

**RECORD OF PROCEEDINGS**  
**Liberty Center Local Schools Regular Board Meeting**  
**November 22, 2021**

The Liberty Center Local Board of Education met in regular session on Monday, November 22, 2021 at 7:00 p.m. in the Board Room. Board members Mr. Jeff Benson, Mr. Neal Carter, Mr. Todd Spangler, Mr. John Weaver and Mrs. Andi Zacharias were in attendance. The Pledge of Allegiance was recited.

**#120-21 Approve Minutes**

The motion was made by Mrs. Zacharias and seconded by Mr. Spangler to approve the minutes of the Regular Meeting held on October 25, 2021 of the Liberty Center Board of Education.

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter  
Nays: None – Motion Carried

**Treasurer's Report**

Mrs. Buenger reported on the regular monthly reports. She also highlighted the many generous donations.

The Finance Committee met on Tuesday, November 9<sup>th</sup> to review the Five-Year Forecast in detail. Mrs. Buenger presented the main points to the Board. The Five-Year Forecast currently shows the District ending the fiscal year negative, which could change depending on the outcome of the state budget. Revenues are forecasted to be slightly lower, by 1%, than last year. Expenditures are projected to be approximately 3% higher than last year.

Throughout the Five-Year Forecast, real estate taxes, income taxes and property taxes are projected to increase, but tangible personal property is expected to decrease, mainly due to the pipeline depreciation and the pipelines challenging the valuation. Line 1.035 State Foundation funds show a large increase, partially attributed to the change in the reporting of enrollment, which was previously reported in line 1.06. For the 2021-22 school year, there are 175 open enrolled in students and 47 open enrolled out. Line 1.06 is significantly less due to the change in the enrollment reporting, as well as donations last fiscal year for the athletic facility of over \$150,000.00.

Salaries and benefits, lines 3.01 and 3.02, compromise approximately 80% of the District's expenditures. Salary increases are per the negotiated agreements. Health insurance increases are 8% for Access+ and 9.25% for High Deductible. Purchased services are projected to increase 6%, which includes utilities, copier agreements, professional development, and special education services contracted through the Northwest Ohio Educational Service Center. Supplies are projected to increase 4%, mostly as a result from increases in prices. Capital outlay includes furniture, office equipment, and vehicles. There is an increase this year in this line due to the donated funds for the athletic facility being expended through this line.

Mrs. Buenger noted the District continues to utilize grant funds when possible, to offset expenses to the general fund. She also informed the Board she does not anticipate the need to transfer funds to the lunchroom account this year.

Lastly, Mrs. Buenger informed the Board the ESC and OSBA are offering a training for board members on Wednesday, February 16<sup>th</sup> from 5:00-7:30 p.m. It is a refresher of board member basics.

**#121-21 CFO/Treasurer's Consent Agenda**

Upon the recommendation of the Treasurer, the motion was made by Mr. Benson and seconded by Mr. Weaver that the Board approve the Treasurer's Consent Agenda items as follows:

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Approve the financial reports, including the following:

Monthly Bank Reconciliation  
Cash Summary Report  
Disbursement Summary Report  
Investment Report

Approve the following donations:

Ward Hogrefe Memorial	BA Miller Field at the Spring Sports Complex	\$400.00
Rick Spiess Memorial	Spring Sports Complex	\$50.00
Athletic Boosters	Goal Posts for Football Field	\$1,000.00
Athletic Boosters	Hudl for All Sports	\$8,700.00
Athletic Boosters	State Track Hotel Rooms and Meals	\$1,066.02
Davis Farm Services	Fertilizer & Application for Baseball Diamond	\$400.00
Family of Merrill "Ted" Mohler	Veteran's Memorial Flag Pole & Installation	\$4,768.75

Approve the Five-Year Forecast as presented.

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Carter  
Nays: None – Motion Carried

### **Principals' Reports**

#### **Elementary**

Ms. Postl reported on events happening in the Elementary. On November 22<sup>nd</sup>, students had the opportunity to learn about different professions during Career Day. Grades K-4 participated in the event that featured 29 different professionals. Some of the careers included optometrist, dance instructor, florist, radio announcer, baker, ER nurse, mayor, chiropractor, and comfort dog handler.

The Amazing Shake is also underway in the Elementary. With the assistance of high school students, third and fourth graders are learning soft skills and communication skills that will benefit them far beyond their school years.

The 2<sup>nd</sup> & 7 Program is conducted by the United Way of Henry County. Second grade classrooms are partnered with high school football players, who read to students and perform magic tricks to show how magical reading can be for everyone.

Ms. Postl also reported on the PTO Glow Run, which was from 4:30-7:30 on November 22<sup>nd</sup>, before the meeting. The event is free. Students will receive four glow bracelets or necklaces to wear. The event is open to everyone. Food trucks will be available to purchase food.

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**Middle School**

Mr. Storrer reported on events and committee work in the Middle School. The Writer’s Club traveled to BGSU on November 9<sup>th</sup> to work with their creative writing department. On November 5<sup>th</sup>, the Middle School held an assembly to recognize students on the honor roll, students of the month, and fall sports. Lastly, the BLT and PBIS committees have identified areas of improvement and are working to address these needs and plan for implementation.

**High School**

Mr. Radwan informed the Board on High School events and activities. He also talked about the 2<sup>nd</sup> & 7 Program and the partnership with the Elementary. Mr. Radwan also highlighted the band’s performance, “Sounds of the Stadium,” which was held on October 27<sup>th</sup> and the November 9<sup>th</sup> choir concert. He thanked and acknowledged all of the fall sports participants, parents, coaches and community on a successful fall sports season. Lastly, Mr. Radwan informed the Board the end of course testing will take place after Thanksgiving break.

**Superintendent’s Report**

Mr. Peters reported he met with Garmann Miller and Rupp Rosebrock to begin the design development phase of Guaranteed Maximum Price 3. GMP3 includes renovations to the competition gymnasium, common area outside of gym, locker rooms, restrooms, and air conditioning. The approximate budget is \$840,000.00, which does not include the \$65,000.00 air conditioning unit that was purchased in GMP 1. This project will be funded by leftover funds from the K-12 project, Federal ESSER Grant, and the Tax Anticipation Note that was borrowed against the District’s Permanent Improvement Fund. No General Fund dollars will be used for the project. The goal is to start the project in February and construction to begin approximately March 1<sup>st</sup>. This will allow for the best chance to complete by August 1<sup>st</sup>, which is the start of the volleyball season.

Mr. Peters commended Mrs. Buenger for her hard work preparing the Five-Year Forecast. He noted projecting a school budget forecast for five years is not an easy task as there are many variables that impact a school’s revenues and expenditures. He emphasized the importance of awaiting the information from the state regarding the new state funding formula and how it will impact the District’s revenues.

Mr. Peters informed the Board there is a change to the 2021-22 school year calendar. November 23<sup>rd</sup> is being changed from a student day to a professional development day for staff. The Henry County Health Department will be holding a COVID-19 vaccine booster clinic in the afternoon. Mr. Peters thanked the health department for providing the clinic.

**#122-21 Superintendent’s Consent Items**

Upon the recommendation of the Superintendent, the motion was made by Mr. Weaver and seconded by Mr. Spangler, that the Board approve the Superintendent’s Consent Agenda items as follows:

Approve the following new and amended board policies:

#0169.1	#1530	#1617	#2271	#3217
#4217	#5111	#5111.02	#5200	#5350
#5464	#5516	#5630.01	#6114	#7300
#7450	#8330	#8400	#8462	#8600
#8651	#8740	#2413		

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Approve membership in the Community Improvement Corporation of Henry County at a cost of \$250.00.

VOTE: Ayes: Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Carter  
Nays: None – Motion Carried

**#123-21 Superintendent’s Personnel Recommendations**

Upon the recommendation of the Superintendent, the motion was made by Mr. Benson and seconded by Mr. Weaver, that the Board approve the Superintendent’s personnel items as follows:

Approve the NwOESC substitute teacher and paraprofessional list, as presented for the 2021-22 school year, to obtain substitute teachers and paraprofessionals.

Approve Jerry Oberhaus as the Co-Chair for the Local Professional Development Committee (LPDC) for the 2021-22 school year, with a stipend and hourly rate paid per the LCCTA Negotiated Agreement:

Approve the following volunteers for the activity indicated for the 2021-22 school year, contingent upon completion of all necessary paperwork.

Kendall Detmer – Gymnastics  
Abbie Badenhop – Gymnastics  
Amber Borstelman – Gymnastics  
Raeana Moser – Gymnastics  
Denise Brown – Swimming (Through Napoleon High School)

Whereas the Board of Education has offered and advertised the following supplemental positions per ORC 3313.53, and received no interested or qualified licensed employees, move to offer the following non-certified individuals each a one-year supplemental contract for the position indicated for the 2021-22 school year, salary as stipulated per the LCCTA Negotiated Agreement:

Linnea Short – Wrestlerette Advisor

Retroactively approve Maryann Reimund as a substitute bus driver for the 2021-22 school year, pending completion of all necessary paperwork and training.

Approve Emily Howard as a custodian substitute and bus driver substitute for the 2021-22 school year, pending completion of all necessary paperwork and trainings.

Approve the Athletic Director to hire/pay tournament help as needed.

Retroactively approve Gabriela Torre DeVizuet as a long-term substitute teacher for the 2021-22 school year.

Rescind the following supplemental contract for the 2021-22 school year:

Alicia Soto – Spanish Club

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Approve the following individuals to serve on the Evaluation Committee for the 2021-22 school year, with a stipend and hourly rate paid per the LCCTA Negotiated Agreement:

Ryan Miller – Co-Chair  
Kaite Yungmann  
Shelley Ahleman  
Kati Weaks  
Kathy Bailey  
Amy Spieth

Appoint Greg Radwan, High School Principal, and Katie Jimenez, Director of Student Services, as the Administrative Representatives on the Evaluation Committee for the 2021-22 school year.

Approve the following individuals to serve on the Technology Committee for the 2021-22 school year, with a stipend and hourly rate paid per the LCCTA Negotiated Agreement:

Stacy Bowers – Co-Chair  
Joanne Junge  
Jill Evans  
Amber Pingle  
Elizabeth Halleck  
Cindy Hageman  
Kathy Bishop  
Ryan Miller

Appoint Kyle Storrer, Middle School Principal, and Katie Jimenez, Director of Student Services, as the Administrative Representatives on the Technology Committee for the 2021-22 school year.

VOTE: Ayes: Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Weaver, Mr. Carter  
Nays: None – Motion Carried

**#124-21 Approve Updated 2021-22 School Year Calendar**

The motion was made by Mr. Spangler and seconded by Mrs. Zacharias to approve the updated 2021-22 school year calendar.

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter  
Nays: None – Motion Carried

**#125-21 Approve Unpaid Medical Leave**

The motion was made by Mrs. Zacharias and seconded by Mr. Benson to approve Alicia Soto, Classroom Teacher, for unpaid medical leave through the end of the 2021-22 school year, once her paid leave is exhausted.

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Carter  
Nays: None – Motion Carried

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**New Business**

The next Senior Citizen Breakfast is December 16, 2021 at 8:30 a.m. in the Auditoria.

The next Board Meeting is December 20, 2021 at 7:00 p.m.

Mr. Peters informed the Board of SB1, which allows a temporary one-year substitute teaching license for individuals with a high school diploma. Currently, a bachelor's degree is required to obtain a substitute teaching license. The Board will need to pass a resolution should they choose to employ substitute teachers with the new license.

**#126-21 Adjournment**

Mrs. Zacharias made the motion and Mr. Weaver seconded the motion to adjourn the November 22, 2021 regular meeting of the Liberty Center Local Board of Education at 7:27 p.m.

VOTE: Ayes: Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Carter

Nays: None – Motion Carried



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President, Neal Carter

ATTEST



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Treasurer/CFO, Jenell M. Buenger