

MINUTES  
EPIC Regional Council  
October 26, 2023

A regular meeting of the EPIC Regional Council was held on October 26, 2023 at the EPIC Office in Martinsburg, WV and via TEAMS. Guests and Regional Council members present for the business meeting were: Jared Amtower, Heidi Bach-Arvin, Sherry Barnett, Jim Butts, Charles Hedrick, Sonny O'Neil, Melvin Shook, Ron Stephens, Kristen Tuttle, Sheena VanMeter and Damon Wright.

1. The meeting was called to order by Ron Stephens at 5:02 pm.
2. The Minutes from the September 28, 2023 council meeting were approved on a motion by Jared Amtower, seconded by Sonny O'Neil and passed unanimously.
3. The Budget Journal Entries for October 2023 were approved on a motion by Sheena VanMeter, seconded by Kristen Tuttle and passed unanimously.
4. The Treasurer's Report for September 30, 2023 was approved on a motion by Jared Amtower, seconded by Sonny O'Neil and passed unanimously.
5. Fund 14/64 Vendor Payments for October 2023 were approved on a motion by Sheena VanMeter, seconded by Damon Wright and passed unanimously.
6. The October 2023 Personnel Action was approved on a motion by Kristen Tuttle, seconded by Jared Amtower and passed unanimously.
7. The September 2023 Head Start Credit Card Statement was approved on a motion by Jared Amtower, seconded by Damon Wright and passed unanimously.
8. The Head Start low-cost extension request and liquidation extension request was approved on a motion by Sheena VanMeter, seconded by Charles Hedrick and passed unanimously.
9. The EPIC Administrator gave a brief report on EPIC's status and goings on.
10. The meeting was adjourned at 5:10 pm and was approved on a motion by Jared Amtower, seconded by Sonny O'Neil and passed unanimously.

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Mark Osbourn, President

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Sheena Vanmeter, Secretary