

## **THE SCHOOL BOARD OF GADSDEN COUNTY**

35 Martin Luther King, Jr. Blvd Quincy, Florida 32351 Main: (850) 627-9651 or Fax: (850) 875-8757 www.gadsdenschools.org



"Putting Children First"

## Verification of Non-Instructional Work Experience

This applicant has been appointed to a non-instructional position in the Gadsden County School District. Years of past experience in the non-instructional field will be used to help compute his/her salary schedule. We request that you verify his/her length of service with your school district/agency.

Please use a separate line below for each school year of experience.

Date(s) of Employment: \_\_\_\_\_

Employee Name:			Social Security #:			Phone #:		
Name of School District/ Agency	Beginning MM/DD/YY	Ending MM/DD/YY	Days in Contract Year	Total Days Employed	Full Time or Part Time	Position Held	Satisfactory or Better Evaluation: "Yes" or "No"	Highly Qualified/ Industry Certified



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I certify that according to our records(Name of Employee)	was employed in with our school district/ agency.				
Sworn to and subscribed before me this	day of,,,				
Notary Public	Authorized Signature/ Title				
(Seal)	Printed Name				
	Address				
	Telephone #				

2 OF 2 BOARD MEETS FOURTH TUESDAY OF EACH MONTH EQUAL OPPORTUNITY EMPLOYER