.

- B. Anyone having a legitimate interest in the actions of the Board may participate during the public portion of a meeting.
- C. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- D. Participants must be recognized by the presiding officer and may be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- E. Each statement made by a participant shall be limited to three (3) minutes duration, unless extended by the presiding officer.
- F. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- H. Tape or video recordings are permitted. The person operating the recorder should contact the Superintendent prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
 - 1. No obstructions are created between the Board and the audience.
 - 2. No interviews are conducted in the meeting room while the Board is in session.
 - 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session and not disrupt the meeting.
- I. The presiding officer may:
 - 1. prohibit public comments that are frivolous, repetitive, and/or harassing;
 - 2. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, off-topic, antagonistic, obscene, or irrelevant;
 - 3. request any individual to leave the meeting when that person does not observe reasonable decorum;
 - 4. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - 5. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
 - 6. waive these rules.
 - 7. with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- J. The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes unless extended by a vote of the Board.

R.C. 3313.20

IV. CFO/TREASURER'S REPORT/RECOMMENDATIONS

Treasurer's Report-Mrs. Jenell Buenger

Consent Items

- 1. Approve the financial reports, including the following: **(Exhibit B)**
 - Monthly Bank Reconciliation
 - FIN SUM
 - Check Register
 - Investment Report
 - Budget to Actual
- 2. Approve the following 2017-18 Student Activity Budgets: **(Exhibit C)**
 - Baseball Mom's Group
 - Softball Camp Fund
 - Middle School Writer's Club

3. Approve the resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor. **(Exhibit D)**
4. Approve the following donation:
\$20,000.00 from the L.C. Athletic Boosters for the Spring Sports Complex
5. Approve New Fund and Special Cost Center and Appropriation Increases:

200 912A LCMS Writer's Club

Acct. #	Description	Amount	Amended Cert. (Increase)	Description	Account
300 913A	Drama	\$4,500	-	Drama	300-913A
200 912A	LCMS Writer's Club	\$ 300	\$ 300	LCMS Writer's Club	200 912A
300 952M	Baseball Mom's Group	\$6,000	\$6,000	Baseball Mom's Group	300 952M
300 953E	Softball Camp Fund	\$1,900	\$1,600	Softball Camp Fund	300 953E

Move to approve the above consent items:

Moved by: _____ Seconded by: _____

Roll call: Mr. Carter___ Mr. Spangler___ Mrs. Zacharias___ Mr. Benson___
Mr. Weaver___

V. PRINCIPALS' REPORTS

a. School Counselors

VI. SUPERINTENDENT'S REPORT/RECOMMENDATIONS

Superintendent's Report - Dr. Tod Hug

Facilities Report - Brad Garmann, Garmann-Miller Architects and Engineers

Consent Items

1. Approve Ms. Elizabeth Frost to fulfill the completion of the Liberty Center Public Library's Board of Trustees term vacated by Judith Kutzli by resignation July 2017, to expire under the existing term/commitment of Dec. 31, 2019. **(Exhibit E)**
2. Approve Mr. Kody Kessler to begin a seven-year term of the Liberty Center Public Library's Board of Trustees, beginning January 1, 2018 and expiring Dec. 31, 2024.
3. Approve Bid Category #49, electrical and technology, and Bid Category #52, concrete work, of the GMP-4 with Shook Touchstone at the cost of \$ _____, including the following alternates _____.
4. Approve the 2019 Middle School trip to Washington, D.C. from June 6-9, 2019. **(Exhibit F)**

5. Approve Mr. Readshaw and FFA Students to attend the FFA Convention in Columbus, Ohio, from May 3-4, 2018. **(Exhibit G)**
6. Amend Board Resolution #88-17 to add 50 hours to the Concession Coordinator's Contract for Tim Reed.

Move to approve the above consent items:

Moved by: _____ Seconded by: _____

Roll call: Mr. Spangler___ Mrs. Zacharias___ Mr. Benson___ Mr. Carter___
Mr. Weaver___

VII. SUPERINTENDENT'S PERSONNEL RECOMMENDATIONS

Consent Items

1. Approve Bailey Tejkl as a substitute bus driver, pending completion of all requirements, for the remainder of the 2017-18 school year.
2. Regretfully accept the retirement resignation of Susan Garretson, Lunchroom Cashier, effective May 31, 2018. Mrs. Garretson has worked for Liberty Center schools since 1989.
3. Approve the following individuals as chaperones on the Camp Willson trip, pending completion of all necessary paperwork:

Jenni Allen	James Little	Mike Sweet
Rachel Amstutz	Stacie Maas	Robin Weaver
Char Barrett	Melanie Martin	Cheryl Weirich
Lynette Branson	Cameron Miller	Angela Woods
Renee Findling	Rhonda Miller	Darren Estelle
Jim Foster	Brandy Minnich	Kristen Krueger
Martha Gebers	Mandy Mohler	Michael Tammarine
Tina Gray	Robert O'Neal	Steve Pieracini
Catrina Hopkins	Jenny Perry	
Bob Jones	Karla Sexton	
Kristy Keller	Amanda Sperling	
Linda Klamer	Jeannie Strain	
4. Approve paying Brett Green a \$1,000 stipend from NOVA as a coordinator/trainer for new NOVA districts for calendar year 2018.
5. Approve the following stipends to Liberty Center classroom teachers who served as mentor teachers to students during the fall of 2017. These funds were received from Bowling Green State University.

Megan Kolasinski	\$148.75
Nicole Carter	\$ 70.00
6. Approve the following volunteers to the sport indicated for the 2017-18 school year, pending completion of all necessary paperwork:
 - Hanna Allison-Softball
 - Larry Spade-Track

7. Offer Sheri Stacey a 5-Year, 210 day contract as the Transportation Supervisor, beginning Aug. 1, 2018 and ending July 31, 2023, starting at Step 3 on the 2018-19 Non-Union Wage Schedule.
8. Offer Ruth Niese a 5-Year, 230 day contract as the EMIS Coordinator, beginning July 1, 2018 and ending June 30, 2023, starting at Step 10 on the on the 2018-19 Non-Union Wage Schedule.
9. Offer Trevor Hug a 5-Year, 260 day contract as the Technology Director, beginning August 1, 2018 and ending July 31, 2023, starting at Step 10 on the 2018-19 Non-Union Wage Schedule.
10. Offer Dustin Mays a 5-Year, 260 day contract as the Network Assistant, beginning July 1, 2018 and ending June 30, 2023, starting at Step 5 on the 2018-19 Non-Union Wage Schedule.
11. Offer Amanda Voss a 5-Year, 210 day contract as the School Psychologist, beginning August 1, 2018 and ending on July 31, 2023, starting at Step 5 on the 2018-19 Non-Union Wage Schedule.
12. Offer Cameron VanArsdalen a 5-Year, 204 day contract as the Director of Pupil Personnel beginning August 1, 2018 and ending on July 31, 2023, at a yearly salary of \$40,000.00.
13. Offer the following certified individuals each a one-year contract for the supplemental position indicated, for the 2017-18 school year. His/her salary will be per the LCCTA Negotiated Agreement.
 Luke Crozier- Jr. High Track Coach
 Bryan Miller-Jr. High Track Coach
14. Offer the following non-certified individuals each a one-year contract for the supplemental position indicated, for the 2017-18 school year. His/her salary will be per the LCCTA Negotiated Agreement.
 Tom Gerberich - (50%) Assistant Track Coach
 Shawna Rauch- Jr. High Track Coach
 Kara Estelle - (50%) Jr. High Track Coach
15. Approve the amendment to the contract of Pat Parcher as presented and reimburse him for his share of SERS retirement from August 1, 2017 until March 1, 2018 as stipulated by SERS retirement guidelines as presented. (**Exhibit H**)

Move to approve the above consent items:

Moved by: _____ Seconded by: _____

Roll call: Mr. Benson ___ Mr. Carter ___ Mr. Spangler ___ Mrs. Zacharias ___
 Mr. Weaver ___

VIII. OLD BUSINESS

IX. NEW BUSINESS

X. BOARD MEMBERS' COMMITTEE REPORTS

XI. EXECUTIVE SESSION

The motion was made by _____ and seconded by _____ that the Board enter Executive Session at _____ p.m. for the purpose of _____.

Roll call: Mr. Spangler___ Mr. Benson___ Mrs. Zacharias___ Mr. Carter___
Mr. Weaver___

Returned from Executive Session at _____ p.m.

XII. ADJOURNMENT

_____ made the motion and _____ seconded the motion to adjourn the February 19, 2018 regular meeting of the Liberty Center Local Board of Education at _____ p.m.

Roll call: Mr. Benson___ Mrs. Zacharias___ Mr. Carter___ Mr. Spangler___
Mr. Weaver___